

**RESOLUTION NO. 11-015**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM,  
IDAHO, ESTABLISHING A FORM OF GOVERNMENT ADVISORY  
COMMITTEE.**

WHEREAS, Idaho Code provides for both a Mayor-Council form of city government and a Council-Manager form of city government and the processes whereby cities may change their existing form of government, and

WHEREAS, the City Council could approve a resolution creating a hybrid form of city government wherein many of the attributes of a Council-Manager form could be applied within the City's existing Mayor-Council form, and

WHEREAS, provisions of Idaho Code relative to forms of city government and the processes for changes between forms of government are cumbersome and potentially disruptive to the smooth transition of government and the stable and efficient delivery of services, and

WHEREAS, the City Council desires to establish a committee to analyze the Mayor-Council and Council-Manager forms of city governments as provided in Idaho Code, consider a potential hybrid governmental form that would apply attributes of the Council-Manager form within the City's existing Mayor-Council form, evaluate potential changes to Idaho Code relative to modifying the aforementioned forms of government and the processes to change between forms of government, including the potential pursuit of any such changes during the 2012 Idaho Legislative Session, and develop potential recommendations concerning such governmental forms, processes, and legislative initiatives relative to their application to and on behalf of the City of Ketchum;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO AS FOLLOWS:

Section 1: ADVISORY COMMITTEE ESTABLISHED: There is hereby established a Form of Government Advisory Committee, herein after "Committee".

Section 2: PURPOSE, POWERS, AND DUTIES: The purpose and duties of the committee are to:

- (a) Analyze the Mayor-Council and Council-Manager forms of city government as provided in Idaho Code.
- (b) Consider a potential hybrid governmental form that would apply attributes of the Council-Manager form within the City's existing Mayor-Council form.
- (c) Evaluate potential changes to Idaho Code relative to modifying the aforementioned forms of government and the processes to change

between forms of government, including the potential pursuit of any such changes during the 2012 Idaho Legislative Session.

(d) Develop potential recommendations concerning such governmental forms, processes, and potential legislative initiatives relative to their application to and on behalf of the City of Ketchum.

(e) Any election concerning a change in the City's form of government included in the recommendations of the Committee shall be scheduled for May 2012, or any date thereafter allowed by Idaho Code.

(f) Produce a detailed written report addressing the Committee's analysis and recommendations on each of the tasks described in items 2(a) through 2(e) and provide an oral presentation to the City Council relevant to its analysis and recommendations.

(g) The Committee shall act in an advisory capacity only.

(h) Nothing in this resolution shall be construed to provide the Committee with the authority to reduce or expand its purpose, powers and duties as herein provided.

(i) The use of public funds to accomplish the purpose, powers and duties of the Committee as herein provided shall be limited to the total sum of \$5,000, and shall be drawn from the General Fund Contingency. Such fund amount may be increased by motion of the City Council.

(j) The Committee, as a whole and in the course of discharging its official duties, may consult with the City Attorney on matters directly associated with this resolution. Resulting legal fees shall be applied against the budget allowance provided in 2(h).

(k) The Committee shall submit any contracts for consulting services or agreements, if any, to the City Council for approval, and the Committee shall have no power to approve any contracts or agreements binding upon the City.

Section 3: MEMBERSHIP: The Committee shall have seven (7) members. Members shall be appointed by the Mayor and ratified by the City Council. Not less than five (5) members shall reside within the corporate limits of the City. The Mayor shall designate a member as Chairperson. Contracted consultants and city staff shall not serve as members, but may assist and participate in the facilitation of Committee business. One member shall be a member of the City Council.

Section 4: TERMS: POSITIONS: Committee terms shall coincide with the creation and termination of the Committee as herein provided.

Section 5: REMOVAL OF MEMBER: A member may be removed from the Committee for any reason by majority vote of the City Council. Members can recommend removal of other members for willful disregard of this resolution and the rules of procedure of the Committee, or absences from three (3) consecutive meetings, including regular and special meetings, or absences from more than fifty percent (50%) of such meetings held during any two (2) month period. Circumstances of the absences may be considered by the City Council prior to

removal. Any person who knows in advance of his or her inability to attend a specific meeting shall notify the chairperson or secretary of the Committee at least twenty four (24) hours prior to any scheduled meetings.

Section 6: VACANCY: Pursuant to Sections 3 and 4, any vacancy on the Committee shall be filled by appointment of the Mayor and ratified by the City Council acting in regular or special session.

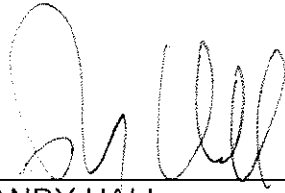
Section 7: ORGANIZATION: The Committee, at its first meeting after approval of this resolution, shall elect a vice-chairperson and secretary to serve until the termination of the Committee as provided herein. The secretary need not be a member of the Committee and shall record a concise written record of all Committee proceedings, which record shall be approved by the Committee at each succeeding meeting. Upon the absence of the chairperson, the vice-chairperson shall serve as chairperson pro tem. If the secretary is absent from a specific meeting, the members shall elect a secretary pro tem. If a vacancy occurs in the chairperson position, the Mayor shall designate a new chairperson. If a vacancy occurs in the vice-chairperson or secretary positions, the Committee shall elect a member to fill such vacancy at the next meeting and, in the case of the secretary; such election may include a non-member.

Section 8: MEETINGS, RULES AND REGULATIONS: Three (3) members of the Committee shall constitute a quorum. Not less than a quorum of the Committee may transact any business before the Committee. The concurring vote of a simple majority of members present shall be necessary to decide any question or matter before the Committee. The Committee shall conduct its meetings in a manner consistent with statutes, ordinances and resolutions. Meetings shall be held on a schedule established by the Committee and calculated to complete its purpose, powers and duties by the termination date of the Committee as herein provided. All meetings shall be open to the public.

Section 9: SUPERVISION OF STAFF: The Committee shall have no supervisory control and shall not direct City staff in the performance of their official duties. Staff assigned to facilitate the efforts of the Committee shall strive to support the Committee's processes as delegated and/or directed by pertinent supervisors within the City's chain of command.

Section 10: TERMINATION: The Committee shall complete its purpose, powers and duties and provide its full report and recommendations to the City Council no later than October 31, 2011, unless such time is extended by motion of the City Council. The Committee shall be disbanded thereafter by motion of the City Council.

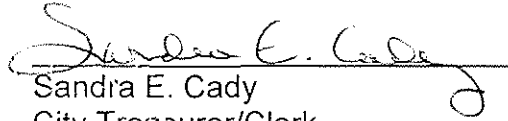
PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO, THIS 31<sup>ST</sup> DAY OF MAY, 2011.



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RANDY HALL  
MAYOR

ATTEST:



Sandra E. Cady  
City Treasurer/Clerk