



City of Ketchum

CITY OF KETCHUM, IDAHO TRAFFIC AUTHORITY SPECIAL MEETING MINUTES

Thursday, February 11, 2021 9:00AM

Ketchum City Hall Council Chambers

480 East Avenue North

Ketchum, Idaho

Present:

Jade Riley, City Administrator
Suzanne Frick, Director of Planning & Building
Brian Christiansen, Director of Streets & Facilities
CeCe Osbourne, Mobility and Safe Routes Coordinator of Mountain Rides
Kelli Trapp, Recording Secretary

Present via Video Teleconference: Jamie Shaw, Ketchum Chief of Police

Michael David, City Councilmember

1. Opening of Meeting

Meeting called to order at 9:00 AM by City Administrator Jade Riley

ACTION ITEMS

2. ACTION ITEM: Adoption of Minutes

A. November 12, 2020

MOTION:

Motion to approve the minutes of November 12, 2020

MOVER: Michael David

SECONDER: Brian Christiansen

All in favor

Jade Riley told the Group about the new tracking system which will give the status of Ketchum Traffic Authority meeting Action Items. Kelli Trapp will share the document link with the Group so that the Action Items can be tracked by all members of the KTA. A current printout will now be included with the minutes and provided to each member of the Group at the KTA meetings. The Group discussed the KTA meeting times and concluded to stick with the 9:00AM meeting time.

3. ACTION ITEM: Adoption of Ketchum Traffic Authority annual meeting schedule for 2021

2021 Ketchum Traffic Authority Regular & Special Meeting Schedule

Ketchum City Hall Council Chambers, 480 East Avenue North, Ketchum, Idaho 9:00AM

Thursday, February 11, 2021 Special Meeting

Thursday, March 11, 2021

Thursday, April 8, 2021

Thursday, May 13, 2021

Thursday, June 10, 2021

Thursday, July 8, 2021

Thursday, August 12, 2021

Thursday, September 9, 2021

Thursday, October 14, 2021

Thursday, November 11, 2021

Thursday, December 9, 2021

MOTION:

Motion to adopt Ketchum Traffic Authority Meeting Schedule for 2021

MOVER: Brian Christiansen

SECONDER: Suzanne Frick

All in favor

Public Comment – Communications from the public on agenda items

Carolyn Helmke of Warm Springs Rd called in to the meeting. Ms. Helmke asked if the Group had received her public comment. Riley responded that yes, we have received her comment and it will be presented to the City Council as a packet and they will receive it as it related to the Master Transportation Plan.

CeCe Osbourne, Mobility and Safe Routes Coordinator of Mountain Rides appeared before the Group to comment on the Master Transportation Plan. She spoke about the high visibility crosswalk designs and would like to support Ketchum to make those moves and suggested we include the high visibility crosswalk designs in the Master Transportation Plan. Riley said that they will make sure to strengthen the language in the Plan.

Public Comment Closed – no further comments from the public

4. ACTION ITEM: Installing No Parking signs for construction on Valleywood during winter (i.e., No Parking Here to Corner, No Parking Between Signs)

Brian Christiansen spoke about a recommendation he received from one of the plow truck drivers to place temporary No Parking Signs on Valleywood to the top of the hill. Contractors are parking on the corner on both sides of the road, and the plow trucks are having a hard time getting through. To make sure our streets get plowed and emergency vehicles could get through, Christiansen suggested we put up temporary signs and take them down in the spring when the snow is gone and put back if needed.

MOTION:

Motion to approve temporary no parking signage on Valleywood as it connects to Latigo at the top of the hill and strictly temporary as construction takes place in the nearby areas, to be monitored and potentially taken down in the spring.

MOVER: Brian Christiansen

SECONDER: Suzanne Frick

All in favor

DISCUSSION ITEMS

5. DISCUSSION ITEM: Refinements to the Winter Parking Pilot Program

Riley spoke about the program and the signage that will probably need to be re-worded. No major operational issues have come up. The parking lots are not being used and encouraging people to park there would be a big help as it would improve street snow plowing functions. Jamie Shaw said that residents are figuring it out and the text message alerts are helping with that. Michael David added that he hopes we continue to look to expanding the program to the east side of Main Street.

6. DISCUSSION ITEM: Review public comment on Draft Master Transportation Plan

The top issues collected from the public by Lisa Enourato were as follows:

1. **4th Street closure between Leadville and Main Street** Riley said that we probably need to modify the document and more data collection is needed in and around Atkinsons' Market. The Group discussed the language of the Plan and agreed to honor public feedback and continue to evaluate 4th Street. Riley added, based on the initial 4th Street feedback, we do need more technical data in and around that whole multi block area. Michael David pointed out that there was a majority of support from the public on the 4th Street closure. Riley is proposing packaging this up along with some refinements to the plan and go back to the City Council. As part of that presentation Riley would like to discuss with the Council having their support on getting some new tools that would help us do better with decision making, prioritization and enforcement. Moving to the acquisition of an LPR (License Plate Recognition Parking Enforcement System), which is very cost efficient, would allow us to have block by block parking utilization data. It would give us specific data every day in our town on each block for parking availability and the duration the cars are parking. It would help the KTA on which blocks should go to 30 minutes, which ones stay at two hours, which ones go to an hour. It would make the most efficient use of our public Right of Way space for our businesses and the public's benefit. The second tool that would help us to start to prioritize parts of our Transportation Capital Improvement Plan would be to acquire one to two mobile cameras that we could post on our light poles that would give us bike, ped and vehicular counts and provide blurred imagery to see what's happening at our crosswalks from a traffic management perspective. The last would be potentially some traffic calming tools to add to our toolkit. The Group agreed they would love having those things at their disposal and hope to get Council support on some of these new tools as they would help everyone. Riley added that he's working with the finance team to take some of the Capital Improvement projects from this Master Plan and put those into different financial scenarios. During mid-spring we would bring it back to the KTA for feedback and then to the City Council to start development of a three to five year Capital Improvement Plan and then present it to the Urban Renewal Agency. Riley will be working with Sherri Newland and HDR to make the final adjustments to the Master Transportation Plan.

2. **Safe pedestrian, bike travel and connectivity** Riley said there was general support of this issue and the next step would be to get the public's feedback on different investment scenarios.
3. **EV Charging Infrastructure** Riley said that the parking management plan will evaluate that as it is part of parking infrastructure and we will honor that feedback.
4. **Warm Springs Dog Bone** Riley spoke with some property and business owners that made public comments and he assured them that we are in the process and almost there to issue an RFP to secure a technical resource to do an alternatives analysis on this project. As part of that, we would commit to have a formal stakeholder group of property owners and businesses that would be updated as that technical analysis was done. They would give us feedback before we loopback to both City Council and KTA for final decision making of that alternatives analyses. We could easily send notices to those property and business owners on the corridor and have them sign up to be on the stakeholder group. Riley suggested we package this up with some of the refinements to the Plan and present it to City Council.

Riley provided an update that Idaho Transportation Board is set in March to do the final vote on the conveyance of Sun Valley Road to both the cities of Sun Valley and Ketchum.

MOTION:

Motion to adjourn at 9:47AM

MOVER: Suzanne Frick

SECONDER: Brian Christiansen

All in favor