

RESOLUTION NUMBER 07-117

A RESOLUTION OF THE KETCHUM CITY COUNCIL ADOPTING THE 2007 PRIORITIES AND TASK LIST DEVELOPED BY THE CITY COUNCIL AT THE 2007 RETREAT AND PREPARED BY MARISA NELSON.

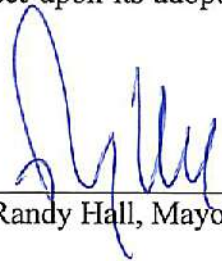
WHEREAS, the Ketchum City Council has previously adopted "Best Practices" as a goal for city operations and administration; and

WHEREAS, the Ketchum Mayor and City Council have requested that the Priorities and Task List, establishing priorities and tasks of the City's leaders for 2007-2008, be adopted by resolution; and

WHEREAS, such list is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by Ketchum City Council that the City of Ketchum adopts the 2007 Priorities and Task List developed by the City Council at the 2007 Retreat and prepared by Marisa Nelson.


This Resolution will be in full force and effect upon its adoption this seventeenth (17th) day of September 2007.



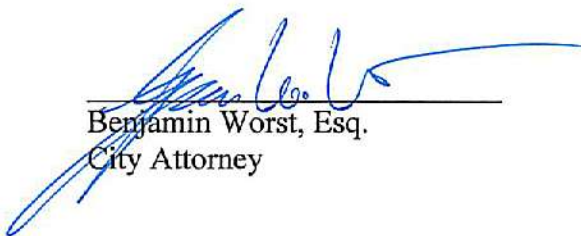
Randy Hall, Mayor

ATTEST:

APPROVED AS TO FORM AND
CONTENT:



Sandra Cady, CMC
City Treasurer/Clerk



Benjamin Worst, Esq.
City Attorney



STATE OF TEXAS

County of ...

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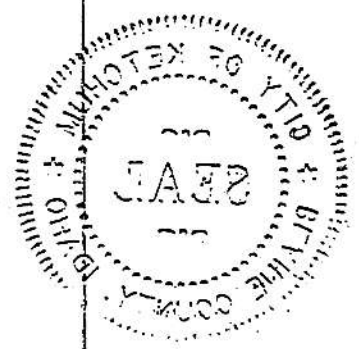


EXHIBIT A

**City of Ketchum 2007 Priorities and Task List
Developed by Ketchum City Council, July, 2007 Retreat
REVISED 9/17/07**

Keys to Success:

- 1) **HOMEWORK:** City Council, Planning Commission and City Staff work diligently to understand all costs/benefits of proposed ordinances or projects.
- 2) **PUBLIC INVOLVEMENT AND COMMUNICATION:** City Council, Planning Commission and City Staff communicate well with the public through public work-sessions, informational brochures, positive press, etc. Adopt Community based planning principles.
- 3) **COMMITMENT AND FOCUS:** City Council, Planning Commission and City Staff share a common vision and work through each project's detail with that common vision in mind with a willingness to take risks and make mistakes.

Goal 1: City Organizational Redesign and Evaluation (CORE): the organizational redesign consists of a multi-level assessment and evaluation of all the options to best use existing resources to meet the goals and objectives set by the Mayor and City Council. The process will:

- **Involve a bottoms up” review of current city operations.**
- **Include an employee assessment team, Management Team and a Steering Committee that will include citizens.**
- **“Best Practices” will guide decisions.**
- **Criteria will be developed.**
- **Employee assets and talents will be assessed.**
- **Public information will be distributed.**
- **Possible additional positions will be assessed and evaluated**
 - Public Information/Relations Officer
 - Finance Director
 - Economic Development Director

Task	Lead	Deadline
Conduct workshop with clerical staff to discuss phone protocols	LeBlanc.	July 2007
Develop and Implement Organize Staff Training Program	LeBlanc and Department Heads	October 2007
Develop Public information packets for City Employees to distribute to visitors.	LeBlanc.	October 2007
Schedule City Council Workshops on Off-Mondays with no executive sessions and to focus on policy discussion topics.	Randy	1 st meeting Aug 13, 2007

Develop and implement structure for the City Organizational Redesign and Evaluation (CORE)	LeBlanc	to be completed within one year
Research issue of additional compensation for the Mayor, City Council, and Planning and Zoning Commission.	Ben Worst	

Goal 2: Capital Spending Plan – The City will evaluate all projected revenues and expenditures to provide the City Council, City Staff and the public with a 5-year roadmap of projects, their prioritization and the resources that will be used to implement each project.

Tasks	Lead	Deadline
Develop and implement Compilation of Revenue Projections	LeBlanc	January 2008
Update and distribute inventory of city owned properties , to include: zoning, location, value etc	Harold	October 2007
Assign the CDC the task to evaluate and recommend guidelines for developing the properties at Washington, Leadville, and Park and Ride. The emphasis is to explore public/private partnerships. Restrictions/guidelines may include the percentage of affordable housing required for the property, the return/subsidy that may be requested by the City in exchange for the land, the possibilities for land exchange in addition to other considerations	Neal Bradshaw	October 2008
Develop Speaker's Series and invite experts to address topics of interest. Possible topics would include: Managing a successful URA, Phil Kushlan of Capital City Development Corporation, Consultant from SLC	LeBlanc and Sam Williams.	October 2008
Conduct Facilitated Workshop with the Council and Public to determine goals and objectives for all City owned property (outside consultant?) Begin discussions of Town Plaza, underground parking, City Hall's future location, emergency services future location and possible uses for existing City Hall property, etc.	Randy	January 2008
Refine and revise CIP to include	LeBlanc	January 2008

comprehensive capital spending plan that incorporates the projects defined in the Downtown Master Plan, and other stated priorities of the City Council		
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Miscellaneous Goals: Those goals that were not encompassed by the other broader descriptions of Goals 1 and 2.

Project	Task	Lead	Deadline
Warm Springs Master Plan	Develop Timeline for adoption, write ordinances to meet Sunset of T-zone Ord.	Harold	January 2008
Parking	Make recommendations to City on paid parking, parking structures, daytime retail parking, residential parking permits, overnight parking, coordinating with KART efforts, budget impacts, etc.	Harold/CDC Transportation	February 2008
Streetscape	Update Commercial Core sidewalk and lighting needs map; evaluate costs of lighting and per foot sidewalk costs; Make recommendation to Council on streetscape improvements for FY2008	LeBlanc	November 2007
Construction Mitigation	Develop ordinance to address construction related impacts	Cory	October 2007
Hotel Processing	P&Z to meet with Lisa Horowitz to discuss hotel applications and any questions they may have prior to the pre-application dates; Staff to research hotel room capture provisions in cases where hotel ceases to be a hotel	Lisa Horowitz	July 23, 2007; Fall 2007
Chamber/CDC Econ. Dev. Team Responsibilities, Accountability and Financing	Specify and Describe City's Overall Economic Development needs as developed as a result of the retreat; distribute to the Chamber/CDC Economic Development Team with a request that they present to the City Council which needs can be met by the Chamber/CDC Economic Development Team, how and for what cost.	Harold	Quarterly Reports
			January 2008
Improved Communications with the Public	Mayor's editorial corner in the paper, City Council reports on the radio; Mayor's brown bag lunch bi-monthly	Randy and LeBlanc	ASAP
CDC Roles and Responsibilities and Interrelationship with the City	Explain to CDC expectations and informational needs of the City Council as the CDC produces projects and makes recommendation to the City Council; Work with CDC during budget cycle to understand Economic Development capabilities and services of the CDC	Ron Parsons, Baird, Ron LeBlanc	ASAP

Fire, Dispatch, Water and Sewer Consolidations		LeBlanc	January 2008
Sketch-Up	Buy software Require in applications Staff training	Harold	ASAP ASAP ongoing
First Ave Promenade Planning	Develop concept plans; Use the coordination of timing of development of hotels and other commercial uses in this area and the First Street Arts Promenade, this as a fundraising opportunity a way to require development in this area provide some of the infrastructure for the Promenade.	CDC	January2008?