



CITY OF KETCHUM, IDAHO REGULAR CITY COUNCIL MEETING

Tuesday, January 2, 2018, 5:30 p.m.

480 East Avenue, North, Ketchum, Idaho

AGENDA

1. CALL TO ORDER: By Mayor Nina Jonas
2. ROLL CALL
3. APPROVE COUNCIL MEETING AGENDA POSTING: RECEIVE AND APPROVE THE REPORT OF THE CITY CLERK OF THE POSTING OF THIS MEETING'S AGENDA NOTICE.
4. COMMUNICATIONS FROM MAYOR AND COUNCILORS
5. COMMUNICATIONS FROM THE PUBLIC
6. CONSENT AGENDA: Note: The Council is asked to approve the following listed items by a single vote, except for any items that a Councilmember asks to be removed from the Consent Agenda and considered separately.
 - a. [Approval of Minutes: Regular Meeting December 18, 2017](#)
 - b. [Authorization and approval of the disbursement of funds from the City's treasury for the payment of bills in the total sum of \\$517,483.30, as presented by the Treasurer.](#)
 - c. [Authorization and approval of the payroll register](#)
 - d. [Monthly Financial State of the City - Director of Finance & Internal Services Grant Gager](#)
7. OATHS OF OFFICE
 - a. Administer Oath of Office to Mayor Neil Bradshaw – Mayor Nina Jonas
 - b. Administer Oath of Office to Councilor Amanda Breen – Mayor Neil Bradshaw
 - c. Administer Oath of Office to Councilor Courtney Hamilton – Mayor Neil Bradshaw
8. ADJOURNMENT
9. CALL TO ORDER: By Mayor Neil Bradshaw
10. APPOINTMENTS
 - a. Election of Council President – Mayor Neil Bradshaw
 - b. [Council Appointments – Mayor Neil Bradshaw](#)
11. COMMUNICATIONS FROM MAYOR AND STAFF (*Council deliberation and action, public comment not taken*)
 - a. Update and Status of Galena Lofts Project—Rebecca Bundy and Susan Scovell
 - b. Discussion and direction to staff on 6th and Leadville Request for Proposal—Mayor Neil Bradshaw
 - c. Discussion of River Run Development Agreement and Community Housing Opportunity—Mayor Neil Bradshaw
12. ADJOURNMENT

If you need special accommodations, please contact the City of Ketchum in advance of the meeting.

This agenda is subject to revisions and additions. Revised portions of the agenda are underlined in bold.

Public information on agenda items is available in the Clerk's Office located at 480 East Ave. N. in Ketchum or by calling 726-3841.

Your participation and input is greatly appreciated. We would like to make this as easy as possible and familiarize you with the process. If you plan to speak, please follow the protocol below.

- Please come to the podium to speak.
- Stand approximately 4-6 inches from the microphone for best results in recording your comments.
- Begin by stating your name.
- Please avoid answering questions from audience members. All questions should come from City officials.
- Public comments will be limited by a time determined by the Mayor.
- You may not give your time to another speaker.
- If you plan to show a slide presentation or video, please provide a copy to the City Clerk by 5:00 p.m. on the meeting date.

Please note that all people may speak at public hearings.

Public comment on other agenda items is at the discretion of the Mayor and City Council.

Public comments may also be sent via email to participate@ketchumidaho.org

Visit www.ketchumidaho.org and sign up for notifications on agendas, meeting packets, dates and more.

Like us on [Facebook](#) and follow us on [Twitter](#).

Thank you for your participation.

We look forward to hearing from you!



City Council

Regular Meeting

~ Minutes ~

480 East Avenue North
Ketchum, ID 83340
<http://ketchumidaho.org/>

Robin Crotty
208-726-3841

Monday, December 18, 2017

5:30 PM

Ketchum City Hall

Present: Mayor Nina Jonas
Council President Jim Slanetz
Councilor Baird Gourlay
Councilor Michael David

Absent: Councilor Anne Corrock

Also Present: Ketchum City Administrator Suzanne Frick
Ketchum City Attorney Mathew Johnson
Director, Finance & Internal Services Grant Gager

1. CALL TO ORDER: By Mayor Jonas

Mayor Nina Jonas announced that she just came back from the City's first menorah lighting in Town Square and it was a great success.

Called the meeting to order at 5:35 p.m.

2. ROLL CALL

3. COUNCIL MEETING AGENDA POSTING: RECEIVE AND APPROVE THE REPORT OF THE CITY CLERK OF THE POSTING OF THIS MEETING'S AGENDA NOTICE.

4. COMMUNICATIONS FROM MAYOR AND COUNCILORS

Mayor Nina Jonas talked about the art on the walls in City Hall and gave credit to the artists and thanked them for their work.

Mayor Nina Jonas talked about the International Dark Sky Reserve and noted that Ketchum was awarded with this recognition. She thanked all the men and women who supported this effort in getting this reserve.

Mayor Jonas talked about underground parking in the community and distributed a handout to council for their information. Director of Planning & Building Micah Austin explained there are a few more than are on the list. He talked about the use of the parking areas. The 511 building and the Copper Ridge Building are all required to be open to the public. Councilor Anne Corrock questioned if there is anything in the ordinance that keeps them from charging. Micah Austin advised that there is no language regarding charging at this time.

5. COMMUNICATIONS FROM THE PUBLIC

6. CONSENT AGENDA: Note: The Council is asked to approve the following listed items by a single vote, except for any items that a Councilmember asks to be removed from the Consent Agenda and considered separately.

a. Minutes: Regular Meeting December 4, 2017

Mayor Nina corrected the minutes to state that she was present.

b. Disbursement of funds from the City's treasury for the payment of bills in the total sum of \$331,806.15, as presented by the Treasurer.

Council President Jim Slanetz questioned a payment of \$1500 to Mayor Nina Jonas. Mayor Jonas explained that it is for office furniture.

c. Payroll register

d. Payment to Advanced Data & Electric in the amount of \$4,997.50 – City Attorney Matthew Johnson

Councilor Baird Gourlay recused himself from this topic. His business supplied the lights in all of City Hall. He explained the savings and rebates.

e. Final Plat on sublots 3 and 4 for The Residences at Thunder Spring – Director of Planning & Building Micah Austin

f. Resolution 2017-017 Appointing Erin Smith to the P & Z Commission effective April 19, 2017 to April 19, 2020- Director of Planning

Motion to approve b, c, e and f.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Michael David, Councilor
AYES:	Michael David, Baird Gourlay, Jim Slanetz, Anne Corrock

Motion approve minutes from the December 4, 2017 council meeting with a correction showing Mayor Nina Jonas as being present.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Councilor
SECONDER:	Jim Slanetz, Council President
AYES:	Michael David, Baird Gourlay, Jim Slanetz,
RECUSED:	Anne Corrock

Motion to approve the payment to Advanced Data & Electric.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Slanetz, Council President
SECONDER:	Michael David, Councilor
AYES:	Michael David, Jim Slanetz, Anne Corrock
RECUSED:	Baird Gourlay

7. COMMUNICATIONS FROM STAFF (Council deliberation and action, public comment not taken)

Fire Captain Tom McLean thanked the Mayor and Council for their service.

a. Agreement between Fritz Haemmerle and the City of Ketchum—City Attorney Matt Johnson

Attorney Matt Johnson explained the snow plowing matter in which this agreement refers to. He has talked to ICRMP and proposed approval with direction from ICRMP.

Mayor Nina Jonas asked for comments from the public. There was none.

Councilor Michael David asked who is plowing the streets this winter. City Administrator Suzanne Frick explained the agreement from many years ago and advised that the City will continue to plow that road this year. Future Mayor and Council will need to make a decision on what to do next year.

Councilor Baird Gourlay voiced his concerns regarding this settlement agreement. Mayor Nina Jonas asked if it is possible for the homeowners to get private plow companies for the balance of this year. City Administrator Suzanne Frick explained that it would be good practice to continue plowing for this year.

Councilor Anne Corrock questioned Attorney Matt Johnson as to if we are setting a precedent. There was further discussion as to if the city should continue to plow. Councilor Michael David asked if we could draw up a service agreement for this year to protect the city over this winter. Attorney Matt Johnson advised that this could be looked into.

Motion to authorize the City Administrator to sign the settlement agreement subject to ICRMP concurrence.

RESULT:	ADOPTED [3 TO 1]
MOVER:	Jim Slanetz, Council President
SECONDER:	Anne Corrock, Councilor
AYES:	Michael David, Anne Corrock, Jim Slanetz
NAYS:	Baird Gourlay

8. PUBLIC HEARING: to begin at 6:00 p.m.**a. Ordinance 1180 to Rescind Chapter 2.08 of the Ketchum Municipal Code –City Attorney Matt Johnson**

City Attorney Matt Johnson and Mayor Nina Jonas talked about the background and the state statute in effect today regarding this topic. Matt Johnson explained the Bond and advised that it is covered by ICRMP. He advised that the city's code is from 1992. There is nothing in conflict with state statute at this

time. He read allowed the department heads that have been protected that will be removed and will now revert back to state statue.

Council President Jim Slanetz questioned the 3 positions that would be protected under State Statue. Attorney Matt Johnson advised that the City Attorney, City Treasurer and City Clerk will be protected under State Statue. Councilor Baird Gourlay talked about the history of this ordinance and advised he thinks this is a good housekeeping item.

Mayor Nina Jonas asked for comments from the public. There was none.

Mayor Nina Jonas is asking for the waiving of the 3 readings. Council President Jim Slanetz questioned if the new Mayor and Council will feel the same. Mayor Nina Jonas explained the thought behind this request. Michael David was in agreement and talked about waiving the 3 readings and if it is important enough. Attorney Matt Johnson explained that it is a political question not a legal question. Three readings could be waived if they so choose.

Councilor Anne Corrock talked about the annual evaluations of employees and the hopes that they will continue. The discussion of waiving three readings and the pros and cons were discussed.

Motion to waive the 3 readings and read by title only.

RESULT:	ADOPTED [3 TO 1]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Anne Corrock, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay
NAYS:	Jim Slanetz

Motion to adopt Ordinance 1180 Repealing Chapter 2.08 of the Ketchum Municipal Code.

RESULT:	ADOPTED [3 TO 1]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Anne Corrock, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

9. ADJOURNMENT

Motion to adjourn at 6:21 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Jim Slanetz, Councilor President
AYES:	Michael David, Baird Gourlay, Jim Slanetz, Anne Corrock

Nina Jonas, Mayor

Robin Crotty, Interim City Clerk

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "0110000000"- "9449009999", "9910000000"- "9911810000"

Vendor Name	Invoice Number	Description	Net Invoice Amount
GENERAL FUND			
01-2171-4000 P/R TAXES PBL -- WORKERS COMP			
STATE INSURANCE FUND	311540 010117	Payroll report premium	6,688.00
01-3700-7000 MISCELLANEOUS			
MOUNTAIN RIDES	121317	Mtn. Rides Bus Pass Scholarship - Pass Thru	1,500.00
Total :			8,188.00
LEGISLATIVE & EXECUTIVE			
01-4110-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	547743	Policy #10035569 10/1/17-10/1/18	45.00
01-4110-3200 OPERATING SUPPLIES			
US BANK	9567 112717	9657 - perry's	50.46
01-4110-5100 TELEPHONE & COMMUNICATIONS			
VERIZON WIRELESS	9798047281	365459737 121317	70.56
Total LEGISLATIVE & EXECUTIVE:			166.02
ADMINISTRATIVE SERVICES			
01-4150-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	547743	Policy #10035569 10/1/17-10/1/18	57.87
01-4150-3100 OFFICE SUPPLIES & POSTAGE			
ATKINSONS' MARKET	10230694	Coffee Station	22.46
COPY & PRINT, L.L.C.	82679	2 cases of envelopes with Logo's	439.75
COPY & PRINT, L.L.C.	83109	2 Name Plates	37.30
COPY & PRINT, L.L.C.	83114	Office Supplies	49.98
COPY & PRINT, L.L.C.	83133	Thermal calculator tape	4.99
SUN VALLEY NATURAL SPRING	26680	Spring Water	59.49
UNITED OIL	871815	39060 121517	118.02
01-4150-4200 PROFESSIONAL SERVICES			
CENTER FOR CONTINUING EDU	5090	Consultation and Services	9,812.82
01-4150-4400 ADVERTISING & LEGAL PUBLICATIO			
EXPRESS PUBLISHING, INC.	12569879	Job Recruitment Ad	93.88
EXPRESS PUBLISHING, INC.	12571691	Parking Lot	316.80
EXPRESS PUBLISHING, INC.	12571759	Legal Ord. 1179	50.60
EXPRESS PUBLISHING, INC.	12572172	Legal Ord. 1158	50.60
01-4150-4800 DUES, SUBSCRIPTIONS & MEMBERSH			
CINCINNATI LIFE INSURANCE C	6407160L	Premium - Suzanne Frick	457.50
01-4150-5100 TELEPHONE & COMMUNICATIONS			
CDW GOVERNMENT, INC.	LDR5623	Gov Soph Cloud	1,500.00
CENTURY LINK	2087264135 12	2087264135 121317	1,129.99
CENTURY LINK	2087265574 12	2087265574 121317	47.59

Vendor Name	Invoice Number	Description	Net Invoice Amount
CENTURY LINK	2087268953 12	2087268953 121317	49.36
VERIZON WIRELESS	9798047281	365459737 121317	35.35
01-4150-5150 COMMUNICATIONS			
ACCELA	INV-ACC3598	Civic Monthly Streaming Subscription	523.69
EXPRESS PUBLISHING, INC.	12570372	Public Information	281.60
EXPRESS PUBLISHING, INC.	12570743	Public Information	281.60
EXPRESS PUBLISHING, INC.	12571132	Public Information	281.60
EXPRESS PUBLISHING, INC.	12571486	Public Information	281.60
EXPRESS PUBLISHING, INC.	12571793	Public Information	211.20
US BANK	9567 112717	9567 - shutterstock	29.00
US BANK	9567 112717	9567 - facebook	15.00
US BANK	9567 112717	9567 - constantcontact	118.75
US BANK	9567 112717	9567 - shutterstock	29.00
IDAHO SUNSHINE MEDIA	5608	color ad	175.00
IDAHO SUNSHINE MEDIA	5633	color ad	175.00
IDAHO SUNSHINE MEDIA	5673	color ad	175.00
IDAHO SUNSHINE MEDIA	5738	color ad	175.00
01-4150-5200 UTILITIES			
UNITED OIL	391075	38950 111717	539.80
01-4150-5900 REPAIR & MAINTENANCE-BUILDINGS			
FIRE SERVICES OF IDAHO	35147P	Annual Service on Fire Ext.	180.50
JOHN KEARNEY PAINTING	660979	Fill holes prime and paint 2 walls / materials and labor	669.63
01-4150-6500 CONTRACTS FOR SERVICES			
PEAK MOBILE COMM	27556	Technician	2,220.70
Total ADMINISTRATIVE SERVICES:			20,698.02
LEGAL			
01-4160-4270 CITY PROSECUTOR			
ALLINGTON, ESQ., FREDERICK	120234	Monthly Prosecutor Payment	3,769.92
Total LEGAL:			3,769.92
PLANNING & BUILDING			
01-4170-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	547743	Policy #10035569 10/1/17-10/1/18	36.00
01-4170-4200 PROFESSIONAL SERVICES			
FORSGREN ASSOCIATES, INC.	217314	Structural Peer Review - Argyros	4,000.00
BUCKLIN, THEODORE	121517	Refund for FloodPlain Design Review	1,150.00
Total PLANNING & BUILDING:			5,186.00
NON-DEPARMENTAL			
01-4193-9930 GENERAL FUND OP. CONTINGENCY			
CLEARWATER POWER EQUIPME	111418	snow Plow Blade	4,948.80
HAEMMERLE, FRITZ	122017	Per Settlement - Contract #20145	1,813.75
HAEMMERLE, FRITZ	122017	Per Settlement - Contract #20145	1,813.75
Total NON-DEPARMENTAL:			8,576.30

Vendor Name	Invoice Number	Description	Net Invoice Amount
FACILITY MAINTENANCE			
01-4194-2500 HEALTH INSURANCE - CITY			
STARLEY-LEAVITT INS. AGENC	547743	Policy #10035569 10/1/17-10/1/18	24.75
01-4194-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	870704	38950 113017	246.88
01-4194-4200 PROFESSIONAL SERVICES			
BIG WOOD LANDSCAPE, INC.	13809	Pipeco	380.59
BIG WOOD LANDSCAPE, INC.	14017	Snow Removal	613.75
BIG WOOD LANDSCAPE, INC.	14018	Snow Removal	208.50
BIG WOOD LANDSCAPE, INC.	14019	Snow Removal	168.00
BIG WOOD LANDSCAPE, INC.	14020	Snow Removal	204.75
BIG WOOD LANDSCAPE, INC.	14021	Snow Removal	204.75
BIG WOOD LANDSCAPE, INC.	14022	Snow Removal	204.75
BIG WOOD LANDSCAPE, INC.	14023	Snow Removal	204.75
BIG WOOD LANDSCAPE, INC.	14024	Snow Removal	249.75
BIG WOOD LANDSCAPE, INC.	14025	Snow Removal	204.75
01-4194-4210 PROFESSIONAL SERVC-CITY TREES			
ARBOR CARE	38460	Tree Service	1,185.00
01-4194-4220 PROF SERV-CITY BEAUTIFICATION			
BIG WOOD LANDSCAPE, INC.	14123	Holiday Lighting	20,248.00
SILVER CREEK SUPPLY	S1791005.001	5 mm warm wht led	1,464.00
01-4194-6100 REPAIR & MAINT--MACHINERY & EQ			
RIVER RUN AUTO PARTS	6538-121899	Fog Bulb	19.98
RIVER RUN AUTO PARTS	6538-122438	Headlight - Haologen	9.49
SAWTOOTH WOOD PRODUCTS, I	0141946100	Supplies and maintenance	77.00
01-4194-6950 MAINTENANCE			
A.C. HOUSTON LUMBER CO.	014-714098	Supplies	22.19
A.C. HOUSTON LUMBER CO.	014-716081	Ice Melt	83.75
A.C. HOUSTON LUMBER CO.	014-717622	Pump Sprayer	25.89
A.C. HOUSTON LUMBER CO.	014-721175	Bolts	2.76
A.C. HOUSTON LUMBER CO.	014-726075	Solstice Party	18.38
A.C. HOUSTON LUMBER CO.	014-726405	Hinge/gloves/shovel	40.47
A.C. HOUSTON LUMBER CO.	014-726419	Solstice Party	46.45
CHATEAU DRUG CENTER	1825722	Padlock	15.18
CHATEAU DRUG CENTER	1825962	Splitter for tree lighting	1.89
Total FACILITY MAINTENANCE:			26,176.40
POLICE			
01-4210-3100 OFFICE SUPPLIES & POSTAGE			
CASH	122217	Petty Cash Reimbursement	180.50
WHITE CLOUD COMMUNICATIO	90008	Service	102.00
WHITE CLOUD COMMUNICATIO	90059	credit	29.00-
01-4210-3620 PARKING OPS EQUIPMENT FEES			
VERIZON WIRELESS	9797941961	965494438 010318	200.00-
VERIZON WIRELESS	9797941961	965494438 010318	37.20
VERIZON WIRELESS	9797941961	965494438 010318	38.20

Vendor Name	Invoice Number	Description	Net Invoice Amount
01-4210-4250 PROF.SERVICES-BCSO CONTRACT			
BLAINE COUNTY CLERK/RECOR	201000	BCSO Law Enforcement Services	122,653.00
Total POLICE:			122,781.90
FIRE & RESCUE			
01-4230-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	547743	Policy #10035569 10/1/17-10/1/18	117.00
01-4230-2900 PERFORMANCE AWARDS			
HAILEY CHAMBER OF COMMER	8916	Valley Bucks	2,750.00
01-4230-3200 OPERATING SUPPLIES			
ALSCO - AMERICAN LINEN DIVI	LBOI1561424	005109 122517	29.75
BOUNDTREE MEDICAL	82711730	Medical Supplies	331.38
BOUNDTREE MEDICAL	82714564	Medical Products	44.08
BOUNDTREE MEDICAL	82714565	Medical Supplies	463.08
BOUNDTREE MEDICAL	82715812	Medical Supplies	38.98
BOUNDTREE MEDICAL	82715813	Medical Supplies	229.90
CHATEAU DRUG CENTER	1831942	Stereo Headphones	7.59
CHATEAU DRUG CENTER	1833024	Batteries	9.49
COPY & PRINT, L.L.C.	83084	Dividers	45.00
GLASS MASTERS, INC.	WO-13373	Plexiglas	135.79
RIVER RUN AUTO PARTS	6538-123258	supplies	56.95
UPS STORE #2444	060817	Shipping on 060817	15.61
UPS STORE #2444	2623 - 121417	Shipping on 12/14/17	11.45
UPS STORE #2444	2652 121417	2652 - Shipping 121417	11.35
UPS STORE #2444	2667 121417	2667 Shipping on 121417	10.64
UPS STORE #2444	2726 - 110117	Shipping on 11/1/17	53.66
UPS STORE #2444	2784 121417	2784 - Shipping on 12/14/17	11.16
UPS STORE #2444	SHIPPING ON	Shipping on 12/15/17	9.50
HENRY SCHEIN	48402310	Medical Supplies	1,291.81
01-4230-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	871661	37267 121517	420.70
01-4230-4900 PERSONNEL TRAINING/TRAVEL/MTG			
ANCONA, TOM	122117	Refund for Re- Certification - National Registry of Emergency Medical Technicians	20.00
SCHINDLER ELEVATOR	7152627686	Repairs to Elevator when damaged during fire training	1,482.16
01-4230-5100 TELEPHONE & COMMUNICATIONS			
UPS STORE #2444	071817	Shipping on 7/18/17	11.16
VERIZON WIRELESS	9798079717	765494880 121317	226.17
01-4230-6000 REPAIR & MAINT--AUTOMOTIVE EQU			
HUGHES FIRE EQUIPMENT, INC.	520635	PRC and Pumper	916.98
ROCKY MOUNTAIN AMBULANC	2018-0294L	Hepa Filter	414.71
TERRITORIAL SUPPLIES INC.	13679	Chargeguart	98.63
01-4230-6100 REPAIR & MAINT--MACHINERY & EQ			
RIVER RUN AUTO PARTS	6538-123341	UV Cables	11.58
RIVER RUN AUTO PARTS	6538-123380	Tie Strap	3.98
TERRITORIAL SUPPLIES INC.	13706	Parts for Ford Expedition	891.30
Total FIRE & RESCUE:			10,171.54

Vendor Name	Invoice Number	Description	Net Invoice Amount
STREET			
01-4310-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	547743	Policy #10035569 10/1/17-10/1/18	61.38
01-4310-3400 MINOR EQUIPMENT			
NAPA AUTO PARTS	918775	Shop Tool	51.49
01-4310-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	871662	37269 121517	1,413.59
01-4310-5100 TELEPHONE & COMMUNICATIONS			
VERIZON WIRELESS	9797941961	965494438 010318	26.34
VERIZON WIRELESS	9798047281	365459737 121317	38.35
VERIZON WIRELESS	9798047281	365459737 121317	55.83
01-4310-5200 UTILITIES			
IDAHO POWER	2204882910 01	0143105200 121117	10.53
IDAHO POWER	2204882910 01	2204882910 121117	301.79
IDAHO POWER	2204882910 01	2204535385 121117	172.78
IDAHO POWER	2204882910 01	2204882910 121117	43.18
01-4310-6000 REPAIR & MAINT--AUTOMOTIVE EQU			
NAPA AUTO PARTS	918048	supplies	118.25
NAPA AUTO PARTS	918055	Oil and ail filters	12.56
NAPA AUTO PARTS	918645	Halogen Sealed Beams #6	9.12
RIVER RUN AUTO PARTS	6538-123218	wax applicator/chrome polish	51.98
RIVER RUN AUTO PARTS	6538-123274	Hard Shell Wax	11.98
01-4310-6100 REPAIR & MAINT--MACHINERY & EQ			
A.C. HOUSTON LUMBER CO.	014-724138	supplies	12.97
A.C. HOUSTON LUMBER CO.	014-725875	shop Use	29.97
A.C. HOUSTON LUMBER CO.	014-726454	supplies	13.78
EASY PACK INC	184213	Shipping to National Signal Inc.	36.54
METROQUIP, INC.	00038843	Oil	248.46
NAPA AUTO PARTS	145485	Battery/Core Deposit	354.48
NAPA AUTO PARTS	918687	Hose #19 Geovac	16.80
PIPECO, INC.	S2896521.001	fittings	3.08
RIVER RUN AUTO PARTS	6538-123416	#35 Tool Can - Disel Can Carb	21.99
WESTERN STATES CAT	IN000525759	CD Service Manual	705.44
01-4310-6910 OTHER PURCHASED SERVICES			
AMERIPRIDE LINEN	2400652719	241076800 121317	92.85
AMERIPRIDE LINEN	2400654363	241076800 122017	46.71
RIVER RUN AUTO PARTS	6538-123147	Detailing Brush	6.29
01-4310-6920 SIGNS & SIGNALIZATION			
FASTENAL COMPANY	IDJER73539	Parts	112.16
01-4310-6930 STREET LIGHTING			
IDAHO POWER	2204882910 01	2204882910 121117	538.16
IDAHO POWER	2204882910 01	2204882910 121117	115.67
IDAHO POWER	2204882910 01	2204882910 121117	56.99
RIVER RUN AUTO PARTS	6538-123485	Light post	287.77
01-4310-6950 MAINTENANCE & IMPROVEMENTS			
COLOR HAUS, INC.	199142	Painting Supplies	35.90
COLOR HAUS, INC.	199783	Paint/sanding block	12.26

Vendor Name	Invoice Number	Description	Net Invoice Amount
SALTWORX, LLC	102378	High Performace Road Salt	780.15
SALTWORX, LLC	102379	High Performace Road Salt	430.50
SALTWORX, LLC	102380	High Performance Road Salt	770.70
Total STREET:			7,108.77
PARKS AND RECREATION			
01-4510-2500 HEALTH INSURANCE - CITY			
STARLEY-LEAVITT INS. AGENC	547743	Policy #10035569 10/1/17-10/1/18	36.00
01-4510-3250 RECREATION SUPPLIES			
STURTEVANT'S	5-32477	Black & White Tape	31.04
UPS STORE #2444	060817.1	Shipping on 060817	11.17
01-4510-3500 MOTOR FUELS & LUBRICANTS			
LUTZ RENTALS	78697-1	Propane	17.43
LUTZ RENTALS	78754-1	Propane	24.26
LUTZ RENTALS	78781-1	Propane	27.67
LUTZ RENTALS	78889-1	Zamboni Propane	27.52
LUTZ RENTALS	78940-1	Zam Fuel	16.96
LUTZ RENTALS	78967-1	Zam Fuel	28.28
Total PARKS AND RECREATION:			220.33
Total GENERAL FUND:			213,043.20
WAGON DAYS FUND			
WAGON DAYS EXPENDITURES			
02-4530-3200 OPERATING SUPPLIES			
ATKINSONS' MARKET	03520788	Donuts - Wagon Days	95.29
02-4530-4400 ADVERTISING & LEGAL PUBLICATIO			
US BANK	9567 112717	9567 - Squarespace	16.00
US BANK	9567 112717	9567 - squarespace	5.00
Total WAGON DAYS EXPENDITURES:			116.29
Total WAGON DAYS FUND:			116.29
GENERAL CAPITAL IMPROVEMENT FD			
GENERAL CIP EXPENDITURES			
03-4193-7190 SIDEWALK/LIGHTING			
LUNCEFORD EXCAVATION, INC.	#20023 - PAY	CONTRACT #20023 - PAYMENT 8A	2,400.00
LUNCEFORD EXCAVATION, INC.	#20023 PAYM	CONTRACT #20023 - PAYMENT #9	17,900.26
Total GENERAL CIP EXPENDITURES:			20,300.26
Total GENERAL CAPITAL IMPROVEMENT FD:			20,300.26
STREET CAPITAL IMPROVEMENT FND			
STREET CIP EXPENDITURES			
05-4310-7601 FACILITIES MAINT. EQUIPMENT			
CLEARWATER POWER EQUIPME	111418	snow Plow Blade	2,555.00

Vendor Name	Invoice Number	Description	Net Invoice Amount
Total STREET CIP EXPENDITURES:			2,555.00
Total STREET CAPITAL IMPROVEMENT FND:			2,555.00
ORIGINAL LOT FUND			
ORIGINAL LOT TAX			
22-4910-6040 SUN VALLEY MARKETING ALLIANCE			
VISIT SUN VALLEY	29	Monthly Payment per contract	36,666.66
22-4910-6060 EVENTS/PROMOTIONS			
ATKINSONS' MARKET	06217007	Apples/cider	13.55
COPY & PRINT, L.L.C.	82455	Holiday Banner	99.34
EXPRESS PUBLISHING, INC.	12571799	Tree Lighting	296.20
PERRY'S	10719 00	9 dozen cookies	75.69
SMOKY MTN. PIZZA	122117	Pizza for Winter Solstice	1,541.75
US BANK	9567 112717	9567 - walmart	41.18
US BANK	9567 112717	9567 - Amazon	9.99
US BANK	9567 112717	9567 - amazon	60.98
US BANK	9567 112717	9567 - OTC Brands	64.97
WEBB LANDSCAPING	K-IN-117368	Xmas	353.92
IDAHO SUNSHINE MEDIA	5711	color ad	175.00
IDAHO SUNSHINE MEDIA	5715	color ad	108.00
CLEARMINDGRAPHICS	2311	Poster and Banner - Holiday Lighting Ceremony	195.00
VILLAGE MARKETS KETCHUM	03-1126732	Apple Cider	23.92
GOLAY, AARON	004-30	Live Music for Event	600.00
22-4910-6080 MOUNTAIN RIDES			
MOUNTAIN RIDES	10449	Monthly Installment	52,833.33
22-4910-6090 CONSOLIDATED DISPATCH			
BLAINE COUNTY EMERGENCY	16	2nd Quarterly Payment	34,840.00
Total ORIGINAL LOT TAX:			127,999.48
Total ORIGINAL LOT FUND:			127,999.48
ADDITIONAL 1%-LOT FUND			
ADDITIONAL 1%-LOT			
25-4910-4220 SUN VALLEY AIR SERVICE BOARD			
SUN VALLEY AIR SERVICE BOA	121817	October 2017 Additional 1 %	131,270.25
SUN VALLEY AIR SERVICE BOA	121817	Direct Cost's	5,522.68-
Total ADDITIONAL 1%-LOT:			125,747.57
Total ADDITIONAL 1%-LOT FUND:			125,747.57
WATER FUND			
WATER EXPENDITURES			
63-4340-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	547743	Policy #10035569 10/1/17-10/1/18	31.50
63-4340-3100 OFFICE SUPPLIES & POSTAGE			
UPS STORE #2444	2716	2716 Shipping 11/01/17	10.19
UPS STORE #2444	2762 110917	2762 Shipping 110917	14.70

Vendor Name	Invoice Number	Description	Net Invoice Amount
63-4340-3120 DATA PROCESSING			
BILLING DOCUMENT SPECIALIS	44630	printing and mailings	438.20
63-4340-3200 OPERATING SUPPLIES			
CHATEAU DRUG CENTER	1831999	clorox	4.74
CHATEAU DRUG CENTER	1832406	Spray Bottle	3.79
CHATEAU DRUG CENTER	1834217	Batteries	7.59
63-4340-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	871664	37271 121517	417.82
63-4340-4200 PROFESSIONAL SERVICES			
AMERICAN WATER WORKS ASS	UTL17 123117	Annual Des	200.00
FIRE SERVICES OF IDAHO	33644P	Annual Service on Fire Ext.	142.50
FIRE SERVICES OF IDAHO	33645P	Annual Service on Fire Ext.	45.50
FIRE SERVICES OF IDAHO	35145P	Annual Service on Fire Ext.	60.75
63-4340-5100 TELEPHONE & COMMUNICATIONS			
VERIZON WIRELESS	9797941961	965494438 010318	52.82
VERIZON WIRELESS	9798047395	365516521 121317	130.03
COX WIRELESS	6543505100	205188001 121317	94.97
63-4340-5200 UTILITIES			
IDAHO POWER	2202458903 12	2202458903 121817	139.97
IDAHO POWER	2206786259 12	2206786259 121817	39.53
63-4340-6000 REPAIR & MAINT-AUTO EQUIP			
RIVER RUN AUTO PARTS	6538-123480	wiper blade	29.90
63-4340-6100 REPAIR & MAINT-MACH & EQUIP			
PIPECO, INC.	S2904000.001	supplies	37.88
63-4340-7100 WATER EASEMENTS, LAND, ETC			
DEPARTMENT OF WATER RESO	98	Water Supply Bank Agreement Rental Fee for 2018	2,741.59
Total WATER EXPENDITURES:			4,643.97
Total WATER FUND:			4,643.97
WATER CAPITAL IMPROVEMENT FUND			
WATER CIP EXPENDITURES			
64-4340-7650 WATER METERS			
FERGUSON ENTERPRISES, INC.	0674004	Supplies	3,870.38
Total WATER CIP EXPENDITURES:			3,870.38
Total WATER CAPITAL IMPROVEMENT FUND:			3,870.38
WASTEWATER FUND			
WASTEWATER EXPENDITURES			
65-4350-2500 HEALTH INSURANCE-CITY			
STARLEY-LEAVITT INS. AGENC	547743	Policy #10035569 10/1/17-10/1/18	76.50
65-4350-3120 DATA PROCESSING			
BILLING DOCUMENT SPECIALIS	44630	printing and mailings	657.31

Vendor Name	Invoice Number	Description	Net Invoice Amount
65-4350-3200 OPERATING SUPPLIES			
ATKINSONS' MARKET	02477327	Paper Goods	27.30
FIRE SERVICES OF IDAHO	35113P	Annual Service on Fire Ext.	97.50
McMASTER-CARR SUPPLY CO.	52159702	Supplies	71.04
UPS STORE #2444	2366	2366 Shipping 08/14/17	10.80
UPS STORE #2444	2601	Shipping 10/04/17	13.99
UPS STORE #2444	2627	2627 Shipping 10/11/17	10.01
UPS STORE #2444	2656	2656 - Shipping 10/19/17	10.05
UPS STORE #2444	2692	2692 shipping 10/25/17	10.05
UPS STORE #2444	2722	2722 - Shipping 11/02/17	10.19
UPS STORE #2444	2758	2758 - Shipping 11/09/17	9.92
UPS STORE #2444	2789	2789 Shipping 11/16/17	9.92
UPS STORE #2444	2815	2815 Shipping 11/20/17	10.19
UPS STORE #2444	2852	2852 shipping11/20/17	10.20
65-4350-3400 MINOR EQUIPMENT			
NAPA AUTO PARTS	918204	Parts	6.58
65-4350-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	871663	37270 121517	109.02
65-4350-3800 CHEMICALS			
NORTH CENTRAL LABORATORI	399419	Chemicals	282.16
NORTH CENTRAL LABORATORI	399551	Chemicals	450.09
65-4350-5100 TELEPHONE & COMMUNICATIONS			
VERIZON WIRELESS	9797941961	965494438 010318	40.00
COX WIRELESS	6543505100	205188001 121317	94.98
65-4350-5200 UTILITIES			
IDAHO POWER	2202158701 12	2202158701 121217	6,491.60
IDAHO POWER	2202703357 12	2202703357 121817	96.25
IDAHO POWER	2206786259 12	2206786259 121817	39.52
65-4350-6000 REPAIR & MAINT-AUTO EQUIP			
NAPA AUTO PARTS	917906	Hood Lift Support	23.99
NAPA AUTO PARTS	917907	Hood Lift Support	23.99
NAPA AUTO PARTS	918183	Battery Cable	65.49
65-4350-6100 REPAIR & MAINT-MACH & EQUIP			
BANYAN TECHNOLOGY INC.	20406	CPU - UV System	4,749.93
FIRE SERVICES OF IDAHO	35146P	Annual Service on Fire Ext.	250.00
McMASTER-CARR SUPPLY CO.	52159702	Supplies	8.27
NAPA AUTO PARTS	918448	Saf Val	13.99
PLATT	P286676	Returned	14.63-
PLATT	Z229388	Supplies	32.12
65-4350-6900 COLLECTION SYSTEM SERVICES/CHA			
VERIZON WIRELESS	9797941961	965494438 010318	52.83
Total WASTEWATER EXPENDITURES:			13,851.15
Total WASTEWATER FUND:			13,851.15
WASTEWATER CAPITAL IMPROVE FND			
WASTEWATER CIP EXPENDITURES			

Vendor Name	Invoice Number	Description	Net Invoice Amount
67-4350-7809 ENERGY EFFICIENCY PROJECTS			
HDR ENGINEERING, INC.	1200094064	Professional Services	5,250.00
Total WASTEWATER CIP EXPENDITURES:			5,250.00
Total WASTEWATER CAPITAL IMPROVE FND:			5,250.00
PARKS/REC DEV TRUST FUND			
PARKS/REC TRUST EXPENDITURES			
93-4900-6800 KETCHUM ARTS COMMISSION			
GAIL SEVERN GALLERY	916335	Art in City Hall Installation	106.00
Total PARKS/REC TRUST EXPENDITURES:			106.00
Total PARKS/REC DEV TRUST FUND:			106.00
Grand Totals:			517,483.30

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "0110000000"- "9449009999", "9910000000"- "9911810000"



City of Ketchum
City Hall

January 2, 2018

Mayor and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor and City Councilors:

**Recommendation to Receive and File
Treasurer's Monthly Financial Report**

Introduction/History

Idaho State Statute 50-208 establishes requirements for monthly financial reports from the City Treasurer to the Council. The Statute provides that the Treasurer "render an accounting to the city council showing the financial condition of the treasury at the date of such accounting."

Current Report

Pursuant to the above statutory requirements, enclosed for Council review is a monthly financial review showing the financial condition of the City in the current fiscal year. This report along with complete financial statements is available on the City's website.

Financial Requirement/Impact

There is no financial impact to this reporting.

Legal Review

The monthly financial report is a statutory requirement.

Internal Departmental Review

The monthly financial report is a statutory requirement.

Recommendation

The monthly financial report is a statutory requirement and staff recommends that the Council receive and file the report.

Recommended Motion

"I move to receive and file the Treasurer's financial report."

Sincerely,

Grant Gager
Director, Finance & Internal Services



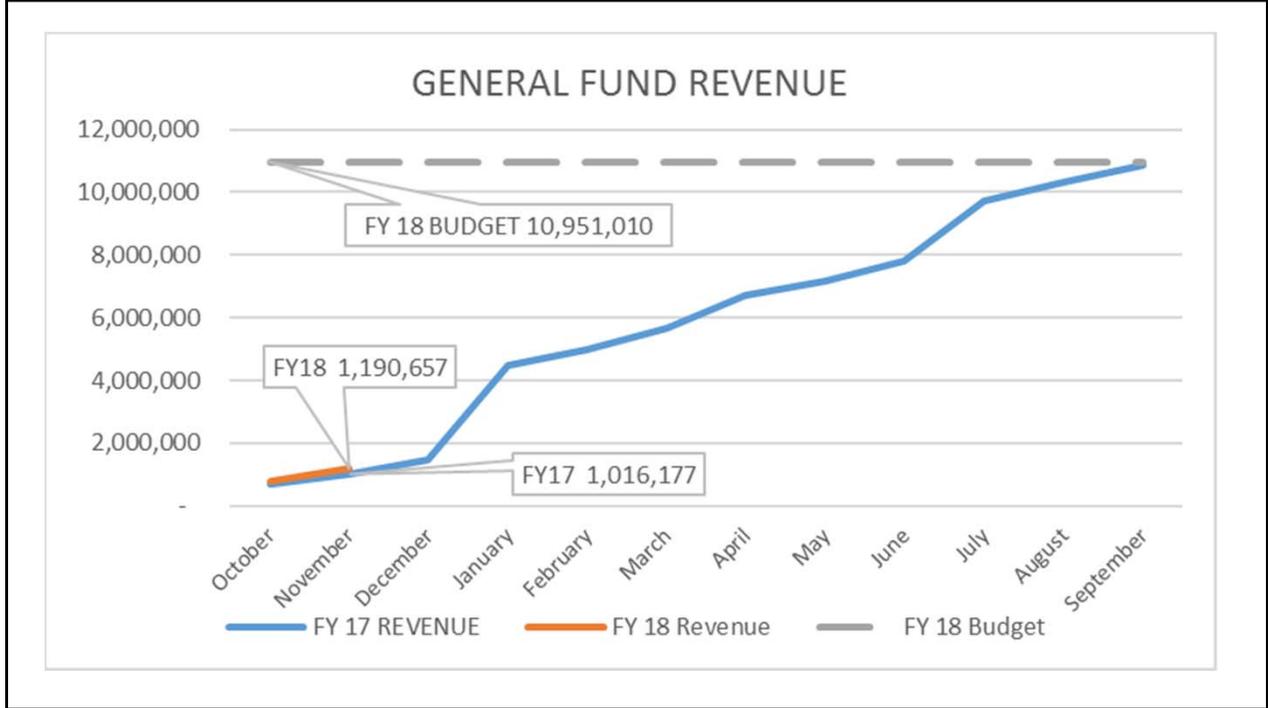
Monthly Financial Reports

As of November 30, 2017

This packet is divided into four sections: (1) General Fund charts (pages 3-14); (2) Original LOT charts (pages 16-19); (3) Enterprise Fund charts (pages 21-24); and (4) URA charts (pages 26-27).

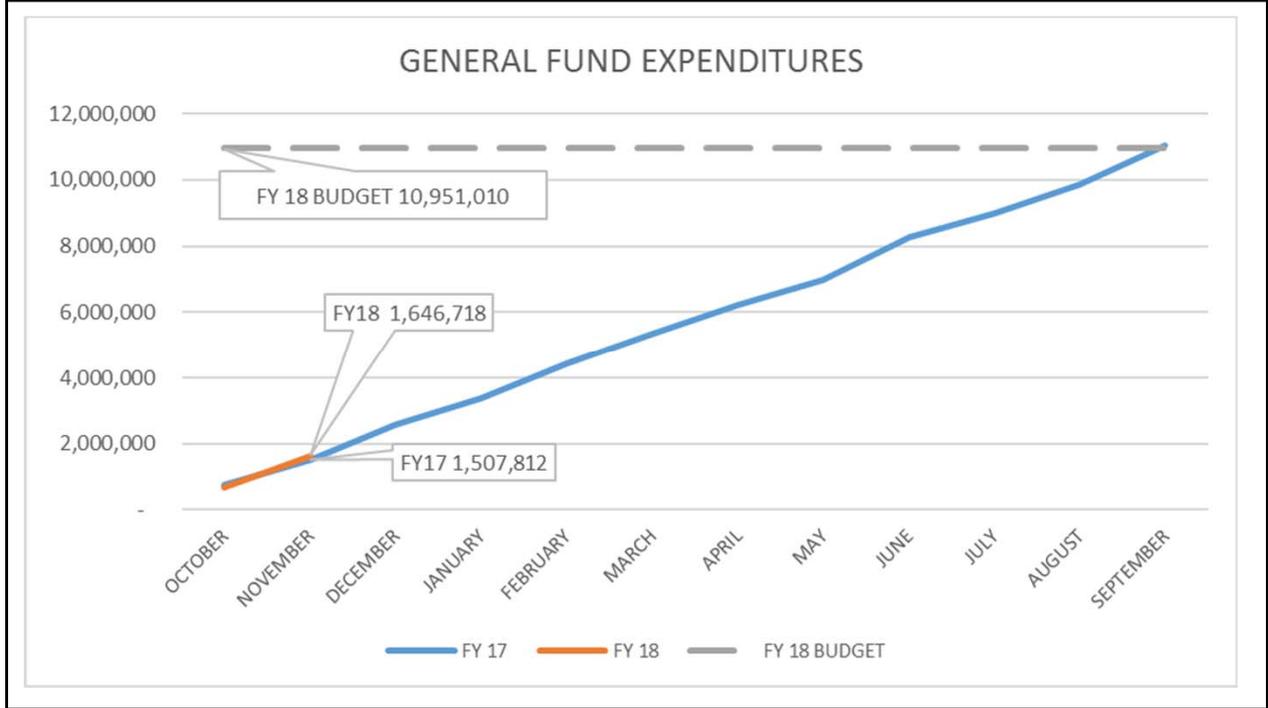
Each chart includes information on current progress relative to the prior year and also the current budget. Where deviations are 5% or greater, an explanation on the major drivers of such changes is included.

General Fund

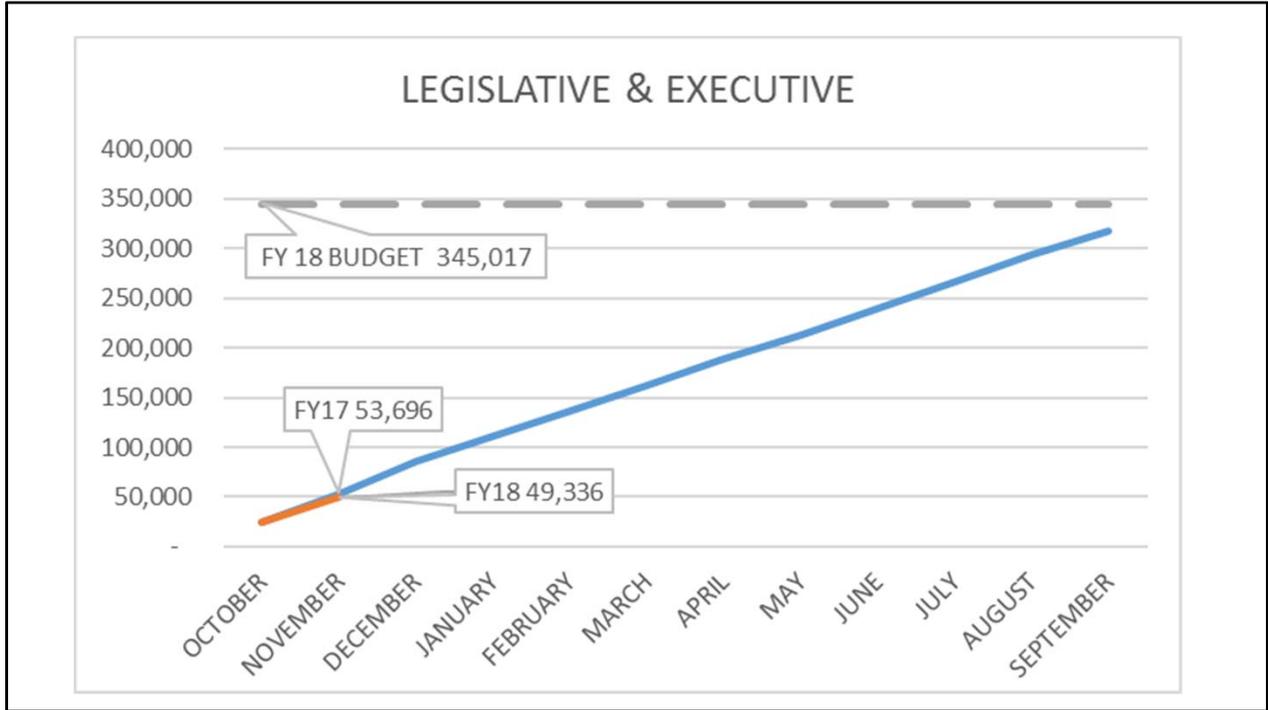


The General Fund revenue is up approximately \$174,480 (17.1%) in FY 18. This increase is due largely to the following factors:

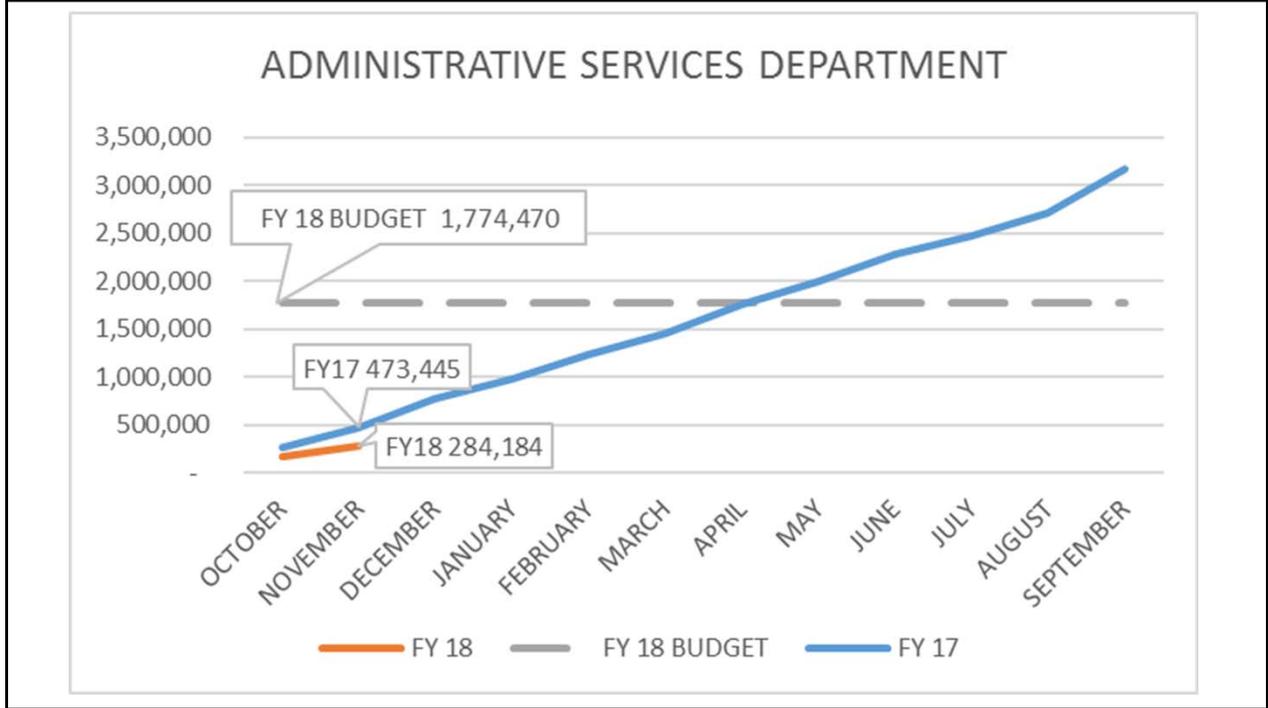
1. Increased Building Permit, Building, and Planning fee revenue which is up approximately \$79,885 fiscal year-to-date (FYTD);
2. Increased State Shared revenue which is up \$16,992 FYTD.
3. Increased Property Tax revenue which is up \$11,004 FYTD.



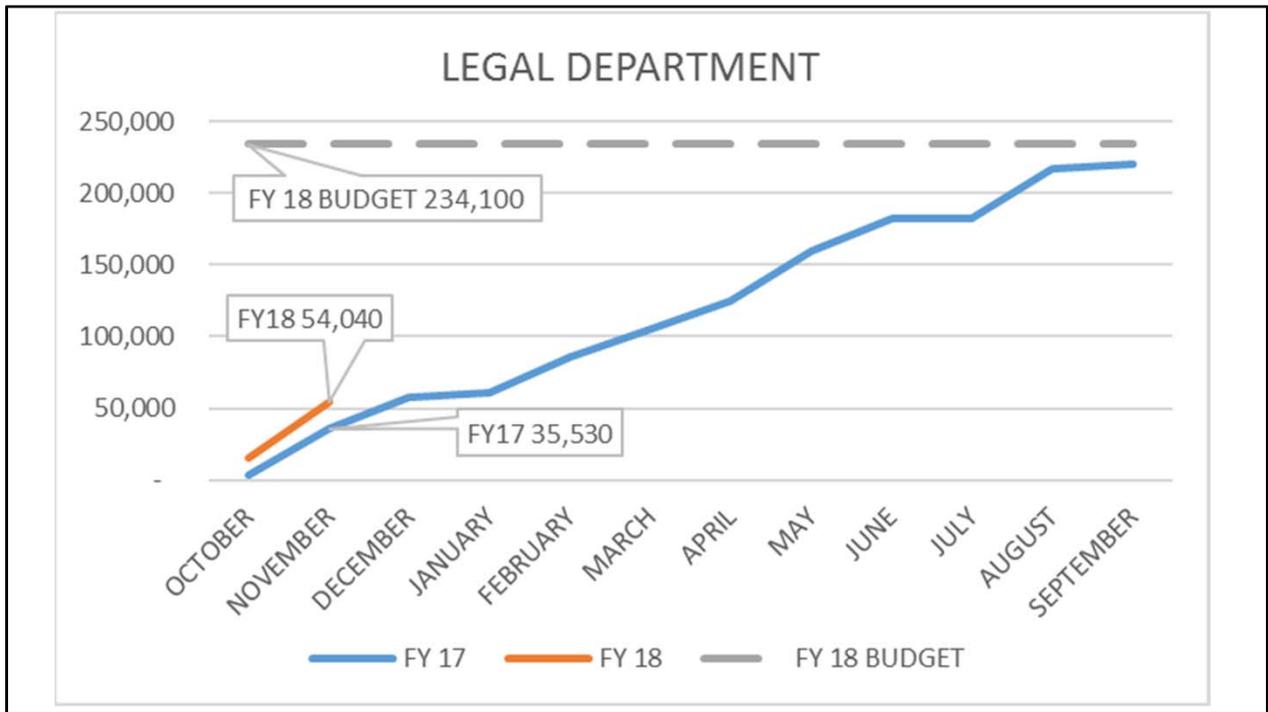
The General Fund expenditures are up \$138,906 (9.2%) FYTD. Approximately half of this increase (\$75,659) is due to greater utilization of contracted staff in the Planning and Building Department, including the Idaho Department of Building Safety contractors. Increased salary and benefit costs in the Fire Department have also contributed approximately \$35,579 to the overall cost increase.



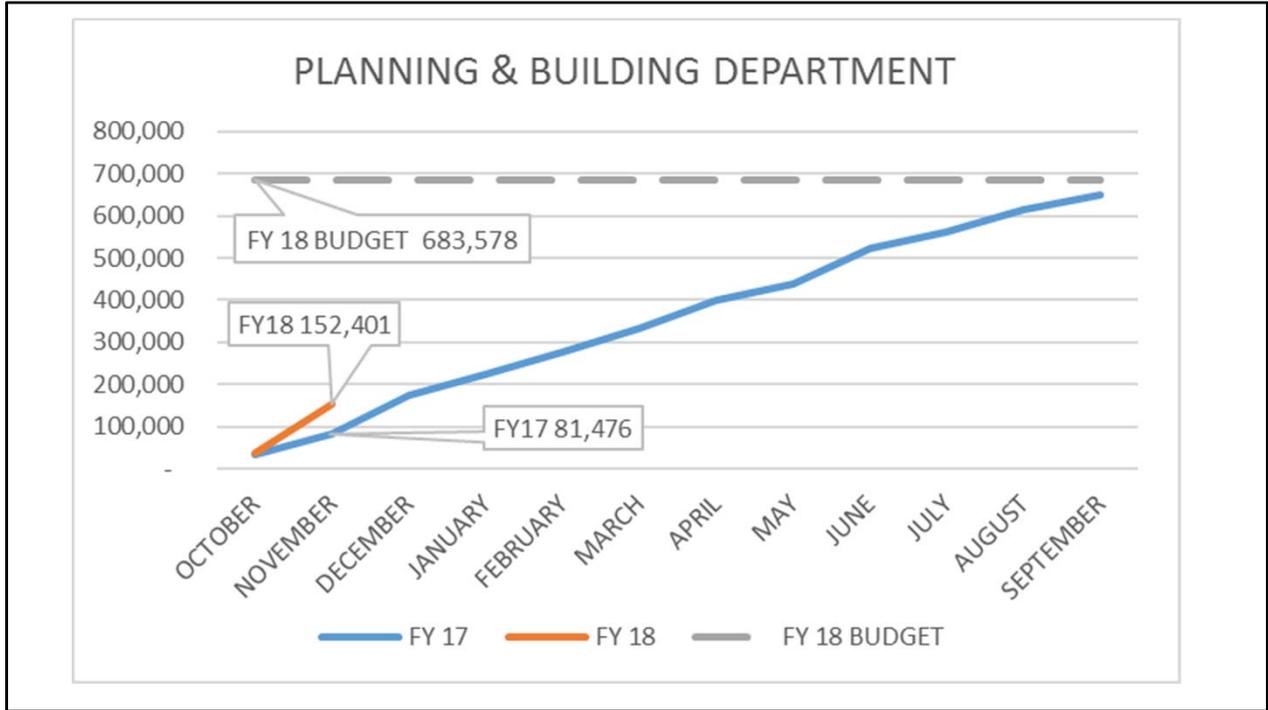
The Legislative & Executive Department expenditures are down \$-4,360 (-8%) FYTD. This is due, in part, to decreased utilization of the employee health reimbursement program in FY 18.



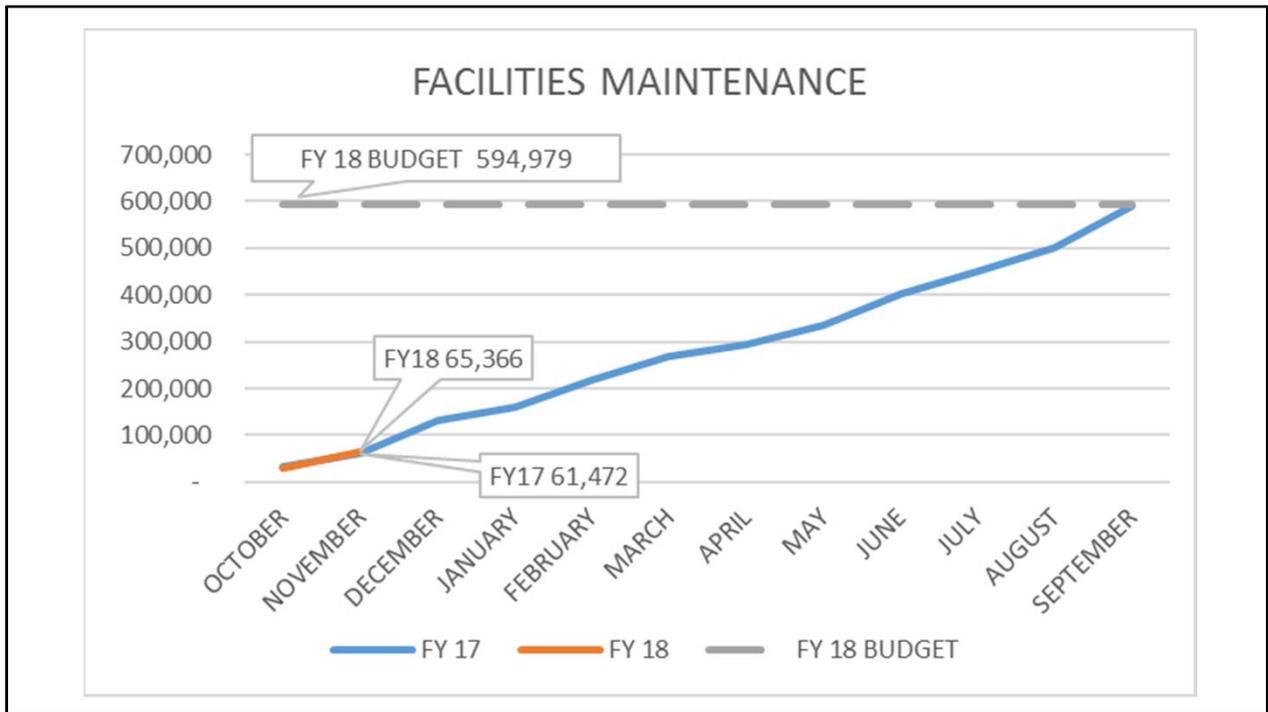
The Administrative Services Department expenditures are down \$-189,261 (-40%) FYTD. This decrease is due largely to a budgeting change that moved inter-fund transfers to the Non-Departmental area of the budget.



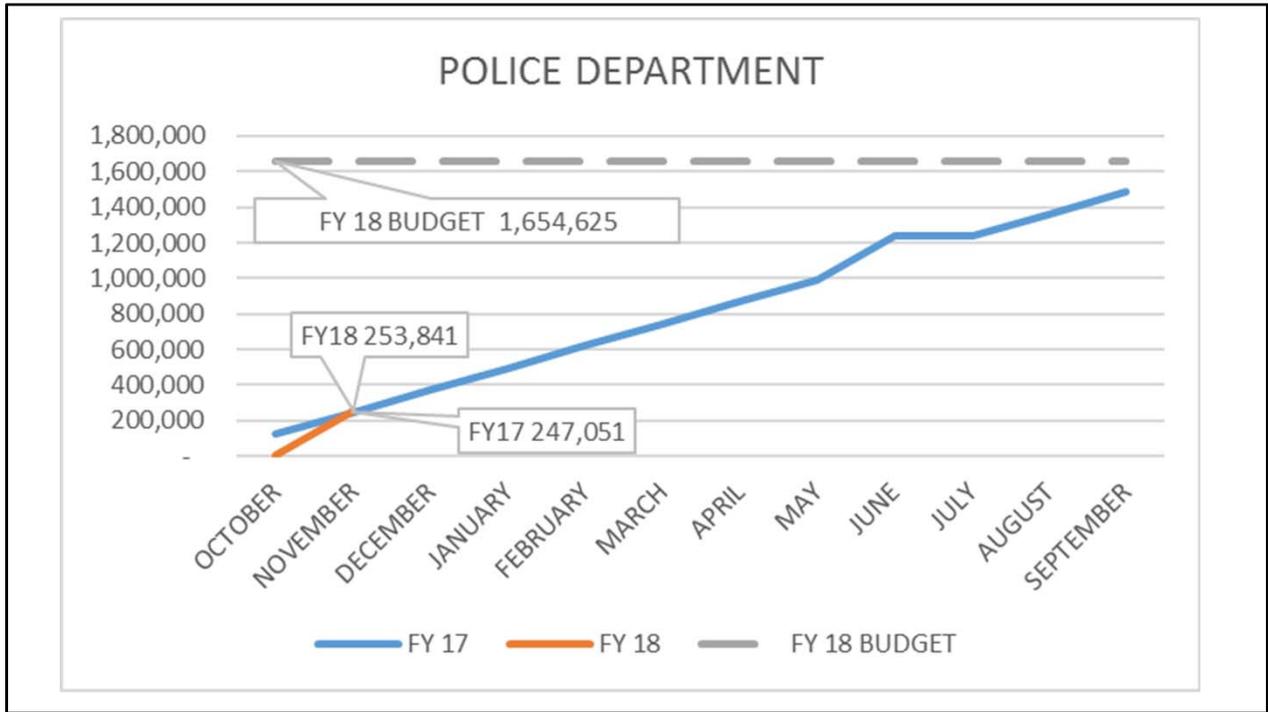
The Legal Department expenditures are up \$18,510 (52.1%) due to the timing of payments.



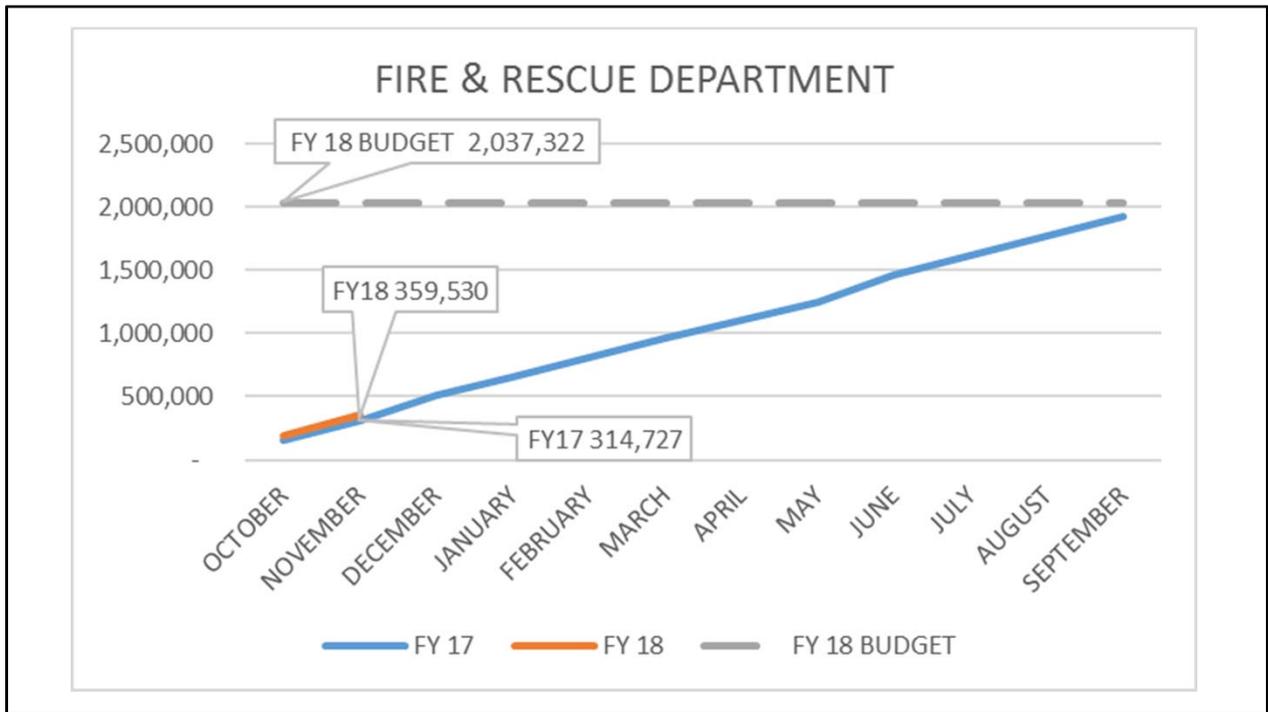
The Planning & Building Department expenditures are up \$70,925 (87.1%) FYTD. This is largely due to the increased utilization of professional services, including for the Division of Building Safety, which have increased \$75,659 in the fiscal year.



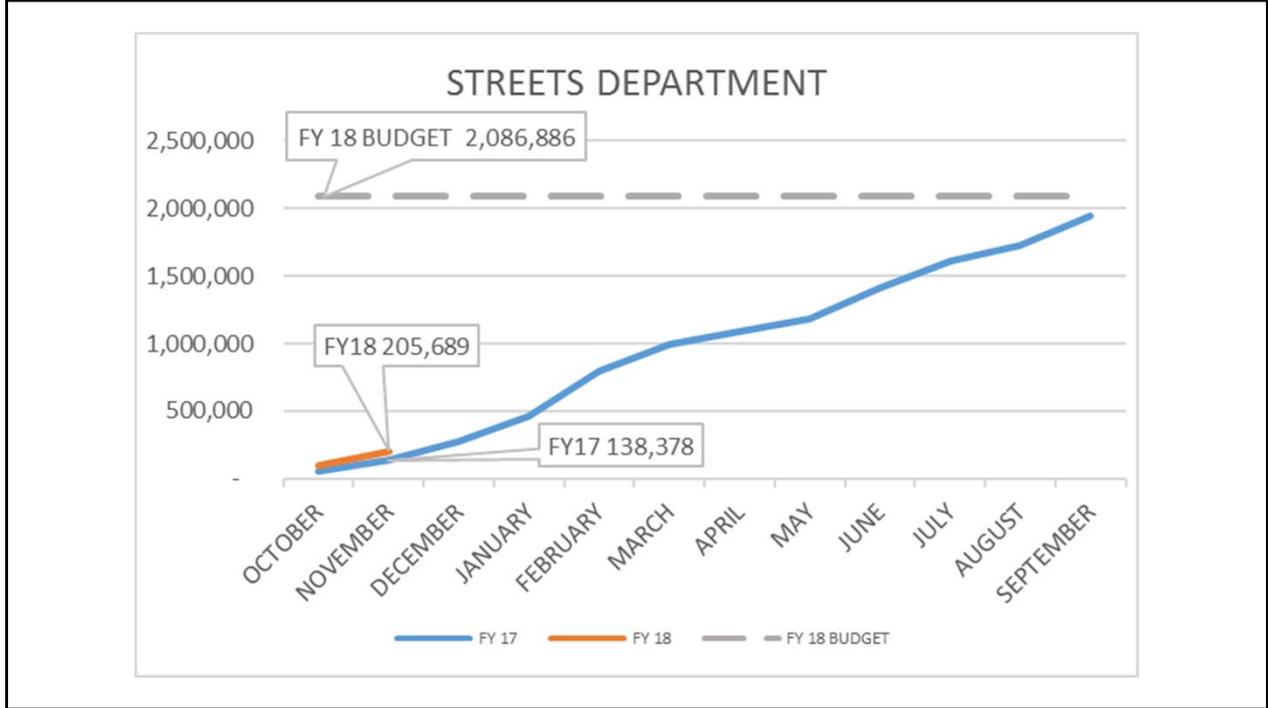
The Facilities Maintenance Department expenditures are up \$3,894 (6.3%) FYTD. This increase is largely due to increased maintenance expenses which are up \$3,245 in the current fiscal year.



The Police Department expenditures are up \$6,790 (2.7%) FYTD.

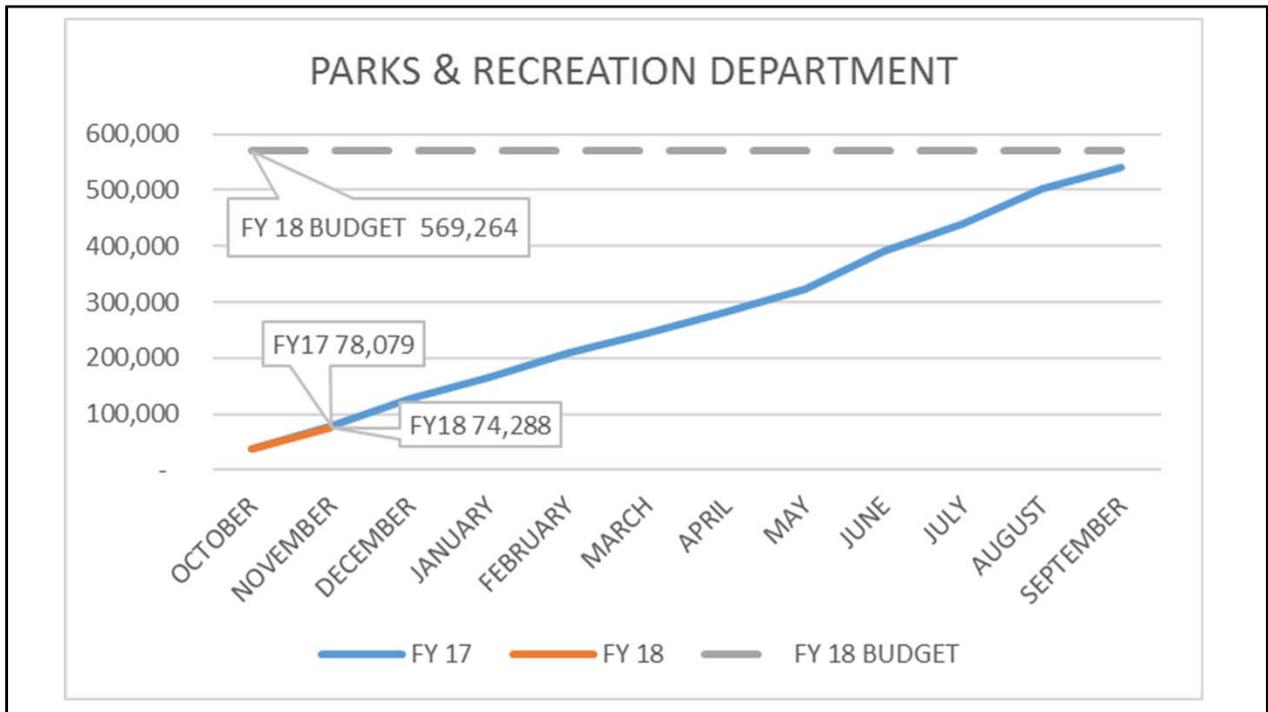


The Fire & Rescue Department expenditures are up \$44,803 (14.2%) FYTD. The increase in Fire & Rescue expenditures are largely driven by greater salary and benefit costs which are up approximately \$35,579 FYTD.



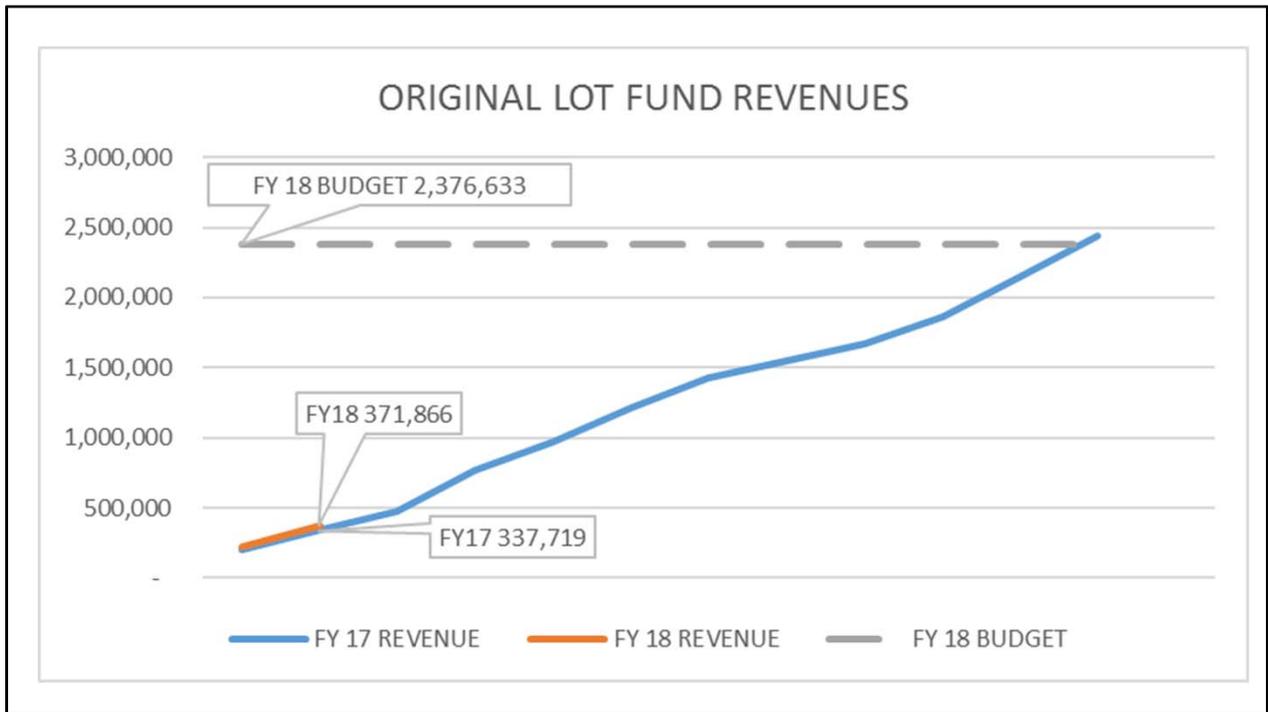
The Streets Department expenditures are up \$67,311 (48.6%) FYTD. This increase is primarily driven by two factors:

1. Increased salary and benefit costs associated with the addition of three positions, which has added approximately \$8,368 FYTD.
2. Increased maintenance and equipment costs which have added \$32,077 FYTD.

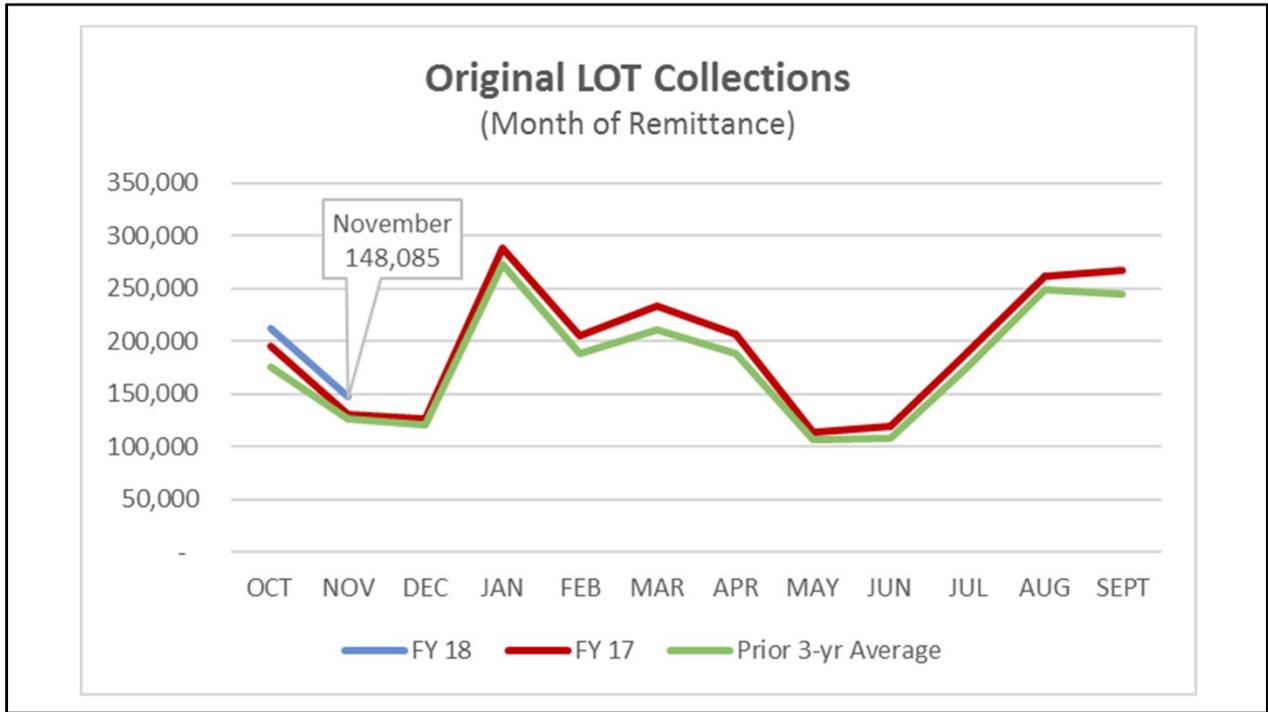


The Parks & Recreation Department expenditures are down \$-3,791 (-4.9%) FYTD.

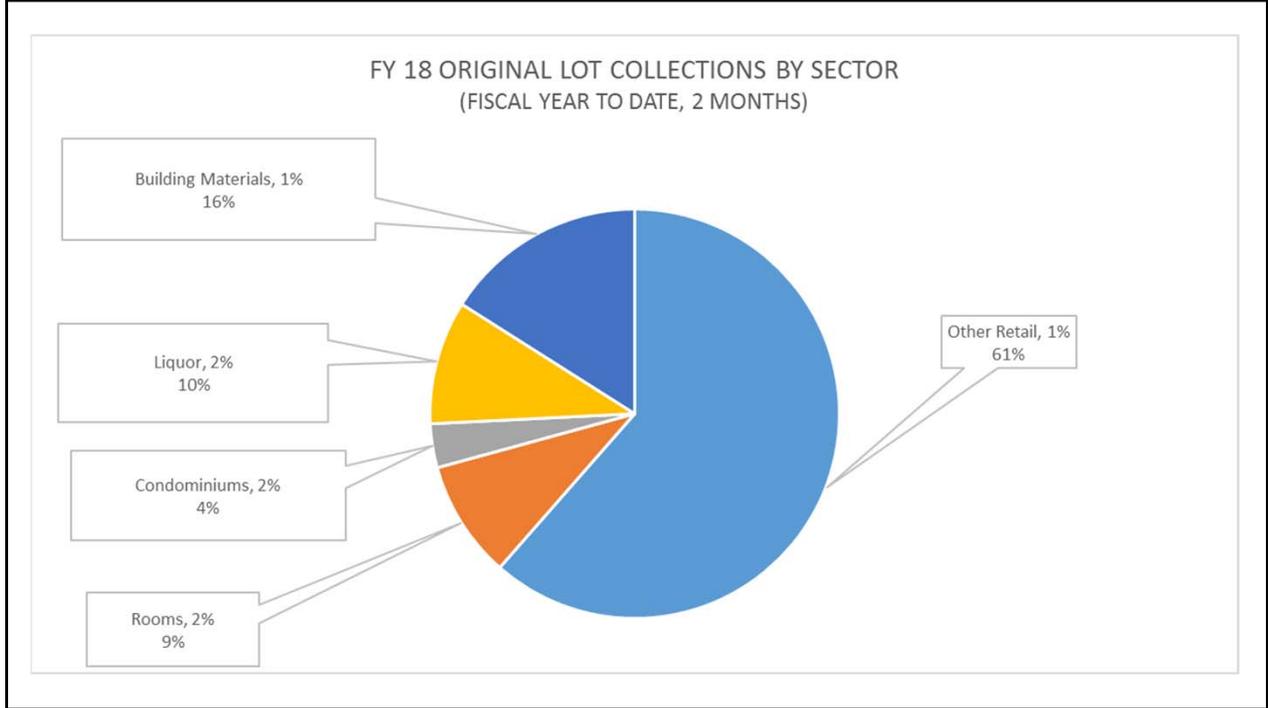
LOT Analysis



Revenue to the Original LOT Fund is up \$34,147 (10.1%) in FYTD due to greater tax receipts.

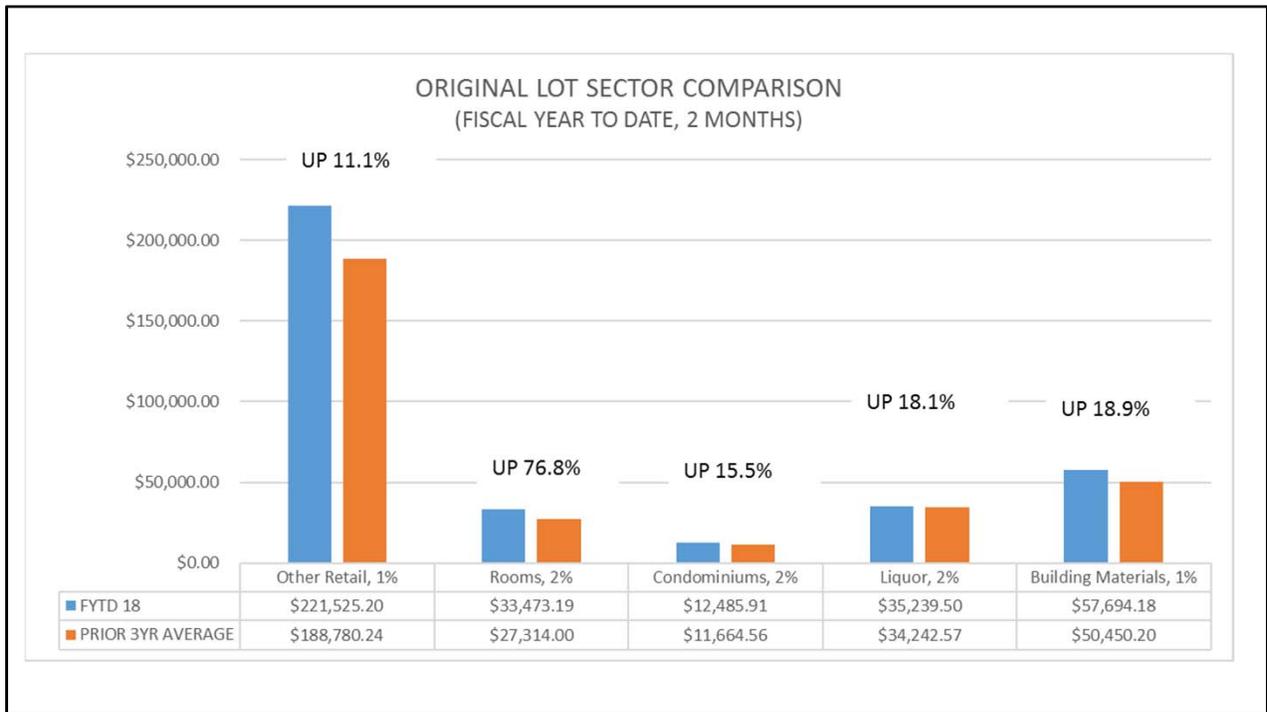


Revenues from Original LOT covered sales are up approximately 13.1% compared to FY17 in November.



To date in FY 18 (1 month), Original LOT collections have been generated by each sector as follows:

1. Retail has generated 61% of the total.
2. Building Materials have generated 16%.
3. Liquor has generated 10%.
4. Rooms have generated 9%.
5. Condominiums have generated 4%.

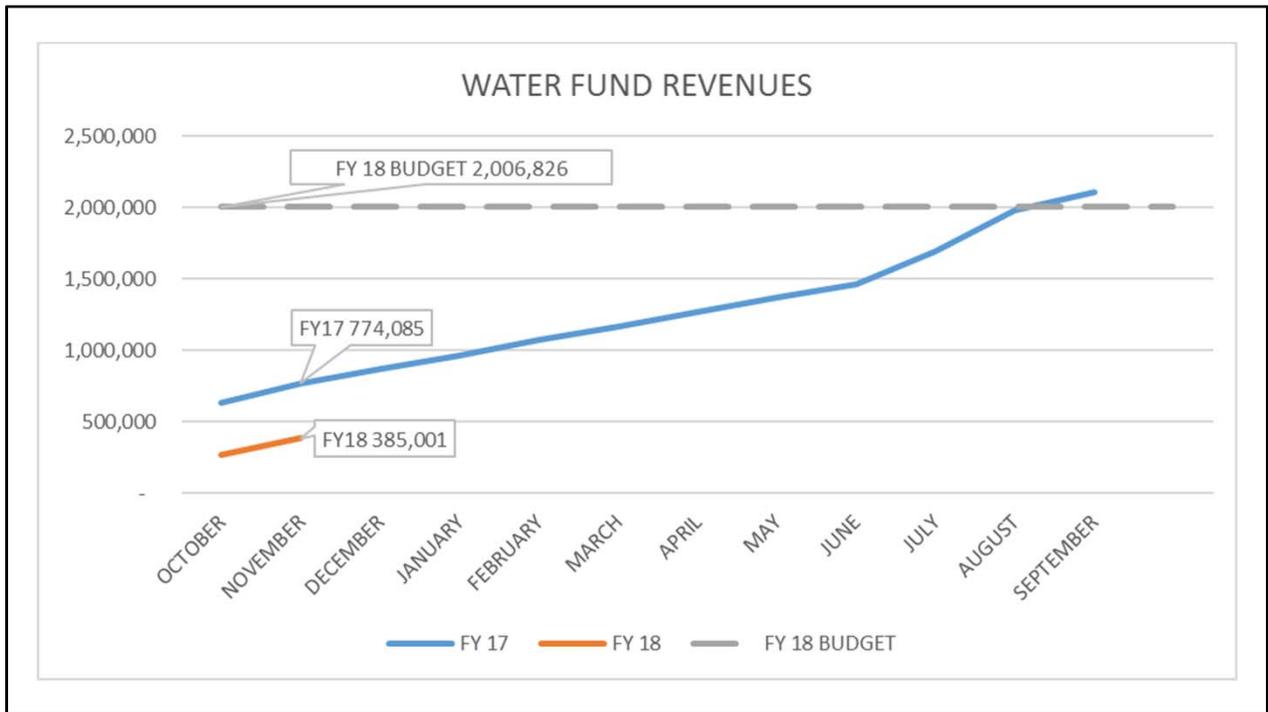


Through the second month of FY 18, each sector has outperformed the average of the prior 3 years.

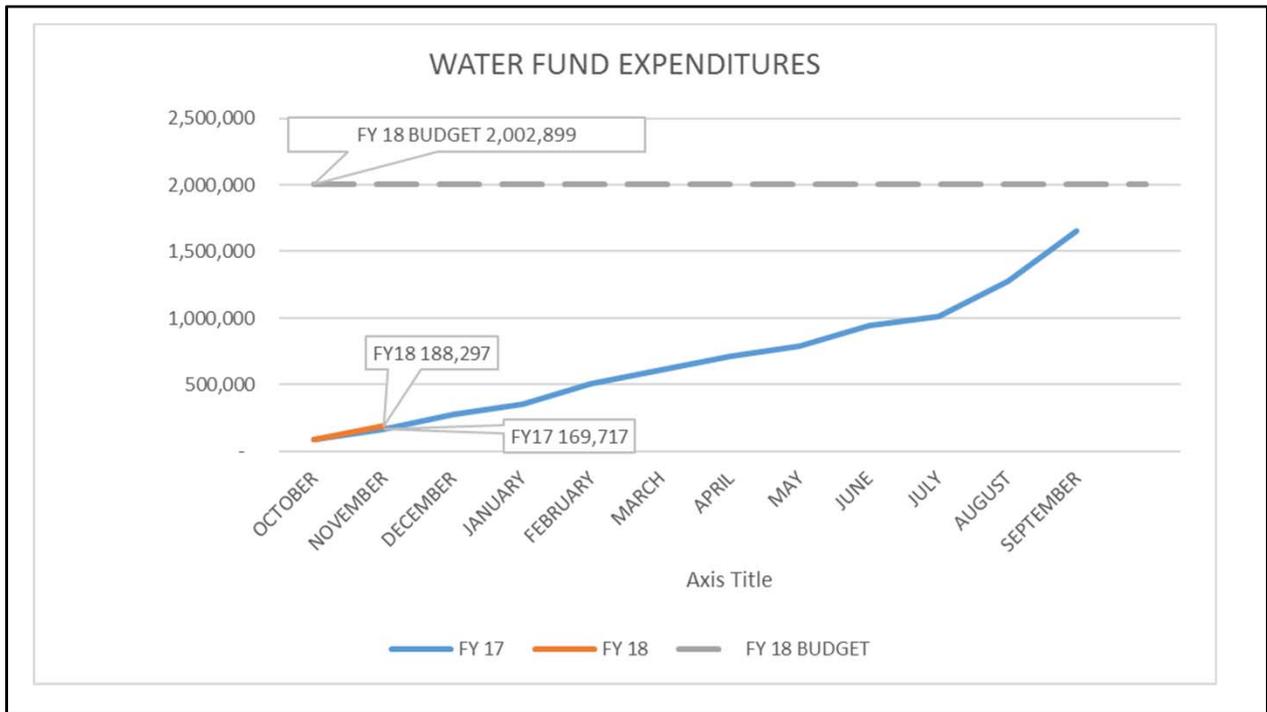
1. Retail is 11.1% over the average of the prior 3 years.
2. Rooms are up 76.8%.
3. Condominiums are up 15.5%
4. Liquor is up 18.1%.
5. Building Materials are up 18.9%.

NOTE: the combined total of each sector is lower than the total for the Original LOT fund shown on slide 7. This is due to inter-fund transfers to the Original LOT Fund from the Additional 1% Fund to cover administrative costs.

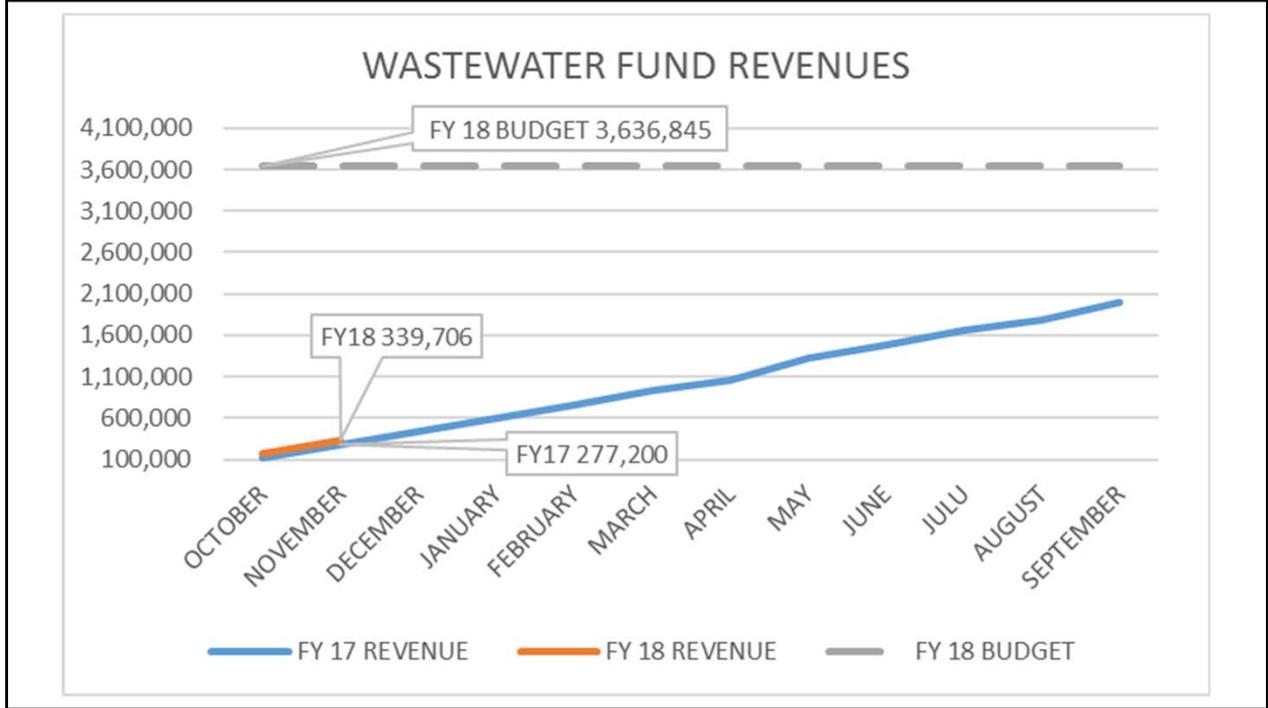
Enterprise Funds



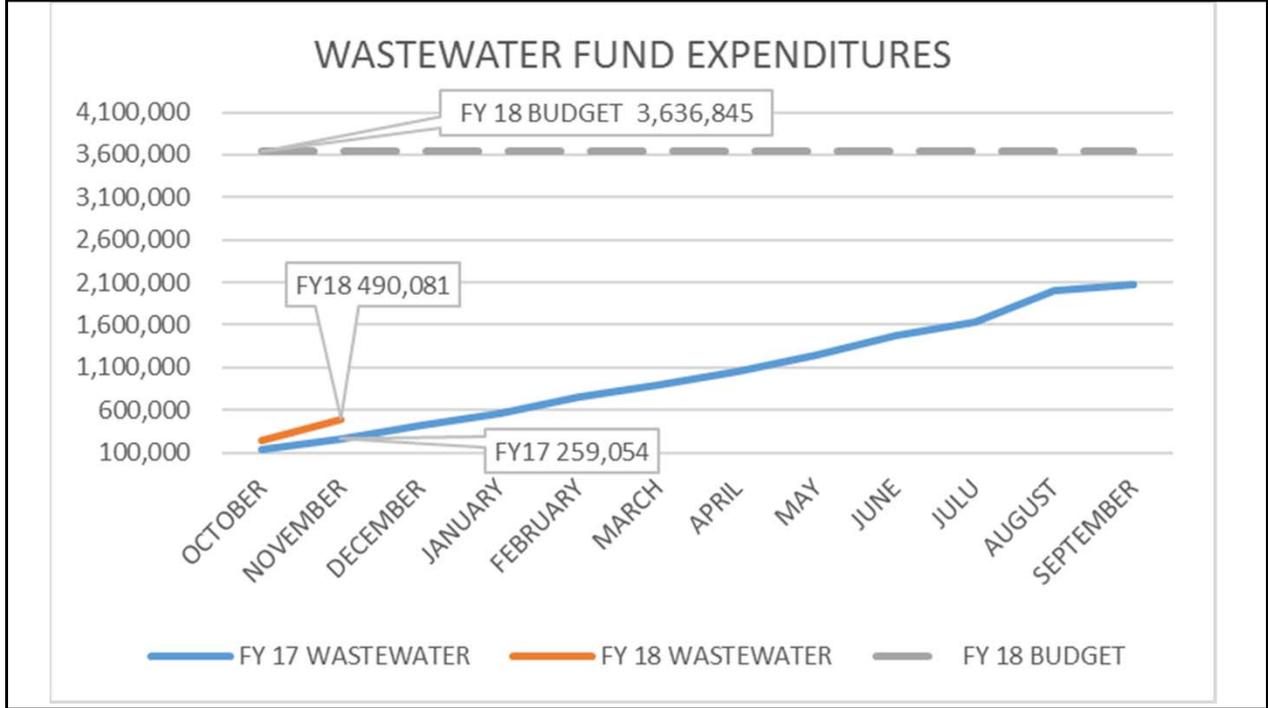
The Water Fund revenues are down \$-389,084 (-50.3%) FYTD. This decrease is due to a change in billing cycle from quarterly to monthly.



The Water Fund expenditures are up \$18,580 (10.9%) FYTD due largely to the timing of a transfer of \$17,333 to the Water Capital Improvement Fund.

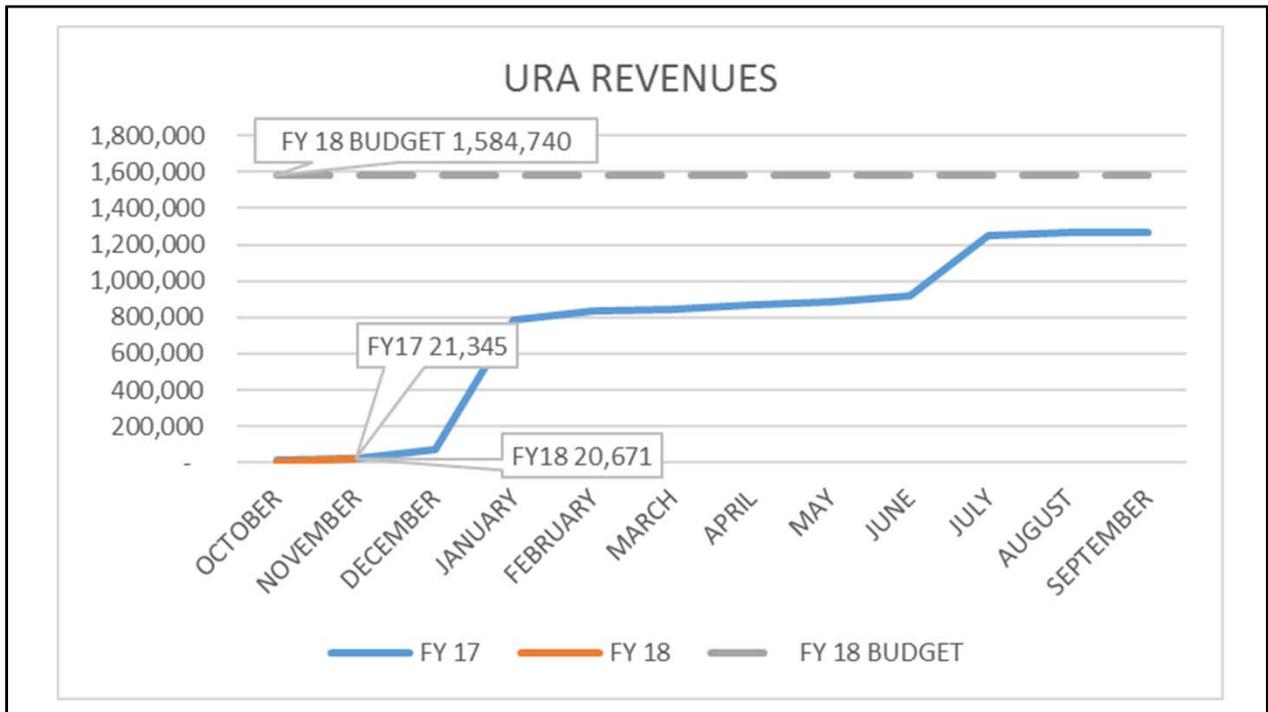


The Wastewater Fund revenues are up \$62,506 (22.5%) FYTD. This increase is due to increased revenue from reimbursements from the Sun Valley Water and Sewer District.

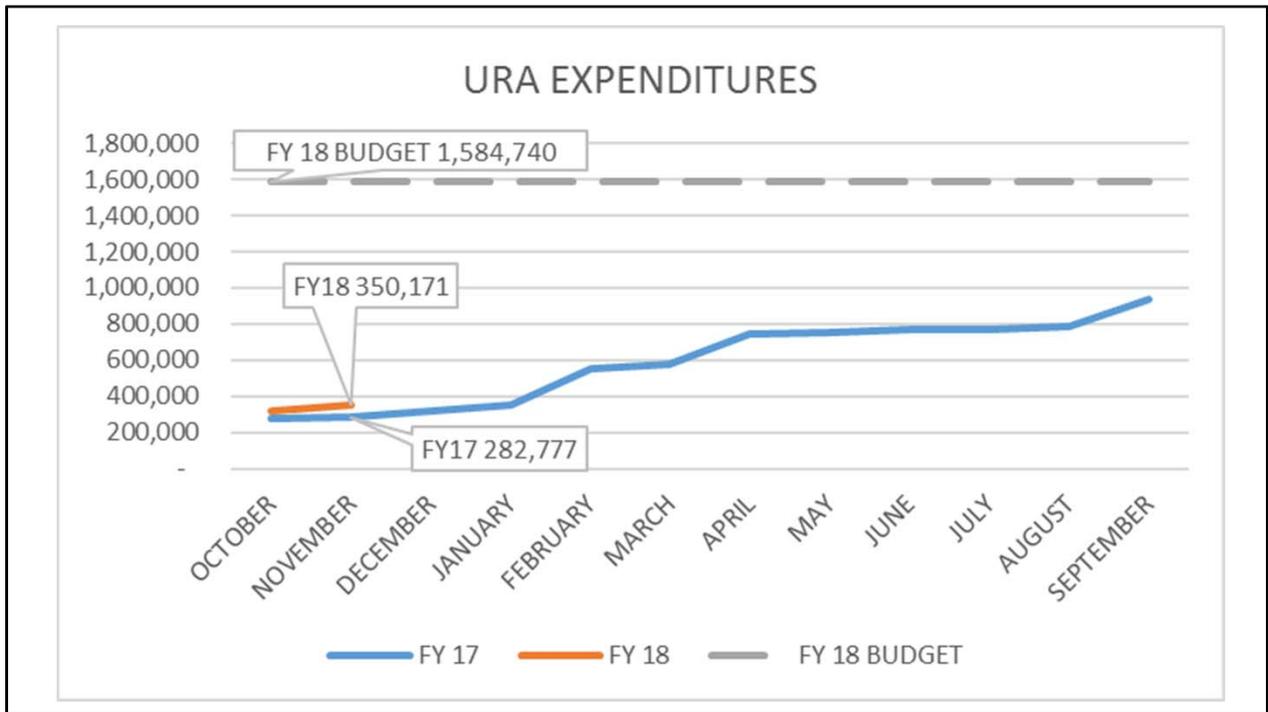


The Wastewater Fund expenditures are up \$231,027 (89.2%) FYTD. The increase stems from increased transfers to the Wastewater Capital Improvement Fund, which are up \$240,292 FYTD, to fund the headworks construction project this coming summer.

Urban Renewal Agency Reports



The URA revenue has decreased \$-674 (-3.2%) FYTD.



The URA expenditures are up \$67,394 (23.8%) FYTD. This increase is driven primarily by the timing of reimbursements to the City.



City of Ketchum

City Council Liaisons and Appointments

Air Services Board

Blaine County Housing Authority

Blaine County Bike and Pedestrian Working Group

City of Ketchum Traffic Authority

Fly Sun Valley Board

Friedman Airport Board

Ketchum Community Development Corporation/Ketchum Innovation Center

Ketchum Urban Renewal Agency

Sun Valley Economic Development