

RESOLUTION NUMBER 08-004

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO
ESTABLISHING A FEE SCHEDULE FOR BUILDING PERMITS AND
MECHANICAL PERMITS AND ESTABLISHING POLICIES FOR COLLECTING
FEES, PURSUANT TO ORDINANCE NUMBER 1016.**

WHEREAS, the City incurs administrative costs in processing building and mechanical permit applications, enforcing building and zoning codes, and conducting required inspections; and

WHEREAS, Ordinance Number 1016 and the international family of building codes authorizes the City Council to set fees

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of Ketchum, Idaho that the City Council hereby establishes the fee schedule for building and mechanical permits as given in Table 1-A and Table 2-A, respectively, establishes fees for plan check, and establishes policies for collecting fees.

CITY OF KETCHUM, IDAHO BUILDING PERMIT FEES

TABLE 1-A BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$24.50
\$501.00 to \$2,000.00	\$24.50 for the first \$500.00 plus \$3.25 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$72.50 for the first \$2,000.00 plus \$14.50 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$409.50 for the first \$25,000.00 plus \$10.50 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$672.75 for the first \$50,000.00 plus \$7.50 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1038.50 for the first \$100,000.00 plus \$5.75 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,379.25 for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,861.00 for the first \$1,000,000.00 plus \$3.75 for each additional \$1,000.00, or fraction thereof
Other Inspections and Fees:	
1. Inspections outside of normal business hours	\$52.00 per hour ¹ (minimum charge--two hours)
2. Reinspection fees assessed under provisions of Section 109.7	\$52.00 per hour ¹
3. Inspections for which no fee is specifically indicated	\$52.00 per hour ¹ (minimum charge--one-half hour)
4. Additional plan review required by changes, additions or revisions to plans	\$52.00 per hour ¹ (minimum charge--one-half hour)
5. For use of outside consultants for plan checking and inspections, or both	Actual costs ²
6. Deferred submittals, per each submittal25% of Plan review fee

¹Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

²Actual costs include administrative and overhead costs.

CITY OF KETCHUM, IDAHO MECHANICAL PERMIT FEES

The following fees shall apply to all the installation or relocation of all mechanical systems.
The Permit fee shall be in addition to the unit fee.

TABLE 2-A--MECHANICAL PERMIT FEES

DISCRIPTION/VALUATION	FEE
Base Permit	\$ 52.25 + \$15.75 for supplemental permits ¹
1. Furnaces: forced-air or gravity-type including ducts & vents	\$ 15.75 for units 100,000 Btu/h or less \$ 26.00 for units over 100,000 Btu/h
Floor Furnaces, Suspended, Recessed Wall or Floor Mounted Heaters	\$ 15.75 including any vents or ducts
2. Appliance Vents not included in appliance permit	\$ 10.50
3. Repairs, Additions & Alterations	\$ 26.00
4. Duct Work (only)	\$ 15.75
5. Boilers, Compressors & Absorption Systems	\$ 15.75 for 100,000 Btu/h or less and compressors to 3 hp \$ 31.50 for 100,000 – 500,000 Btu/h & 3 – 30 hp \$ 41.75 for 500,000 – 1,000,000 Btu/h & 30 – 50 hp \$ 62.75 for over 1,000,000 or over 50 hp
6. Air Handlers including ducts ²	\$ 10.50 for units 10,000 cfm or less \$ 21.00 for units over 10,000 cfm
7. Evaporative Coolers (not including portable type)	\$ 10.50 each cooler
8. Ventilation & Exhaust	\$ 7.25 for each fan connected to a single duct \$ 10.50 for each ventilation system not part of a permitted system \$ 10.50 for each hood served by mechanical exhaust incl. duct work
9. Incinerators	\$ 21.00 for a domestic incinerator \$ 52.25 for each commercial incinerator
10. Gas piping systems	\$ 10.50 for gas piping system—1 to 4 outlets \$ 2.00 for each additional outlet \$ 15.75 for hazardous process piping system—1 to 4 outlets \$ 3.00 for each additional outlet
11. Miscellaneous	\$15.75 for appliance or equipment regulated by the mechanical code but not listed above
12. New Construction	25% of Building Department Plan Review Fee
Other Inspections and Fees:	
1. Inspections outside of normal business hours (minimum charge—two hours)	\$52.00 per hour
2. Reinspection fees per inspection.....	\$52.00 per hour
3. Inspections for which no fee is specifically indicated (minimum charge—one-half hour)	\$52.00 per hour
4. Additional plan review required by changes, additions or revisions to plans (minimum charge—one-half hour)	\$52.00 per hour
5. For use of outside consultants for plan checking and inspections, or both	Actual costs
6. Work without permit.....	Double fee

1. A supplemental permit may be issued for additional work when the original permit has not expired, been cancelled or received a final inspection.
2. This fee does not apply to an air handling unit that is part of a factory-assembled appliance for which a permit is required elsewhere.

FEE POLICIES

Plan Review Fees. When submittal documents are required by Section 106.1, a plan review fee shall be paid at the time of submitting the documents for plan review. Said plan review fee shall be sixty-five (65) percent of the building permit fee as shown in Table 1-A.

The plan review fees specified are separate fees from the permit fees specified in Section 108.2 and are in addition to the permit fees.

Fees for re-roofs. A full building permit fee and a ten (10) percent plan check fee shall be required for all re-roofing. No Fire Department plan check fee and no Planning Department plan check fee shall be required for re-roofing. However when a re-roof of other than a one- or two-family dwelling includes new structural elements that change the roof, including but not limited to the addition of cold roof sleepers, a full permit shall be required and all plan check fees shall be assessed.

Fees for repairs. Repairs of all elements for which a building permit is not specifically excluded shall require a permit. Fees for repair work shall be the full building permit fee based on the cost of the repair work and a ten (10) percent plan check fee. No Fire Department plan check fee and no Planning Department plan check fee shall be required for repairs.

Planning Department Review, Inspection and Fees. Planning Department approval shall be obtained prior to obtaining a building permit. Planning Department fee for plan check for building construction shall be seventy (70) percent of the Building Department plan review fee and shall be assessed and collected by the Building Department at the time of application for a permit.

Fire Department Review. Fire Department approval shall be obtained prior to obtaining a building permit. A plan check fee for the Fire Department review shall be in accordance with the Fire Department fee schedule as enacted by separate resolutions and ordinances but shall be assessed and collected by the Building Department at the time of application for a permit.

Incomplete construction documents. When submittal documents are incomplete or changed so as to require additional plan review or when the project involves deferred submittal items as defined in Section 106.3.4.2, an additional plan review fee shall be charged at the rate shown in Table 1-A.

Mechanical & Fuel Gas Fees. A separate mechanical and fuel gas fee shall be twenty-five (25) percent of the plan review fee for new construction or for individual installation, upgrades and replacement the fee will be as shown in Table 2-A as adopted by resolution of the City of Ketchum.

Payment of Fees. On application for a permit, the applicant shall pay a non-refundable deposit of twenty (20) percent of all permit and plan check fees due. The remaining fees, including impact fees shall be due in full prior to a permit for any part of the project being issued.

Fee Refunds. The Building Official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.

The Building Official is authorized to establish a refund policy but shall not authorize the refunding of more than eighty (80) percent of the permit fees or the various plan review fees. The applicant for a building permit must request a refund in writing on or before the one year anniversary of the date the application for a permit was completed.

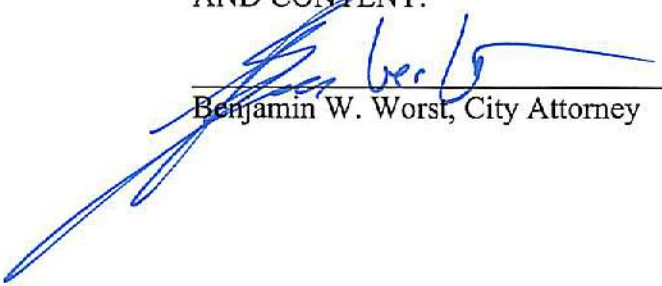
This Resolution will be in full force and effect upon its adoption this seventh (7th) day of January 2008.

CITY OF KETCHUM




Randy Hall, Mayor

APPROVED AS TO FORM
AND CONTENT:

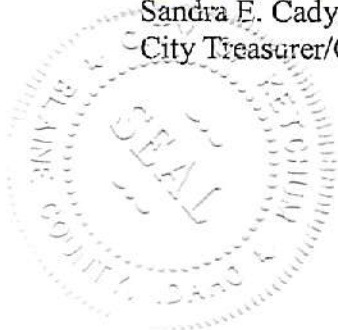


Benjamin W. Worst, City Attorney

ATTEST:



Sandra E. Cady, CMC
City Treasurer/Clerk



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