

RESOLUTION 03-063

RESOLUTION OF THE CITY OF KETCHUM CITY COUNCIL CONFIRMING
THE APPOINTMENT OF WOOD RIVER INSURANCE AS THE ICRMP AGENT
OF RECORD

WHEREAS, the City of Ketchum has implemented a policy of using a Request for Proposal (RFP) process to select vendors who provide services to the City, and

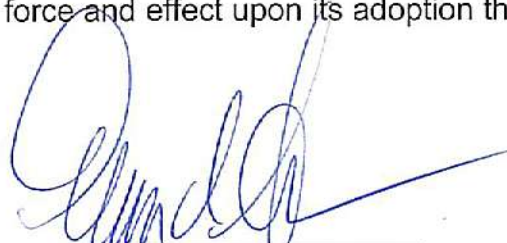
WHEREAS, a Request for Proposals process was used to select an agent of record to manage the property and casualty insurance program offered through the Idaho Counties Risk Management Program (ICRMP), and

WHEREAS, the City received proposals from 11 agents or agencies of which 5 were granted interviews, and

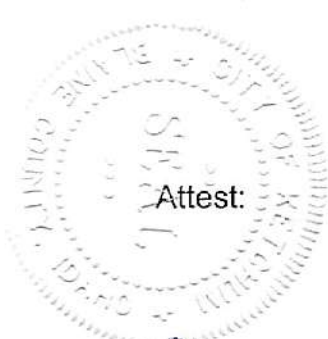
WHEREAS, the Mayor, City Administrator and City Attorney, participated in the interview process that resulted in a unanimous decision of the panel,

NOW THEREFORE BE IT RESOLVED, that the Ketchum City Council confirms the appointment of Jim Spinelli, Wood River Insurance, as the Agent of Record for the city's ICRMP program.

This Resolution will be in full force and effect upon its adoption this First (1st) day of December, 2003.



Edward Simon, Mayor



Attest:



Sandra Cady, CMC
City Treasurer/Clerk

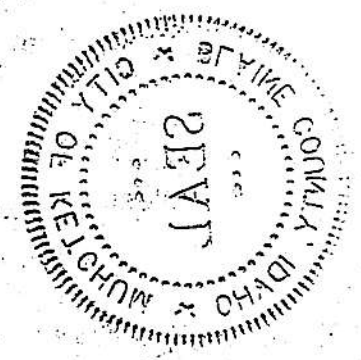
Enclosure: Staff report dated October 13, 2003

STATE OF IDAHO
COUNTY OF BLAINE
CITY OF KELETOWN

I, the undersigned, being duly qualified, do hereby certify that the following is a true and correct copy of the original as the same appears on the records of the City of Keletown, Blaine County, Idaho, to-wit:

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MEMORANDUM



To: Mayor Ed Simon
City Council

From: Ron LeBlanc, City Administrator

Subject: Appointment of Agent of Record (ICRMP)

Date: October 13, 2003

The City of Ketchum has appointed Jim Spinelli with Wood River Insurance in Hailey as our "Agent of Record" for the liability and property insurance program placed with ICRMP.

The selection is consistent with our new practice of using the Request for Proposal (RFP) process to determine professional services contracts. These RFP's will allow us to maintain an atmosphere of competition that will translate into better service rendered to the City. RFP's will be staggered to facilitate workload of city staff.

The City solicited Requests for Proposals (RFP) for "Agent of Record" from 20 agents and agencies from across the state. All these agents and agencies were pre-qualified through ICRMP.

The City received a total of 11 responses from the following agents and agencies: Alpine Insurance Agency, Inc., Baker Insurance Agency, Inc., Balanced Rock Insurance Agency, Inc., Dahlinger & Co., The Hartwell Corporation, Mutual Insurance Association, Inc., Pioneer Financial Services, L.L.C., Premier Insurance, River Street Insurance, Starley Leavitt Insurance Agency, Inc., and Wood River Insurance, Inc.

Five finalists were interviewed: Wood River Insurance, The Hartwell Corporation, Balanced Rock Insurance, Premier Insurance, and Starley-Leavitt Insurance.

The City's premium cost with ICRMP will not change for this year. The insurance coverages also remain the same. Wood River Insurance will bring a new level of service to this account. Mr. Spinelli and I plan to meet on Monday to map out an approach that takes full advantage of his expertise and services.