

RESOLUTION 04-057

RESOLUTION OF THE CITY OF KETCHUM CITY COUNCIL
APPROVING A POLICY REGARDING UNDERGROUNDING UTILITY
LINES IN RESIDENTIAL AREAS

(Revised and adopted July 19, 2004)

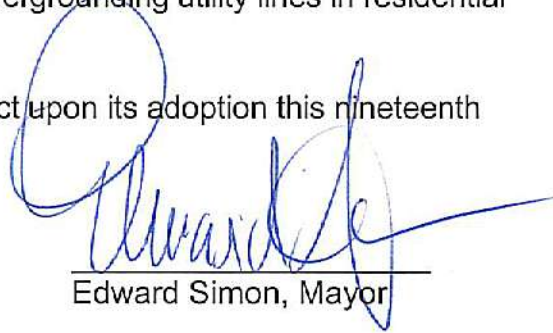
WHEREAS, the Citizens of Ketchum voted to approve a 3% franchise tax on electric power, and

WHEREAS, the Mayor and City Council requested that a written policy regarding the undergrounding of overhead utility lines in residential neighborhoods be developed and adopted, and

WHEREAS, the City Engineer and citizen Larry Young responded to the City Council's directive by presenting the attached policy during the June 21 City Council Meeting,


NOW THEREFORE BE IT RESOLVED, that the Ketchum City Council approves the attached policy regarding undergrounding utility lines in residential areas.


This Resolution will be in full force and effect upon its adoption this nineteenth (19th) day of July 2004.



Edward Simon, Mayor

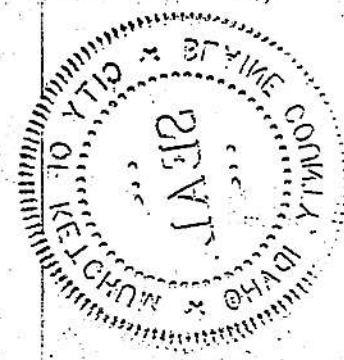
Attest:




Sandra Cady, CMC
City Treasurer/Clerk

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POLICY AND PROCEDURES

(Revised July 19, 2004)

A. POLICY

- I. City Council determines that the city may contribute up to 20% to a residential underground power project, and that amount is subject to annual review by the council.
- II. Annually, by September 1 of each year, decide the amount of money that the City is willing to set aside for the next year's residential undergrounding fund.
- III. On September 1st of each year, publicly announce the amount of money the City will make available to residential neighborhood groups for undergrounding power. As part of the announcement, state that the City will accept applications for City participation in residential undergrounding projects between October 1st and December 31st. In the event that requests exceed the annual allotment set by the City Council, the Council will prioritize projects, after reviewing the following criteria: (1) coordination of the project with other public or private projects to maximize the value to the community, (2) number of residential units to benefit from the improvement, (3) address needs or objectives identified in the Comprehensive Plan, (4) remove or reduce a public hazard, (5) as a plan of last resort after other funding proposals, such as a Local Improvement District, have failed, and (6) to take advantage of momentum with the residential neighborhood that may be lost if the project is delayed. The City Council also reserves the right to negotiate with residential neighborhood groups to divide the financial resources in a manner that maximizes the amount of undergrounding that will take place.

B. APPLICATION PROCEDURE

- I. Provide residents with an application form to apply for City participation in the residential undergrounding program. The City undergrounding program would accept applications that follow either of two procedures:
 - i. A request that the City initiate the Local Improvement District process that is outlined in the Idaho Code; *or*
 - ii. A request that the City Council schedule a public hearing based upon the applicant's/neighborhood group's showing compliance with the following requirements:
 - a. The mailing, by the City of Ketchum and added to the total project cost, (confirmed by a certified return receipt from the U.S. Postal Service) of a written notice mailed to all property

owners abutting the street along which the power line runs. The written notice shall provide:

1. An explanation that the City of Ketchum has a Residential Underground Power Program utilizing the funds generated from electricity usage, that the City Council is holding a public hearing to consider the project and that the residents is requested to submit written comment or personal testimony before the City Council concerning her/his relating to the proposed project; and
 2. A project description, detailing the specifics of the proposed project; and
 3. Name of Idaho Power Co. contact person working on project and the Idaho Power Co. work order number; and
 4. Copy of Idaho Power Co. Work Order Map; and
 5. Copy of Idaho Power Co. Service Request; and
 6. Copy of Idaho Power Co. Customer Costs Statement; and
 7. Copy of Idaho Power Co. Unusual Conditions Acknowledgment; and
 8. Copy, if any, of cost estimate provided by Cox Cable Co.; and
 9. Copy, if any, of cost estimate provided by Qwest Communications Company; and
 10. An explanation of the funding mechanism to be utilized to pay for the project; and
 11. An explanation of how existing landscaping shall be impacted and who shall be responsible for landscaping repair; and
 12. An explanation of how existing private driveways and private parking areas shall be impacted and who shall be responsible for private pavement repair; and
 13. An explanation of the manner by which the residences individual power, cable and telephone services (above or underground) shall be addressed; and
 14. Anticipated construction schedule and duration of any service interruption as a result of project construction.
- II. City Council holds Public Hearing
- III. City Council makes decision as whether to participate in particular underground projects.