



CITY COUNCIL AGENDA OF THE CITY OF KETCHUM, IDAHO
Monday, June 1, 2015, beginning at 5:30 p.m.
480 East Avenue, North, Ketchum, Idaho

1. CALL TO ORDER
2. CONSENT CALENDAR
 - a. Approval of Minutes: May 18, 2015.
 - b. Approval of Current Bills and Payroll Summary.
 - c. Approval of 2015-16 Liquor, Beer and Wine Licenses.
 - d. Findings of Fact, Conclusion of Law and Decision for:
 - i. Vue Townhouse Subdivision Final Plat.
3. COMMUNICATIONS FROM MAYOR AND COUNCILORS.
 - a. Communications from Mayor & Council
4. COMMUNICATIONS FROM THE PUBLIC.
 - a. Communications from the public. *For items not on the agenda.*
5. ORDINANCES AND RESOLUTIONS.
 - a. Resolution 15-013: Accepting the Canvassed Election Results from the Blaine County Board of Commissioners and Proclaiming the Results of the Special Municipal Election – Sandy Cady, City Treasurer/Clerk.
6. PUBLIC HEARINGS.
 - a. Ordinance 1135 – Title 17, Zoning Comprehensive Update, Phase I – Morgan Brim, Senior Planner.
7. COMMUNICATIONS FROM STAFF.
 - a. Recommendation to Submit for Eccles Foundation Grant for Guy Coles Skate Park Enhancement CIP - Jen Smith, Director of Parks and Recreation.
8. AGREEMENTS AND CONTRACTS.
 - a. Zion's Bank ROW Encroachment Agreement – Robyn Mattison, Director of Public Works/City Engineer.
 - b. Right-of-Way Encroachment Permit for Play Hard/Give Back – Robyn Mattison, Director of Public Works/City Engineer.
 - c. Big Wood Watershed Study Partnership Agreement – Rebecca Bundy, Senior Planner.
9. EXECUTIVE SESSION to discuss:
 - a. Litigation pursuant to Idaho Code §§67-2345 1(f).
10. ADJOURNMENT.

If you need special accommodations, please contact the City of Ketchum in advance of the meeting.

This agenda is subject to revisions and additions. Revised portions of the agenda are underlined in bold.

Public information on agenda items is available in the Clerk's Office located at 480 East Ave. N. in Ketchum or by calling 726-3841.

Your participation and input is greatly appreciated. We would like to make this as easy as possible and familiarize you with the process. If you plan to speak, please follow the protocol below.

- Please come to the podium to speak.
- Stand approximately 4-6 inches from the microphone for best results in recording your comments.
- Begin by stating your name.
- Please avoid answering questions from audience members. All questions should come from City officials.
- Public comments will be limited by a time determined by the Mayor.
- You may not give your time to another speaker.
- If you plan to show a slide presentation or video, please provide a copy to the City Clerk by 5:00 p.m. on the meeting date.

Please note that all people may speak at public hearings.

Public comment on other agenda items is at the discretion of the Mayor and City Council.

Public comments may also be sent via email to participate@ketchumidaho.org

Visit www.ketchumidaho.org and sign up for notifications on agendas, meeting packets, dates and more.

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Thank you for your participation.

We look forward to hearing from you!



City Council

Regular Meeting

~ Minutes ~

480 East Avenue North
Ketchum, ID 83340
<http://ketchumidaho.org/>

Monday, May 18, 2015

5:30 PM

Ketchum City Hall

Present: Mayor Nina Jonas
Council President Michael David
Councilor Anne Corrock
Councilor Jim Slanetz

Absent: Councilor Baird Gourlay

Also Present: Ketchum City Administrator Suzanne Frick
Ketchum City Attorney Susan Buxton
Police Chief David Kassner
Ketchum Fire Chief Mike Elle
Director of Parks & Recreation Jen Smith
Director of Planning and Building Micah Austin
Director of Public Works/City Engineer Robyn Mattison
Recording Secretary Robin Crotty

1. CALL TO ORDER

Mayor Nina Jonas called the meeting to order at 5:30 p.m.

2. CONSENT CALENDAR

a. Approval of Minutes: May 4, 2015.

Councilor Anne Corrock made a correction to the minutes of May 4th. Base Camp House Item 6b. The applicant representative should be Bruce Smith not Jim Garrison.

b. Approval of Current Bills and Payroll Summary.

Councilor Jim Slanetz questioned the computer maintenance cost. Administrator Suzanne Frick explained that the increase was due to phone upgrades and problems with emergency services not getting phone calls. She explained that a lot of time is being spent on trying to make systems communicate that do not. The City will have somebody come in and evaluate the entire system.

c. Approval of 2014-15 and 2015-16 Beer, Wine and Liquor Licenses.

d. Findings of Fact, Conclusion of Law and Decision for:

i. Schoolhouse Residences Townhouse Subdivision – Final Plat.

Councilor Anne Corrock questioned the Findings of Facts on the Schoolhouse. Micah Austin Director of Planning and Building explained that a final inspection has been completed

Motion to approve the Consent Calendar with the correction to the May 4, 2015 minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael David
SECONDER:	Jim Slanetz
AYES:	Michael David, Anne Corrock, Jim Slanetz
ABSENT:	Baird Gourlay

3. COMMUNICATIONS FROM MAYOR AND COUNCILORS.**a. Communications from Mayor & Council**

Councilor Michael David talked about the Mountain Rides bus stop that is in front of where the Limelight Hotel will be constructed. The stop will be moved north a block to in front of US Bank. This will begin June 15, 2015. This is a temporary move.

Councilor Anne Corrock advised that she attended the Water Wise Landscape series at Sawtooth Botanical Gardens. There are three more in the series and recommends everyone go to them. She also updated the Mayor and Council on the URA. They are working on their priorities for the upcoming budget season.

b. Swearing in of Ketchum Fire Department Volunteer Firefighters.

Fire Chief Elle introduced all new fire fighters and congratulated them on their accomplishments. Mayor Nina Jonas swore each new firefighter in individually.

4. COMMUNICATIONS FROM THE PUBLIC.

Kaz Thea spoke representing the Ketchum Farmers Market. Kaz received a letter with conditions on May 12, 2015 and wants to clarify the conditions that are being imposed on the Farmers Market.

There is one condition that is difficult to meet. She is being required to have a person to sit from 2 p.m. to 6 p.m. every week for 18 weeks at the north end of the north alley. (5th street and the alley) to stop vendors and patrons of the Farmers Market from using the North Alley. Local traffic and deliveries can come thru. She's ok with not being able to use the alley but she would like to not have to staff a person. She would like to suggest closing the road with a sign. She understands there is a conflict with the Fire Department. Mayor Nina Jonas advised they would discuss it and get back to her.

5. PUBLIC HEARINGS.**a. Vue Townhomes Townhouse Subdivision Final Plat (continued from May 4, 2015) – Rebecca Bundy, Senior Planner.**

Rebecca Bundy Senior Planner presented showing the Final Plat for the Vue Townhomes Townhouse Subdivision Final Plat. She is requesting a continuation until a decision is made by federal court. She distributed a handout for Mayor and Council to read before continuing her presentation. Rebecca gave a background on the project and explained where they currently are in the process. This Plat has been reviewed by the City Attorney and explained it has met all legal requirements. The presentation was then turned over to Ketchum City Attorney Susan Buxton to address legal issues. Susan explained that the remedy will not change the outcome of the case if we had a final Platt approved or not, it would be her advice to finish this administrative act.

Councilor Michael David commented that Council get documents ahead of time for a reason. He was concerned that they are just receiving information today. He would like things to get to Mayor and council in a timelier manner.

Councilor Anne Corrock questioned if the deed restrictions are in the Parkwood Subdivision. Attorney Susan Buxton confirmed. Councilor Anne Corrock asked if there is an appeals process. Susan Buxton said that no more appeals are accepted for a reconsideration.

Mayor Nina Jonas opened the meeting for Public Comment – There were none.

Bruce Smith Alpine Enterprise representing the applicants Infinity Project. This is a hearing for final plat. He is here to answer any questions council has.

Motion to approve Vue Townhomes Townhouse Subdivision Plat with conditions 1-9.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Jim Slanetz
ABSENT:	Baird Gourlay

6. COMMUNICATIONS FROM STAFF.

a. Work Session – Zoning Ordinance Update Phase I – Morgan Brim, Senior Planner.

Planning and Building Director, Micah Austin presented. Micah Austin explained that this is now being called the Phase I Ordinance. Micah explained the reason for the rewrite and the first thing they did was to bring the Ordinance to compliance with the 2014 Comprehensive Plan. The second action is to bring the Ordinance into compliance with state and federal law. The third was the fact that 130 errors were identified and the fourth one is the current structure is outdated and difficult to navigate. Lastly only 25% of all uses are defined, creating significant interpretation challenges. There is a three step approach to zoning code update. Phase I addresses known inconsistencies and restructures the entire ordinance. In Phase II there will be extensive research and public outreach. It address complicated issues such as density, community housing, zone reclassification, and other questions. There were 10 opportunities for public to be involved. This process will take 18 to 24 months for this phase to be completed. The changes will be made as they come up. The current ordinance has 462 pages. There were 263 pages eliminated with the new ordinance. There were 10 opportunities for the public to be involved. The public input has been from the Sun Valley Board of Realtors, Blaine County Housing Authority, ARCH and Mountain Express. Councilor Anne Corrock questioned how participation was. Micah Austin explained it was scarcely attended except by the boards he mentioned.

Morgan Brimm Senior Planner explained there were not a lot of regulatory changes. The structural changes and code provision are now reoriented in a user friendly format. Redundancies and duplications have been eliminated. Chapters were retitled to fit content and larger provisions were separated into their own chapters. The confusing graphics have been removed. Districts and Overlays were deleted and the guidelines were removed. One of the biggest changes was the Zoning Districts Chapter. All zoning districts were consolidated into one chapter. Dimensional standards and district uses have been placed into a matrix layout. Uses with significant standards/conditions have been placed into a new Development Standards Chapter. There were Chapters incorporated into Matrices such as Chapter 17.36: Mobile Home District, Chapter 17.108: Accessory Dwelling Unit Overlay District and Chapter 17.112: Apartment Housing Overlay Zoning District.

Other chapters were removed such as Uses not itemized. We can already do that so there is no reason to reiterate. TDDR was removed.

Several chapters were renamed or altered. Added 55 new definitions - 24 were altered -15 deleted-99 relocated.

District uses were added to District Chapter.

Eighteen chapters were consolidated into 1 chapter.
Retooled Design Review Standards.

Parking and signage is now its own chapter so it's easier to reference.

Accessory building chapter is now the Development Standards Chapter.

There were a few regulatory changes such as in the Accessory Dwelling Overlay District. ADU's can now not be less than 300 sq. feet and not more than 1200 sq. feet.

Eliminated the Apartment Housing Overlay District. It is now the same as a multi-use residence. It was more restrictive to build apartments. Will be looked at again in Phase II.

Urban Agriculture - This allows something that we already allow. It allows interim use. Allows up to 8 chickens and keeping of bees on one family detached lots. Allows for somebody who has a vacant lot to do something on it before it is developed.

Avalanche Zone will now need to go thru this process because it is a safety issue. The exemption on not needing to go thru the process was removed. This will also be discussed more in Phase II. Director of Planning and Building Micah Austin explained that public safety issue is a great concern.

Religious Land Uses are now classified as all assembly uses. Churches are no longer singled out.

Guidelines - Title 67 and 65 LUPA – Local Land Use Planning Act requires the zoning ordinance be uniform clear and objective and it was not. We went thru and removed all guidelines but kept design standards and regulations.

Adult only businesses - Federal and state law requires that every locality allow for those somewhere in the locality. Currently we just prohibited them in the CC District. This made legal counsel uncomfortable because it could be interpreted as it was then allowed in all other Districts. We changed it so it is now allowed in LI2 but this will be looked at again in Phase II.

Planning & Zoning Commission recommended approval of Title 17 Zoning Ordinance. There was one change that came out of the draft that staff submitted. The Sun Valley Board of Realtors asked that the parking calculations be uniform and consistent. Right now they are not. The Commission will be evaluating this in Phase II but for now they changed it so the calculations will be based off net and not gross.

Morgan Brimm Senior Planner explained this is a work session and will come before them again in two weeks for the 1st public hearing. Morgan asked Council to feel free to send all questions there way. Morgan explained that in Phase II they will dig into the definitions. Scheduled for June 1, 2015 as a public hearing.

c. **New Mobility West Grant Application for Main Street Study – Robyn L. Mattison – Public Works Director/City Engineer.**

Robyn Mattison Public Works Director/City Engineer talked about applying for a New Mobility West Grant. She is asking for permission from Council for staff to put grant application together. Robyn researched all the study's that have already been done. In summary all studies recommended further study. Traffic Authority recommends further study to find out if a three lane Main Street would be beneficial to our community. Traffic Authority recommends council to move forward to apply for grant and the application be filled out in lieu of staff time with no financial contribution from City. Commissioner Anne Corrock asked if there will be a study of traffic lights. Robyn said the signals would be included in the study.

Robin Mattison asked for a motion to approve staff time to prepare a New Mobility West grant application for technical assistance to evaluate reconfiguring Main Street to three lanes and granting the Mayor authority to sign the grant application.

Motion to approve staff time to prepare a New Mobility West grant application for technical assistance to evaluate reconfiguring Main Street to three lanes and granting the Mayor authority to sign the grant application.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Jim Slanetz
ABSENT:	Baird Gourlay

7. **AGREEMENTS & CONTRACTS.**

a. **Strimple Property Right-of-Way Encroachment Agreement – Robyn L. Mattison, Public Works Director/City Engineer.**

Robyn Mattison Public Works Director/City Engineer presented. Property is located at 171 East Ave. S. Building permit was approved last year prior to reevaluation right of way standards with irrigation and landscaping in the right of way. The client has come back to city with a revised landscape plan to minimize the landscaping within the right of way with drip irrigation and water conscious shrubs.

Ashely Bowen, Landscape Architect for Ben Young Landscape presented. From a professional standpoint she would like the City to think about the new policy change. She thinks there are better ways to conserve water elements. Ashley pointed out that both neighbors of the Strimple's have landscape in the right of way and there is something to be said for continuity. This will help soften the façade and mass of building. She urges council to approve this.

Mayor Nina Jonas pointed out that water savings is secondary to the line of sight and safety and the fact that it becomes a city maintenance issue.

Councilor Anne Corrock asked how the approval in the right of way came to be.

Micah Austin, Director Planning and Building, explained it originally came from the P&Z commission. Councilor Anne Corrock asked if this will be handled differently in the further.

Susan Frick, City Administrator, explained the process was originally approved thru the planning process. It then becomes a public works problem. The process is now changed. It is now part of the design review process.

Motion to approve the proposed Right-of-Way Encroachment Permit application by Greg and Kari Strimple and authorize the Mayor to sign a Right-of-Way Encroachment Agreement with said owners.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Jim Slanetz
ABSENT:	Baird Gourlay

b. Cover Art Artist Agreements – Sharon Arms, Arts & Events Coordinator.

Jen Smith, Director of Parks and Recreation, filling in for Sharon Arms, Arts & Events Coordinator

Arts committee started this cover art project in 2012. This is when mundane city infrastructure was covered in vinyl wrap. In 2013 they ran out of boxes.

Century Link and Cox Communication said they would be willing to let the Arts Commission cover boxes with original art work. Councilor Anne Corrock asked how many more boxes there are to cover. Jen Smith said there a couple on Sun Valley property. Councilor Anne Corrock asked how they will be maintained. Jen Smith said that when things are covered in art they are more respected.

Motion to approve the 2015 Consignment Agreements for artists Bob Dix, Marianne Konvalinka, Belinda Isley and Marie Stewart for Mayor Jonas' signature

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Jim Slanetz
ABSENT:	Baird Gourlay

c. Will Caldwell Productions LLC Contract for Production of Ketchum Summer Concert Series (Ketch'Em Alive, Jazz in the Park, and Town Square Tunes) – Sharon Arms, Arts & Events Coordinator.

Sharon Arms explained that there has not been a contract with Will Caldwell Productions in the past. Councilor Anne Corrock asked if this is an annual contract. Sharon confirmed that it is and his wages have not increased in years.

Motion to approve the 2015 Will Caldwell Productions LLC Contract for Production of Ketchum Summer Concert Series for Mayor Jonas' signature.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jim Slanetz, Councilor
SECONDER:	Anne Corrock, Councilor
AYES:	Michael David, Anne Corrock, Jim Slanetz
ABSENT:	Baird Gourlay

8. ORDINANCES AND RESOLUTIONS.

a. Ordinance 1134 – Intermountain Gas Franchise (2nd Reading) – Stephanie Bonney, City Attorney.

Susan Buxton City Attorney presented. This franchise agreement is a 10 year term and is pretty much identical to what you had. The only thing that is different is the street superintendent made minor modifications. She explained that this is the 2nd reading and will have to have a 3rd reading.

Councilor Anne Corrock asked what other municipalities used it for. Susan Buxton responded by saying that others use it for street light, parks, and roadways. Administrator Susan Frick explained that it goes

into the general fund. Mayor Nina Jonas said if we were to put it into a specific account it would bind future councils for 10 years. Administrator Suzanne Frick explained that they will see in the budget where all revenues are itemized. All general fund sources will be shown and how we portion it out.

Motion to approve the 2nd reading of Ordinance 1134 with Intermountain Gas for a 10 year not exclusive franchise.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jim Slanetz, Councilor
SECONDER:	Anne Corrock, Councilor
AYES:	Michael David, Anne Corrock, Jim Slanetz
ABSENT:	Baird Gourlay

The next reading will be in the 2nd meeting in June.

9. EXECUTIVE SESSION to discuss:

a. Personnel pursuant to Idaho Code §§67-2345 1(a).

Motion to go into executive session at 7:18 p.m. pursuant to Idaho code 67-2345 1(a).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Slanetz, Councilor
SECONDER:	Michael David, Council President
AYES:	Michael David, Anne Corrock, Jim Slanetz
ABSENT:	Baird Gourlay

10. ADJOURNMENT

Councilor Jim Slanetz motioned to adjourn at 7:34 p.m., seconded by Council President Michael David, motion passed unanimously.

Nina Jonas
Mayor

ATTEST:

Sandra E. Cady, CMC
City Clerk

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "0110000000"- "9449008045", "9910000000"- "9911810000"

Vendor Name	Invoice Number	Description	Net Invoice Amount
GENERAL FUND			
01-2171-2000 P/R TAXES PBL--STATE W/H			
STATE TAX COMMISSION	PR0529151	State Withholding Tax Pay Period: 5/29/2015	5,753.00
01-2171-4000 P/R TAXES PBL -- WORKERS COMP			
STATE INSURANCE FUND	11574396	April Workers Comp	8,597.00
01-2171-9000 P/R DEDUC PBL--HEALTH INSURANC			
III-A	PR0529151	Health Ins - Family Pay Period: 5/29/2015	3,081.89
III-A	PR0529151	Health Ins - Family Pay Period: 5/29/2015	105.22
01-2172-3000 P/R DEDUC PBL--DELTA DENTAL			
DELTA DENTAL PLAN OF IDAH	PR0529151	Dental Insurance - Family Pay Period: 5/29/2015	59.95
DELTA DENTAL PLAN OF IDAH	PR0529151	Dental Insurance - Family Pay Period: 5/29/2015	92.44
01-2173-3000 P/R DEDUC PBL--NATIONWIDE			
NATIONWIDE RETIREMENT SOL	PR0529151	0064-0017 Nationwide - 0064-0017 Pay Period: 5/29/2015	3,547.96
NATIONWIDE RETIREMENT SOL	PR0529151	0064-0017 Nationwide/Roth - 0064-0017 Pay Period: 5/29/2015	238.81
01-2174-0000 P/R DEDUC PBL--GARNISHMENTS			
CHILD SUPPORT SERVICES	PR0529151	Child Support Pay Period: 5/29/2015	269.68
IDAHO DEPARTMENT OF LABO	PR0529151	Garnishments 2 Pay Period: 5/29/2015	285.53
01-2175-0000 P/R DEDUC PBL--PIONEER FED.CR.			
PIONEER FEDERAL CREDIT UNI	PR0529151	Pioneer Federal Credit Union Pay Period: 5/29/2015	1,450.00
01-2175-8000 P/R DEDUC PBL--EMPLOYEE CAF-MD			
NBS-NATIONAL BENEFIT SERVI	PR0529151	125 Medical Savings Pay Period: 5/29/2015	1,067.84
01-2175-9000 P/R DEDUC PBL--EMPLOYEE CAF-DC			
NBS-NATIONAL BENEFIT SERVI	PR0529151	125 Dependant Care Pay Period: 5/29/2015	526.39
Total :			25,075.71
LEGISLATIVE & EXECUTIVE			
01-4110-3200 OPERATING SUPPLIES			
SUN VALLEY NATURAL SPRING	00028079	Water Cooler & Bottles for Meeting Room	34.97
Total LEGISLATIVE & EXECUTIVE:			34.97
ADMINISTRATIVE SERVICES			
01-4150-3100 OFFICE SUPPLIES & POSTAGE			
ASSOCIATED BUSINESS FORMS	1006	receipt books	270.25
COPY & PRINT, L.L.C.	65293	Office Supplies	10.47
GREAT AMERICA LEASING COR	16988330	copier maintenance	64.85
INTEGRATED TECHNOLOGIES	22289	Copier Maintenance & Supplies	55.00
INTEGRATED TECHNOLOGIES	22558	Copier Maintenance & Supplies	15.88
INTEGRATED TECHNOLOGIES	22801	Copier Maintenance	76.23
SUN VALLEY NATURAL SPRING	00028079	Water Cooler & Bottles for Meeting Room	34.97
01-4150-4200 PROFESSIONAL SERVICES			
AIR ST. LUKE'S	2015-3	Air St. Luk's Membership Fee - Additional Employees	210.00
CASELLE, INC.	65350	Connect Application Set up	333.34
CROTTY, ROBIN	052015	Minutes and Training	200.00
01-4150-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	2087265574240	ACCT. 208-726-5574 240b	46.17

Vendor Name	Invoice Number	Description	Net Invoice Amount
CENTURY LINK	2087880257262	ACCT. L-208-788-0257 262M	392.70
MAESTRO TECHNOLOGY SOLU	2660	Annual Billing for Sofware Support Plan	450.00
01-4150-5150 COMMUNICATIONS			
ACCELA	9658	MediaTraq Montly Subscription	475.00
HAWLEY GRAPHICS	8796	Table Tent concepts/proofs/revisions/sample prints	276.25
HAWLEY GRAPHICS	8803	City Right of Way and Golf Layout	403.75
01-4150-5200 UTILITIES			
IDAHO POWER	2203990334 05	ACCT. 2203990334	71.20
01-4150-5900 REPAIR & MAINTENANCE-BUILDINGS			
A.C. HOUSTON LUMBER CO.	014-474178	Supplies	26.49
WAXIE SANITARY SUPPLY	75276931	Supplies	310.64
Total ADMINISTRATIVE SERVICES:			3,723.19
LEGAL			
01-4160-4270 CITY PROSECUTOR			
ALLINGTON, ESQ., FREDERICK	120204	Monthly Prosecutor Payment	3,660.17
Total LEGAL:			3,660.17
PLANNING & BUILDING			
01-4170-3100 OFFICE SUPPLIES & POSTAGE			
COPY & PRINT, L.L.C.	65293	Office Supplies	20.94
GREAT AMERICA LEASING COR	16988330	copier maintenance	129.70
INTEGRATED TECHNOLOGIES	22558	Copier Maintenance & Supplies	31.77
INTEGRATED TECHNOLOGIES	22801	Copier Maintenance	152.46
UNIFIED OFFICE SERVICES	202124	Office Supplies	39.84
01-4170-4200 PROFESSIONAL SERVICES			
KETCHUM COMPUTERS, INC.	11136	Computer Maintenance	25.00
KETCHUM COMPUTERS, INC.	11139	Computer Maintenance	80.00
01-4170-4900 PERSONNEL TRAINING/TRAVEL/MTG			
BUNDY, REBECCA	050815	Travel Expenses for eLab trip AICP exam	221.51
Total PLANNING & BUILDING:			701.22
POLICE			
01-4210-4250 PROF.SERVICES-BCSO CONTRACT			
BLAINE COUNTY CLERK/RECOR	200970	BCSO Law Enforcement Services	112,768.67
Total POLICE:			112,768.67
Total GENERAL FUND:			145,963.93
WAGON DAYS FUND			
WAGON DAYS EXPENDITURES			
02-4530-4200 PROFESSIONAL SERVICES			
SUN VALLEY EVENTS	544	Wagon Days Services - June	3,125.00

Vendor Name	Invoice Number	Description	Net Invoice Amount
Total WAGON DAYS EXPENDITURES:			3,125.00
Total WAGON DAYS FUND:			3,125.00
STREET MAINTENANCE FUND			
STREET			
04-4310-3200 OPERATING SUPPLIES			
CENTRAL DRUG SYSTEM, INC.	244463	Random Processing Fee	110.50
CHATEAU DRUG CENTER	1371420	Supplies	36.43
D AND B SUPPLY	35282	ACCT. 11044	89.98
ISPMC	052615	Construction Manual	225.00
TREASURE VALLEY COFFEE IN	2160-04066808	COFFEE	77.50
UNIFIED OFFICE SERVICES	202238	Office Supplies	9.99
04-4310-3400 MINOR EQUIPMENT			
D AND B SUPPLY	45122	ACCT. 11044	137.94
04-4310-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	796850	ACCT. 37269	539.66
04-4310-4900 PERSONNEL TRAINING/TRAVEL/MTG			
DOMKE, RON	051415	Street Dept. Per Diem Reimbursement	45.16
LHTAC	T2-051315-1	T2 Center Classes	180.00
LHTAC	T2-051515-3	T2 Center Classes	240.00
RAMM, JUSTIN	051415	Street Dept. Per Diem Reimbursement	32.85
VERGEL, DAMON	051415	Street Dept. Per Diem Reimbursement	53.16
04-4310-5100 TELEPHONE & COMMUNICATIONS			
VERIZON WIRELESS, BELLEVUE	9745517316	ACCT. 965494438-00001	14.81
04-4310-6100 REPAIR & MAINT--MACHINERY & EQ			
D AND B SUPPLY	45283	ACCT. 11044	79.99
FREIGHTLINER OF IDAHO	170289	Parts & Supplies	60.00
KENWORTH SALES COMPANY	1344737	Parts	257.56
METROQUIP, INC.	00027766	Parts	441.10
METROQUIP, INC.	00027846	Parts	383.90
NAPA AUTO PARTS	812934	Parts & Supplies	336.75
NAPA AUTO PARTS	814198	Parts & Supplies	28.48
RIVER RUN AUTO PARTS	6538-85496	Parts & Supplies	30.65
WESTERN STATES EQUIPMENT	PC040230141	Supplies	267.44
WESTERN STATES EQUIPMENT	PC040230273	Parts	719.94
WESTERN STATES EQUIPMENT	PRO40027394	Supplies	267.74
04-4310-6910 OTHER PURCHASED SERVICES			
AMERIPRIDE LINEN	2400417639	ACCT. 241076800	37.60
AMERIPRIDE LINEN	2400419470	ACCT. 2400419470	77.90
KETCHUM COMPUTERS, INC.	11120	Computer Maintenance	120.00
04-4310-6930 STREET LIGHTING			
IDAHO LUMBER & HARDWARE	606426	Supplies	33.47
IDAHO POWER	2200059315 05	ACCT. 2200059315	5.35
IDAHO POWER	2200506786 05	ACCT. 2200506786	6.70
IDAHO POWER	2201174667 05	ACCT. 2201174667	7.56
IDAHO POWER	2202627564 05	ACCT. 2202627564	19.13
IDAHO POWER	2203027632-05	ACCT. 2203027632	5.92
IDAHO POWER	2205963446 05	ACCT. 2205963446	70.24

Vendor Name	Invoice Number	Description	Net Invoice Amount
LUTZ RENTALS	47384-1	Rental Equipment	138.24
04-4310-6950 MAINTENANCE & IMPROVEMENTS			
PIPECO, INC.	S2091398.001	Supplies	49.31
PIPECO, INC.	S2091665.001	Supplies	7.82
Total STREET:			5,245.77
Total STREET MAINTENANCE FUND:			5,245.77
FIRE & RESCUE FUND			
FIRE & RESCUE			
10-4230-2900 PERFORMANCE AWARDS			
CHATEAU DRUG CENTER	1379836	Supplies	16.60
10-4230-3200 OPERATING SUPPLIES			
ALSCO - AMERICAN LINEN DIVI	LBO11267637	Shop Towels	12.50
ALSCO - AMERICAN LINEN DIVI	LBO11272072	Shop Towels	12.50
ARBOR CARE	32333	Fertilization	54.00
CHATEAU DRUG CENTER	1376126	Batteries	4.89
COPY & PRINT, L.L.C.	65293	Office Supplies	5.24
GREAT AMERICA LEASING COR	16988330	copier maintenance	32.43
INTEGRATED TECHNOLOGIES	22558	Copier Maintenance & Supplies	7.94
INTEGRATED TECHNOLOGIES	22801	Copier Maintenance	38.12
L.N. CURTIS & SONS	3159683-00	Supplies	106.38
MOUNTAIN WEST BANK	3100163	Safe Deposit Box Fee	12.50
10-4230-5100 TELEPHONE & COMMUNICATIONS			
UNITED COMMUNICATIONS CO	806453	Radio Repair	92.98
10-4230-6100 REPAIR & MAINT--MACHINERY & EQ			
L.N. CURTIS & SONS	3159373-00	Supplies	89.90
Total FIRE & RESCUE:			485.98
Total FIRE & RESCUE FUND:			485.98
AMBULANCE SERVICE FUND			
AMBULANCE SERVICE			
14-4260-2900 PERFORMANCE AWARDS			
CHATEAU DRUG CENTER	1379836	Supplies	16.60
14-4260-3200 OPERATING SUPPLIES			
ALSCO - AMERICAN LINEN DIVI	LBO11267637	Shop Towels	12.50
ALSCO - AMERICAN LINEN DIVI	LBO11272072	Shop Towels	12.50
ARBOR CARE	32333	Fertilization	54.00
ARROW INTERNATIONAL, INC.	93077431	Supplies	636.12
BOUNTREE MEDICAL	81779301	Supplies	258.38
BOUNTREE MEDICAL	81780682	Supplies	458.07
BOUNTREE MEDICAL	81788704	Supplies	12.20
CHATEAU DRUG CENTER	1372192	Supplies	11.37
CHATEAU DRUG CENTER	1372228	Supplies	11.37-
CHATEAU DRUG CENTER	1376126	Batteries	4.89
COPY & PRINT, L.L.C.	65293	Office Supplies	5.23
GREAT AMERICA LEASING COR	16988330	copier maintenance	32.42
INTEGRATED TECHNOLOGIES	22558	Copier Maintenance & Supplies	7.94

Vendor Name	Invoice Number	Description	Net Invoice Amount
INTEGRATED TECHNOLOGIES	22801	Copier Maintenance	38.11
L.N. CURTIS & SONS	3159683-00	Supplies	106.39
MOUNTAIN WEST BANK	3100163	Safe Deposit Box Fee	12.50
NORCO	15877012	ACCT. 54794	120.05
NORCO	15884455	ACCT. 52355	30.66
NORCO	15885403	ACCT. 54794	230.40
PRAXAIR/WHITMORE	52697168	Operating Supplies	45.75
PROGRESSIVE CONCRETE CUTT	1000851	Supplies	772.42
ST. LUKES	INO5679	Pharmacy Supplies	382.60
14-4260-5100 TELEPHONE & COMMUNICATIONS			
UNITED COMMUNICATIONS CO	806453	Radio Repair	92.98
Total AMBULANCE SERVICE:			3,342.71
Total AMBULANCE SERVICE FUND:			3,342.71
PARKS AND RECREATION FUND			
PARKS AND RECREATION			
18-4510-3200 OPERATING SUPPLIES			
CHATEAU DRUG CENTER	1378479	Supplies	25.13
CHATEAU DRUG CENTER	1378780	Supplies	14.24
CHATEAU DRUG CENTER	1379750	Supplies	5.69
IDAHO LUMBER & HARDWARE	607498	Supplies	17.99
18-4510-3250 RECREATION SUPPLIES			
IDAHO LUMBER & HARDWARE	607498	Supplies	139.90
18-4510-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	796849	ACCT. 37268	322.40
18-4510-4200 PROFESSIONAL SERVICES			
INTEGRATED TECHNOLOGIES	22225	Copier Maintenance & Supplies	43.07
KETCHUM COMPUTERS, INC.	11119	Computer Maintenance	380.00
18-4510-5200 UTILITIES			
IDAHO POWER	2203313446 05	ACCT. 2203313446	5.35
18-4510-6950 MAINTENANCE & IMPROVEMENTS			
A.C. HOUSTON LUMBER CO.	014-471463	Supplies	20.74
LUTZ RENTALS	46881-1	Rental Supplies	9.07
LUTZ RENTALS	47094-1	Rental Equipment	69.77
PIPECO, INC.	S2094150.001	Supplies	31.82
PIPECO, INC.	S2096396.001	Supplies	15.73
RIVER RUN AUTO PARTS	6538-85256	Parts & Supplies	15.59
WEBB LANDSCAPING	29152	Garden Supplies	169.98
WEBB LANDSCAPING	29536	Garden Supplies	37.92
Total PARKS AND RECREATION:			1,324.39
Total PARKS AND RECREATION FUND:			1,324.39
LOCAL OPTION SALES TAX FUND			
LOCAL OPTION SALES TAX			
22-4910-6080 MOUNTAIN RIDES			
MOUNTAIN RIDES	774	Monthly Payment	45,833.33

Vendor Name	Invoice Number	Description	Net Invoice Amount
22-4910-9930 LOT FUND OP. CONTINGENCY			
MOUNTAIN RIDES	4160	Night Owl Service	2,575.00
Total LOCAL OPTION SALES TAX :			48,408.33
Total LOCAL OPTION SALES TAX FUND:			48,408.33
WATER FUND			
WATER EXPENDITURES			
63-4340-3100 OFFICE SUPPLIES & POSTAGE			
CHATEAU DRUG CENTER	1379751	Supplies	4.27
UNIFIED OFFICE SERVICES	202238	Office Supplies	10.00
63-4340-3200 OPERATING SUPPLIES			
AMERIPRIDE LINEN	2400400792	ACCT. 241076901	21.41
AMERIPRIDE LINEN	2400419459	ACCT. 241076901	21.41
AMERIPRIDE LINEN	2400419460	ACCT. 241076900	75.85
UNIFIED OFFICE SERVICES	202125	Office Supplies	7.35
63-4340-3400 MINOR EQUIPMENT			
CHATEAU DRUG CENTER	1377458	Supplies	25.64
63-4340-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	796851	ACCT. 37270	18.40
UNITED OIL	796852	ACCT. 37271	370.48
63-4340-4200 PROFESSIONAL SERVICES			
CASELLE, INC.	65350	Connect Application Set up	333.33
ZIONS BANK PUBLIC FINANCE	050615	Water User Analysis & Addt'l hours	3,772.00
63-4340-4900 PERSONNEL TRAINING/TRAVEL/MTG			
RIVERSIDE HOTEL	38729	Lodging for Pat Cooley Folio # 38729	297.00
63-4340-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	2087250715195	ACCT. 208-725-0715 195b	109.13
CENTURY LINK	2087255045103	ACCT. 2087255045103B	48.14
DIG LINE	0051612	Monthly Fee	74.51
VERIZON WIRELESS, BELLEVUE	9745517316	ACCT. 965494438-00001	14.81
VERIZON WIRELESS, BELLEVUE	9745610698	ACCT. 365516521-00001	102.94
63-4340-5110 COMPUTER NETWORK			
KETCHUM COMPUTERS, INC.	11121	Computer Maintenance	298.75
63-4340-6100 REPAIR & MAINT-MACH & EQUIP			
LAYNE PUMPS, INC.	21791	Supplies	10,426.00
PIPECO, INC.	S2100297.001	Supplies	28.86
WEBB LANDSCAPING	29317	Acct. CIT002 - Soil Pep	11.98
Total WATER EXPENDITURES:			16,072.26
Total WATER FUND:			16,072.26
WATER CAPITAL IMPROVEMENT FUND			
WATER CIP EXPENDITURES			

Vendor Name	Invoice Number	Description	Net Invoice Amount
64-4340-7650 WATER METERS			
FERGUSON ENTERPRISES, INC.	CM049202	Supplies	1,635.48-
64-4340-7651 WA METERS TO FLAT RATE CUSTMRS			
SPARLING INSTRUMENTS, LLC	5655301	Supplies	2,941.20
COLES, KELLY	052215	Rebate for Ketchum Springs Water Conversion	1,000.00
64-4340-7800 CONSTRUCTION			
LUNCEFORD EXCAVATION, INC.	6066	Excavation	2,877.20
Total WATER CIP EXPENDITURES:			5,182.92
Total WATER CAPITAL IMPROVEMENT FUND:			5,182.92
WASTEWATER FUND			
WASTEWATER EXPENDITURES			
65-4350-3100 OFFICE SUPPLIES & POSTAGE			
CHATEAU DRUG CENTER	1379751	Supplies	4.27
UNIFIED OFFICE SERVICES	202238	Office Supplies	10.00
65-4350-3200 OPERATING SUPPLIES			
A.C. HOUSTON LUMBER CO.	014-472199	Supplies	4.52
AMERIPRIDE LINEN	2400400792	ACCT. 241076901	21.40
AMERIPRIDE LINEN	2400415800	ACCT. 241021000	102.01
AMERIPRIDE LINEN	2400419458	ACCT. 241021000 0515	103.30
AMERIPRIDE LINEN	2400419459	ACCT. 241076901	21.40
D AND B SUPPLY	95432	ACCT 11041	103.98
McMASTER-CARR SUPPLY CO.	29324994	Supplies	25.75
PIPECO, INC.	S2093308-001	Supplies	11.15
UNIFIED OFFICE SERVICES	202125	Office Supplies	7.34
65-4350-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	387378	ACCT. 37270	75.10
UNITED OIL	796851	ACCT. 37270	44.03
65-4350-4200 PROFESSIONAL SERVICES			
ANALYTICAL LABORATORIES, I	26435	Supplies	392.00
CASELLE, INC.	65350	Connect Application Set up	333.33
65-4350-4900 PERSONNEL TRAINING/TRAVEL/MTG			
IDEQ STATE FISCAL OFFICE -D	5846952	WW Collections III & IV	75.00
VERT, JEFF	051915	Mileage Per Diem for Waste Water Exam	60.00
65-4350-5100 TELEPHONE & COMMUNICATIONS			
VERIZON WIRELESS, BELLEVUE	9745517316	ACCT. 965494438-00001	93.43
65-4350-5110 COMPUTER NETWORK			
KETCHUM COMPUTERS, INC.	11121	Computer Maintenance	298.75
65-4350-5200 UTILITIES			
IDAHO POWER	2202158701 05	ACCT. 2202158701	6,500.15
65-4350-6000 REPAIR & MAINT-AUTO EQUIP			
LES SCHWAB	11700231236	Flat Repair	41.75
65-4350-6100 REPAIR & MAINT-MACH & EQUIP			
CHATEAU DRUG CENTER	1375408	Supplies	6.64

Vendor Name	Invoice Number	Description	Net Invoice Amount
CHATEAU DRUG CENTER	1375424	return of supplies	6.64-
McMASTER-CARR SUPPLY CO.	29324994	Supplies	24.01
McMASTER-CARR SUPPLY CO.	29707328	Supplies	107.89
PIPECO, INC.	S2089813.001	Supplies	2.09
PIPECO, INC.	S2093308-001	Supplies	17.36
PIPECO, INC.	S2102478.001	Supplies	184.62
65-4350-6900 COLLECTION SYSTEM SERVICES/CHA			
AMERIPRIDE LINEN	2400415800	ACCT. 241021000	18.00
AMERIPRIDE LINEN	2400419458	ACCT. 241021000 0515	18.23
DIG LINE	0051612	Monthly Fee	74.50
KETCHUM COMPUTERS, INC.	11121	Computer Maintenance	82.50
UNITED OIL	796851	ACCT. 37270	6.49
VERIZON WIRELESS, BELLEVUE	9745517316	ACCT. 965494438-00001	41.88
Total WASTEWATER EXPENDITURES:			8,906.23
Total WASTEWATER FUND:			8,906.23
PARKS/REC DEV TRUST FUND			
PARKS/REC TRUST EXPENDITURES			
93-4900-6300 RIVER PARK			
WOOD RIVER LAND TRUST	052815	Refund for R & PP	47,706.07
Total PARKS/REC TRUST EXPENDITURES:			47,706.07
Total PARKS/REC DEV TRUST FUND:			47,706.07
DEVELOPMENT TRUST FUND			
DEVELOPMENT TRUST EXPENDITURES			
94-4900-8029 DeGENNARO RESIDENCE-DEMO SEC			
KIRTLAND, JOHN	051915	Security Agreement Refund	4,500.00
Total DEVELOPMENT TRUST EXPENDITURES:			4,500.00
Total DEVELOPMENT TRUST FUND:			4,500.00
Grand Totals:			290,263.59

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "011000000"- "9449008045", "991000000"- "9911810000"

<u>Company</u>	<u>Beer Consumed on Premises</u>	<u>Beer Not to be Consumed on Premises</u>	<u>Wine Consumed on Premises</u>	<u>Wine Not to be Consumed on Premises</u>	<u>Liquor</u>	<u>Approved by Council for 2015-16</u>
Town Square Tavern	X		X			5/18/15
Warfield Restaurant	X	X			X	5/18/15
Rickshaw	X		X			6/1/15

BEER, WINE AND LIQUOR-BY-THE DRINK LICENSE APPLICATION

To the City Council, Ketchum, Idaho

Year Applying for August 1, 2015 - July 31, 2016

The undersigned a Corporation , Partnership , Individual , does hereby make application for a license to sell during the year 2015-2016, the following:

- | | | |
|------------|---|---------------|
| 1. | BEER LICENSE | Fee |
| | <input checked="" type="checkbox"/> Draft or Bottled or Canned Beer, to be consumed on premises | \$ 200.00 |
| | <input type="checkbox"/> Bottled or Canned Beer, NOT to be consumed on premises | \$ 50.00 |
| 2. | WINE LICENSE | |
| | <input checked="" type="checkbox"/> Wine, to be consumed on premises: | \$ 200.00 |
| | <input type="checkbox"/> Wine, NOT to be consumed on premises: | \$ 200.00 |
| 3. | LIQUOR LICENSE | |
| | <input type="checkbox"/> Liquor by the drink | \$ 560.00 |
| Total Due: | | \$ <u>400</u> |

STATE LICENSE NO. _____ COUNTY LICENSE NO. _____ (copies attached)

Within the City of Ketchum, Idaho, at the place of business described below, and tenders herewith the license fee as provided by law. The following is a true and correct statement of the nature, place, ownership and management of the business for which this application is made and of the qualifications of the applicant:

Name of Applicant ANDREAS HEAPHY
 D/B/A RICKSHAW
 Mailing Address PO 10200 KETCHUM 83340
 Phone Number 208-726-8481

Physical Address of business where license will be displayed 4600 N WASHINGTON AVE
 Record owner of the property KIMBERLY JONES

Has the applicant, or any partner of his, or any member of the applying partnership, or the active manager of the applying partnership, or any officer of the applying corporation been convicted of a violation of any law of the State of Idaho, or any other state, or of the United States regulating, governing, or prohibiting the sale of alcoholic beverages or intoxicating liquor, or has any one of them within three years forfeited, or suffered the forfeiture of, a bond for his appearance to answer charges of any such violation? NO

Has the applicant or any partner or actual active manager or officer of the applicant been convicted of any felony within five years? Yes No

If Applicant Is A Partnership or Corporation:
 Is the corporation authorized to do business in Idaho? YES (If a corporation, attach list of names and addresses)
A. HEAPHY (Box 1345 SU) N. JONAS (Box 821 SU) K. MURPHY (Box 6570 K)

If a partnership, give the names and addresses of all partners: _____

The undersigned hereby acknowledges and consents that the license(s) requested are subject to the provisions of the Ketchum Municipal Code, Title 5.04 (amended by Ordinance 882), City of Ketchum, Idaho, Blaine County.

Applicant [Signature] Relation to Business President

Subscribed and sworn to before me this _____ day of _____, _____.

Kathleen Schwabinger
 Notary Public or City Clerk or Deputy

License Fee Received \$ 400 K.S.

License No. 854A

Approved by City of Ketchum, ID _____ By _____ Mayor

June 1, 15

IN RE:)	
)	
Vue Townhomes)	KETCHUM CITY COUNCIL –
Townhouse Subdivision)	FINDINGS OF FACT, CONCLUSIONS
Final Plat)	OF LAW AND DECISION
)	
File Number: 14-023)	

BACKGROUND FACTS

OWNERS: Infinity Projects, LLC

REPRESENTATIVE: Bruce Smith, PLS, Alpine Enterprises

REQUEST: Townhouse Subdivision Final Plat of each of two lots, resulting in a four unit residential detached townhouse development

LOCATION: 105 Pinewood Lane (Lots 19A and 19B, Parkwood Subdivision)

ZONING: General Residential – Low Density (GR-L)

OVERLAY: None

NOTICE: Property owners within 300 feet and agencies were mailed a notice on April 10, 2015. Notice was published in the Idaho Mountain Express on April 15, 2015, and a notice was posted on-site on April 27, 2015. The meeting was noticed for the May 4, 2015 City Council meeting and was continued on the record to May 18, 2015.
 In addition, the preliminary plat was noticed as follows: Property owners within 300 feet were mailed notice on May 21, 2014 and agencies were mailed on May 22, 2014. Notice was published in the Idaho Mountain Express on May 7, 2014 for a May 27, 2014 meeting and continued on the record to June 9, 2014. This exceeds minimum noticing requirements.

REVIEWER: Rebecca Bundy, Senior Planner / Building and Development Manager

GENERAL FINDINGS OF FACT

1. The applicant has completed a subdivision of original Lot 19 of Parkwood Subdivision into two lots (19A and 19B) and has received Commission and Council preliminary plat approval for townhouse subdivision of each those lots into two townhouse sublots to accommodate a development of four detached residential townhouse units. Each unit will be about 2,445 square feet in size, including an attached one (1) car garage, and each will be two stories tall. The proposed development replaces an existing, older single family structure on the site.
2. This project gained both Subdivision and Design Review approval from the Planning and Zoning Commission by a unanimous vote in June 2014. The City Council then approved the parent

parcel subdivision (preliminary and final plats) and the townhouse subdivision preliminary plat. The Commission subsequently recommended approval of the final plat, with Findings of Fact signed on April 13, 2015. At this time, the Council is reviewing the final plat for townhouse subdivision.

3. Utility and access easements were depicted on the preliminary plat and are shown on the final plat as follows:
 - Ten (10) foot wide sewer line easement along the northern property boundary benefitting the City of Ketchum and the 4 townhome lots;
 - Twenty (20) foot wide access and utility easement along the southern property boundary (in private street – Pinevue Lane) This access and utility serves the City of Ketchum, 4 townhome lots, Lot 17 Parkwood Subdivision, and utility easement only to Parkwood Condominiums;
 - Eight (8) foot wide public utility easement along the north side of the access easement; and
 - Ten (10) foot wide public utility easement along the eastern property boundary.The final plat describes the access and utility easements and benefactors.
4. Staff responds to the public comment as follows: In May 2014, staff consulted with legal counsel and determined that the City does not have responsibility to enforce the private deed restriction that had been placed on the property in the past. The project as proposed meets the minimum lot and subplot requirements of the GR-L zoning district and is in compliance with Titles 16 and 17 of the Ketchum Municipal Code. The original Lot 19 has already been subdivided into Lots 19A and 19B, and preliminary plat approval has been given for dividing each of those lots into two (2) sublots. Per the requirements of Title 16, Subdivisions, the final townhouse plat may not be signed by the City Clerk until the project has received a final life safety building inspection. The applicant is seeking the City Council's final approval, prior to final building inspection, followed by the Clerk's signature and subsequent recordation of the final townhouse plat.
5. Attachments to the May 18, 2015 staff report:
 - A. Application, dated February 17, 2015, including:
 - Application Form
 - Draft Declaration Establishing Covenants, Conditions and Restrictions for Vue Subdivision
 - B. Reduced scale final plat, dated March 2015
 - C. Planning and Zoning Commission Final Plat Findings of Fact, signed April 13, 2015
 - D. City Council Findings of Fact, signed February 17, 2015
 - E. Reduced scale approved Preliminary Plat, dated June 14, 2014
 - F. Public Comment
 - John T. Moran, Jr., dated April 27, 2015
 - Michal L. Haxby, dated April 29, 2015
 - Frederick H. Benners, Jr., dated April 27, 2015
 - Stephen and Kristin Smith, stamped "received" on April 30, 2015

Regulatory Taking Notice: Applicant has the right, pursuant to section 67-8003, Idaho Code, to request a regulatory taking analysis.

EVALUATION STANDARDS

General Requirements for all Applications				
<i>City departments concerns were addressed by the preliminary plat conditions of approval. In addition, the final plat was reviewed by Public Works and Street Departments.</i>				
Compliant			Standards and Conclusion	
Yes	No	N/A	City Code	City Standards and Conclusion
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.96.080	Complete Application
				<i>The final plat was reviewed and approved as submitted by the Public Works Director and Street Superintendent.</i>

Compliance with Zoning District and Overlay Requirements				
Compliant			Standards and Conclusion	
Yes	No	N/A	Guideline	City Standards and Conclusion
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17.28.010	<i>Zoning code requirements were reviewed and approved through the design review and preliminary plat process. The final plat conforms to the preliminary plat.</i>

Townhouse Subdivision Requirements				
EVALUATION STANDARDS: 16.04.070				
Compliant			Standards and Conclusion	
Yes	No	N/A	Guideline	City Standards and Conclusion
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.070.B OWNERS DOCUMENTS	<p>Owner's Documents. The subdivider of the townhouse project shall submit with the preliminary plat application a copy of the proposed party wall agreement and any proposed document(s) creating an association of owners of the proposed townhouse sublots, which shall adequately provide for the control and maintenance of all commonly held facilities, garages, parking and/or open spaces. Prior to final plat approval, the subdivider shall submit to the city a final copy of said documents and shall file said documents prior to recordation of the plat, which shall reflect the recording instrument numbers.</p>
			<i>Conclusion</i>	<i>The applicant has made complete final plat application including draft CC&R's. The final documents shall be recorded prior to recordation of the final plat.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.070.C PRELIMINARY PLAT PROCEDURE	<p>1. The subdivider may apply for preliminary plat approval from the commission pursuant to Section 16.04.030.D herein at the time application is made for design review approval pursuant to Chapter 17.96. The Commission may approve, deny or conditionally approve said preliminary plat upon consideration of the action taken on the application for design review of the project.</p> <p>2. The preliminary plat, other data, and the commission's findings shall not be transmitted to the council until construction of the project has commenced under a valid building permit issued by the Ketchum building inspector. The council shall act on the preliminary plat pursuant to Section 16.04.030.E.</p>
			<i>Conclusion</i>	<i>The Commission has reviewed and recommended approval of the project's design review and preliminary plat applications (#14-022 & 14-023). Building permits (#14-031, 14-032, 14-053 & 14-054) have been issued by the building inspector and construction has</i>

				<i>commenced on the project. The City Council has approved the preliminary townhouse plat.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.070.D FINAL PLAT PROCEDURE	<p>1. The final plat procedure contained in Section 16.040.030.F herein shall be followed. However, the final plat shall not be signed by the City Clerk and recorded until the townhouse has received:</p> <p>a. An approved life safety inspection for the building shell and all common areas from the Ketchum Building Official; and,</p> <p>b. Completion of all design review elements as approved by the Planning and Zoning Administrator.</p> <p>2. The Council may accept a security agreement for any design review elements not completed on a case by case basis pursuant to Section 17.96.120.</p>
			<i>Conclusion</i>	<i>Final plat procedure shall be followed. The above requirements have been made conditions of approval #8 and 9.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.070.E GARAGE	All garages shall be designated on the preliminary and final plats and on all deeds as part of the particular townhouse units. Detached garages may be platted on separate sublots, provided that the ownership of detached garages is tied to specific townhouse units on the townhouse plat and in any owner's documents and that the detached garage(s) may not be sold and/or owned separate from any dwelling unit(s) within the townhouse development.
			<i>Conclusion</i>	<i>Each unit has an attached garage, and the garages are tied to each unit. The building footprints are shown on the final plat.</i>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16.04.070.F GENERAL APPLICABILITY	All other provisions of this chapter and all applicable ordinances, rules and regulations of the city and all other governmental entities having jurisdiction shall be complied with by townhouse subdivisions.
			<i>Conclusion</i>	<i>All other ordinances and regulations shall be followed. The townhouse proposal reflects good layout and planning for the two units as the development relates to the parent parcel, its location and orientation, and the neighborhood.</i>

CONCLUSIONS OF LAW

1. The City of Ketchum is a municipal corporation organized under Article XII of the Idaho Constitution and the laws of the State of Idaho, Title 50, Idaho Code.
2. Under Chapter 65, Title 67 of the Idaho Code, the City has passed a land use and subdivision ordinance, Title 16.
3. The Commission has authority to hear the applicant's Subdivision Application pursuant to Chapter 16.04 of Ketchum Municipal Code Titles 16.
4. The City of Ketchum Planning Department provided adequate notice for the review of this application.
5. The project **does** meet the standards of approval under Chapter 16.04, of Subdivision Code, Title 16, subject to conditions of approval.
5. This approval is given for Vue Townhomes, Townhouse Subdivision, final plat, dated March 2015, by Alpine Enterprises, Inc.

DECISION

THEREFORE, the Ketchum City Council **approves** this Final Plat Townhouse Subdivision Application this Monday, June 1st, 2015, subject to the following conditions:

1. The Covenants, Conditions and Restrictions (CC&R's) shall be simultaneously recorded with the final plat, and the City will not now, nor in the future, determine the validity of the CC&R's;
2. The failure to obtain final plat approval by the Council, of an approved preliminary plat, within one (1) year after approval by the Council shall cause all approvals of said preliminary plat to be null and void. The final plat shall be filed with the Blaine County recorder within one year after final plat approval by the Council. Failure to file such final plat within that time shall cause all approvals of such final plat to be null and void;
3. The recorded plat shall show a minimum of two Blaine County Survey Control Monuments with ties to the property and an inverse between the two monuments. The Survey Control Monuments shall be clearly identified on the face of the map;
4. An electronic CAD file shall be submitted to the City of Ketchum prior to final plat signature by the City Clerk. The electronic CAD file shall be submitted to the Blaine County Recorder's office concurrent with the recording of the Plat containing the following minimum data:
 - a. Line work delineating all parcels and roadways on a CAD layer/level designated as "parcel";
 - b. Line work delineating all roadway centerlines on a CAD layer/level designated as "road"; and,
 - c. Line work that reflects the ties and inverses for the Survey Control Monuments shown on the face of the Plat shall be shown on a CAD layer/level designated as "control";
5. All information within the electronic file shall be oriented and scaled to Grid per the Idaho State Plane Coordinate System, Central Zone, NAD1983 (1992), U.S. Survey Feet, using the Blaine County Survey Control Network. Electronic CAD files shall be submitted in a ".dwg", ".dgn" or ".shp" format and shall be submitted digitally to the City on a compact disc. When the endpoints of the lines submitted are indicated as coincidental with another line, the CAD line endpoints shall be separated by no greater than 0.0001 drawing units;
6. The applicant shall provide a copy of the recorded final plat to the Department of Planning and Building for the official file on the application;
7. All requirements of the Fire, Utility, Building, Planning and Public Works departments of the City of Ketchum shall be met;
8. The final plat shall not be signed by the City Clerk and recorded until the townhouse has received:
 - a. An approved life safety inspection for the building shell and all common areas from the Ketchum Building Official; and,
 - b. Completion of all design review elements as approved by the Planning and Zoning Administrator; and
9. The Council may accept a security agreement for any design review elements not completed on a case by case basis pursuant to Section 17.96.120.

Findings of Fact **adopted** this 1st day of June, 2015.

Nina Jonas
Mayor



City of Ketchum

P.O. Box 2315 | 480 East Ave. N. | Ketchum, ID 83340

June 1, 2015

Mayor Jonas and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Jonas and City Councilors:

RECOMMENDATION TO ADOPT RESOLUTION NO. 15-013, ACCEPTING THE CANVASSED ELECTION RESULTS FROM THE BLAINE COUNTY BOARD OF COMMISSIONERS

Introduction/History

Consolidation of elections became effective January 1, 2011. Pursuant to Section 34-1401, Idaho Code, all municipal elections shall be conducted by the county clerk of the county wherein the city lies, and elections shall be administered in accordance with the provisions of Title 34, Idaho Code.

Current Report

A bond issue to enable Ketchum to discontinue use of aging portions of the water system went on the May 19, 2015 ballot. A simple majority of voters were needed to approve the proposal, which is expected to reduce maintenance costs, increase reliability and encourage conservation.

Portions of the community core and the Lewis Street industrial area use pipes installed by Ketchum Springs Water, a private water system that the city acquired in the 1980s.

The Ketchum Springs Water pipes, many of which are more than half a century old, were constructed of wood and steel. They are buried less than six feet deep in some places, meaning that water must be pumped through them to prevent freezing in the winter. This wastes both water and the electricity needed for pumping. Frequent breakages disrupt water service and increase maintenance costs.

In addition, no water meters were installed. Property owners served by this system currently pay a flat rate no matter how much water they use. As part of this project, a water meter would be installed for each property and the rate would be based on usage, as it is in the rest of the city.

Estimates are that the decrease in maintenance expenses would offset the bond repayment costs.

The city is eligible to apply for a loan of up to \$450,000 from the Idaho Department of Environmental Quality to convert users onto the city system and install water meters. Under Idaho law, the loan must be in the form of a revenue bond and must be repaid entirely from fees charged to water users. No other tax receipts could be used for this purpose. The 20-year bonds would have a fixed interest rate of 2.75 percent.

While the city would pay for installation of new meters and service lines to the property line, property owners would pay the cost of new or relocated water service lines on private property. Plans are to offer them the option of paying at the completion of construction or over time through assessments.

Financial Requirement/Impact

The only costs to the City was publications informing voters of the.

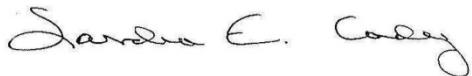
Recommendation

Adopt Resolution No. 15-013 accepting the canvassed election results from the Blaine County Board of Commissioners and proclaiming the results of the Special Municipal Election held in the City of Ketchum, Idaho on Tuesday May 19, 2015.

Recommended Motion

I move to adopt Resolution No. 15-013 accepting the canvassed election results from the Blaine County Board of Commissioners and proclaiming the results of the Special Municipal Election held in the City of Ketchum, Idaho on Tuesday May 19, 2015.

Sincerely,

A handwritten signature in cursive script that reads "Sandra E. Cady".

Sandra E. Cady, CMC
City Treasurer/Clerk

RESOLUTION NO. 15-013

A RESOLUTION OF THE CITY OF KETCHUM, IDAHO, ACCEPTING THE CANVASSED ELECTION RESULTS FROM THE BLAINE COUNTY BOARD OF COMMISSIONERS AND PROCLAIMING THE RESULTS OF THE SPECIAL MUNICIPAL ELECTION HELD IN SAID CITY ON TUESDAY MAY 19, 2015, AS FINAL.

WHEREAS, consolidation of elections became effective January 1, 2011. Pursuant to Section 34-1401, Idaho Code, all municipal elections shall be conducted by the county clerk of the county wherein the city lies, and elections shall be administered in accordance with the provisions of Title 34, Idaho Code; and

WHEREAS, a special revenue bond election was duly held on May 19, 2015; and

WHEREAS, the City Council presented the following question to the voters:

SHALL THE CITY OF KETCHUM, IDAHO, BE AUTHORIZED TO INCUR AN INDEBTEDNESS AND TO ISSUE AND SELL ITS WATER REVENUE BONDS IN AN AMOUNT NOT TO EXCEED \$449,000 TO PAY THE COST OF ACQUIRING AND CONSTRUCTING IMPROVEMENTS AND BETTERMENTS TO THE DOMESTIC WATER SYSTEM FACILITIES OF THE CITY, SAID BONDS TO BE PAYABLE SOLELY FROM DOMESTIC WATER SYSTEM REVENUES, OVER A TERM WHICH MAY BE LESS THAN BUT WHICH SHALL NOT EXCEED TWENTY (20) YEARS FROM THE DATE OF THE BONDS, AS MORE FULLY PROVIDED IN ORDINANCE NO. 1129?

IN FAVOR OF issuing revenue bonds in an amount not to exceed \$449,000 for the purposes provided by Ordinance No. 1129.....

AGAINST issuing revenue bonds in an amount not to exceed \$449,000 for the purposes provided by Ordinance No. 1129.....

The following information is required by §34-439, Idaho Code:

The purpose for which the proceeds of the bonds will be used is improvements to the domestic water system of the City through the conversion of the Ketchum Springs water distribution system to the main distribution system. The City currently has outstanding indebtedness of \$7,865,874; of which \$897,127 is payable from a property tax levy, \$2,135,685 is payable from wastewater system revenues, and \$4,833,063 is payable from water system revenues. The interest rate anticipated on the proposed bonds is 2.75%.

The range of anticipated rates is from 2.00% to 4.00%. The total proposed principal amount to be repaid over the life of the bonds is \$449,000, the total interest to be paid over the life of the bonds, based on the anticipated interest rate is \$137,741; the total amount to be repaid over the life of the bonds is \$586,741. The bonds, if approved and issued, will be payable over a term which may be less than but which will not exceed twenty (20) years from their date, to be determined by the City Council at the time the bonds are issued.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO:

The said election was duly held during the hours prescribed at the polling place designated. The Official Ballots prepared and distributed by the Blaine County Clerk, were used by the Voters at said Election for casting their votes.

The Blaine County Board of Commissioners canvassed the May 19, 2015 Election Results on Tuesday, May 26, 2015. Attachment A has Election Results by Precinct and Election Statistics by Precinct.

The City Council of the City of Ketchum, Idaho, hereby accepts the canvassed election results from the Blaine County Board of Commissioners and proclaims the results of the General Municipal Election held in the City of Ketchum, Idaho, on Tuesday, May 19, 2015, as final.

ABSTRACT

WATER BOND – 50% NEEDED TO PASS

IN FAVOR	202	90.58%
AGAINST	21	9.42%
Total	223	

Registered Voters at Cutoff	2070
Early Voting Election Day Registration	1
Election Day Registrants from Polls	1
Total Registered Voters	2072
Percent of Registered Voters that Voted	10.76%

Absentee Ballots Cast	25
Ballots Cast on Election Day	198
Total Number of Ballots Cast	223

PASSED BY THE CITY COUNCIL this 1st day of June 2014.

SIGNED BY THE MAYOR AND THE CITY CLERK this 1st day of June 2014.

NINA JONAS
Mayor

ATTEST:

SANDRA E. CADY, CMC
City Clerk

MAY 19, 2015 ELECTION RESULTS

Precinct	In Favor	Against
003 - North Ketchum	81	10
004 - South Ketchum	97	10
Early Voting / Absentee	24	1
TOTAL	202	21

Precinct	Total Number of Registered Voters at Early	Voting Election Day	Day Election Day Registrants From Polls	Total	Number of Registered Voters	Ballots Cast at Polls	Percent of Registered Voters that Voted
003 - North Ketchum	961	0	1	962	91	9.46%	
004 - South Ketchum	1109	1	0	1110	107	9.64%	
Absentee / Early Voting		0	0		25		
TOTAL	2070	1	1	2072	223	10.76%	

ATTACHMENT A
Resolution No. 15-013



City of Ketchum
Planning & Building

June 1, 2015

City Council
City of Ketchum
Ketchum, Idaho

Mayor Jonas and City Councilors:

Title 17, Zoning Ordinance, Comprehensive Update, Phase I

Introduction/History

On May 18, 2015, the City Council reviewed a recommendation from the Planning and Zoning Commission for a city initiated text amendment to the land use ordinance, Title 17 (Attached to this staff report as Exhibit A of proposed Ordinance No. 1135). Rewriting the zoning ordinance was deemed a high priority by the City Council and the Planning and Zoning Commission in 2014, following the adoption of the Comprehensive Plan. Planning staff and the Planning and Zoning Commission responded by creating a work plan consisting of three phases. Phase I is a structural rewrite of the ordinance to correct long standing problems, inconsistencies and reduce overall redundancy in the code. Phase II and III are future projects that will be taken up in 2015 and 2016. The attached ordinance is the product of Phase I of the zoning rewrite.

Current Report

See attached staff report.

Recommendation

Staff and the Planning and Zoning Commission respectfully recommends the City Council approve the proposed phase I of the comprehensive update to title 17, zoning ordinance.

Recommended Motion

"Pursuant to Idaho Code §67-65, I move to APPROVE the first reading of Ordinance No. 1135 and a continuation of this hearing for a second reading to June 15, 2015, of the proposed city initiated text amendments to repeal and replace Ordinance 208, Title 17 Zoning Code, of the Ketchum Municipal Code including subsequent amendments, in its entirety. The proposed amendments are intended to restructure the zoning ordinance district uses, dimensional standards, parking/signage requirements, to establish development standards, to eliminate redundancies and internal conflicts and to align zoning regulations with State statute.

Sincerely,

A handwritten signature in blue ink, appearing to read "Morgan Brim".

Morgan Brim, AICP
Senior Planner / Current and Long-range Planning Manager

**STAFF REPORT
KETCHUM CITY COUNCIL
PUBLIC HEARING OF JUNE 1, 2015**

- PROJECT:** Title 17, Zoning Ordinance, Comprehensive Update, Phase I
- REPRESENTATIVE:** City of Ketchum Planning and Building Department
- DESCRIPTION:** City-initiated text amendments to the City of Ketchum Municipal Code to repeal and replace Ordinance 208, Title 17 Zoning Code, including subsequent amendments, in its entirety. The proposed amendments are intended to restructure the zoning ordinance district uses, dimensional standards, parking/signage requirements, to establish development standards, to eliminate redundancies and internal conflicts and to align zoning regulations with State statute.
- PLANNER:** Morgan Brim, Senior Planner / Current and Long-range Planning Manager
- ATTACHMENTS:**
- A. Proposed Ordinance No. 1135
 - a. Associated Exhibit A: Proposed Draft, Title 17, Zoning Ordinance
 - B. Public Comments submitted to Planning and Zoning Commission
 - C. Staff response to public comments
- NOTICE:** The Planning and Zoning Commission: Held a public hearing on April 27, 2015. A notice was published on March 25, 2015 with the Idaho Mountain Express, posted in three (3) places on March 31, 2015 and mailed to the agency comment list 15 days prior to the scheduled hearing.
- The City Council: A public hearing is scheduled for June 1, 2015. A notice was published on May 13, 2015 with the Idaho Mountain Express, posted in three (3) places on May 20, 2015 and mailed to the agency comment list 15 days prior to the scheduled hearing.

BACKGROUND

1. The city of Ketchum has undertaken a comprehensive update of title 17, Zoning Ordinance of the Ketchum Municipal Code. This update proposes to:
 - a. Implement the goals and policies of the Ketchum 2014 Comprehensive Plan;
 - b. Align title 17, Zoning Ordinance with state and federal law; and
 - c. To create an easily accessible ordinance with uniform, clear and objective standards.
2. Phase I proposes a significant restructuring of the zoning ordinance with minor provisional changes. The current format of the ordinance is laid out in a modified cumulative framework. This means uses and provisions permitted in less intensive zoning districts are carried forward to more intensive districts. This format creates unintended consequences and confusion for customers and city staff trying to administrate the code. The proposed ordinance eliminates redundancies, several internal inconsistencies, fixes errors and consolidates the majority of dimensional standards and use provisions into easy to access matrices.
3. Phase II of the comprehensive update will include substantial regulatory changes, however, a few regulatory changes are proposed as part of phase I. These include:

- a. Removing the Accessory Dwelling Unit (ADU) Overlay District, relocating standards for ADUs to the new chapter 17.124 Development Standards and eliminating the five ADU size categories in exchange for consistent size thresholds;
 - b. Removing Apartment Housing Overlay Zoning District (AHO) to treat all multi-family housing similarly;
 - c. Adding urban agriculture development standards to permit the keeping of chickens, no roosters, and bees and the cultivation of gardens on vacant parcels;
 - d. Elimination of review exemptions for single-family dwellings within the Avalanche Overlay District;
 - e. Consistent standards for all assembly uses to align with the Religious Land Use & Institutionalized Persons Act (RLUIPA);
 - f. Removing guidelines from design review criteria to align with Idaho State Code, Title 67, Chapter 65, Local Land Use Planning Act (LLUPA) to be “uniform, clear and objective”; and
 - g. Permitting adult only businesses in the LI-2 district to align with state and federal law.
4. The following table indicates how proposed regulatory changes support policies and goals of the Ketchum 2014 Comprehensive Plan:

Proposed Regulatory Amendment	Comprehensive Plan Compliance
<p>Accessory Dwelling Units Overlay District (ADU): The overlay district has been removed and standards have been placed in the new Development Standards, chapter 17.124. The size of ADU's have been limited between 300-1,200 square feet.</p>	Community Core Value #4: Variety of Housing Options
	Policy H-1.2 Local Solution to Attainable Housing
	Policy H-1.3 Integrated Affordable Housing in Neighborhoods
	Policy H-1.5 Accessory Dwelling Units
	Policy H-3.1 Mixture of Housing types in New Development
	Policy H-3.2 Special Needs Populations
	Policy M-1.3 Compact Development and Housing Downtown and in Activity Centers
	Policy LU-1.4 Balance between Jobs and housing
	Policy LU-2.2 Compatible Residential Infill
<p>Apartment Housing Overlay District (AHO): The overlay district has been removed. Apartments are considered multi-family residential and treated as such.</p>	Policy H-1.3 Integrated Affordable Housing in Neighborhoods
	Policy H-3.1 Mixture of Housing types in New Development
<p>Urban Agriculture: Allows for the production of honey and eggs for personal consumption and for off-site sales in small quantities (i.e. farmers markets). Also provides for gardening of vacant parcels.</p>	Community Core Value #10: A "Greener" Community (<i>"Local food production"</i>)
	Goal CHW-5 Enhance Access to Affordable and Local Food Options for All Residents
	Policy CHW-5.1 Local Food Production
	Policy CHW-5.2 Incentives (<i>"Encourage food production through targeted zoning amendments"</i>)
	Policy CHW-5.3 Sale of Locally-Produced Food
<p>Avalanche: Exemptions for single family residences were removed.</p>	Chapter 9, Challenges Section: <i>"The history of avalanche activity in the Warm Springs canyon dates back to the 1920s. Numerous avalanches are observed on the upper and lower slopes."</i>
	Goal PSU-1 Increase community safety and code enforcement

Regulatory Amendment	State/Federal Law
Religious Land Uses are treated the same as other assembly uses.	Religious Land Use & Institutionalized Persons Act (RLUIPA)
Design Guidelines have been removed.	Idaho State Code Title 67 Chapter 65 Local Land Use Planning Act (LLUPA) requires uniform, clear and objective "standards".
Adult only businesses have been designated as a permitted use in the LI-2 district.	State and federal law require municipalities to allow sexually oriented businesses to reasonably locate. Idaho State code requires sexually oriented businesses to maintain a minimum distance of 2,500 linear feet from schools, churches or places of worship.

TABLE OF PROPOSED TITLE 17 CHANGES

The table below provides a description of all changes, both structural and regulatory in nature.

SECTION	DESCRIPTION OF CHANGES
Overall Title 17 Changes	Changed "planning and zoning commission" to "Commission."
	Changed "planning and zoning administrator" to "Administrator."
	Capitalized defined terms throughout title 17.
	Removed all ordinance references. Phase one of the zoning ordinance update will be adopted as a title 17. The 208 ordinance will be repealed and replaced in its entirety.
CHAPTER 17.04 INTRODUCTORY PROVISIONS	
§17.04.010	Subsection A.7: Added to include conformity to the comprehensive plan.
	Subsection H: Idaho Supreme Court is capitalized.
	Subsection F: Deleted zoning district and overlay list, because special consideration is given to every city area.
§17.04.020	Purpose: Deleted reference to all future revisions of Idaho Code.
CHAPTER 17.08 DEFINITIONS	
§17.08.020	General: 54 new definitions, 24 altered, 15 deleted & 99 relocated.
	Acoustical engineer: Relocated from wireless communications facilities (WCF) chapter.
	Administrator: Reference to administrator's designee added.
	Agriculture: Term changed to agriculture, commercial.
	Agriculture, urban: Added for new urban agriculture development standards.
	Apiary: Added for new urban agriculture development standards.
	Definitions relocated from dark skies chapter: area light, average foot-candle, ballast, bulb, candela, eighty five degree full cutoff fixtures, existing lighting, exterior lighting, fixture, floodlight, flux, foot candle, full cutoff fixtures, glare, holiday lighting, illuminance, illuminating engineers society of north America, lamp, light, light pollution, light trespass, lighting, lumen, luminaire, luminance, nonessential, partially shielded, recessed, shielded, temporary lighting and uplighting.

§17.08.020	Definitions relocated from FP chapter: Area of shallow flooding, area of special flood hazard, base flood, base flood elevation, crawl space, crawl space, below grade, critical facility, fertilizer, flood damage resistant material, flood insurance rate map, flood insurance study, flood or flooding, flood protection elevation, floodproofing, habitable floor area, highest adjacent grade, intermediate regional flood, lowest adjacent grade, lowest floor, manufactured home park or subdivision, mean high water mark, new construction, pesticide and organic fertilizer.
	Artist studio: References new definition studio, commercial.
	Assembly, place of: New definition that includes religious institutions and similar assembly type uses. Aligns with RLUIPA requirements.
	Assisted living facility: References new definition residential care facility. Residential care facility is the term used in Idaho State Code.
	Definitions relocated from WCF chapter: Antenna, carrier, collocation, EIA, FAA, façade attached antenna, FCC, freestanding tower, fully automated WCF, guywire, lattice tower, licensed carrier, nonautomated, nonresidential structure, photo simulation, residential development, right of way, riparian setback, scenic vista, landscape and road, service area, street pole, support structure, tower, waterway, whip antenna & wireless communication facility (WCF).
	Definitions relocated from signage provisions: Animated or moving sign, area of sign/sign area, awning or marquee sign, banner sign, beacon, building identification, campaign sign, changeable copy sign, construction site sign, copy, directional sign, directory sign, face of sign, fascia and rake fascia, flashing sign, free and clear zone, freestanding sign gable sign, government or public agency sign, historic sign and/or landmark sign, holiday decoration sign, incidental sign, internally lit/backlit sign, master signage plan, monument sign, nonconforming sign, parapet, permanent sign, projecting sign, real estate sign, roof sign, sandwich board and portable board sign, sign, temporary sign, unbroken facade, wall sign, way finding sign, window sign, yard sale sign.
	Bed and breakfast: definition was deleted and references new tourist home definition.
	Business support service: New definition providing allowances for professional services like convenience printing and IT services.
	Cemetery: New definition added.
	Convenience store: New definition added in response to currently permitted city uses.
	Cultural facility: New definition added providing allowances for museums, libraries and art galleries.
	Definitions relocated from the development agreement zoning chapter: Development standards, natural features, property owner, roadways, and vegetation.
	Drive-through window and facility: New definitions added.
	Duplex: Definition deleted. Use is allowed under townhouse and multiple-family definitions.
Dwelling, apartment: Deleted, allowed under multiple-family dwelling.	

§17.08.020

Dwelling, townhouse: Replaces townhouse dwelling unit definition and clarifies that townhouses are a form of multiple-family.
Dwelling, two family: Deleted, allowed under multiple-family.
Dwelling unit, accessory: Use was relocated from the accessory dwelling unit overlay chapter, which has been eliminated.
Energy system, solar and wind: New definitions and uses added which allow alternative energy systems to be used as an accessory use.
Equestrian facility, commercial & equestrian facility, residential: New definitions added to clarification purposes.
Fallout shelter: New definition added for an existing accessory use.
Floor area, gross/net: Definitions were retitled placing "floor" first in term. Relocated for alphabetical purposes.
Food service: New definition that consolidates eight similar uses.
Golf course: New definition added for consistency with an existing use.
Greenhouse: New definition added. Use is found in the accessory uses and buildings chapter.
Grocery store: New definition for an existing use.
Health and fitness facility: New definition and use added.
Hive: New definition added to correspond with urban agriculture development standards.
Home occupation: New definition added for an existing use.
Honeybee: New definition added to restrict African honeybees. Corresponds to urban agriculture development standards.
Household pets: Broadened definition to not exclusively refer to dogs and cats.
Hospital: New definition for an existing use.
Hybrid production facility: New definition added for breweries and craft shops.
Instructional service: New definition added for fitness, training and educational tutoring.
Kennel, boarding: New definition added to clarify use for locational allowances.
Laundry, industrial: New definition for an existing use.
Lodging establishment: New definition that incorporates lodges and motels.
Lumberyard: Deleted, now permitted under new storage yard definition.
Maintenance service facility: New definition that consolidates three similar uses.
Manufacturing: New definition for an existing use. Written to target light industrial type uses.
Medical care facility: New definition to consolidate similar uses. Provides allowance for uses more intense than a medical office, but less intense than a hospital.
Mixed use building with cellar: All building types have been deleted.
Mobile home (trailer): Mobile home definition has been deleted.
Mortuary: New definition for an existing use.
Motel: Deleted and incorporated into lodging establishment.
Motor vehicle fueling station: New definition added to replace service station definition. Expanded to allow for electric charging stations.
Motor vehicle sales: New definition. Incorporates similar uses.

§17.08.020

Motor vehicle service: New definition that incorporates similar uses.
Multi-family home building: Definition deleted.
Nature preserve: New definition that includes former use language.
Neighborhood mixed use building: Definition deleted.
Definitions relocated from nonconforming use and building chapter: Nonconforming building and nonconforming use.
Off street parking space: Relocated and rewritten as parking space, off-street.
Office, business: New definition to consolidate existing uses and to specify business types and services.
On-site parking: Relocated and renamed parking, on-site.
Outdoor display: New definition. Outdoor display is no longer a listed use.
Parking facility, off-site: New definition and use added.
Parking plan, alternative: New definition and use. Provides provisions for shared parking. Corresponds to development standards chapter.
Parking, shared: New definition for an existing use.
Performing arts production: New definition and use.
Personal service: Modified definition expanded to include pet grooming, tailors and laundromats.
Research and development: Term has been retitled to professional service. The definition has been expanded to include associated light manufacturing and some professional office uses.
Recreation facility, public, commercial and residential: New definitions and uses which consolidate several redundant uses.
Recycling center: New definition for an existing use.
Repair shop: New definition and use providing for sporting equipment repair.
Residential care facility: New definition and use to replace assisted living facility. Aligns with state terminology.
Restaurant: Definition deleted and incorporated into food service definition.
Retail and retailing: Both deleted and are included in the new definition "retail trade".
Sawmill, temporary: New definition for an existing use.
Self-service storage facility: New definition for existing use.
Service station: Deleted and incorporated into motor vehicle fueling station definition.
Short term occupancy: Reference to tourist housing accommodation is added.
Sign: Cross reference has been corrected.
Single family dwelling: Modified to reference one-family, dwelling.
Ski facility: New definition for an existing use.
Storage yard: New definition that incorporates previous lumberyard definition.
Studio, commercial: New definition that provides broad allowances for artists.
Time share occupancy: New definition for an existing use.
Tourist house: Modified to allow for eight bedrooms and the provision of meals to guests. Definition includes bed and breakfast establishments.
Tourist housing accommodation: Modified to include short term rentals and time share occupancy.

§17.08.020	Townhouse unit: Modified to reference dwelling, townhouse.
	Truck terminal: New definition for an existing use.
	Variance: Definition relocated from variance chapter.
	Veterinary service establishment: New definition for an existing use.
	Warehouse: New definition for an existing use.
CHAPTER 17.12 ESTABLISHMENT OF DISTRICTS & ZONING MATRICES	
Chapter Title	Changed to include zoning matrices.
§17.12.010	Deleted mobile home district: District is not used in the city.
	Deleted design review district. Design review now functions as a set of standards not a zoning district.
	Deleted accessory dwelling unit overlay district. ADUs fit more appropriately as a use not an overlay district.
	Deleted apartment housing overlay zoning district. Apartments are a multifamily use.
	Subsection B.1: Reworded to reference the most currently approved zoning map.
§17.12.020	New section to add zoning use matrix and clarifying provisions.
§17.12.030	New section to add dimensional standards matrix.
§17.12.040	New section to add community core dimensional standards matrix.
CHAPTER 17.18 ZONING DISTRICTS	
Overall Chapter 17.18	Chapter 17.18 is a new chapter that consolidates all 17 zoning district chapters into one.
§17.18.010	General provisions refer to the zoning district use and dimensional standards matrices.
§17.18.020	LR District: All use and dimensional standards are relocated to appropriate matrices. Purpose statement was added.
§17.18.030	LR-1 District: All use and dimensional standards are relocated to appropriate matrices. Only purpose statement and density provisions remain.
§17.18.040	LR-2 District: All use and dimensional standards are relocated to appropriate matrices. Only purpose statement remains.
§17.18.050	GR-L District: All use and dimensional standards are relocated to appropriate matrices. Only purpose statement remains.
§17.18.060	GR-H District: All use and dimensional standards are relocated to appropriate matrices. Community housing and FAR requirements are moved to the development standards chapter. Only purpose statement remains.
§17.18.070	STO-.4 District: All use and dimensional standards are relocated to appropriate matrices. Only purpose statement remains.
§17.18.080	STO-1 District: All use and dimensional standards are relocated to appropriate matrices. Only purpose statement remains.
§17.18.090	STO-H District: All use and dimensional standards are relocated to appropriate matrices. Only purpose statement remains.
§17.18.100	T District: All use and dimensional standards are relocated to appropriate matrices. Community housing, FAR and hotel provisions are moved to the development standards chapter. Only purpose statement remains.

§17.18.110	T-3000 District: All use and dimensional standards are relocated to appropriate matrices. Community housing, FAR and hotel provisions are moved to the development standards chapter. Only purpose statement remains.
§17.18.120	T-4000 District: All use and dimensional standards are relocated to appropriate matrices. Community housing, FAR and hotel provisions are moved to the development standards chapter. Only purpose statement remains.
§17.18.130	CC District: All use and dimensional standards have been moved to their appropriate matrices.
	Parking provisions have been moved to off-street parking and loading chapter.
	Community housing, FAR and Hotels provisions have been relocated to the development standards chapter.
	Building types and design guidelines have been removed
	Subdistrict map has been updated to remove building types.
	Unclear graphics have been removed.
§17.18.140	LI-1 District: All use and dimensional standards have been relocated to appropriate matrix.
	All parking requirements have been moved to the off-street parking and loading chapter.
	All landscaping, daycare and residential standards have been moved to the development standards chapter.
§17.18.150	LI-2 District: All use and dimensional standards have been relocated to appropriate matrix.
	All landscaping and residential standards have been moved to the development standards chapter.
§17.18.160	LI-3 District: All use and dimensional standards have been relocated to appropriate matrix.
	All parking requirements have been moved to the off-street parking and loading chapter.
	All landscaping, daycare and residential standards have been moved to the development standards chapter.
§17.18.170	RU District: All use and dimensional standards are relocated to appropriate matrices.
§17.18.180	AF District: All use and dimensional standards are relocated to appropriate matrices.
CHAPTER 17.88 FLOODPLAIN MANAGEMENT OVERLAY ZONING DISTRICT (FP)	
§17.88.040	Definitions have been moved to chapter 17.08.
§17.88.050	Cross references fixed throughout.
	Subsection 4: Appeal section have been deleted and a reference to the appeals chapter was added.
CHAPTER 17.92 AVALANCHE ZONE DISTRICT (A)	
§17.92.010	Subsection A: Deleted reference to specific studies.
	Subsection D.3: Removed exemption for single-family residential.

	Subsection E.3: Removed acknowledgement language and references to existing studies.
	Subsection H: Removed reference to specifics studies and stated that studies are available at city hall for inspection but the city does not represent the accuracy of those studies.
CHAPTER 17.96 DESIGN REVIEW	
Overall Chapter 17.96	Chapter 17.96 retitled from "D Design Review District" to "Design Review."
§17.96.010	Section makes clear that design review is a process with standards not an overlay district.
§17.96.020	Reference to design review zone or district have been eliminated.
§17.96.050	Amended "waterways districts" to "floodplain management."
	Deleted reference to specific studies.
§17.96.120	Deleted reference to specific studies.
CHAPTER 17.100 WARM SPRINGS BASE AREA OVERLAY DISTRICT (WSBA)	
Overall Chapter 17.100	Fixed cross references and removed design guidelines.
CHAPTER 17.101 WARM SPRINGS BASE AREA OVERLAY DISTRICT-1 (WSBA-1)	
Overall Chapter 17.101	Fixed cross references and removed design guidelines.
CHAPTER 17.104 MOUNTAIN OVERLAY ZONING DISTRICT (MO)	
§17.104.060	Subsection A & D: Removed language regarding the commission approve/denying conceptual plans.
§17.104.070	Subsection A.13: Removed comprehensive plan criteria.
CHAPTER 17.108 ACCESSORY DWELLING UNIT OVERLAY DISTRICT (ADU)	
Overall Chapter 17.108	Chapter was deleted. ADU's are a use not a district. ADU standards were relocated to the development standards chapter.
CHAPTER 17.112 APARTMENT HOUSING OVERLAY ZONING DISTRICT (AHO)	
Overall Chapter 17.112	Chapter was deleted. Apartments are defined as multiple-family residential and should be treated as such.
CHAPTER 17.120 USES NOT ITEMIZED	
Overall Chapter 17.120	Chapter was deleted; the city council already has the authority to add uses to zoning districts.
CHAPTER 17.124 DEVELOPMENT STANDARDS	
Overall Chapter 17.124	Chapter was retitled from "accessory buildings and uses" to "development standards."
§17.124.020	Definition was relocated to chapter 17.08.
	Subsection A: Reference was added to the district use matrix.
	Accessory uses added: Animal containment structures, daycare home, daycare, onsite employees, energy system, solar and wind, equestrian facilities, residential, sawmill, temporary and sheds.
§17.124.040	Subsection A: FAR requirements are relocated from the GR-H, T, T-3000, T-4000 and CC districts to this section.
	Subsection A.2.e: Added income category 4 as community housing target.
§17.124.050	Hotels: Relocated from various district to this section.
	Subsection B.7.a: Deleted five story criteria items: 2, 3, 4, 5 & 8.

Former §17.124.040	Signs: Section was moved new signage chapter.
§17.124.060	Outdoor Illumination: Added reference to the dark skies chapter.
Former §17.124.060	Off-Street Parking Space: Section was moved out of this chapter into its own Off-Street Parking and Loading chapter.
§17.124.070	ADU standards were relocated from the former ADU overlay district chapter to this section. ADU's size allowances were set to a minimum of 300 square feet to a maximum of 1,200 square feet.
§17.124.080	Urban agriculture development standards are added to allow up to eight chickens, no roosters, the keeping of bees and the cultivating of vacant parcels for gardens.
§17.124.090	LI Districts residential standards have been moved to this section.
§17.124.100	LI Districts landscaping standards have been moved to this section.
§17.124.110	Horse riding references were changes to residential equestrian facilities.
§17.124.120	LI Districts daycare standards have been moved to this section.
§17.124.140	The \$20,000 trigger for installing new sidewalks, curbs and gutters has been removed and replaced with "substantial improvement" provisions.
CHAPTER 17.125 OFF-STREET PARKING AND LOADING	
§17.125.010	New purpose statement.
§17.125.020	All parking space requirements have been consolidated into this section. A reference in the parking space table has been added regarding the ADA Standards for Accessible Design.
§17.125.030	Off-street loading requirements for the LI Districts have been moved to this section.
§17.125.050	Required off-street parking requirements have been consolidated into a matrix.
§17.125.060	Specifications related to community core parking have been moved to this section.
§17.125.070	Shared parking standards have been moved to this section.
CHAPTER 17.127 SIGNAGE	
Overall Chapter 17.127	Signage provisions have been moved out of chapter 17.124 to this new chapter. Definitions have been moved to chapter 17.08.
CHAPTER 17.132 DARK SKIES	
Overall Chapter 17.132	Definitions have been moved to chapter 17.08.
CHAPTER 17.148 VARIANCES	
Overall Chapter 17.148	Definition has been moved to chapter 17.08.
CHAPTER 17.152 AMENDMENT AND RECLASSIFICATION	
Former §17.152.030	Adjacent owner protest provision was deleted.
§17.152.040	Commission exception to rehear denied application prior to the twelve month waiting period was removed.
§17.152.050	Deleted language pertaining to individual members of the commission; the commission must act as a whole.
CHAPTER 17.154 DEVELOPMENT AGREEMENT ZONING	
Overall Chapter 17.154	"Development agreement" has been changed to "zoning development agreement throughout chapter.
Former §17.154.020	Definitions has been moved to chapter 17.08.

PUBLIC COMMENT

The Planning and Zoning Commission held a public hearing on April 27, 2015. One member of the public spoke, David Patrie, the Blaine County Housing Authority (BCHA) director, regarding a letter (See attachment C) that he provided the city and mentioned that BCHA is looking forward to working with the city in phase II.

STAFF RECOMMENDATION

Staff recommends approval to repeal and replace Ordinance 208, Title 17 Zoning Code, of the Ketchum Municipal Code including subsequent amendments, in its entirety, as drafted (See Exhibit A of Attachment A).

PLANNING AND ZONING COMMISSION RECOMMENDATION

Following public comment, the Planning and Zoning Commission recommended approval to repeal and replace Ordinance 208, Title 17 Zoning Code, of the Ketchum Municipal Code including subsequent amendments, in its entirety.

Attachment A, Ordinance No. 1135

ORDINANCE NO. 1135

AN ORDINANCE OF THE CITY OF KETCHUM, BLAINE COUNTY, IDAHO, REPEALING AND REPLACING TITLE 17, ZONING REGULATIONS, OF THE KETCHUM MUNICIPAL CODE; PROVIDING A REPEALER CLAUSE; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Title 67, Chapter 65 of the Idaho State Code requires the City of Ketchum (“City”) to promote the health, safety and general welfare of the people by providing for local land use planning for the City; and

WHEREAS, the City first enacted land use planning with the adoption of Ordinance #62, Land Use Zones and Regulation of Building, on April 20, 1961; and

WHEREAS, Ordinance #62 was subsequently amended by the adoption of Ordinance #85, Comprehensive Zoning Ordinance, adopted on July 6, 1965 ; and

WHEREAS, Ordinance #85 was subsequently amended by the adoption of Ordinance #208, Comprehensive Zoning Ordinance, adopted on April 19, 1974, and the Comprehensive Zoning Ordinance was consequently codified as Title 17 of the Ketchum Municipal Code; and

WHEREAS, since the adoption of Ordinance #208, the City has made numerous further amendments to Title 17 of the Ketchum Municipal Code; and

WHEREAS, on February 18, 2014, the City adopted a new Comprehensive Plan; and

WHEREAS, with the adoption of the new Comprehensive Plan, the City desires to repeal the existing Title 17 of the Ketchum Municipal Code in its entirety and adopt a revised Title 17 to better implement the new Comprehensive Plan and provide clear guidance as to the City’s zoning regulations.

WHEREAS, the adoption of a revised Title 17 will benefit the health, safety and general welfare of the citizens of Ketchum; and

WHEREAS, the Planning and Zoning Commission has reviewed the revised Title 17 and on April 27, 2015 recommended its approval and adoption to the Ketchum City Council; and

WHEREAS, the Ketchum City Council, having reviewed the revised Title 17, and after considering the recommendation of the Planning and Zoning Commission and the comments and testimony of the public, having determined that it is in the best interests of the public to repeal

the existing Title 17 of the Ketchum City Code and adopt a revised Title 17 of the Ketchum City Code;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF KETCHUM:

Section 1: That Title 17 of the Ketchum Municipal Code be deleted in its entirety and replaced with a revised Title 17 as attached and incorporated as Exhibit A to this Ordinance.

Section 2. REPEALER CLAUSE. All City of Ketchum Ordinances or parts thereof which are in conflict herewith are hereby repealed.

Section 2. SAVINGS AND SEVERABILITY CLAUSE. It is hereby declared to be the legislative intent that the provisions and parts of this Ordinance shall be severable. If any paragraph, part, section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid for any reason by a Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect after its passage, approval and publication according to law.

PASSED by the CITY COUNCIL and APPROVED by the MAYOR of Ketchum, Idaho on this 1st day of June, 2015.

APPROVED:

Nina Jonas, Mayor

ATTEST:

SANDRA E. CADY, City Clerk

Exhibit A, Title 17, Zoning Ordinance

Title 17 - ZONING REGULATIONS

DRAFT

CHAPTER 17.04
INTRODUCTORY PROVISIONS

17.04.010: INTRODUCTION:

- A. A zoning ordinance must balance many factors. The Commission and the city council of the city of Ketchum, Idaho, in setting forth the present zoning ordinance have balanced many community requirements as noted:
 - 1. Existing development is protected;
 - 2. Sufficient flexibility is allowed for desirable community expansion;
 - 3. The terms of the zoning ordinance codified in this title and the zoning map reflect sound zoning principles;
 - 4. The zoning ordinance codified in this title can be readily understood by all residents;
 - 5. Requirements of the zoning ordinance codified in this title are reasonable in terms of legal enforcement;
 - 6. The unique features of Ketchum and the ideas and attitudes of the residents are reflected and incorporated within the limited statutory requirements and the Supreme Court of Idaho decisions; and
 - 7. The zoning ordinance is found to be in conformance with the Comprehensive Plan.
- B. The preceding factors lead to different and various conclusions. The new zoning ordinance codified in this title was not considered lightly either by Commission or the city council; a thorough study of the basic planning and zoning principles was instituted, and the opinions of as many residents as possible were secured; a professional planner was consulted; statutory requirements as to public hearings were strictly enforced by the Commission and the city council; and extremely careful consideration of all special local requirements was given, and said requirements were analyzed and studied and this title made to conform;
- C. This title on zoning represents a positive approach to community development in attempting to minimize the number of zoning restrictions in order to encourage imagination and diversity of development;
- D. Whenever possible, only minimum requirements are incorporated in the title rather than attempting to set average standards which can prove discriminatory and unworkable in many situations;
- E. Minimum lot area and minimum yard requirements are related to the size of the buildings in order to permit a wide range of development while still maintaining overall density standards;
- F. Special consideration has been given to each individual area;
- G. All of the health factors resulting from an urban density such as exists in Ketchum and such can, as accurately as possible at this time, be foreseen, have been carefully considered; and
- H. Statutory requirements of the state, together with careful study and analysis of the decisions of the Idaho Supreme Court concerning the zoning statutes, have been strictly adhered to.

17.04.020: PURPOSE:

These regulations are designed and enacted in accordance with chapter 65, title 67 for the purpose of promoting the health, safety and general welfare of the present and future inhabitants of Ketchum, Idaho, by accomplishing, among others, the following specific purposes:

- A. Residential areas should be protected against fire, explosion, noxious fumes, floods, avalanches, and other hazards; offensive noise, vibration, smoke, dust, odors, heat, glare and other objectionable influences; the invasion of abnormal vehicular traffic; and excessive congestion of buildings.
- B. Residential and tourist areas should have space off public streets for parking; access for light and air to windows; privacy by means of controls over the location of buildings; usable open space on the same lot; land to meet the needs of probable expansion, appropriate sites for those public services which are needed; and tracts for quasi-public uses which provide essential health and welfare services.
- C. Business and industrial developments should be protected against the establishment of uses which would create serious hazards or exceptional noise, vibration, smoke, dust, odors, heat or glare.
- D. Business and industrial developments should have area in appropriate locations for the transaction of all types of activities; space off public streets for parking and unloading; and opportunities to concentrate for the mutual advantage of merchants, customers and employees.

17.04.030: APPLICATION OF REGULATIONS:

Except as provided in this title, no building, structure or land shall be used and no building or structure or part shall be erected, constructed, reconstructed, repaired, moved or structurally altered except in conformance with the regulations specified in this title for the district in which it is located; nor shall any yard, lot or open space be reduced in dimensions or area to an amount less than the minimum requirements set forth in this title. Uses permitted in each district shall apply to each lot in such district.

17.04.040: INTERPRETATION:

In the interpretation and application of the provisions of this title, the following regulations shall govern:

- A. Provisions Are Minimum Requirements: In their interpretation and application, the provisions of this title shall be regarded as the minimum requirements for the protection of the public health, safety, comfort, morals, convenience, prosperity and welfare. All provisions shall be liberally construed to further its underlying purposes.
- B. Application Of Overlapping Regulations: Whenever the provisions of this title, or a provision in this title and any provision in any other ordinance, resolution, rule or regulation of any kind, contain any restrictions covering the same subject matter, the more restrictive or higher standards or requirements shall govern. All uses and all locations and bulk permitted under the terms of this title shall be in conformity with all other provisions of law.

- C. Existing Permits and Private Agreements: This title is not intended to abrogate or annul:
1. Any permits issued before the effective date hereof; or
 2. Any easement, covenant or any other private agreement.

17.04.050: SEVERABILITY:

It is declared to be the legislative intent that the several provisions of this title shall be severable, in accordance with the provisions set forth below:

- A. If Any Provision Is Declared Invalid: If any provision of this title is declared to be invalid by a decision of any court of competent jurisdiction, it is declared to be the legislative intent that:
1. The effect of such decision shall be limited to that provision or provisions which are expressly stated in the decision to be invalid; and
 2. Such decision shall not affect, impair or nullify this title as a whole or any other part, but the rest of this title shall continue in full force and effect.
- B. If The Application Of Any Provision Is Declared Invalid: If the application of any provision of this title to any lot, building, other structure, or tract of land is declared to be invalid by a decision of any court of competent jurisdiction, it is declared to be the legislative intent that:
1. The effect upon such decision shall be limited to that lot, building, other structure or tract of land immediately involved in the controversy, action or proceedings in which the judgment or decree of invalidity was rendered; and
 2. Such decision shall not affect, impair or nullify this title as a whole or the application of any provision to any lot, building, other structure or tract of land.

**CHAPTER 17.08
DEFINITIONS**

17.08.010: RULES OF CONSTRUCTION OF LANGUAGE:

- A. The particular controls the general.
- B. In case of any difference of meaning or implication between the text of this title and the captions for each section, the text shall control.
- C. The word "shall" is always mandatory and not directory. The word "may" is permissive.
- D. Words used in the present tense include the future, unless the context clearly indicates to the contrary.
- E. Words used in the singular number include the plural, and words used in the plural number include the singular, unless the context clearly indicates to the contrary.
- F. A "building" or "structure" includes any part. A "building or other structure" includes all other structures of every kind, regardless of similarity to buildings.
- G. The phrase "used for" includes "arranged for", "designed for", "maintained for", and "occupied for".

17.08.020: DEFINITIONS:

ACCESSORY BUILDING AND USE: A subordinate use of a building, other structure or tract of land, or subordinate building or other structure:

- A. Which is clearly incidental to the use of principal building, other structure or use of land;
- B. Which is customary in connection with the principal building, other structure or use of land; and
- C. Which is ordinarily located on the same lot with the principal building, other structure or use of land.

ACCOUSTICAL ENGINEER: A professional engineer with demonstrated education, accreditation and experience to perform and certify noise measurements.

ADMINISTRATOR: A person who may be appointed by the mayor and council, or his/her designee to interpret and administer the provisions of this title.

ADULT ONLY BUSINESS: A premises where minors are excluded by virtue of their age as a prevailing business practice or as required by law and which stock in trade and offers for sale, trade or rent of products are characterized by an emphasis upon the depiction or description of sexual activities or exposed anatomical areas or for use in connection with sexual activities or exposed anatomical areas; or which displays any images emphasizing the depiction or description of sexual activities; or which features live performances which are characterized by sexual activities or the exposure of anatomical

areas; or which features films, motion pictures, videocassettes, slides or other photographic reproductions which are characterized by sexual activities or exposure of anatomical areas; or where employees engage in sexual activities or the display or exposure of anatomical areas.

AGRICULTURE, COMMERCIAL: The growing of cultivated crops or raising of livestock, including grazing, pasturage, horticulture, floriculture, viticulture, nurseries, fruit trees, and berry bushes, and the necessary accessory uses for packing, treating or storing the produce, but not including wholesale packing establishments or slaughterhouses.

AGRICULTURE, URBAN: The production of vegetables, fruits, honey, and eggs by residents for personal consumption and may include production by members of a neighborhood or by a non-profit organization on one or more vacant lots for personal consumption or for the off-site sale of small quantities.

ALLEY: A minor public right of way, between twenty (20) and thirty feet (30') wide, that provides vehicle access to the rear or side of a parcel that has front and/or side access to another street and is not intended for general traffic circulation.

APARTMENT: A multiple-family dwelling containing three (3) or more dwelling units in which all units, exclusive of a unit which may be occupied by the owner or caretaker, are rented or leased.

APIARY: Any place where one or more colonies of Honeybees are located and the Honeybees are kept within Hive(s).

AREA LIGHT: Light that produces over one thousand eight hundred (1,800) lumens (see addendum 1, on file in the Ketchum planning department, for light output of various lamps). Area lights include, but are not limited to, streetlights, parking lot lights and yard lights.

AREA OF LOT: The area within the boundaries of a lot, exclusive of any area contained within a public or private street, alley, fire lane or private driveway easement; also, exclusive of any narrow strip of land connecting a lot setback from any public street for the purpose of providing driveway access with that street and exclusive of any portion of the property that lies between the mean high water marks of the Big Wood River, Trail Creek and Warm Springs Creek. All exclusions shall not be used for the purpose of calculating density and building coverage. Lot area shall include the area of any dedicated public bike path, equestrian path or other public pathway within the boundaries of a lot.

AREA OF SHALLOW FLOODING: A designated AO or VO zone on the flood insurance rate map (FIRM). The base flood depths range from one to three feet (3'); a clearly defined channel does not exist; the path of flooding is unpredictable and indeterminate; and velocity flow may be evident. AO is characterized as sheet flow, and AH indicates ponding.

AREA OF SPECIAL FLOOD HAZARD: The land in the floodplain subject to a one percent (1%) or greater chance of flooding in any given year. Designation on maps always includes the letters "A" or "V".

ARTIST STUDIO: See Studio, Commercial.

ASSEMBLY, PLACE OF: The use of land for a meeting place where persons gather together for purposes of attending civic, social, religious functions, recreational events or entertainment performances on a regular or recurring basis including, but not limited to, religious institutions, banquet facilities, funeral homes, theaters, conference centers, stadiums, or indoor or outdoor recreational facilities, but excludes a Cultural Facility as defined by this chapter. A gathering of less than 25 persons shall not be considered a Place of Assembly provided the gathering is accessory and incidental to the principal use.

ASSISTED LIVING FACILITY: See Residential Care Facility. **ANTENNA:** Any exterior apparatus designed for telephonic, radio or television communications through the sending and/or receiving of electromagnetic waves including equipment attached to a tower or building for the purpose of providing personal wireless services. Antennas include the following types:

- A. Omnidirectional (or "whip") antenna: Receives and transmits signals in a three hundred sixty degree (360°) pattern, and which is up to fifteen feet (15') in height and up to four inches (4") in diameter.
- B. Directional (or "panel") antenna: Receives and transmits signals in a directional pattern typically encompassing an arc of one hundred twenty degrees (120°).
- C. Parabolic (or "dish") antenna: A bowl shaped device that receives and transmits signals in a specific directional pattern.
- D. Ancillary antenna: An antenna that is less than twelve inches (12") in its largest dimension and that is not directly used to provide personal wireless communication services. An example would be a global positioning satellite antenna (GPS).
- E. Other: All other transmitting or receiving equipment not specifically described in this chapter which most closely resembles such equipment.

AVERAGE FOOT-CANDLE: The level of light measured at an average point of illumination between the brightest and darkest areas. The measurement can be made at the ground surface or at four (4) to five feet (5') above the ground.

AWNING: A covered architectural projection that extends from the exterior wall of a building for the purpose of providing shade, shelter or aesthetic value to the building facade.

BALCONY: An outdoor living space located on an upper floor of a building that is partially enclosed by a railing or other safety barrier.

BALLAST: A device used with a discharge lamp to obtain the necessary voltage, current, and/or wave form for starting and operating the lamp.

BASE FLOOD: The flood having one percent (1%) chance of being equaled or exceeded in any given year. Also referred to as the 100-year flood. Designation on maps always includes the letters "A" or "V".

BASEMENT: That portion of the lowest floor(s) of a building below the invisible plane. The basement invisible plane is created by measuring the finished grade elevation at four (4) corners of a lot and connecting each corner with a line around the perimeter of the lot. The city shall establish finished

grade within the right of way of the alley and at the back of the sidewalk (see illustration A on file in the office of the city clerk).

BAY WINDOW: A window and related structure that extends outward from an exterior building wall and thereby forms an alcove in the adjoining interior space.

BEACON: Any light with one or more beams directed at the sky or at points not on the same lot as the source and also any light with one or more beams that move.

BED AND BREAKFAST: See Tourist House.

BLOCK: A group of lots within a defined or fixed boundary, generally surrounded by public streets, not including alleys, or a boundary line of a subdivision that has been legally surveyed.

BOARDING AND ROOMING HOUSE: A building in which the proprietor resides and which has no more than six (6) rooms available for lease or rent for residential occupancy.

BREW PUB: An eating and drinking establishment which produces a maximum of two thousand (2,000) barrels of beer annually.

BUILD-TO LINE (BTL): The line that is parallel to the property line, along which the facade of the building shall be built.

BUILDING:

- A. Any permanent structure built for the shelter or enclosure of persons, animals, chattels or property of any kind, which:
 - 1. Is permanently affixed to the land; and
 - 2. Has one or more floors and a roof.
- B. Any appendages to said structure, such as decks, roof overhangs and porte-cocheres, are part of said building for purposes of determining building coverage, setbacks or other regulations unless otherwise specified.

BUILDING COVERAGE: The total square footage of the building foundation and all horizontal projections which constitute a "building" as defined in this section, but not including roof overhangs that are three feet (3') or less or uncovered decks less than thirty inches (30") above grade. Garages and guest homes shall be included in building coverage. The lot area used to determine building coverage shall be that area landward side of the mean high water mark on the Big Wood River, Trail Creek and Warm Springs Creek.

BUILDING DEPTH: The distance between the front facade of the building and the rear facade of the building.

BUILDING FOOTPRINT: The area of the lot or parcel which is within the perimeter created by a vertical extension to the ground of the exterior walls of all enclosed portions of a building.

BUILDING FRONTAGE: The side of the building that faces the front property line of the parcel.

BUILDING IDENTIFICATION: A sign that identifies the name of the building only. If the name of any occupant of the building is the same as the building name, the size is included in the total for that business. Building identification signs are limited to one sign per building.

BUILDING OFFICIAL: The city of Ketchum building official.

BUILDING PERMIT: An official document or certificate issued by the building official authorizing performance of a specified activity.

BUILDING WIDTH: The distance from one side of the building's frontage to the other side of the building frontage.

BUILDING ZONE: The portion of the lot that is available for occupation by a building.

BULB: The source of electric light, to be distinguished from the whole assembly (see definition of Luminaire).

BULB OUT: An extension of the sidewalk into the parking lane at intersection and midblock crosswalks. Bulb outs reduce the length of pedestrian crossings and help to slow vehicle traffic.

BULK: The size and mutual relationships of buildings and other structures and, therefore, includes:

- A. The size of buildings and other structures;
- B. The shape of buildings and other structures;
- C. The location of exterior walls of buildings and other structures in relation to area of a lot, to the centerline of streets, to other walls of the same building, and to other buildings or structures; and
- D. All open spaces relating to a building or a structure.

BUSINESS SUPPORT SERVICE: The use of land for the sale, rental, or repair of office equipment, supplies, and materials, or the provision of services used by office and service establishments. Typical uses include, but are not limited to, office equipment and supply firms, small business machine repair shops, convenience printing and copying establishments, or information technology support services.

CANDELA (cd): Unit of luminous intensity.

CARRIER: A company that provides wireless services.

CEMETERY: The use of land for the interment of human or animal remains. The sprinkling of ashes or their burial in a biodegradable container on church grounds or their placement in a columbarium on church property shall not constitute the creation of a Cemetery.

CHANNEL: A natural or artificial watercourse of perceptible extent, with definite bed and banks to confine and conduct continuously or periodically flowing water.

CHILD: Any person under twelve (12) years of age.

CIVIC BUILDING: Buildings of, relating to, or belonging to a city or citizenship; municipal or civil including, but not limited to, city hall, post office, public library, public schools and public recreation centers.

COLONNADE: A covered, open air walkway that is attached to a building and has an overhead structure (roof, balcony, or enclosed habitable space) that is supported by columns or arches.

COMMISSION: The city of Ketchum planning and zoning commission.

COMMON AREA: The area of a building used by tenants and their guests for circulation, gathering, seating and other subordinate uses which are incidental and accessory to the primary uses and functions of the building.

COMMUNITY HOUSING OR WORK FORCE HOUSING: Dwelling units, for sale or rent, restricted typically via deed restriction by size and type for individuals meeting asset, income and minimum occupancy guidelines approved by the governing housing authority and the city of Ketchum.

CONDITIONAL USE: A use or structure permitted only upon the issuance of a conditional use permit pursuant to the provisions of [chapter 17.116](#) of this title.

CONVENIENCE STORE: A retail store with a floor area of less than 1,500 square feet that sells groceries and small convenience items. Convenience Stores provide no motor vehicle service of any kind.

COPY: Any graphic, letter, numeral, symbol, insignia, text, sample, model, device, or combination thereof which is intended to advertise, identify, or notify.

CORNICE: A horizontal molded projection that crowns or completes a building facade. The cornice is the uppermost section of moldings along the top of a wall or just below a roof.

COURTYARD: An outdoor room created by at least three (3) sides of a building or several buildings, generally at the building scale, that is open to the sky.

COURTYARD, SUNKEN: A courtyard below the grade of the ground floor.

CULTURAL FACILITY: An institution or the use of land for the display, preservation, or exhibition of art, scientific, cultural, or historical materials including, but not limited to museums, libraries or art galleries.

DAYCARE BUSINESS: The care and supervision, provided for compensation, during part of a day, for a child or children not related by blood or marriage to the owner of the daycare business, in a place other than the child's own home. This term includes preschools, nursery schools, play schools, kindercare and any like or similar operation. Daycare businesses are categorized as "centers", "facilities" or "homes", as defined in this section, according to Idaho Health and Welfare Regulations.

DAYCARE CENTER: A Daycare Business providing care for thirteen (13) or more children on the premises at any one time. A Daycare Center is required to be licensed by the Idaho Department of Health and Welfare.

DAYCARE FACILITY: A Daycare Business providing care for no more than twelve (12) children on the premises at any one time and having not more than four (4) employees. A Daycare Facility is required by state law to have a fire inspection.

DAYCARE HOME: A Daycare Business providing care for six (6) or fewer children on the premises at any one time, having not more than one employee in addition to the operator, and operating between the hours of seven o'clock (7:00) A.M. and six o'clock (6:00) P.M. A Daycare Home is required by the city to have a basic fire inspection.

DECK: A roofless exterior floor structure attached to or supported by an adjacent structure and/or posts, piers or other independent supports.

DENSITY: A unit of measurement; the number of units or square footage of dwelling units per land area.

DESIGN GUIDELINE: A design recommendation that is intended to further define the desired image and character of development.

DESIGN REGULATION: A minimum or baseline design standard for the design of development.

DEVELOPMENT: Any subdivision, construction activity, or alteration of the landscape (except routine maintenance), its terrain contour or vegetation, including any construction of structures, establishment of a land use, or alteration of an existing structure or land use.

DEVELOPMENT SPECIFICATIONS: Regulations and standards that apply to specific types of developments or buildings within a zoning district. Development specifications address issues of site design, building mass and height, facade design, and use of buildings and outdoor space.

DEVELOPMENT STANDARDS: Criteria or specifications detailing the design, layout, architectural style, scale, or other measurement/description of development.

DORMER: A framed window unit projecting through the sloping plane of a roof thereby forming an alcove in the adjoining interior space. A dormer has its own roof, which is usually a gable or hip.

DOWNSPOUTS: A pipe for draining water from roofs and roof gutters.

DRIVE-THROUGH WINDOW: Any portion of a structure from which business is transacted, or is capable of being transacted, directly with customers located in a motor vehicle.

DRIVE-THROUGH FACILITY: A facility which by design, physical facilities, service or packaging procedures, encourages or permits customers to transact business or receive services or goods while remaining in their motor vehicles.

DWELLING: A building or separate portion containing a single kitchen and not less than one bathroom, to be occupied as a unit by a person or family exclusively for Residential Occupancy and not for Short Term Occupancy or Timeshare Occupancy.

DWELLING, MULTIPLE-FAMILY: A building, under single or multiple ownership, containing two (2) or more Dwelling Units used for Residential Occupancy.

DWELLING, ONE-FAMILY: A detached building containing a single dwelling unit used by one family for Residential Occupancy, having not less than one bathroom.

DWELLING, TOWNHOUSE: A Multiple-Family Dwelling with one or more rooms, including at least one bathroom and kitchen, designed for or occupied as a unit by one family for living and cooking purposes, located in a townhouse development on a platted townhouse subplot.

DWELLING UNIT: One or more rooms, including a bathroom, and a kitchen, designed for or occupied as a unit by one person or family, for living and cooking purposes, located in a one-family or Multiple-Family Dwelling.

DWELLING UNIT, ACCESSORY: An attached or detached dwelling which is secondary in nature to a primary residential unit and cannot be sold separately from the primary residence. An Accessory Dwelling Unit provides complete, independent living facilities with a separate dwelling entrance for one or more persons, including permanent facilities for living, sleeping, eating, cooking and sanitation, on the same lot as the primary residence. Accessory Dwelling Units are provided in conjunction with One-Family Dwelling Units and are not to be constructed as an addition to a Multiple Family Unit.

EASEMENT: A property interest (less than fee simple estate) which one person has in land owned by another, entitling the owner of his interest to limited use or enjoyment of the other's land, such as for a driveway, utility lines or similar.

EAVES: The horizontal, lower edge of a sloped roof.

ECONOMIC DEVELOPMENT: The process of improving the quality of human life through increasing per capita income, reducing poverty, and enhancing individual economic opportunities and includes better education, improved health and nutrition, conservation of natural resources, a cleaner environment, and a richer community and cultural life.

EFFECTIVE DATE OF APPLICABLE REGULATIONS: The effective date of the first pertinent ordinance ever adopted by the city. "Pertinent ordinance" means, for example, with respect to a Nonconforming use, the first ordinance which ever prohibited that use on that land, which ordinance (and its successors) have continued in effect to the time as of which the legality of the use needs to be determined.

EIA: The electronic industries association.

EIGHTY FIVE DEGREE FULL CUTOFF TYPE FIXTURES: Fixtures that do not allow light to escape above an eighty five degree (85°) angle measured from a vertical line from the center of the lamp extended to the ground.

EMPLOYEES: The average number of persons to be employed in a building.

ENCLOSED: An area surrounded on at least three (3) sides by walls and on top by a roof or similar covering.

ENERGY SYSTEM, SOLAR: Any solar collector panel(s), film(s), shingle(s), or other solar energy device(s), or solar structural component(s), mounted on a building or on the ground and including other appurtenant structures and facilities, whose primary purpose is to provide for the onsite collection, storage, and distribution of solar, or radiant, energy received from the sun and used for heating or cooling, for water heating, and/or for generation of electricity. A Solar Energy System may be ground-mounted (i.e., placed on top of the ground surface) or roof-mounted (i.e., placed on or as an integral part of a building). Roof-mounted systems may extend an additional two feet (2') beyond the maximum height allowance of the zoning district in which they are located. Ground-mounted systems shall meet all required dimensional standards for accessory structures.

ENERGY SYSTEM, WIND: Any electric generation facility, whose main purpose is to convert and store wind energy into usable forms of energy and that includes the wind turbine(s), structural supports, electrical infrastructure, and other appurtenant structures and facilities. Wind Energy Systems may be freestanding (i.e., placed on top of the ground surface) or roof-mounted and shall meet all dimensional requirements of principle buildings for the zoning district in which they are located.

EQUESTRIAN FACILITY, COMMERCIAL: An establishment operated for purposes of commercial boarding, training, teaching, breeding and rental of horses including facilities for shows and competitive events.

EQUESTRIAN FACILITY, RESIDENTIAL: A facility used for or associated with housing horses which are owned by the residents residing on the property.

EQUIPMENT ENCLOSURE: A small enclosed structure, shelter, cabinet, box or vault at the base of the support system within which are housed batteries and electrical equipment.

EXISTING LIGHTING: Any and all lighting installed prior to the effective date hereof.

EXTERIOR LIGHTING: Temporary or permanent lighting that is installed, located or used in such a manner to cause light rays to shine outside. Fixtures that are installed indoors that are intended to light something outside are considered exterior lighting for the intent of this chapter.

FAA: The federal aviation administration.

FACADE: The exposed exterior wall of a building, including measurement to the highest point of a gable end, as shown in illustration B on file in the office of the city clerk.

FACADE ATTACHED ANTENNA: Any antenna directly attached or affixed to the elevation of a building, tank, tower, or other structure.

FALLOUT SHELTER: An accessory building and use specifically designed for the protection of life from radioactive fallout.

FAMILY: A group of individuals not necessarily related by blood, marriage, adoption or guardianship living together in a dwelling unit as a single housekeeping unit.

FASCIA: A flat vertical board used to conceal the ends of roof rafters or to enclose the overhang under the eaves.

FCC: The federal communications commission.

FENCE: A hedge, structure or partition, erected for the purpose of enclosing a piece of land, or to divide a piece of land into distinct portions, or to separate two (2) contiguous properties.

FERTILIZER: Any substance containing one (or more) recognized plant nutrient which is used for its plant nutrient content and which is designed for use or claimed to have value in promoting plant growth, and includes limes and gypsum. It does not include unmanipulated animal manure and vegetable organic waste derived material, or biosolids regulated under 40 CFR part 503.**FIBER CEMENT SIDING:** Siding that is designed to resemble stucco, wood clapboards, or cedar shingles, depending on how the panels are textured. Fiber cement is more durable than wood or stucco, and is also fire resistant.

FINISHED FLOOR ELEVATION: The elevation of the first habitable floor of a structure.

FIXTURE: The assembly that holds the lamp in a lighting system. It includes the elements designed to give light output control, such as a reflector (mirror) or refractor (lens), the ballast, housing, and the attachment parts.

FLOOD INSURANCE RATE MAP (FIRM): The official map on which the federal insurance administration has delineated both the areas of special flood hazard and risk premium zones applicable to the community.

FLOOD INSURANCE STUDY: The official report provided by the federal insurance administration that includes flood profiles, the flood boundary-floodway map and the water surface elevation of the base flood.

FLOODLIGHT: Light that produces up to one thousand eight hundred (1,800) lumens (see addendum 1, attached to ordinance 743, for light output of various lamps) and is designed to flood a well-defined area with light. Generally, floodlights produce from one thousand (1,000) to one thousand eight hundred (1,800) lumens.

FLOOD OF ONE HUNDRED YEAR FREQUENCY: A flood magnitude which has a one percent (1%) chance of being equaled or exceeded in any given year.

FLOOD OR FLOODING: A general and temporary condition of partial or complete inundation of normally dry land areas from:

- A. The overflow of inland or tidal water; and/or
- B. The unusual and rapid accumulation or runoff of surface waters from any source.

FLOODPLAIN: A relatively flat area or low land adjoining the channel of a river, stream or watercourse or lake or other body of standing water, which has been or may be covered by water of a Flood Of One Hundred (100) Year Frequency. The Floodplain includes the Channel Floodway and Floodway Fringe.

FLOODWAY: The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot (1').

FLOODWAY, DESIGNATED: A Floodway whose limits have been designated and established.

FLOODWAY ENCROACHMENT LINES: The lines limiting a Designated Floodway.

FLOODWAY FRINGE: That part of the Floodplain which is beyond the Floodway Encroachment Lines limiting a Designated Floodway. Such areas will include those portions of the Floodplain which will be inundated by a Flood Of One Hundred (100) Year Frequency but which may be developed for use under land use regulations without material effect upon the floodwater carrying capacity of the Floodway and the floodwater levels. Such areas are characterized by shallow flood depths and low velocities of water flow.

FLOOR AREA, GROSS: The sum of the horizontal area of the building measured along the outside walls of each floor of a building or portion of a building, including stair towers and elevators on the ground floor only, and fifty percent (50%) of atriums over eighteen feet (18') plate height, but not including basements, underground parking areas or open unenclosed decks. Parking areas covered by a roof or portion of the building and enclosed on three (3) or more sides by building walls are included. Four (4) parking stalls for developments on single Ketchum town site lots of five thousand six hundred (5,600) square feet in size or less are not included in the gross floor area calculation.

FLOOR AREA INCREASE: The Gross and Net Floor Area of a building allowed in addition to the permitted floor area in exchange for the provision of community housing units within the project, all of which are considered to be a public benefit.

FLOOR AREA, NET: The sum of the horizontal areas of all floors in a building including basements but not including open unenclosed decks, interior or exterior circulation, mechanical equipment rooms, parking areas, common areas, public bathrooms or storage areas in basements.

FLOOR AREA RATIO OR FAR: The product of the floor area divided by the lot area (example 2,750 square feet floor area/5,500 square feet lot area = 0.5 FAR):

(Gross) floor area or (Net) floor area	=	FAR
Lot area		

FLUX (RADIANT FLUX): Unit is erg/sec or watts.

FOOD SERVICE: An establishment where food and drink are prepared, served and consumed onsite with associated outdoor dining, or distributed to customers through take out, delivery or catering. Typical uses include, but are not limited to restaurants, cafes, delis, catering services and brewpubs that do not distribute beer produced for off-site consumption.

FOOT-CANDLE: Illuminance produced on a surface one foot (1') from a uniform point source of one candela, measured by a light meter.

FREE AND CLEAR ZONE: A portion of a sidewalk that is unobstructed and allows for the free flow of pedestrian traffic.

FREESTANDING SIGN: A sign affixed to a supporting structure that is independent from any building or other structure and may be visible on a maximum of two (2) sides. Freestanding signs are oriented toward pedestrians and vehicles.

FREESTANDING TOWER: A tower not physically attached to a building or structure. The tower is attached to the ground by a foundation.

FULL CUTOFF FIXTURES: Fixtures, as installed, that are designed or shielded in such a manner that all light rays emitted by the fixture, either directly from the lamps or indirectly from the fixture, are projected below a horizontal plane running through the lowest point on the fixture where light is emitted (see subsection P, figure 1, of this section).

FULLY AUTOMATED WCF: No on site personnel required for the daily operation of the WCF.

GLARE: Intense light that results in discomfort and/or a reduction of visual performance and visibility.

GOLF COURSE: A tract of land for playing golf, improved with tees, greens, fairways, hazards, and which may include clubhouses and shelters.

GOVERNING HOUSING AUTHORITY: The entity having jurisdiction over the development of guidelines and the management of community housing units within the city of Ketchum as authorized by the Ketchum city council.

GRADE (ADJACENT GROUND ELEVATION): The lowest point of elevation of the finished surface of ground, paving or sidewalk within the area between the building and the property line, or when the property line is more than five feet (5') from the building, between the building and a line five feet (5') from the building.

GRADE, EXISTING: The elevation of the ground surface at the time of a proposed development.

GRADE, FINISHED: The final elevation of the ground surface after development. For purposes of measuring building height, finished grade shall be the lowest exposed point of the building.

GRADE, NATURAL: The elevation of the ground surface in its natural state prior to any site excavation, grading or filling.

GREEN BUILDING: Increasing the efficiency with which buildings and their sites use energy, water, and

materials, and reducing building impacts on human health and environment through better site planning, design, construction, operation, maintenance, and removal the complete building life cycle.

GREENHOUSE: A building or structure constructed chiefly of glass, glasslike or translucent material, cloth, or lath, which is devoted to the protection or cultivation of flowers or other tender plants.

GROCERY STORE: A facility, over 1,500 square feet in size, that is primarily used for the retail sale of household foodstuffs for offsite consumption, including any combination of fresh produce, meats, poultry, fish, deli produces, dairy products, canned foods, dry foods, baked foods, prepared foods, and beverages. A Grocery Store may include the sale of other household supplies and products, but only if secondary to the primary purpose of food sales.

GROUND FLOOR: The floor of a building that is at or nearest to the level of the ground around the building; also referred to as first floor or ground level.

GUESTHOUSE: A living unit consisting of a minimum of four hundred (400) square feet and not exceeding six hundred (600) square feet and containing no kitchen facilities that is located on a lot in conjunction with a single-family dwelling.

GUESTROOM: A room designed or used for Short Term Occupancy which does not contain a Kitchen.

GUTTER: A channel along the eaves or on the roof; collects and carries away rainwater.

GUYWIRE: Diagonal cables utilized to tie towers to the ground or other surfaces.

HABITABLE FLOOR: Any floor usable for living purposes, which includes working, sleeping, eating, cooking or recreation, or a combination thereof. A floor used only for storage purposes is not a "habitable floor".

HEALTH AND FITNESS FACILITY: A business or membership organization providing exercise facilities and/or nonmedical personal services to patrons, including, but not limited to, gymnasiums, private clubs (athletic, health, or recreational), tanning salons, and weight control establishments.

HEIGHT OF BUILDING: The greatest vertical distance measured at any point from the roof to natural, existing, or finished grade, whichever is lowest. The maximum vertical distance from the lowest exposed finished floor to the highest point of the roof (regardless of vertical alignment) shall be no more than five feet (5') greater than the maximum height permitted in the zoning district (see illustration B on file in the office of the city clerk). No facade shall be greater than the maximum height permitted in the zoning district. (See definition of "facade" in this section and illustration B on file in the office of the city clerk). Facades which step up or down hillsides shall be set back from the lower facade a minimum of fifty percent (50%) of the height of the lower facade; except, that roof overhangs may extend up to three feet (3') into this area (see illustration B on file in the office of the city clerk). This building height provision shall apply to parapets, boston roofs and any other portion of a building roof, but shall not apply to flagpoles, lightning rods, weather vanes, antennas or chimneys.

HEIGHT OF BUILDING/CC DISTRICT: The greatest vertical distance of a building in the community core district measured by determining the average elevation of the front property line and rear property line.

Draw a line from the average front or rear elevation up to the maximum building height allowed, and then draw a line at that height parallel to the front or rear property line. The resulting line establishes the highest elevation of the front or rear facade. The front or rear facade shall not extend above this line. Side facades may be stepped up or down to transition from the highest elevation of the front facade height to the highest elevation of the rear facade. One or multiple steps along the side facades are allowed, except no step shall occur within forty feet (40') of the front elevation or within thirty five feet (35') of the rear facade. The city shall establish the elevation points used to calculate the average elevation of the front and rear property lines (see illustration A on file in the office of the city clerk).

HIVE: A frame hive, including a Langstroth hive, which has removable frames.

HOLIDAY LIGHTING: Festoon type lights, limited to small individual bulbs on a string, where the spacing of bulbs is not closer than three inches (3") and where the output per bulb is no greater than fifteen (15) lumens.

HOME OCCUPATION: A business-related activity conducted entirely within a dwelling which is incidental and secondary to the use of a dwelling as a residence and does not negatively impact the surrounding neighborhood.

HONEYBEE: The common honeybee. *Apis mellifera* L., at any stage of maturity, but excluding the African honeybee, *Apis mellifera scutellata*. Honeybees include queens, workers and drones.

HORIZONTAL EXPRESSION LINE: A horizontal row, usually of brick or stone, flush with or projecting beyond the face of a building, often molded to mark a division in the wall; also referred to as a belt course or string course.

HOTEL: A building designed and used for overnight occupancy by the general public on a short term basis for a fee. Hotels shall include adequate on site food and beverage service with kitchen facilities, common reservation and cleaning services, meeting room space, combined utilities, on site management and reception services, access to all sleeping rooms through an inside lobby supervised by a person in charge no less than eighteen (18) hours per day, and adequate on site recreational facilities. Unless otherwise approved by the city council, occupancy periods of a hotel, or unit thereof, by any one person or entity with an ownership interest in the hotel, or unit thereof, shall not exceed thirty (30) consecutive days or exceed ninety (90) days within any calendar year, regardless of the form of ownership. A hotel room which includes cooking facilities shall not be considered a dwelling for the purposes of density, area and bulk regulations of this title and other land use regulations. For the purposes of granting height and density bonuses, a hotel building may contain other residential uses not used in connection with the hotel operation, so long as the total gross square footage of the hotel rooms, associated common areas, and other hotel uses outlined above comprises seventy five percent (75%) or more of the entire project's gross square footage. Parking which meets the definition of "gross floor area" shall not be counted toward the seventy five percent (75%) calculation.

HOUSEHOLD PETS: Domestic household animals including but not limited to dogs and cats that are kept on or within any portion of the property.

HOSPITAL: An institution providing health services primarily for human inpatient, medical and/or surgical care for the sick or injured, and including the related facilities such as laboratories, outpatient

departments, training facilities, central service facilities, and staff offices which are an integral part of the facilities.

HYBRID PRODUCTION FACILITY: A commercial operation or use, on one or more premises within the same zoning district, where finished consumer goods are manufactured or produced and those same goods are offered for sale to the general public. Hybrid production facilities must be similar in size, scale and scope of operation with adjacent or nearby uses.

ILLUMINANCE: Density of luminous flux incident on a surface. Unit is foot-candle or lux.

ILLUMINATING ENGINEERING SOCIETY OF NORTH AMERICA (IES OR IESNA): The professional society of lighting engineers, including those from manufacturing companies, and others professionally involved in lighting.

INSTRUCTIONAL SERVICE: The use of land for the provision of informational, instructional and similar services for personal improvement. Typical uses include, but are not limited to health or physical fitness studios, dance, music, arts or photography studios, educational tutoring facilities, handicraft or hobby instruction.

INTERIOR FILM: A material placed on the inside of windows to diffuse light and/or filter UV radiation.

INTERVAL OWNERSHIP: The ownership of land, condominium or hotel unit with an ownership interest less than fee simple ownership.

JUNKYARD: Use involving the collection, storage or sale of wastepaper, rags, scrap metal or discarded material; or the dismantling, storage, salvage or demolition of vehicles, machinery or other materials.

KENNEL, BOARDING: A facility providing for the commercial boarding, grooming or training of Household Pets not owned by the owner or occupant of the premises.

KITCHEN: A room or other portion of a structure intended for cooking of food, which, at a minimum, contains a sink, refrigerator and cooking facilities to include a range or built-in cooktop.

LAMP: The source of electric light; the bulb and its housing. To be distinguished from the whole assembly (see definition of Luminaire).

LATTICE TOWER: A support structure that consists of a network of crossed metal braces, forming a tower that is usually triangular or square in cross section.

LAUNDRY, INDUSTRIAL: An industrial facility where fabrics are cleaned on a commercial or wholesale basis.

LICENSED CARRIER: A company authorized by the FCC.

LIGHT: The form of radiant energy acting on the retina of the eye to make sight possible; brightness, illumination, a "lamp", as defined in this section.

LIGHT POLLUTION: Any adverse effect of manmade light including, but not limited to, light trespass,

uplighting, the uncomfortable distraction to the eye, or any manmade light that diminishes the ability to view the night sky; often used to denote urban sky glow.

LIGHT TRESPASS: Light falling where it is not wanted or needed, generally caused by a light on a property that shines onto the property of others.

LIGHTING: Any or all parts of a luminaire that function to produce light.

LODGING ESTABLISHMENT: A building or group of buildings designed or used for Short Term Occupancy which contains more than six (6) Guestrooms offered for rent on a nightly basis with an on-site office with a person in charge twenty four (24) hours per day. Typical uses include but are not limited to motels, hostels and inns. A motel room which includes cooking facilities shall not be considered a dwelling unit for the purpose of density, area, bulk or parking regulations of this title.

LOT: A parcel of land fronting on a street and occupied or designed to be occupied by one or more buildings, structures or uses, together with such open areas as may be required by this title.

LOT AREA: The area within the boundaries of a lot, exclusive of any of the area contained within a public or private street, alley, fire lane or private driveway easement. Also, exclusive of any narrow strip of land connecting a lot set back from any public street for the purpose of providing driveway access with that street.

LOT LINE, FRONT: The property line dividing a lot from a street. On a corner lot, only one street line shall be considered as a front line, and the shorter street frontage shall be considered the front line, unless otherwise determined by the Administrator based on the orientation and layout of the lot and surrounding neighborhood.

LOT LINE, REAR: The line opposite the front line.

LOT LINE, SIDE: Any lot line other than front lot line or rear lot line.

LOT, REVERSE CORNER: A corner having its side street line substantially a continuation of the front lot line of the first lot to its rear.

LOWEST FLOOR: The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage, in an area other than a basement area, is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable nonelevation design requirement contained in subsection [17.88.070B](#) of this title.

LUMEN: Unit of luminous flux; the flux emitted within a unit solid angle by a point source with a uniform luminous intensity of one candela. One foot-candle is one lumen per square foot. One lux is one lumen per square meter.

LUMINAIRE: The complete lighting unit, including the lamp, the fixture, and other parts.

LUMINANCE: At a point and in a given direction, the luminous intensity in the given direction produced by an element of the surface surrounding the point divided by the area of the projection of the element

on a plane perpendicular to the given direction; units: candelas per unit area. The "luminance" is the perceived brightness that we see, the visual effect of the illuminance, reflected, emitted or transmitted from a surface.

MAJOR ADDITION: The extension of an existing building where the cost of the addition, not including repairs and reconstruction of the existing building, is in excess of the assessed valuation of the existing building as assessed by the Blaine County assessor during the year preceding the year in which such major addition takes place.

MAINTENANCE SERVICE FACILITY: A facility containing the necessary supplies and equipment to provide janitorial services and routine maintenance of buildings and property.

MANUFACTURED HOME: A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes, the term "manufactured home" also includes park trailers, travel trailers, and other similar vehicles placed on a site for greater than one hundred eighty (180) consecutive days. For insurance purposes, the term "manufactured home" does not include park trailers, travel trailers, and other similar vehicles.

MANUFACTURED HOME PARK OR SUBDIVISION: A parcel (or contiguous parcels) of land divided into two (2) or more manufactured home lots for rent or sale.

MANUFACTURING: The use of land for the production, processing, compounding, assembly, testing, treatment, or fabrication of materials and products from processed or previously manufactured materials. Uses may include, but are not limited to, a machine shop, the manufacturing of apparel, ceramic products, cosmetics and toiletries, electrical appliances, electronics or information technology equipment, medical equipment or devices, paper products, pharmaceuticals, plastic products (but not the processing of raw materials), welding services, or tools and hardware. Uses with significant external effects that cannot be eliminated or contained during the manufacturing process are not allowed. Such external effects include, but are not limited to, smoke, noise, particulates, dirt, vibration, or odor.

MARQUEE: A roof like structure of permanent nature that projects from the wall of a building to provide shade and shelter and possibly signage.

MASTER SIGNAGE PLAN: A comprehensive signage plan for multi-tenant commercial and industrial, multi-unit residential, and mixed use developments that may include, but is not limited to, directional, way finding within the development, building identification, and business or tenant identification signage.

MEAN HIGH WATER MARK: A water level corresponding to the natural or ordinary high water mark and is the line which the water impresses on the soil by covering it for sufficient periods of time to deprive the soil of its terrestrial vegetation and destroy its value for commonly accepted agricultural purposes.

MEDICAL CARE FACILITY: A facility, other than a Hospital, for the provision of public health services, including related facilities such as laboratories, clinics, and administrative offices operated in connection with said facility. Inpatient hospitalization is not provided.

MERCANTILE: The activity of engaging in the sale or resale of goods to the public.

MIXED USE: Properties on which various uses, such as office, commercial, institutional, and residential, are combined in a single building or on a single site in an integrated development project with significant functional interrelationships and a coherent physical design.

MORTUARY: A facility in which dead bodies are prepared for burial or cremation. Crematories and funeral homes (See Assembly, Place of) are allowed in conjunction with a Mortuary.

MOTOR VEHICLE FUELING STATION: A facility providing the retail sale and direct delivery to motor vehicles of fuel, including electric charging stations, lubricants and minor accessories, and retail sales for the convenience of the motoring public.

MOTOR VEHICLE SALES: A facility providing for the sale, lease, or rental of new or used non-commercial vehicles, including automobiles, non-commercial vehicles or trucks, motorcycles, recreational vehicles, or boats. The cleaning and routine maintenance of motor vehicles is allowed as an accessory use.

MOTOR VEHICLE SERVICE: A facility providing service for all types of repairs and maintenance of automobiles, commercial vehicles or trucks, trailers, construction equipment, agricultural implements, or similar industrial equipment, but does not include Junk Yard as defined by this chapter. Typical uses include, but are not limited to, automobile and truck repair garages, tire sales and installation, electronics installation and repair, oil and lubrication, windshield glass replacement services, vehicle cleaning and detailing, transmission shops, radiator shops, body and fender shops, painting, equipment service centers, machine shops, or other similar uses where repair activities are conducted.

NATURAL FEATURES: Significant view corridors, steep embankments, knolls, canyons, streams, watercourses or any other prominent physical features that are located on the property.

NATURE PRESERVE: Is an area designated or set aside for the purpose of preserving natural areas or features, contains a minimum of six acres, is held under lease or title by a nonprofit tax exempt organization under section 501c(3) of the internal revenue service code of 1954 or corresponding provisions of any amendments or any future United States revenue code for said purposes.

NEW CONSTRUCTION: Structures for which the "start of construction" commenced on or after the effective date hereof.

NONAUTOMATED: A WCF with on-site personnel.

NONCONFORMING BUILDING: Means and includes any legally existing building which does not conform to the location and bulk regulations of this title for the district in which such Nonconforming Building is located, either at the effective date hereof or as a result of subsequent amendments which may be incorporated into this title.

NONCONFORMING USE: Means and includes any legally existing use, whether within a building or other structure or on a tract of land, which does not conform to the use regulations of this title for the district in which such Nonconforming Use is located either at the effective date hereof or as a result of subsequent amendments which may be incorporated into this title.

NONESSENTIAL, LIGHTING: Lighting that is not necessary for an intended purpose after the purpose has been served; does not include any lighting used for safety and/or public circulation purposes. Example: For purposes of this chapter, lighting for a business sign is considered essential during business hours; however, is considered nonessential once the business is closed.

NONRESIDENTIAL STRUCTURE: A building or structure not constructed for residential purposes or as an accessory structure for residential purposes, not including Nonconforming Uses.

OFFICE: A room or group of rooms used for conducting the affairs of a business, profession, service, industry or government.

OFFICE, BUSINESS: An establishment wherein the primary use is the conduct of a business or profession including, but not limited to, accounting, design services, computer software, information systems, engineering, insurance, legal services, management and administration, organization and association offices, psychology, real estate, travel and medical offices. Medical Care Facilities and Hospitals are not included in this definition.

OPACITY: The measure of the amount of light that can pass through a material or the quality of not being penetrable by light (the quality of being opaque).

ORGANIC FERTILIZER: A nonsynthetic fertilizer.

OUTDOOR DISPLAY: The displaying of goods, merchandise or products outdoors such that the items are readily available for sale at retail on the same lot.

OUTDOOR ENTERTAINMENT: Musical, theatrical, dance, cabaret, or comedy act performed outside of a building, on private property, by one or more persons for the patrons and/or guests of the permitted Retail Trade use associated with the building.

OUTDOOR OPEN SPACE: An area of a building located and oriented to encourage communal gathering and activity, to provide views of cultural resources and natural resources, and/or to preserve and protect mature and healthy trees and landscaping on the site. These spaces are open for use by all occupants and users of a building. Outdoor Open Spaces located on the ground floor are typically also open to the public.

OUTDOOR RESIDENTIAL OPEN SPACE: An area of a building, as defined in "outdoor open space" of this section, which is open to all residents of the building, but may not necessarily be open to the public.

OUTDOOR STORAGE: An area designated on a property for the safekeeping of items owned by the occupants of the property.

OVERLAY DISTRICT: An area of special or extraordinary building and use restrictions, applied in addition to other districts, as indicated upon the city of Ketchum zoning district map and this title.

PARAPET: A low wall that extends above the roofline, often decorated with architectural details such as cornices.

PARKING ACCESS/ENTRANCE: A way or means of vehicular and pedestrian approach for all uses, except less than four (4) dwelling units (excluding accessory dwelling units), to provide access to off street parking spaces from a public or private street into private property, excluding underground parking ramps. The unobstructed, all weather surface of a parking access shall not be less than twenty feet (20') nor wider than thirty feet (30') unless otherwise approved by the city of Ketchum and is constructed in conformance with the adopted street standards and international fire code (see illustration C on file in the office of the city clerk).

PARKING FACILITY, OFFSITE: A facility, structured or surface lot, which is used for parking or storing of motor vehicles, open to public use without charge or for a fee, serves a clientele which provides patronage to onsite and offsite establishments. Offsite Parking Facilities may be designated in-part or in-whole towards residential parking.

PARKING, ONSITE: The area off of any public or private street, access easement or alley used for the transient storage of private passenger vehicles, and of appropriate dimension according to this title for parking stall, access drives and aisles.

PARKING, SHARED: The provision that two or more uses which are within close proximity may share parking facilities to fulfill their individual parking requirements because their prime operational hours do not overlap.

PARKING SPACE, OFF-STREET: An area of at least three hundred (300) square feet of appropriate dimensions for the parking of an automobile, including access drives and aisles.

PARKWAY: A grass or landscaped strip located between the curb and gutter and the sidewalk, usually planted with street trees.

PARTIALLY SHIELDED: The bulb of the fixture is shielded by a translucent siding, and the bulb is not visible at all. Light may be emitted at the horizontal level of the bulb (see subsection P, figure 3, of this section).

PERFORMING ARTS PRODUCTION: A facility housing the elements needed to support a performing arts organization. Such facility should include space for the design and construction of stage components; costume and prop design and construction, administrative support, rehearsal space, storage space, and other functions associated either with an on-site or off-site live performance theater.

PERSONAL SERVICE: The use of land for the provision of frequently or recurrently needed services of a personal nature. Such services include, but are not limited to, beauty and barber shops, grooming of Household Pets, seamstresses, tailors, shoe repair, laundromats or dry cleaning pick-up/drop-off where the processing of garments or fabrics is located in a separate facility.

PESTICIDE: Includes the following:

- A. Any substance or mixture of substances intended for preventing, destroying, repelling, or mitigating any pest, plant, fungus or virus;
- B. Any substance or mixture of substances intended for use as a plant regulator, defoliant or desiccant;
- C. Any nitrogen stabilizer; and
- D. Pesticide shall not include any article that is a "new animal drug" within the meaning of section 321(w) of title 21 of the United States Code, that has been determined by the secretary of health

and human services not to be a new animal drug by a regulation establishing conditions of use for the article, or that is an animal feed within the meaning of section 321(x) of title 21 of the United States Code bearing or containing a new animal drug.

PLANNED UNIT DEVELOPMENT: A project located on no less than three (3) contiguous acres of land controlled by one owner, partnership or corporation, including usable open space for the mutual benefit of the entire tract, and planned and designed as a unit to provide variety and diversity of land use through and including the variance of normal zoning requirements and restrictions so that the maximum long range benefit can be gained and the unique features of the site preserved and enhanced.

PHOTO SIMULATION: Computer generated photographs, renderings combining existing subject adjacent property conditions and improvements with proposed improvements.

PORCH: An exterior appendage to a building with a roof forming a covered approach to an entrance on the ground level of the building.

PORTE COCHERE: A roof projecting over a driveway at the entrance to a building that shelters those getting in or out of vehicles.

PORTICOS: A porch having a roof supported by columns often leading to the entrance of a building.

PUBLIC USE: A structure or use intended or used for a public purpose by a city, other than the city of Ketchum, a school district, the county, the state, or by any other public agency, or by a public utility.

PROFESSIONAL SERVICE: An establishment that specializes in performing professional, scientific, and technical services and may include light manufacturing as an accessory use. Typical uses include, but are not limited to construction contractors, physical distribution and logistics, engineering and specialized design services, electronic and computer services, photographic services, research, development and scientific services, and internet or remote sales and marketing. This definition does not include uses which create vibration outside the exterior building walls, or uses that would diminish the quality of air and water in the city.

PROPERTY OWNER: All of the following: property owner(s), coproperty owner(s), developer(s), agent(s) of property owner or developer, assignee(s) of property owner(s) or developer(s) and all subsequent property owners or developers of the real property in the zoning development agreement.

RECESSED: When a light is built into a structure or portion of a structure such that the light is fully cut off and no part of the light extends or protrudes beyond the underside of a structure or portion of a structure.

RECREATION FACILITY, COMMERCIAL: A recreation facility operated as a business and open to the general public for a fee. Typically uses include, but are not limited to arcades, sport facilities, swimming pools, laser tag and paintball courses, billiards, skating rinks, driving ranges, miniature golf, water courses and motorized car tracks.

RECREATION FACILITY, PUBLIC: A publicly owned and operated recreation facility.

RECREATION FACILITY, RESIDENTIAL: A recreation facility for use solely by the residents and guests of a particular residential development, planned unit development, or residential neighborhood, including outdoor and indoor facilities. These facilities are usually proposed or planned in association with development and located within or adjacent to such development.

RECYCLING CENTER: A facility designed to be a collection point where only recyclable materials are sorted and/or temporarily stored prior to delivery to a permanent disposal site, or shipment to others for reuse, and/or processing into new products. This shall not include Junk Yards or wrecking yards.

REPAIR SHOP: An establishment primarily engaged in repair services of sporting equipment and household appliances; not including Motor Vehicle Service.

RESIDENTIAL CARE FACILITY: Is a facility or residence operated on either a profit or nonprofit basis for the purpose of providing necessary supervision, personal assistance, meals, and lodging to three (3) or more adults not related to the owner.

RESIDENTIAL DEVELOPMENT: A building utilized exclusively for short or long term residential purposes.

RESIDENTIAL OCCUPANCY: The more or less permanent place of abode for an individual, and shall not include Short Term Occupancy nor Timeshare Occupancy. A structure, dwelling or room restricted by the terms of this title to Residential Occupancy shall not be used for Short Term Occupancy for more than thirty (30) days during any one calendar year and shall not be used for Timeshare Occupancy.

RESTRICTED USE CHEMICAL: Any pesticide, pesticide use, soil sterilant, or fertilizer classified for restricted use by the United States environmental protection agency. Restricted use pesticides typically may not be applied by anyone not licensed to apply restricted use pesticides.

RETAIL TRADE: An establishment which provides the final step in the retailing process for the distribution of goods and commodities to customers. Retailers are organized to sell or rent merchandise in small quantities to the general public and operate a fixed point-of-sale location designed to attract a high volume of walk-in customers. Typical uses include, but are not limited to establishments selling office supplies and equipment, building materials, plumbing supply, antiques or consignment items, home improvement and garden supplies, books and educational material, clothing, sporting goods, pharmaceuticals, medical devices, health and fitness supplies, art and associated material and House Hold Pet supplies. Motor Vehicle Sales are not included in this definition.

RIGHT OF WAY: Means and includes all public streets and utility easements, now and hereafter owned by the city of Ketchum or other public entity, but only to the extent of the city or public entity's right, title, interest or authority to grant a license to occupy and use such streets and easements for Wireless Communication Facilities.

RIPARIAN SETBACK: A twenty five foot (25') setback measured from the mean high water mark along the banks of waterways.

RIPARIAN ZONE: That area along the banks of any waterway twenty five feet (25') in width measured from the mean high water mark.

ROADWAYS: All streets, roads, alleys or other circulation facilities designed for motor vehicles, privately or publicly owned.

ROOF, FLAT: A roof which is not pitched and the surface of which is parallel to level ground.

ROOF, GABLED: A roof consisting of two (2) sloping planes that meet at the ridge or peak. The planes are supported at their ends by triangular, upward extensions of walls known as gables.

ROOF, HIPPED: A type of roof that slopes from the ridge to the eaves on all sides of the roof. Hipped Roofs do not contain gables.

ROOF, MANSARD: A roof that has two (2) slopes on each side of the roof. The lower Roof Slope is steeper than the upper Roof Slope. The upper Roof Slope is sometimes flat.

ROOF OVERHANG: A portion of the roof structure that extends beyond the exterior walls of a building.

ROOF PITCH: The degree of roof incline expressed as the ratio of the rise, in feet, to the span, in feet.

ROOF RIDGE: The uppermost, horizontal external angle formed by the intersection of two (2) sloping roof planes.

ROOF, SHED: A roof containing only one sloping plane. Shed roofs have no hips, ridges, valleys or gables.

ROOF SLOPE: See definition of Roof Pitch.

SAWMILL, TEMPORARY: A portable sawmill located on private property for the processing of timber cut only from that property.

SCENIC VISTA, LANDSCAPE AND ROAD: As defined within the comprehensive plan and/or other city ordinances.

SELF-SERVICE STORAGE FACILITY: A building or group of buildings of a controlled-access and fenced compound that contains varying sizes of individual, compartmentalized and controlled-access stalls or lockers for the storage of customers' goods or wares.

SEMI-PUBLIC USE: A structure or use partially, but not entirely, open to the use of the public, such as a private school, church, lodge, club, library, hospital or a nonprofit organization.

SERVICE AREA: Contained areas within which a wireless communication facility is able to transmit clear signals, generally circular in form.

SERVICE DELIVERY AREA: A space located on site for pick-ups, deliveries and refuse collection in size and area adequate and accessible for such use and service vehicles expected to be used.

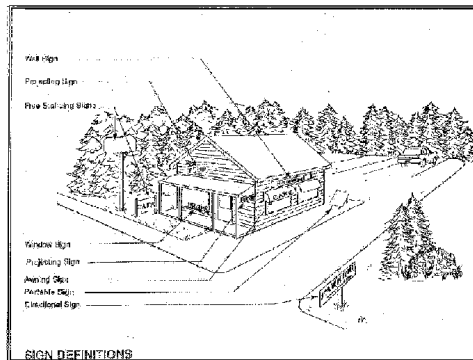
SETBACK: The minimum horizontal distance between a specified lot line (front, side, rear), measured along a straight line and at a right angle to such lot line, and the nearest point of an above grade or below grade building or structure.

SETBACK ZONE: The area of a lot that must remain open and cannot be built over with a structure.

SHIELDED: When the light emitted from the fixture is projected below a horizontal plane running through the lowest point of the fixture where light is emitted. The bulb is not visible with a shielded light fixture, and no light is emitted from the sides of the fixture; also considered a full cutoff fixture (see subsection P, figure 4, of this section).

SHORT TERM OCCUPANCY: The rental or lease of any unit or structure or portion for a period of not more than thirty (30) days. See also Tourist Housing Accommodation.

SIGN: Any object, device, display or structure, or part, situated outdoors or indoors, which is used to advertise, identify, display, direct or attract attention to an object, person, institution, organization, business, product, service, event or location by any means, including words, letters, figures, design, symbols, fixtures, colors, illumination or project images.



SIGN, ANIMATED OR MOVING: Any sign or part of a sign that changes physical position in any way, or which gives the visual impression of movement or rotation.

SIGN, AREA OF/SIGN AREA: Writing, representation, emblem or other graphic display, mounted or painted on a distinct background, but not including the supporting structure.

SIGN, AWNING OR SIGN, MARQUEE: A horizontally oriented sign that is printed on an awning or mounted on a marquee.

SIGN, BANNER: A flexible sign of lightweight fabric affixed with wires or ropes to or between buildings or walkways on private property and contain copy advertising a business or business activity.

SIGN, CAMPAIGN: A temporary political sign announcing a political candidate seeking public office, political parties, or political and public issues including, but not limited to, public bond and levy elections.

SIGN, CHANGEABLE COPY: A sign or portion thereof with characters, letters, or illustrations that can be changed or rearranged manually or automatically, without altering the face or the surface of the sign. A sign which changes more than eight (8) times per day shall be considered an animated sign and not a changeable copy sign.

SIGN, CONSTRUCTION SITE: A sign identifying individuals or companies involved in designing, construction, financing or developing a site. Construction signs may include, but not be limited to, owners, developers, architects, construction managers, contractors and subcontractors.

SIGN, DIRECTIONAL: A sign giving directions, instructions or facility information and which may contain the name or logo of an establishment, but no advertising copy, e.g., parking, no parking, or exit and entrance signs. Directional signage shall not be counted toward total signage limitations as indicated in chapter 17.127 of this title.

SIGN, DIRECTORY: A relatively small sign that is attached flat against the facade at eye level and is oriented toward pedestrians. Directory signs include text limited to the names and/or addresses of the tenants in buildings with multiple tenants that do not each have a storefront and are accessed through a shared entrance or lobby. Directory signs may be located on the main level of buildings where the primary access to upper floors is by exterior stairways or elevators. Directory signs may also be referred to as registry signs.

SIGN, FACE OF: The area or display surface of a sign on which copy and/or graphics and background is placed.

SIGN, FLASHING: Any directly or indirectly illuminated sign that exhibits changing light or color effects by any means whatsoever.

SIGN, GABLE: A projecting or wall sign mounted to the gable wall of a building.

SIGN, GOVERNMENT OR PUBLIC AGENCY: A sign erected and maintained by the city, county, state or federal government, or required by law, ordinance or other governmental regulation.

SIGN, HISTORIC AND/OR SIGN, LANDMARK: Any sign that currently exists or previously existed within the city of Ketchum that the Ketchum city council has identified as being of significance to the history, culture, or appearance of Ketchum.

SIGN, HOLIDAY DECORATION: A temporary sign, in the nature of decorations, clearly incidental to and customarily and commonly associated with any holiday.

SIGN, INCIDENTAL: A sign generally informational, that has a purpose secondary to the use of the lot on which it is located, such as "No Parking", "Entrance", "Loading Only", "Telephone" and other similar directives. No sign with a commercial message legible from a position off of a lot on which the sign is located shall be considered incidental.

SIGN, INTERNALLY LIT/BACKLIT: A sign wholly or partially lighted by a source that is inside of or behind a sign face made of translucent material.

SIGN, MONUMENT: A freestanding sign of eight feet (8') or less in height on an ornamental base identifying a subdivision or development which has multiple suites, offices, tenants, lots or units. Monument signs are oriented toward pedestrians and vehicles.

SIGN, NONCONFORMING: Any sign in existence on the effective date hereof for which there is a legal permit, but that does not conform to the requirements of chapter 17.127 of this title.

SIGN, PERMANENT: A sign that is permanently mounted or affixed to the ground or a building and intended to be displayed for an unlimited amount of time.

SIGN, PROJECTING: A maximum double sided sign that projects more than six inches (6") perpendicular to a building facade or wall and hangs from a mounted wall brace or is suspended from, and located entirely under a covered porch, covered walkway, awning, balcony, arcade or colonnade. A projecting sign may also be referred to as a blade sign. Projecting signs are primarily oriented toward pedestrians. Projecting signs that hang from a post located in front of and detached from a building are considered freestanding signs.

SIGN, REAL ESTATE: Any sign advertising:

- A. Property, buildings, or portions of buildings for sale, lease, or rent;
- B. "Open houses" or other special events presenting properties for sale, lease, or rent on site intermittently and not on consecutive days. "Open houses" at which sales personnel are on site for thirty (30) continuous days or more shall be considered real estate offices and conform to the applicable zoning district requirements; and
- C. Development opportunity for which design review, building and/or other requisite permit(s) have not been obtained.

SIGN, ROOF: A sign affixed on, above or over the roof of a building so that it projects above the roofline. The lowest portion of a flat roof, the top of a parapet wall, the vertical portion of a mansard roof, the eaves line or fascia of a gable, gambrel, or hipped roof shall be considered the roofline. Where a parapet wall is combined with a mansard roof, the roofline shall be the top of the parapet.

SIGN, SANDWICH BOARD AND PORTABLE BOARD: Signs that are designed to be transported and are not permanently affixed to a building, structure, or the ground.

SIGN, TEMPORARY: A sign that is not permanently mounted or affixed to the ground or a building and intended to be displayed for a limited amount of time and does not include sandwich board or portable board signs. Sign copy changes on a "projecting sign" shall not be considered temporary provided they comply with chapter 17.127 of this title.

SIGN, WALL: A sign mounted parallel to, but within six inches (6") of, a wall, or painted on the surface of a wall of a building or structure. A sign on a mansard roof shall be considered a wall sign. Wall signs are oriented toward both pedestrians and vehicles.

SIGN, WAY FINDING: A sign that is part of an overall plan for public convenience and information including, but not limited to, directions to recognized neighborhoods, recreation and other facilities, public buildings, entertainment venues.

SIGN, WINDOW: A sign that is applied or attached to the exterior or interior of a window or otherwise

displayed for the purpose of being visible through a window from the exterior of a building. All lettering or graphics that cover more than ten percent (10%) of the total transparent window and are more than four inches (4") in height or width are considered a window sign. Window signs are primarily oriented toward pedestrians.

SIGN, YARD SALE: A sign advertising a single private sale generally at a residence or sponsored by a community organization.

SINGLE-FAMILY DWELLING: See Dwelling, One-Family.

SKI FACILITY: An establishment or area containing the necessary elements to facilitate the use of ski runs and trails. Typical uses include, but are not limited to powered conveyors for transporting skiers or sightseers, training facilities and associated administrative offices, retail trade, food service and parking.

SLEEPING ROOMS: Rooms in a Hotel designed and used for overnight occupancy by the general public on a short term basis for a fee. Unless otherwise approved by the city council, occupancy periods of a Hotel, or unit thereof, by any one person or entity with an ownership interest in the Hotel, or unit thereof, shall not exceed thirty (30) consecutive days or exceed ninety (90) days within any calendar year, regardless of the form of ownership. Occupancy periods for persons or entities with no ownership interest (i.e., vacationers) shall be limited only by the ninety (90) day per calendar year requirement.

SOLAR BRONZE: A clear film placed on windows which has a metallic bronze look when in direct light and filters out a portion of the solar heat penetrating a window.

SOIL STERILANT: A chemical that temporarily or permanently prevents the growth of all plants and animals.

START OF CONSTRUCTION: Includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, placement or other improvement was within one hundred eighty (180) days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers or foundation or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure.

STOOP: A small stairway and landing platform leading to any entrance to a building.

STORAGE YARD: Storage of large equipment, operable vehicles and construction/property maintenance materials. This shall not include Junk Yards or wrecking yards.

STREAM ALTERATION: To obstruct, diminish, destroy, alter, modify, relocate, or change the natural existing shape of the channel or to change the direction of flow of water of any stream channel within or

below the mean high water mark. It includes removal of material from the stream channel and emplacement of material or structures in the stream channel.

STREET: A public thoroughfare which affords the principal means of access to abutting property.

STREET FRONTAGE: The portion of the building that is immediately adjacent to the street.

STREET POLE: A telephone, electric or cable television pole located in a developed street right of way.

STREET TREE: A tree or trees located within the sidewalk and along the Street Frontage of a building, structure or project.

STRUCTURE: Anything permanently constructed in or on the ground, or over the water; excluding fences less than six feet (6') in height, decks less than thirty inches (30") above grade, paved areas, and structural or nonstructural fill.

STUDIO, COMMERCIAL: Work space within an enclosed structure for artists and artisans, including individuals practicing one of the fine arts or performing arts, or skilled in an applied art or craft. Also includes recording studios. Incidental retail sales of items produced on the premises is allowed.

SUBSTANTIAL IMPROVEMENT: Includes the following:

- A. Any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds fifty percent (50%) of the market value of the structure over a three (3) year timeframe either:
 - 1. Before the improvement or repair is started; or
 - 2. If the structure has been damaged and is being restored, before the damage occurred. For the purpose of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.
- B. The term does not, however, include either:
 - 1. Any project for improvement of a structure to comply with existing state or local health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions; or
 - 2. Any alteration of a structure listed on the national register of historic places or a state inventory of historic places.

SUPPORT STRUCTURE: The structure to which an antenna and other necessary associated hardware is attached. Support structures include, but are not limited to, the following:

- A. Nonresidential structure.
- B. Monopole: A single pole sunk into the ground and/or attached to a foundation.
- C. Street pole: A telephone, electric or cable television pole located in a developed street right of way.

SWIMMING POOL: A structure, whether above or below grade level, designed to hold water more than 30 inches deep to be used for recreational purposes.

TEMPORARY LIGHTING: Lighting that is intended to be used for a special event for seven (7) days or less.

TERRACE/PATIO: An at grade, open, roofless area, usually finished with paving or stone, adjacent to a building and serving as an outdoor living area.

TERRACE, SUNKEN: A terrace below the grade of the ground floor.

TIME SHARE OCCUPANCY: A facility comprised of two or more units in which the exclusive right of use, possession, or occupancy of dwelling units circulates among the various owners or lessees thereof in accordance with a fixed time schedule on a periodically recurring basis. See also Tourist Housing Accommodation.

TOURIST HOUSE: A building in which the proprietor resides and does not contain more than eight (8) Guestrooms available for short term occupancy, and may provide daily meals to guests.

TOURIST HOUSING ACCOMMODATION: The lease, rental or use of a dwelling unit for Short-Term or Time Share Occupancy.

TOWER: A mast, pole, monopole, or other structure designed and primarily used to support antennas.

TOWNHOUSE DEVELOPMENT: A planned project of two (2) or more townhouse units that may be constructed as single building(s) containing two (2) or more townhouse units erected generally in a row, each unit being separated from the adjoining unit or units by a one hour fire resistant party wall or walls extending from the basement floor to the roof along the dividing townhouse subplot line, each unit having its own access to the outside, and no unit located over another unit in part or in whole; and/or may be constructed as single buildings containing single townhouse units, provided the separation between units and/or buildings complies with applicable codes. All townhouse developments shall be platted under the procedures contained in the subdivision ordinance in effect and shall be required to obtain design review approval prior to building permit issuance.

TOWNHOUSE SUBLOTS: The lots resulting from platting a townhouse development. Townhouse sublots shall include, at a minimum, the townhouse unit in its entirety including any and all extensions of the structure that are for the sole use of that townhouse unit and the land beneath said unit whether located independently or within a building containing two (2) or more townhouse units in a townhouse development. Such sublots shall not be buildable for structures other than a "townhouse unit" as defined in this section. Platting of sublots shall follow the procedures set forth in the subdivision ordinance and other applicable codes in effect. Detached garages may be allowed in a townhouse development and may be platted on separate sublots; provided, that the ownership of such detached garages is tied to specific townhouse units on the townhouse plat and in any owner's documents, and that the detached garage(s) may not be sold and/or owned separate from any dwelling unit(s) within the townhouse development.

TOWNHOUSE UNIT: See Dwelling, Townhouse.

TRUCK TERMINAL: A facility for the receipt, transfer, short-term storage, and dispatching of goods transported by truck. Included in the use type would be express and other mail and package distribution facilities.

UNBROKEN FACADE: A continuous portion of a wall of a building, located above or beside a window or door and unbroken by doors, windows, or other architectural features, and measured either vertically or horizontally, whichever is less.

UNDERGROUND PARKING: An enclosed off street parking area within the lowest floor of a building; provided, that a minimum of seventy five percent (75%) of the ceiling surface area of such floor is not more than four feet (4') above the basement invisible plane (see illustration A on file in the office of the city clerk).

UPLIGHTING: Lighting that is directed in such a manner as to shine light rays above the horizontal plane.

VARIANCE, FLOODPLAIN: A grant of relief from the requirements of article I of chapter 17.88 which permits construction in a manner that would otherwise be prohibited by said article.

VARIANCE: A "variance" is a modification of the requirements of this title as to lot size, lot coverage, width, depth, front yard, side yard, rear yard, setbacks, parking space, parking areas, height of buildings, or other title provisions affecting the size or shape of a structure or the placement of the structure upon lots, or the size of lots.

VEGETATION: Trees, shrubs and other plant species.

VENT: Any outlet for air that protrudes through the roof deck such as a pipe or stack. Any device installed on the roof, gable or soffit for the purpose of ventilating the underside of the roof deck or other venting purposes of the structure.

VETERINARY SERVICE ESTABLISHMENT: A facility rendering surgical and medical treatment to large animals and Household Pets, providing Boarding Kennels, and/or outdoor runs. Crematoriums are not included as an accessory use.

WAREHOUSE: A facility for the use of dry/cold storage, wholesale, and distribution of manufactured products, supplies, and equipment, excluding storage of materials that are inflammable or explosive or that present hazards or conditions commonly recognized as offensive.

WATERWAY: A channel, natural or manmade, which water runs through.

WHOLESALE: The sale of commodities in quantity for resale.

WHOLESALE: A merchant middleman who sells chiefly to retailers, other merchants, or industrial, institutional and commercial users mainly for resale or business use.

WIDTH OF LOT: The average distance parallel to the front lot line, measured between side lot lines.

WIRELESS COMMUNICATION FACILITY (WCF): A facility that transmits and/or receives electromagnetic signals, including antennas, microwave dishes, parabolic antennas, directional antennas and other types of equipment for the transmission or reception of such signals, towers or similar structures supporting the equipment, equipment buildings, shelters, cabinets, parking area, and other accessory development.

WIRELESS COMMUNICATION FACILITY (WCF), COLLOCATION: The use of a single support system on the ground by more than one carrier (vertical collocation) and/or several support systems on an existing building or structure by more than one carrier.

YARD: That portion of the open area on a lot extending open and unobstructed from the ground upward from a lot line for a depth or width specified by the regulations for the district in which the lot is located.

YARD, FRONT: A yard extending across the full width of the lot between the front lot line and the nearest line or point of the building.

YARD, REAR: A yard extending across the full width of the lot between the rear lot line and the nearest line or point of the building.

YARD, SIDE: A yard extending from the Front Yard to the Rear Yard between the side lot line and the nearest line or point of building.

DRAFT

**CHAPTER 17.12
ESTABLISHMENT OF DISTRICTS & ZONING MATRICES**

SECTION:

17.12.010: ZONING MAP DISTRICTS:

17.12.020 ZONING USE MATRIX

17.12.030 DIMENSIONAL STANDARDS MATRIX 17.12.040 DIMENSIONAL STANDARDS, COMMUNITY CORE MATRIX

17.12.010: ZONING MAP DISTRICTS:

A. Establishment Of Districts: In order to carry out the provisions of this title, the city of Ketchum, Idaho, is divided into the following zoning districts:

LR	Limited residential district
LR-1	Limited residential - one acre zoning district
LR-2	Limited residential - two acre zoning district
GR-L	General residential - low density district
GR-H	General residential - high density district
STO-.4	Short term occupancy - .4 acre zoning district
STO-1	Short term occupancy - one acre zoning district
STO-H	Short term occupancy - high density zoning district
T	Tourist district
T-3000	Tourist - 3000 zoning district
T-4000	Tourist - 4000 zoning district
CC	Community core district
LI-1	Light industrial district number 1
LI-2	Light industrial district number 2
LI-3	Light industrial district number 3
RU	Recreation use district
AF	Agricultural and forestry district
FP	Floodplain management overlay zoning district
A	Avalanche zone district
WSBA	Warm Springs base area overlay district
WSBA-1	Warm Springs base area overlay district-1
MO	Mountain overlay zoning district

B. Boundaries:

1. The boundaries of these zoning districts are established as shown on the official zoning district map adopted by the Ketchum City Council, as amended, which map is made a part of this title.
2. Unless otherwise designated on the zoning district map, district boundary lines are lot lines; the centerlines of streets, alleys, railroad rights of way, or such lines as extended section lines; municipal corporate lines; centerlines of streambeds; or other lines drawn to scale on the zoning district map.
3. Where a lot is divided at the effective date hereof, or by subsequent amendments, by a zoning district boundary line, the less restrictive zoning requirements may be extended not more than twenty five feet (25') into the more restrictive zoning district adjacent to the zoning district boundary line.
4. Questions of the exact location of a zone district boundary shall be resolved by the Commission, by reference to the zoning district map of the city.

17.12.020 ZONING USE MATRIX

A. DISTRICT USE MATRIX.

1. The District Use Matrix 17.12.020 lists all use types and all zoning districts where the use type is permitted ("P"), permitted with approval of a conditional use permit ("C") or permitted as an accessory use ("A") to a principle use.
2. All uses not specifically listed in the District Use Matrix are prohibited, except where State or Federal law otherwise preempts local land use regulation.
3. Overlay Districts. Regardless of whether the District Use Matrix lists a use type as permitted, permitted with approval of a conditional use permit or permitted as an accessory use to a principle use, the use type shall be further regulated and prohibited if listed as a prohibited use in any applicable overlay district.
4. Additional Requirements. In addition to requirements listed in applicable overlay districts, additional requirements for specific uses are listed in Chapter 17.124 Development Standards.
5. Floor Area Ratios (FAR) and Community Housing. Refer to section 17.124.040, 17.124.050 (Hotels), 17.100.030 and 17.101.030 for FAR and community/inclusionary housing requirements.
6. An accessory use, unless otherwise permitted for in this title, shall not commence and no accessory structure shall be constructed without a principle use first being lawfully established on the subject site, unless otherwise specified in Chapter 17.116 Conditional Uses.

INSERT DISTRICT USE MATRIX HERE

17.12.030 DIMENSIONAL STANDARDS, DISTRICTS MATRIX

- A. Unless otherwise specified, development in the city shall comply with the standards set forth in the Dimensional Standards, Districts Matrix. All community core district dimensional standards are listed in section 17.12.040 of this chapter.

- B. The minimum lot size listed in the Dimensional Standards, District Matrix apply unless the health district determines that additional area is required to meet minimum health standards.
- C. In addition to the requirements of the Dimensional Standards, Districts Matrix, the regulations of Supplementary Location and Bulk Regulations, chapter 17.128 apply.

INSERT DIMENSIONAL STANDARDS, DISTRICTS MATRIX HERE

17.12.040 DIMENSIONAL STANDARDS, CC DISTRICT MATRIX

- A. Development in the community core district shall comply with the standards set forth in the Dimensional Standards, CC District Matrix. Dimensional standards for all other districts, unless otherwise specified, shall be found in section 17.12.030 of this chapter.
- B. In addition to the requirements of the Dimensional Standards, CC District Matrix, the regulations of Supplementary Location and Bulk Regulations, chapter 17.128 apply.

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**CHAPTER 17.18
ZONING DISTRICTS**

SECTION:

17.18.010: GENERAL:

17.18.020: LIMITED RESIDENTIAL DISTRICT (LR):

17.18.030: LIMITED RESIDENTIAL - ONE ACRE DISTRICT (LR-1):

17.18.040: LIMITED RESIDENTIAL - TWO ACRE DISTRICT (LR-2):

17.18.050: GENERAL RESIDENTIAL - LOW DENSITY DISTRICT (GR-L):

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17.18.070: SHORT TERM OCCUPANCY - .4 ACRE DISTRICT (STO-.4):

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17.18.150: LIGHT INDUSTRIAL DISTRICT NUMBER 2 (LI-2):

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17.18.170: RECREATION USE DISTRICT (RU):

17.18.180: AGRICULTURAL AND FORESTRY DISTRICT (AF):

17.18.010 GENERAL:

- A. Zoning District Use Matrix. All permitted, conditional and accessory uses for each zoning district is listed in the zoning district use matrix in section 17.12.020 of this title.
- B. Zoning District Dimensional Standards. All building dimensional standards including height, setbacks, building coverage, open space, lot/PUD size requirements, among other categories, are found in the Dimensional Standards, Districts Matrix, section 17.12.030 and the Dimensional Standards, CC District Matrix, section 17.12.040 of this title.

17.18.020: LIMITED RESIDENTIAL DISTRICT (LR):

- A. Purpose. The purpose of the LR limited residential district is to identify and preserve residential properties, to prevent overcrowding of land in order to preserve natural features and openness and to encourage the development of low density areas suited for single-family residential purposes.

17.18.030: LIMITED RESIDENTIAL - ONE ACRE DISTRICT (LR-1):

- A. Purpose. The purpose of the LR-1 limited residential - one acre district is to identify and preserve residential properties, to prevent overcrowding of land in order to preserve natural features and openness and to encourage the development of low density areas suited for single-family residential purposes.

- B. Maximum Density Of Single Development: One dwelling unit per one acre of gross land area of less than twenty five percent (25%) slope.

17.18.040: LIMITED RESIDENTIAL - TWO ACRE DISTRICT (LR-2):

- A. Purpose. The purpose of the LR-2 limited residential - two acre district is to identify and preserve residential neighborhoods, to prevent overcrowding of land, to preserve natural features and to encourage the development of low density areas suited for single-family residential purposes.

17.18.050: GENERAL RESIDENTIAL - LOW DENSITY DISTRICT (GR-L):

- A. Purpose. The purpose of the GR-L general residential - low density district is to provide areas where low and medium density uses can be properly developed in proximity to each other while still maintaining neighborhood amenities and favorable aesthetic surroundings. The intent of the general residential - low density district is to permit a reasonable amount of flexibility in both land use and development in residential development areas.

17.18.060: GENERAL RESIDENTIAL - HIGH DENSITY DISTRICT (GR-H):

- A. Purpose. The purpose of the GR-H general residential - high density district is to accommodate the need for higher density residential land use alternatives within a district generally limited to residential uses while still preserving neighborhood amenities and favorable aesthetic surroundings. Dimensional requirements in this zone are designed to complement and enhance the neighborhoods in this zone, and to encourage articulation and quality design in new buildings.

17.18.070: SHORT TERM OCCUPANCY - .4 ACRE DISTRICT (STO-.4):

- A. Purpose. The purpose of the STO-.4 short term occupancy - .4 acre district is to identify and preserve recreation oriented neighborhoods, to prevent overcrowding of land and to encourage the development of moderately low density areas suited for single-family structures with the alternative of limited short term occupancy use.

17.18.080: SHORT TERM OCCUPANCY - ONE ACRE DISTRICT (STO-1):

- A. Purpose. The purpose of the STO-1 short term occupancy - one acre district is to identify and preserve recreation oriented neighborhoods, to prevent overcrowding of land and to encourage the development of low density areas suited for single-family structures with the alternative for limited short term occupancy use.

17.18.090: SHORT TERM OCCUPANCY - HIGH DENSITY DISTRICT (STO-H):

- A. Purpose. The purpose of the STO-H short term occupancy - high density district is to accommodate the need for higher density limited short term occupancy land use adjacent to recreation facilities while still preserving neighborhood amenities and favorable aesthetic surroundings.

17.18.100: TOURIST DISTRICT (T):

- A. Purpose. The purpose of the T tourist district is to provide the opportunity for high density residential and tourist use, land ownership and development including certain restricted business and personal service establishments in conjunction with such use, which can be justified on the basis of the primary use within the district. Tourist district classifications are intended to be carefully placed in the neighborhood structure to assure the closest possible compatibility with the surrounding uses and development. Dimensional requirements in this zone are designed to complement and enhance the neighborhoods in this zone, and to encourage articulation and quality design in new buildings. The tourist zone contains several distinct areas, including the Entrance Corridor, Second Avenue, River Run, Warm Springs Base Area and Saddle Road.

17.18.110: TOURIST - 3000 DISTRICT (T-3000):

- A. Purpose. The purpose of the T-3000 district is to provide the opportunity for short term tourist accommodations with limited tourist support services subordinate to and in conjunction with tourist housing. Dimensional requirements in this zone are designed to complement and enhance the neighborhoods in this zone and to encourage articulation and quality design in new buildings.

17.18.120: TOURIST - 4000 DISTRICT (T-4000):

- A. Purpose. The purpose of the T-4000 district is to provide the opportunity for short term tourist accommodations with limited tourist support services subordinate to and in conjunction with tourist housing. Dimensional requirements in this zone are designed to complement and enhance the neighborhoods in this zone and to encourage articulation and quality design in new buildings.

17.18.130: COMMUNITY CORE DISTRICT (CC):

- A. Purpose. The purpose of the CC community core district is to promote a compact and cohesive center of commerce and culture, to promote an attractive and safe pedestrian environment which includes sidewalks, gathering spaces, streetscape amenities and landscaping, to retain the unique small town scale and character and to encourage buildings which respect Ketchum's historical and geographic context while providing diversity. The regulations of this chapter are intended to facilitate the implementation of the city's comprehensive plan and the Ketchum downtown master plan. Compatible mixed uses including retail, office, residential and cultural uses are encouraged. Commercial uses are concentrated in the CC district which is consistent with the city's comprehensive plan and the downtown master plan.
- B. Applicability. The regulations contained within this section and section [17.18.130.F](#) of this chapter apply to all development within the community core, unless otherwise specified herein.
- C. Exceptions. The purpose of an exception is to allow for a degree of design flexibility within the community core district. Exceptions may be allowed to only the provisions included in section [17.18.130.F](#) of this chapter during evaluation of the design review application. An exception may be granted by the Commission upon finding that all of the following criteria are met:

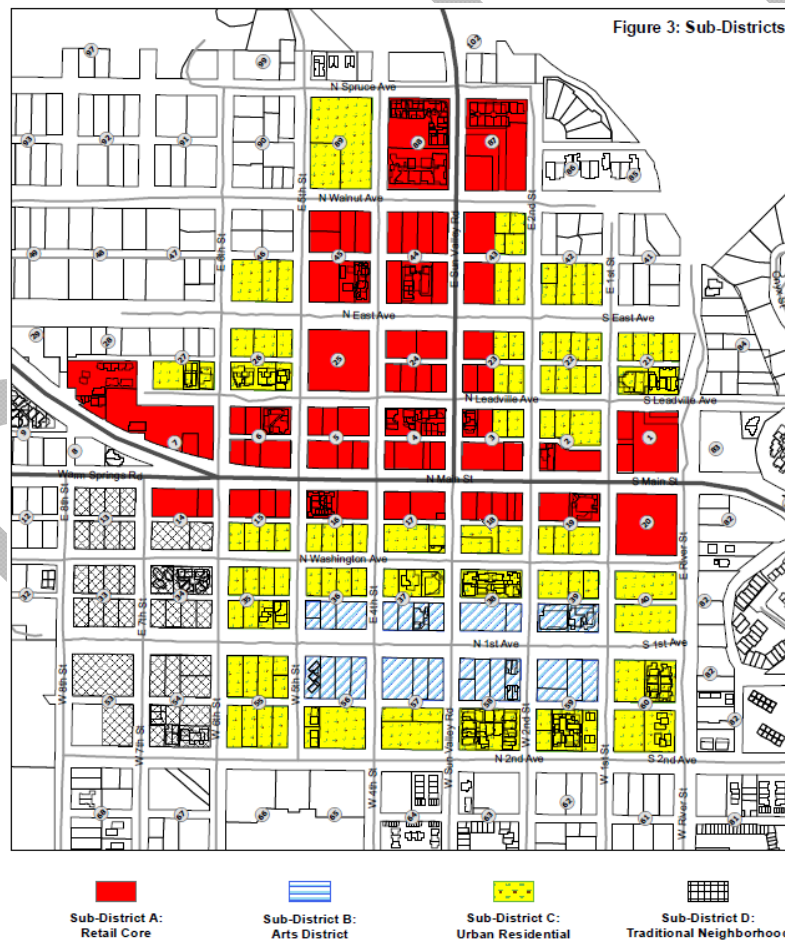
1. The granting of an exception will not be detrimental to the public good.

2. The granting of an exception will not be detrimental to the health, safety, or general welfare of persons residing or working in the neighborhood of the proposed use.
3. The granting of the exception will not be detrimental or injurious to property or to the general welfare of the city.
4. The exception is to architectural design elements and is not an exception to other development standards such as building height, setbacks, floor area ratio; to any use requirements or restrictions; or to any life safety requirements.

D. Lot configuration. All side lot lines shall run perpendicular to the alley and/or avenue. See also section 17.12.040 Dimensional Standards, CC District Matrix of this title.

E. Subdistricts:

1. Subdistricts designate areas of special characteristic within the community core (figure 3 of this subsection).
2. The subdistricts are differentiated by specific dimensional and use standards.



F. Community Core Design Review Regulations:

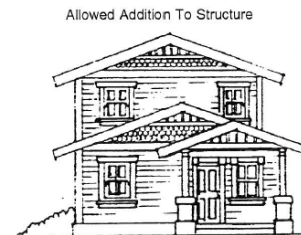
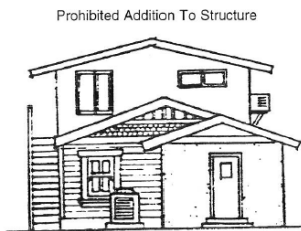
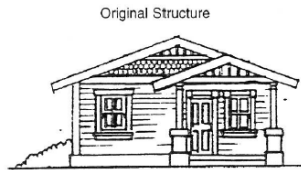
1. Contents Of Section. This section contains design review regulations for all new development projects, changes to the exterior of existing buildings and changes of use in existing buildings within the community core district.
2. Minimum Design Regulations. Design regulations are minimum or baseline standards for the design of development projects within the community core district. Development shall comply with all applicable design regulations.
3. Categories Of Design Regulations. The design regulations in this section are organized in the following categories:

Categories of Design Regulation	
a.	All building facades
b.	Mixed use/hotel building facades
c.	Roofs
d.	Awnings and marquees
e.	Balconies
f.	Colonnades
g.	Front porches/stoops
h.	Public open space
i.	Service areas
j.	Mechanical and electrical equipment
k.	Landscaping
l.	Fences, walls and gates
m.	Site lighting
n.	Plazas, pedestrian walkways and courtyards
o.	Parks
p.	Bicycle parking
q.	Streets and streetscapes

a. All Building Facades, Design Regulations:

- (1) Facades shall be designed with both solid surfaces and window openings to avoid the creation of blank walls and glass curtain walls. Blank walls on all facades that front a park, street, avenue, alley, plaza, or other public spaces are prohibited.
- (2) On all facades, a clear visual distinction between each floor shall be provided.
- (3) Stairways shall have a design that is compatible with overall structure. Stairs shall not have a tacked on appearance or look like their design was an addition or afterthought.
- (4) All sides of the facade shall be designed with similar architectural elements, materials, and colors as the front facade. However, the design of side and rear facades may be simpler, more casual, and more utilitarian in nature.

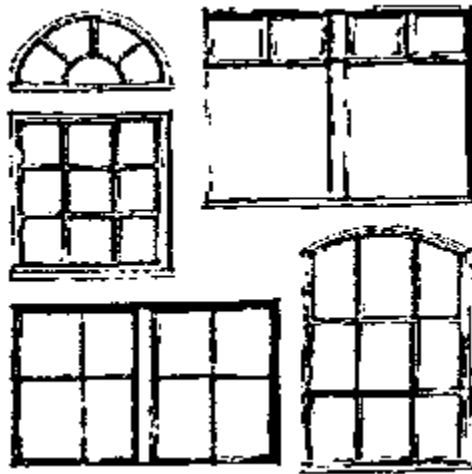
- (5) If a portion of an existing building is modified, it shall use the same building materials, details, and color applications as the rest of the building. For example, if a portion of a brick facade with wood framed windows and doors is modified, the modified portion of the facade shall use bricks, details, and wood frame windows and doors that are compatible with the other parts of the building.
- (6) Additions to existing buildings shall be designed with a style, materials, colors, and details that are compatible with the existing structure.



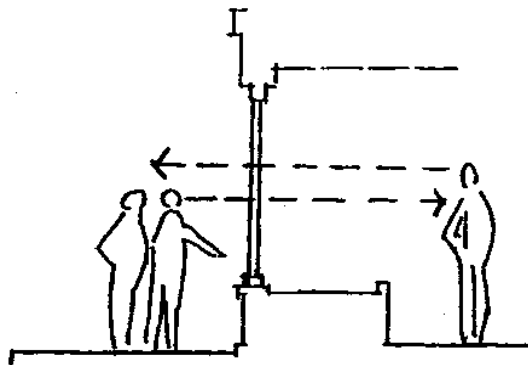
b. Mixed Use/Hotel Building Facades, Design Regulations:

- (1) Front building facades, as well as all facades that front a plaza or pedestrian walkway, shall be designed with:
 - (a) Ground floor storefront windows and doors that utilize clear transparent glass in order to provide clear views of storefront displays from the street and/or to allow natural surveillance of the street and adjacent outdoor spaces. Mirror and tinted glass, including solar bronze and interior film, is prohibited.
 - (b) Upper floor window openings that have a vertical orientation and proportion. Mirror and tinted glass is prohibited on upper floor facades.
- (2) Elements of traditional "main street" storefronts shall be used in the facades of traditional mixed use buildings. These elements include recessed entry door(s), display windows, the kickplate or bulkhead, transom

windows, cornice and pediment.



Transparent windows and doors provide clear views of storefront displays and natural surveillance of the street and adjacent public spaces.



Example of appropriate storefront windows.

Mirror and tinted glass is prohibited on facades.

c. Roofs, Design Regulations:

- (1) Roofing forms and materials shall be compatible with the overall style and character of the structure. Reflective materials are prohibited.
- (2) A relatively consistent roof design (including overhangs, pitch, fascia, materials and eaves) shall be provided on all sides of the building.
- (3) All roofs shall be designed with snow clips, gutters, and downspouts to prevent water damage and stains on building facades, and to protect pedestrians and adjoining properties from dripping water and sliding snow.

- (4) Mechanical equipment on roofs shall be screened from public view from all sidewalks, plazas, parks, public spaces, and pedestrian walkways.
- (5) Roof overhangs, such as cornices, and eaves, may extend out from the facade of the building. However, roof overhangs shall not extend over a neighboring parcel or more than three feet (3') over a public sidewalk.

d. Awnings and Marquees, Design Regulations:

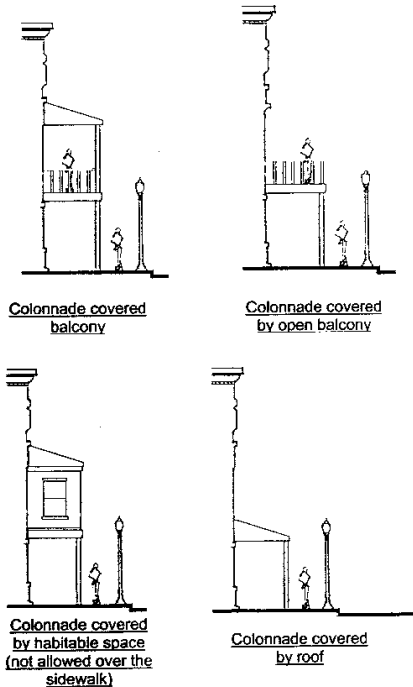
- (1) The valance, or front face, of an awning shall not exceed eighteen inches (18") in height.
- (2) Awnings and marquees shall not obscure views into storefront display windows or cover architectural expression lines or details.
- (3) Awnings may have signs (refer to sign ordinance).
- (4) High gloss or plastic materials are prohibited.

e. Balconies, Design Regulations:

- (1) Balconies may be open or covered with a roof or upper story balcony.
- (2) The distance between roof supporting columns, piers, or posts on balconies shall not exceed their height.

f. Colonnades, Design Regulations:

- (1) Colonnades may be covered with a roof or a balcony. An enclosed habitable space may occur above the colonnade, as long as it does not occur over the public sidewalk.
- (2) Supporting columns and posts shall be spaced and sized so that they do not block views of storefront windows from the street.



g. Front Porches/Stoops, Design Regulations:

- (1) Front porches and stoops may be covered with a roof, a balcony, or an enclosed habitable space. However, an enclosed habitable space may not occur within the setback zone.
- (2) Front porches and stoops shall not be enclosed on the ground floor by permanent or temporary walls, windows, window screens, or plastic or fabric materials.
- (3) The raised platform of a front porch (not including stairways) shall be at least fifty (50) square feet in size with no one dimension less than six feet (6') in length.
- (4) The raised platform of a stoop (not including stairways) shall be at least twenty five (25) square feet in size with no dimension less than five feet (5') in length.

h. Public Open Space, Design Regulations:

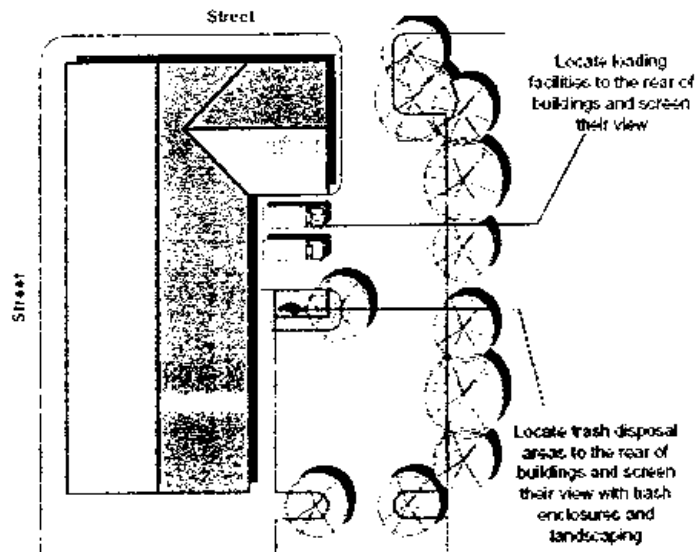
- (1) Public open spaces shall be designed to enhance the site and/or building as a place for pedestrians and shall include the following:
 - (a) Trash receptacles.
 - (b) A combination of landscaping and paved surfaces.
 - (c) Pedestrian scaled lighting.
 - (d) Amenities or features that encourage people to gather. Such features include (but are not limited to) outdoor seating, spas/hot tubs, pools, barbecue facilities, outdoor fireplaces, public art, fountains, kiosks, planters, and outdoor dining areas.
- (2) Public open spaces shall be usable throughout the year. These spaces shall either be heated for snow removal or maintained to remove snow during the winter months.

i. Service Areas, Design Regulations:

- (1) Trash disposal areas and shipping and receiving areas shall be located within parking garages or to the rear of buildings. Trash disposal areas shall not be located within the public right of way and shall be screened from public views from streets, avenues, alleys, pedestrian walkways, sidewalks, plazas, and public spaces. Trash disposal areas with appropriately designed enclosures or screens may be allowed within rear parking lots, but in no case shall the disposal area be allowed along the street frontage.
- (2) Trash disposal areas shall be screened from public views from all sidewalks, streets, plazas, and public spaces. Trash enclosures shall be used to store outdoor garbage containers or dumpsters.
- (3) Garbage containers or dumpsters shall be kept in enclosures at all times, except when being emptied.
- (4) Trash enclosures shall be maintained and the surrounding area kept free of debris.
- (5) The location of trash enclosures shall not interfere with vehicular and pedestrian access and movement.
- (6) The number of trash receptacles per unit shall be provided based on formulas provided by trash disposal companies.

j. Mechanical and Electrical Equipment, Design Regulations:

- (1) The following shall not be located within the public right of way and shall be screened from public views from streets, pedestrian walkways, sidewalks, plazas, and public spaces:
 - (a) Electric and water utility meters.
 - (b) Power transformers and sectors.
 - (c) Heating/ventilation/cooling equipment.
 - (d) Irrigation and pool pumps.
 - (e) Satellite dishes greater than eighteen inches (18") in diameter.
 - (f) Antennas.
 - (g) Rooftop mechanical equipment.
 - (h) Other mechanical equipment.
- (2) Appropriate methods of screening include fencing, landscaping, roof parapets, and equipment enclosures. The design of screening devices shall be compatible with the main structure and conform to other sections of this code. Noise levels of mechanical equipment shall be minimized. All utility and communication lines serving the site shall be underground.



k. Landscaping Design Regulations:

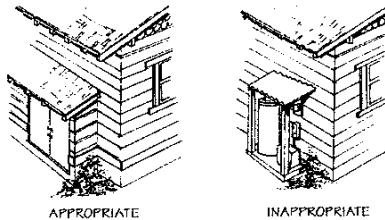
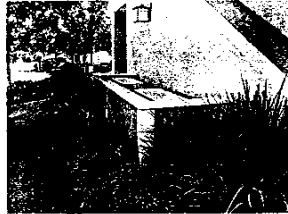
The regulations in this subsection apply to private property, including parking lots.

Regulations for the landscaping of streets are provided in subsection Z, "Streets And Streetscapes", of this section.

- (1) The following areas shall be landscaped and regularly maintained to be free of weeds, overgrown vegetation, and litter:
 - (a) Unpaved portions of the site visible from public streets, sidewalks, plazas, parks, and other public spaces.
 - (b) Common outdoor areas within any development.
 - (c) Private and public surface parking lots.

- (2) Landscaping treatments shall include a combination of trees, grasses, shrubs, flowering plants, and flowers.
- (3) All landscaped areas shall be irrigated with automatic drip irrigation systems that do not produce overspray on surfaces outside the planting area.
- (4) All new trees planted in the community core district shall be species that are recommended and approved by the city arborist. All new trees shall have a caliper size of three inches (3") measured twelve inches (12") from the ground. If the species is not available in this size, a caliper of two and one-half inches (2¹/₂"), measured twelve inches (12") from the ground, will be acceptable. Evergreen trees shall be at least eight feet (8') tall when planted. All trees shall have a minimum height of fourteen feet (14') when fully grown.
- (5) In order to provide adequate pedestrian clearance, trees shall be pruned regularly so that there is at least seven feet (7') of vertical clearance between the lowest branches of the tree and the grade of the adjacent sidewalk or pedestrian walkway. They shall also be pruned to maintain the health, vigor, and natural shape of the tree, and to maintain vehicular clearance and sight lines.
- (6) All trees shall have an adequately sized planting area. The size of the planting area shall be based on the amount of room needed for tree roots. Root barriers shall be used when trees are planted near pedestrian walkways and sidewalks.
- (7) Shrubs shall have a minimum five (5) gallon container size.
- (8) An exception to a development specification or design regulation (such as the built to line specification) is allowed if the exception will protect and preserve an established, healthy, and mature tree on the site. In cases where such a tree is protected and preserved, the exception to the development specification or design regulations shall be granted with verification of the city arborist and shall not require approval by the Commission or city council. When proposed underground parking prohibits the preservation of mature and healthy trees, an assessment of alternatives shall be made by the planning department, city engineer, city arborist and the applicant. Such an assessment will include consideration of a parking demand plan.
- (9) When a healthy and mature tree is removed from a site, it shall be replaced with a new tree. Replacement trees may occur on or off site.
- (10) All landscaping shall be maintained in a healthy and attractive state and shall be watered, weeded, generally maintained, and replaced (if necessary) by the property owner/property manager.
- (11) Trees that are placed within a courtyard, plaza, or pedestrian walkway shall be placed within tree wells that are covered by tree grates.
- (12) The city arborist shall approve all parking lot trees. Trees that do not drop heavy cones, sap, fruit, and seedlings shall be selected to minimize potential damage to cars in the parking lot.
- (13) All surface parking lots shall be designed with the following landscaping features:

- (a) The use of porous or pervious surfaces in the parking lot design. These surfaces reduce the volume and rate of storm water runoff and can add to the visual character of the parking lot.
- (b) Landscaped planters shall be located between public sidewalks and parking lots. Landscaped planters shall be at least five feet (5') wide and shall be planted with a combination of shrubs, trees, and flowering plants. Planter walls shall be limited to a height of twenty four inches (24").
- (c) Trees may be planted in landscaped planters, tree wells in pedestrian walkways, and/or diamond shaped planter boxes located between parking rows. Diamond shaped planter boxes and tree wells shall be at least five feet (5') square. Tree gates and root guards shall be required for trees planted within pedestrian walkways.
- (d) Ground cover, low lying shrubs, and trees shall be planted within the planters and planter boxes. Tree grates or landscaping may be used in tree wells located within pedestrian walkways.



I. Fences, Walls and Gates, Design Regulations:

- (1) The design of fences and walls shall be compatible with the architecture of the building.
- (2) Entrance arbors are allowed on fences/walls.
- (3) Fences and walls shall have an articulated design. Articulation can be created by having regularly spaced posts, changing the height of the fence/wall, and by using different building materials at the base, posts, or the cap of the fence/wall. Flat walls, chainlink fences, and barbed wire fences are prohibited.
- (4) The maximum fence and wall height is four feet (4') within thirty feet (30') of the front property line and six feet (6') beyond thirty feet (30') of the front property line.

m. Site Lighting, Design Regulations:

- (1) The following areas shall be illuminated at night to ensure the safety of users and to minimize opportunities for crime. Illumination shall conform to the city of Ketchum dark sky ordinance.
 - (a) Intersection of streets.
 - (b) Intersection of alleys and streets.
 - (c) Surface parking lots.
 - (d) Parking structures, including access points, elevators and stairwells.
 - (e) Pedestrian walkways and paths.
 - (f) Plazas.
 - (g) Sidewalks.
 - (h) Automated teller machines (ATMs).
 - (i) All entrances to buildings, including rear and service entrances.
 - (j) Garbage disposal areas.
 - (k) Alleys.
 - (l) Other areas that are routinely used by pedestrians.
- (2) Site, building, and sign lighting shall be located and directed to light the intended area of illumination and to prevent off site glare impacts on adjacent buildings or properties.

n. Plazas, Pedestrian Walkways And Courtyards, Design Regulations:

- (1) All plazas, pedestrian walkways, and courtyards shall be designed with an ornamental surface that is differentiated from the sidewalk and asphalt streets and parking lots. Appropriate types of ornamental paving include:
 - (a) Natural stone.
 - (b) Turf block.
 - (c) Brick.
 - (d) Concrete unit pavers.
 - a. Concrete with special textures, colors, and patterns.
- (2) At least two (2) sides of a plaza or courtyard shall be defined by building facades with active ground floor uses (such as restaurants, retail stores, cafes, bars, etc.). Edges that are not defined by building facades shall be defined with landscaping features, such as trees, low planters, seating, a pergola with vines, or sculptures.
- (3) All plazas and courtyards shall be designed with pedestrian amenities, such as seating, outdoor dining tables with umbrellas, winter ice rinks, planters, trees, vine covered pergolas, pedestrian scaled lighting, public artwork, outdoor fireplaces, and fountains.
- (4) Plazas shall be illuminated from dusk to dawn. A combination of overhead lighting and lighted bollards shall be used.
- (5) Plazas, pedestrian walkways, and courtyards that are paved shall be kept clear of snow and ice to ensure that the space is usable throughout the year.

o. Parks, Design Regulations:

- (1) Park improvements shall be designed to preserve mature trees, natural topographic features, rock outcroppings, and riparian and floodplain features.
- (2) All parks shall be designed with pedestrian amenities, such as shaded trails and paths, seating areas, picnic tables, barbecue areas, planters, trees, vine

covered pergolas, gazebos, drinking fountains, pedestrian scaled lighting, public artwork, and fountains.

- (3) Parks shall be visible from streets, sidewalks, and adjacent uses to facilitate informal surveillance of the park and to increase safety and security. Edge treatments such as landscaping and fencing shall not block public views into the park. Parks shall not be isolated or walled off from the surrounding community.
- (4) Lighting shall be provided for pedestrian paths, parking lots, restrooms, picnic areas, gazebos, and other structures within parks. Lighting shall be located and directed to control off site glare.
- (5) Parks shall be designed with a combination of shaded areas to create cool areas during warm summer months and open space for solar access during the colder months. Canopy trees, trellises, gazebos, and/or other structures shall be provided to shade pedestrian paths, picnic areas, outdoor seating areas, and playgrounds.

p. Bicycle Parking, Design Regulations:

- (1) All developments within community core are required to have bicycle parking. The minimum number of bicycle racks shall be determined by whichever of the following is greater:
 - (a) Two (2) bicycle racks per use or business.
 - (b) A number of bicycle racks that equals twenty percent (20%) of the required auto parking.
 - (c) Two (2) bicycle racks per lot.
- (2) Schools are required to provide a minimum of one bicycle rack per ten (10) students or ten percent (10%) of required auto parking, whichever is greater. Recreation uses are required to provide a minimum of five (5) bicycle racks or ten percent (10%) of required auto parking, whichever is greater.
- (3) A single bicycle rack shall meet the following criteria:
 - (a) Support the bicycle upright by its frame in two (2) places.
 - (b) Prevent the wheel of the bicycle from tipping over.
 - (c) A U-lock should be able to lock the front wheel and the down tube of an upright bicycle or lock the rear wheel and seat tube of the bicycle.
- (4) Two (2) or more single racks may be mounted in a row on a common base or attached in a row to a frame.
- (5) Inverted "U" racks mounted in a row should be placed thirty inches (30") apart (on center) allowing enough room for two (2) bicycles to be secured to each rack and providing easy access to each bicycle.
- (6) The rack should be anchored so that it cannot be stolen with the bikes attached. Racks that are large and heavy enough such that the rack cannot be easily moved or lifted with the bicycles attached do not have to be anchored.
- (7) Bicycle racks may be placed on private property and public sidewalks. In both cases, the racks shall not be placed so that they block the entrance or inhibit pedestrian flow in or out of the building. If placed on a sidewalk or pedestrian walkway, they should be placed so that at least five feet (5') of

sidewalk width is maintained. Bike racks placed in the public right-of-way are subject to review and approval by the Public Works Department.

- (8) Where multiple racks are installed in rows with aisles separating the rows, the following dimensions apply:
 - (a) Minimum aisle width should be forty eight inches (48"). The aisle is measured from tip to tip of bike tires across the space between racks.
 - (b) Minimum depth should be seventy two inches (72") for each row of parked bicycles.
 - (c) Areas with a high turnover rate should have a minimum aisle width of seventy two inches (72") and should have more than one entrance.
- (9) Racks shall be mounted within fifty feet (50') of the entrance it serves, or as close as the nearest car parking space, whichever is closer.
- (10) Racks shall be clearly visible from the entrance it serves.

q. Streets and Streetscapes, Design Regulations:

- (1) Streetscape improvements shall be designed in compliance with the city approved cross sections for downtown streets.
- (2) On street parallel parking spaces shall have a dimension of eight feet by twenty feet (8' x 20') (for non-ADA accessible spaces). On street angled parking spaces shall be provided at a forty five (45) to sixty degree (60°) angle. Angled parking spaces shall have a depth of eighteen feet (18') (as measured perpendicular from the curb face), and a width of nine feet (9') (as measured perpendicular to the stripes of the parking stall). A minimum distance of twenty feet (20') is required from the crosswalk or stop sign line to the first parking space.
- (3) The sidewalk radius at street intersections shall be minimized to shorten the length of pedestrian crossings and to prevent vehicles from making turns at high speeds. The city of Ketchum streets department and fire department shall determine the minimum sidewalk radius when designing streetscape improvement plans.
- (4) All streetlight fixtures, traffic signals, traffic and directional signs, pedestrian wayfinding signs, parking signs, bicycle racks, parking meters, and fire hydrants shall be located within one to three feet (3') of the curb face.
- (5) All streets shall be designed with streetlights. Streetlights shall be provided along all sidewalks at spacing intervals not to exceed sixty feet (60').
- (6) Streetscape furniture and amenities shall be located to maintain a clear pedestrian path of at least five feet (5') in width.
- (7) If permitted, tables, chairs, and other obstructions used for sidewalk dining shall be located to maintain at least five feet (5') of unobstructed sidewalk width.
- (8) All streetlights, streetscape furniture, and amenities shall be consistent with a city approved list of approved furniture.
- (9) Streetlights shall be scaled to pedestrians and shall be no taller than fourteen feet (14').
- (10) Streetlights shall be equipped with hardware to allow flowerpots and banners to hang from the streetlight. At least seven feet (7') of vertical

clearance shall be provided from the sidewalk to the bottom of the flowerpot or banner.

- (11) Community organizations are allowed to hang banners from public streetlights with the approval of a sidewalk use permit. The Administrator shall approve all banners that are hung from public streetlights. The Ketchum streets department shall be responsible for hanging all streetlight banners. The city reserves the right to charge a fee for the banners.
- (12) All new public sidewalks shall be heated to facilitate the removal of snow.
- (13) All sidewalks shall be constructed of concrete pavers. Special paving features may be allowed on the sidewalks of unique streets within the downtown, such as Fourth Street and First Avenue.
- (14) The project applicant shall be required to pay for new sidewalk, curbs, and gutters within the public right of way adjacent to the project site when there is new construction or when an existing building is altered or changed and such modifications require a building permit and the cumulative improvement within a three year timeframe constitutes a "Substantial Improvement".
- (15) Root guards shall be installed for each street tree to minimize damage to the sidewalk.
- (16) All street trees shall be irrigated with automatic drip irrigation systems that do not produce overspray on the sidewalk.
- (17) All new trees shall have a caliper size of three inches (3") measured twelve inches (12") from the ground. If the species is not available in this size, a caliper of two and one-half inches (2 1/2"), measured twelve inches (12") from the ground, will be acceptable. Evergreen trees shall be at least eight feet (8') tall when planted. All trees shall have a minimum height of fourteen feet (14') when fully grown.
- (18) In order to provide adequate pedestrian clearance, trees shall be pruned regularly so that there is at least seven feet (7') of vertical clearance between the lowest branches of the tree and the grade of the adjacent sidewalk or pedestrian walkway. They shall also be pruned to maintain the health, vigor, and natural shape of the tree, and to maintain vehicular clearance and sight lines.
- (19) All trees shall have an adequately sized planting area. The size of the planting area shall be based on the amount of room needed for tree roots. Root barriers shall be used when trees are planted near pedestrian walkways and sidewalks.
- (20) All street trees planted in the community core district shall be species that are recommended and approved by the city arborist.

17.18.140: LIGHT INDUSTRIAL DISTRICT NUMBER 1 (LI-1):

- A. Purpose. The LI-1 light industrial district number 1 is established as a transition area providing limited commercial service industries, limited retail, small light manufacturing, research and development, and offices related to building, maintenance and construction and which generate little traffic from tourists and the general public.

17.18.150: LIGHT INDUSTRIAL DISTRICT NUMBER 2 (LI-2):

- A. Purpose. The LI-2 light industrial district number 2 is established to provide for a permanent year round employment base and the location of light manufacturing, wholesale trade and distribution, research and development, service industries, limited related, bulk retail and offices related to building, maintenance and construction and which generate little traffic from tourists and the general public.

17.18.160: LIGHT INDUSTRIAL DISTRICT NUMBER 3 (LI-3):

- A. Purpose. The LI-3 light industrial district number 3 is established as a transition area providing for a permanent year round employment base and the location of research and development, wholesale trade and distribution and high technology industries along with offices related to building, maintenance and construction and which generate little traffic from tourists and the general public and providing a mix of deed restricted and market rate housing.

17.18.170: RECREATION USE DISTRICT (RU):

- A. Purpose. The purpose of the RU recreation use district is to protect and enhance vital natural resources; to provide a buffer between incompatible land uses; to ensure that land intended for recreation use is developed in such a manner to serve its intended use while not exerting disruptive influences on adjacent land uses; to guide recreational development; to ensure adequate standards for development and preservation of such uses; and to promote the general health, safety and welfare of the inhabitants of the city.

17.18.180: AGRICULTURAL AND FORESTRY DISTRICT (AF):

- A. Purpose. The purpose of the AF agricultural and forestry district, is to permit zoning of substantially undeveloped areas of agriculture, ranching and forestry uses where low density activities and development are encouraged and lands are protected for the pursuit of such activities against inconsistent uses.

**CHAPTER 17.88
FLOODPLAIN MANAGEMENT OVERLAY ZONING DISTRICT (FP)**

Article I. Flood Damage Prevention

17.88.010: FINDINGS OF FACT:

- A. The flood hazard areas of Ketchum, Idaho, are subject to periodic inundation which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare.
- B. These flood losses are caused by the cumulative effects of obstruction in areas of special flood hazard which increase flood heights and velocities, and when inadequately anchored, damage uses in other areas. Uses that are inadequately flood proofed, elevated or otherwise protected from flood damage also contribute to the flood loss.
- C. The Big Wood River and its tributaries and floodplains in Ketchum are important to the well being of its citizens as a source of recreation, fish and wildlife habitat, aesthetic beauty, a source of irrigation water as well as other economic and lifestyle values.
- D. The studies listed below are hereby adopted as the primary sources of flood hazard analysis:
 - 1. "Flood Insurance Study (FIS) For Blaine County, Idaho And Incorporated Areas", flood insurance study numbers 16013CV001A and 16013CV002A, dated November 26, 2010, and any amendments thereto;
 - 2. Digital flood insurance rate maps (DFIRMs) for Blaine County, Idaho, and incorporated areas: map number 16013CIND0A; map number 16013C0433E, community panel number 0433E; map number 16013C0434E, community panel number 0434E; map number 16013C0441E, community panel number 0441E; map number 16013C0442E, community panel number 0442E; map number 16013C0453E, community panel number 0453E; map number 16013C0461E, community panel number 0461E, and any amendments thereto; and
 - 3. Other flood hazard studies, as may be adopted by the city, will be utilized in determining flood hazard.
- E. Regulations pertaining to development on property affected by the 100-year flood, as defined herein, are necessary in addition to those of the underlying zoning district in order to promote the health, safety and welfare of the citizens of and visitors to the city of Ketchum, Idaho

17.88.020: STATEMENT OF PURPOSE:

It is the purpose of this section to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions designed:

- A. To protect human life and health;
- B. To minimize expenditure of public money for costly flood control projects;

- C. To minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- D. To minimize prolonged business interruptions;
- E. To minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in areas of special flood hazard;
- F. To help maintain a stable tax base by providing for the second use and development of areas of special flood hazard so as to minimize future flood blight areas;
- G. To ensure that potential buyers are notified that property is in an area of special flood hazard;
- H. To ensure that those who occupy the areas of special flood hazard assume the responsibility for their actions;
- I. To allow the river and creeks and their adjacent lands to convey floodwaters to minimize property damage;
- J. To regulate uses in the floodplain for the purpose of preserving, protecting, and enhancing the abundance and diversity of fish, wildlife and riparian resources;
- K. To protect, preserve and enhance the waterways and floodplains as a recreation resource;
- L. To provide a formal procedure for stream alteration permit applications;
- M. To restrict or prohibit uses which are injurious to health, safety or property in times of flood, which result in environmental damage, or that cause increased flood heights or velocities; and
- N. To guide development and city review of development in order to establish the most appropriate building envelopes for lots existing and in new subdivisions.

17.88.030: METHODS OF REDUCING FLOOD LOSSES:

In order to accomplish its purposes, this section includes methods and provisions for:

- A. Restricting or prohibiting uses which are dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or flood heights or velocities;
- B. Requiring that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- C. Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel floodwaters;

- D. Controlling, filling, grading, dredging, and other development which may increase flood damage; and
- E. Preventing or regulating the construction of flood barriers which may unnaturally divert floodwaters or which may increase flood hazards in other areas.

17.88.040: GENERAL PROVISIONS:

- A. Establishment Of The Floodplain Management Overlay Zoning District: The floodplain management overlay zoning district is hereby established. The regulations of this district apply to all lands within the jurisdiction of the city that lie within the 100-year floodplain boundaries as determined by the graphic representation shown on the flood insurance rate map (FIRM) and by the elevations of the IRF contained in the flood insurance study referred to herein below in addition to the regulations contained in the underlying zoning district.
 - 1. Establishment Of The Floodway Subdistrict And The Floodplain Subdistrict: The floodplain areas are divided into two (2) subdistricts: the floodway subdistrict and the floodplain subdistrict.
 - 2. Rules For Interpretation Of The Floodplain Management Overlay Zoning District Boundaries And The Floodway Subdistrict And The Floodplain Subdistrict Boundaries: The floodplain management overlay zoning district boundaries are represented on the official zoning map of the city. However, the precise intermediate regional flood (IRF) location shall be determined by on site survey and elevations as interpreted from the adopted flood insurance rate map and the flood insurance study. All land within the external boundary of the 100-year floodplain and all parcels with any portion thereof affected by said 100-year floodplain shall be considered to be within the floodplain management overlay zoning district governed thereby in addition to the underlying zoning district. The city may make necessary interpretations of the boundary based upon the recommendation of the city engineer or other expert.
 - 3. Basis For Establishing The Areas Of Special Flood Hazard: The areas of special flood hazard identified by the federal insurance administration in a scientific and engineering report entitled "The Flood Insurance Study (FIS) For Blaine County, Idaho And Incorporated Areas" with accompanying digital flood insurance rate maps (DFIRMs) bearing an effective date of November 26, 2010, to establish the areas of special flood hazard for land which has been or will be annexed into the city limits of the city of Ketchum, Idaho, since the adoption of said study for the incorporated area of the city are hereby adopted by reference and declared to be a part of this article. The flood insurance studies are on file at the office of the city clerk, City Hall, 480 East Avenue North, Ketchum, Idaho.
- B. Establishment Of Waterways Design Review Subdistrict: The city hereby makes the following findings of fact with regard to establishing a waterways design review subdistrict:
 - 1. Flooding is aggravated by the collection of debris upstream of the many channel obstructions located in the floodplain areas. Such obstructions include bridges, fences, houses, trees, etc. The accumulation of debris has resulted in significantly higher water surface elevations upstream from the obstructions than would otherwise be expected. Obstructions can and tend to cause flooding to extend beyond anticipated FEMA 100-year flood boundaries at points of debris accumulation which cannot be predicted.

2. All structures located roughly within the limits of the 500-year floodplain are subject to inundation, if not direct impact by the channel itself, during floods of return frequencies of ten (10) to twenty (20) years. This is due to the tendency of the channel to change abruptly, often cutting a totally new channel in a few hours, during high water periods because the Big Wood River is wide, flat and has relatively shallow channel in many areas.
3. The levees built by the U.S. army corps of engineers are not considered by the corps to be adequately designed to be classified as permanent structures capable of withstanding a 100-year flood.
4. Encroachments (i.e., houses, fill, etc.) on floodplains reduce the flood carrying capacity and increase flood heights, thus increasing flood hazards beyond the encroachment. With every new structure or other development since the FEMA 100-year boundary was determined, the ability of the floodplain to function as originally assumed changes.
5. Historically, development adjacent to waterways has had a direct effect on methods chosen by owners to protect their property and often to the detriment of the natural stream by destroying or greatly altering fish and wildlife habitat and by unnaturally armoring the banks of the waterways to prevent erosion and, thus, future damage to manmade structures.
 - a. The purposes for which said subdistrict is established are as follows:
 - (1) To guide development adjacent to waterways toward the most appropriate building envelope for its particular site;
 - (2) To minimize the impact of development adjacent to waterways on adjacent properties upstream, downstream and across waterways;
 - (3) To review development plans for property adjacent to waterways to minimize the obstruction of the conveyance of floodwaters;
 - (4) To provide for the maintenance and/or enhancement of the riparian environment including wildlife habitat along waterways;
 - (5) To carry out the provisions of the comprehensive plan as well as health, safety and welfare with regard to properties adjacent to waterways;
 - (6) To warn that city review and approval is not going to prevent flooding and that it may occur;
 - (7) To advise of flood hazards and studies and options available;
 - (8) To review drainage/obstructions to flood carrying capacity and to advise on methods that may be used to moderate impact of the development; and
 - (9) To review landscaping and access for flood carrying capacity and preservation or enhancement of riparian vegetation.
 - b. The waterways design review subdistrict is hereby established and shall be defined as including all those parcels of property within the city limits lying adjacent to or within twenty five feet (25') of the mean high water mark of the Big Wood River, Trail Creek and Warm Springs Creek and any and all channels, having year round or intermittent flow, thereof.
 - c. Development, as defined in section [17.08](#) of this title, and construction or placement of buildings or structures, including additions to any such structures or buildings existing at the effective date hereof, upon real property within the waterways design review subdistrict shall be subject to design review and shall require said approval under section [17.88.050](#) of this article, prior to issuance of a building permit, excavation/grading permit or commencement of any work associated with any such activity.

- d. Applications for design review shall be made and processed according to the regulations contained in [chapter 17.96](#) of this title and according to section [17.88.050](#) of this article.
- C. Uses Permitted: Due to the potential hazard to individuals as well as public health, safety and welfare, uses allowed in the floodplain management overlay zoning district are those which are permitted, conditional, and accessory as contained in the underlying zoning district; due to the sensitive ecology of the river system and riparian area and the detrimental impacts that uncontrolled use of pesticides and herbicides can create to both the river system and human health; however, due to the extremely hazardous nature of the floodway due to velocity of floodwaters carrying debris, potential projectiles and erosion potential, the following provisions apply, in addition to all others, to the floodway subdistrict:
1. Encroachments including fill, new construction, substantial improvements and other development are prohibited unless certification by a registered professional hydraulic engineer is provided demonstrating that encroachments shall not result in any increase in flood levels during the occurrence of the base flood discharge; and uses within the floodway shall be restricted to those which are required by public necessity (for example, bridges, water pumps), recreational use (for example, paths), wildlife habitat improvements (for example, vegetation, nesting structures, pool/riffle improvements), and gravel extraction; provided, that the use/encroachment meets the approval of the federal emergency management agency and national flood insurance program and does not jeopardize the city's participation in the national flood insurance program.
 2. If subsection D1 of this section is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of section [17.88.060](#), "Provisions For Flood Hazard Reduction", of this article.
 3. No use of restricted use chemicals or soil sterilants will be allowed within one hundred feet (100') of the mean high water mark on any property within the city limits at any time.
 4. No use of pesticides, herbicides, or fertilizers will be allowed within twenty five feet (25') of the mean high water mark on any property within the city limits unless approved by the city arborist.
 5. All applications of herbicides and/or pesticides within one hundred feet (100') of the mean high water mark, but not within twenty five feet (25') of the mean high water mark, must be done by a licensed applicator and applied at the minimum application rates.
 6. Application times for herbicides and/or pesticides will be limited to two (2) times a year; once in the spring and once in the fall unless otherwise approved by the city arborist.
 7. The application of dormant oil sprays and insecticidal soap within the riparian zone may be used throughout the growing season as needed.
- D. General Notice Requirements: In order to provide reasonable notice to the public of the flood hazard potential within all areas of the floodplain management overlay zoning district, the following notice regulations and requirements are hereby adopted for all real property and structures located within said district:
1. All subdivision plats shall identify and designate the 100-year floodplain boundary and the floodway boundary including a certification by a registered surveyor that the boundaries were established consistent with the FIRM map for the city or Blaine County, whichever applies. All subdivision plats shall contain a note or notes that warn prospective buyers of

property that sheet flooding can and will occur and that flooding may extend beyond the floodway and floodplain boundary lines identified.

2. All subdivision plats shall contain note(s) that refer to the required twenty five foot (25') setback from all waterways called the riparian zone in which no structure is permitted, and require that riparian vegetation shall be maintained in its natural state for the protection and stabilization of the river bank, and that removal of trees or other vegetation will be considered as part of the function of design review as set forth in section [17.88.050](#) of this article and [chapter 17.96](#) of this title.
 3. Prior to issuance of any building permit, the elevation certificate shall be completed by a registered professional engineer, architect or surveyor and submitted to the Ketchum building inspector. The elevation certificate form shall be made available from the city. The certificate shall again be completed by the owner and/or his/her agents prior to issuance of a certificate of occupancy or a final inspection by the building inspector to evidence the as built elevation of the lowest floor including basement.
 4. Each and every real estate agent, sales person and broker, and each and every private party who offers for sale a parcel of real property and/or structure within said district shall provide the prospective purchaser with notice that said real property and/or structure is located within said district.
 5. Prior to issuance of any floodplain development permit, the property owner or his or her authorized agent shall acknowledge by executed written affidavit that said property is located within the 100-year floodplain as defined herein and that a violation of the terms of this article shall cause the city to seek legal remedies.
- E. Compliance: No structure or land shall hereinafter be constructed, located, extended, converted, or altered without full compliance with the terms of this article and other applicable regulations. Should the regulations specified in any other ordinance of Ketchum be less restrictive, the regulations of this section shall apply.
- F. Abrogation And Greater Restrictions: This section is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this section and another ordinance or section herein, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.
- G. Interpretation: In the interpretation and application of this section, all provisions shall be:
1. Considered as minimum requirements;
 2. Liberally construed in favor of the governing body; and
 3. Deemed neither to limit nor repeal any other powers granted under state statutes.
- H. Warning And Disclaimer Of Liability: The degree of flood protection required by this section is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by manmade or natural causes. This section does not imply that land outside the areas of special flood hazard or uses permitted within such areas will be free from flooding or flood damage. This section shall not be deemed or construed to create liability on the part of the city, any officer or employee thereof, or the federal insurance administration for any flood damages that result from reliance on this section or any administrative decision lawfully made hereunder

17.88.050: ADMINISTRATION:

- A. Establishment Of Floodplain Development Permit: A floodplain development permit shall be obtained prior to issuance of a building or excavation/grading permit for any and all "development" as defined in chapter 17.08 of this title, and construction, including "stream alteration", also defined in chapter 17.08, within the floodplain management overlay district established in subsection [17.88.040A](#) of this article.
- B. Establishment Of Waterways Design Review: Approval of waterways design review shall be obtained prior to issuance of a building or excavation/grading permit and prior to commencement of construction for any and all "development" defined in chapter 17.08 of this title (including maintenance of vegetation within the riparian setback), within the waterways design review subdistrict as defined in subsection [17.88.040B](#) of this article.
- C. Applications: Applications shall be made on forms furnished by the city and may be made simultaneous with application for a building permit or application for design review, where applicable. The application shall contain the following information and any additional information which may be reasonably required by the Administrator or Commission:
1. Engineer, owner of property, applicant if different than owner, address, phone, etc.
 2. Fees as set by resolution of council.
 3. Vicinity map.
 4. Site plan(s), drawn to scale, showing:
 - a. Nature, location, dimensions and elevations of lot, including one foot (1') contours.
 - b. Location of existing and proposed structures, fill, storage of materials, and drainage facilities.
 - c. Location of existing channels and ditches and other significant natural features, boundaries of floodway and floodplain, including IRF, elevation, and other site specific information from the studies referred to in subsection [17.88.040A3](#) of this article.
 - d. Location and elevations of adjacent streets, water supply and sewer lines, including private wells and/or septic systems.
 - e. Elevation of the lowest floor (including basement) of all structures existing and proposed including elevation to which any structure has been flood proofed.
 - f. Existing vegetation and proposed landscape plan, including identification of sizes and types of trees and other plants to be saved, removed, and/or planted.
 - g. Identification of the riparian zone and the "mean high water mark", as defined in section [17.88.030](#) of this article.
 - h. Location of previous stream alterations upstream, downstream and along both banks from subject lot.
 - i. Location of drainageways intermittent and year round including potential overflow channels or channel movement.
 - j. Proposed excavation or land fill including resulting slope grades for the building pad(s), driveways, and any other element of the proposed development where excavation or fill will take place.
 - k. Drainage plan including off site improvements such as borrow ditches and culverts and including a plan for on and off site improvements to provide for unobstructed conveyance of floodwaters.

5. Description of proposed development.
 6. Specifications for building construction and materials, floodproofing, filling, grading, dredging, channel improvement/changes and utilities.
 7. Elevation and/or floodproofing certification prepared by a professional engineer for existing and proposed residential and nonresidential structures. Said floodproofing methods shall meet the criteria in subsection [17.88.060B](#) of this article.
 8. Copies of applications sent to the army corps of engineers and Idaho department of water resources (stream alteration only).
 9. Cross section of proposed work (stream alteration only).
 10. Length of stream to be worked, type of work to be done, type of equipment to be used and starting and completion dates of work (stream alteration only).
 11. A valley cross section showing stream channel, floodway limits, elevations of adjacent land areas, IRF, proposed development, and high water information and a profile showing the slope of the bottom of the channel or flow line of the stream may be required upon review of all other material submitted (stream alteration only).
- D. Duties And Responsibilities: The Administrator is hereby appointed to administer and implement this article in accordance with its provisions. The Commission shall consider and approve, approve with conditions, or deny applications for floodplain development permits as required herein, for waterways design review as required herein and for stream alterations at a duly noticed meeting. The Administrator shall provide written notice of said application to owners of property immediately adjacent to the subject property. Said notice shall inform adjacent property owners they may comment on the application during a period of not less than ten (10) days after mailing of the notice and prior to final action on said application. Specific duties and responsibilities shall include, but are not limited to:
1. Permit Review:
 - a. Review of all applications for proposed construction within the city to determine whether such construction is proposed, in whole or in part, within the floodplain management overlay district and/or the waterways design review district herein.
 - b. Review all building permit, floodplain development permit and design review applications to determine that the permit requirements of this section have been satisfied.
 - c. Review all floodplain development permit applications to determine that all necessary permits have been obtained from those federal, state or local governmental agencies from which prior approval is required.
 - d. Review all floodplain development permit applications to determine if the proposed development adversely affects the velocity of flow and the flood carrying capacity of the area of special flood hazard. For the purposes of this section, "adversely affects" means that the cumulative effect of the proposed development when combined with all other existing and anticipated development will increase the water surface elevation of the base flood more than one foot (1') at any point.
 - e. Contact for review and comment when found necessary other agencies such as Idaho fish and game, Idaho department of water resources, soil conservation service, EPA and corps of engineers.
 2. Use Of Other Base Flood Data: When base flood elevation data has not been provided in accordance with subsection [17.88.040A3](#), "Basis For Establishing The Areas Of Special Flood Hazard", of this article, the Administrator shall obtain, review, and reasonably utilize any

base flood elevation and floodway data available from a federal, state, or other source in order to administer subsections [17.88.060B1](#), "Residential Construction", B2, "Nonresidential Construction", and C, "Floodways", of this article.

3. Information To Be Obtained And Maintained:
 - a. Where base flood elevation data is provided through the flood insurance study or required as in subsection D2 of this section, obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement.
 - b. For all new or substantially improved floodproofed structures:
 - (1) Verify and record the actual elevation (in relation to mean sea level); and
 - (2) Maintain the floodproofing certifications required in subsection C7 of this section.
 - c. Maintain for public inspection all records pertaining to the provisions of this section.
 - d. Maintain records on all permits and appeals and report all variances to federal insurance administration.
 4. Alteration Of Watercourses:
 - a. Notify adjacent communities and all state agencies with jurisdiction over the special flood hazard areas identified in subsection [17.88.040A](#) of this article and/or with jurisdiction over the corresponding watercourse, river, stream or tributaries prior to any alteration or riprapping, or relocation of a watercourse, and submit evidence of such notification to the federal insurance administration.
 - b. Require that maintenance is provided within the altered or relocated portion of said watercourse so that the flood carrying capacity is not diminished.
 5. Interpretation Of FIRM Boundaries: Make interpretations where needed as to the exact location of the boundaries of the areas of special hazard (for example, where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in subsection G of this section.
- E. Criteria For Evaluation Of Applications: The criteria of floodplain development permit applications, waterways design review applications, and stream alteration permit applications shall be as follows:
1. Preservation or restoration of the inherent natural characteristics of the river and creeks and floodplain areas. Development does not alter river channel.
 2. Preservation of riparian vegetation and wildlife habitat, if any, along the stream bank and within the required minimum twenty five foot (25') setback or riparian zone. No construction activities, encroachment or other disturbance into the twenty five foot (25') riparian zone, except for restoration, shall be allowed at any time.
 3. No development, other than development by the city of Ketchum or development required for emergency access, shall occur within the twenty five foot (25') riparian zone with the exception of approved stream stabilization work. The Commission may approve access to property where no other primary access is available. Private pathways and staircases shall not lead into or through the riparian zone unless deemed necessary by the Commission.
 4. A landscape plan and time frame shall be provided to restore any vegetation within the twenty five foot (25') riparian zone that is degraded, not natural or which does not promote bank stability.

5. New or replacement planting and vegetation shall include plantings that are low growing and have dense root systems for the purpose of stabilizing stream banks and repairing damage previously done to riparian vegetation. Examples of such plantings include: red osier dogwood, common chokecherry, serviceberry, elderberry, river birch, skunk bush sumac, Beb's willow, Drummond's willow, little wild rose, gooseberry, and honeysuckle.
6. Landscaping and driveway plans to accommodate the function of the floodplain to allow for sheet flooding. Floodwater carrying capacity is not diminished by the proposal. Surface drainage is controlled and shall not adversely impact adjacent properties including driveways drained away from paved roadways. Culvert(s) under driveways may be required. Landscaping berms shall be designed to not dam or otherwise obstruct floodwaters or divert same onto roads or other public pathways.
7. Impacts of the development on aquatic life, recreation, or water quality upstream, downstream or across the stream are not adverse.
8. Building setback in excess of the minimum required along waterways is encouraged. An additional ten foot (10') building setback is encouraged to provide for yards, decks and patios outside the twenty five foot (25') riparian zone.
9. The bottom of the lowest floor in the floodplain shall be a minimum of one foot (1') above the IRF.
10. The backfill used around the foundation in the floodplain shall provide a reasonable transition to existing grade but shall not be used to fill the parcel to any greater extent. Compensatory storage shall be required for any fill placed within the floodplain.
11. Driveways shall comply with effective street standards; access for emergency vehicles has been adequately provided for.
12. Landscaping or revegetation shall conceal cuts and fills required for driveways and other elements of the development.
13. (Stream Alteration.) The proposal is shown to be a permanent solution and creates a stable situation.
14. (Stream Alteration.) No increase to the 100-year floodplain upstream or downstream has been certified by a registered Idaho engineer.
15. (Stream Alteration.) The recreational use of the stream including access along any and all public pedestrian/fisher's easements and the aesthetic beauty shall not be obstructed or interfered with by the proposed work.
16. Wetlands shall not be diminished.
17. (Stream Alteration.) Fish habitat shall be maintained or improved as a result of the work proposed.
18. (Stream Alteration.) The proposed work shall not be in conflict with the local public interest, including, but not limited to, property values, fish and wildlife habitat, aquatic life, recreation and access to public lands and waters, aesthetic beauty of the stream and water quality.
19. (Stream Alteration.) The work proposed is for the protection of the public health, safety and/or welfare such as public schools, sewage treatment plant, water and sewer distribution lines and bridges providing particularly limited or sole access to areas of habitation.

F. Conditions: Conditions of approval may include, but not be limited to:

1. Riparian vegetation and other landscaping is maintained in perpetuity as shown on approved plans.

2. As built certification shall be required to be submitted prior to occupancy of structure or upon completion of the proposed work (stream alteration).
3. Other permits (i.e., Idaho department of water resources and corps of engineers) shall be obtained by the applicant prior to commencement of construction.
4. Restoration of damaged riparian vegetation within riparian zone shall be required prior to completion of the proposed project. A bond to assure such restoration may be required prior to commencement of such work.

G. Variance Procedure:

1. General:
 - a. Generally, variances may be issued for a new construction and substantial improvements to be erected on a lot of one-half ($1/2$) acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, provided subsection G2 of this section has been fully considered. As the lot size increases beyond the one-half ($1/2$) acre, the technical justification required for issuing the variance increases.
 - b. Upon consideration of the factors of subsection G2 of this section and the purposes of this article, the Commission may attach such conditions to the granting of variances as it deems necessary to further the purposes of this article.
2. Considerations: In passing upon such applications, the Commission shall consider the Administrator's recommendations, all technical evaluations, and all relevant factors and standards specified in other sections herein and:
 - a. The danger that materials may be swept onto other lands to the injury of others;
 - b. Whether the structure is designed, constructed and placed upon the lot to minimize flood damage exposure and minimize the effect upon the danger to life and property due to flooding or erosion damage;
 - c. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
 - d. The importance of the services provided by the proposed facility to the community;
 - e. The necessity to the facility of a waterfront location, where applicable;
 - f. The availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
 - g. The compatibility of the proposed use with existing and anticipated development;
 - h. The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
 - i. The safety of access to the property in times of flood for ordinary and emergency vehicles;
 - j. The expected heights, velocity, duration, rate of rise, and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site;
 - k. The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities such as sewer, gas, electrical, and water systems, and streets and bridges; and
 - l. Variances shall only be issued in accordance with the guidelines found at section 60.6, federal regulations (title 44 CFR), as set forth therein on the effective date hereof.
3. Conditions For Variance:

- a. Variances may be issued for the reconstruction, rehabilitation, or restoration of structures listed on the National Register of Historic Places or the State Inventory of Historic Places, without regard to the procedures set forth in the remainder of this article.
 - b. Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.
 - c. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
 - d. A variance shall only be issued upon:
 - (1) A showing of good and sufficient cause;
 - (2) A determination that failure to grant the variance would result in exceptional hardship to the applicant; and
 - (3) A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expenses, create nuisances, cause fraud on or victimization of the public as identified in subsection G2 of this section, or conflict with existing local laws or ordinances.
 - e. Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest flood elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.
 - f. Variances as interpreted in the national flood insurance program are based on the general zoning law principle that they pertain to a physical piece of property; they are not personal in nature and do not pertain to the structure, its inhabitants, economic or financial circumstances. They primarily address small lots in densely populated residential neighborhoods. As such, variances from the flood elevations should be quite rare.
 - g. Variances may be issued for nonresidential buildings in very limited circumstances to allow a lesser degree of floodproofing than watertight or dry floodproofing, where it can be determined that such action will have low damage potential, complies with all other variance criteria, except subsection G3a of this section, and otherwise complies with subsections [17.88.060A1](#) and A2 of this chapter.
 - h. Variances shall not be issued within a designated floodway if any increase in flood levels during the base flood discharge would result.
4. Appeals. See chapter 17.144 for appeals process.

17.88.060: PROVISIONS FOR FLOOD HAZARD REDUCTION:

- A. General Standards. In all areas of special flood hazard, the following standards are required:
 - 1. Anchoring:
 - a. All new construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure.
 - b. All manufactured homes must likewise be anchored to prevent flotation, collapse or lateral movement, and shall be installed using methods and practices that minimize flood damage. Anchoring methods may include, but are not limited to, use of over the top or frame ties to ground anchors (reference FEMA's "Manufactured Home Installation In Flood Hazard Areas" guidebook for additional techniques).

2. Construction Materials and Methods:
 - a. All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
 - b. All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.
 - c. Electrical, heating, ventilation, plumbing and air conditioning equipment and other service facilities shall be designed and/or otherwise elevated or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
 3. Utilities:
 - a. All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system;
 - b. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharge from the systems into floodwaters; and
 - c. On site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.
 4. Subdivision Proposals:
 - a. All subdivision proposals shall be consistent with the need to minimize flood damage;
 - b. All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage;
 - c. All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage; and
 - d. Require that flood elevation data be provided or generated for all subdivision and PUD proposals and other proposed developments. USGS datum shall be used and identified on the plat and a permanent bench mark shall be identified and shown on the plat.
 5. Review Of Building Permits: Where elevation data is not available either through the flood insurance study or from another authoritative source (subsection [17.88.050D2](#) of this article), applications for building permits shall be reviewed to assure that proposed construction will be reasonably safe from flooding. The test of reasonableness is a local judgment and includes use of historical data, high water marks, photographs of past flooding, etc., where available. Failure to elevate at least two feet (2') above grade in these zones may result in higher insurance rates.
- B. Specific Standards. In all areas of special flood hazard where base flood elevation data has been provided as set forth in subsection [17.88.040A3](#), "Basis For Establishing The Areas Of Special Flood Hazard", or [17.88.050D2](#), "Use Of Other Base Flood Data", of this article, the following provisions are required:
1. Residential Construction:
 - a. New construction and substantial improvement of any residential structure shall have the bottom of the floor structure of the lowest floor, including basement, elevated a minimum of one foot (1') above the base flood elevation.
 - b. Fully enclosed areas below the lowest floor that are subject to flooding are prohibited, or shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for

meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria:

- (1) A minimum of two (2) openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.
 - (2) The bottom of all openings shall be no higher than one foot (1') above grade.
 - (3) Openings may be equipped with screens, louvers, or other coverings or devices; provided that they permit the automatic entry and exit of floodwaters.
2. Nonresidential Construction. New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall either have the bottom of the floor structure of the lowest floor including basement elevated to the base flood elevation or, together with attendant utility and sanitary facilities, shall:
- a. Be floodproofed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water;
 - b. Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy;
 - c. Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting provisions of this article based on their development and/or review of the structural design, specifications and plans. Such certifications shall be provided to the official as set forth in subsection [17.88.050D3b](#) of this article;
 - d. Nonresidential structures that are elevated, not floodproofed, must meet the same standards for space below the lowest floor as described in subsection B1b of this section; and
 - e. Applicants floodproofing nonresidential buildings shall be notified that flood insurance premiums will be based on rates that are one foot (1') below the floodproofed level (e.g., a building constructed to the base flood level will be rated as 1 foot below that level).
3. Manufactured Homes. All manufactured homes to be placed or substantially improved within zones A1-30, AH, and AE shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is at or above the base flood elevation and be securely anchored to an adequately anchored foundation system in accordance with the provisions of subsection A1b of this section.
- C. Floodways. Located within areas of special flood hazard established in subsection [17.88.040A](#) of this article are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of floodwaters which carry debris, potential projectiles, and erosion potential, the following provisions apply:
1. Prohibit encroachments, including fill, new construction, substantial improvements, and other development unless certification by a registered professional engineer or architect is provided demonstrating that encroachments shall not result in any increase in flood levels during the occurrence of the base flood discharge.
 2. If subsection C1 of this section is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of this section.

3. Be certified by a registered professional engineer, except in an existing mobile home park or existing mobile home subdivision.

17.88.070: ENFORCEMENT AND PENALTIES:

- A. No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this article and other applicable regulations. The provisions of this article shall be enforced by one or more of the following methods:
 1. Requirements of special construction permit;
 2. Requirements of building permit;
 3. Inspection and ordering removal of violations;
 4. Criminal liability;
 5. Injunction; and
 6. Civil enforcement.
- B. Enforcement shall further be administered according to [chapter 17.156](#) of this title.

Article II. Emergency Stream Bank Stabilization

17.88.080: TITLE:

This article shall be known and may be cited as the *CITY EMERGENCY STREAM BANK STABILIZATION ORDINANCE*.

17.88.090: GUIDELINES:

Guidelines for determining if an emergency for purposes of this article is imminent are as follows:

- A. The water equivalent measurements at Galena, Galena Summit, Dollar Hide and Lost Wood Divide as recorded by the soil conservation service in Hailey, Idaho;
- B. The forecast temperatures available from the national weather service;
- C. The flow of the Big Wood River as measured at the Hailey gauging station and recorded by the USGS in Boise, Idaho; and
- D. Failure to submit an application under section [17.88.110](#) of this article far enough in advance of the desired start date for bank stabilization work shall not be considered an emergency.

17.88.100: PROCEDURE:

To obtain an emergency bank stabilization permit, an applicant must submit an application described in section [17.88.110](#) of this article and receive written approval to perform the bank stabilization work from at least two (2) Commissioners and the Administrator. The Commissioners and/or the Administrator may consult a qualified engineer or professional regarding the proposed emergency bank stabilization work. A site inspection must be performed by the Administrator and at least two (2)

Commissioners before approval can be granted. Under no circumstances shall bank stabilization work commence without the approvals required herein. An application form must be submitted describing proposed bank stabilization work.

17.88.110: APPLICATION FOR EMERGENCY STREAM BANK STABILIZATION:

The applicant shall first complete and submit an emergency bank stabilization application provided by the city which shall include, but not be limited to, the following information:

- A. Description of the emergency impact to public health, safety or welfare;
- B. Name of proposed contractor or executor of work;
- C. Description of proposed work;
- D. Nonrefundable application fee in the amount of one hundred fifty dollars (\$150.00); and
- E. A waiver from the Idaho department of water resources as specified under Idaho Code section 42-3808, and the stream channel alteration rules of the Idaho water resource board.

17.88.120: ACTION UPON SUBMITTAL OF STREAM BANK STABILIZATION APPLICATION:

Upon submittal of the application, the applicant shall contact the Administrator to arrange for a site inspection.

17.88.130: SITE INSPECTION:

Upon receipt and review of a completed application, a site inspection shall be performed by the Administrator and at least two (2) Commissioners. Written findings of fact and conclusions of law granting or denying the application will be prepared for city records and the applicant upon the conclusion of the site inspection and within five (5) working days from the date of the decision.

17.88.150: BASIS FOR DENIAL OF AN EMERGENCY STREAM BANKSTABILIZATION PERMIT:

No permit shall be granted if the Commission members determine that the proposed emergency stream bank stabilization work is contrary to the public health, safety or welfare or that it is contrary to adopted city policies regarding riparian areas and river systems. (

17.88.150: CONDITIONS OF EMERGENCY STREAM BANK STABILIZATION APPROVAL:

Conditions which may be required for the granting of a permit include, but are not limited to, the following:

- A. The Commission may require the applicant to post financial security, and enter into an agreement with the city, to mitigate possible impacts of the proposed bank stabilization work.

- B. The proposed work for the emergency stream bank stabilization work shall be conducted so as to minimize the impact on riparian vegetation and soil stability.
- C. If an emergency stream bank stabilization permit is granted, the applicant shall apply for a waterways design review/stream alteration permit under [article I of this chapter](#) within six (6) months from the date of the issuance of the emergency stream bank stabilization permit.
- D. If a waterways design review/stream alteration permit under [article I of this chapter](#) and all other applicable state and federal agency permits are granted, the applicant shall then complete restoration of the affected property to city and state standards by either March 31 of the year following the issuance of the emergency stream bank stabilization permit or by another date specified by the Commissioners or other governmental agency.
- E. Copies of the approved emergency stream bank stabilization permit shall be posted on site throughout the duration of the stabilization work.

17.88.160: ENFORCEMENT:

- A. It is unlawful for any person, firm or corporation to:
 - 1. Fail to obtain a permit before commencing stream bank stabilization work.
 - 2. Perform stream bank stabilization work beyond that expressly allowed by the permit.
 - 3. Provide false documentation in connection with the work performed during stream bank stabilization.
- B. Any person, firm, or corporation violating any provision of this article shall, for each offense, be subject to the enforcement procedures established in [chapter 17.156](#) of this title.

**CHAPTER 17.92
AVALANCHE ZONE DISTRICT (A)**

17.92.010: A AVALANCHE ZONE DISTRICT:

The A avalanche zone district is established to identify those areas where, after due investigation and study, the city council finds that avalanche potential exists. Avalanches are caused by steepness of slope, exposure, snowpack composition, wind, temperature, rate of snowfall and other little understood interacting factors. Due to the potential avalanche hazard, special regulations should be imposed within such district.

- A. Purposes: An avalanche zone district is established as a zoning overlay district for the following purposes:
1. To identify those areas within the city where, after due investigation and study, avalanche potential is found to exist.
 2. To give notice to the public of those areas within the city where such avalanche potential has been found to exist.
 3. To give notice to and provide the public with the opportunity to review pertinent avalanche studies and reports together with any future studies made. Copies of said studies are available for public inspection at the office of the Ketchum city clerk. It is recommended that said studies be examined prior to purchase, development, construction or use of land located within the avalanche zone.
 4. To minimize health and safety hazards, disruption of commerce and extraordinary public expenditures.
 5. To promote the general public health, safety and welfare.
 6. To allow for construction of single-family residences by persons informed of potential avalanche danger with regard to a specific parcel of real property, while providing regulations to protect lessees, renters and subtenants of property within such zone.
- B. Avalanche Zone District Boundaries:
1. The avalanche zone district boundaries shall be an overlay district and designate those areas within the city found subject to potential avalanche danger. The avalanche zone shall consist of two (2) subzone designation areas as follows:
 - a. High avalanche zone.
 - b. Moderate avalanche zone.
 2. The avalanche zone shall include all of those areas within the city so designated by the amendment to the Ketchum zoning map adopted in this chapter. Designation as avalanche zone, high avalanche or moderate avalanche zone shall replace any existing avalanche zoning designation.
- C. Uses Permitted: The avalanche zoning district shall be an overlay district and shall apply the additional requirements of the avalanche zoning district to the uses otherwise permitted in the district. All uses allowed in the district with which the avalanche zone district combines shall be subject to the additional restrictions of the avalanche zoning district. If any of the regulations specified in this section differ from corresponding regulations specified for a district with which the avalanche zone district is combined, the regulations contained in this section shall apply and govern.

D. Use Restrictions: The following restrictions are imposed upon construction, development and use of all real property located within the avalanche zone:

1. All utilities installed after the effective date hereof for development of a subdivision or providing utility services to a building or replacing existing utility services to a building or subdivision shall be installed underground in order to minimize possible avalanche damage to such utilities and injury to persons and property.
2. Avalanche protective, deflective and preventative structures, devices or earthwork which threaten to deflect avalanches toward property of others or otherwise threaten to increase the danger to persons or property are prohibited. The construction of such structures, devices or earthwork shall be permitted only as a conditional use. Prior to granting of a conditional use permit, the applicant shall submit to the city plans signed by an engineer licensed in the state, certifying that the proposed construction will withstand the avalanche forces set forth in the avalanche studies on file with the city and that the proposed construction will not deflect avalanches toward the property of others. Other information and engineering studies may be requested in consideration of an application for a conditional use permit. As a further condition of any conditional use permit, appropriate landscaping may be required where such structures, devices or earthwork alter the natural slope or beauty of the land. This shall not apply to reforestation. Alteration or removal of any existing natural barriers is prohibited.
3. Prior to issuance of a building permit for any structure within the avalanche zone, the applicant shall submit to the Ketchum building inspector plans, signed by an engineer licensed in the state of Idaho, certifying that the proposed construction as designed will withstand the avalanche forces as set forth in the avalanche studies on file with the city, or the avalanche forces set forth in a study of the property in question prepared at the owner's expense and submitted to the city by a recognized expert in the field of avalanche occurrence, force and behavior. Warning: The avalanche forces set forth in such studies are to be considered minimum standards only, and the city does not represent, guarantee or warrant the ultimate safety of any construction, use or occupancy of structures constructed to those standards. Avalanches may occur with forces greater than those set forth in such studies, and areas of the city not designated as avalanche zone may be subject to potential avalanche danger.
4. Any structure which has been constructed within the avalanche zone and without engineering study shall not be leased, rented or sublet from November 15 through April 15 of each year. Any residence being leased or rented on the effective date hereof shall be deemed a zoning violation and shall be governed by [chapter 17.156](#) of this title.
5. There shall be no further subdivision of any real property, including lot splits, which would result in the creation of a lot or building site, in whole or part, within the avalanche zone. A variance to this provision may be granted if a lot can be created in which the building site conforms to all other provisions of this title and is located entirely outside of the avalanche zone.

E. General Notice Requirements: In order to provide reasonable notice to the public of the avalanche potential within all areas designated avalanche zone, the following notice regulations and requirements are adopted for all real property and structures located within such zone:

1. All subdivision plats shall identify and designate each lot and block, or portions thereof, located within the avalanche zone, together with applicable subzone designation, by a stamp or writing in a manner providing reasonable notice to interested parties.
 2. All plans submitted with a building permit application for property within said avalanche zone shall be stamped "avalanche zone", together with the applicable subzone designation.
 3. Prior to the issuance of any building permit for construction or improvements within the avalanche zone, the applicant shall submit to the building inspector a written acknowledgment on a form provided by the city, signed by the applicant under seal of a notary public, of the applicant's actual knowledge that the proposed building or improvement will be located within the avalanche zone. The applicant will also acknowledge that he or she has actual knowledge of the studies conducted to date regarding the avalanche zone that are on file with the planning department.
 4. The city shall file with the office of the Blaine County recorder such document(s) as necessary to provide record notice of each existing lot and/or parcel of real property within the avalanche zone; and such document(s) as necessary to provide record notice that each owner who rents or leases any structure located in whole or part within the avalanche zone shall provide the tenant, lessee or subtenant with written notice that said property is located within the avalanche zone prior to any occupancy.
 5. The city shall post signs in the public right of way to reasonably identify the boundaries of the avalanche zone.
 6. All persons who rent, lease or sublet any structure or premises within the avalanche zone shall provide the tenant, lessee or subtenant with written notice that said property is located within such avalanche zone prior to occupancy.
 7. Each and every real estate agent, sales person and broker, and each and every private party who offers for sale or shows a parcel of real property and/or structure for sale, lease or rent within said avalanche zone shall, upon first inquiry, provide the prospective purchaser, lessee or tenant, prior to viewing said real property, with written notice that said real property and/or structure is located within said avalanche zone. Furthermore, such written notice shall state that the studies referred to in subsection H of this section are available for public inspection at the office of the Ketchum city clerk and that said studies should be reviewed prior to any party entering any agreement, contract or lease.
 8. All brochures and other printed materials advertising and/or soliciting reservations for sale, rental or lease of living units within the avalanche zone shall contain a provision designating that said unit or units are located within the avalanche zone.
- F. Suspension Of City Services: During periods of avalanche danger, city services may be suspended or otherwise not be provided to property within the avalanche zone; nor shall the city accept responsibility for or guarantee that such services, rescue efforts or emergency services will be provided during periods of avalanche danger.
- G. Warning And Disclaimer Of Safety And Liability:
1. Avalanches occur naturally, suddenly and unpredictably based upon steepness of slope and runout area, exposure, snowpack composition, wind, temperature, rate of snowfall and other little understood interacting factors. The avalanche zone designated in this title is considered reasonable for regulatory purposes and is based upon and limited by the

engineering and scientific methods of study. This title does not represent or imply that areas outside the avalanche zone district are free from avalanches or avalanche danger.

2. The fact that the city has not prohibited development, construction or use of real property within the avalanche zone district does not constitute a representation, guarantee or warranty of any kind as to the safety of any construction, use or occupancy. The granting of any permit or approval for any structure or use, or the declaration or failure to declare the existence of an avalanche hazard shall not constitute a representation, guarantee or warranty of any kind or nature by the city, or any official or employee, of the practicality or safety of any construction, use or occupancy, and shall create no liability upon or cause of action against such public body, or its officials or employees, for any injury, loss or damage that may result.
3. Avalanches occur naturally, suddenly and unpredictably, and persons who develop or occupy real property within said avalanche zone do so at their own risk.

H. Notice Of Avalanche Studies:

1. The city has received avalanche studies of areas within the city and copies of said studies are available for public inspection at the office of the Ketchum city clerk, city hall. Persons interested in building, using or occupying real property within the avalanche zone are encouraged and should examine the studies. However, the city does not represent or warrant the completeness or accuracy of those studies.

- I. Amendment To Zoning Map: The official zoning map of the city is amended to include the avalanche zone with subcategory designation of high avalanche zone and moderate avalanche zone as part of the avalanche zone district. The boundaries of said avalanche zone are adopted as set forth on said amended official zoning map made a part of this title.

CHAPTER 17.96 DESIGN REVIEW

17.96.010: AUTHORITY:

For the purpose of enhancing the appearance of the community, particularly in areas of existing or potential scenic or historical value, in areas of architectural merit, or of interest to tourists and for the purpose of assisting property owners to maintain the appearance or architectural tone of their neighborhoods, the governing body may, from time to time, require Design Review of projects within any zone.

17.96.020: ESTABLISHMENT OF A DESIGN REVIEW:

Design Review shall be established in accordance with the provisions of this chapter.

17.96.030: FINDINGS AND PURPOSES:

The mayor and city council of Ketchum, Idaho, hereby find as follows:

- A. That the economic base of the city of Ketchum is tourism and related services, and that maintaining and enhancing the appearance, character, beauty and function of said city is necessary to protect and promote said economic base and the general welfare of the community.
- B. That it is necessary in order to protect the general health, welfare and safety of the community, future inhabitants of proposed projects, and adjacent property owners to establish a process and to adopt regulations with regard thereto in order to achieve the following purposes:
 1. To ensure that the general appearance of building design and construction shall be orderly and harmonious with the appearance and character of this neighborhood and the city;
 2. To ensure appropriate and adequate landscaping;
 3. To protect the beauty of the community;
 4. To protect the historic and cultural character of the community;
 5. To minimize the impact of the vehicular traffic on adjacent streets and to prevent traffic congestion;
 6. To provide for proper ingress and egress with safe, adequate and efficient pedestrian and vehicular traffic systems;
 7. To coordinate on site vehicular and nonvehicular traffic circulation patterns with adjacent transportation systems;
 8. To ensure efficient arrangement of on-site parking with regard to building location, adequate access points, utilities and public services, and uses of adjacent lands;
 9. To provide for and protect existing light, air, solar access and orientation, privacy, views and vistas by proper and efficient location of building sites and design layout;
 10. To protect and preserve wildlife, streams, natural topography and other desirable natural features and qualities such as, but not limited to, skyline ridge tops, knoll ridges, established tree and shrub masses, mature trees, topsoil, stream beds and banks and drainage swales;
 11. To prevent unnecessary excavation or fill for building foundations, access roads, driveways and similar improvements;

12. To provide adequate usable open space in a manner which is appropriate for the development and uses of adjacent lands;
13. To protect and conserve the economic base of the community including property values;
14. To encourage and promote the energy conservation and alternative energy sources as well as other advanced building technology; and
15. To prevent soil erosion and flood damage.

17.96.040: ESTABLISHMENT OF DESIGN REVIEW FOR CERTAIN ZONING DISTRICTS:

Design Review is hereby established for all of the areas within the city zoned general residential _ high density (GR-H); general residential _ low density (GR-L); tourist zoning district; community core zoning district; and light industrial _ 1, light industrial _ 2, and light industrial _ 3 zoning districts; and agriculture and forestry zoning districts; recreation use zoning district; short term occupancy _ .4 acre zoning district; short term occupancy _ 1 acre zoning district; short term occupancy _ high density zoning district; tourist _ 3000 zoning district; tourist _ 4000 zoning district; limited residential (LR) zoning district; limited residential _ one acre (LR-1) zoning district; and limited residential _ two acre (LR-2) zoning district.

17.96.050: CONSTRUCTION REQUIRING DESIGN REVIEW APPROVAL:

The Commission and Administrator are hereby empowered and shall review proposals for construction, alteration or placement of buildings or structures upon real property as outlined in subsection [17.96.090A](#) of this chapter and master signage plans as required by subsections [17.127.030B](#) and C of this title. No application for the planning and building permit for such construction shall be accepted by the Ketchum building department unless said project has made application for and received design review approval or administrative exemption in accordance with this title. Single-family residential construction shall be exempt from the provisions of this title, except for the construction of more than one single-family (one-family) dwelling on a lot, and shall not be subject to the review process set forth herein except as otherwise provided for in the floodplain management and mountain overlay design review districts. The mayor and council hereby find this exception is appropriate for the following reasons: first, single-family residential construction is found to have a lesser impact upon adjacent streets and adjacent land uses compared to construction of higher density units; second, single-family residential use is generally found to provide sufficient design quality, including landscaping, parking and open space, to comply with the purposes of this title.

17.96.060: PROCEDURES FOR OBTAINING DESIGN REVIEW APPROVAL:

The Commission and Administrator are hereby empowered to review all proposals for construction requiring design review approval as outlined in subsection [17.96.090A](#) of this chapter. The Commission and Administrator shall review each proposed project and approve or deny the same according to the procedures, standards and criteria set forth in this chapter. A person desiring to obtain design review approval shall file, at least twenty (20) days prior to a regularly scheduled meeting of the Commission, with the Ketchum planning department a completed application form, together with all of the information and materials required by section [17.96.070](#) of this chapter. Complete applications will be scheduled for the next available Commission meeting based on the order received. At the Commission meeting, each application shall be presented to the Commission, together with the required materials

and information. The applicant and all other interested persons shall have the opportunity to comment on the proposed project.

17.96.070: MATERIALS AND INFORMATION:

A completed design review application form and appropriate fees, along with the required technical information and plans for the building(s) and including master signage plans, as published by the Administrator, shall constitute a complete application for design review and shall be filed by the applicant with the Ketchum planning department. All design review plans and drawings for public commercial projects, residential buildings containing more than four (4) dwelling units and development projects containing more than four (4) dwelling units shall be prepared by an Idaho licensed architect or an Idaho licensed engineer.

- A. Building corners for all proposed buildings and additions shall be staked on the site and all trees proposed to be removed shall be flagged at least one week prior to the Commission meeting. The applicant shall install story poles, or other approved method, at the maximum roof peaks of the proposed buildings as required by the Administrator.
- B. Any other additional materials shall be submitted as may be reasonably requested by the Commission or Administrator.
- C. For projects requiring preapplication design review, a model or computer simulation renderings, as described in subsection [17.96.080A4](#) of this chapter, shall be submitted at least one week prior to the design review meeting.
- D. The Administrator may waive some submittal requirements if he/she determines the information is not relevant to the design review.
- E. Design review fee shall be submitted as described in section [17.96.140](#) of this chapter.

17.96.080: CRITERIA AND STANDARDS:

The following list of design review criteria must be considered and addressed by each applicant seeking design review approval of construction. The Commission and/or Administrator will use this list of design criteria as a basis to determine whether a project is to be approved or denied. A majority vote of the Commission shall be necessary for approval or denial. The Commission and/or Administrator may suggest changes and/or place conditions of approval based upon these design criteria. Building bulk which is allowed by right in this title may be reduced by requirement of the Commission, only if found necessary to maintain the public safety and/or welfare. If a development project is to be built in phases, each phase shall be subject to the design standards and criteria described in this section.

- A. Preapplication Design Review:
 - 1. Preapplication review is required for all new commercial construction, major additions and new residential construction of four (4) or more units.

2. The purpose of preapplication review is to allow the Commission to exchange ideas and give direction to the applicant on the "design concept", keeping in mind the intent of this chapter and the application of the evaluation standards.
3. Preapplication review materials to be submitted shall include, but not be limited to, site plan, elevations, site sections, topography and photographs. The site plan shall indicate structures located on surrounding properties. The Commission may choose to conduct a second preapplication design review meeting if the materials submitted are inadequate or if the direction given to the applicant would result in significant changes to the proposal.
4. The Commission will require a model of the project or computer simulation renderings showing the proposal from one or more key vantage points, as determined at the preapplication design review meeting, for presentation at regular design review meetings in order to assist in the understanding of the project. Models and computer renderings must include surrounding properties in sufficient detail for the proposal to be viewed in context.
5. The Administrator may waive the requirement for preapplication review if the project is found to have no significant impact.

B. Evaluation Standards:

1. Site Design: The site's significant natural features such as hillsides, mature trees and landscaping shall be preserved. Cuts and fills shall be minimized and shall be concealed with landscaping, revegetation and/or natural stone material.
2. Compatibility:
 - a. The structure shall be compatible with the townscape and surrounding neighborhoods with respect to height, bulk, setbacks and relationship to the street;
 - b. The project's materials, colors and signing shall be compatible with the townscape, surrounding neighborhoods and adjoining structures;
 - c. Consideration shall be given to significant view corridors from surrounding properties; and
 - d. Preservation of significant landmarks shall be encouraged and protected, where applicable. A significant landmark is one which gives historical and/or cultural importance to the neighborhood and/or community.
3. Architectural Quality:
 - a. Consideration shall be given to natural light reaching public streets, sidewalks and open spaces;
 - b. The building character shall be clearly defined by use of sloped roofs, parapets, cornices or other architectural features;
 - c. There shall be continuity of materials, colors and signing within the project;
 - d. There shall be continuity among accessory structures, fences, walls and landscape features within the project;
 - e. Building walls which are exposed to the street shall be in scale with the pedestrian;
 - f. Building walls shall provide undulation/relief, thus reducing the appearance of bulk and flatness;
 - g. Exterior lighting shall not have an adverse impact upon other properties and/or public streets;
 - h. Garbage storage areas and satellite receivers shall be screened from public view;
 - i. Utility, power and communication lines within the development site are concealed from public view where feasible;
 - j. Door swings shall not obstruct or conflict with pedestrian traffic;

- k. Building design should include weather protection which prevents water to drip or snow to slide on areas where pedestrians gather and circulate or onto adjacent properties; and
 - l. Exterior siding materials shall be of natural wood or masonry origin or similar quality. Metal siding is discouraged in all zoning districts.
4. Circulation Design:
- a. Pedestrian, equestrian and bicycle access which is adequate to satisfy demands relative to development size shall be provided. These accesses shall be located to connect with existing and anticipated easements and pathways;
 - b. The building(s) is primarily accessed from the public sidewalk for the majority of the individual uses proposed. It is the intent to promote exterior circulation with numerous connections to the public sidewalk and exposure to the street. This includes utilizing arcades, courtyards and through block connections (commercial buildings only);
 - c. The required five foot (5') street side setback is primarily used as an extension and part of the public sidewalk in areas with high pedestrian volume (setback as per zoning). This setback is encouraged to be covered by awnings, arcades or other canopies for weather protection and may extend out over the public sidewalk (CC zone only);
 - d. Traffic shall flow safely within the project and onto adjacent streets. Traffic includes vehicle, bicycle, pedestrian and equestrian use. Consideration shall be given to adequate sight distances and proper signage;
 - e. Parking areas have functional aisle dimensions, backup space and turning radius;
 - f. Location of parking areas is designed for minimum adverse impact upon living areas within the proposed development and minimizes adverse impact upon adjacent properties with regard to noise, lights and visual impact;
 - g. Curb cuts are located away from major intersections and off high volume roadways where possible;
 - h. Adequate unobstructed access shall be provided for emergency vehicles, snowplows, garbage trucks and similar service vehicles to all necessary locations within the proposed project; and
 - i. The project is designed so as to provide adequate snow storage areas or removal for snow cleared from the parking areas and roadways within the project (50 percent except in CC zone).
5. Landscape Quality:
- a. Substantial landscaping is to be provided, which is in scale with the development and which provides relief from and screening of hard surfaces. Total building surface area and street frontage will be considered when determining whether substantial landscape is being provided ("landscaping" shall be defined as trees, shrubs, planters, hanging plants, ground cover and other living vegetation);
 - b. Landscape materials and vegetation types specified shall be readily adaptable to a site's microclimate, soil conditions, orientation and aspect, and shall serve to enhance and complement the neighborhood and townscape. Consideration should be given to the use of native, drought resistant plant materials;
 - c. The preservation of existing significant trees, shrubs and important landscape features (mapped in accordance with subsection B1, "Site Design", of this section) shall be encouraged; and

- d. Landscaping shall provide a substantial buffer between land uses, including, but not limited to, structures, streets and parking lots. The development of landscaped public courtyards, including trees and shrubs where appropriate, shall be encouraged.
6. Energy Design: Consideration shall be given to proper solar orientation within the project. Recognition shall be given to the solar benefits of adjoining properties. (A sun chart as a means of understanding the solar possibilities and limitations shall be encouraged.)
7. Public Amenities: Pedestrian amenities are encouraged for all projects and shall be required for commercial uses. Amenities may include, but are not limited to, benches and other seating, kiosks, telephone booths, bus shelters, trash receptacles, restrooms, fountains, art, etc. The use of "Ketchum Streetscape Standards" shall be encouraged on all projects and may be required by the Commission on individual projects to meet the purposes of the design review district.
8. Green Building: Consideration shall be given to green building features within the project. Recognition shall be given to projects that achieve the United States green building council's LEED certification or earn the environmental protection agency's Energy Star label. Projects are encouraged to consider energy conservation, indoor air quality, water use, location, waste reduction, recycling, and use of sustainable construction materials.
9. Master Signage Plans Design Guidelines:
 - a. Exposed support structures for signs, including, but not limited to, posts, poles and sign sides or edges, must be faced or covered with wood, stone or metal which is corrosion resistant, painted or anodized, or such other material as may be approved by the city as a reasonable, natural textured substitute.
 - b. All freestanding signs shall have landscaping around the base of the support structure in order to provide a transition from the ground to the sign.
 - c. All materials should prevent reflective glare.
 - d. Simple and easy to read typefaces should be used on signs. Hard to read and overly intricate typefaces should be avoided.
 - e. Signs that have symbols, characters, or graphics are encouraged. The symbol, character, or graphic should relate to the products sold in the business or to the name of the business.
 - f. Signs that show depth and cast shadows are encouraged. Depth and shadows can be created by mounting individually cut letters and symbols on the sign base or carving letters and symbols into the base of the sign.
 - g. Projecting signs are preferred over portable or sandwich board signs. Projecting signs generally are more effective for increasing visibility to both pedestrians and motorists.
 - h. Sign materials and colors should complement the building facade. Basic and simple color applications are encouraged and vibrant colors should be avoided.
 - i. The color of letters and symbols should contrast the base or background color of the sign to maximize readability.
 - j. Signs shall not cover or obscure windows, doors, storefronts, building entrances, eaves, cornices, columns, horizontal expression lines, or other architectural elements or details.
 - k. Signage on buildings with multiple tenants shall be limited to prevent sign clutter. Individual signs for tenants with ground floor storefront entrances are permitted. A

directory sign with the names and suite numbers of all tenants without a ground floor storefront entrance may be provided at the lobby entrance for those tenants.

- I. An address marker shall be provided at the main entrance to all buildings.

17.96.090: REVIEW OF PROPOSALS:

Design review proposals shall be reviewed by the Commission or Administrator as outlined herein.

A. Authority Of The Administrator:

1. The Administrator is hereby empowered to approve minor modifications to projects that have received design review approval by the Commission for the duration of a valid building permit. Minor modifications under the authority of the Administrator may include, but are not limited to, the following: changes to approved colors and/or siding materials, landscape plans, window changes that do not significantly affect project design, appearance or function, changes to dumpster enclosures or changes to lighting. The Administrator shall make the determination as to what constitutes minor modifications. All approved modifications must be documented on the approved set of plans on file with the planning department.
2. The Administrator is empowered to exempt from the design review process projects determined to be so minor as to not conflict with the design review standards of this section, nor to impact any adjacent properties. Examples include, but are not limited to: minor deck additions, additions of a window or door, and minor landscape changes. Said exemption must be issued in writing by the Administrator prior to issuance of a building permit and shall be approved by the chair of the Commission, or his/her designee. Should the Administrator or the Commission chair determine that the proposal cannot be exempted, said proposal shall receive design review approval prior to issuance of a building permit.

- B. Authority Of The Commission: The Commission is hereby empowered to approve all other application proposals defined in section [17.96.050](#) of this chapter. The Commission may elect to approve applications for design review by consent agenda. Consent agenda shall be that portion of the Commission's agenda where agenda items are not discussed individually and Commission members vote on the package of applications in its entirety. All application and notice requirements, criteria and standards established in the design review district or this chapter shall apply to consent agenda applications. The Administrator shall determine, in consultation with the Commission chair, which applications are to be placed on the consent agenda. The Commission, at their discretion, may delegate their authority for detailed review of design review criteria and standards, and other relevant city ordinances, regulations and policies to the Commission chair and the Administrator by placing applications on the consent agenda. A commissioner, city department head, mayor, council member, or affected party may request any application on the consent agenda to be moved to the regular agenda in order to have a full discussion of potential impacts of the application. Applications placed on the consent agenda may include, but are not limited to: deck renovations or extensions, deck enclosures or additions under two hundred (200) square feet, hot tubs, addition of doors and/or windows, dormers or other roof popouts, material or color changes to building facades and awnings which do not encroach on public rights of way.

17.96.100: NOTICE:

All property owners adjacent to properties under application for design review shall be notified by mail ten (10) days prior to the meeting of the date at which said design review is to be considered by the Commission.

17.96.110: COMPLETION OF IMPROVEMENTS:

- A. Upon application for a building permit, including a single-family residence, an applicant shall follow the procedures set forth in this section to ensure substantial completion of the proposed project and improvements according to the plans and specifications as approved by the city:
 - 1. The applicant shall execute an agreement with the city committing the applicant to complete the construction of the improvements according to the approved plans and specifications.
 - 2. The applicant shall execute a lien as security for the applicant's performance of the agreement on a form provided by the city.
 - 3. The city shall be entitled to record said lien at the time it issues the building permit to the applicant, which lien shall encumber the property until released as provided hereunder.
 - 4. The improvements shall be completed in compliance with the approved plans and specifications within eighteen (18) months from the date of the issuance of the building permit. The Administrator may extend the date of completion an additional six (6) months with the concurrence of the building official. The city shall have the authority to enforce the agreement and lien according to its terms. Upon good cause shown, the Administrator may extend the period of time within which completion of the improvements is to be accomplished.
 - 5. All landscape improvements as approved by the Commission or planning department shall be completed within sixty (60) days of occupancy. In the event of partial installation due to seasonable hardship, the completion date may be adjusted into the following planting season, but shall not exceed more than twelve (12) months after occupancy without prior written approval from the Administrator.
 - 6. The applicant shall have the right, after final inspection and issuance of a certificate of occupancy, to request in writing that the lien be released by the city upon posting with the city an irrevocable letter of credit, or other such security as is acceptable to the city at its sole discretion, for one hundred fifty percent (150%) of the bona fide estimated cost to complete the required improvements from that time forward.
- B. The Administrator may waive the consensual lien and completion agreement upon a determination that the site improvements required by the applicant's building permit are not substantial enough in nature to warrant a consensual lien and completion agreement.

17.96.120: TERMS OF APPROVAL:

- A. The term of design review approval shall be twelve (12) months from the date that findings of fact, conclusions of law and decision are adopted by the Commission or upon appeal, the date the approval is granted by the council subject to changes in zoning regulations. Application must be made for a building permit with the Ketchum building department during the twelve (12) month term. Once a building permit has been issued, the design review approval shall be valid for the duration of the building permit. Unless an extension is granted as set forth below, failure to file a

complete building permit application for a project in accordance with these provisions shall cause said approval to be null and void. B. For design review approvals pertaining to "civic" buildings, the head of the planning department and the chair of the Commission may, upon written request by the holder, grant a maximum of two (2) 12-month extensions to an unexpired design review approval. For design review approvals pertaining to all other buildings, the city may, upon written request by the holder, grant a maximum of two (2) 12-month extensions to an unexpired design review approval. The first twelve (12) month extension shall be reviewed by the head of the planning department and the chair of the Commission. The second twelve (12) month extension shall be reviewed by the Commission. Whether or not an extension is warranted shall be based on the following considerations:

1. Whether there have been significant amendments to the city's comprehensive plan, downtown master plan or ordinances which will apply to the subject design review approval; or
 2. Whether significant land use changes have occurred in the project vicinity which would adversely impact the project or be adversely impacted by the project; or
 3. Whether hazardous situations have developed or have been discovered in the project area; or
 4. Whether community facilities and services required for the project are now inadequate.
- B. If any of the foregoing considerations are found to exist with regard to the project for which an extension is sought, an extension will not be granted and the city shall issue this decision in writing; otherwise the city shall approve such an extension. No extensions shall be granted for an expired design review approval.

17.96.130: TIME LIMITATIONS FOR ACTION UPON APPLICATION:

The Commission shall have sixty (60) days to consider and approve or deny an application for design review approval pursuant to this chapter. The time for action upon an application may be extended by either the Commission or the council at the request of the applicant or in cases where the complexity of the project or changes made by the applicant during the review process require additional time to properly review and consider the application.

17.96.140: FEES AND COSTS:

Each applicant for design review approval shall pay to the city, by depositing with the Administrator, certain fees and costs to reimburse the city the reasonable costs of administering and regulating this chapter, including reimbursement for city engineer fees. Said fees and refunds, if any, shall be set by resolution of the council and shall be paid prior to scheduling of an application before the Commission for design review consideration. Said fees shall be nonrefundable unless the proposal is withdrawn at least ten (10) days prior to its initial review by the Commission.

CHAPTER 17.100
WARM SPRINGS BASE AREA OVERLAY DISTRICT (WSBA)

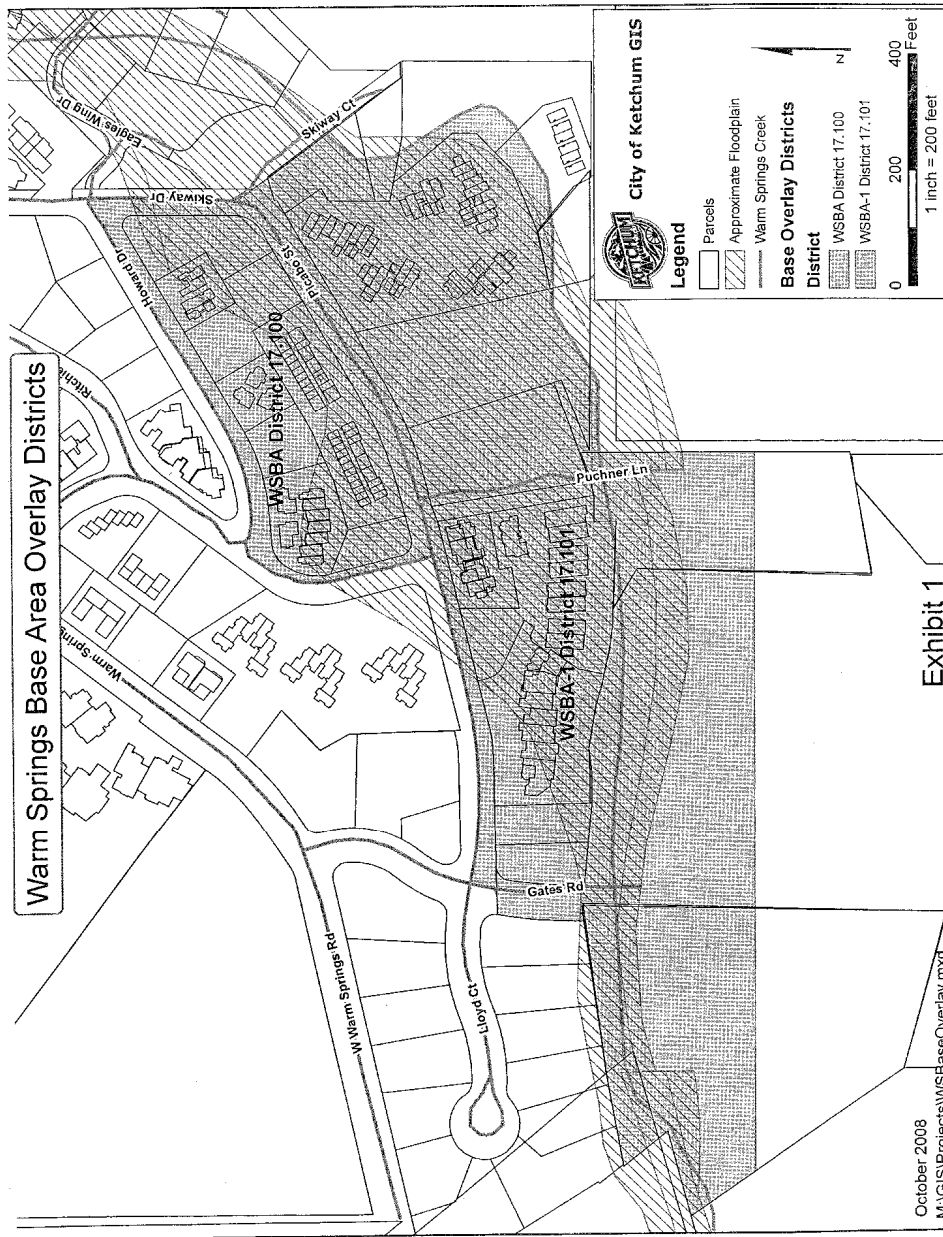
17.100.010: PURPOSE:

The Warm Springs base area, as one of only two (2) access points to skiing on Bald Mountain, is a key hub for tourist and recreational activities in the city. Due to the unique nature of skier base areas, and their importance to the tourism economy in Ketchum, an overlay zoning district is found to be an appropriate tool to encourage desired uses in the base area. The intent of this zoning district and each of its regulations is to:

- A. Provide a unique experience based on the specific geography and community characteristics of the Warm Springs base area.
- B. Build on the existing village character.
- C. Expand the variety of uses and users.
- D. Stimulate year round activity.
- E. Enhance connectivity between uses.
- F. Maintain key public views.
- G. Promote open space and connections to nature.

17.100.020: GENERAL APPLICATION:

- A. **Projects Under A 0.5 Floor Area Ratio (FAR):** Projects under a 0.5 FAR are not subject to the additional requirements of this chapter, and are governed by the underlying zoning district.
- B. **Projects Over A 0.5 FAR:** The Warm Springs base area overlay zoning district (WSBA) shall be an "overlay district" and the additional requirements of said overlay district shall apply to the uses and structures otherwise permitted in the underlying zoning district, if the project is at a FAR of greater than 0.5. All uses and structures allowed in the district with which the WSBA overlay zoning district combines shall be subject to the additional restrictions of the WSBA overlay zoning district. If any of the regulations specified in this chapter differ from corresponding regulations specified for a district with which the WSBA overlay zoning district is combined, the regulations contained in this chapter shall apply and govern. If additional height and bulk are allowed for certain uses in this chapter, the regulations of this chapter shall govern for those uses, so long as all conditions outlined herein have been met. All other regulations of the zoning district with which the WSBA overlay zoning district is combined shall remain in full force and effect.
- C. **Boundaries Of WSBA Overlay District:** The requirements of the WSBA overlay district shall apply to improvements to any property within the portion of Warm Springs as defined on the boundary marked on the WSBA overlay district map, exhibit 1 of this section.



17.100.030: DESIRED USES AND FLOOR AREA RATIO (FAR) TABLE:

- A. Approach: The purpose of this section is to encourage certain uses by allowing additional floor area for these uses. The following standards apply when preferred uses are included, as indicated in the floor area ratio table that is provided below. Projects up to and including a FAR of 0.5 are not

subject to the regulations of this section. Note that, other than the different standards presented in this section, any other standards that presently exist for the tourist zone district would continue to apply. (For example, landscape requirements would continue as currently established.)

Figure 1: FAR Table

FAR System For Warm Springs Base Area					
Existing FAR Allowances					
				Maximum FAR Per Category	Maximum FAR
Base FAR				0.5	0.5
Inclusionary housing				1.1	1.6
Proposed Additional FAR Allowances					
	Measure ¹	Amount ²	FAR Increment ³	Maximum FAR Per Category	Absolute Maximum FAR ⁴
Inclusionary housing	1 on site DU	1	0.2	No cap	2.25
	1 off site DU	1	0.15		
Hotel/lodging	Bedroom	1	0.015	1.0	
Meeting/conference	Square feet	100	0.005	0.3	
Office	Square feet	100	0.005	0.5	
Restaurant/retail	Square feet	100	0.025	1.1	
Ski industry related nonprofit	Square feet	100	0.005	0.5	

Ski storage ⁵	Square feet	100	0 .015	0 .2	
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Notes:

- 1.The "measure" is the type of measurement for the designated use.
- 2.The "amount" is the unit of measurement for which a designated amount of additional FAR is allowed.
- 3.The "FAR increment" is the amount of additional FAR earned per amount of a designated use provided.
- 4.The absolute maximum FAR may not be exceeded. It is the total potential to be earned with a combination of the FAR incentives.
- 5.Ski storage that is incorporated with retail space shall be subject to the retail FAR increment. Ski storage that is not incorporated with retail shall be subject to the ski storage FAR increment.

B. Maximum Floor Area Ratio (FAR):

1. By Right Maximum FAR: The maximum "by right" FAR is 0.5.
2. Preferred Uses Maximum FAR: The maximum may be increased up to 2.25, when certain preferred uses and amenities are included, based on the table in figure 1 of this section. The additional FAR must also be found to be compatible with the context, using the Warm Springs village design guidelines, on file with the city clerk.

C. Change In Use:

1. All developments that achieve a FAR greater than 0.5 shall be required to enter into an agreement with the city addressing any future changes to preferred uses (uses that resulted in a greater overall FAR).
2. Said agreement shall include stipulations for changes in preferred uses and shall outline specific requirements for changes to preferred uses. For example, the agreement could require that twenty five percent (25%) of the uses remain as community housing or retail.
3. The Commission shall review the agreement during design review and make recommendations to the city council. The agreement shall be approved by the city council prior to building permit approval.
4. Any increase in FAR above 1.0 also shall trigger the requirement for a traffic and parking impact study and parking demand management plan as outlined in section [17.100.070](#) of this chapter. The city must determine that these impacts are adequately addressed in order to award the additional FAR above 0.5.

17.100.040: BUILDING MASSING STANDARDS AND BUILDING HEIGHT:

- A. Approach: The following massing and height regulations are intended to permit taller building portions, but limit taller building portions to sites that have been determined to be able to accommodate the increased height without compromising other goals and objectives for the Warm Springs base area. Taller building portions are more compatible when a substantial portion of the development is at a lower scale. Having two (2) story elements at the street edge is particularly important. The following regulations encourage stepped building forms, create an active street

edge, and promote views and open space. These standards would influence the perceived mass of a building by setting certain limits on massing, which would result in "sculpting" the building form.

B. Building Height:

1. Maximum Building Height: Heights in the WSBA overlay district are governed by this section.
 - a. WSBA overlay district shall have a maximum height of three (3) to five (5) stories, including the limitations of subsections B2 and B3 of this section.
2. Maximum Building Height For Uses: Maximum building height for uses in figure 1 of this chapter are as follows:

Figure 2: Building Height

Stories	Maximum Height ¹
For portions of buildings within 30 feet of Howard Drive: 3-4	50 feet (subject to plate heights at minimum setback - subsection D of this section, and to all fourth floor elements being contained within the roof)
5	65 feet

Note:

1. The maximum height is for roof pitches of 5:12 and greater only, and as measured from existing, natural or finished grade to the top of the ridge or highest point, including architectural features.

3. Upper Floor Footprints:
 - a. Maximum fifth floor footprint: Thirty five percent (35%) of the first floor building footprint.

C. Wall Plane Length:

1. Maximum wall plane length: Sixty feet (60').

2. Minimum offset: Ten feet by fifteen feet (10' x 15') (see figure 3 of this section)¹.

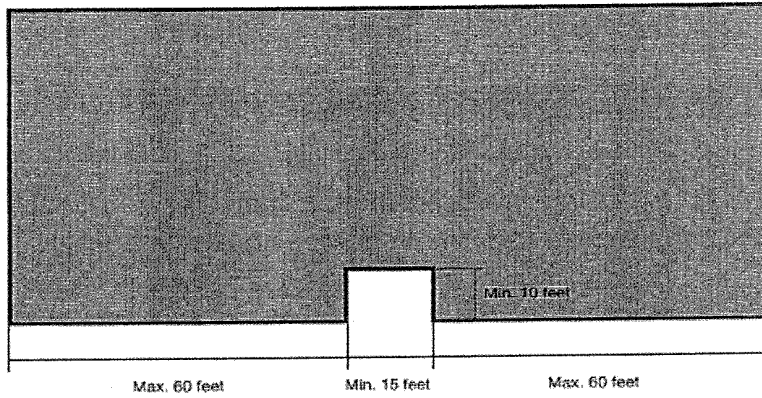


Figure 3: Maximum Wall Plane And Minimum Offset

D. Plate Height At Minimum Setback:

1. Maximum plate height within ten feet (10') of the minimum setback line shall be thirty five feet (35') (see figure 4 of this section).

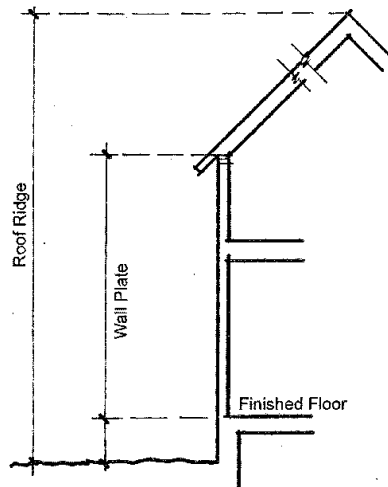


Figure 4: Plate Height

17.100.050: LOT COVERAGE:

- A. Approach: Lot coverage shall be regulated by calculating the minimum usable open space on the site as determined by the definition found in chapter [17.08](#) of this title.

B. The minimum open site area requirement may be reduced based on one or more of the following site criteria:

1. Size, layout, and/or shape of lot prohibits project from meeting open site requirements.
2. The project demonstrates water table issues that prohibit underground parking.
3. Project demonstrates clear benefits from reducing minimum open site requirements.

17.100.060: SETBACK REGULATIONS:

A. Front Yard Setbacks:

1. When a property extends through to two (2) streets, both streets shall be subject to front yard setback regulations.

Note: Front yard setback requirement for one street frontage may be modified based on the nature of the surrounding streets and location of the lot.

2. Front yard setbacks shall be as follows:

Street face	5 foot setback	Maximum setback
All streets	50 percent minimum ¹	30 feet ²

Notes:

1. The minimum percentage of the linear dimension of the building front that must be placed at the 5 foot setback line.
2. The maximum that any portion of the front of the building may be set back from the front property line. This area must be public open space that allows for pedestrian circulation. Parking in this area is not permitted, except for loading and unloading areas for accommodations facilities.

(Possible exception for property west of day lodge and for flexibility through design review.)

B. Side Yard Setbacks: Five feet (5').

C. Rear Yard Setbacks: Fifteen feet (15').

17.100.070: TRANSPORTATION AND PARKING REGULATIONS:

Due to the limitations of Warm Springs Road, alternative travel modes and transit are necessary components of larger projects. To decrease single occupancy vehicle use, this section establishes maximum provisions for on-site parking, coupled with transit demand management requirements.

A. Projects up to and including a FAR of 0.5: Parking requirements shall be regulated per section [17.125.050](#) of this title.

- B. Projects with a FAR greater than 0.5: Parking shall be regulated by the following chart. For all other parking requirements not outlined in this section, refer to section [17.125.050](#) of this title.

Parking Requirements/Parking Demand	
Residential	1.0 space per 1,500 net square feet plus 1 guest space for every 4 residential units
Accommodation	0.75 space per rental/hotel room
Retail trade and retail service	2.0 spaces per 1,000 gross square feet
Professional service/office space	2.0 spaces per 1,000 gross square feet
Government	1.0 space per 1,000 gross square feet

Note: For all other uses not itemized in this chart and all other off street parking regulations, refer to the off street parking requirements of section [17.125.050](#) of this title.

- C. Four (4) on street parking spaces per five thousand five hundred (5,500) square feet of lot area may be counted toward the required parking requirement.
- D. Up to one-eighth ($\frac{1}{8}$) of the overall parking requirement may be met via an in-lieu payment. Said in-lieu fee shall be based on the parking in-lieu fee requirements of subsections [17.125.060](#).D and E of this title.
1. All in-lieu funds received under this subsection shall be placed into a special and separate transportation improvement and acquisition fund to be used primarily for transit improvements and parking management programs, such as paid parking, that address the demand for physical parking on site in the WSBA and WSBA-1 overlay districts; and secondarily for the purchase, construction and improvement of public parking facilities.

- E. For projects with a FAR greater than 0.5, a transit demand management (TDM) plan shall be provided which demonstrates that alternative strategies will offset the demand for the parking reduction. TDM plans should consider providing the following strategies:
1. Bicycle amenities such as standard racks, bicycle lockers, and/or shower facilities.
 2. Provision of a public transit stop, or demonstration of proximate access to an existing transit stop.
 3. Reserved preferential parking spaces for high occupancy vehicles.
 4. Shared parking within mixed use developments.
 5. Publicly accessible permanent display area for information on TDM strategies and options for alternative transit modes.
 6. Shuttle service.
 7. Contribution to public transit or alternative modes fund.
 8. Employee programs such as:
 - a. Car/vanpool coordination and incentive program;
 - b. Shuttle program;
 - c. Guaranteed emergency ride home program; or
 - d. Public transit passes.

DRAFT

CHAPTER 17.101
WARM SPRINGS BASE AREA OVERLAY DISTRICT-1 (WSBA-1)

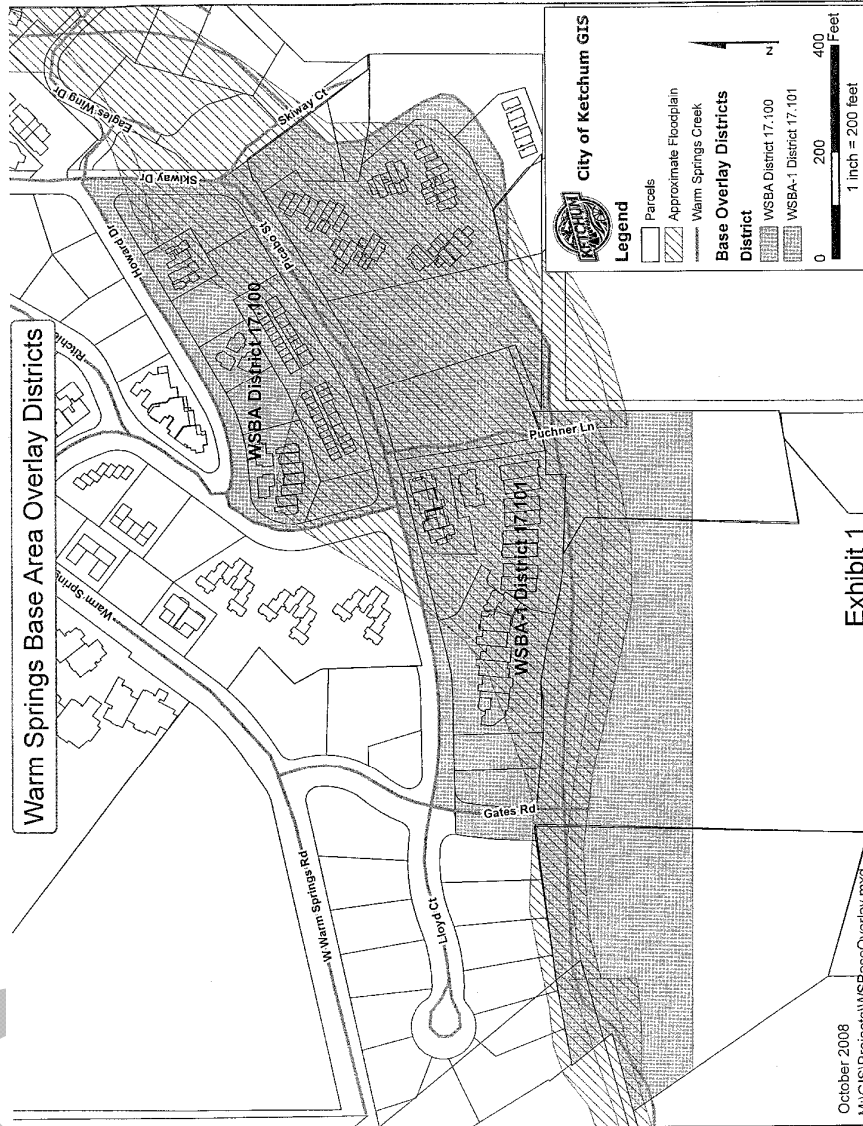
17.101.010: PURPOSE:

The Warm Springs base area, as one of only two (2) access points to skiing on Bald Mountain, is a key hub for tourist and recreational activities in the city. Due to the unique nature of skier base areas, and their importance to the tourism economy in Ketchum, an overlay zoning district is found to be an appropriate tool to encourage desired uses in the base area. The intent of this zoning district and each of its regulations is to:

- A. Provide a unique experience based on the specific geography and community characteristics of the Warm Springs base area.
- B. Build on the existing village character.
- C. Expand the variety of uses and users.
- D. Stimulate year round activity.
- E. Enhance connectivity between uses.
- F. Maintain key public views.
- G. Promote open space and connections to nature.

17.101.020: GENERAL APPLICATION:

- A. **Projects Up To And Including A 0.5 Floor Area Ratio (FAR):** Projects under a 0.5 FAR are not subject to the additional requirements of this chapter, and are governed by the underlying zoning district.
- B. **Projects Over A 0.5 FAR:** The Warm Springs base area overlay zoning district-1 (WSBA-1) shall be an "overlay district" and the additional requirements of said overlay district shall apply to the uses and structures otherwise permitted in the underlying zoning district, if the project is at a FAR of greater than 0.5. All uses and structures allowed in the district with which the WSBA-1 overlay zoning district combines shall be subject to the additional restrictions of the WSBA-1 overlay zoning district. If any of the regulations specified in this chapter differ from corresponding regulations specified for a district with which the WSBA-1 overlay zoning district is combined, the regulations contained in this chapter shall apply and govern. If additional height and bulk are allowed for certain uses in this chapter, the regulations of this chapter shall govern for those uses, so long as all conditions outlined herein have been met. All other regulations of the zoning district with which the WSBA-1 overlay zoning district is combined shall remain in full force and effect.
- C. **Boundaries Of WSBA-1 Overlay District:** The requirements of the WSBA-1 overlay district shall apply to improvements to any property within the portion of Warm Springs as defined on the boundary marked on the WSBA overlay district map, exhibit 1 of this section.



17.101.030: DESIRED USES AND FLOOR AREA RATIO (FAR) TABLE:

- A. Approach: The purpose of this section is to encourage certain uses by allowing additional floor area for these uses. The following standards apply when preferred uses are included, as indicated in the floor area ratio table that is provided below. Projects up to and including a FAR of 0.5 are not subject to the regulations of this section. Note that, other than the different standards presented in this section, any other standards that presently exist for the tourist zone district would continue to apply. (For example, landscape requirements would continue as currently established.)

Figure 1: FAR Table

FAR System For Warm Springs Base Area					
Existing FAR Allowances					
				Maximum FAR Per Category	Maximum FAR
Base FAR				0.5	0.5
Inclusionary housing				1.1	1.6
Proposed Additional FAR Allowances					
	Measure ¹	Amount ²	FAR Increment ³	Maximum FAR Per Category	Absolute Maximum FAR ⁴
Inclusionary housing	1 on site DU	1	0.2	No cap	2.25
	1 off site DU	1	0.15		
Hotel/lodging	Bedroom	1	0.015	1.0	
Meeting/conference	Square feet	100	0.005	0.3	
Office	Square feet	100	0.005	0.5	
Restaurant/retail	Square feet	100	0.025	1.1	
Ski industry related nonprofit	Square feet	100	0.005	0.5	
Ski storage ⁵	Square feet	100	0.015	0.2	

Notes:

- 1.The "measure" is the type of measurement for the designated use.
- 2.The "amount" is the unit of measurement for which a designated amount of additional FAR is allowed.
- 3.The "FAR increment" is the amount of additional FAR earned per amount of a designated use

provided.

4. The absolute maximum FAR may not be exceeded. It is the total potential to be earned with a combination of the FAR incentives.

5. Ski storage that is incorporated with retail space shall be subject to the retail FAR increment. Ski storage that is not incorporated with retail shall be subject to the ski storage FAR increment.

B. Maximum Floor Area Ratio (FAR):

1. By Right Maximum FAR: The maximum "by right" FAR is 0.5.
2. Preferred Uses Maximum FAR: The maximum may be increased up to 2.25, when certain preferred uses and amenities are included, based on the table in figure 1 of this section. The additional FAR must also be found to be compatible with the context, using the Warm Springs village design guidelines on file with the city clerk.

C. Change In Use:

1. All developments that achieve a FAR greater than 0.5 shall be required to enter into an agreement with the city addressing any future changes to preferred uses (uses that resulted in a greater overall FAR).
2. Said agreement shall include stipulations for changes in preferred uses and shall outline specific requirements for changes to preferred uses. For example, the agreement could require that twenty five percent (25%) of the uses remain as community housing or retail.
3. The Commission shall review the agreement during design review and make recommendations to the city council. The agreement shall be approved by the city council prior to building permit approval.
4. Any increase in FAR above 1.0 also shall trigger the requirement for a traffic and parking impact study and parking demand management plan as outlined in section [17.101.070](#) of this chapter. The city must determine that these impacts are adequately addressed in order to award the additional FAR above 0.5.

17.101.040: BUILDING MASSING STANDARDS AND BUILDING HEIGHT:

A. Approach: The following massing and height regulations are intended to permit taller building portions, but limit taller building portions to sites that have been determined to be able to accommodate the increased height without compromising other goals and objectives for the Warm Springs base area. Taller building portions are more compatible when a substantial portion of the development is at a lower scale. Having two (2) story elements at the street edge is particularly important. The following regulations encourage stepped building forms, create an active street edge, and promote views and open space. These standards would influence the perceived mass of a building by setting certain limits on massing, which would result in "sculpting" the building form.

B. Building Height:

1. Maximum Building Height: Heights in the WSBA overlay district-1 are governed by this section.
2. Maximum Building Height For Uses: Maximum building height for uses in figure 1 of this chapter are as follows:

Figure 2: Building Height

Stories	Maximum Height ¹
3-4	50 feet (subject to plate heights at minimum setback - subsection D of this section, and to all fourth floor elements being contained within the roof)
5	65 feet
6	77 feet

Note:

1. The maximum height is for roof pitches of 5:12 and greater only, and as measured from existing, natural or finished grade to the top of the ridge or highest point, including architectural features.

3. Upper Floor Footprints:

- a. Maximum fifth floor footprint: Thirty five percent (35%) of the first floor building footprint.
- b. Maximum sixth floor footprint (if permitted through design review): Twenty five percent (25%) of the first floor building footprint.

C. Wall Plane Length:

- 1. Maximum wall plane length: Sixty feet (60').
- 2. Minimum offset: Ten feet by fifteen feet (10' x 15') (see figure 3 of this section)¹.

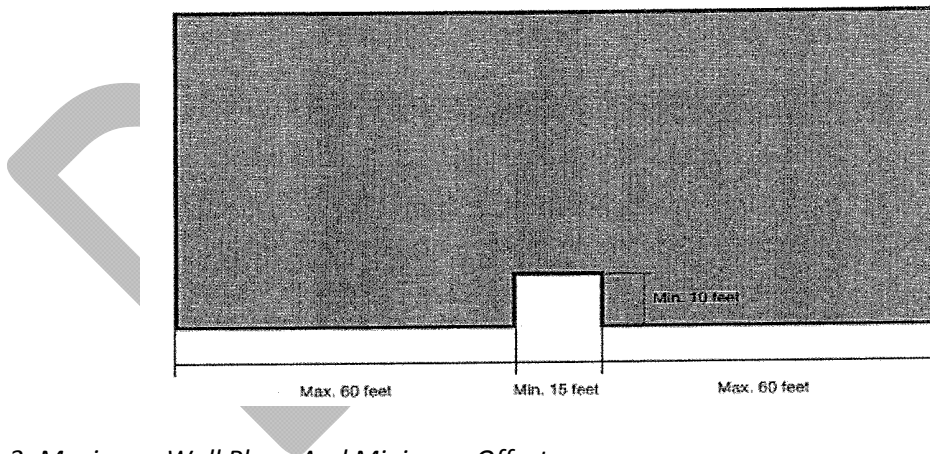


Figure 3: Maximum Wall Plane And Minimum Offset

D. Plate Height At Minimum Setback:

- 1. Maximum plate height within ten feet (10') of the minimum setback line shall be thirty five feet (35') (see figure 4 of this section).

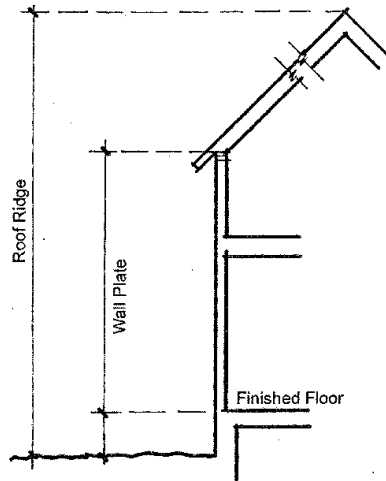


Figure 4: Plate Height

17.101.050: LOT COVERAGE:

- A. Approach: Lot coverage shall be regulated by calculating the minimum usable open space on the site as determined by the definition found in chapter [17.08](#) of this title.
- B. The minimum open site area requirement may be reduced based on one or more of the following site criteria:
 1. Size, layout, and/or shape of lot prohibits project from meeting open site requirements.
 2. The project demonstrates water table issues that prohibit underground parking.
 3. Project demonstrates clear benefits from reducing minimum open site requirements.

17.101.060: SETBACK REGULATIONS:

- A. Front Yard Setbacks:
 1. When a property extends through to two (2) streets, both streets shall be subject to front yard setback regulations.
 Note: Front yard setback requirement for one street frontage may be modified based on the nature of the surrounding streets and location of the lot.

2. Front yard setbacks shall be as follows:

Street face	5 foot setback	Maximum setback
All streets	50 percent minimum ¹	30 feet ²

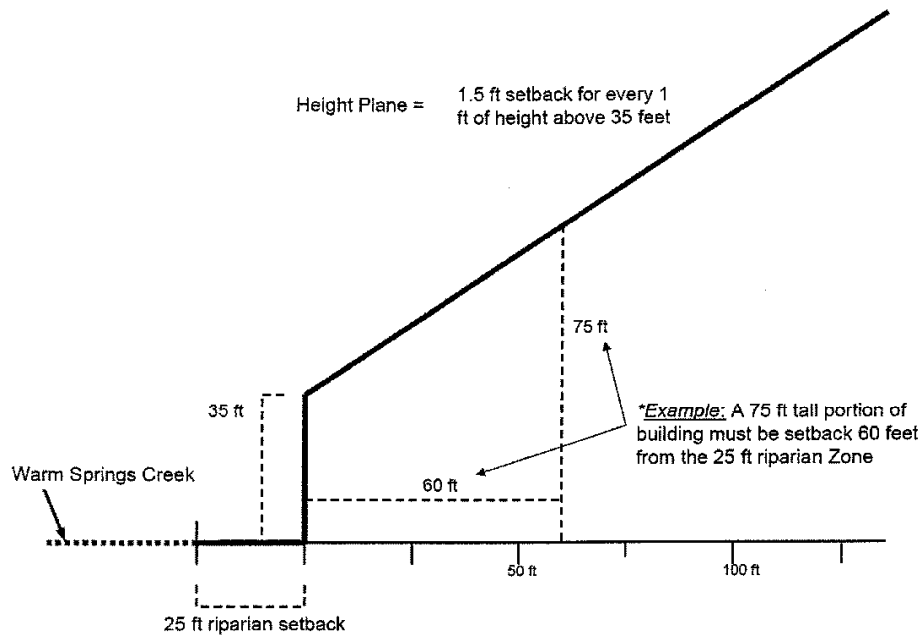
Notes:

- 1.The minimum percentage of the linear dimension of the building front that must be placed at the 5 foot setback line.
- 2.The maximum that any portion of the front of the building may be set back from the front property line. This area must be public open space. Parking in this area is not permitted, except for loading and unloading areas for accommodations facilities.

(Possible exception for property west of day lodge and for flexibility through design review.)

- B. Side Yard Setbacks: Five feet (5').
- C. Rear Yard Setbacks: Fifteen feet (15').
- D. Warm Springs Creek Setback: In addition to the mandatory twenty five foot (25') riparian zone setback, all development along Warm Springs Creek shall be subject to the following setback requirements:
 1. Height Plane: A height plane is established to protect view corridors and sunlight along Warm Springs Creek. This is regulated by figure 5 of this section. No building shall exceed this height plane.

Figure 5: Warm Springs Creek Maximum Height Plane



Warm Springs Creek Height Plane	Any portion of a building above 35 ft is subject to the maximum height plane. For every foot of height above 35 ft, that portion of building must step back an additional 1.5 ft from the Warm Springs Creek 25 ft riparian setback line.
--	---

*Example: A 75 ft. tall portion of a building is subject to the following setback:

Step 1:	75 ft. - 35 ft. = 40 ft. (height above 35 ft.)
Step 2:	40 ft. x 1.5 = 60 ft. (additional Warm Springs Creek setback measured from the mandatory 25 ft. riparian setback)

**Refer to definition of "riparian zone" found in [chapter 17.08](#) of this title.

2. Setback Zone Along Warm Springs Creek: For developments that require an additional setback along Warm Springs Creek, said setback zone shall incorporate amenities such as public open space and pedestrian thoroughfares. Design of such amenities and open space shall be subject to criteria outlined in the "Warm Springs Base Area Design Guidelines", on file with the city clerk.

17.101.070: TRANSPORTATION AND PARKING REGULATIONS:

Due to the limitations of Warm Springs Road, alternative travel modes and transit are necessary components of larger projects. To decrease single occupancy vehicle use, this section establishes maximum provisions for on site parking, coupled with transit demand management requirements.

- A. Projects up to and including a FAR of 0.5: Parking requirements shall be regulated per section [17.125.050](#) of this title.
- B. Projects with a FAR greater than 0.5: Parking shall be regulated by the following chart. For all other parking requirements not outlined in this section, refer to section [17.125.050](#) of this title.

Parking Requirements/Parking Demand	
Residential	1.0 space per 1,500 net square feet plus 1 guest space for every 4 residential units
Accommodation	0.75 space per rental/hotel room
Retail trade and retail service	2.0 spaces per 1,000 gross square feet
Professional service/office space	2.0 spaces per 1,000 gross square feet
Government	1.0 space per 1,000 gross square feet

Note: For all other uses not itemized in this chart and all other off street parking regulations, refer to the off street parking requirements of section [17.125.050](#) of this title.

- C. Four (4) on street parking spaces per five thousand five hundred (5,500) square feet of lot area may be counted toward the required parking requirement.
- D. Up to one-eighth ($\frac{1}{8}$) of the overall parking requirement may be met via an in-lieu payment. Said in-lieu fee shall be based on the parking in-lieu fee requirements of subsections [17.125.060](#).D and E of this title.
 - 1. All in-lieu funds received under this subsection shall be placed into a special and separate transportation improvement and acquisition fund to be used primarily for transit improvements and parking management programs, such as paid parking, that address the demand for physical parking on site in the WSBA and WSBA-1 overlay districts; and secondarily for the purchase, construction and improvement of public parking facilities.
- E. For projects with a FAR greater than 0.5, a transit demand management (TDM) plan shall be provided which demonstrates that alternative strategies will offset the demand for the parking reduction. TDM plans should consider providing the following strategies:
 - 1. Bicycle amenities such as standard racks, bicycle lockers, and/or shower facilities.

2. Provision of a public transit stop, or demonstration of proximate access to an existing transit stop.
3. Reserved preferential parking spaces for high occupancy vehicles.
4. Shared parking within mixed use developments.
5. Publicly accessible permanent display area for information on TDM strategies and options for alternative transit modes.
6. Shuttle service.
7. Contribution to public transit or alternative modes fund.
8. Employee programs such as:
 - a. Car/vanpool coordination and incentive program;
 - b. Shuttle program;
 - c. Guaranteed emergency ride home program; or
 - d. Public transit passes.

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**CHAPTER 17.104
MOUNTAIN OVERLAY ZONING DISTRICT (MO)**

17.104.010: MO MOUNTAIN OVERLAY ZONING DISTRICT ESTABLISHED:

The MO mountain overlay zoning district is established to identify those areas where, after due investigation, study and deliberation, the Ketchum city council finds that orderly development of hillside areas is vital to the public interest; that the city should regulate access to, erosion of, damage from and construction on hillsides; that it is obligated to protect the public health, safety and welfare; and that special regulations regarding hillside development should be imposed within such district.

17.104.020: PURPOSES:

The MO mountain overlay zoning district is established for the following purposes:

- A. To protect the public health, safety and welfare of inhabitants of hillside areas;
- B. To encourage land uses harmonious with existing natural resources;
- C. To prohibit detrimental alteration of existing topography and terrain, leaving hillsides generally open and unobstructed, to prohibit scarring by roadways;
- D. To protect natural land features and wildlife habitat;
- E. To minimize or prohibit alteration of hilltops, rock outcrops, knolls and ridges;
- F. To facilitate adequate provision of public services and facilities (i.e., water and sewer, and police, fire and ambulance protection) through standards appropriate to local conditions;
- G. To minimize or prohibit detrimental effects on the natural topography, geology, soils, drainage, wildlife and vegetation;
- H. To carry out provisions contained in Ketchum's comprehensive plan;
- I. To minimize the visual impact of building sites and access drives that are significantly higher than the vast majority of building sites in Ketchum;
- J. To protect hillsides in Ketchum which are physically and topographically unique due to their present lack of access roads and thus their lack of development;
- K. To ensure preservation of hills, ridges, ridgelines and their natural features which are visible from the valley floor from obstruction by development;
- L. To direct building away from the higher elevations; and
- M. To assure the property owner is not deprived of economically viable use of his/her property.

17.104.030: MOUNTAIN OVERLAY ZONING DISTRICT BOUNDARIES:

The mountain overlay zoning district boundaries shall be an overlay district and shall designate those areas within the city found to be hillside and mountain areas that, due to their steepness of slope, high visibility from other areas within and outside of the city by the general public, unique physical characteristics including knolls, ridges and rock outcroppings, and/or skyline juxtaposition among other mountain slopes, require regulation in order to carry out the purposes of this district. The mountain overlay zoning district shall include those areas so designated illustratively on the "zoning map of the city of Ketchum, Idaho", dated 1974, and more specifically defined as follows:

- A. Within the Warm Springs area, the mountain overlay boundary shall be defined as all of that area north of Warm Springs Road having a slope of twenty five percent (25%) or greater; except, that the boundary beginning in the vicinity of the intersection of West Canyon Run Boulevard with North Canyon Run Boulevard shall be where said twenty five percent (25%) slope line intersects with the five thousand nine hundred foot (5,900') elevation and shall follow the five thousand nine hundred foot (5,900') elevation until it intersects with the twenty five percent (25%) slope line which then runs generally north and parallel to the Big Wood River to the city limits. All that property generally north of the described boundary to the city limits shall be included.
- B. Within the Knob Hill area, the mountain overlay boundary shall be defined as all that area north of Sixth Street, east of Walnut Avenue, south of Tenth Street and the southern limit of the Bigwood PUD as platted, and the parcels of land containing slopes of twenty five percent (25%) or greater to the northeast of Ketchum town site blocks 99 and 100 and west of the city limits line common to that of the city of Sun Valley, Idaho. All that property contained within the boundary shall be included. The area within these boundaries, northeast of the alley bisecting Walnut Avenue and Spruce Avenue consisting of lots 5, 6, 7 and 8, block 94, lots 5, 6, 7 and 8, block 93, lots 5, 6, 7 and 8, block 92, lots 5A, 6A, 7 and 8, block 91, lots 3 and 4, block 97, Ketchum town site, and all properties within the Kinderhorn subdivision, along with the rock outcropping within block 29, Ketchum town site, is hereby designated as a significant landmark within the city of Ketchum as denoted in the map, a true and correct copy of which is attached to ordinance 996 as exhibit B and which is incorporated herein by this reference.
- C. Within southeast Ketchum, the mountain overlay boundary shall be defined as the irrigation ditch, commonly referred to as the Reinheimer ditch, running generally north-south beginning and ending at city limit lines and shall be the westernmost fork of the ditch at the southern end in the vicinity of Topaz and Garnet Streets. All that property east of the boundary to the city limits shall be included.

17.104.040: USES PERMITTED:

The mountain overlay zoning district shall be an overlay district and shall apply the additional requirements of the mountain overlay zoning district to the uses and requirements contained in the underlying zoning district. The uses allowed within the underlying zoning district shall be subject to the additional regulations contained in the mountain overlay zoning district.

17.104.050: USE RESTRICTIONS:

The following restrictions are imposed upon construction, development and use of all real property within the mountain overlay zoning district. Each of the following activities shall be subject to design review and shall require approval under the regulations contained in [chapter 17.96](#) of this title prior to issuance of a building permit, excavation/grading permit or commencement of any work associated with any such activity:

- A. Construction or placement of buildings or structures, including additions to any such structures or buildings existing at the effective date hereof, upon real property within the mountain overlay zoning district;
- B. Other excavation of materials, grading and filling for any purpose not associated with construction of buildings and structures described in subsection A of this section; and/or
- C. Any activity regulated by Ketchum street standards [chapter 12.04](#) of this code. Included therein are standards for private driveways.

17.104.060: MOUNTAIN OVERLAY DESIGN REVIEW PREAPPLICATION REVIEW:

Design review applications shall be made and processed according to the regulations contained in [chapter 17.96](#) of this title except as follows:

- A. The applicant may request a preapplication review by the Commission. The purpose of the preapplication review shall be for the Commission to consider conceptually the location of the proposed activity, access and any other element of the proposal in concept as requested by the applicant.
- B. The preapplication review fee, as set by resolution of the council, shall be paid at the time preapplication review is requested, and shall be nonrefundable.
- C. The city shall notify owners of property adjacent to the subject property of the date, time and place the preapplication meeting with the Commission will take place.
- D. Review of a preapplication does not guarantee approval of the proposed development through the design review approval process contained in [chapter 17.96](#) of this title.
- E. Information to be submitted with the application shall include, but not be limited to, topography of sufficient detail to represent slope of land, significant rock outcrops, cuts and fills required and similar features; elevations of proposed building pads and public streets providing access, private access drives; preliminary utility extension plans, drainage plans and driveway plans; and description of proposed drilling or blasting, if any. On site information may be required prior to any on site visit to the subject property by the Commission. Such information may include stakes marking boundaries of buildings, centerlines of access drives or other elements of the proposal, and/or poles illustrating proposed heights of structures and also may include recent photographs evidencing impact(s) of the proposed development from various vantage points.

- F. On site review by the members of the Commission is required prior to taking action on said preapplication review. Extreme weather conditions or inordinate depth of snow may cause the Commission to delay said on site review not more than one hundred eighty (180) days.

17.104.070: MOUNTAIN OVERLAY DESIGN REVIEW:

Design review applications shall be made and processed according to the regulations contained in [chapter 17.96](#) of this title and as follows:

- A. Criteria And Standards: The following list of criteria and those contained in section [17.96.080](#) of this title must be considered and addressed by each applicant seeking design review approval. The Commission will use this list of design review criteria along with that contained in section [17.96.080](#) of this title as a basis to determine whether a project is to be approved, approved with conditions or denied:
1. There shall be no building on ridges or knolls which would have a material visual impact on a significant skyline visible from a public vantage point entering the city or within the city. "Material", as the term is used herein, shall be construed in light of the magnitude of the negative impact on the objectives of this section;
 2. Building, excavating, filling and vegetation disturbance on hillsides which would have a material visual impact visible from a public vantage point entering the city or within the city shall be minimized. "Material", as the term is used herein, shall be construed in light of the magnitude of the negative impact on the objectives of this section;
 3. Driveway standards as well as other applicable standards contained in [chapter 12.04](#) of this code shall be met;
 4. All development shall have access for fire and other emergency vehicles to within one hundred fifty feet (150') of the furthest exterior wall of any building;
 5. Significant rock outcroppings shall not be disturbed;
 6. International building code (IBC) and international fire code (IFC) and Ketchum fire department requirements shall be met;
 7. Public water and sewer service shall comply with the requirements of the city;
 8. Drainage shall be controlled and maintained to not adversely affect other properties;
 9. Cuts and fills allowed for roadways shall be minimized; lengths of driveways allowed shall be minimized; all cuts and fills shall be concealed with landscaping, revegetation and/or natural stone materials. Revegetation on hillsides with a clear zone of thirty feet (30') around all structures is recommended. Said clear zone shall include low combustible irrigated vegetation with appropriate species, on file with the Ketchum planning department. Revegetation outside of this clear zone should be harmonious with the surrounding hillsides;
 10. Are there other sites on the parcel more suitable for the proposed development in order to carry out the purposes of this section;
 11. Access traversing twenty five percent (25%) or greater slopes does not have significant impact on drainage, snow and earthslide potential and erosion as it relates to the subject property and to adjacent properties;
 12. Utilities shall be underground;
 13. Limits of disturbance shall be established on the plans and protected by fencing on the site for the duration of construction;
 14. Excavations, fills and vegetation disturbance on hillsides not associated with the building construction shall be minimized; and

15. Preservation of significant landmarks shall be encouraged and protected, where applicable. A significant landmark is one which gives historical and/or cultural importance to the neighborhood and/or community.

- B. Application Information: Information to be submitted with the application shall include, but not be limited to, topography of sufficient detail to represent slope of land, significant rock outcrops, cuts and fills required and similar features; elevations of proposed building pads and public streets providing access, private access drives; preliminary utility extension plans, drainage plans and driveway plans; and description of proposed drilling or blasting, if any. On site information may be required prior to any on site visit to the subject property by the Commission. Such information may include stakes marking boundaries of buildings, centerlines of access drives or other elements of the proposal, and/or poles illustrating proposed heights of structures, and also may include recent photographs evidencing impact(s) of the proposed development from various vantage points.
- C. On Site Review: On site review by the members of the Commission is required prior to taking action on said design review application. Extreme weather conditions or inordinate depth of snow may cause the Commission to delay said on site review not more than one hundred eighty (180) days.

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**CHAPTER 17.116
CONDITIONAL USES**

17.116.010: CONDITIONAL USE PERMIT:

Conditional uses by definition possess characteristics such as to require review and appraisal by the Commission to determine whether or not the use would cause any public health, safety or welfare concerns. Accordingly, conditional uses, as have been designated throughout this title, shall be allowed only upon the approval of the Commission, subject to such conditions as the Commission may attach. Such approval shall be in the form of a written permit.

17.116.020: OTHER CONDITIONAL USES:

Swimming pools, tennis courts and other similar nonprofit semipublic recreational centers, as a principal use in the GR-L, GR-H and T districts, shall be deemed conditional uses.

17.116.030: CONDITIONAL USE PERMIT CRITERIA:

A conditional use permit shall be granted by the Commission only if the applicant demonstrates that:

- A. The characteristics of the conditional use will not be unreasonably incompatible with the types of uses permitted in the applicable zoning district;
- B. The conditional use will not materially endanger the health, safety and welfare of the community;
- C. The conditional use is such that pedestrian and vehicular traffic associated with the use will not be hazardous or conflict with existing and anticipated traffic in the neighborhood;
- D. The conditional use will be supported by adequate public facilities or services and will not adversely affect public services to the surrounding area, or conditions can be established to mitigate adverse impacts; and
- E. The conditional use is not in conflict with the policies of the comprehensive plan or the basic purposes of this chapter.

17.116.040: PROCEDURE:

- A. Application and Fee: Every person seeking a conditional use permit shall submit an application to the planning department on a prescribed form, accompanied by the appropriate filing fee as approved by the council. Application forms shall be accompanied by supporting information as defined by the application form.
- B. Public Hearing: Prior to granting a conditional use permit, at least one public hearing in which interested persons shall have an opportunity to be heard shall be held before the Commission.

- C. Publication: At least fifteen (15) days prior to the public hearing, notice of the time and place and a summary of the proposal shall be published in the official newspaper or paper of general circulation within the city. Notice may also be made available to other newspapers, radio and television stations serving the city for use as a public service announcement.
- D. Posting: Notice shall be posted on the premises not less than one week prior to the public hearing.
- E. Mailing: Notice shall also be mailed to property owners or purchasers of record within three hundred feet (300') of the external boundaries of the land being considered. When notice is required to two hundred (200) or more property owners or purchasers of record, alternate forms of procedures which would provide adequate notice may be used in lieu of mailed notice. Said alternate forms of notice shall be per Idaho Code 67-6512 in effect at the time of notice.
- F. Commission Action: Following the public hearing, within sixty (60) days from such hearing, the Commission shall approve, deny or approve with conditions the application for a conditional use permit.

17.116.050: CONDITIONS OF APPROVAL:

Upon the granting of a conditional use permit, the Commission may attach conditions to said permit pertaining to the proposed use, including, but not limited to, those:

- A. Minimizing adverse impact on other development.
- B. Controlling the sequence and timing of development.
- C. Controlling the duration of development.
- D. Assuring that development is maintained properly.
- E. Designating the exact location and nature of development.
- F. Requiring the provision for on site or off site public facilities or services.
- G. Requiring more restrictive standards than those generally required in an ordinance.
- H. Requiring mitigation of effects of the proposed development upon service delivery by any political subdivision, including school districts, providing services within the city.

17.116.060: STUDIES; NONTRANSFERABLE:

Prior to granting a conditional use permit, studies may be required of the social, economic, fiscal and environmental effects of the proposed conditional use. A conditional use permit shall not be considered as establishing a binding precedent to grant other conditional use permits. A conditional use permit is not transferable from one parcel of land to another.

17.116.070: APPLICATION; RESUBMITTAL:

No application for a conditional use permit which has been denied by the Commission or the council shall be resubmitted in either the same or substantially the same form in less than one year from the date of final action.

17.116.080: TERM OF PERMITS:

Activities permitted by the granting of a conditional use permit (CUP) shall commence within twelve (12) months from the signature of the approved findings of fact for such conditional use permit.

17.116.090: EXTENSIONS:

- A. A conditional use permit, not acted upon, shall expire twelve (12) months after the signing of the approved findings of fact. Upon written request by the CUP holder, the Commission may, in a public hearing, grant one maximum twelve (12) month extension, based on the following considerations:
1. Whether there have been significant amendments to the city's ordinances which will apply to the subject conditional use permit; or
 2. Whether significant land use changes have occurred in the project vicinity which would adversely impact the project or be adversely impacted by the project; or
 3. Whether hazardous situations have developed or have been discovered in the project area; or
 4. Whether community facilities and services required for the project are now inadequate.
 5. Whether conditions on the site, including, but not limited to, noxious weeds, unsightly trash or storage conditions, or other items in violation of this code, have occurred during the time that the CUP was not activated.
- B. If any of the foregoing considerations are found to exist with regard to the project for which an extension is sought, an extension will not be granted and the head of the planning department and the chair of the Commission shall issue this decision in writing; otherwise the head of the planning department and the chair of the Commission shall administratively approve such extension. No extensions shall be granted for an expired conditional use permit.
- C. This section shall be deemed effective as of July 1, 2007, and shall apply to all conditional use permits granted by the city since this effective date.

**CHAPTER 17.124
DEVELOPMENT STANDARDS**

SECTION:

17.124.010: PURPOSE:

17.124.020: ACCESSORY BUILDINGS AND USES:

17.124.030: HOME OCCUPATIONS:

17.124.040: FLOOR AREA RATIOS AND COMMUNITY HOUSING:

17.124.050: HOTELS:

17.124.060: OUTDOOR ILLUMINATION:

17.124.070: ACCESSORY DWELLING UNITS:

17.124.080: URBAN AGRICULTURE:

17.124.090: RESIDENTIAL, LIGHT INDUSTRIAL DISTRICTS:

17.124.100: LANDSCAPED YARDS, LIGHT INDUSTRIAL DISTRICTS:

17.124.110: RESIDENTIAL EQUESTRIAN FACILITIES AND HOUSEHOLD PETS:

17.124.120: DAYCARE BUSINESSES:

17.124.130: FENCES, HEDGES AND WALLS:

17.124.140: SIDEWALKS, CURBS AND GUTTERS:

17.124.010: PURPOSE:

The purpose of this chapter is to provide specific standards for accessory and principle uses allowed in city zoning districts. These standards are intended to strengthen the city's unique character and lessen the impact that certain uses have on adjoining properties and neighborhoods.

17.124.020: ACCESSORY BUILDINGS AND USES:

A. "Accessory buildings and uses" are permitted in specific districts as listed in the District Use Matrix, section 17.12.020 of this title, and may include, but are not limited to, the following:

Animal containment structures

Cultivation, storage and sale of crops, vegetables, plants and flowers produced on the premises.

Daycare home

Daycare, onsite employees

Energy system, solar and wind

Equestrian facility, residential

Fallout shelters.

Fences, hedges and walls.

Garage.

Home occupations.

Horses and household pets.

Off street loading areas.

Off street parking space.

Outdoor illumination.

Private greenhouses.

Private swimming pool and/or tennis court.

Sawmill, temporary

Signs.

Sheds

Storage containers, not permanently affixed to the ground, used only during the first year of construction. All other temporarily or permanently placed storage containers and trailers used for storage or other commercial purpose which are mobile in nature are prohibited in all zoning districts. Such storage containers are not permitted as a primary use in any zoning district. All such containers existing at the effective date hereof shall be removed within two (2) years from the effective date hereof, unless otherwise requested of, and approved by, the city council.

Storage of merchandise in business and industrial districts.

17.124.030: HOME OCCUPATIONS:

A home occupation shall be allowed as a permitted accessory use in all zoning districts, provided all of the following conditions are met:

- A. Such use shall be carried on only by the inhabitants living on the lot;
- B. Such use shall be clearly incidental and secondary to the use of the dwelling for dwelling purposes and shall not change the character of the dwelling;
- C. The total area used for such purposes shall not exceed twenty five percent (25%) of the floor area of the user's dwelling unit;

- D. There shall be no exterior advertising other than identification of the home occupation;
- E. There shall be only incidental sale of stocks, supplies or products conducted on the premises;
- F. There shall be no exterior storage on the premises of material or equipment used as part of the home occupation;
- G. There shall be no offensive noise, vibration, smoke, dust, odors, heat or glare noticeable at or beyond the property line;
- H. A home occupation shall provide additional off street parking area adequate to accommodate all needs created by the home occupation;
- I. In particular, a home occupation may include, but is not limited to, the following, provided all requirements contained in this chapter are met: art studio, dressmaking or millinery work, professional office, office for insurance or real estate sales, teaching, the renting of rooms to not more than two (2) persons per dwelling, beauty parlors; and
- J. A home occupation shall not be interpreted to include the following: animal hospital, nursing home, restaurant or tourist home.

17.124.040: FLOOR AREA RATIOS AND COMMUNITY HOUSING:

- A. General Requirements. All new buildings and alterations to existing buildings in the GR-H, T, T-3000, T-4000 and CC zoning districts, unless otherwise specified in this title, shall be subject to the maximum floor area ratio (FAR) described below. Hotels that meet the definition of "Hotel" found in [chapter 17.08](#) of this title may exceed the floor area listed in the table below subject to section 17.124.140 of this chapter.

Districts	Permitted Gross FAR	Inclusionary Housing Incentive
GR-H	0.5	1.4
T	0.5	1.6
T-3000	0.5	1.6
T-4000	0.5	1.6
CC	1.0	2.25

- B. Inclusionary Housing Incentive:
 1. The purpose of this section is to encourage new development to include a reasonable supply of affordable and resident occupied work force housing for sale or rent, to help meet the demand and needs for housing of the community's employees. Land within the zoning districts specified in the table above may be built to the listed permitted FAR. As an incentive to build community housing units, floor area may be increased up to the maximum FAR listed in said table with inclusionary housing incentive.

2. An increased FAR may be permitted subject to design review approval, and provided, that all of the following conditions are met:
 - a. A minimum of twenty percent (20%) of the total increase in gross floor area above the greater of the permitted FAR is deed restricted in perpetuity as community housing unit(s). Of this gross square footage, a fifteen percent (15%) reduction will be allowed as a standard discount from gross square footage to net livable square footage for community housing units.
 - b. After calculating net livable square footage, an allowance can be made for projects with demonstrated ground water issues as documented by a registered engineer. Upon determination by the city that ground water on the subject property precludes underground parking, a credit of three hundred fifty (350) square feet per required parking space shall be subtracted from the net livable square footage prior to the calculation for the twenty percent (20%) deed restricted community housing. Parking space credit shall be rounded to the nearest whole number, and shall not be calculated as fractions.
 - c. Community housing requirements may be paid via a fee in lieu of housing. The community housing units times the fee equals the amount due to the city. The fee in lieu shall be recommended by the governing housing authority on an annual basis and adopted by the city council. For fractions of units, the developer has the option of providing a full housing unit rather than paying the fee in lieu or working with the city or other nonprofit entity to construct the balance of the community housing unit with additional funds.
 - d. All community housing units, either for sale or rent, shall be administered by the governing housing authority, unless otherwise determined by the city council. The governing housing authority shall recommend the types and locations of all proposed community housing units for approval by the city.
 - e. The community housing units shall be targeted for Blaine County Housing Authority income category 4 (100% or less of area median income). The applicant may seek the recommendation of the governing housing authority in the determination of an alternative category with corresponding adjustment in the amount of community housing required. Said recommendation, if mutually agreed upon by the applicant and the Commission, may be used in place of category four (4). This allowance shall be based on need for the category type. The definition of who may qualify to purchase affordable housing shall be maintained in the guidelines of the governing housing authority as adopted by the city council.
 - f. The city's primary goal is to see the development of and encourage the construction of community housing units, but realizes that other options will also move the city closer to its goal of housing the workforce. With this in mind, the following options for fulfillment of the community housing incentive are available to the applicant outright. These include, but are not limited to:
 - (1) Housing constructed by the applicant on or off site, within the city of Ketchum;
 - (2) Payment of an in lieu fee; or
 - (3) Acquisition of existing housing stock that meets with the governing housing authority's requirements and approval.
 - g. In addition to those outright options noted in this section, the city council may consider alternative proposals by the applicant to fulfill the community housing

incentive. The city council has full discretionary power to determine said request. Options for fulfillment of the community housing incentive include, but are not limited to:

- (1) Land conveyance to the city;
 - (2) Existing housing unit buy down or mortgage buy down; or
 - (3) Other proposals and options as approved by the city council.
3. In the CC district, the maximum floor area incentive applies to buildings up to three (3) stories in height. Buildings above three (3) stories may exceed the 2.25 FAR maximum only in accordance with the pertinent code provisions allowing for a fourth floor (for example, hotels, PUDs and 100 percent community housing project, etc.). For hotel uses, community housing calculations apply to all those portions of the hotel development except the hotel units, which are addressed pursuant to employee housing of this chapter.

17.124.050: HOTELS:

- A. Hotels may exceed the maximum floor area, height or minimum open site area requirements of this title subject to the following review process:
1. Planned Unit Development: A planned unit development shall be prepared for the proposal and approved by the city which specifically outlines the waivers to bulk regulations requested.
 2. Subarea Analysis: A subarea analysis shall be prepared which addresses the comprehensive plan designation for the subarea; impacts of the proposed hotel on the character and scale of the surrounding neighborhood; impacts on proposed height and mass relative to the city's design review standards and the PUD standards; and the appropriateness of the subarea for a hotel which exceeds the dimensional standards requirements of sections 17.12.030 and 17.12.040 of this title.
- B. In addition to all other Hotels requirements of this title, the following standards apply to Hotels in the T and CC districts:
1. Hotel Developments. For hotel developments, community housing calculations apply to all residential units. However, one hundred percent (100%) of the community housing requirement will be waived only for the residential portion of hotel projects that meet the hotel definition adopted by the Ketchum city council.
 2. Employee Housing. Hotel developments are required to mitigate employee housing impacts at a ratio of twenty five percent (25%) of the total number of employees calculated by the following formula: One employee per hotel room or bedroom.
 3. Employee Housing Plan. The applicant shall provide an employee housing plan which outlines the number of employees, income categories and other pertinent data. The employee housing plan shall be the basis of the applicant's proposal for a mix of employee housing which addresses the range of employees needed to serve the hotel.
 4. Alternate Means For Housing. The city council may consider a request by the hotel developer to satisfy any required employee or community housing square footage by alternate means. Off site mitigation, payment of in lieu fees, land in lieu of units, voluntary real estate transfer fees or other considerations may be proposed by the hotel developer. Larger sites are encouraged to include workforce housing on site. The city council has full discretionary power to deny said request.

5. Zoning Development Agreement. Hotels shall enter into a zoning development agreement with the city as part of the approval process. Said zoning development agreement may address the following subjects: community housing, hotel room uses and restrictions, public access on the property, alternatives and remedies if the hotel use ceases, and any other issues the Commission or city council deems appropriate. Said zoning development agreement shall follow the public hearing process as outlined in [chapter 16.08](#), "Planned Unit Developments", of this code. Said zoning development agreement shall be subject to sections [17.154.060](#), "Enforcement", and [17.154.070](#), "Modification And Termination", of this title.
6. Number of Floors. Hotels may build a fourth floor. If a site meets the criteria for five-story hotel site designation, a fifth floor may be built. Five-story hotels may only be approved via a planned unit development (PUD) as outlined in [title 16, chapter 16.08](#) of this code.
 - a. Five-Story Hotel Site Designation Criteria. A property shall meet all of the following criteria to be designated as a five-story hotel site:
 - (1) Is located in subdistrict A, retail core of the Community Core District.
 - (2) Has a minimum lot area of thirty three thousand (33,000) square feet.

17.124.060: OUTDOOR ILLUMINATION:

Any parking, yard or building illumination in all zoning districts shall be so directed as to protect adjacent properties from glare and direct lighting and shall comply with the outdoor lighting requirements of chapter 17.132 of this title.

17.124.070: ACCESSORY DWELLING UNITS:

- A. Accessory dwelling units are only permitted as an accessory use to a one-family dwelling.
- B. Unit Size Restrictions. Accessory dwelling units must contain a minimum of three hundred (300) square feet of net livable space, but cannot exceed one thousand two hundred (1,200) square feet of net livable space.
- C. Maximum Building Coverage. The maximum building coverage of an accessory dwelling unit, together with the primary dwelling unit, shall be the coverage requirements of the underlying zoning district specified in the Dimensional Standards, Districts Matrix, section 17.12.030 of this title. If the maximum building coverage requirement causes significant restrictions to the construction of an accessory dwelling unit, an increase of no greater than five percent (5%) may be granted. For example, a coverage requirement in the LR zone cannot be changed from thirty five percent (35%) to greater than forty percent (40%). This coverage increase shall not apply to the CC community core district.
- D. Application. Procedures for obtaining design review approval of accessory dwelling units shall be regulated per section [17.96.060](#) of this title. Required materials and information shall be regulated per section [17.96.070](#) of this title.
- E. Accessory dwelling units shall not be sold separately from the primary residence and shall be limited to long term rental (60 day minimum).

F. Designated storage shall be provided for all accessory dwelling units.

17.124.080: URBAN AGRICULTURE:

The cultivation of vegetables, fruits, flowers, honey and eggs are subject to the following provisions:

A. Chickens.

1. The production of eggs and keeping of chickens shall only be allowed as an accessory use to one-family detached dwellings.
2. A maximum of eight (8) chickens are permitted on any one lot. Roosters are prohibited except as allowed in the Agriculture and Forestry District.
3. Chicken coops shall be located in a fully enclosed rear yard and shall be setback at least five (5) from side and rear property lines.
4. Chicken coops shall not be attached to residential buildings.

B. Keeping of Beehives.

All Apiaries kept within the City shall conform to the following standards and conditions:

1. An Apiary is prohibited on a lot or contiguous lots owned by one Owner smaller than 8,000 square feet in area.
2. An Apiary shall consist of no more than two (2) Hives on Lot(s) that are 8,000 – 11,999 square feet in area, three (3) Hives on Lot(s) that are 12,000 to 21,779 square feet in area, and five (5) Hives on Lot(s) that are one-half acre or more in area.
3. Any Apiary shall be maintained only in a side yard or rear yard of a Lot or may be maintained on rooftops.
4. Honeybees shall be kept in Hives with removable frames and shall be kept in sound and usable condition.
5. Hives shall be placed no less than seven feet (7') from any property owned by a person or entity other than the Owner of the real property with the Apiary.
6. The bee hive ingress/egress shall be oriented inward towards the property on which it is located and not oriented towards a neighboring property.
7. Hives shall not be placed within thirty feet (30') of any dwelling unless the owner of such dwelling has given written consent for Hive placement. In the event a dwelling on an adjacent property is constructed after the establishment of an Apiary and the Apiary is within thirty feet (30') of the new constructed dwelling, the Beekeeper shall obtain the written consent for the Hive placement. If written consent cannot be obtained, the Hive(s) shall not be located within thirty feet (30') feet of the dwelling or shall be immediately removed.
8. If any Hive is located within thirty feet (30') of a property owned by a person or entity other than the Owner of the real property with the Apiary, a fence, closed hedge, building or other impervious barrier no less than six feet (6') high and twenty feet (20') in length shall be located between the hive and the adjacent property line. The Hive shall be located in the approximate mid-point of the twenty foot (20') long barrier.
9. Hives kept on rooftops are exempt from the requirements of subsections 17.124.120.B.7 and 17.124.120.B.8 of this ordinance but shall not be visible from view from a public street, excluding alleys.

10. A fresh water supply shall be maintained at all times, except during winter months when the bees are hibernating, within twenty five feet (25') of the Apiary on the real property with the Apiary in order to prevent the bees from congregating at neighboring water sources.
11. No species or subspecies of bee shall kept in the Apiary other than *Apis mellifera*.
12. Queens shall be selected from stock bred for gentleness and non-swarmer characteristics.
13. If a colony within the Apiary exhibits aggressive behavior or when the colony includes Africanized bees, such as *Apis mellifera scutella*, the Beekeeper or Owner of the real property with the Apiary shall promptly remove or re-queen the colony.
14. All Hives shall have a legible identification label securely fastened thereupon bearing the name and telephone number of the Beekeeper who owns the Hive.
15. All Apiaries shall comply with the Idaho State Bee Inspection law and other applicable state laws.
16. All Apiaries are subject to inspection at any time by the Administrator to ensure compliance with the standards of this subsection. The Owner of real property with an Apiary is deemed to have given consent to an inspection by the Administrator for the purpose of ensuring compliance with this subsection.

C. Gardens, vegetables, fruits and flowers.

1. The cultivation and storage of vegetables, plants and flowers is allowed as an accessory use to any principle use and is permitted on vacant lots in all zoning districts for personal consumption and may include production by members of a neighborhood or by a non-profit organization.
2. Produced products may be sold off-site in small quantities.

17.124.090: RESIDENTIAL, LIGHT INDUSTRIAL DISTRICTS:

Residential units in the light industrial districts shall comply with the following minimum criteria:

- A. Residential units in the light industrial districts shall comply with the following minimum criteria:
1. Dwelling units shall not occupy the ground floor.
 2. Design review under chapter 17.96 of this title shall be required whether new building, addition to existing building or remodel of existing building.
 3. Up to fifty percent (50%) of any light industrial building may be devoted to dwelling units, unless otherwise specified in the section.
 4. Dwelling units shall be owner occupied or used for "long term occupancy", defined as a minimum of ninety (90) consecutive days, and shall not be separated in any manner for sale as individual units.
 5. Dwelling units shall be a minimum of four hundred (400) square feet and shall not exceed one thousand (1,000) square feet total and shall contain not more than two (2) bedrooms, unless otherwise specified in this section.
 6. The applicant is aware the mixed use of the property can result in conflict, that the light industrial use may on occasion or in certain respects be incompatible with the quiet enjoyment of the dwelling units, that due to the subordinate and junior nature of the residential use to the light industrial use, the city will not condition, limit, restrict or otherwise interfere with any lawful light industrial use solely because it interferes with a residential use.

7. All persons who rent or sublet any residential living unit within the light industrial zones shall provide the tenant, lessee or subtenant with written notice that such unit is located within the light industrial zone and, as such, is junior and, therefore, subordinate in nature to all legal light industrial activities.
 8. Each and every real estate agent, sales person and broker and each and every private party who offers for rent or shows a parcel of real property and/or structure for lease or rent within such light industrial zones shall, upon first inquiry, provide the prospective lessee or tenant, prior to viewing such real property, with written notice that such real property and/or structure is located within such light industrial zone.
 9. All brochures and other printed materials advertising rental or lease of a living unit within the light industrial zones shall contain a provision designating that such unit or units are located within the light industrial zone and are within a mixed use area. Lessees and tenants shall be notified that the residential uses within the light industrial zone are subordinate and, therefore, junior in nature to the legal light industrial activities within the zone.
 10. Conditions including, but not limited to, the following may be attached to the conditional use permit:
 - a. Access to the apartments relative to design and relationship to light industrial uses;
 - b. Location of residential and light industrial parking on the site;
 - c. Restrictions on exterior storage of personal property of tenants;
 - d. Certificate of occupancy required prior to occupancy of units;
 - e. Ketchum fire department and Ketchum building department requirements shall be met prior to occupancy;
 - f. Permit shall be reviewed when light industrial occupancies within the building change;
 - g. Snow removal required to ensure utility of residential spaces;
 - h. Such proof of long term occupancy as deemed appropriate;
 - i. Any portion or all waived fees becomes due and payable upon conversion of resident housing unit(s) to light industrial uses; and/or
 - j. Any other condition deemed to enhance the purposes under this use, or to establish or promote the criteria referenced in 1 through 9 of this subsection.
 11. The city council, after receiving a recommendation from the Commission, may waive fees otherwise required in connection with development of such rental housing. The following findings shall be made to waive any such fees:
 - a. There is a need for rental housing stock in Ketchum;
 - b. The proposal meets the criteria contained in this subsection;
 - c. The housing proposed is an integral part of the project; and/or
 - d. Ketchum is in an acceptable financial position to waive such fees.
- B. Residential units in the light industrial 3 district (LI-3), in addition to compliance with the criteria of subsection 17.124.090.A, shall comply with the following minimum criteria:
1. A minimum of one-third ($\frac{1}{3}$) of the total square footage of housing units shall be deed restricted community housing units;
 2. Deed restricted community housing units shall be designed and administered in accordance with the Blaine-Ketchum housing authority guidelines;
 3. The area designated as commercial LI-3 use shall be a minimum of thirty four percent (34%) of the total floor area. Said commercial light industrial use shall not be for personal storage by dwelling occupants; and

4. Criteria under subsections 2, 3, and 8 through 13 of the use "resident deed restricted, dwelling units" shall be met.
5. Up to sixty six percent (66%) of any building may be devoted to dwelling units.
6. Dwelling units shall be a minimum of four hundred (400) square feet and shall not exceed one thousand four hundred (1,400) square feet total and shall contain not more than three (3) bedrooms.

17.124.100: LANDSCAPED YARDS, LIGHT INDUSTRIAL DISTRICTS:

- C. Landscaped Yards: Required yards abutting or across the street from residential districts shall be suitably landscaped to protect the residential areas from undue intrusion of noise, light, odors and other influences. Such landscaping shall consist of at least the following:
 1. A solid wall, hedge or fence not less than five (5) nor more than six feet (6') in height along any side or rear yards;
 2. One row of deciduous or evergreen trees or a mixture of each placed no further apart than fifteen feet (15');
 3. Lawn, low growing evergreen shrub, evergreen or ground cover on the balance of the required landscaped yard; and
 4. Landscaping shall be continuously maintained in a neat and tidy manner.

17.124.110: RESIDENTIAL EQUESTRIAN FACILITIES AND HOUSEHOLD PETS:

- A. Riding horses for use of occupants of a lot and their guests may be kept as permitted accessory uses, provided at least one-half ($\frac{1}{2}$) acre on the lot or adjacent lots is exclusively available for the first horse, and one-fourth ($\frac{1}{4}$) acre is exclusively available for each additional horse. Any corral shall be at least fifty feet (50') from any property line.
- B. A maximum of four (4) household pets shall be permitted per dwelling unit, unless the applicant obtains a kennel permit through the Ketchum police department. Household pets kept in aquariums, terrariums and cages shall not be limited in number, shall be clearly incidental and accessory to the residential use and shall not be permitted for commercial purposes.

17.124.120: DAYCARE BUSINESSES:

- A. Daycare homes, facilities and centers are allowed in specific zoning districts as listed in the District Use Matrix, section 17.12.020 of this title and are defined in chapter 17.08 of this title. All daycare uses are prohibited in the Avalanche Zone District.
- B. Daycare businesses must comply with the following criteria:
 1. Daycare homes are only permitted as an accessory use to residential and must be located within an existing residential structure;
 2. Adequate recreational facilities, as determined by the Administrator or Commission, shall be provided;
 3. Sight proof fencing, landscaping and/or additional setback shall be provided between any outdoor play area and adjacent residential uses as deemed necessary by the Administrator or the Commission;
 4. Outdoor play areas and structures shall not be located in the designated front yard;

5. Outdoor play hours shall be limited to nine o'clock (9:00) A.M. to five o'clock (5:00) P.M., Monday through Friday;
 6. Hours of operation shall be limited to seven thirty o'clock (7:30) A.M. to six o'clock (6:00) P.M., Monday through Friday, unless otherwise approved by the Commission through a conditional use permit;
 7. Townhouse and condominium project, daycare businesses shall require written approval from the homeowners' association;
 8. Must not access from State Highway 75 or Saddle Road;
 9. On-site drop off/pick up parking spaces shall be designed to prevent vehicles from backing onto roadways as deemed necessary by the Administrator or the Commission; and
- C. Daycare uses in the light industrial districts LI-1 and LI-3, in addition to compliance with the criteria of subsection 17.124.080.B of this section, shall comply with the following criteria:
1. On-site employee daycare is only permitted as an accessory use to commercial in the Light Industrial Districts;
 2. Drop off/pick up parking spaces and play areas shall be fenced or screened from adjacent light industrial uses as deemed necessary by the Administrator or Commission;
 3. The applicant is aware that the use of the property for a daycare business in a light industrial district can result in conflict with adjacent light industrial uses, that certain aspects of a daycare business may not be compatible with certain light industrial uses, that the light industrial uses may, on occasion or in certain respects, be incompatible with a daycare business, that due to the subordinate and junior nature of the daycare business to the light industrial use, the city will not condition, limit, restrict or otherwise interfere with any lawful light industrial use solely because it interferes with a daycare business, but the city may impose restrictions on certain aspects of the daycare business as it affects neighboring light industrial uses;
 4. Daycare providers shall provide all current and prospective customers with a letter or brochure which states that the business is located within the light industrial zone and, as such, is junior and, therefore, subordinate in nature to all legal light industrial activities. A copy of such letter or brochure is to be provided to the city prior to conditional use permit approval;
 5. Any and all advertisements for a daycare business shall state that the business is located within the light industrial zone and, as such, is junior and, therefore, subordinate in nature to all legal light industrial activities;
 6. Each and every real estate agent, sales person and broker and each and every private party who offers for lease, rent or sale, or shows a parcel of real property and/or structure for lease, rent or sale within such light industrial zone, shall, upon first inquiry, provide the prospective lessee, tenant or buyer of such real property with written notice that such real property and/or structure is located within such light industrial zone; and

17.124.130: FENCES, HEDGES AND WALLS:

Fences, hedges and walls may be permitted in the various districts as accessory uses in accordance with the following limitations:

- A. In the LR, LR-2, GR-L and GR-H districts, fences, hedges and walls shall not exceed four feet (4') in height when located less than thirty feet (30') from the front lot line;

- B. In the LR, LR-2, GR-L and GR-H districts, fences, hedges and walls shall not exceed six feet (6') in height when located more than thirty feet (30') from the front lot line;
- C. In all other districts, fences, hedges and walls shall not exceed four feet (4') in height when located less than thirty feet (30') from the front lot line and shall not exceed six feet (6') in height when located more than thirty feet (30') from the front lot line;
- D. In all districts, fences, hedges and walls, or any other obstruction to clear vision, shall not be located within seventy five feet (75') of the centerline intersection of two (2) streets unless determined otherwise by the city engineer; and
- E. No barbed wire or other sharp pointed metal fence and no electrically charged fence shall be permitted in any district.

17.124.140: SIDEWALKS, CURBS AND GUTTERS:

In the CC, T, T-3000, T-4000, LI-1, LI-2 and LI-3 zoning districts, sidewalks, curbs and gutters shall be designed and constructed by the applicant when there is new construction or when an existing building is altered or changed and such modifications require a building permit and the cumulative improvement within a three year timeframe constitutes a "Substantial Improvement", in accordance with standards as established by the city as to type, location and grade.

A. Administration:

1. Any person required to install sidewalk, curb and gutter may submit to the Administrator, as part of the design review or building permit process, a request for consideration of in lieu payment. Such requests shall include:
 - a. A description of the property addressing the above listed criteria.
 - b. A design plan for construction of sidewalk, curb and gutter, together with the estimated cost of construction.
 - c. A written request to consider in lieu payment.
2. Such requests shall be considered by the Commission for proposals requiring design review, and by the Administrator for proposals not requiring design review. A recommendation shall be made by the Commission or the Administrator after consulting with the city engineer and the city street department.
3. These recommendations will be forwarded to the council for final approval.
4. Upon approval of said design plan and estimated construction cost by the council, the estimated cost of the construction thereof shall be paid.
5. Each in lieu payment shall be credited by the city against any subsequent assessment(s) against said property, and only the amount of said assessment remaining after deduction of said credit shall be due and payable by the owner of said property pursuant to law.
6. In lieu payments collected shall be maintained in a separate account by the city clerk and used solely for construction of sidewalks, curbs and gutters at locations deemed appropriate by the city.
7. Each person providing in lieu payment for sidewalk, curb and gutter shall also sign an agreement with the city setting forth the terms of this title, together with such other terms

and conditions as may be reasonably required in order to meet the spirit and intent of this title or otherwise required by law.

- B. Payment In Lieu: A payment shall be made to the city in lieu of providing required sidewalks, curbs and gutters; provided, that one or more of the following criteria are met:
1. The Commission determines that the physical characteristics of the site, due to existing features such as steepness of slope, proximity to waterways, wetlands or other characteristics would cause the installation of sidewalk, curb and gutter to be detrimental to the natural environment and/or impractical;
 2. The Commission determines that presence of mature trees or other natural features on the site would cause the installation of sidewalk, curb and gutter to be impractical or undesirable;
 3. The Commission determines that sidewalk, curb and gutter are not compatible with the city's long term pedestrian/circulation plan for the street or the area;
 4. The Commission determines that the current and planned future condition of adjacent city rights of way indicate that sidewalk, curb and gutter are incompatible; or
 5. The Commission determines that another public amenity, such as a bicycle lane, is preferred over sidewalk, curb and gutter.

DRAFT

**CHAPTER 17.125
OFF-STREET PARKING AND LOADING**

SECTION:

- 17.125.010: PURPOSE
- 17.125.020: GENERAL
- 17.125.030: OFF-STREET PARKING SPACE
- 17.125.040: OFF-STREET LOADING
- 17.125.050: OFF-STREET PARKING AND LOADING CALCULATIONS
- 17.125.060: COMMUNITY CORE DISTRICT OFF-STREET PARKING
- 17.125.070: SHARED PARKING REDUCTION:

17.125.010: PURPOSE:

The regulations of this chapter are intended to promote the efficient use of land by establishing minimum parking and loading requirements for specific land use categories.

17.125.020: GENERAL:

A. Applicability.

1. Off-street parking standards of this chapter apply to any new development and to any new established uses.
2. The off-street parking standards of this chapter apply when an existing structure or use is expanded or enlarged. Additional off-street parking spaces shall be required only to serve the enlarged or expanded area, not the entire building or use.
3. Off-street parking shall be required for any change of use or change of operation that would result in a requirement for more parking than the existing use. Additional parking shall be required only in proportion to the extent of the change, not for the entire building or use.
4. Areas for deliveries and loading shall be required to ensure that loading and deliveries do not constrain fire access, street safety, or use public streets for deliveries.

17.125.030: OFF-STREET PARKING SPACE:

- A. Every use shall provide at least the minimum number of parking spaces required for that use based on the formulas listed in section 17.125.050 of this chapter, unless otherwise provided for in this title. Further, the minimum parking space and aisle dimensions are as follows:

Angle	Width (Feet)	Length (Feet)	Aisle Width (Feet)
90 degrees	9.0	18	24
60 degrees	9.0	21	18
45 degrees	9.0	19.8	15
Parallel	8.0	23	-

ADA spaces shall meet the dimensional requirements as outlined in the current ADA Standards for Accessible Design.

- B. Compact vehicle spaces. Commercial uses, hotels and lodges with a minimum of ten (10) or more spaces on the property may have up to ten percent (10%) of the required spaces marked for compact vehicles. Compact vehicle spaces must be a minimum of eight feet (8') wide and sixteen feet (16') long with aisle widths in accordance with the table above. These spaces shall be designed, designated, marked and enforced as compact spaces.
- C. All area counted as off-street parking space shall be unobstructed and kept clear of snow and free of other uses.
- D. Unobstructed access to and from a street shall be provided for all off-street parking spaces.
- E. All open off-street parking spaces shall be surfaced with asphalt or cement concrete. Compacted gravel or other dustless material may be used for surfacing only upon approval by the Commission.
- F. Off-street parking spaces may be provided in areas designed to serve jointly two (2) or more buildings or users; provided, that the total number of off-street parking spaces shall not be less than that required by this title for the total combined number of buildings or uses, unless a reduction is approved through a Shared Parking plan in compliance with section 17.125.070 of this chapter, or otherwise specified.
- G. Lighting used to illuminate off-street parking areas shall be directed away from residential properties, and such parking areas shall be effectively screened on any side adjoining a residential zone by a wall, fence or hedge to a height of six feet (6'), except for the front yard setback area of the adjoining residential property, in which case, the maximum height shall be three feet (3').
- H. A maximum of thirty five percent (35%) of the linear footage of any street frontage can be devoted to access to off-street parking. Corner lots that front two (2) or more streets may select either or both streets as access but shall still not devote more than thirty five percent (35%) of the total linear footage of street frontage to access to off-street parking.
- I. Off-street parking spaces may be located directly off the alley if the width of the alley can adequately accommodate the parking. No parking stall shall project into an alley, sidewalk, or street. All alleys used as access to loading areas and/or to an off-street parking space or spaces shall be surfaced with asphalt or cement concrete. Compacted gravel or other dustless material may be used for surfacing only upon approval by the Commission.
- J. The owner or manager of the property shall maintain parking lots so that they are in good, safe and usable condition and free of public nuisances such as trash and weeds.
- K. All parking lots shall be designed with adequate on site drainage facilities to prevent the drainage of water onto adjacent properties or walkways or into the public right of way.
- L. All parking and service areas that are adjacent to a street shall be buffered from public views by a combination of landscaping and fences/walls. Such improvements will be for the purpose of beautification. For safety purposes, views of the parking and services areas from the sidewalk and street should not be obscured.

- M. All surface parking lots shall be designed with either an underground heating system to facilitate the removal of snow or a storage area for plowed snow. The storage area shall be one hundred fifty (150) square feet for every fifty five feet (55') of linear lot width.

17.125.040: OFF-STREET LOADING AREAS:

In the LI-1, LI-2 and LI-3 districts, off-street loading areas (containing 180 square feet with no one dimension less than 10 feet) shall be required as an accessory use for new construction or major additions involving an increase in floor area, as follows: One off-street loading space for floor area in excess of two thousand (2,000) square feet, provided no loading space occupies any part of a public street, alley, driveway or sidewalk; except, that where practicable to do so, an alley may be used in lieu of the requirement of this section if prior permission is granted by the Commission.

17.125.050: OFF-STREET PARKING AND LOADING CALCULATIONS:

The following rules apply when computing off-street parking and loading requirements:

- A. Multiple Uses. Lots containing more than one use shall provide parking in an amount equal to the total of the requirements for all uses, unless a reduction is approved through a Shared Parking plan in compliance with section 17.125.070 of this chapter, or otherwise specified.
- B. Fractions. When measurements of the number of required spaces result in fractions, any fraction of one-half or less will be disregarded and any fraction of more than one-half will be rounded upward to the next highest whole number.
- C. Area Measurements. Unless otherwise specifically noted, all square footage-base parking and loading standards are to be computed on the basis of gross floor area (GFA).
- D. Employee-Based Standards. For the purpose of computing parking requirements based on employees the calculation shall be based on the largest number of persons working on any single shift.
- E. Unlisted Uses. Upon receiving a development application for a use not specifically listed in the Off-Street Parking Matrix, the Administrator shall apply the off-street parking standard specified for the listed use that is deemed most similar to the proposed use or require a parking study in accordance with this chapter.
- F. Nonconforming Due to Lack of Parking. No lawfully existing building shall be deemed to be a nonconforming building solely because of lack of parking spaces; provided, that space being used for off-street parking or loading in connection with any such building at the effective date hereof shall not be further reduced in area or capacity.
- G. Off-street parking requirements apply to uses in all districts, unless otherwise specified.

17.125.050 – Off-Street Parking Matrix

<i>Specific Uses</i>		<i>Parking Spaces Required</i>	
RESIDENTIAL	Assisted Living Facility	One (1) space per 4 beds + one (1) space per fulltime doctor and two (2) spaces per each three (3) other employees	
	Community Housing Units, CC District	No parking is required	
	Dwelling, Multi-Family	1.5 spaces for every 1,500 net square feet of residential space	
	Dwelling, One-Family/two Attached Townhouse Units	1.5 spaces per dwelling unit	
	Residential, CC District	One (1) space per 1,500 net square feet	
	Residential Project, four (4) or more dwelling units	1.5 spaces per dwelling unit + one (1) guest space per four (4) dwelling units	
	Residential Units, Industrial Districts	One (1) space per bedroom	
COMMERCIAL	Bowling Alley	Three (3) spaces per lane	
	Building Maintenance	One (1) space per 800 gross square feet, + adequate loading area for trucks	
	Carwash	Two (2) short-term holding spaces per service bay, + One (1) per employee	
	Clinic/Medical Care Facility	One (1) space per 300 gross square feet	
	Daycare ¹	One (1) space per full-time nonresident staff member	<i>Requirements for drop off/pick up spaces:</i> Daycare home: One (1) drop off/pick up space Daycare facility: Two (2) drop off/pick up spaces Daycare center: One (1) drop off/pick space per 8 children, or fraction thereof, which may be legally cared for within the center
	Daycare, Industrial Districts ¹	One (1) space per 250 square feet	
	Drive-In Restaurant	One (1) space per 60 square feet of floor area	
	Firewood Operation	One (1) space per 800 gross square feet, + adequate loading area for trucks	
	Gas Station	Two (2) short-term holding spaces per fuel pump, + three (3) spaces per service bay	
Grocery Store	One (1) space per 200 square feet of floor area		

Health and Fitness Facility	One (1) space per every six (6) seats or one (1) space per 60 square feet of floor area, whichever is greater
Health and Fitness Facility, Industrial Districts	One (1) space per 250 gross square feet
Hospital	One (1) space per 1,000 square feet of floor area + one (1) space per four (4) regular employees
Hotel, Lodging Accommodation, Tourist Homes	0.75 spaces per room
Instructional Service	One (1) space per 75 square feet usable dance floor area
Laundromats and Dry Cleaners	1 space per 250 square feet
Laundry Facility, Bulk Industrial	One (1) space per 500 gross square feet, + adequate loading area for trucks
Manufacturing or Assembly Establishment	One (1) space per employee, based on the greatest number of employees at any one time
Manufacturing, Industrial District	One (1) space per 500 gross square feet, + adequate loading area for trucks
Motor Vehicle Service	One (1) space per 250 gross square feet, plus five (5) storage spaces per service bay
Office	One (1) space per 300 gross square feet
Office, Industrial Districts	One (1) space per 250 gross square feet
Places of Assembly, including schools and religious institutions and similar uses	One (1) space per every six (6) seats or One (1) space per 60 square feet of floor area, whichever is greater
Printing and Publishing Services	One (1) space per 250 square feet
Professional Service, CC District	Two (2) spaces per 1,000 gross square feet
Public Use	One (1) space per 1,000 gross square feet
Public Utility Facility	One (1) space per 500 gross square feet, + adequate loading area for trucks
Recording Studio	One (1) space per 500 gross square feet, + adequate loading area for trucks
Recycling Facility	One (1) space per 500 gross square feet, + adequate loading area for trucks
Research Development and High Technology Industries	One (1) space per 250 square feet
Restaurant, Bars and Eating/Drinking Establishments	One (1) space per 100 square feet of assembly area
Restaurant, Industrial Districts	One (1) space per 250 square feet
Retail Trade	One (1) space per 300 square feet
Retail Trade, CC District	Two (2) spaces per 1,000 gross square feet
Retail Trade, Industrial Districts	One (1) space per 250 square feet

	Self-Storage and Warehouse	One (1) space per employee
	TV and Radio Broadcast Stations	One (1) space per 500 gross square feet, + adequate loading area for trucks
	Veterinarian and Pet Grooming Service	One (1) space per 250 square feet
	Wholesale	One (1) space per 500 gross square feet, + adequate loading area for trucks

Notes:

1. For daycare businesses which require more than one drop off/pick up space, the additional spaces over one may be on the street; provided, that for each drop off/pick up space required, there are three legal spaces located within 50 feet of the property which can be reached without crossing a street.

17.125.060: COMMUNITY CORE DISTRICT OFF-STREET PARKING REQUIREMENTS

The parking requirements listed in this section are specific to the Community Core District and are in addition to requirements listed in this chapter and the Off-Street Parking Matrix, section 17.125.050 of this chapter.

- A. The minimum number of parking spaces provided on-site shall be four (4) spaces per five thousand five hundred (5,500) square feet of lot area, unless fewer spaces are required by the Off-Street Parking Matrix, section 17.125.050 of this chapter. Required parking shall be located on-site prior to utilization of on-street parking credit. A reduction in off-street parking may be obtained through the provision of an approved Shared Parking plan in compliance with section 17.125.070.B of this chapter, or otherwise specified.
- B. In a circumstance where the Off-Street Parking Matrix results in a requirement of more than four (4) parking spaces, four (4) on-street parking spaces per five thousand five hundred (5,500) square feet of lot area may be credited toward the required parking demand after the required four (4) space minimum on site is satisfied.
- C. For all commercial and mixed use projects, and for any residential projects with more than four (4) units, at least one accessible parking space shall be provided on site. All accessible parking space requirements of the current building code as adopted by the city shall be met.
- D. Except as provided in section 17.125.070 of this chapter, one hundred percent (100%) of the parking demand unmet by off-street parking spaces may be met with a payment in lieu.
 - 1. The in lieu fee amount shall be determined annually by the city council based on the cost of land, the construction cost of structured parking above, on or below ground, the amount of land needed for each parking space and access, landscape areas and other amenities, the cost of physical improvements to the property including grading, compaction, drainage, asphalt, concrete, landscaping, lighting, striping and other amenities as may be considered appropriate.
 - 2. Payment of in lieu fees must be made to the city at the time of issuance of a building permit.
- E. All in lieu funds received under subsection D of this section shall be placed into a special and separate transportation improvement and acquisition fund to be used primarily for transit

improvements and parking management programs, such as paid parking, that address the demand for physical parking on-site in the CC district and secondarily for the purchase, construction and improvement of public parking facilities.

17.125.070: SHARED PARKING REDUCTION

A. Shared Parking Reduction in Tourist Districts. A shared parking reduction by conditional use permit in all tourist zoning districts may be allowed as follows:

1. A reduction to parking requirements for individual accessory uses within a mixed use development in which lodging is the primary use may be made upon the granting of a conditional use permit according to the following schedule:
 - a. Restaurant and bar: Minimum one space per two hundred (200) square feet of seating area.
 - b. Conference facilities: Minimum one space per two hundred (200) square feet of seating area.
 - c. Retail and repair shops: Minimum one space per six hundred (600) square feet of net floor area.
2. The Commission may grant the reduction or a partial reduction after considering the following standards and criteria:
 - a. The accessory use(s) commonly provides a service to patrons of the primary use.
 - b. The capacity of the accessory use(s) is not in excess of the capacity of the primary use.
 - c. The operating of the accessory use(s) is staggered.
 - d. The hour(s) of peak parking demand for each use is different.
 - e. Existing on street parking is available for public use.
3. A reduction to parking requirements for lodge units within a mixed use development may be made upon the granting of a conditional use permit according to the following schedule: Hotels and lodges, a minimum 0.66 space per room.
4. The Commission may grant the reduction or a partial reduction after considering the following standards and criteria:
 - a. Public, recreation facilities and adjoining complementary uses are within walking distance.
 - b. Existing tourist housing accommodations are within walking distance.
 - c. Public transit is available and within walking distance.
 - d. Pedestrian facilities and amenities are existing within the neighborhood.
5. Employee parking is required at the rate of ten percent (10%) of total required spaces after reductions are provided.
6. The total parking required shall not be less than one space per room.

B. Shared Parking Reduction in the CC District. A shared parking reduction in the CC District may be proposed by an applicant through a project specific parking solution to address parking demand unmet by on-site parking spaces for approval by the city. The applicant shall submit a parking analysis and plan that demonstrates how parking demand is addressed.

Chapter 17.127
SIGNAGE

SECTION:

17.127.010: PURPOSE AND INTENT

17.127.020: APPLICABILITY

17.127.030: APPLICATION AND PROCEDURE:

17.127.040: GENERAL

17.127.050: PERMENANT SIGN SPECIFICATIONS BY TYPE

17.127.060: TEMPORARY SIGN SPECIFICATIONS BY TYPE

17.127.070: EXISTING CONFORMING, NONCONFORMING, ILLEGAL AND ALLOWABLE SIGNS

17.127.080: VIOLATIONS AND ENFORCEMENT

17.127.010: PURPOSE AND INTENT:

Purpose and Intent: Regulations addressing the number, location, size and placement of signs, symbols, markings, and other advertising devices are necessary and intended to maintain the attractiveness and orderliness of Ketchum, to protect the city's appearance, and to protect the public safety. As a historic mountain resort community with a significant tourist economy, the visual quality and character inherent in and around the city is enhanced by the application of sign regulations that produce a deliberate, clean appearance while providing flexibility and creativity of design.

The sign regulations have been developed to:

- A. Enhance the attractiveness and economic well-being of the city as a place to live, vacation and conduct business,
- B. Enable the clear identification of places of business and residences,
- C. Allow for flexibility and creativity in the communication of information necessary for the conduct of commerce,
- D. Encourage signs that are designed with consideration of their surroundings, including building materials, architectural style and scale of development,
- E. Protect the public health, safety and welfare of persons in the community,
- F. Reduce hazardous situations, confusion and visual clutter caused by proliferation, improper placement or illumination, and/or bulk of signs which compete for the attention of pedestrian and vehicular traffic, and
- G. Facilitate pedestrian orientation of commercial core zoning district, retail subdistrict by maintaining the function of public sidewalks by reducing obstructions.

17.127.020: Applicability:

- A. General: Signs shall be allowed within the city according to the regulations contained in this section. It shall be unlawful to erect or otherwise display a sign, including, but not limited to, symbols, markings and other advertising devices, without complying with the applicable terms and provisions of this section.

- B. Sign Permit Required: Prior to erecting, constructing, placement, relocation, alteration, and/or modification of any permanent or temporary sign or banner, a sign permit shall be obtained from the city except as exempted in subsection B4 of this section. Such application for sign permit shall be subject to standards, procedures, and other requirements of this section.
- C. Interest On The Premises: Regardless of any provisions of this section, signs in any district shall identify or advertise only interest conducted on the premises.
- D. Permit Exemptions: The following signs are exempt from permit requirements of this subsection but shall conform to specifications and definitions of chapter 17.08 of this title as noted:
1. Signs erected by a government or public agency approved through resolution in the public right of way, including, but not limited to, posting or display of an official notice by a public agency, advertising on public transit vehicles, and public utility signs for directional, warning or information purposes;
 2. Signs and notices required by a public agency to be posted on private property according to local and state code;
 3. Any sign inside a building not visible from the exterior of the building;
 4. Signs, business names or logos affixed to the body or window of licensed, registered vehicles that are used for normal day to day operations of businesses, regardless of whether the businesses are located within Ketchum, except as prohibited under subsection B5f of this section;
 5. Merchandise displayed in windows that does not involve copy;
 6. Signs not to exceed six (6) square feet, maximum of two (2) sides for residential zoning and uses;
 7. Campaign signs located on private property pertaining to a specific election displayed not earlier than forty five (45) days prior to the election and removed within five (5) days after the election;
 8. Holiday decorations that are noncommercial signs or other materials temporarily displayed on traditionally accepted, civic, patriotic and/or religious holidays, provided such decorations are maintained in safe conditions, do not constitute a fire hazard, and that the decorations comply with [chapter 17.132](#), "Dark Skies", of this title. LED lighting may be utilized;
 9. Incidental signs;
 10. Real estate signs in conformance with specifications contained in subsections F5a and F5b of this section;
 11. Yard sale signs, community organization sponsored and private residential, limited to posting twenty four (24) hours in advance and removed the following day;
 12. One gas filled light tube (neon or facsimile) per business, provided it does not exceed four (4) square feet and it is displayed from the inside of the building;
 13. Other interior signs, visible from the exterior of the building, not to exceed four (4) square feet.
- E. Prohibited Signs: The following signs shall be prohibited in all zoning districts:
1. Signs located within any public street, right of way, or other public property, except as allowed in this title.

2. Signs with intermittent or flashing illumination, animated or moving signs and video/television/computer displays visible from any public street, right of way or other public property.
3. Any sign located so as to conflict with the clear visibility of public devices controlling public traffic or to impair the safety of a moving vehicle by distracting the vision of the driver.
4. Roof signs, except historic signs or replicas of historic signs as allowed in this title.
5. Signs with a translucent plastic or other translucent material background which are internally lit or backlit.
6. Signs placed in or affixed to vehicles and/or trailers that are parked so as to be visible from a public right of way where the apparent purpose is to sell said vehicle, advertise a product, service or activity or direct people to a business or activity.
7. Signs emitting sound.
8. Any inflatable object used for promotional or sign purposes.
9. LED lighting in conjunction with signage when the source is visible, except when used with holiday decorations.
10. Beacons.

17.127.030: APPLICATION AND PROCEDURE:

The following shall apply to all signs proposed in all zoning districts:

A. General Sign Permit:

1. Application: A completed sign permit application on a form furnished by the city and applicable fee(s) set by resolution of the Ketchum city council together with technical information published and updated from time to time by the city shall be filed by the applicant with the city.
2. Procedure: The city may request modifications to or additional information for any sign application for purposes of achieving compliance with the sign code regulations. The city shall approve, approve with conditions, or deny the sign permit application within thirty (30) days of receipt of all requested information and notify the applicant in writing.

B. Master Signage Plan For New Construction:

1. Application: A complete master signage plan that may include a building identification sign shall be submitted at the time of design review application for any new construction for all hotels, commercial, industrial, multi-family residential and mixed use projects. A master signage plan shall include, but not be limited to, directional, tenant, advisory, and technical information published and updated from time to time by the city and shall show how the plan is integrated with the architecture of the building. Materials required for design review are more specifically listed in [chapter 17.96 of](#) this title.
2. Procedure: The Commission shall consider and decide on the master signage plan together with the application for design review of the building.
3. Individual Tenant Sign Permits Required: Following approval of a master signage plan, separate sign permits shall be required for all new signs prior to installation following the application and procedure contained in subsection C1, "General Sign Permit", of this section.

C. Existing Multi-Unit/Tenant And Private Institutional And Other Commercial Buildings:

1. Application: Existing multi-tenant buildings (2 or more businesses or residences) and institutional and other commercial buildings shall submit a master signage plan when any tenant applies for new signage, except when new signage remains consistent with existing signage for the building.
 2. Procedure: Master signage plans for existing buildings shall be considered and decided administratively by the city.
 3. New Businesses In Existing Buildings: A new business in a multi-tenant building must comply with a previously approved sign plan, unless a new sign plan for all tenants is submitted and approved.
- D. Historic Sign Replicas and Preservation Of Landmark Signs:
1. Application: Applications shall be made according to subsection C1a of this section.
 2. Procedure: Applications shall be considered and decided by the Ketchum city council utilizing the presumption that "historic" is considered to be fifty (50) years or older. However, applications for historic sign replicas and landmark signs shall be found to meet the definition contained in subsection G of this section.
 3. Sign Area: Sign area for historic sign replicas and landmark signs shall not count toward total signage limitations.

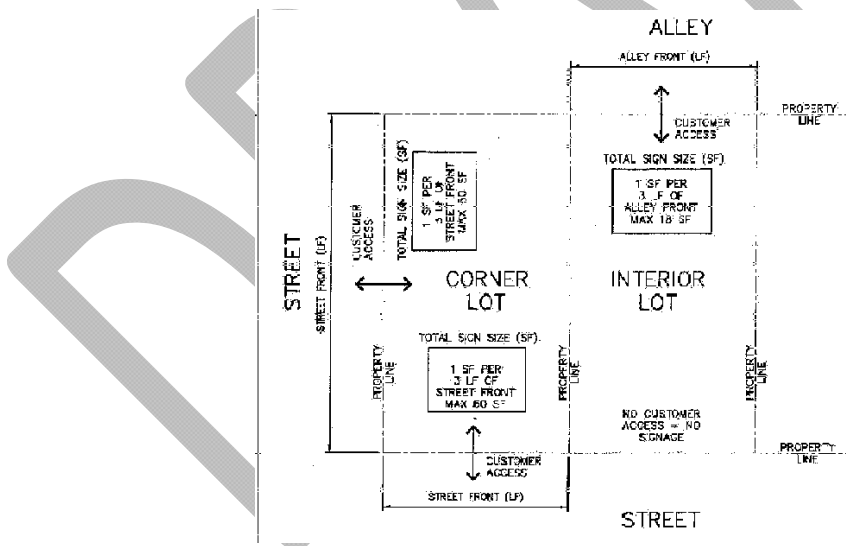
17.127.040: GENERAL:

The following shall apply to all signs proposed in all zoning districts:

- A. Safety:
1. All signs shall be structurally sound and maintained in accordance with all applicable provisions of the international building code edition currently adopted by the city.
 2. Signs shall not be located in a manner that interferes with pedestrian or vehicular travel or poses a hazard to pedestrians or vehicles.
- B. Computations:
1. Sign Area: Sign area shall be measured as the area contained within the smallest polygonal shape that will enclose both the copy and the background. Sign copy mounted as individual letters or graphics against any part of a building or structure that does not have a distinct background, shall be measured as the sum of the smallest rectangle or square that will enclose each word and graphic. Where a sign consists of more than one face, section or module, all areas shall be totaled.
 2. Sign Height For Freestanding And Sandwich Board/Portable Board Signs: The height of a sign shall include the frame, if any, and be computed as the distance from the base including feet of the sign, except as provided herein, at normal grade to the top of the highest attached component of the sign. Normal grade shall be the lower of either existing grade or the newly established grade after construction, exclusive of any filling, berming, mounding, or excavating. When the normal grade cannot be reasonably determined, the elevation of the nearest point of the crown of a public street or the grade of the land at the principal entrance to the principal structure on the lot, whichever is lower, shall be used as normal grade.

- C. Size Permitted By Use: All uses are entitled to display signs on each street or alley frontage to which the business or residence has direct access, provided the following maximum total sign area is not exceeded:
1. For single-family residences the total area of all signs shall not exceed six (6) square feet.
 2. For multi-family subdivisions (including residential condominium and townhouse subdivisions), the total area of all signs shall not exceed eighteen (18) square feet.
 3. For all other permitted commercial and mixed uses the total combined area of all signs on each building street frontage shall be based on the building's linear street frontage. Each building street frontage with direct customer access is permitted one square foot of signage for every three feet (3') of linear street frontage, not to exceed a total of sixty (60) square feet. Each street frontage with direct customer access is considered separately.
 - a. Each individual permitted commercial and mixed use is limited to two (2) signs that are parallel to the street frontage with direct customer access and one sign that is perpendicular to the street frontage with direct access.
 - b. Where building(s) have no street frontage and direct customer access is from an alley, the building is permitted one square foot of signage for every three feet (3') of linear alley frontage, not to exceed eighteen (18) square feet; and each individual permitted commercial and mixed use is allowed one sign parallel to the alley frontage with direct access and one sign that is perpendicular to the alley with direct access.

COMMERCIAL AND MIXED USE SIGN SIZE



D. Sign Lighting Regulations: The following shall apply to all signs proposed in all zoning districts:

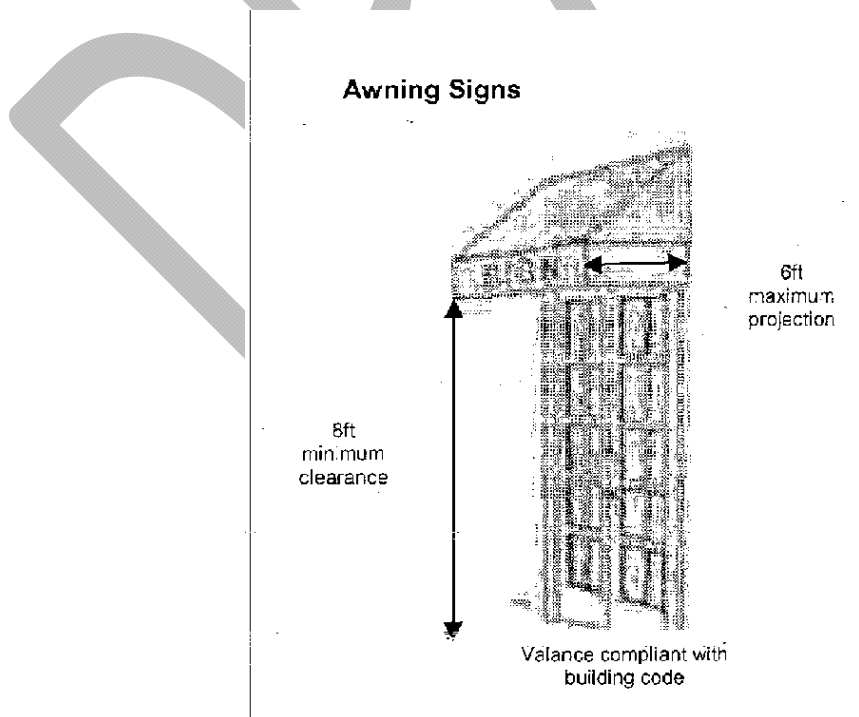
1. External illumination of signs shall conform to [chapter 17.132](#), "Dark Skies", of this title and be designed, located, shielded and directed in such a manner that the light source is fixed and is not directly visible from any adjacent public right of way, surrounding property, or motorist's vision.

2. Internal lighting or backlighting shall be limited to letters or logos provided the sign background and other sign elements are not so lit. The amount of light generated from the lighting on letters or logos are encouraged to conform to [chapter 17.132](#), "Dark Skies", of this title.
 3. Gas filled light tube (neon or facsimile) signs with tubes exposed to view of any size may be utilized inside the premises provided they are not visible from any public right of way, street, surrounding property or motorist's vision except as allowed by subsection B4I of this section, permit exemptions. One gas filled light tube (neon or facsimile) per business, provided it does not exceed four (4) square feet and it is displayed from the inside of the building.
 4. LED lighting may be utilized provided the light source is recessed and not directly visible from any adjacent public right of way, surrounding property, or motorist's vision.
- E. Signs Overhanging Public Rights Of Way: All signs, awnings, and marquees allowed to overhang a public right of way shall be subject to building code compliance, release of city liability, maintenance, safety, removal upon demand of the city, and other conditions at the time of permit issuance and prior to installation. The sign permit shall constitute an agreement between the applicant and the city concerning the public right of way.

17.127.050: PERMANENT SIGN SPECIFICATIONS BY TYPE:

The following categories of permanent signs shall comply with the applicable specifications and shall be counted toward the total permissible signage specified in subsection C of this section.

- A. Awning Or Marquee Sign (Requires Sign Permit):



1. Signs are encouraged to be on the valance or front face of the awning.
2. All awning signage shall be calculated into the total signage allowed per business or service.
3. Lettering for awning and marquee signs shall not exceed a height of eight inches (8").
4. The height and width of the awning or marquee copy shall be limited to eighty percent (80%) of the area of that face of the awning or marquee.
5. Awnings on any level of a building may only contain signage regarding the business or service located on that level.
6. The following techniques may be used to illuminate awning and marquee signs:
 - a. External lighting for awning signs.
 - b. External lighting or backlighting behind individually mounted letters for marquee signs. Internally illuminated box signs are prohibited on marquees.

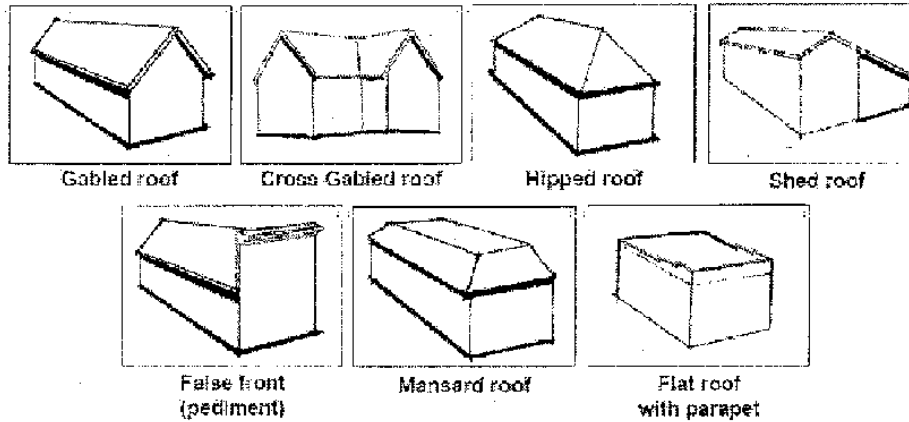
AWNING AND MARQUEE SIGN SUMMARY

Maximum Area Of Copy	Maximum Letter Height	Clearance To Grade
80 percent of area of face	8 inches or 80 percent of height of valance, whichever is less	8 feet minimum

B. Wall Signs (Requires Sign Permit):

1. Any building facade shall not have a wall sign more than forty percent (40%) of the unbroken facade area.
2. No part of the sign may extend higher than the lowest portion of a flat roof, the top of a parapet wall, the vertical portion of a mansard roof, the eaves line or fascia and rake fascia of a gable, gambrel, or hipped roof.

Typical Roof Types



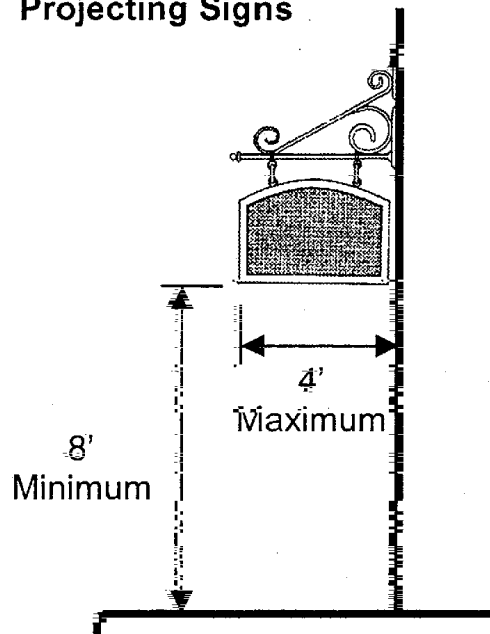
1. Wall signs may be mounted or painted on the gable wall as long as the top of the sign does not extend above any part of the fascia or above the second floor of the building. In the case a gable element is combined with a flat roof, the wall sign mounted on the gable wall may not extend above the lowest portion of the flat roof or top of the parapet wall.

C. Window Signs (Requires Sign Permit):

1. Window signs shall not occupy more than twenty five percent (25%) of the total area of a single window surface on a window or door. A "single window surface" is defined as an area of glass that is separated by mullions or frames.
2. Window signs on the second story may only contain signage regarding the business or service located on that story.
3. Any sign located inside a building within three feet (3') of an exterior window shall be counted as a window sign. All video displays visible from an exterior window are prohibited per subsection B5b of this section.

D. Projecting Signs (Requires Sign Permit):

Projecting Signs



1. Projecting signs shall not extend more than four feet (4') from the building.
2. Projecting signs that hang from the bottom of or underneath a balcony, colonnade or arcade shall not exceed a width of four feet (4') and shall be centered within the balcony, colonnade or arcade.
3. The lowest point of a projecting sign that hangs over a sidewalk, plaza, or pedestrian walkway shall be at least eight feet (8') above the grade of the sidewalk, plaza, or pedestrian walkway for all new buildings. Existing buildings where eight feet (8') above the grade of the sidewalk is not possible, seven feet (7') may be approved by the city.
4. On multi-story buildings, the top of a projecting sign shall be located below the windows on the second floor of the building.
5. Only one projecting sign shall be allowed per storefront entrance.
6. The maximum profile, or thickness, of a projecting sign shall be six inches (6").
7. No part of the sign may extend higher than the lowest portion of a flat roof, the top of a parapet wall, the vertical portion of a mansard roof, the eaves line or fascia and rake fascia of a gable, gambrel, or hipped roof.
8. Sign copy may change without additional permitting provided the dimensions remain the same as originally applied for and permitted; and shall not be considered a temporary sign or a "changeable copy sign".

PROJECTING SIGN SUMMARY

Maximum Area	Maximum Height	Clearance Minimum	Projection Maximum

Determined by height, clearance and projection parameters	The top of projecting signs shall be located below the windows on the second floor of the building	8 feet	4 feet
Maximum projecting length - 4 feet			
Maximum profile, or thickness - 6 inches			

E. Directory Sign (Requires Sign Permit):

1. The total sign area for each directory sign shall not exceed ten (10) square feet, unless approved as part of design review permit for the building.
2. One directory sign per shared or lobby entrance is permitted.
3. One directory sign per exterior access to upper floors is permitted when there is no lobby or interior shared entrance.

F. Freestanding Signs (Requires Sign Permit):

1. Freestanding signs of the dimensions allowed in this subsection may be located within the front or side yard of a property. A twenty five foot (25') clear zone shall be maintained between any portion of the sign and any street corner, street intersection, curb cut or driveway. The twenty five foot (25') clear zone shall be measured to the nearest edge of the driving surface of the street corner, street intersection, curb cut or driveway.
2. Freestanding signs that meet the dimensions allowed in subsection E4, "Projecting Signs", of this section, may project over the public right of way provided the maximum encroachment is twelve (12) square feet on each of two (2) sides.
3. The maximum total sign area for all freestanding and monument signs on any one lot shall not exceed one-half ($\frac{1}{2}$) square foot of sign area for each linear front footage of the principal building, existing or under construction with an approved and valid building permit, but not to exceed twenty (20) square feet on each side and shall be included in total sign area allowed.
4. Maximum height shall be twelve feet (12') measured from normal grade to highest attached component of the sign; except for single-family residential uses, maximum height shall be five feet (5').
5. Maximum width shall be six feet (6').
6. Either one freestanding or one monument sign is permitted per building street frontage.
7. If the freestanding sign serves multiple tenants, then the name of the building or the development and the major tenants within the building or development may be provided on the sign.
8. The area surrounding a freestanding or monument sign shall be landscaped.

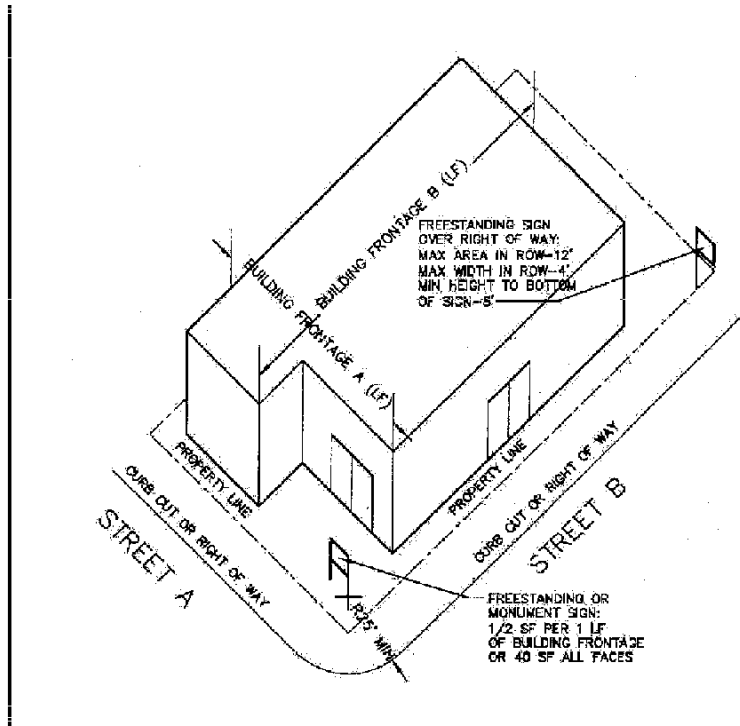
FREESTANDING SIGN SUMMARY

Maximum Area	Maximum Height	Setback	Location
$\frac{1}{2}$ square foot sign area per 1 foot linear front footage of principal building maximum of 40 square feet all faces (freestanding and monument total)	12 feet - commercial uses 5 feet - single residential uses	None required	Clear zone of 25 feet within both sides of a street corner

G. Monument Signs (Requires Sign Permit):

1. Monument signs may be located within the front or side yard of a property near driveway and pedestrian entrances. A twenty five foot (25') clear zone shall be maintained between any portion of the sign and any street corner, street intersection, curb cut or driveway. The twenty five foot (25') clear zone shall be measured to the nearest edge of the driving surface of the street corner, street intersection, curb cut or driveway.
2. The maximum total sign area for all freestanding and monument signs on any one lot shall not exceed one-half ($\frac{1}{2}$) square foot of sign area for each linear front footage of the principal building, existing or under construction with an approved and valid building permit, but not to twenty (20) square feet on each side and shall be included in total sign area allowed.
3. Maximum height shall be eight feet (8') including the base measured from finished grade to the highest portion of the monument; except for single-family residential uses, maximum height shall be five feet (5').
4. Maximum width shall be six feet (6').
5. Either one freestanding or one monument sign is permitted per building street frontage.

FREESTANDING AND MONUMENT SIGNS



6. f. If the monument sign serves multiple tenants, then the name of the building or the development and the major tenants within the building or development may be provided on the sign.
7. g. Monument signs shall have a character and style that is consistent with the building.
8. h. The area surrounding a monument sign shall be landscaped.

MONUMENT SIGN SUMMARY

Maximum Area	Maximum Height	Setback	Location
1/2 square foot sign area per 1 foot linear front footage of principal building maximum of 40 square feet all faces (freestanding and monument total)	8 feet - commercial uses 5 feet - single residential uses	None required	Clear zone of 25 feet within both sides of a street corner

17.127.060: TEMPORARY SIGN SPECIFICATIONS BY TYPE:

The following categories of temporary signs shall comply with the applicable specifications and shall not be counted toward the total permissible signage specified in subsection D3 of this section, except as required below:

A. Sandwich Board And Portable Board Signs (Requires Sign Permit):

1. One sign per business with maximum six (6) square feet signable area per side, and limited to two (2) sides.
2. Maximum sign area of two feet (2') in width by three feet (3') in height, excluding feet. Feet shall not exceed twelve inches (12") in height.
3. Area shall not be included in total signage allowed per use.
4. May be located within the public right of way, outside of paved roadways.
5. Placement allows for a minimum five foot (5') free and clear zone where setback area is required for pedestrian travel.
6. May be made of wood or metal. No vinyl signs with wire frames allowed.
7. Must be maintained to the standards of a permanent sign.
8. Signs must be removed outside of business hours.
9. Must be located within the frontage of the subject property and proximate to the entrance to the business or the building, if businesses are accessed from within the building.
10. The department of community and economic development will develop a methodology for indicating which signs have permit approval.

SANDWICH BOARD AND PORTABLE BOARD SIGN SUMMARY

Maximum Area	Maximum Height	Setback	Location
6 square feet per side, 2 sides maximum	3 feet, excluding feet	None	On private property or ROW, outside paved roads 5 feet free/clear where needed for pedestrian travel Within frontage of subject property and proximate to entrance

B. Temporary Signs And Banner Signs (Requires Sign Permit): Temporary signs and banner signs:

1. Shall not be counted toward the total size of permissible signage specified in subsection D3 of this section.
2. Maximum thirty (30) square feet. No more than two (2) temporary signs or banners shall be allowed per business at any one time.
3. Maximum height shall be the second story of the building the sign is displayed on.
4. Minimum clearance of eight feet (8') to the bottom of the sign from finished grade.
5. Displayed on private property for a maximum of forty five (45) days in a calendar year, maximum of fourteen (14) consecutive days at one time, and no more than four (4) times in a calendar year.
6. Located on private property and shall not encroach into any public right of way.

TEMPORARY SIGNS AND BANNERS SUMMARY

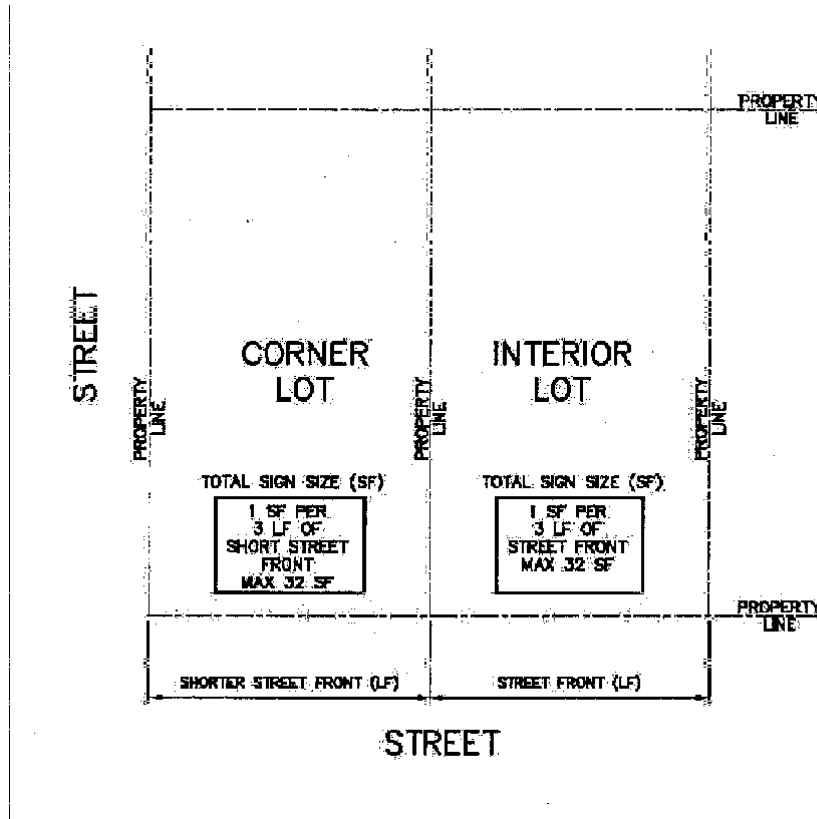
Maximum Area	Maximum Height	Minimum Clearance	Duration	Location
30 square feet	Second story	8 feet	Maximum 45 days total, maximum 14 consecutive days, maximum 4 times per calendar year	Private property

7. For single season businesses, one temporary sign or banner sign shall be allowed in addition to signage allowed for the building in which it is located, provided it does not exceed eighteen (18) square feet, is located on private property, and is displayed only during the season of operation.
- C. Temporary Signs And Banner Signs Within Or Across Public Rights Of Way (Requires Sign Permit): Signs and banners within or across public rights of way not permanently mounted and intended to be displayed for a limited amount of time to advertise an event, shall comply with the following specifications and application permit requirements and technical information published by the office of the city clerk:
1. Advertising a special civic event recognized as important to the city in general.
 2. First come, first served, however city has discretion to decide in best interests of city which banner(s) are to be given priority when multiple applications are made for same time period.
 3. Additional fee to cover installation and removal by city personnel.
 4. Size and other specifications shall conform to specifications issued and as may be modified from time to time by the city.
 5. Approval by city clerk's office.
- D. Construction Site Sign (Requires Sign Permit):
1. Limited to one freestanding or wall sign along one street frontage located on private property.
 2. Maximum total sign area shall not exceed one-third ($\frac{1}{3}$) square foot of sign area for each linear foot of the street frontage of the lot(s) or the shorter street frontage on corner lots or a maximum of thirty two (32) square feet, whichever is less.
 3. May be illuminated per requirements of subsection D4, "Sign Lighting Regulations", of this section, provided all wiring and conduit is installed in a permanent, nonvisible fashion.
 4. Graphic design may be painted on construction barricade (in addition to construction sign area) provided it does not identify or advertise a person, product, service or business.
 5. Display no sooner than receipt of a valid building permit for the project, unless it is the same sign as the development opportunity sign. (See subsection F5c of this section, real estate development opportunity sign.)
 6. Removed either upon issuance of certificate of occupancy, or on such date the building permit is no longer valid, except if it continues to serve as a real estate for sale sign. In this case, it would take the place of the real estate for sale sign below and would be subject to subsections F4a through F4e of this section.
 7. Resale units will be allowed to have a standard real estate sales sign (subsection F5 of this section) in or on their unit.

E. Real Estate Signs:

1. Real estate for sale, rent, lease or sold signs (exempt from sign permit):
 - a. Limited to one unlit sign per unit; building; and parcel of land for sale, rent or lease.
 - b. Does not exceed twelve (12) square feet total, allowing a maximum of two (2) sides, with each side not to exceed six (6) square feet of signage, in any residential or recreational zoning district (limited residential (LR), limited residential - one acre (LR-1), limited residential - two acre (LR-2), general residential - low density (GR-L), general residential - high density (GR-H), mobile home (MH), short term occupancy - .4 acre (STO-.4), short term occupancy - one acre (STO-1), short term occupancy - two acre (STO-2), recreation use (RU) and agricultural and forestry (AF)).
 - c. Does not exceed twenty (20) square feet total, allowing ten (10) square feet on each of two (2) sides maximum, in any commercial, industrial or mixed use district (tourist (T), tourist - 3000 (T-3000), tourist - 4000 (T-4000), community core (CC), light industrial-1 (LI-1), light industrial-2 (LI-2), and light industrial-3 (LI-3)) or land subdivision for sale. For multi-unit projects, resale of individual units must follow the regulations of subsection F5a(2) of this section.
 - d. Removed within ten (10) days of sale, rent or lease.
2. Real estate open house sign (exempt from sign permit):
 - a. Limited to one unlit sign per site per event per street frontage on site.
 - b. May be sandwich or portable board type in compliance with specifications in subsections F1a through F1e of this section or temporary banner type in compliance with specifications in subsections F2a, F2b, F2c, and F2e of this section.
 - c. Display limited to the day that the open house is staffed. Open house events must be of limited duration and shall not operate continuously.
 - d. Three (3) vehicular directional, off premises, way finding signs per open house in the form of sandwich or portable board pursuant to subsections F1a through F1e of this section are permitted in all zoning districts. All such signs must be located within one-fourth ($\frac{1}{4}$) mile of the open house event and may be located within public rights of way, provided they are not located on pavement or within any improved pedestrian or bicycle way.
3. Real estate development opportunity sign (requires sign permit):
 - a. Limited to one freestanding or wall sign along one street frontage located on private property.
 - b. Maximum total sign area shall not exceed one-third ($\frac{1}{3}$) square foot of sign area for each linear foot of the street frontage of the lot(s) or the shorter street frontage on corner lots or a maximum of thirty two (32) square feet, whichever is less.
 - c. May be illuminated per requirements of subsection D4, "Sign Lighting Regulations", of this section, provided all wiring and conduit is installed in a permanent, nonvisible fashion.
 - d. Displayed not more than two (2) consecutive years, or as otherwise specified in approved permit and may be renewed upon application to the city.
 - e. Removed upon issuance of a valid building permit, except if it continues to serve as a construction site sign. In this case, it would take the place of the construction site sign above and would be subject to subsections F4a through F4e of this section, construction signs.

CONSTRUCTION AND REAL ESTATE
DEVELOPMENT OPPORTUNITY SIGNS



4. On site sales office (requires sign permit):
 - a. Regulations: For single building or development where an on site sales office exists, signage is allowed provided the size complies with regulations contained herein, including, but not limited to, area of permanent signage permitted for the total building or development, and any size limitations of temporary signs.
 - b. Event Signage: For large scale open house or auction events, "announcement" signage is subject to the regulations of subsection F2 of this section, temporary signs and banners.

17.127.070: EXISTING CONFORMING, NONCONFORMING, ILLEGAL AND ALLOWABLE SIGNS:

- A. Existing Conforming Signs: Existing conforming signs with a valid sign permit on file with the city of Ketchum may be replaced in its exact form (same graphics, symbols or copy, color, material, size, etc.) or relocated, as is, by amending the existing sign permit, without paying an additional application fee and shall not be subject to the provisions of this section.
- B. Legally Nonconforming Signs: Any sign conforming to the prior sign regulations which is not in conformance with this section:
 1. May not be replaced, except with an approved permit for new conforming sign;

2. May not be changed in text or logo (except changeable copy signs);
 3. May not be expanded, moved or relocated; and
 4. Shall be removed if there is a change in occupancy on the premises.
- C. **Illegal Signs:** Any sign that did not comply with sign regulations in existence at the time the sign was erected is an illegal sign and shall be removed on or before January 1, 2013.
- D. **Allowable Sign Types:** Sign types not specifically allowable as set forth within this section are prohibited.

17.127.080: VIOLATIONS AND ENFORCEMENT:

- A. **Violations:** A violation of this section shall be a misdemeanor punishable by a fine of not more than three hundred dollars (\$300.00), or by imprisonment not to exceed six (6) months, or by both such fine and imprisonment. Each day the violation is not satisfied shall be considered a separate offense.

Temporary signs may be confiscated by the city, if they are not in compliance with this section. The owner of the sign may retrieve the sign from the planning and zoning division with payment of a fine of thirty dollars (\$30.00) for the first offense and sixty dollars (\$60.00) for each subsequent offense.

- B. **Responsibility For Good Repair:** It shall be the responsibility of the business and/or property owner to keep signs in a good state of repair at all times. Nonconforming signs may be repaired and maintained provided the repairs are for the sole purpose of maintaining the sign to its original condition and does not increase the degree of nonconformity.
- C. **Unsafe Signs:** Any sign which has been determined to be unsafe by the building official and/or the planning and zoning department or which has been constructed, erected or maintained in violation of this section, must be repaired, made safe, made in conformance with this section, or removed within ten (10) working days after receipt of certified notice from the city. Failure to respond to remedy the violation is unlawful and the business and/or property owner will be guilty of a misdemeanor. The city reserves the right to remove and seize any sign should it not be in conformance with this section after the final certified notice date.
- D. **Interpretation:** The Commission has the authority and duty to interpret the provisions of this section at the request of the Administrator or when a written appeal from a decision of the Administrator is filed.

17.127.090: APPEALS:

Appeals of a decision by the Administrator or Commission shall be filed in compliance with chapter 17.144 of this title.

**CHAPTER 17.128
SUPPLEMENTARY LOCATION AND BULK REGULATIONS**

17.128.010: SUPPLEMENTARY LOT AREA AND LOT WIDTH REGULATIONS:

- A. Where an individual lot was held in separate ownership from adjoining properties or was platted in a recorded subdivision approved by the city council prior to April 21, 1966, or was in such a condition at the time the lot was subsequently annexed to the city, or was of legal area and dimensions when held in separate ownership from adjoining properties or when platted in a recorded subdivision, such a lot may be occupied according to the permitted uses provided for the district in which the lot is located, provided the proposed uses, building construction and all other regulations in regard to setbacks, supplemental yard regulations and parking areas are strictly adhered to and complied with.
- B. No part of an area or width required for a lot for the purpose of complying with the provisions of this title shall be included as an area or width required for another lot.

17.128.020: SUPPLEMENTARY YARD REGULATIONS:

- A. Cornices, canopies, eaves, chimney chases or similar architectural features may extend into a required yard not more than three feet (3').
- B. Fire escapes may extend into a required rear or side yard not more than six feet (6'). Fire escapes in setbacks shall be the minimum size and configuration required by the adopted international building code.
- C. The side yard along the street side of a corner lot shall be not less than two-thirds ($\frac{2}{3}$) the front yard requirement for the district in which the lot is located.
- D. In measuring the rear yard of a principal building where the rear lot line abuts an alley, measurement may be made to the centerline of the alley, provided no building is located within the right of way of the alley.
- E. No part of a yard required for a building for the purpose of complying with the provisions of this title shall be included as a yard for another building.
- F. Any and all structure(s) located adjacent to the Big Wood River, Trail Creek or Warm Springs Creek shall be set back a minimum of twenty five feet (25') from the mean high water mark of the stream.
- G. The regulations of this section do not apply to the CC community core district. The supplementary location and bulk requirements which apply to such zoning district are found in section 17.18.130 of this title.
- H. Decks less than thirty inches (30") in height from existing grade may be constructed to the property line. All decks and fences located adjacent to the Big Wood River, Trail Creek and Warm Springs Creek shall be set back a minimum of twenty five feet (25') from the mean high water mark of the stream.

- I. Decks more than thirty inches (30") in height from existing grade at any point shall be subject to setbacks, except in the GR-H, T, T-3000 and T-4000 zoning districts. In the GR-H, T, T-3000 and T-4000 districts, decks more than thirty inches (30") in height from existing grade may be allowed to encroach into the required yard setback up to a maximum one-half ($\frac{1}{2}$) the distance of the required yard setback, or four feet (4'), whichever is less, with design review approval. In addition to requirements set forth in [chapter 17.96](#) of this title, the following criteria shall apply:
1. A minimum of five feet (5') is maintained between any point of the deck and the property line;
 2. The application has been approved by the subject property's homeowners' association (if any);
 3. Written approval from a majority of owners of property contiguous to the subject property has been obtained;
 4. Upper story decks/balconies are cantilevered from the building (no supporting posts are permitted within the required yard setback);
 5. No portion of a deck which encroaches into the required yard setback may be enclosed or covered by a roof; and
 6. Restrictions on exterior storage of personal property may be required through the design review process.
- J. Gates are prohibited on private roads and parking access/entranceways, private driveways accessing more than one single-family dwelling unit and one accessory dwelling unit, and public rights of way unless approved by the city council.

17.128.030: SUPPLEMENTARY BUILDING HEIGHT REGULATIONS:

All dwellings shall be constructed with at least seventy five percent (75%) of the roof surface higher than seven feet (7') from the grade. (Ord. 208 § 25.3, 1974)

CHAPTER 17.132
DARK SKIES

17.132.010: GENERAL PROVISIONS:

- A. Title: This chapter, together with the amendments codified in this chapter, shall be known and may be cited as the *KETCHUM DARK SKY ORDINANCE*.
- B. Purposes: The general purpose of this chapter is to protect and promote the public health, safety and welfare, the quality of life, and the ability to view the night sky by establishing regulations and a process of review for exterior lighting. This chapter establishes standards for exterior lighting in order to accomplish the following:
1. To protect against direct glare and excessive lighting;
 2. To provide safe roadways for motorists, cyclists and pedestrians;
 3. To protect and reclaim the ability to view the night sky, and help preserve the quality of life and the tourist experience;
 4. To prevent light trespass in all areas of the city;
 5. To promote efficient and cost effective lighting;
 6. To ensure that sufficient lighting can be provided where needed to promote safety and security;
 7. To allow for flexibility in the style of lighting fixtures;
 8. To provide lighting guidelines;
 9. To provide assistance to property owners and occupants in bringing nonconforming lighting into conformance with this chapter; and
 10. To work with other jurisdictions within Blaine County to meet the purposes of this chapter.
- C. Scope: All exterior lighting installed after the effective date hereof in any and all zoning districts in the city shall be in conformance with the requirements established by this chapter and any other applicable ordinances. All existing lighting installed prior to the effective date hereof in any and all zoning districts in the city shall be addressed as follows:
1. All existing lighting located on a subject property that is part of an application for a city planning department design review, conditional use, subdivision permit, or building permit is required to be brought into conformance with this chapter. Conformity shall occur prior to issuance of a certificate of occupancy, final inspection or final plat recordation, when applicable. For other permits, the applicant shall have a maximum of thirty (30) days from date of permit issuance to bring the lighting into conformance.
 2. All existing exterior commercial lighting that is not in conformance with this chapter shall be brought into conformance with this chapter by June 30, 2000.
 3. All existing lighting that does not meet the requirement of section [17.124.050](#) of this title, which states that "any parking, yard or building illumination in (any) zoning (district) shall be so directed as to protect adjacent properties from glare and direct lighting", is required to be brought into conformance with section [17.124.050](#) of this title.
 4. All existing exterior residential lighting, not affected by subsections C1 and C3 of this section, that does not comply with this chapter is required to be brought into conformance with this chapter by June 30, 2001.
 5. In the event of a discrepancy in applicable ordinances, the most restrictive shall apply.

17.132.020: CRITERIA:

The Commission, the building official and/or the Administrator shall have the authority to require new lighting and existing lighting pursuant to subsection [17.132.010C1](#) of this chapter to meet the requirements, of this chapter.

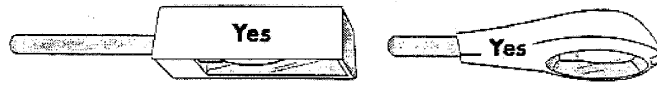
- A. Lighting Plans Required: All applications for design review, conditional use, subdivision and/or building permits shall include lighting plans showing location, type, height and lumen output of all proposed and existing fixtures. The applicant shall provide enough information to verify that lighting conforms to the provisions of this chapter. The Administrator, Commission and/or building official shall have the authority to request additional information in order to achieve the purposes of this chapter.
- B. Full Cutoff Fixtures: All exterior lighting shall be full cutoff fixtures with the light source fully shielded, with the following exceptions:
1. Luminaires that have a maximum output of two hundred sixty (260) lumens per fixture, regardless of number of bulbs (equal to one 20-watt incandescent light), may be left unshielded, provided the fixture has an opaque top to keep light from shining directly up (see subsection P, figure 5, of this section).
 2. Luminaires that have a maximum output of one thousand (1,000) lumens per fixture, regardless of number of bulbs (equal to one 60-watt incandescent light) may be partially shielded, provided the bulb is not visible, and the fixture has an opaque top to keep light from shining directly up (see subsection P, figure 3, of this section).
 3. Floodlights with external shielding may be angled; provided, that no light escapes above a twenty five degree (25°) angle measured from the vertical line from the center of the light extended to the ground, and only if the light does not cause glare or light to shine on adjacent property or public rights of way (see subsection P, figure 6, of this section). Floodlights with directional shielding are encouraged (see subsection P, figure 7, of this section). Photocells with timers that allow a floodlight to go on at dusk and off by eleven o'clock (11:00) P.M. are encouraged.
 4. "Holiday lights", as defined in chapter 17.08 of this title, are exempt from the requirements of this chapter for the six and one-half (6¹/₂) month period from November 1 to April 15; except, that flashing holiday lights are prohibited on commercial properties. Flashing holiday lights on residential properties are discouraged. Holiday lights are encouraged to be turned off after bedtime and after close of businesses.
 5. Sensor activated lighting may be unshielded, provided it is located in such a manner as to prevent direct glare and lighting into properties of others or into a public right of way, and provided the light is set to only go on when activated and to go off within five (5) minutes after activation has ceased, and the light shall not be triggered by activity off the property.
 6. Vehicle lights and all temporary emergency lighting needed by the fire and police departments or other emergency services shall be exempt from the requirements of this chapter.
- C. Light Trespass: It is the intent of this chapter to eliminate and prevent light trespass through the proper installation of lighting fixtures. All existing and/or new exterior lighting shall not cause light trespass and shall be such as to protect adjacent properties from glare and excessive lighting.

- D. IESNA Guidelines: The Commission may require that any new lighting or existing lighting that comes before them meet the standards for foot-candle output as established by IESNA.
- E. Nonessential Exterior Commercial And Residential Lighting: All nonessential exterior commercial and residential lighting is encouraged to be turned off after business hours and/or when not in use. Lights on a timer are encouraged. Sensor activated lights are encouraged to replace existing lighting that is desired for security purposes.
- F. Area Lights:
1. All area lights, including streetlights and parking area lighting, shall be full cutoff fixtures and are encouraged to be eighty five degree (85°) full cutoff type fixtures. Streetlights shall be in accordance with the Idaho Power franchise agreement and/or the light conformance schedule adopted by resolution by the city council. Streetlights shall be high pressure sodium, low pressure sodium or metal halide, unless otherwise determined by the council that another type is more efficient. Streetlights along residential streets shall be limited to a seventy (70) watt high pressure sodium (hps) light. Streetlights along nonresidential streets or at intersections shall be limited to one hundred (100) watts hps; except, that lights at major intersections on state highways shall be limited to two hundred (200) watts hps. If the council permits a light type other than high pressure sodium, then the equivalent output shall be the limit for the other light type (see addendum 1, on file in the Ketchum planning department); for example: a one hundred (100) watt high pressure sodium lamp has a roughly equivalent output as a fifty five (55) watt low pressure sodium lamp or a one hundred (100) watt metal halide lamp.
 2. Parking area lights are encouraged to be greater in number, lower in height and lower in light level, as opposed to fewer in number, higher in height and higher in light level. Parking lot lighting shall not exceed IESNA recommended foot-candle levels.
 3. All freestanding area lights within a residential zone, except streetlights, shall be mounted at a height equal to or less than the value $3 + (D/3)$, where D is the distance in feet to the nearest property boundary.
- G. Luminaire Mounting Height: Freestanding luminaires shall be no higher than twenty five feet (25') above the stand/pole base; except, that luminaires used for playing fields shall be exempt from the height restriction, provided all other provisions of this chapter are met and the light is used only while the field is in use; and except, that streetlights used on major roads may exceed this standard if necessary as determined by the city council, as advised by a lighting engineer. Building mounted luminaires shall be attached only to walls, and the top of the fixture shall not exceed the height of the parapet or roof, whichever is greater.
- H. Uplighting: Uplighting is prohibited in all zoning districts, except in cases where the fixture is shielded by a roof overhang or similar structural shield from the sky, and an Idaho licensed architect or engineer has stamped a prepared lighting plan that ensures that the light fixture(s) will not cause light to extend beyond the structural shield, and except as specifically permitted in this chapter.
- I. Flagpoles: Upward flagpole lighting is permitted for governmental flags only; and provided, that the maximum lumen output is one thousand three hundred (1,300) lumens. Flags are encouraged to be taken down at sunset to avoid the need for lighting.

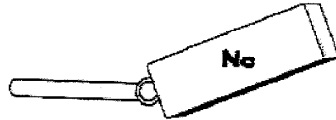
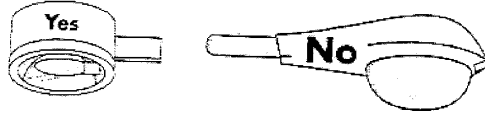
- J. Service Stations: The average foot-candle lighting level for new and existing service stations is required to be no greater than thirty (30) foot-candles, as set by the IESNA for urban service stations.
- K. Canopy Lights: All lighting shall be recessed sufficiently so as to ensure that no light source is visible from or causes glare on public rights of way or adjacent property.
- L. Landscape Lighting: Lighting of vegetation is discouraged and shall be in conformance with this chapter. Uplighting is prohibited.
- M. Towers: All radio, communication and navigation towers that require lights shall have dual lighting capabilities. For daytime, the white strobe light may be used, and for nighttime, only red lights shall be used.
- N. Temporary Lighting: Temporary lighting that conforms to the requirements of this chapter shall be allowed. Nonconforming temporary exterior lighting may be permitted by the Administrator only after considering: 1) the public and/or private benefits which will result from the temporary lighting; 2) any annoyance or safety problems that may result from the use of the temporary lighting; and 3) the duration of the temporary nonconforming lighting. The applicant shall submit a detailed description of the proposed temporary nonconforming lighting to the Administrator. The Administrator shall provide written notice of said request to owners of property immediately adjacent to the subject property. Said notice shall inform adjacent property owners they may comment on the request during a period of not less than ten (10) days after mailing of the notice and prior to final action on said request.
- O. Neon Lights: Neon lights are only permitted pursuant to the sign ordinance, chapter 17.127 of this title.
- P. Figures: The following figures and information sheets shall be incorporated into this chapter as guidelines for the public and the city for use in meeting the intent of this chapter. The figures and information sheets only serve as examples. The city does not endorse or discriminate against any manufacturer or company that may be shown, portrayed or mentioned by the examples. Additional information is provided at the Ketchum planning department.

Figure 1

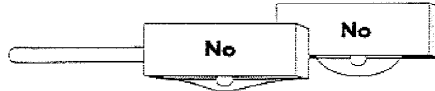
What is a true "full cutoff" outdoor lighting fixture?



Flat glass lens, eliminates or minimizes direct glare, no upward throw of light. The housing for these fixtures is available in many styles.



Same fixture as above mounted incorrectly - defeating the horizontal mounting design. The fixture now produces direct glare, and can also produce uplight at steeper mounting angles.

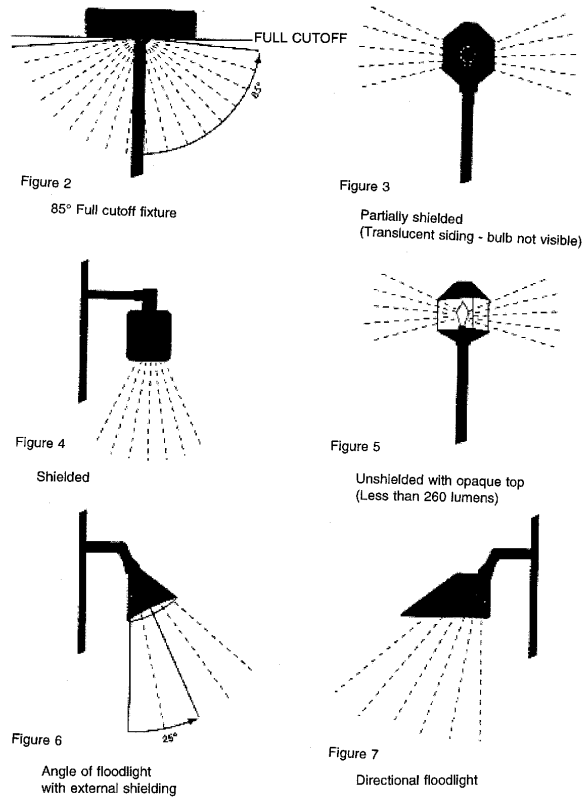


Known as just "cutoff". Center "drop" or "sag" lens with or without exposed bulb, produces direct glare.



Forward throw style. Exposed bulb in the forward direction produces some direct glare.

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17.132.030: NOTIFICATION:

- A. The city building and planning department permits shall include a statement asking whether the subject property of the proposed work includes any exterior lighting.

17.132.040: THE CITY'S ROLE:

- A. The city will commit to changing all lighting within the city rights of way and on city owned property to meet the requirements of this chapter through the franchise agreement with the power company and/or through the light conformance schedule adopted by resolution by the council.
- B. The city will assist property owners and/or occupants to correct any nonconforming lighting through consulting with the owner/occupant and assisting in the provision of shields.

17.132.050: VIOLATIONS, LEGAL ACTIONS AND PENALTIES:

- A. Violations And Legal Actions: If, after investigation, the Administrator finds that any provision of this chapter is being violated, the Administrator shall give notice by hand delivery or by certified mail, return receipt requested, of such violation to the owner and/or to the occupant of such premises, demanding that the violation be abated within thirty (30) days of the date of hand delivery or of the date of mailing of the notice. The planning department staff shall be available to assist in working with the violator to correct such violation. If the violation is not abated within the thirty (30) day

period, the Administrator may institute actions and proceedings, either legal or equitable, to enjoin, restrain or abate any violations of this chapter and to collect the penalties for such violations.

- B. Penalty: A violation of this chapter, or any provision thereof, shall be punishable by a civil penalty of one hundred dollars (\$100.00), and each day of violation after the expiration of the thirty (30) day period provided in subsection A of this section shall constitute a separate offense for the purpose of calculating the civil penalty.

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**CHAPTER 17.136
NONCONFORMING USES AND NONCONFORMING BUILDINGS**

17.136.010: CONTINUATION OF USE:

A Nonconforming Use may be continued and a Nonconforming Building may continue to be occupied except as both are otherwise provided for in this chapter.

17.136.020: CHANGE OF USE:

A Nonconforming Use may be changed only to a conforming use.

17.136.030: ABANDONMENT OF USE:

- A. An owner shall not be deprived of the right to use improvements on private property for their designed purpose based solely on the nonuse of the improvements for their designed purpose for a period of ten (10) years or less. Where an owner or his authorized agent permits or allows an approved or unlawful intervening use of the owner's property, the provisions of this subsection are not applicable.
- B. For purposes of this section "designed purpose" means the use for which the improvements were originally intended, designed and approved pursuant to any applicable planning and zoning ordinances.
- C. For all uses where the provisions of subsection A of this section are not applicable: If active and continuous operations are not carried on in a Nonconforming Use during a continuous period of six (6) months, the building, other structure or tract of land where such Nonconforming Use previously existed shall be occupied and used only for a conforming use. Intent to resume active operations shall not affect the foregoing.

17.136.040: RESTORATION:

A Nonconforming Building which has been damaged or destroyed by fire or any other calamity, may be restored to its preexisting nonconforming condition if a building permit for the work of restoration is obtained within two (2) years of the date of the fire or other calamity and the work of the restoration complies with the international building and fire codes in effect at the time of the issuance of the building permit.

Nonmaterial changes to the preexisting nonconforming condition may be approved at the city's discretion. If additional square footage is added, that additional square footage may be subject to the current requirements of the underlying zone district at the discretion of the planning and zoning department head.

17.136.050: ENLARGEMENT OF A NONCONFORMING BUILDING OR A NONCONFORMING USE:

A Nonconforming Use shall not be enlarged or extended and a Nonconforming Building shall not be

enlarged or extended so as to increase the degree of nonconformity, except in the community core district where one-family dwellings may increase their original square footage by 20%. Additions and/or enlargements to existing buildings are not considered to be nonconforming or to increase the degree of nonconformity, so long as the additions and/or enlargements comply with the following:

- A. Any additional square footage may be subject to the current requirements of the underlying zone district at the discretion of the planning and zoning department head.
- B. Fifty percent (50%) of the building footprint and exterior walls of a Nonconforming Structure must remain unaltered.

17.136.060: ALTERATION OF A NONCONFORMING BUILDING:

A nonconforming building may be structurally altered or repaired in any way permitted by these regulations.

17.136.070: STRUCTURAL CHANGES:

Any building or other structure containing a Nonconforming Use or any Nonconforming Building or portion declared unsafe by the city building inspector may be strengthened or restored to a safe condition.

CHAPTER 17.140
WIRELESS COMMUNICATION FACILITIES

17.140.010: INTENT AND PURPOSE:

- A. The unique and diverse landscapes and scenic vistas of the city are among its most valuable assets. Protecting these assets will require sensitive placement and design of wireless communication facilities (WCFs) to remain in scale and harmony with the character of the community.

- B. This chapter is intended to provide reasonable standards and procedures for the development of WCFs that will serve citizens, the traveling public and others within the city in order to:
 - 1. Preserve the character and aesthetics of areas which are in close proximity to WCFs by minimizing the visual, aesthetic and safety impacts through careful design, placement and screening;
 - 2. Protect the health, safety and welfare of persons living or working in the area surrounding such WCFs from possible adverse environmental effects (within the confines of the federal telecommunications act of 1996) related to the placement, construction or modification of such facilities;
 - 3. Provide development that is compatible in appearance with allowed uses of the underlying zone;
 - 4. Facilitate the city's permitting process to encourage fair and meaningful competition and, to the greatest extent possible, extend to all people in all areas of the city high quality wireless communication services at reasonable costs to promote the public welfare; and
 - 5. Encourage the joint use and clustering of antenna sites and structures, when practical, to help reduce the number of such facilities which may be required in the future to service the needs of customers and, thus, avert unnecessary proliferation of facilities on private and public property.

17.140.020: DISTRICT REGULATIONS:

- A. Use: The placement, use or modification of any wireless communication facilities at any location within the city is subject to the provisions of this chapter. WCFs are permitted in designated zoning districts listed in the District Use Matrix of Section 17.12.020.A .
 - 1. Residential zones: Freestanding WCFs, including lattice towers, are prohibited. WCFs attached to street poles or facades attached to nonresidential buildings are permitted subject to the provisions of this chapter.
 - 2. Nonresidential zones: Lattice tower WCFs are prohibited. Other WCFs are permitted subject to the provisions of this chapter.

- B. Siting and Facility Type Priorities:
 - 1. Site Selection Criteria: A master development plan is to be created, prior to any WCF permit request, based upon engineering constraints and desired areas of service. WCFs shall be located on the master development plan in the following priority order:
 - a. Collocation on an existing tower, structure or building. The applicant shall have the burden of proving that there are no feasible existing structures upon which to locate, as described in subsection C of this section.

- b. In areas where the existing topography, vegetation, buildings and other structures provide the greatest amount of screening.
 - c. Use of city owned property.
 - d. Other nonresidential buildings or vacant nonresidentially zoned land.
 2. Facility Type Preferred: Based on potential aesthetic impact, the order of preference for facility type is as follows: roof attached, facade attached, street pole attached and freestanding tower.
- C. Collocation Requirement: Collocation is considered to be a visually unobtrusive installation method because the equipment is attached to an existing structure. Collocation shall require only an administrative review under the terms of the application procedures in section [17.140.030](#) of this chapter. No new tower shall be permitted unless the applicant demonstrates a good faith effort to collocate on an existing facility including good faith efforts to negotiate lease rights. Evidence submitted to demonstrate that no existing tower or structure can accommodate the applicant's proposed antennas may consist of any of the following:
 1. No existing towers or structures are located within the geographic area required to meet the applicant's engineering requirements;
 2. Existing towers or structures are not sufficiently designed to meet the applicant's engineering requirements as indicated in their master development plan;
 3. Existing towers or structures do not have sufficient structural strength to support the applicant's proposed antenna and related equipment;
 4. The applicant's proposed antenna would cause electromagnetic interference with the antenna on the existing towers or structures, or the antenna on the existing towers or structures would cause interference with the applicant's proposed antenna; and/or
 5. The fees, costs or contractual provisions required by the owner in order to share an existing tower or structure, or to adapt an existing tower or structure for share, are unreasonable. Costs exceeding new tower development are presumed to be unreasonable.
- D. Prohibitions: The following are prohibited or restricted within the city:
 1. Lattice towers, prohibited.
 2. Interference with city and public safety communication systems and/or area television or radio broadcast, prohibited.
 3. Freestanding towers within residentially zoned districts, prohibited.
 4. Guywires, restricted. No guywire or other support wires shall be used in connection with such antenna, antenna array or its support structure except when used to anchor the antenna, antenna array or support structure to an existing building to which such antenna, antenna array or support structure is attached.

17.140.030: APPLICATION PROCEDURES:

- A. Permit Granting Authority: The Administrator shall be the granting authority for WCFs collocating on an existing structure or street poles. The city council must approve an encroachment permit for the street pole mounted WCFs. The Commission shall be the granting authority for all other WCFs and all master development plans in compliance with the public hearing process identified in subsection G of this section.
- B. Master Development Plan:

1. An approved master development plan is required prior to the processing of any WCF permit application. The Administrator may waive the processing of a master development plan if it can be demonstrated that a network of WCFs will not be required of the owner/operator of the proposed WCF.
 2. The master development plan illustrates a carrier's expected network of WCFs within and adjacent to the city. It shall forecast five (5) years in advance the approximate locations of future facilities and the area of service, but is not required to detail the specific type of facility (e.g., pole, roof, building attached). A master development plan shall be submitted prior to the submittal of any WCF permit application by each company desiring placement of a WCF(s) within the city. The master development plan shall be submitted and approved by the Commission prior to the processing of any WCF permit. Future amendments to each company's master development plan shall be submitted and reviewed by the Commission prior to approval of additional facility locations.
- C. Master Development Plan Filing Requirements: The city, prior to processing a master development plan application, must determine a master development plan application to be complete. The city shall determine an application complete when the application contains the information described below. The following shall be included with an application for master development plan approval:
1. Application: The application form shall include at a minimum:
 - a. Name, address and telephone number of the applicant, any coapplicants as well as any agents for the applicant and coapplicants. The applicant or coapplicant shall be a licensed carrier.
 - b. Name, address and telephone number of the licensed carrier.
 - c. Original signatures for the applicant and all coapplicants applying for master development plan approval, if the applicant or coapplicant will be represented by an agent, the original signature authorizing the agent to represent the applicant and/or coapplicant.
 - d. Application fee.
 2. Map: A map encompassing the city and surrounding area within one mile drawn to scale of no less than one inch equals five hundred feet (1" = 500'), specifying the following:
 - a. Location of proposed WCFs;
 - b. Service area of each WCF;
 - c. Street names of major streets and streets adjacent to identified WCF locations;
 - d. All existing WCFs operated by the applicant and other carriers;
 - e. Separation distance between proposed and existing WCFs measured in feet;
 - f. Information demonstrating compliance with the standards of this chapter;
 - g. Existing watercourses and natural features that restrict the placement of WCFs or the associated service areas; and
 - h. North arrow, scale and legend.
- D. Preapplication: Prior to submission of a WCF permit application under this chapter requiring Commission approval, the applicant will meet with the Commission at a public meeting to discuss the proposed WCF in general terms, its compliance with the carrier's master development plan and to clarify the filing requirements. The Commission shall meet with an applicant under this chapter within twenty one (21) days following a written request submitted to the planning and zoning department. If the Commission fails to meet with an applicant who has requested such a meeting within twenty one (21) days of such request and such meeting has not been postponed due to

mutual agreement, the applicant may proceed with a WCF permit application under this regulation without need for a preapplication conference.

- E. Preapplication Filing Requirements: The purpose of the conference is to inform the Commission as to the preliminary nature of the proposed WCF and its relation to the master development plan. As such, only the evidence of the inability to collocate is required. However, the applicant is encouraged to also submit sufficient preliminary architectural and/or engineering drawings to inform the Commission of the location of the proposed facility, as well as its scale and overall design.
- F. Application Filing Requirements: A WCF permit is required prior to the installation or modification of any new or existing WCF. An application for a WCF permit must be determined to be complete by the city prior to processing. The city shall determine an application complete when the application contains the information described below, in addition to the standard application information required under the design review chapter, [chapter 17.96](#) of this title. The following shall be included with an application for a WCF permit:
 - 1. The application form shall include at a minimum:
 - a. Name, address and telephone number of the applicant, any coapplicants, as well as any agents for the applicant and coapplicants. The applicant or coapplicant shall be a licensed carrier.
 - b. Name, address and telephone number of the property owner(s).
 - c. Original signatures for the applicant and all coapplicants applying for a WCF permit, if the applicant or coapplicant will be represented by an agent the original signature authorizing the agent to represent the applicant and/or coapplicant.
 - d. A complete legal description of the subject property.
 - e. Application fee.
 - 2. A site plan drawn to scale of no less than one inch equals twenty feet (1" = 20'), specifying the following:
 - a. Location, type and height of the proposed WCF with setbacks;
 - b. On site structures, land uses and zoning;
 - c. Circulation. Adjacent roadways, ingress and egress from such roadways, parking and pedestrian circulation and access;
 - d. Fences, signs, exterior lighting and storm drainage;
 - e. Property lines with dimensions, adjacent land uses, structures and zoning;
 - f. Information demonstrating compliance with the standards of this chapter;
 - g. Existing watercourses, utility lines, easements, deed restrictions and other built or natural features restricting the use of the subject property;
 - h. North arrow, scale and legend; and
 - i. The city, at its discretion, may waive any of the above site plan requirements for WCFs attached to existing structures.
 - 3. A written description of how the proposed WCF fits within the master development plan.
 - 4. A landscape plan drawn to scale of no less than one inch equals twenty feet (1" = 20'), specifying the following:
 - a. Existing and proposed landscaping indicating size, location and species of vegetation;
 - b. Indication of existing vegetation to be removed or retained;

- c. Information demonstrating compliance with the screening standards of this chapter; and
 - d. The landscape plan may be waived when the WCF is to be attached to a building and the equipment is located within the building.
 5. Elevation drawings or before and after photographs/drawings simulating and specifying the location and height of the antennas, support structures, equipment enclosure(s) and other accessory uses, fences and signs.
 6. Elevations of proposed aboveground equipment enclosures in compliance with the requirements of the design review chapter, [chapter 17.96](#) of this title.
 7. A map indicating the service area of the facility.
 8. A map indicating locations and service areas of other WCF sites operated by the applicant and sites of other providers' facilities in the city and within one mile of the city's corporate limits.
 9. Four (4) copies of all plans and one eleven inch by seventeen inch (11" x 17") paper reduction of each plan.
 10. Photo simulations of the proposed WCF from affected residential properties and public rights of way at varying distances.
 11. Evidence as specified in subsection [17.140.020C](#), "Collocation Requirement", of this chapter.
 12. Written documentation demonstrating a good faith effort in locating facilities in accordance with subsection [17.140.020B](#), "Siting and Facility Type Priorities", of this chapter.
 13. A description of the support structure or building upon which the WCF is proposed to be located, and the technical reasons for the design and configuration of the WCF.
 14. Signed and notarized statement by the applicant indicating:
 - a. The proposed tower shall accommodate collocation of additional antennas, and the applicant shall enter into leases with other providers on such tower;
 - b. Certification that the antenna usage shall not interfere with other adjacent or neighboring transmission or reception functions;
 - c. The applicant agrees to remove the WCF and equipment within ninety (90) days after the site's use is discontinued; and
 - d. The tower shall comply with all EIA standards and applicable federal and state laws and regulations and the city ordinances including FAA regulations.
 15. A lease agreement with the landholder that:
 - a. Allows the landholder to enter into leases with other providers; and
 - b. Specifies that if the provider fails to remove the WCF and equipment within ninety (90) days of its discontinued use, the responsibility for removal belongs to the landholder.
 16. The applicant shall demonstrate that it is licensed with the FCC.
 17. A completed right of way encroachment permit application if the WCF is to be located within a public right of way.
- G. Public Hearing: Prior to approving a master development plan or a WCF permit as specified in subsection A of this section, the Commission shall conduct at least one public hearing in which interested persons shall have an opportunity to be heard. The public hearing shall be noticed in the following manner:
 1. Publication: At least fifteen (15) days prior to the public hearing, notice of the time and place and a summary of the proposal shall be published in the official newspaper or paper of

- general circulation within the city. Notice may also be made available to other newspapers and radio and television stations serving the city for use as public service announcements.
2. Posting: Notice shall be posted on the premises not less than one week prior to the public hearing.
 3. Mailing: Notice shall be mailed to property owners or purchasers of record within three hundred feet (300') of the external boundaries of the land being considered.
 4. Commission Action: Following the public hearing, within sixty (60) days from said hearing, the Commission shall approve, deny or approve with conditions the application for a WCF permit.

17.140.040: STANDARDS:

- A. Applicability: The standards identified in this section shall apply to all WCFs constructed or located in the city, unless otherwise specified.
- B. Height: WCFs shall not exceed thirty five feet (35') in height above the existing or natural grade or the maximum permissible height of the given zoning district, whichever is more restrictive, with the exception of facade and roof attached WCFs as described below:
 1. Roof attached WCFs shall not exceed five feet (5') above the highest portion of the roof membrane. The antenna and support system for whip antennas shall not exceed ten feet (10') above the highest portion of that roof, including parapet walls.
 2. Facade attached WCFs shall not exceed five feet (5') above the facade to which it is attached.
 3. If the height of the structure is in excess of the maximum height allowed within the zone and was legally established, then the combined height of the building and antenna shall not exceed the maximum height allowed by such approval unless determined by the Commission to be suitably camouflaged.
 4. Street pole attached WCFs may only extend six feet (6') above the existing street pole as provided in subsection J2a of this section. A maximum extension of fifteen feet (15'), from the top of the street pole, may be permitted pursuant to standards provided in subsection J2b of this section, if a utility disturbance can be clearly demonstrated.
- C. Setbacks: All WCFs shall comply with the building setback provisions of the zoning district in which the WCF is located. In addition, the following setbacks shall be observed:
 1. Street Pole Attached: No setback when constructed within the public right of way and under the provisions of subsection J of this section.
 2. Facade Attached: The maximum projection shall be eighteen inches (18"). The location of a WCF on the wall of a legal Nonconforming structure is permitted. However, the WCF shall not be located on an exterior wall in a manner that will increase the degree of nonconformity. Additional standards for antennas attached to the facade of structures are listed in subsection J of this section.
 3. Roof Attached: Roof attached WCFs shall be set back from the edge of the building the height of the antenna and support system as measured from the roof membrane.
 4. Freestanding Tower: Setbacks shall be measured from the base of the tower to the property line of the parcel on which it is located. Towers shall be set back from all property lines one hundred twenty five percent (125%) of the tower height as measured from ground level.

5. Equipment Enclosure: Underground vaults or aboveground structures shall comply with the setback requirements of the underlying zoning district.
 6. Freestanding WCFs Or Equipment Enclosures: No freestanding WCFs or equipment enclosures shall be located between the face of a structure and a public street, bikeway, park or residential development, except for approved facade attached WCFs located on existing or new permitted structures in accordance with this chapter.
- D. Evaluation Standards: The following design criteria shall be addressed by each applicant seeking WCF permit approval:
1. Architectural Compatibility:
 - a. All facilities shall be designed to minimize the visual impact to the greatest extent feasible, considering technological requirements, by means of placement, screening and camouflage, to be compatible with existing architectural elements and building materials and other site characteristics. The applicant shall use the smallest and least visible antennas possible to accomplish the owner/operator's coverage objectives.
 - b. Colors and materials for facilities shall be chosen to minimize visibility. Facilities shall be painted or textured using colors to match or blend with the primary background.
 - c. WCFs located on buildings, walls or roofs shall blend with the existing building's architecture by painting or shielding with material which is consistent with the design features and materials of the building.
 - d. Equipment enclosures of WCFs shall be designed consistent with one of the following design standards. The facility types are listed in order of preferred design.
 - (1) Equipment enclosures shall be placed in underground vaults ;or
 - (2) Equipment enclosures shall be designed consistent with the design review requirements, subsections [17.96.080B2](#), B3 and B7 of this title, and this chapter.
 2. Screening: Landscaping, as described in this chapter, shall be required to screen as much of the support structure and the equipment enclosure as possible. The following standards shall apply to all WCFs. However, if the antenna is mounted flush with the building or on the roof, and other equipment is located inside the existing building, landscaping shall not be required.
 - a. Support structures and equipment enclosures shall be installed so as to maintain and blend with existing landscaping on site, including trees, foliage and shrubs, whether or not utilized for screening.
 - b. Additional landscaping and screening shall be installed to visually screen the support structures and aboveground equipment enclosures. Landscaping and screening shall consist of a combination of trees, foliage and shrubs of dense spacing in one of the following designs:
 - (1) A screening wall or fence and a five foot (5') wide landscape planter located in front of the wall or fence;
 - (2) A ten foot (10') wide landscape planter; or
 - (3) Any combination of existing vegetation, topography, decorative walls/fences or other features instead of landscaping, if they achieve the same degree of screening as the required landscaping described in subsections D2b(1) and D2b(2) of this section.

- c. Upon completion, the owner(s)/operator(s) of the facility shall be responsible for the continued maintenance and replacement of all required landscaping and screening materials.
 3. Color:
 - a. WCFs located on buildings, walls or roofs, or structures shall be painted or constructed of materials to match the color of the structure directly behind them to reduce the visibility of the WCF.
 - b. To the extent any WCFs extend above the height of the vegetation immediately surrounding it, they shall be painted in a nonreflective light gray, light blue or other hue, which blends with the skyline and horizon.
- E. Facility Lighting and Signage:
 1. Facility lighting shall be designed so as to meet but not exceed minimum requirements for security, safety or FAA regulations. Lighting of antennas or support structures shall be prohibited unless required by the FAA. In all instances, the lighting shall be designed so as to avoid glare and minimize illumination on adjacent properties. Lighting shall also comply with all of the city's lighting regulations.
 2. Signs shall be limited to those needed to identify the telephone number(s) to contact in an emergency, public safety warnings, certifications or other required seals. These signs shall also comply with the requirements of the city's sign regulations.
- F. Access: In addition to ingress and egress requirements of the international building code, access to and from WCFs and equipment shall be regulated as follows:
 1. No WCF or equipment shall be located in a required parking, maneuvering or vehicle/pedestrian circulation area such that it interferes with, or in any way impairs, the intent or functionality of the original design.
 2. The WCF shall be secured from access by the general public, but access for emergency services must be ensured. Access roads shall comply with fire department standards for emergency vehicular access.
- G. Scenic Landscapes and Vistas:
 1. Freestanding WCFs shall not be located within open areas that are visible from public roads, recreational areas or residential development. As specified in subsection D2a of this section, WCFs shall be installed to blend with existing landscaping and structures.
 2. Any WCF that is located within three hundred feet (300') of a scenic vista, scenic landscape or scenic road as designated by the city, in addition to regulations specified in subsection B, "Height", of this section, shall not exceed the height of vegetation at the proposed location. If the facility is located further than three hundred feet (300') from the scenic vista, scenic landscape or scenic road, subsection B, "Height", of this section, shall apply exclusively.
- H. Environmental Standards:
 1. WCFs shall not be located in wetlands. WCFs shall also be avoided whenever possible in wetland buffer areas, and disturbance to wetland buffer areas shall be minimized.
 2. WCFs shall not be located in riparian setbacks along watercourses.
 3. WCFs shall avoid locating in the avalanche overlay zone, as defined by this title. Evidence shall be submitted to demonstrate that no location outside the avalanche overlay zone can accommodate the applicant's proposed antenna as specified in subsection [17.140.030C](#),

"Collocation Requirement", of this chapter. WCFs located within the avalanche overlay zone shall comply with the additional placement standards identified within this title and provide proof of FCC acceptance of the proposed location.

4. No hazardous waste shall be discharged on the site of any WCF. If any hazardous materials are to be used on site, there shall be provisions for full containment of such materials. An enclosed containment area shall be provided with a sealed floor designed to contain at least one hundred ten percent (110%) of the volume of the hazardous materials stored or used on site.
 5. Storm water runoff shall be contained on site.
 6. WCFs locating within the floodplain overlay zone shall comply with the additional placement standards as identified within this title and provide proof of FCC acceptance of the proposed location.
 7. Aboveground equipment for WCFs, exclusive of roof and facade attached WCFs, shall not generate noise in excess of fifty (50) decibels at the property line.
 8. Roof or facade attached equipment for WCFs shall not generate noise in excess of fifty (50) decibels at ground level at the base of the structure closest to the antenna.
 9. The noise standards of this chapter require measurements by a qualified acoustical engineer.
- I. WCF Specific Standards: Street pole and facade attached WCFs shall meet the following conditions and criteria in addition to the other standards identified in this section:
1. Facade Attached WCFs: Equipment enclosures shall be located within the structure in which the WCF is placed or located underground if site conditions permit. Otherwise, equipment enclosures shall comply with the design standards listed in subsection D of this section.
 2. Street Pole Attached WCFs:
 - a. Attachment: Only one WCF shall be permitted on any one street pole. The antenna shall be equal to or less than six feet (6') in height, including the support system, if any. Surface area of an antenna shall not exceed five hundred eighty (580) square inches. The antenna shall be either fully concealed within the street pole or camouflaged to appear to be an integrated part of the street pole. An antenna not flush mounted on the side of the street pole shall be centered on the top of the street pole to which it is attached and camouflaged or disguised.
 - b. Utility Separation: In the event that a utility located upon the street pole requires vertical separation between its utility facilities and the antenna so attached, the antenna may be raised by a support system to accommodate the separation requirement to an elevation not exceeding an additional fifteen feet (15') or the required separation, whichever is less. Any such support shall not be greater in diameter than the existing street pole and shall be designed to blend into the colors and textures of the existing street pole.
 - c. Pole Replacement: Existing street poles may be replaced with a new street pole of the same height, dimensions and appearance as the existing street pole. An antenna located upon the new street pole shall meet the standards for attaching an antenna to an existing street pole, as set forth above.
 - d. Equipment Enclosures:
 - (1) Belowground: Belowground equipment enclosures shall not be greater than six (6) cubic feet in volume. An underground equipment enclosure may be

connected to an aboveground equipment enclosure for a combined total volume of no greater than twelve (12) cubic feet.

- (2) Aboveground: Aboveground equipment enclosures shall not be greater than six (6) cubic feet in volume. No single dimension shall exceed three feet (3'). The equipment enclosure shall be constructed so as to minimize its visual impact. Evergreen landscape planting shall be installed and maintained to completely obscure the visibility of the equipment enclosure from the developed street and adjacent properties. Sight distance clearance shall be maintained for the equipment enclosure and associated landscape per the requirements of this title and this code.
- e. Horizontal Separation: For WCFs located within developed streets, there shall be a minimum horizontal separation of three hundred feet (300') between the WCFs of a single licensed carrier and a minimum horizontal separation of one hundred feet (100') between the WCFs of any other licensed carrier.
- f. Approval Of Encroachment Permit: An encroachment permit shall be approved by the city council after staff review of the WCF permit application.
- g. Relocation Underground: In the event the utilities located on a street pole are relocated underground, the WCF shall be relocated to another location pursuant to the requirements of this chapter.

17.140.050: SAFETY:

- A. Federal Requirements: All WCFs shall meet or exceed current standards and regulations of the FAA, the FCC, and any other agency of the federal government with the authority to regulate towers and antennas. If such standards and regulations are changed, then the owners of the WCFs governed by this chapter shall bring such WCFs into compliance with the revised standards and regulations within three (3) months of the effective date of the revised standards and regulations, unless a more stringent compliance schedule is mandated by the controlling federal agency. Failure to bring WCFs into compliance with such revised standards and regulations shall constitute grounds for the removal of the WCF at the owners' expense.
- B. Antenna Support Structure Safety: The applicant shall demonstrate that the proposed antenna and support structure is safe and the surrounding areas shall not be negatively affected by support structure failure, falling ice or other debris or interference. All support structures shall be fitted with anticlimbing devices, as approved by the manufacturers.

17.140.060: MAINTENANCE:

- A. Each permittee shall maintain its WCF in a good and safe condition, preserving the original appearance and concealment, disguise or screening elements incorporated into the design at the time of approval and in a manner which complies with all applicable federal, state and local requirements. Such maintenance shall include, but not be limited to, such items as painting, repair of equipment and maintenance of landscaping. If the permittee fails to maintain the facility, the city may undertake the maintenance at the expense of the permittee or terminate the permit, at its sole option.

- B. To ensure the structural integrity of towers, the owner of a tower shall ensure that it is maintained in compliance with standards contained in applicable city building codes and the applicable standards for towers that are published by the EIA, as amended from time to time. If, upon inspection, the city concludes that the tower fails to comply with such codes or standards and constitutes a danger to persons or property, then, upon notice being provided to the owner of the tower, the owner shall have thirty (30) days to bring such tower into compliance with such standards. Failure to bring such tower into compliance within said thirty (30) days constitutes grounds for the removal of the WCF at the owner's expense.

17.140.070: MODIFICATION:

- A. New Permit: Any proposed change or addition to any WCF shall require the issuance of a new WCF permit, pursuant to the requirements of this chapter. This provision shall not apply to routine maintenance of a WCF or to the replacement of any portion of the WCF with identical equipment on a WCF in conformance with this chapter.
- B. Facility Upgrade: At the time of modification or upgrade of facilities, existing equipment shall be replaced with equipment of equal or greater technical capacity and reduced in size so as to reduce visual impact.
- C. Existing Uses:
 - 1. All WCFs existing on the effective date hereof shall be allowed to continue their operation as they presently exist, subject to section [17.140.080](#) of this chapter. Routine maintenance shall be permitted. However, construction involving the replacement of support structure apparatus, antennas or any exterior alteration shall comply with all the requirements of this chapter.
 - 2. Emergency service WCFs may obtain a waiver from the city council in order to preserve the public health and safety. In order to receive a waiver, the city council must determine that the modifications cannot comply with this chapter without an extreme burden to the citizens of Ketchum. The waiver shall be noticed pursuant to the public hearing requirements identified in subsection [17.140.030G](#) of this chapter.

17.140.080: ABANDONMENT OR DISCONTINUATION OF USE:

- A. Construction or activation of a WCF shall commence within ninety (90) days of approval of the WCF permit or the permit shall be null and void. An additional ninety (90) day extension may be granted by the approving body due to weather conditions or other extenuating circumstances beyond the control of the applicant as accepted by said approval body. Requests and approvals of extensions shall be made in writing.
- B. At such time that a licensed carrier plans to abandon or discontinue operation of a WCF, such carrier shall notify the city by certified U.S. mail of the proposed date of abandonment or discontinuation of operations. Such notice shall be given no less than thirty (30) days prior to abandonment or discontinuation of operations. In the event that a licensed carrier fails to give such notice, the WCF shall be considered abandoned upon such discontinuation of operations.

- C. Upon abandonment or discontinuation of use, the carrier shall physically remove the WCF within ninety (90) days from the date of abandonment or discontinuation of use. "Physically remove" shall include, but not be limited to:
 - 1. Removal of antennas, support structures, equipment enclosures and security barriers from the subject property;
 - 2. Proper disposal of the waste materials from the site in accordance with local and state solid waste disposal regulations;
 - 3. Restoring the location of the WCF to its natural condition; except, that any landscaping and grading shall remain in the after condition. Minor modification for integration with other landscaping or site design will be permitted and approved by staff.
- D. If a carrier fails to remove a WCF in accordance with this section, the city may cause the facility to be removed, and all expenses of removal shall be paid by the owner of the land where the facility is located.
- E. In the event that more than one provider is using the WCF, the WCF shall not be considered abandoned until all such users cease using the structure as provided in this chapter.

17.140.90: EXEMPT COMMUNICATION FACILITIES:

- A. The requirements imposed by this title shall not apply to antennas designed to receive video programming signals from direct broadcast satellite (DBS) services, multichannel multipoint distribution providers (MMDS), or television broadcast stations (TVBS); provided, that all of the following conditions are met:
 - 1. The antenna measures thirty nine inches (39") (1 meter) or less in diameter.
 - 2. The antenna, if attached to a building, shall comply with subsections [17.140.040B1](#) and B2 of this chapter.
 - 3. The antenna is attached to a freestanding tower measuring less than twelve feet (12') in height.
- B. Additionally the requirements of this title shall not apply to Wi-Fi facilities serving an individual building or development or a wireless communications facility that measures less than four (4) cubic feet in size.

17.140.100: RECOVERY OF CITY COSTS:

The wireless communication providers use various methodologies and analysis tools, including geological based computer software, to determine the specific technical parameters of personal wireless services and low power mobile radio facilities, such as expected coverage area, antenna configuration, topographic constraints that affect signal paths, etc. In certain instances, there may be need for expert review by a third party of the technical data submitted by the applicant. The city council or the Commission shall require such technical review to be paid for by the applicant. The selection of the third party expert shall be at the city's discretion. Based on the results of the third party review, the city may require changes to the application for the WCF that comply with the recommendations of the expert. The expert review of the technical submission shall address the following:

- A. The accuracy and completeness of submissions;
- B. The applicability of analysis techniques and methodologies;
- C. The validity of conclusions reached; and
- D. Any specific technical issues designated by the city.

17.140.110: REVOCATION OR TERMINATION OF PERMIT:

A permit issued pursuant to this chapter may be revoked for the following reasons:

- A. Construction and/or maintenance operation of a WCF at an unauthorized location;
- B. Construction or operation of a WCF in violation of any of the terms and conditions of this chapter or the conditions attached to the permit;
- C. Misrepresentation or lack of candor by or on behalf of an applicant, permittee or wireless communication provider in any application or written or oral statement upon which the city substantially relies in making the decision to grant, review or amend any permit pursuant to this chapter;
- D. Abandonment of the WCF as set forth in this chapter; or
- E. Failure to promptly cure a violation of the terms or conditions of the permit.

17.140.120: NOTICE AND DUTY TO CURE:

- A. Notice: In the event the city believes that grounds exist for revocation of a permit, the permittee shall be given written notice, by certified mail, of the apparent violation or noncompliance, providing a short and concise statement of the nature and general facts of the violation or noncompliance, and providing the permittee a reasonable period of time, not exceeding thirty (30) calendar days, to furnish evidence:
 - 1. That corrective action has remedied the violation or noncompliance;
 - 2. That rebuts the alleged violation or noncompliance; and/or
 - 3. That it would be in the public interest to impose some penalty or sanction less than revocation.
- B. Hearing: In the event that a permittee fails to provide evidence reasonably satisfactory to the city as provided in subsection A of this section, the city shall refer the apparent violation or noncompliance to the Commission.
 - 1. The Commission shall provide the permittee notice and reasonable opportunity to be heard concerning the matter, and a public hearing shall be conducted.
 - 2. Within ten (10) calendar days of the completion of the hearing, the Commission shall issue a written decision revoking the WCF permit or imposing such lesser sanctions as may be deemed appropriate under the circumstances.

3. In making its decision, the Commission shall apply the following factors:
 - a. Whether the misconduct was egregious;
 - b. Whether substantial harm resulted;
 - c. Whether the violation was intentional;
 - d. Whether there is a history of prior violations of the same or other requirements;
 - e. Whether there is a history of overall compliance; and
 - f. Whether the violation was voluntarily disclosed, admitted or cured.

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CHAPTER 17.144
APPEALS

17.144.010: APPEALS OF PLANNING AND ZONING ADMINISTRATOR DECISIONS:

An appeal of any order, requirement, decision or determination of the Administrator made in the administration or enforcement of this title may be taken by any affected person, as that term is defined by Idaho Code section 67-6521, as it may be amended from time to time, or any officer or department of the city, to the Commission by filing a notice of appeal in writing with the office of the Administrator of the city in the manner prescribed in this chapter.

- A. **Action Required By The Administrator:** The Administrator shall certify that all procedural requirements have been satisfied and fees paid and transmit to the Commission the original of all papers constituting the record in the case, together with the order, requirement, decision or determination of the Administrator.
- B. **Hearing And Notice:** The Commission shall, following receipt of the Administrator's certificate and the record of the case, set the matter for hearing and give notice of the date, time, place and purpose thereof and of the right to request a copy of the decision thereon, to the appellant, the Administrator, and to any other affected person, as defined in Idaho Code section 67-6521, as that section may be amended from time to time, all in accordance with Idaho Code section 67-6501 et seq., as may be amended from time to time.
- C. **Authority Of Commission:** Upon hearing the appeal, the Commission shall consider the record, the order, requirement, decision or determination of the Administrator and the notice of appeal, together with oral presentation and written legal arguments by the appellant and the Administrator. The Commission shall not consider any new facts or evidence at this point. The Commission may affirm, reverse or modify, in whole or in part, the order, requirement, decision or determination of the Administrator.
- D. **Decision By Commission:** The Commission shall enter a decision within thirty (30) days after the hearing on appeal, which shall include its written findings of fact and conclusions of law separately stated. The Commission shall transmit a copy of the decision to the appellant and any affected person who has requested a copy in writing, as defined in Idaho Code section 67-6521, as that section may be amended from time to time.

17.144.020: APPEALS OF PLANNING AND ZONING COMMISSION DECISIONS:

An appeal of any order, requirement, decision or determination of the Commission made in the administration or enforcement of this title may be taken by any affected person, as that term is defined by Idaho Code section 67-6521, as it may be amended from time to time, or any officer or department of the city, to the city council by filing a notice of appeal in writing with the office of the Administrator of the city in the manner prescribed in this chapter.

- A. **Action Required By The Administrator:** The Administrator shall certify that all procedural requirements have been satisfied and fees paid and transmit to the council the original of all papers

constituting the record in the case, together with the order, requirement, decision or determination of the Commission. A verbatim transcript of the Commission proceedings shall be prepared and transmitted to the council at the appellant's expense.

- B. **Hearing And Notice:** The council shall, following receipt of the Administrator's certificate and the record of the case, set the matter for hearing and give notice of the date, time, place and purpose thereof and of the right to request a copy of the decision thereon, to the appellant, the Commission, and to any other affected person, as defined in Idaho Code section 67-6521, as that section may be amended from time to time, all in accordance with Idaho Code section 67-6501 et seq., as may be amended from time to time.
- C. **Authority Of Council:** Upon hearing the appeal, the council shall consider only matters which were previously considered by the Commission as evidenced by the record, the order, requirement, decision or determination of the Commission and the notice of appeal, together with oral presentation and written legal arguments by the appellant, the applicant, if different than the appellant, and the Commission and/or staff representing the Commission. The council shall not consider any new facts or evidence at this point. The council may affirm, reverse or modify, in whole or in part, the order, requirement, decision or determination of the Commission. Furthermore, the council may remand the application to the Commission for further consideration with regard to specific criteria stated by the council.
- D. **Decision By Council:** The council shall enter a decision within thirty (30) days after the hearing on appeal, which shall include its written decision separately stated. The council shall transmit a copy of the decision to the appellant and any affected person who has requested a copy in writing, as defined in Idaho code section 67-6521, as that section may be amended from time to time.
- E. **Appeal Of Council:** In the event of an appeal of a decision of the council to district court, applications approved by the city will be processed by the city during the pendency of the appeal.

17.144.030: TIME FOR FILING APPEALS:

All appeals permitted or authorized by this title shall be taken and made in the manner and within the time limits as follows: The written notice of appeal shall be filed before five o'clock (5:00) P.M. of the fifteenth calendar day after the order, requirement, decision or determination of the Administrator has been made or after findings of fact have been approved by the Commission, whichever is applicable. The failure to physically file a notice of appeal with the Administrator of the city within the time limits prescribed by this section shall be jurisdictional and shall cause automatic dismissal of such appeal.

17.144.040: FEE FOR APPEALS:

An administrative fee and a fee equal to the expense of giving notice and providing the transcript shall be paid within two (2) days after receipt from the Administrator of the amount of the fee. In the event the fee is not paid as required, the appeal shall not be considered filed.

17.144.050: NOTICE OF APPEAL; FORM AND CONTENTS:

The notice of appeal shall be in writing and in such form as shall be available from the office of the Administrator, which shall require to be set forth with specificity all bases for appeal, including the particulars regarding any claimed error or abuse of discretion.

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CHAPTER 17.148
VARIANCES

17.148.010: VARIANCE CRITERIA:

A variance shall not be considered a right or special privilege, but may be granted to an applicant only upon a showing of undue hardship because of unique characteristics of the site, and that the variance is not in conflict with the public interest. Accordingly, a variance shall be granted by the Commission, only if the applicant demonstrates all of the following:

- A. The strict enforcement of the provisions of this title creates an undue hardship to the property owner; however, economic feasibility shall not be considered an undue hardship;
- B. The variance is necessary because of the unique size, shape, topography or location of the subject property;
- C. The subject property is deprived, by provision of this title, of rights and privileges enjoyed legally by other properties in the vicinity and under an identical zone;
- D. The need for the variance is not the result of actions of the applicant or property owner;
- E. The variance does not create health and safety hazards;
- F. The variance does not relieve an applicant from any of the procedural provisions of this title;
- G. The variance does not relieve an applicant from any standard or provision that specifically states that no variance from such standard or provision is permitted;
- H. The variance does not relieve an applicant from conditions established during prior permit review;
- I. The variance does not allow establishment of a use that is not otherwise permitted in the zone in which the subject property is located; and
- J. The variance is the minimum necessary to grant relief to the applicant.

17.148.020: PROCEDURE:

- A. Application And Fee: Every person seeking a variance shall submit an application to the planning department on a prescribed form, accompanied by the appropriate filing fee as approved by the council. Application forms shall be accompanied by supporting information as defined by the application form.
- B. Hearing: Prior to granting a variance, at least one hearing in which interested persons shall have an opportunity to be heard shall be held before the Commission.

- C. Mailing: Notice shall also be mailed to property owners adjoining the parcel under consideration. Said notice shall be mailed at least fifteen (15) days prior to said hearing and shall contain notice of the time and place and a summary of the proposal. Failure to mail such notice to every property owner due to clerical omissions shall not affect the validity of any hearing or determination of the Commission.
- D. Commission Action: Following the hearing, the Commission shall approve, deny or approve with conditions the application for a variance within sixty (60) days from said hearing.

17.148.030: NONTRANSFERABLE:

A variance is not transferable from one parcel of land to another.

17.148.040: APPLICATION; RESUBMITTAL:

No application for a variance which has been denied by the Commission or the council shall be resubmitted in either the same or substantially the same form in less than one year from the date of final action.

17.148.050: TERM OF PERMITS:

All variances shall be issued and construction shall commence within six (6) months from the date that such variance is granted; otherwise, the variance shall no longer be considered valid.

**CHAPTER 17.152
AMENDMENT AND RECLASSIFICATION**

17.152.010: GENERAL PROCEDURE:

The following provisions shall apply to a request for amendment of this title or reclassification of property within the city limits. Amendments to this title which shall be in accordance with the laws of the state and all other applicable city ordinances shall require the following actions:

- A. Study and recommendation concerning the proposed amendment by the Commission; and
- B. Completion of a public hearing before the city council after at least fifteen (15) days' notice of the time and place of such hearing shall have been given by at least one publication in a newspaper of general circulation within the city.

17.152.020: SPECIAL PROCEDURE:

Before submitting a report and recommendation on any proposed amendment to this title, the Commission shall hold a public hearing on the proposed amendment with the following special conditions required:

- A. For proposed amendments to the zoning district map and amendments to this title, where public notice thereof is required to be mailed to seven hundred fifty (750) or more property owners or purchasers of record, alternative methods of providing said public notice may be used pursuant to Idaho Code section 67-6511. Said alternative forms of notice shall be provided at least fifteen (15) days prior to said public hearing and shall contain notice of time and place of the hearing and a summary of the amendment to be discussed. Said forms of alternative notice shall be:
 - 1. Posting of said notice of hearing in three (3) conspicuous locations within the city;
 - 2. Publishing said notice of hearing in the official newspaper of said city;
 - 3. Making said notice of hearing available to other local newspapers; and
 - 4. Making said notice of hearing available to the local radio stations for a public service announcement.
- B. For proposed amendments to the zoning district map, the applicant shall be charged a fee to cover the cost of advertising and processing.

17.152.030: APPLICATIONS:

Applications from a property owner shall be filed with the Commission, accompanied by such data and information necessary to assure the fullest presentation of facts.

17.152.040: REAPPLICATIONS:

No application from an owner of property for the same general purpose concerning the same property which has been denied by the council shall be received or processed within twelve (12) months after such denial.

17.152.050: INVESTIGATION:

The Commission may cause to be made, or by any member of the city staff, such investigation of facts bearing upon the application or matter set for hearing, as in the opinion of the Commission will serve to provide the necessary information to enable the Commission to act.

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**CHAPTER 17.154
DEVELOPMENT AGREEMENT ZONING**

17.154.010: INTENT AND PURPOSE:

- A. Traditional zoning regulates the use of land and structures by assigning each use to one or more districts. However, the functions and characteristics of an increasing number of new kinds of land uses, combined with conclusive experience regarding some of the older, familiar kinds of uses, call for a more flexible and equitable procedure for properly accommodating these uses within the community, while protecting the health, safety and general welfare of the city of Ketchum's residents. Rather than assigning all uses to special individual and limited zoning districts, the city's goals can be met by providing controllable and reasonable flexibility in requirements for certain kinds of uses. This allows practicable latitude for the owner and maintains adequate provisions for the security of the health, safety and general welfare of the community's inhabitants.

- B. In order to accomplish such a dual objective, specified activities or uses must be evaluated for suitability as it relates to proposed conditions of location, design, size, operation, intensity of use, generation of traffic and traffic movement, concentration of population, processes and equipment employed, amount and kind of public facilities and services required, together with other possible impacts. Land and structure uses possessing these particularly unique characteristics are designated as conditionally permissible uses and are permitted through the issuance of a zoning development agreement, with such conditions and safeguards attached as may be deemed necessary for the protection of the public welfare.

- C. Where, in the opinion of the city council (council), the Commission , or the Administrator, approval of a requested zone or rezone by itself cannot satisfy the requirements set forth in this title and the comprehensive plan, this chapter is intended to provide reasonable standards and procedures in order to:
 - 1. Implement the goals and policies of the Ketchum comprehensive plan, specifically, but not inclusively, the provision of affordable housing, passive and active open space, transportation improvements, public infrastructure improvements and sensitive areas (riparian, avalanche, steep slopes and floodplain) protection;
 - 2. Preserve and protect the character of Ketchum;
 - 3. Assure the safety, health, and general welfare of present and future inhabitants of the city of Ketchum;
 - 4. Protect and enhance the natural, cultural, and historic resources of the city from adverse impacts and to integrate new development harmoniously into the city's natural and built environment;
 - 5. Promote the development of an economically sound and stable community;
 - 6. Accommodate other necessary or innovative types of development while balancing and respecting private property rights;
 - 7. Encourage and promote affordable housing;
 - 8. Provide the integration of specific land uses in neighborhoods that are determined compatible, but prohibited by current zoning; and
 - 9. Improve circulation and reduce traffic congestion and hazards on existing and proposed roadways.

17.154.020: APPLICABILITY:

- A. Use: Use of zoning development agreements, as specified in subsection [17.154.030A](#) of this chapter, in the annexation or rezoning process may be utilized in any zoning district, regardless of lot size, subject to the standards provided for in this chapter. The proposed use shall meet all setback, height and building coverage requirements of the proposed zone. Any of the discretionary conditions of this chapter as applied shall be in addition to the zone's minimum requirements.
- B. Subsequent Actions: A zoning development agreement shall not prevent the city, in subsequent actions applicable to the property, from applying new standards, regulations, or policies that do not conflict with commitments applicable to the property as set forth within a duly executed agreement.
- C. Encumbrance: The property owner(s), co-property owner(s), developer(s), agent(s) of property owner or developer, assignee(s) of property owner(s) or developer(s) and all subsequent property owners or developers of the real property that is encumbered by the zoning development agreement shall comply with all conditions, terms, obligations, and duties contained in said agreement. Failure to comply shall result in termination of the agreement as specified in section [17.154.060](#) of this chapter.

17.154.030: APPLICATION PROCEDURES:

- A. Request For A Zoning Development Agreement:
 - 1. A request to enter into a zoning development agreement for the subject property may be submitted by the applicant or required by the Commission, the Administrator, or the council at any point during the processing of the rezoning request.
 - 2. In the event of a determination by the council that a zoning development agreement should be entered into, the council shall remand the matter back to the Commission for a public hearing as specified in subsection E of this section. The council shall, upon remand, direct the Commission on the specific issues to be addressed by the zoning development agreement.
- B. Filing Requirements: A request for a zoning development agreement must be determined to be complete by the city prior to processing. The city shall determine a zoning development agreement request complete when the information described below is included with a complete zone change application:
 - 1. The application form shall include at a minimum:
 - a. Name, address and telephone number of the property owner, any coapplicants as well as any representatives for the property owner and/or coapplicants.
 - b. Original signatures for the property owner and all coapplicants. If the property owner or coapplicant will be represented by another, the original signature authorizing the representative to represent the property owner and/or coapplicant shall also be submitted.
 - c. A complete legal description of the subject property.

- d. Title report.
 - e. Application fee.
2. Four (4) copies plus one reduced to at least eleven inches by seventeen inches (11" x 17") of the architectural plan of the proposed construction in sufficient detail to show the following:
 - a. Floor plan (not less than $\frac{1}{8}$ inch scale).
 - b. All exterior elevations.
 - c. Section through the highest point of the building indicating existing, natural and proposed grade, with dimensions. If the subject property is located in the CC community core zone, an analysis of the height invisible plane shall also be submitted.
 - d. Type and color of exterior materials and roofing.
 - e. Location and type of exterior lighting.
 - f. Existing structures and land uses on and adjacent to the subject property.
 - g. Adjacent roadways, proposed roadways, ingress and egress from said roadways, parking and pedestrian circulation and access.
 - h. Property lines with dimensions, adjacent land uses, structures and zoning.
 - i. Topography at one foot (1') intervals or spot elevations.
 - j. Scale, north arrow, and legend.
 - k. Existing watercourses, utility lines, easements, deed restrictions and other built or natural features restricting the use of the subject property.
 - l. Existing vegetation, labeled as to remain or be removed.
 - m. Conceptual landscape plan that includes plant location, general species type and quantity.
 3. A draft zoning development agreement as specified in subsection D of this section.
 4. A written description of the proposed development, including the uses, and how it integrates and complements adjacent land uses.
 5. A written narrative demonstrating compliance with the goals and policies of the Ketchum comprehensive plan.
 6. A traffic analysis that includes adjacent roadways, proposed roadways, ingress and egress from said roadways, parking, pedestrian circulation and impacts to nonmotorized and transit facilities.
 7. Signed and notarized statement by the applicant indicating that failure to comply with all commitments in the approved zoning development agreement shall be deemed consent to revert the zoning of the property to the preexisting zone, or in the case of an initial zone at annexation, a zone deemed appropriate by the council.
 8. Phasing plan and proposed phasing schedule.
 9. Additional information as reasonably required at the discretion of the Administrator, Commission or council prior to or during the review process.
 10. The materials required in this subsection may be waived by the Administrator after administrative review of the application should no need be found therefor.
- C. Resubmission Of Application: No application for a zoning development agreement which has been denied wholly or in part by the council shall be resubmitted until the expiration of one year or more from the date of such denial, except on grounds of newly discovered evidence or proof of changed conditions which would be sufficient to justify reconsideration as determined by the council. At the expiration of one year from the date of the original application, each reapplication shall be accompanied by the required fee.

- D. Attorney Review: The draft zoning development agreement shall be reviewed by the city attorney as to form prior to Commission review and shall contain, at a minimum, the following:
1. List of use(s) to be allowed.
 2. Permitted square footage and building locations.
 3. Identification of development standards that shall be required under the agreement.
 4. Identification of locations for permitted uses on approved conceptual plan.
 5. Planned implementation of improvements with a construction and completion schedule.
 6. A provision that the standards and processes of the design review overlay district shall apply to the development of the property.
 7. A provision for the use of a security agreement for project completion if the proposal is developed in phases.
 8. A provision that the property owner/developer acknowledges and agrees that failure to comply with the terms of the agreement shall result in a reversion of the zoning of the real property to the zoning existing immediately prior to the agreement, pursuant to the procedure set forth in Idaho Code section 67-6511A.
 9. A provision specifying that unless modified or terminated by the governing board, pursuant to section [17.154.060](#) of this chapter, the commitment and all conditions, terms, duties and obligations included in said commitment are binding on the owner of the property, each subsequent property owner and every person(s) acquiring interest in said property.
 10. Other conditions attached to the project through the public hearing process.
 11. The Administrator may waive subsections D2, D4 and D5 of this section after administrative review of the application should no need be found therefor.
- E. Public Hearing: The Commission shall review and make recommendation to the council regarding the zoning development agreement as part of the public hearing process for an annexation or rezone request pursuant to Idaho Code section 67-6509. The Commission shall conduct at least one public hearing, in which interested persons shall have an opportunity to be heard. The council shall conduct at least one public hearing in addition to the public hearing conducted by the Commission. The public hearings shall be conducted and noticed as described below, but at a minimum shall comply with section 67-6509, Idaho Code. The public hearings shall be noticed in the following manner:
1. Publication: At least fifteen (15) days prior to the public hearing, notice of the time and place and a summary of the proposal shall be published in the official newspaper or paper of general circulation within the city. Notice shall also be made available to other newspapers and radio and television stations serving the city for use as public service announcements.
 2. Posting: Notice shall be posted on the premises not less than one week prior to the public hearing.
 3. Mailing:
 - a. Notice shall be mailed to property owners or purchasers of record within the land being considered, and within three hundred feet (300') of the external boundaries of the land being considered, and to all political subdivisions providing services within the city, including school districts.
 - b. When notice is required to two hundred (200) or more property owners or purchasers of record, alternative methods of providing said public notice may be used pursuant to Idaho Code section 67-6511. Said alternative forms of notice shall be provided at least fifteen (15) days prior to said public hearing and shall contain

notice of time and place of the hearing and a summary of the amendment to be discussed. Said forms of alternative notice shall be:

- (1) Posting of said notice of hearing in three (3) conspicuous locations within said city; and
- (2) Publishing said notice of hearing in the official newspaper of said city; and
- (3) Making said notice of hearing available to other local newspapers; and
- (4) Making said notice of hearing available to the local radio stations for a public service announcement with regard thereto.

c. For proposed amendments to the zoning district map, the applicant shall be charged a fee to cover the cost of advertising and processing.

- F. **Additional Hearing:** If the council makes a material change in the recommendation or alternative options contained in the recommendation by the Commission concerning adoption, amendment or repeal of a plan, further notice and hearing shall be provided before the council adopts, amends or denies the request.
- G. **Recordation:** Zoning Development agreements shall be recorded in the office of the Blaine County recorder and shall take effect upon adoption of the ordinance establishing the zoning map amendment by the council. A copy of the agreement shall be attached to the ordinance establishing the rezone.

17.154.040: STANDARDS:

- A. **Applicability:** The standards identified in this section shall apply to all annexations and rezones involving zoning development agreements, unless otherwise waived by the Administrator, Commission or council.
- B. **Comprehensive Plan Compliance:** The proposal is in conformance with and promotes the purposes and goals of the comprehensive plan, this title and other applicable ordinances of the city, and not in conflict with the public interest.
1. There will be no significant adverse effect(s) resulting from the proposed zone change and uses(s) authorized upon the public health, safety and general welfare of the neighborhood or the community as a whole.
 2. Includes community or employee housing, as defined in section [16.08.030](#) of this code, for rezones requesting a higher density zone. Payment in lieu may be accepted for fractions of units as determined by the council.
- C. **Compliance With City Codes:**
1. All design review standards in [chapter 17.96](#) of this code shall be carefully analyzed and considered for all proposals. This includes detailed analysis of building bulk, undulation and other design elements. The site plan should be sensitive to the architecture and scale of the surrounding neighborhood.
 2. A project encompassing three (3) or more acres or otherwise meeting the requirements under subsection [16.08.080A](#) of this code is required to submit a planned unit development conditional use permit pursuant to [chapter 16.08](#) of this code.

3. The project shall be in conformance with this title; [title 16](#), "Subdivision Regulations", of this code; [title 12](#), "Streets, Sidewalks, Public Utility Easements And Public Places", of this code, and all other applicable city ordinances and regulations.

17.154.050: ENFORCEMENT:

Zoning development agreements may be enforced by the city through any means deemed to be appropriate, including, but not limited to, specific enforcement, termination of water service, injunctive relief, monetary damages, criminal penalties and/or termination. Such enforcement options shall not be considered exclusive, but may be combined as deemed appropriate by the city.

17.154.060: MODIFICATION AND TERMINATION:

- A. Modification Of Agreements: Zoning development agreements may only be modified through the public hearing process identified in subsection [17.154.030E](#) of this chapter.
- B. Termination Of Agreements:
 1. Zoning development agreements may be conditioned to expire after a prescribed time limit authorized by the council.
 2. Zoning development agreements may be amended or terminated by the council, after a public hearing pursuant to subsection [17.154.030E](#) of this chapter, for failure to comply with the commitments expressed in the zoning development agreement.
 3. Upon termination of a zoning development agreement pursuant to this section, the property shall revert to the prior zone or, in the case of initial zone at annexation, to a zone deemed appropriate by the council. Zoning development agreements may only be modified through the public hearing process identified in subsection [17.154.030E](#) of this chapter. All uses that are not compatible with the subsequent zoning designation following termination of the zoning development agreement shall cease. The owner of the property shall apply for a conditional use permit for the property if the use(s) is conditionally allowed within the subsequent zoning district.
- C. Notice: In the event the city believes that grounds exist for revocation of a permit, the property owner shall be given written notice, by certified mail, of the apparent violation or noncompliance, providing a short and concise statement of the nature and general facts of the violation or noncompliance, and providing the property owner a reasonable period of time not exceeding thirty (30) calendar days to furnish evidence:
 1. That corrective action has remedied the violation or noncompliance;
 2. That rebuts the alleged violation or noncompliance; and/or
 3. That a zoning development agreement application to modify the existing zoning development agreement has been submitted and accepted by the city for processing.
- D. Hearing: In the event that a property owner fails to provide evidence reasonably satisfactory to the city as provided for in subsection C of this section, the city shall refer the apparent violation or noncompliance to the council for a public hearing pursuant to subsection [17.154.030E](#) of this chapter.
 1. The council shall provide the property owner notice and reasonable opportunity to be heard concerning the matter, and a public hearing shall be conducted.

2. Within ten (10) calendar days of the completion of the hearing, the council shall issue a written decision terminating the zoning development agreement or remanding it back to the Commission for the amendment process pursuant to the public hearing process specified within subsection [17.154.030E](#) of this chapter.
- E. Recordation: A document recording such termination and zoning reversal shall be recorded in the office of the Blaine County recorder.

DRAFT

**CHAPTER 17.156
ENFORCEMENT**

17.156.010: GENERAL PROVISIONS:

No owner or agent of the owner shall construct, use or occupy any building, structure or improvement upon real property in violation of this title. The landowner, tenant, subdivider, builder, or any other person who commits, allows, participates in, assists in or maintains such violation shall be found guilty of such a violation. The provisions of this title shall be enforced in the following manner:

- A. A violation of this title shall be a misdemeanor, punishable by a fine not to exceed three hundred dollars (\$300.00), or imprisonment in the Blaine County jail for a period not to exceed six (6) months, or both. Each day that such a violation continues shall constitute a separate criminal offense.
- B. Appropriate actions and proceedings may be taken at law or in equity to prevent any violation of these regulations, to prevent unlawful construction, to recover damages, to restrain, correct, or abate a violation, or to prevent illegal occupancy of a building, structure or premises, and these remedies shall be in addition to the penalties described above.
- C. No building permit or other approval or permit shall be issued for the construction of any building, structure or improvement in violation of this title. The issuance or granting of a permit or approval shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of this title or of any other ordinance, rule or regulation of the city. No permit presuming to give authority to violate or cancel the provisions of this title shall be valid.

17.156.020: INSPECTION:

The building inspector and his or her authorized representative are empowered to cause any building, other structure or tract of land to be inspected and examined, and to order in writing the remedying of any condition found to exist therein or threat in violation of any provisions of this title. After any such order has been served, no work shall proceed on any building, other structure or tract of land covered by such order, except to correct or comply with such order.

17.156.030: CRIMINAL LIABILITY:

A person shall be guilty of a misdemeanor in any case where:

- A. Any violation of any of the provisions of this title exists in any building or any other structure or on a tract of land;
- B. An order to remove any such violation has been served upon the owner, general agent, lessee or tenant of the building, other structure or tract of land (or any part thereof), or upon the architect, builder, contractor or any other person who commits or assists in any such violation; and
- C. Such person shall fail to comply with such order within ten (10) days after service.

17.156.040: INJUNCTION:

In addition to any of the foregoing remedies, the city attorney, acting on behalf of the city council, may maintain an action for an injunction to restrain any violation of this title.

17.156.050: LIABILITY FOR DAMAGES:

This title shall not be construed to hold the city responsible for any damage to persons or property by reason of the inspection or reinspection authorized herein or failure to inspect or reinspect or by reason of issuing a building permit as herein provided.

DRAFT

Attachment B, Public Comments submitted to the Planning and Zoning Commission



April 17, 2015

Ketchum Planning and Zoning Commission
Via email

RE: Interim Zoning Ordinance

Dear P&Z Commissioners:

The Blaine County Housing Authority (BCHA) submits this letter regarding Ketchum's proposed interim zoning ordinance. We write this letter, not as advocates for Community Housing, rather to provide expert housing policy advice to government bodies within Blaine County.

Community Housing Incentive

BCHA supports keeping the Community Housing incentive at twenty percent (20%). We believe any reduction would become the new standard in the eighteen to twenty-four months it takes to develop and adopt a new ordinance. History demonstrates that any increases, or perceived increases, in Community Housing incentives are very difficult to achieve politically. By keeping the twenty percent (20%) intact you can avoid this political challenge.

Most of our cohort resorts have inclusionary zoning requirements that are straight-forward requirements and apply to all development. The Town of Jackson requires twenty-five percent of all development to be deed restricted housing. Aspen's requirement is as high as fifty percent for residential and sixty percent of employees generated by commercial development. Breckenridge uses a point system to score development rather than percentages, but it awards points for providing housing and deducts points for not providing housing. Park City requires fifteen percent on all residential development and twenty percent of employees generated by commercial development.

The regulatory environment in the State of Idaho does not allow this type of zoning. The best Idaho's cities can do is to develop an incentive system like Ketchum has. BCHA believes if inclusionary zoning, with similar percentages to Ketchum's, works in other resort areas it works in Ketchum as well.

City staff presented a possible reduction in the incentive to BCHA as an experiment. This idea resulted from feedback from the development community that a twenty percent incentive does not work economically. BCHA can attest that from 2000 - 2010 when the development community produced nearly sixty (60) deed restricted units through this twenty percent incentive, we heard the same narrative.

Conducting an experiment means you are testing a theory. The theory in this case would be that Ketchum's twenty percent incentive is too high. Presumably an increase in development and/or development density over the next 18 - 24 months will prove the theory.

We believe a fifty percent reduction in the incentive would result in an increase in development and development density, leading to the conclusion that the twenty percent incentive was too high. However, this experiment would be flawed because there are too many other variables that effect development and development density. These include, but are not limited to the improving economy, parking requirements, maximum site coverage requirements, open space requirements, maximum floor area ratios (FAR) and

dimensional standards. In fact, we know that in the current code a developer cannot build to the full dimensional standards because of FAR limits.

To demonstrate this let's assume we run the same experiment with parking and reduce the parking requirements by fifty percent. It is reasonable to assume that development and development density will increase as a result. The conclusion would be that Ketchum's parking requirements were over-burdensome. The same applies to site coverage, open space, etc.

If Ketchum's goal is to spur development, then BCHA believes all the restrictive components of the zoning code noted above need to be considered holistically and with consideration of how they relate to one another. There is no silver bullet solution.

It is important to remember that Ketchum (and the entire our resort area) not only competes with other resorts for visitors, we also compete for employees. And good employees are a key part of every visitor's experience that will impact their decision to return to our resort. An ample and quality Community Housing program is a valuable recruitment tool for area employers, allowing them to recruit and retain quality employees.

This incentive is essentially the only tool available within the legal confines of the State of Idaho. Our competitors have more tools and options available to them which puts us at a disadvantage.

BCHA believes any experiment that reduce the Community Housing incentive would jeopardize the full impact of our only legislative tool and limit the City of Ketchum's ability to achieve its Community Housing goals.

Apartment Housing Overlay District

In January of 2013, the BCHA sent a letter to the City of Ketchum asking the city to take action to repeal the Apartment Housing Overlay District (AHO). We cited the stated purpose of the ordinance "*for the purpose of providing additional long term rental housing units within the city*" and noted that the ordinance had the opposite effect of its stated purpose. The data in 2013 demonstrated that there were 100 fewer rental units than there were when the AHO was adopted.

We also noted that the AHO was never adapted to several amendments to the zoning code. As an example the AHO calculates density in units per acre, while the zoning code in which the AHO applies calculates density in Floor Area Ratio (FAR). Finally, we noted concerns with the AHO as it relates to the Fair Housing Act.

The conditions noted in our 2013 letter still apply today and BCHA supports the repeal of the AHO District.

Respectfully,



David Patrie
Executive Director

cc. BCHA Commissioners
enc. 2013 Letter regarding AHO



Blaine County Housing Authority
 PO Box 550
 Hailey, ID 83333

5 Galena Street East
 208.788.6102 ~ 208.788.6136 Fax

January 11, 2013

Subject: Apartment Housing Overlay District

Dear Mayor Hall and City Council Members,

This letter is to request the City of Ketchum take steps to repeal its Apartment Housing Overlay District - AHO (Chapter 17.112) as soon as possible. The stated purpose of this Chapter is *“for the purpose of providing additional long term rental housing units within the city.”* The Blaine County Housing Authority (BCHA) and its Board of Commissioners believe this overlay district has had the opposite effect of its intended purpose. There is evidence in U.S. Census reporting to support this fact.

<u>Year</u>	<u>Renter Occupied Units (City of Ketchum)</u>	<u>Population (City of Ketchum)</u>	<u>Owner Occupied Units (City of Ketchum)</u>
1990	703	2,533	879
2010	713	3,003	791
2010	601	2,689	830

Source: US Census

The AHO was adopted in 1992 and as we can see, there are almost 100 fewer renter occupied units in 2010 than there were in 1990. One might be tempted to believe this is the result of a decrease in population or an increase in homeownership. However, the U.S. Census reporting does not support those conclusions. Ketchum’s population increased over the same time period while Ketchum’s owner occupied units decreased. Our conclusion is that the AHO District has, at best, done nothing to provide additional long-term rental housing in Ketchum and, at worst, the District is hindering the supply.

The AHO Chapter has never been applied in Ketchum. The City has amended several sections of its code in accordance with its Comprehensive Plan over the course of the years. However, this AHO District has not been updated and is now out of sync with, and in conflict with, the parts of the Zoning Code which have been amended. For one example, the AHO calculates density by number of bedrooms per square feet of land (units per acre) while density in the districts in which the AHO District applies is measured by floor area ratio (FAR).

Finally, we believe the application of one set of standards to one type of housing (ownership) and a different set of standards to another similar type of housing (rental)

may expose the City to claims against the Fair Housing Act. Fair Housing can be best defined as *the right of all people to be free from discrimination in the rental, sale or financing of housing*. HUD defines impediments to fair housing choice as (in part)

- Any actions, omissions, or decisions *that have the effect of* restricting housing choices or the availability of housing choices to a protected class (race, color, religion, sex, disability, familial status, or national origin).

Some fair housing advocates argue that any policy, including zoning code, restricting *affordability* to certain locations or housing types can have a *disparate impact* on protected classes (i.e., elderly/disabled, families with children, etc.) with household incomes that are statistically lower than the Area Median Income, or AMI.

For the reasons outlined above BCHA strongly encourages the City to repeal the current AHO District from its zoning code. Please feel free to contact me any time to discuss further.

Sincerely,

A handwritten signature in blue ink that reads "David Patrie". The signature is written in a cursive, flowing style.

David Patrie
Executive Director

cc. Lisa Horowitz - Community and Economic Development Director



City of Ketchum Zoning Code Rewrite

SVBR Government Affairs Committee Comments:

April 22, 2015

Following are a chronological list of comments resulting from our review of the April 14, 2015 draft rewrite of the Ketchum Zoning Code. Some comments reflect items which we believe could be clarified in this phase of the rewrite without being deemed 'regulatory changes' and others are intended to ensure that sections planned for elimination do not leave gaps in the code. We expect that some of our comments will have resulted from our imperfect understanding of the existing code or the intent of the rewrite draft. In these cases we would appreciate your clarifying the issue or pointing our error as part of your review of this memo. Additionally, while we have tried to be complete in this review, there are sections to which we have not been able to allocate sufficient review time (ex. Warm Springs Base Area) and will attempt to make appropriate comment about these areas in the future. Please feel free to contact us for clarification of our intent where/if necessary, or to apprise us of where the intent of our comment is addressed elsewhere in the code.

17.08.020 DEFINITIONS

DECK: While the word "roofless" is in the existing code definition, there are instances where exterior decks and balcony's have roofs. Should 'roofless' be removed to correct this definition?

FLOOR AREA, GROSS: Floor area calculations have existing industry standard methodologies, most often based on Building Owners and Managers Association ("BOMA") definitions. For example, when measuring area in a condominium unit, measurements are taken "inside the paint". In an office space or retail space where the exterior wall is more than 50% glass the leasable measurement is taken to the glass line as compared to the outside of the wall. Should i) our definitions reflect these standards, and ii) should we have a separate definition for area measurement in condominium developments? Note that not all owners follow BOMA rules, however it is a widely accepted standard.

FLOOR AREA, NET: It appears as if FLOOR AREA, NET or 'net floor area' as it appears in the code rewrite is included solely for the purpose of determining parking space requirements as it only appears in 17.125.070 (caveat – see our next comment). In Sections 17.124.040 (FAR and CH) and 17.124.070 (ADUs) a measurement called "net livable" square footage, or space, is utilized, yet that term is not in the DEFINITIONS section. While it is clear from the text of 17.124.040 and 17.124.070 that 'net livable' is the FLOOR AREA, GROSS minus 15% of that number, it seems that 'net livable' should also be defined in DEFINITIONS to avoid any confusion between 'net floor area' and 'net livable' area.

Also, why is whatever area is left of a basement, after the exclusions stated in the definition, included in the FLOOR AREA, NET and therefore in the measure of density, if in fact FLOOR AREA, NET ever gets used as a measure of density in the revised code (until the FLOOR AREA RATIO OR FAR is clarified – see below - it might)? Basement area is not included in density calculations utilizing FLOOR AREA, GROSS nor is UNDERGROUND PARKING. The original intent behind restricting basements was sourced in a concern for the visual impact of a basement being more that 4 feet above grade. In other words, shouldn't a legally habitable and accessible space that is below 4 feet above grade be excluded from density in the same way

that an underground parking area is? It seems like this requires that either FLOOR AREA, NET be defined as having the sole purpose of measurement for parking purposes and not for density purposes, or that it be clearly stated that habitable area is included in FLOOR AREA, NET only for the purpose of calculating parking requirements. Please see FLOOR AREA RATIO OR FAR and UNDERGROUND PARKING below.

FLOOR AREA RATIO OR FAR: The definition appears to imply that you can use *either* the gross or the net floor area when calculating FAR (i.e. density). The built area allowed under those two calculations could be different, and more square footage could potentially be built if one was allowed to build to the prescribed FAR using net floor area where the design has an increase in area from net to gross floor area. For example, if the FAR is 2 for a 5,000 square foot lot, under the definition you could build 10,000 net square feet. If the difference between the net area and gross area is 10%, then the actual building would end up at 11,000 square feet, or a 2.2 FAR based on the gross area. The actual code section 17.124.040 “second A.” – see NOTE below - does not clarify matters as it simply refers to ‘floor area’, neither gross nor net. It seems like this definition would be clearer if ‘(Net) floor area’ was removed or some formula was included to make the use of either measurement equate to the intended gross FAR.

NOTE: there appears to be a mis-numbering here as both of the two first clauses in 17.124.040 are numbered “A.” and in the second “A.” clause there is a reference to Section 17.124.030 B that appears to be incorrect.

HEIGHT OF BUILDING: and HEIGHT OF BUILDING/CC DISTRICT: We cannot find reference in the draft to the provision that allows elevator and stair towers to exceed the maximum height, an example of which is shown in the following screenshot from the existing code for the CC zone:

E. Maximum building height:

1. Two- and three-story buildings: 40 feet.

2. Four-story buildings: 48 feet.

3. An additional 2 feet may be permitted if the additional height will contribute meaningfully to the building character or function.

4. A stairway **elevator** shaft providing access to a roof garden may exceed the maximum height by up to 10 feet, provided it is stepped back at least 20 feet from the front and rear property line.

F. The third floor may be stepped back.

G. At building entrances, the elevation of the ground floor shall be within 0 to 12 inches above the adjacent sidewalk grade.

H. Building width: 18 feet minimum.

LODGING ESTABLISHMENT: Should the time required for a person to be in charge be the same for a HOTEL and a LODGING ESTABLISHMENT? The draft now requires 24 hours for a LODGING ESTABLISHMENT but only 18 hours for a HOTEL. Additionally, the old definition of a motel allowed cooking facilities in a room without the room being considered a dwelling unit, yet the LODGING ESTABLISHMENT definition is silent on the topic of cooking facilities. While the definition of DWELLING excludes short term occupancy units perhaps it would be clearer to state as well in the LODGING ESTABLISHMENT definition that cooking facilities are allowed to obviate the need to connect several definitions (LODGING ESTABLISHMENT, DWELLING, SHORT TERM OCCUPANCY, TOURIST HOUSING ACCOMMODATION) to determine this fact?

PARKING SPACE, OFF-STREET: Should the area be removed from the definition and reference simply be made to the standards in 17.125.030 A.?

UNDERGROUND PARKING: If UNDERGROUND PARKING is not counted as density under the definitions of FLOOR AREA, GROSS or FLOOR AREA, NET, why is habitable area meeting the same restrictions (75% of the ceiling not more than 4’ above the basement invisible plane) counted as density (see definition of FLOOR AREA, NET...’including basements’) above.

Section 17.12.020 A.4.

We believe that the chapter reference should be 17.18.130, not 17.124

7.18.100 TOURIST DISTRICT (T):

In the existing code is a provision for height flexibility up to 44 feet for buildings designed with a steep pitch roof, as shown in the screen shot below. This flexibility language was deleted, but I don't have the dimensional standards matrix to see if it was moved there. If it is NOT in the dimensional matrix could you please let us know why this flexibility was removed?

Maximum Height Of Buildings:

1. For buildings with a roof pitch under five to twelve (5:12) or for mansard roof buildings, the maximum building height shall be thirty five feet (35').
2. For buildings with a roof pitch greater than five to twelve (5:12), the maximum height to the mean point of the ridge or ridges measured from eaves line to the ridge top shall be thirty five feet (35'). Roof ridges above the mean point may extend up to a height of forty four feet (44').

17.18.130 COMMUNITY CORE DISTRICT (CC):

From a philosophical perspective, while we understand and support the purpose of the rewrite which is meant to streamline the code making it easier to use and remove subjective aspects of it that might be legally challenged, we believe that there are parts of the form based code sections now scheduled for deletion that could be both objective and therefore above successful legal challenge and useful in terms of facilitating good design. Have the form based code sections been reviewed from the perspective of potentially retaining viable portions, or were they deleted in bulk? If the latter, we believe that a more detailed look at them could be valuable in producing the best possible code language. For example, the requirement in the existing code Section 17.64.020 E. d. that "Blank walls and facades that do not clearly delineate each floor of a building are prohibited" is both objective and leads to sound design practice, as are sections that encourage [insert "require" for "encourage"] public art. A less effective alternative might be to review the deleted sections for their "best practices" parts, and include a listing of those items in an appendix entitled something like "design features previously favored in design review" as an aid to developers who wish to understand, but are not obligated to utilize, design features favored by the community.

17.100 WARM SPRINGS BASE AREA OVERLAY DISTRICT:

It seems as if additional time should be spent on this section to include additional definitions found here in Section 17.08, and move some of the information into the matrices (we do not have copies of the latest matrices so we cannot determine how this is being handled at the moment). Following are our initial comments, however we believe that additional review and discussion is required for this area – perhaps it is scheduled for Phase 2 of the rewrite?

17.100.030 DESIRED USES AND FLOOR AREA RATIO (FAR) TABLE:

In Figure 1: FAR Table in the Inclusionary Housing section there is no indication of either the Community Housing ("CH") size or income category required in exchange for the FAR Increment. In general, this table is extremely complicated and perhaps the code would be well served if it could be simplified. When the table was developed there was concern that certain specific uses that historically had been present in the area needed to be encouraged through FAR bonuses. This concept might still be valid depending on current comprehensive plan inputs for the area, but we would hope that these desired uses could be combined into fewer (or one) category in the hope of incenting more new commercial development as it is now obvious that the existing bonus structure as presently written was not successful in doing so.

NOTE FOR ALL CH BONUS SECTIONS:

Depending on whether **Section 17.124.130 FLOOR AREA RATIOS AND COMMUNITY HOUSING:** will remain in the revised code in light of news reports that staffs' recommendation to reduce the percentage of CH is not being accepted by the Commission, it is also important to include in this (Warm Springs Base Area) section and in every section where bonus FAR is available in exchange for Community Housing, the recently approved ordinance amendments i) calculating CH contributions on the bonus area in excess of the base FAR, and ii) enumerating the various methods developers have to satisfy CH requirements.

17.100.050: LOT COVERAGE:

Neither lot coverage nor minimum open space is defined in Chapter 17.08, and the definitions that cover other lot measurement concepts do not seem to exactly address this calculation. Shouldn't this information also be in the dimensional standards matrix? Also, relative to making the code easy to use, shouldn't each zone section include its basic dimensional standards so that the user has the opportunity to find the information within the section of the code she/he is reviewing, in addition to finding it in the matrix?

17.100.070 D.: TRANSPORTATION AND PARKING REGULATIONS:

This section states that only 1/8th of the overall parking requirement may be met via in-lieu payment, the methodology for which is referenced as being contained in Section 17.125.060 D., however that section allows 100% of unmet on-site parking demand to be offset by cash in-lieu. In light of the public transportation first goals of the comprehensive plan and the likelihood that more meaningful parking improvements in the area can be made through an in-lieu funding mechanism, in addition to removing the stress on development analyses of finding area for parking spaces within already constrained physical site boundaries, perhaps this requirement should be changed to conform with that stated (100% in-lieu capability) in Section 17.126.060 D.

17.124.130: FLOOR AREA RATIOS AND COMMUNITY HOUSING:

Subsection B. 2. c.: The formula should be described as the "net livable square footage" times the fee, not the number of units times the fee. Please see the comment regarding the definition of FLOOR AREA, NET above.

Subsections B.2.f. and g.: It appears that g. is a repeat of the opening phrases of f. and should be deleted?

17.125.030: OFF-STREET PARKING SPACE:

Subsection B.: Compact vehicle spaces. Should the 10% allowance for compact cars be revisited to determine whether a greater number of stalls could be marked for compact vehicles, given the trend to smaller cars?

17.125.050: OFF-STREET PARKING AND LOADING CALCULATIONS:

Subsection C.: Area measurements for parking calculations should be based on FLOOR AREA, NET, not gross floor area (GFA) as written, since it is the net area of buildings within which uses giving rise to parking demand are housed.

Matrix: In the Residential section of the matrix where no parking requirement is shown for CH units in the CC district, shouldn't an on-street residents' permit structure be put in place, so that enforcement policies can be created to deal with the reality that on-street parking will be in greater demand in proximity to CH units constructed without on-site parking facilities?

Matrix: In the Commercial section of the matrix there is a reference to “Professional Service, CC District” however this term is not defined in 17.08 and likely should be as it carries its own parking requirement, which is different than for “Office” space in any other zone. While “Professional Service” doesn’t seem to have been defined in the old (existing) code either, I understand it was interpreted as office space in the CC area. Alternatively you could scrap “Professional Service, CC District” and instead define “Office, CC District” with a 2 spaces per 1,000 net square feet requirement.

Matrix: Throughout the matrix there are references to parking requirements ‘per X **gross** square feet’, yet the FLOOR AREA, NET definition appears to be the definition crafted for use in these calculations – see our comments regarding FLOOR AREA, NET, and Subsection C, in this section, above. Should all references be to net square feet or net floor area for these calculations? Alternatively, for retail, industrial or office spaces, the BOMA ‘net leasable’ calculation for each space type could be used – see our discussion of BOMA in FLOOR AREA, GROSS above.

17.125.070: SHARED PARKING REDUCTION:

Subsection B.: To counter the possibility that a reader could interpret this section to include for example, an additional unknown amount of visitor parking in “parking demand unmet by on-site parking areas” as presently written in the draft, perhaps the words ‘code mandated’ could be added before “parking demand unmet...”. Presumably, on-street parking is available for consideration as part of a ‘project specific parking solution’ so perhaps this ought to be stated within this subsection?

Public Comment from William Justen – Tuesday, April 7, 2015

Micah,

How did your PZ meeting go last Thursday, April 2?

I think you and your staff are doing an admirable job of code cleanup and consolidation. I just have a couple of comments.

1. Several of the sections in chapter 17.18 under Maximum Floor Area Ratio, repeat the inclusionary housing incentive criteria, and that subject matter could probably be located in one place and referred to in those other sections.
2. Section 17.127 Re: Signs has some confusing references within this section, for example, 17.127 .021 B . Sign Permit Required, third line refers to B4, where I think it should be D4 and there are several other references to subsections within this signage section that are confusing.

Other than that your cleanup effort looks great and I look forward to working with you and your staff on some substantive changes in the CC zone for Type 3 buildings, like the ones I previously proposed including:

1. the opportunity to have a partial fourth story (using the existing code large fourth story setbacks) in mixed income, multifamily projects, i.e., including community housing within the project rather than pay in lieu.
2. The opportunity in Subdistrict B to have ground-floor residential and/or live/ work.

When do you believe the City will be completed with the zoning cleanup package?

Best,
William

Craig M. Johnson

April 15, 2015

Deborah Burns, Chair
Erin Smith, Commissioner
Steve Cook, Commissioner
Michael Doty, Commissioner
Jeff Lamoureux, Commissioner
Planning and Zoning Commission
City of Ketchum

RE: Proposed Revisions to Floodplain Regulations

VIA EMAIL and USPS

Dear Planning and Zoning Commissioners,

We write to comment on one of the proposed changes to the Zoning Ordinance that will have broad and unintended impacts to all landowners in the 100-year flood plain.

If the proposed language is adopted, the existing definition of "*Development*" in Section 17.88.040 of the floodplain code will expand significantly (and will be relocated to Section 17.08). The current definition of *Development* is limited by reference to landscaping in the last clause "or permanent (root ball) removal of trees and large shrubs." By implication, other activities related to landscaping are not included in the definition of *Development*. The attached sheet provides a comparison of the existing and proposed definitions of *Development*. I have highlighted in yellow the words applicable to landscaping.

The proposed definition of "*Development*" in Section 17.08 will significantly expand its scope to include "**Any** ... alteration of the landscape ... or vegetation ..." I also highlighted these words in yellow on the attached sheet for ease of comparison. Reading the plain meaning of the words, **any** alteration of landscaping or vegetation will be subject to proposed Section 17.88.040 B.5.c., requiring a full floodplain design review application and approval. Unfortunately, normal landscape maintenance activities will fall into the scope of the proposed definition and this new policy will apply to all parcels of land within the 100-year flood plain, even properties that are several hundred yards from the river channel. (Bold emphasis mine)

Our west property line is located 50-125' from the edge of the 25' wide riparian zone along the Big Wood River. In addition to simply having the ability to mow lawns, prune trees and shrubs, weed beds, etc., the continued ability to maintain and/or

Planning and Zoning Commission
April 15, 2015
Page Two

remove vegetation outside of the 25' wide riparian zone supports several important interests, including the ability to create a defensible fire protection zone around homes/structures in light of the recent threats of the Beaver Creek and Castle Rock fires, the ability to remove invasive vegetation such as knapweed, the reduction of groundwater consumption in the river basin by selectively thinning dense clusters of cottonwoods (one cottonwood consumes up to 200 gallons/day in summer months), the ability to keep the floodway clear and free of obstructions for the conveyance of floodwaters--an important FEMA policy, and the ability to create more open areas along the river useable for recreation.

To clear up a significant ambiguity for owners of property in the floodplain and prevent unintended restrictions on landscape maintenance, we respectfully request that the Commission and Council clarify the definition of "Development" in proposed Section 17.08 by adding a sentence "Development shall not include the maintenance of landscaping outside the 25' wide riparian zone" (or similar clarifying language). Without modification, the overly broad proposed definition of Development in Section 17.08 "*any alteration of the landscape/vegetation*" will result in violations of the Municipal Code when every landowner in the floodplain maintains landscaping on their properties and will run against the important public policy considerations outlined above.

Thank you for considering our request to clarify the floodplain code. Please call me at 206-399-5600 or email me at craig@cjohnson.com if you have any questions.

Sincerely,

Craig M. Johnson

Shawn L. Underwood

Existing Definition of Development in Section 17.88.040:

DEVELOPMENT: Any manmade change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavation, drilling operations or permanent (root ball) removal of trees and large shrubs.

Proposed Definition of Development relocated to Section 17.08:

DEVELOPMENT: Any subdivision, construction activity, or alteration of the landscape, its terrain contour or vegetation, including any construction of structures, establishment of a land use, or alteration of an existing structure or land use.

Existing Section 17.88.050 B.5.c.

"Development", as defined in section [17.88.040](#) of this chapter, and construction or placement of buildings or structures, including additions to any such structures or buildings existing at the effective date hereof, and landscaping changes within the riparian zone, upon real property within the waterways design review subdistrict shall be subject to design review and shall require said approval under section [17.88.060](#) of this chapter, prior to issuance of a building permit, excavation/grading permit or commencement of any work associated with any such activity.

Proposed Section 17.88.040 B.5.c.

Development, as defined in section 17.08 of this title, and construction or placement of buildings or structures, including additions to any such structures or buildings existing at the effective date hereof, upon real property within the waterways design review subdistrict shall be subject to design review and shall require said approval under section 17.88.050 of this article, prior to issuance of a building permit, excavation/grading permit or commencement of any work associated with any such activity.

Public Comment from Steve Kearns – April 27, 2015

Morgan,

Thank you and Rebecca for meeting with us last week to discuss our proposed project and the zoning ordinance revisions that are contemplated. My comments about the proposed revisions are as follows:

- In general, the current zoning ordinance is not development friendly. In the downtown core, the intent should be to encourage density and thus a vibrant city life. The CC zone should be a priority for revision, and should be liberalized to encourage development.
- The FAR restrictions are limiting development. Those should be eliminated or greatly increased. For instance, what is the logic of a .5 FAR in the Tourist Zone? Or a 1.0 FAR in the CC zone? FAR requirements combined with building dimensional standards are very restrictive and make it uneconomic to develop property in the CC zone.
- The overlay districts in the CC zone are also too restrictive. For instance, Overlay District D in the CC zone allows multi-family development with offices on the first floor. Staff opinion is that the ordinance does not allow offices on the second floor, even with a CUP. Why not? If the intent of this overlay is to create a transition zone, then why not just specify that there needs to be a residential component to whatever is built and leave it up to the developer to decide where that component occurs.

Thank you for soliciting my comments. I appreciate your efforts to make the code easier for all of to work under, and to encourage our development of Ketchum.

Respectfully,
Steve Kearns

--

Kearns, McGinnis & Vandenberg, Inc.
PO Box 3233 | 200 West River Street
Ketchum, ID 83340
208-726-4843 Tel
208-726-5863 Fax
208-720-0843 Cell

Attachment C, Staff Response to Public Comments



City of Ketchum
Planning & Building

April 27, 2015

Memo to Address Public Comments

Planning & Zoning Commission Public Hearing

Public Comments

To date, staff has received three public comment letters, Blaine County Housing Authority (BCHA), Sun Valley Board of Realtors (SVBR) and a property owner, Craig M. Johnson. These comments are in regards to changes in phase one of the zoning ordinance update. Staff has provided a response to specific items below:

1. BCHA: Comments regarding community housing and the Apartment Housing Overlay District (AHO)
 - a. BCHA expressed their concern with reducing the community housing requirement from 20% above base Floor Area Ratio (FAR) to 10%. They pointed out that once reduced, it would be difficult to ever go back to 20%. They additionally asserted that community housing requirements are only one variable impacting development and that the city should instead take a more comprehensive approach. Staff agrees that community housing and FAR requirements are complex and should be fully considered in phase two. In phase two we will consider community housing within the context of parking requirements, density allowances and dimensional standards.
 - b. Further, BCHA stated concerns with the Apartment Housing Overlay District (AHO) and requested that it be repealed. Staff agrees and has removed the AHO from the proposed zoning ordinance. Apartment units are a form of multifamily residential and should be treated as such.
2. SVBR: Provided a thorough and comprehensive review of the proposed phase one zoning ordinance
 - a. Decks: Requested "roofless" be removed from definition of Deck. This definition intentionally states "roofless" for the purpose of providing a setback exemption in supplementary location and bulk regulations chapter 17.128 for decks under 30 inches. A deck or balcony with a roof is held to the same setback standards as the principle building to which they are attached.
 - b. Floor area provisions: SVBR correctly detailed several areas where floor area provisions and definitions should be clarified. It is staff's position that provisions regarding FAR and floor area calculations should be considered concurrently with community housing provisions in phase two of the zoning ordinance update. SVBR comments regarding this matter included:
 - i. Suggested aligning floor area calculation with Building Owners and Managers Association (BOMA). This is an industry standard that is well understood by professionals in the real estate sector.
 - ii. Define "net livable area" to differentiate between the "net floor area" definition. Net livable area is used in determining community housing requirements and in ADU size provisions.
 - iii. The "floor area, gross" definition excludes basements while the "floor area, net" includes basements. Underground parking also excludes basements. SVBR suggests that habitable area in basements be included for parking calculations but excluded for density purposes.

- iv. The definition for “floor area ratio or FAR” should be clarified to align with community housing and FAR provisions.
- c. Numbering in 17.125.030 was incorrect; staff has corrected this error in the draft ordinance version which was made part of the staff report.
- d. Expressed concern that the existing provision allowing elevator shafts to extend 10 feet above the roof line was not carried forward into the proposed ordinance draft. This provision was relocated out of the CC district and into the dimensional standards, CC district matrix.
- e. SVBR stated that the “lodging establishment” definition is inconsistent with the “hotel” definition by requiring 24 hour onsite management whereas a hotel requires only 18 hours. The 24 hour onsite management provision in the lodging establishment definition is currently part of the “motel” definition and has been carried over to the lodging establishment definition. If the commission would like to change this provision staff recommends doing so in phase two. SVBR also commented that the new definition excluded provisions that allowed guestrooms to have cooking facilities without being considered a dwelling unit. Staff has now added this provision and the provision requiring a lodging establishment to have at least six guestrooms back into this definition. In short, the lodging establishment definition now closely models the current motel definition.
- f. Removing the “parking space, off-street” definition to be replaced by a reference to the parking standards section. Additionally amendments to definitions will be considered in phase two.
- g. SVBR highlighted the discrepancy between how underground parking is not counted towards density whereas basement space is. This comment is noted and will be taken up in phase two.
- h. SVBR suggested that section 17.12.020.A.4 should reference section 17.18.130 instead of chapter 17.124. Chapter 17.124 is the development standards chapter that contains specific use provisions for uses listed in the district use matrix and appears to be the appropriate reference.
- i. It was noted that the height allowance in the T zone for 44’ feet was removed. This standard was not removed but was relocated to the dimensional standards, districts matrix; note two.
- j. Suggested retaining viable portions of the form based code or design guidelines. This is a great suggestion and will be considered in phase two. Several of the guidelines could transition into regulations and therefore meet Idaho State code.
- k. WSBA chapters need to be considered with other community housing changes. In phase one, the WSBA overlay district have mostly been preserved. Staff has listed them as work items in phase two. Community housing and FAR changes in phase two will include these districts as well.
- l. Adding a definition for lot coverage and open space and adding dimensional standards back to each section. Definitions will be reconsidered in phase two. Staff feels that the ordinance is simplified by placing all dimensional standards in a consolidated format as proposed. However, in phase two a reference to the matrices can easily be added to each zoning district section.
- m. Suggested increasing the amount of required off-street parking spaces to be dedicated towards compact cars. This is a great suggestion that will be included in the discussion during phase two.
- n. For consistency use net floor area instead of gross floor area for determining parking requirements. Staff agrees that this change should occur in phase one and the parking table has been amended to reflect this. Specifically the following uses were changed from gross to net:
 - i. Wholesale
 - ii. TV and Radio Broadcast Stations
 - iii. Retail Trade, CC District
 - iv. Recycling Facility
 - v. Recording Studios
 - vi. Public Utility Facility
 - vii. Public Use
 - viii. Professional Service, CC District
 - ix. Office, Industrial Districts
 - x. Office

- xi. Motor Vehicle Service
 - xii. Manufacturing, Industrial District
 - xiii. Laundry Facility, Bulk Industrial
 - xiv. Health and Fitness Facility, Industrial Districts
 - xv. Firewood Operation
- o. Recommended a residents' parking permit be created for projects with community housing units that do not contain off-street parking facilities. This is an idea that should be explored in consultation with the public works department in phase two.
 - p. Suggested that professional service, CC district should be swapped for Office, CC District. Staff feels that this is a great way to clarify the uses, however any use changes need to be done within the context of the district use and parking matrices. There is not a strong connection between uses listed in these matrices. Phase two will allow time for analyzing these standards and aligning terminology.
 - q. Suggested adding clarifying language to the shared parking section. Shared parking requirements will be considered in phase two. In phase one, staff simply consolidated the existing provisions.
3. Craig M. Johnson: Comments regarding development definition
- a. Expressed concern that using the definition of development as written in chapter 17.08 would expand the requirements for floodplain design review to any landscaping modification or maintenance. The "development" definition in chapter 17.08 is an existing definition. The definition in the floodplain chapter for development was removed for consistency purposes. However, since receiving Mr. Johnson's public comment letter, in consultation with the city's Floodplain Manager, staff amending the development definition to exclude routine maintenance.

During tonight's meeting, staff will provide an overview of public comments received and of any changes to the document since the staff report was issued.

Sincerely,



Morgan Brim, Senior Planner/Current and Long-range Planning Manager

Attachments:

- A. Title 17, Zoning Ordinance changes occurring after staff report was issued:
 - a. Section 17.08.020, Lodging Establishment Definition
 - b. Section 17.125.050.C and Off-Street Parking Matrix

Attachment A: Title 17, Zoning Ordinance changes occurring after staff report was issued:

- Section 17.08.020:

LODGING ESTABLISHMENT: A building or group of buildings designed or used for Short Term Occupancy which contains more than six (6) Guestrooms offered for rent on a nightly basis with an on-site office with a person in charge twenty four (24) hours per day. Typical uses include but are not limited to motels, hostels and inns. A Guestroom which includes cooking facilities shall not be considered a dwelling unit for the purpose of density, area, bulk or parking regulations of this title.

- Section 17.125.050.C and Off-Street Parking Matrix

C. Area Measurements. Unless otherwise specifically noted, all square footage-base parking and loading standards are to be computed on the basis of gross net floor area (GFA).

17.125.050 – Off-Street Parking Matrix

<i>Specific Uses</i>		<i>Parking Spaces Required</i>	
RESIDENTIAL	Assisted Living Facility	One (1) space per 4 beds + one (1) space per fulltime doctor and two (2) spaces per each three (3) other employees	
	Community Housing Units, CC District	No parking is required	
	Dwelling, Multi-Family	1.5 spaces for every 1,500 net square feet of residential space	
	Dwelling, One-Family/two Attached Townhouse Units	1.5 spaces per dwelling unit	
	Residential, CC District	One (1) space per 1,500 net square feet	
	Residential Project, four (4) or more dwelling units	1.5 spaces per dwelling unit + One (1) guest space per four (4) dwelling units	
	Residential Units, Industrial Districts	One (1) space per bedroom	
COMMERCIAL	Bowling Alley	Three (3) spaces per lane	
	Building Maintenance	One (1) space per 800 <u>gross net</u> square feet, + adequate loading area for trucks	
	Carwash	Two (2) short-term holding spaces per service bay, + One (1) per employee	
	Clinic/Medical Care Facility	One (1) space per 300 <u>gross-net</u> square feet	
	Daycare ¹	One (1) space per full-time nonresident staff member	
		<i>Requirements for drop off/pick up spaces:</i>	Daycare home: One (1) drop off/pick up space Daycare facility: Two (2) drop off/pick up spaces

		Daycare center: One (1) drop off/pick space per 8 children, or fraction thereof, which may be legally cared for within the center
Daycare, Industrial Districts ¹	One (1) space per 250 <u>net</u> square feet	
Drive-In Restaurant	One (1) space per 60 <u>net</u> square feet of floor area	
Firewood Operation	One (1) space per 800 <u>gross-net</u> square feet, + adequate loading area for trucks	
Gas Station	Two (2) short-term holding spaces per fuel pump, + three (3) spaces per service bay	
Grocery Store	One (1) space per 200 <u>net</u> square feet of floor area	
Health and Fitness Facility	One (1) space per every six (6) seats or one (1) space per 60 <u>net</u> square feet of floor area, whichever is greater	
Health and Fitness Facility, Industrial Districts	One (1) space per 250 <u>gross-net</u> square feet	
Hospital	One (1) space per 1,000 <u>net</u> square feet of floor area + One (1) space per four (4) regular employees	
Hotel, Lodging Accommodation, Tourist Homes	0.75 spaces per room	
Instructional Service	One (1) space per 75 <u>net</u> square feet usable dance floor area	
Laundromats and Dry Cleaners	1 space per 250 <u>net</u> square feet	
Laundry Facility, Bulk Industrial	One (1) space per 500 <u>gross net</u> square feet, + adequate loading area for trucks	
Manufacturing or Assembly Establishment	One (1) space per employee, based on the greatest number of employees at any one time	
Manufacturing, Industrial District	One (1) space per 500 <u>gross net</u> square feet, + adequate loading area for trucks	
Motor Vehicle Service	One (1) space per 250 <u>gross net</u> square feet, plus five (5) storage spaces per service bay	
Office	One (1) space per 300 <u>gross net</u> square feet	
Office, Industrial Districts	One (1) space per 250 <u>gross net</u> square feet	
Places of Assembly, including schools and religious institutions and similar uses	One (1) space per every six (6) seats or one (1) space per 60 <u>net</u> square feet of floor area, whichever is greater	
Printing and Publishing Services	One (1) space per 250 <u>net</u> square feet	
Professional Service, CC District	Two (2) spaces per 1,000 <u>gross net</u> square feet	
Public Use	One (1) space per 1,000 <u>gross net</u> square feet	
Public Utility Facility	One (1) space per 500 <u>gross net</u> square feet, + adequate loading area for trucks	
Recording Studio	One (1) space per 500 <u>gross net</u> square feet, + adequate loading area for trucks	

Recycling Facility	One (1) space per 500 <u>gross net</u> square feet, + adequate loading area for trucks
Research Development and High Technology Industries	One (1) space per 250 <u>net</u> square feet
Restaurant, Bars and Eating/Drinking Establishments	One (1) space per 100 <u>net</u> square feet of assembly area
Restaurant, Industrial Districts	One (1) space per 250 <u>net</u> square feet
Retail Trade	One (1) space per 300 <u>net</u> square feet
Retail Trade, CC District	Two (2) spaces per 1,000 <u>gross net</u> square feet
Retail Trade, Industrial Districts	One (1) space per 250 <u>net</u> square feet
Self-Storage and Warehouse	One (1) space per employee
TV and Radio Broadcast Stations	One (1) space per 500 <u>gross net</u> square feet, + adequate loading area for trucks
Veterinarian and Pet Grooming Service	One (1) space per 250 <u>net</u> square feet
Wholesale	One (1) space per 500 <u>gross-net</u> square feet, + adequate loading area for trucks

Notes:

1. For daycare businesses which require more than one drop off/pick up space, the additional spaces over one may be on the street; provided, that for each drop off/pick up space required, there are three legal spaces located within 50 feet of the property which can be reached without crossing a street.



City of Ketchum
Parks & Recreation

May 27, 2015

Mayor Jonas and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Jonas and City Councilors:

Willard L. Eccles Foundation Grant Opportunity for Guy Coles Skate Park Capital Improvement Project/Streetscape Enhancement

Introduction/History

Streetscape enhancement at the Guy Coles Skate Park is a long-standing capital improvement project of the Parks & Recreation Department. The project includes an addition of street elements such as land gaps, landing pads, rails, stairs, ¼ pipes, and others.

Current Report

Councilor Jim Slanetz was approached by a representative of the Willard L. Eccles Foundation at a skate park fundraiser held by the Board Bin last fall. The representative encouraged the city to apply for a grant through the foundation.

Financial Requirement/Impact

The total cost of the project is estimated at \$100,000. The city would like to apply for full funding through the Eccles Foundation.

Recommendation

Staff respectfully recommends that the city approve staff time to prepare the Willard L. Eccles Foundation grant request for support of the Guy Coles Skate Park enhancement project.

Recommended Motion

"I move to approve staff time to prepare the Willard L. Eccles Foundation grant request for support of the Guy Coles Skate Park streetscape enhancement project."

Sincerely,

JENNIFER L. SMITH
Director of Parks & Recreation



City of Ketchum

P.O. Box 2315 | 480 East Ave. N. | Ketchum, ID 83340

June 1, 2015

Mayor Jonas and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Jonas and City Councilors:

Zion's Bank Building Right-Of-Way Agreement

Introduction/History

The applicant has applied for and received a building permit for exterior updates to 311 South Main Street (Zion's Bank building). Improvements for the right-of-way include expansion of the snow melt system and replacing pavers in the sidewalk.

Current Report

The contractor is expanding the existing snow melt system, which is currently only at the entrance, to the entire sidewalk surrounding the building. Heated sidewalks are allowed in the commercial core with no energy conservation requirements as required in the green building code for residential driveways. The proposed Right-of-Way Encroachment Agreement indemnifies the city from liability claims arising from the snowmelt system and identifies the owner as being responsible for maintenance of said improvements.

Financial Requirement/Impact

There is no financial requirement associated with this agreement. A Right-of-Way Agreement is intended to help protect the City in the event that the proposed encroachments were to ever pose an issue for the City.

Recommendation

Staff respectfully recommends that the City Council approve the permit application and authorize the Mayor to sign the Right of Way Encroachment agreement.

Recommended Motion

"I move to approve the proposed Right-of-Way Encroachment Permit application and authorize the Mayor to sign a Right-of-Way Encroachment Agreement with said owners."

Sincerely,

Robyn L. Mattison, PE, LEED AP
Public Works Director/City Engineer

WHEN RECORDED, PLEASE RETURN TO:

**OFFICE OF THE CITY ATTORNEY
CITY OF KETCHUM
POST OFFICE BOX 2315
KETCHUM, IDAHO 83340**

RIGHT-OF-WAY ENCROACHMENT AGREEMENT

THIS AGREEMENT, made and entered into this 1st day of June, 2015, by and between 93 CLUB, LLC, (collectively referred to as "Owner"), whose address is PO Box 30709, Salt Lake City, UT 84130-0709, and the CITY OF KETCHUM, IDAHO, a municipal corporation ("Ketchum"), whose address is Post Office Box 2315, Ketchum, Idaho.

RECITALS

WHEREAS, Owner is the owner of real property described as 311 N. Main Street ("Subject Property"), located within the City of Ketchum, State of Idaho; and

WHEREAS, Owner wishes to permit placement of a snow-melt system under paver sidewalks in the right-of-way on Main Street and Sun Valley Road. These improvements are shown in Exhibit "A" attached hereto and incorporated herein (collectively referred to as the "Improvements"); and,

WHEREAS, Ketchum finds that said Improvements will not impede the use of said public right-of-way at this time subject to the terms and provisions of this Agreement;

NOW, THEREFORE, in contemplation of the above stated facts and objectives, it is hereby agreed as follows:

TERMS AND CONDITIONS

1. Ketchum shall permit Owner to maintain the Improvements identified in Exhibit "A" within the public right-of-way of Main Street and Sun Valley Road, located adjacent to the real property described as 311 N. Main Street Ketchum, Idaho, until notified by Ketchum to remove the same.

2. Owner shall be responsible for the maintenance of said Improvements.

3. In consideration of Ketchum allowing Owner to maintain the Improvements in the public right-of-way, Owner agrees to indemnify and hold harmless Ketchum from and against any and all claims of liability for any injury or damage to any person or property arising from the Improvements constructed, installed and maintained in the public right-of-way. Owner shall further indemnify and hold Ketchum harmless from and against any and all claims arising from any breach or default in the performance of any obligation on Owner's part to be performed under this Agreement, or arising from any negligence of Owner or Owner's agents, contractors or employees and from and against all costs, attorney's fees, expenses and liabilities incurred in the defense of any such action or proceeding brought thereon. In the event any action or proceeding is brought against Ketchum by reason of such claim, Owner, upon notice from

Ketchum, shall defend Ketchum at Owner's expense by counsel satisfactory to Ketchum. Owner, as a material part of the consideration to Ketchum, hereby assumes all risk of damages to property or injury to persons in, upon or about the Improvements constructed, installed and maintained in the public right-of-way arising from the construction, installation and maintenance of said Improvements and Owner hereby waives all claims in respect thereof against Ketchum.

4. Ketchum shall not be liable for injury to Owner's business or loss of income therefrom or for damage which may be sustained by the person, goods, wares, merchandise or property of Owner, its tenants, employees, invitees, customers, agents or contractors or any other person in or about the Subject Property caused by or resulting from the Improvements constructed, installed, removed or maintained in the public right-of-way.

5. Owner understands and agrees that by maintaining the Improvements in the public right-of-way pursuant to this Agreement, Owner obtains no claim or interest in said public right-of-way which is adverse to that of Ketchum and that Owner obtains no exclusive right to said public right-of-way nor any other right to use the public right-of-way not specifically described herein.

6. This Agreement shall be a covenant running with the Subject Property and the terms and provisions hereof shall inure to the benefit of and be binding upon the parties and the respective heirs, personal representatives, successors and assigns of the parties hereof.

7. In the event either party hereto retains an attorney to enforce any of the rights, duties and obligations arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party reasonable attorney's fees at the trial and appellate levels and, whether or not litigation is actually instituted.

8. This Agreement shall be governed by, construed, and enforced in accordance with the laws and decisions of the State of Idaho. Venue shall be in the District Court of the fifth Judicial District of the State of Idaho.

9. This Agreement sets forth the entire understanding of the parties hereto, and shall not be changed or terminated orally. It is understood and agreed by the parties hereto that there are no verbal promises or implied promises, agreements, stipulations or other representations of any kind or character pertaining to the Improvements maintained in the public right-of-way other than as set forth in this Agreement.

10. No presumption shall exist in favor of or against any party to this Agreement as the result of the drafting and preparation of this document.

11. This Agreement shall be recorded with the Blaine County Recorder by Ketchum.

12. The parties fully understand all of the provisions of this Agreement, and believe them to be fair, just, adequate and reasonable, and accordingly accept the provisions of this Agreement freely and voluntarily.

EXHIBIT "A"

DRAFT



City of Ketchum
P.O. Box 2315 | 480 East Ave. N. | Ketchum, ID 83340

May 27, 2015

Mayor Jonas and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Jonas and City Councilors:

Play Hard Give Back Community Garden Interim Right-Of-Way Encroachment Agreement

Introduction/History

Play Hard Give Back recently completed a tiered community garden within city right of way at the corner of Warm Springs Road and 7th Street (see photo below). The property owner did not apply for an encroachment permit prior to construction nor stop construction when advised by city staff of the permit requirement.



Current Report

The City is actively pursuing funding for sidewalk improvements in this area. The garden will need to be removed for sidewalk construction. For this reason a garden within the Warm Springs Road right-of-way would likely not have been approved. As a compromise, the city will allow the temporary use of the right-of-way for this public benefit (community garden) with an agreement with the owner that, at the time when the city constructs a sidewalk, the owner will replace the right-of-way to its original condition at their own cost. The Encroachment Agreement will allow temporary use of the right-of-way for the wood retaining structures

and community garden. Maintenance and irrigation of the community garden will be the responsibility of the owner and the proposed agreement indemnifies the city from liability claims arising from said improvements.

Financial Requirement/Impact

There is no financial requirement associated with this agreement. A Right-of-Way Agreement is intended to help protect the City in the event that the proposed encroachments were to ever pose an issue for the City.

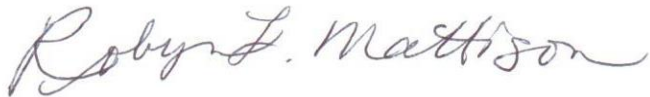
Recommendation

Staff respectfully recommends that the City Council approve the permit application and authorize the Mayor to sign the Right of Way Encroachment agreement.

Recommended Motion

"I move to approve the proposed Right-of-Way Encroachment Permit application and authorize the Mayor to sign a Right-of-Way Encroachment Agreement with said owners."

Sincerely,

A handwritten signature in cursive script that reads "Robyn L. Mattison".

Robyn L. Mattison, PE, LEED AP
Public Works Director/City Engineer

WHEN RECORDED, PLEASE RETURN TO:

**OFFICE OF THE CITY ATTORNEY
CITY OF KETCHUM
POST OFFICE BOX 2315
KETCHUM, IDAHO 83340**

RIGHT-OF-WAY ENCROACHMENT AGREEMENT

THIS AGREEMENT, made and entered into this 1st day of June, 2015, by and between PIAZZA NAVONA, LLC, (collectively referred to as "Owner"), whose address is 5348 INSTITUTE LN, and the CITY OF KETCHUM, IDAHO, a municipal corporation ("Ketchum"), whose address is Post Office Box 2315, Ketchum, Idaho.

RECITALS

WHEREAS, Owner is the owner of real property described as 271 E. 7th Street ("Subject Property"), located within the City of Ketchum, State of Idaho; and

WHEREAS, Owner wishes to permit temporary placement of a community garden in the right-of-way on Warm Springs Road and E. 7th Street. These improvements are shown in Exhibit "A" attached hereto and incorporated herein (collectively referred to as the "Improvements"); and,

WHEREAS, Ketchum finds that said Improvements will not impede the use of said public right-of-way at this time subject to the terms and provisions of this Agreement;

NOW, THEREFORE, in contemplation of the above stated facts and objectives, it is hereby agreed as follows:

TERMS AND CONDITIONS

1. Ketchum shall permit Owner to maintain the Improvements identified in Exhibit "A" within the public right-of-way of Warm Springs Road and E. 7th Street, located adjacent to the real property described as 271 E. 7th Street Ketchum, Idaho, until notified by Ketchum to remove the same. Ketchum anticipates construction of pedestrian improvements, such as sidewalks, and/or other right-of-way improvements at this location which will necessitate the removal of the community garden within the right-of-way. Owner agrees to remove said improvements to original condition of the right-of-way, at Owners cost, within 60 days of written notice from the City.

2. Owner shall be responsible for the maintenance of said Improvements.

3. In consideration of Ketchum allowing Owner to maintain the Improvements in the public right-of-way, Owner agrees to indemnify and hold harmless Ketchum from and against any and all claims of liability for any injury or damage to any person or property arising from the Improvements constructed, installed and maintained in the public right-of-way. Owner shall further indemnify and hold Ketchum harmless from and against any and all claims arising from any breach or default in the performance of any obligation on Owner's part to be performed

under this Agreement, or arising from any negligence of Owner or Owner's agents, contractors or employees and from and against all costs, attorney's fees, expenses and liabilities incurred in the defense of any such action or proceeding brought thereon. In the event any action or proceeding is brought against Ketchum by reason of such claim, Owner, upon notice from Ketchum, shall defend Ketchum at Owner's expense by counsel satisfactory to Ketchum. Owner, as a material part of the consideration to Ketchum, hereby assumes all risk of damages to property or injury to persons in, upon or about the Improvements constructed, installed and maintained in the public right-of-way arising from the construction, installation and maintenance of said Improvements and Owner hereby waives all claims in respect thereof against Ketchum.

4. Ketchum shall not be liable for injury to Owner's business or loss of income therefrom or for damage which may be sustained by the person, goods, wares, merchandise or property of Owner, its tenants, employees, invitees, customers, agents or contractors or any other person in or about the Subject Property caused by or resulting from the Improvements constructed, installed, removed or maintained in the public right-of-way.

5. Owner understands and agrees that by maintaining the Improvements in the public right-of-way pursuant to this Agreement, Owner obtains no claim or interest in said public right-of-way which is adverse to that of Ketchum and that Owner obtains no exclusive right to said public right-of-way nor any other right to use the public right-of-way not specifically described herein.

6. This Agreement shall be a covenant running with the Subject Property and the terms and provisions hereof shall inure to the benefit of and be binding upon the parties and the respective heirs, personal representatives, successors and assigns of the parties hereof.

7. In the event either party hereto retains an attorney to enforce any of the rights, duties and obligations arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party reasonable attorney's fees at the trial and appellate levels and, whether or not litigation is actually instituted.

8. This Agreement shall be governed by, construed, and enforced in accordance with the laws and decisions of the State of Idaho. Venue shall be in the District Court of the fifth Judicial District of the State of Idaho.

9. This Agreement sets forth the entire understanding of the parties hereto, and shall not be changed or terminated orally. It is understood and agreed by the parties hereto that there are no verbal promises or implied promises, agreements, stipulations or other representations of any kind or character pertaining to the Improvements maintained in the public right-of-way other than as set forth in this Agreement.

10. No presumption shall exist in favor of or against any party to this Agreement as the result of the drafting and preparation of this document.

11. This Agreement shall be recorded with the Blaine County Recorder by Ketchum.

12. The parties fully understand all of the provisions of this Agreement, and believe them to be fair, just, adequate and reasonable, and accordingly accept the provisions of this Agreement freely and voluntarily.

OWNER:

CITY OF KETCHUM:

By: _____
Kathleen Hughes
PIAZZA NAVONA, LLC

By: _____
Nina Jonas
Its: Mayor

ATTEST:

Sandra E. Cady
City Clerk

STATE OF _____,)
County of _____) ss.

On this ____ day of _____, 2015, before me, the undersigned Notary Public in and for said State, personally appeared KATHLEEN HUGHES, known to me to be the person who executed the foregoing instrument and acknowledged to me that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Notary Public for _____
Residing at _____
Commission expires _____

STATE OF IDAHO)
County of Blaine) ss.

On this ___ day of _____, 2015, before me, the undersigned Notary Public in and for said State, personally appeared NINA JONAS, known or identified to me to be the Mayor of the CITY OF KETCHUM, IDAHO, and the person who executed the foregoing instrument on behalf of said municipal corporation and acknowledged to me that said municipal corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year in this certificate first above written.

Notary Public for _____
Residing at _____
Commission expires _____

EXHIBIT "A"



City of Ketchum
Planning & Building

May 26, 2015

Mayor Jonas and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Jonas and City Councilors:

2014 Big Wood Watershed Study Partnership Agreement

Introduction/History

The City of Ketchum participates in the National Flood Insurance Program in order to limit flood hazard risk and to make flood insurance available to its citizens. As part of that program, the Federal Emergency Management Agency (FEMA) conducts periodic mapping of the regulatory floodplain to account for more recently available data and topographic or structural changes to the floodplain.

Current Report

FEMA, in cooperation with the United States Army Corps of Engineers, the Strategic Alliance for Risk Reduction and the Idaho Department of Water Resources, has initiated a Risk MAP study of the Big Wood Watershed to “identify, assess, communicate, plan for and mitigate risk” due to flooding. Participating jurisdictions include the cities of Ketchum, Sun Valley, Hailey, Bellevue and Gooding, as well as the counties of Blaine, Lincoln and Gooding. The project began in 2011 and is expected to extend through spring of 2018. FEMA will conduct an aerial LiDAR exercise during the summer of 2015 to more accurately map the Big Wood River floodplain. The data will be subject to a detailed riverine analysis, to include hydrology and hydraulic modeling, to produce more accurate floodplain maps, expected to be complete in 2018, for adoption by the participating jurisdictions.

The attached Partnership Agreement “represents a good-faith effort by all parties to share data, communicate findings and plan mitigation activities to reduce the exposure of the citizens within the Big Wood Watershed to natural hazard risk. It is not legally binding.” Staff has been participating in the study for about five months, and signature of the Agreement by the Mayor simply formalizes the City’s participation in the study.

Financial Requirement/Impact

There is no additional financial requirement/impact caused by the signature of the 2014 Big Wood Watershed Study Partnership Agreement. By participating in the study, the City will continue to maintain its commitment to mitigating risk of hazards and making flood insurance available to its citizens.

Recommendation

Staff respectfully recommends that the City Council authorizes the Mayor to sign the attached 2014 Big Wood Watershed Study Partnership Agreement.

Recommended Motion

"I move to authorize the Mayor to sign the attached 2014 Big Wood Watershed Study Partnership Agreement."

Sincerely,

A handwritten signature in blue ink that reads "Rebecca F. Bundy". The signature is written in a cursive style with a large, looping 'B' at the end.

Rebecca Bundy, CFM
Senior Planner / Building and Development Manager

ATTACHMENTS:

2014 Big Wood Watershed Study Partnership Agreement



FEMA



2014 Big Wood Watershed Study Partnership Agreement

This Risk MAP Partnership Agreement is used to: document the regulatory and non-regulatory tools that communities involved in a Risk MAP Project will receive, specify mitigation technical assistance to be provided, identify roles and responsibilities for all parties involved, list the data to be provided with associated deadlines, define expectations of the study results, and provide a projected timeline and an explanation of what is expected from project partners at each major milestone.

The Agreement provides documentation of the FEMA and USACE commitment to the Big Wood Watershed and the commitments of the Watershed to the Risk MAP Project. By signing the Agreement, the stakeholders and project partners acknowledge that they understand and commit to the project scope.

Working together on a Risk Mapping, Assessment, and Planning (Risk MAP) project, FEMA Region X, the US Army Corps of Engineers- Walla Walla District (USACE), the State of Idaho including the Bureau of Homeland Security and the Department of Water Resources (hereafter referred to as “the State”), and the Big Wood Watershed including Blaine, Gooding, and Lincoln Counties and the Cities of Bellevue, Hailey, Gooding, Ketchum, and Sun Valley (hereafter referred to as “the Communities”) will identify, assess, communicate, plan for, and mitigate risk.

The information provided by this project can be used by the Communities to enhance their hazard mitigation plans, make informed decisions to improve resilience to natural hazards, and raise awareness about local risks to hazards so that they are better informed and prepared to take actions to reduce their risk.

This Partnership Agreement outlines how these project partners will achieve success in key activities and goals:

- FEMA, USACE, the State, the Communities, and STARR, will commit to maintain open communication and a productive dialog during the Risk MAP project,
- FEMA, USACE and STARR will provide frequent and regular information on project progress, and opportunities for in-person discussions and feedback on results,
- FEMA, STARR, and the State with Community support, will provide non-regulatory risk assessment tools, information and findings, communications plan, and planning support over the course of the project,
- FEMA and the State will support the Communities by capturing community needs for how the project outputs will be incorporated into ongoing activities in order to reduce risk and build a more resilient watershed.



The RiskMAP Project will consist of the following deliverables:

- Updated flood insurance study and digital flood insurance rate maps to include (see **Attachment** at the end of this document for additional information on location and scope):
 - 49.8 Miles of Detailed Riverine Study
 - 54.3 Miles of Approximate Riverine Study
- Risk Assessment products to include changes since last FIRM, 1% annual chance flood depth grid for approximate riverine areas, and 10%, 4%, 2%, 1%, 1% plus and 0.2% annual chance depth grids for detailed riverine areas
- Multi-hazard risk report to include detailed Hazus analysis for flood and earthquake using local parcel/assessors information
- Areas of Mitigation Interest and corresponding Mitigation Strategies
- Mitigation planning technical assistance
- Outreach, Presentations, Seminars, Workshops, Trainings, and Webinars

Roles and Responsibilities

FEMA, USACE, STARR, and the State will provide Community officials with regular project status updates, the mapping and risk assessment products described above, and provide assistance with outreach to increase local awareness of multi-hazard risk. These efforts will better enable the Communities to take action to reduce risk through the adoption of the maps, development or enhancement of mitigation plans, and increased communication with citizens concerning their natural hazard risk and the steps they can take to mitigate that risk. The State will provide continuity, coordination and support throughout the Risk MAP project. Communities will provide input and updates throughout the project to ensure that the information is meeting the goals of this Agreement.

Communication and Coordination

Achieving Risk MAP's goal of reducing the nation's vulnerability to risk requires clear, consistent, and candid communications. These communications need to reach local officials in the watershed where individual constituents need information to take steps to protect themselves from prevailing hazards. To accomplish this, the project partners will maintain open lines of communication and establish a consistent flow of information.

FEMA, USACE, STARR, and the State will:

- Provide quarterly reports outlining the current project status, changes to future study status, key accomplishments to date, identified risks, and next steps via e-mail to each jurisdiction through the floodplain administrator and emergency manager.
- Enhance the Communities' ability to communicate about hazards and associated risk to people who live and work within the watershed by providing templates and outreach materials for local use, quarterly updates on project progress, and recommendations for implementation upon request.
- Contact the Communities at least two weeks in advance of a proposed meeting date via email.

FEMA, USACE, STARR, and the State will:

- Initiate coordination with the other project partners to schedule, plan, and hold a minimum of three meetings (in person or via webinar) during the life of the project :
 - **Flood Risk Review Meeting (FSR):** To be held following the development of engineering analysis and draft mapping; the intent of this meeting is to provide local officials the opportunity to view and comment on drafts of the engineering analyses produced by FEMA prior to preliminary release of regulatory products and data.



- **Final City Coordination Officer (CCO) Meeting** To be held about a month after preliminary copies of the official Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) are distributed to the Communities; the intent of this meeting is to discuss the results and presentation of the FIS. We will also discuss planning for a public meeting.
- **Public Meeting/Open House:** FEMA will support an Open House/Public meeting organized by the Communities. The purpose of the open house is to provide the public an opportunity to review the maps and provide comments. FEMA and the State will coordinate with the Communities to determine the number of staff required for the meeting. The open house/public meeting may also be expanded into a multi-hazard workshop if the Communities would prefer. The meeting could include experts on additional hazards including earthquake, landslide, wildfire etc. depending on availability.
- **Resilience Meeting:** To be held following the development of non-regulatory Risk MAP products and tools; the intent of this meeting is to provide local officials with the Risk Products described in this partnership agreement, review findings, and discuss how to incorporate this new information into existing hazard mitigation plans, land use plans, building codes, and mitigation efforts, etc. Resources available from State and Federal governments and professional associations that support planning and implementation activities will be highlighted. The goal of the meeting is to identify mitigation actions to be included in the hazard mitigation plan updates which will ultimately encourage risk reduction.

The Communities are strongly encouraged to:

- Communicate desired timing and schedule for receiving ongoing study updates.
- Be responsible for planning, supporting facilitation, and advertising the public meeting.
- Share study concerns with project staff early and often to reduce miscommunication.

Risk Mapping Activities

A FEMA Risk MAP project identifies flood hazards, provides local floodplain management regulatory flood data, supports the National Flood Insurance Program (NFIP), and provides risk assessments, mitigation support and planning technical assistance for all natural hazards. Based on needs identified and/or validated by the State, the Communities will receive the following datasets as part of this mapping project. (For more specific details of the scope of the mapping activities, please see the attached Big Wood Watershed Project Summary).

FEMA, USACE, and STARR will:

- Perform a detailed riverine analysis to include hydrology and hydraulic modeling for 50 miles of detailed riverine study and 54 miles of approximate riverine study. Floodplain delineations and the Flood Insurance Study will be updated for the Blaine, Gooding, and Lincoln Counties. The draft map for the riverine analysis will be completed in Winter/Spring 2017.
- Prepare and provide the regulatory **Flood Insurance Study (FIS) Report** document to the Communities. An FIS is a book that contains information regarding flooding in a city and is developed in conjunction with the FIRM. The FIS, also known as a flood elevation study, frequently contains a narrative of the flood history of a city and discusses the engineering methods used to develop the FIRM. The study also contains flood profiles for studied flooding sources and can be used to determine Base Flood Elevations for some areas.
- Prepare and provide the regulatory **Flood Insurance Rate Map (FIRM)** map for all panels within the Communities which identifies the flood zones, base flood elevations, and floodplain boundaries. This map is used to determine where the purchase of flood insurance is required for properties with federally-backed mortgages. The preliminary FIS and DFIRM's are tentatively scheduled to be released in Summer 2017.
- Provide guidance, feedback, coordination and technical support throughout the Risk MAP Project Life Cycle.



The State will:

- Make FEMA aware of any potential risks to the data development or project progress, and act as liaison to the Communities by providing information and resources upon request.

The Communities are strongly encouraged to:

- Provide any information that would affect the modeling of the 1% annual chance event such as topographic data, hydrology, models, study reports, high water marks, bridge data etc.
- Provide base map information to be included on the DFIRM including roads and community boundaries.
- Include the Risk MAP project as an agenda item in regular city meetings, and will make FEMA aware of any potential risks to project progress.

Risk Assessment Activities

Risk assessments allow the Communities to make informed mitigation, land use, and emergency management decisions by providing products and technologies that communicate and visualize risks. To provide the Communities with information regarding risk associated with multiple hazards within the Communities, FEMA will work closely with the Watershed to produce the products and tools listed below.

FEMA, USACE, and STARR will:

- Provide a **Changes Since Last FIRM** map and dataset that identifies areas where the Special Flood Hazard Area, floodway, and/or flood zone designations have changed since the previous flood study. Engineering factors that may have contributed to the changes such as data used and level of study performed will also be identified. Estimates of structures affected by the changes will be quantified and summarized to capture increases/decreases in known risk areas and enable local officials to better plan for outreach needs.
- Provide 1% annual-chance depth grids for approximate riverine analysis. The detailed riverine work will include 10%, 4%, 2%, 1%, 1% plus, and 0.2% annual chance depth grids. Depth grids depict the depth of flooding at locations throughout a city and when combined with other information, such as first floor elevations, are invaluable in understanding risk.
- Provide a non-regulatory **Risk Report** which include narratives on multiple hazards and risk exposure, and explains the risk assessment methodology and results for each city. The risk report will provide loss estimations using Hazus for flood and earthquake hazards. Flood depth grids and USGS ShakeMaps will be incorporated into the Hazus analysis. Local data will be added to Hazus for more accurate results. Other natural hazards will include a summary and an exposure analysis.
- Provide the **Flood Risk Database** which houses data collected, created, and analyzed during the project. This data can be used by the Communities to recreate maps, develop reports and other products, and to perform additional analysis.
- Highlight areas where risk reduction actions may produce the highest return on investment.
- Provide the Communities with technical assistance for HAZUS projects.
- Provide the Communities with Areas of Mitigation Interest findings and recommendations based on best available data.

The State will:

- Support risk assessment data and product development as needed.

Communities of the Big Wood Watershed are strongly encouraged to:

- Coordinate with FEMA to update their local data in Hazus so a level 2 analysis can be completed.
- Incorporate results from the risk assessment into their next mitigation plan update to update their hazard sections as well as identify mitigation actions.



Disaster Response Activities

Following any disaster, Federal, State, and local government staff work to minimize loss to life and property and to provide resources and support to citizens in need. In addition, data collection activities can be an invaluable resource for planning mitigation projects to improve Community resiliency to hazards and improve future disaster response.

FEMA, USACE, and the State will:

- Provide the Communities with any findings/recommendations resulting from the event, identify areas of mitigation interest and ultimately support the Communities in their recovery efforts.
- Support the Communities in prompt disaster response by coordinating internally and providing resources.
- Provide the Communities with suggested guidance for collecting and documenting this information.

STARR will:

- Use locally-supplied data to update or verify any ongoing study effort and provide the city with any findings/recommendations resulting from the event.

Communities of the Big Wood Watershed are strongly encouraged to:

- Provide FEMA with copies of photographs of areas affected by disasters,
- Document high water marks, perform damage estimates, and provide the collected data to FEMA.
- Pre-identify locations and public facilities eligible for disaster-related emergency measures that may lead to permanent changes in the floodplain (such as the replacement of culverts with bridges, alteration of watercourses, etc.).
- Notify FEMA of any disaster-related emergency measures taken that may have caused permanent changes in the floodplain.

Mitigation Planning Activities

Mitigation planning support provides technical assistance, incentivizes risk reduction activities at the local level, and develops a program to monitor local mitigation efforts. The risk information developed during this project will provide local governments with analyses they can use to develop or update their existing mitigation plans. The Communities can use this data to better identify risks and vulnerabilities associated with multiple hazards, evaluate the areas of high mitigation value, and develop long-term strategies for protecting people and property from future flood events. FEMA will offer mitigation planning technical assistance to cover the fundamentals of the requirements for Communities to meet requirements established in 44 CFR Part 201.

FEMA will:

- Coordinate with the State and Communities on mitigation planning.
- Assist planning teams with incorporating new flood studies and risk data into the existing mitigation plan.

FEMA and the State will:

- Discuss with the Communities how existing multi-hazard data and available tools can be used to enhance the hazard mitigation plan.
- Share mitigation planning and/or implementation best practices, provide information about resources available to support mitigation actions, and assist in the development of an action item list to facilitate mitigation activities.



FEMA



The State will:

- Support FEMA and the Communities by providing information, clarification, and resources to support mitigation planning efforts or obtaining funding, upon request.

The Communities are strongly encouraged to:

- Incorporate the new coastal flood study and risk assessment products into existing and future hazard mitigation plans.
- Update, maintain, and improve upon the Hazard Mitigation Plans.
- Actively participate in the mitigation planning process, by, at a minimum, considering and prioritizing mitigation projects that may support resilience to flooding and other hazards.
- Inform FEMA and the State of new and emerging priorities for consideration in future studies.

Education Opportunities

FEMA, STARR, and the State will assist the Communities by providing presentations, seminars, workshops, webinars, training, and outreach materials as needed and as requested. Educational opportunities may be targeted to the individual community or to a general audience, as needed to meet the needs of this Partnership Agreement. FEMA will deliver education opportunities identified by the Communities.



FEMA



Risk MAP Partnership Signature Page

Roles and Responsibilities

This Partnership Agreement represents a good-faith effort by all parties to share data, communicate findings, and plan mitigation activities to reduce the exposure of the citizens within the Big Wood Watershed to natural hazard risk. **It is not legally binding.** The parties listed in the signature block below will collaborate on hazard identification activities and risk analysis products, and will consult with each other to integrate contributions into hazard identification efforts. It is intended to provide a common strategy to address hazards and increase resilience within the Watershed.

FEMA Region X Risk Analysis Branch Chief
Tamra Biasco
Date:

FEMA Region X FM& I Branch Chief
John Graves
Date:

FEMA Region X Engineer
David Ratte
Date:

Regional Support Center Lead
Josha Crowley

FEMA Region X Risk Analyst
Amanda Siok
Date:

FEMA Region X Mitigation Planner
Brett Holt
Date:

USACE- Walla Walla District Hydraulic Engineer
Tracy Schwarz
Date:

Idaho BHS Risk MAP Coordinator
Ryan McDaniel
Date:

Idaho State NFIP Coordinator
Keri Sigman
Date:



FEMA



Jurisdictions within the Big Wood Watershed:

Representative of Blaine County:
Name & Title:
Date:

Representative of Gooding County:
Name & Title:
Date:

Representative of the Lincoln County:
Name & Title:
Date:

Representative of the City of Bellevue:
Name & Title:
Date:

Representative of the City of Hailey:
Name & Title:
Date:

Representative of the City of Gooding:
Name & Title:
Date:

Representative of the City of Ketchum:
Name & Title:
Date:

Representative of the City of Sun Valley:
Name & Title:
Date:



Attachment

Big Wood Watershed Project Summary

The Big Wood flood mapping project began in 2011 and is expected to extend through Spring 2018. FEMA’s Service Provider, the Strategic Alliance for Risk Reduction (STARR) and the U.S. Army Corps of Engineers (USACE) are performing work on this project.

Project Milestones

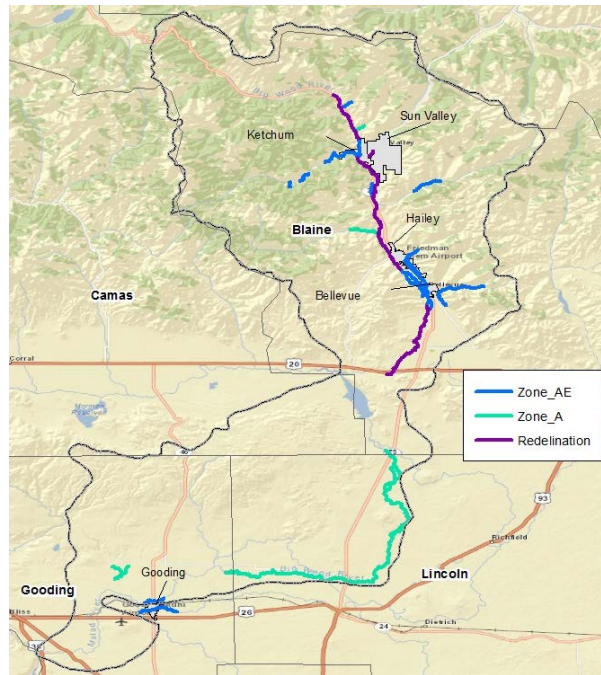
Project milestones are projected deadlines for key tasks that must be accomplished in order to complete work on a Risk MAP Project. They serve as indicators for progress and as the basis for planning future Risk MAP meetings. All project milestones, however, are subject to change due to changes in scope, delays in data acquisition and other unforeseen complexities within a study.

Task Name	Projected Time of Completion*
Flood Study Review Meeting	Winter/Spring 2016/2017
Final CCO & Public Meeting	Summer 2017
Preliminary Map Production	Fall/Winter 2017
Resiliency Meeting	Winter/Spring 2018
Effective Map Production	Fall/Winter 2018
<i>*All dates are projected and subject to revision.</i>	

There will be at least three meetings between FEMA, the State, and the Communities for this study. They are the Flood Study Review (FSR), Final CCO, and Resiliency meetings. The FSR meeting will be held after the completion of the Engineering and Analysis Task. The input data, methodology and draft result would be presented at the FSR meeting. The Final CCO meeting is the meeting at which the preliminary results of a Flood Insurance Study are reviewed and discussed with city officials. This meeting would be held after the data was released as Preliminary, either before or near the beginning of the statutory 90-day appeal period. The Resiliency meeting will be held after the release of the preliminary maps. The purpose of the Resiliency meeting is to continue to build local capacity for implementing priority mitigation activities within the watershed. The timing will depend upon which non-regulatory Risk MAP products will be developed and the specific requirements of the Communities. The Communities may also hold a public open house meeting after the preliminary map release which would be supported by FEMA.



Project Location Map



Project Scope

Scope includes 49.8 miles of detailed riverine work and 54.3 miles of approximate study work. The individual breakdown by stream of mapping is found in the below table:

Stream	Study	Miles
Big Wood River	Detailed	2.6
Big Wood River	Approximate	38.8
Big Wood River	Redelination	48.4
Big Wood River Split	Detailed	6.1
Big Wood River Overflow	Detailed	4.8
Big Wood River Lower Overflow	Detailed	1.2
Comstock Canal	Detailed	1.3
Cotton Wood Slough	Approximate	6.5
Deer Creek	Approximate	3.4
Dog Creek	Approximate	1.3
Dry Creek	Approximate	2.7
Eagle Creek	Detailed	1.2
Lake Creek	Approximate	1.6
Little Wood	Detailed	4.5
Seaman's Creek	Detailed	6.5
Trail Creek	Redelination	0.9
Quigley Creek	Detailed	5.4
Quigley Creek overflows	Detailed	3.8
Warm Springs	Detailed	7.3
Wood River	Detailed	3

Additional Project Deliverables

Project also includes standard Risk Products (Risk Report/Map/Database) as well as Multi-Hazard Risk Datasets (Changes since Last FIRM, Flood Depth and Analyses Grids, Flood and Seismic Risk Assessments). The Risk MAP datasets are scheduled to be completed winter 2015.