



City Council

Regular Meeting

~ Minutes ~

480 East Avenue North
Ketchum, ID 83340
<http://ketchumidaho.org/>

Monday, January 5, 2015

5:30 PM

Ketchum City Hall

Present: Mayor Nina Jonas
Council President Michael David
Councilor Anne Corrock
Councilor Baird Gourlay
Councilor Jim Slanetz

Also Present: Ketchum City Administrator Suzanne Frick
Ketchum City Attorney Stephanie Bonney
Ketchum Interim Director of Planning and Building Linda Haavik
Ketchum City Treasurer/Clerk Sandra Cady
Ketchum Police Chief Dave Kassner

1. CALL TO ORDER

Mayor Nina Jonas called the meeting to order at 5:34 p.m.

2. CONSENT CALENDAR

Approval of Minutes: December 1, 2014.

Councilor Anne Corrock requested an expenditure summary for the bills.

b. Approval of Current Bills and Payroll Summary.

c. Bigwood Bread Landscape Security Agreement – Rebecca Bundy, Senior Planner.

Motion to approve the consent calendar

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

3. COMMUNICATIONS FROM MAYOR AND COUNCILORS.

Councilor Baird Gourlay commented on the Town Square Holiday Bazaar, it caused the alley to be closed and caused difficulty for the businesses, would like to have a discussion regarding events like that in the future.

Councilor Gourlay commented that Warm Springs Road beyond city limits is very hazardous. Currently the Forest Service pays Blaine County to maintain the road, he would like to look into the Street Department maintaining the road.

Councilor Baird Gourlay thanked Linda Haavik for her service.

Council President Michael David commented on the Night Owl bus service, the bus carried about 19 passengers per hour.

Councilor Anne Corrock thanked Michael David for going to the CAST meeting in Dillon.

Mayor Nina Jonas acknowledged Richard Feldman and David Lister: Firefighters of the Year for the Ketchum Fire Department and Sun Valley Fire Department.

Mayor Nina Jonas commended the EMT's and the fire department for their work at the accident.

a. Appointments & Proclamations:

i. Resolution 15-002: Bald Mountain Lodge Design Review Subcommittee Appointments.

Linda Haavik, Interim Director of Planning and Building, said the development agreement with Bald Mountain Lodge provided for a three member design review board. The Planning and Zoning Commission recommended that Erin Smith and Rich Fabiano be appointed to the subcommittee.

Motion to adopt Resolution 15-002 appointing Erin Smith and Rich Fabiano to serve on the Bald Mountain Lodge Design Review Subcommittee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Slanetz, Councilor
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

ii. Resolution 15-003: KURA Board Appointments.

Mayor Nina Jonas said that Mark Eshman and Trish Wilson have been serving on the Ketchum Urban Renewal Agency since 2012. Mayor Jonas nominated Shelly Siebel and Mark Nieves to the Ketchum Urban Renewal Agency Board.

Motion to approve Resolution 15-003 appointing the two new board members, Shelly Siebel and Mark Nieves.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

4. COMMUNICATIONS FROM THE PUBLIC.

a. Communications from the public. *For items not on the agenda.*

Phyllis Shafran commented on parking enforcement.

Mayor Nina Jonas suggested putting a parking discussion on the next meeting agenda.

Councilor Baird Gourlay suggested a discussion and commented that Leadville is a problem.

Council President Michael David suggested reviewing the parking study; perhaps meters are necessary for a certain area of town.

Councilor Anne Corrock suggested they work on educating the businesses.

COMMUNICATIONS FROM THE PRESS.

Amy Busiek asked about the idling ordinance.

Mayor Nina Jonas said signs were put up this fall and commented on the fine and penalty.

6. ORDINANCES AND RESOLUTIONS.

a. Ordinance 1123: Ketchum Cemetery District Right-of-Way Vacation (third reading and adoption) – Linda Haavik, Interim Director of Planning and Building.

Linda Haavik, Interim Director of Planning and Building, presented the Ordinance for third reading and adoption. There is an application in for a lot line shift, the quit claim deeds will be executed, and then the vacation can take place.

Motion to adopt Ordinance 1123, vacating a portion of the alley lying within Block 94, a portion of 10th Street lying adjacent to Ketchum Cemetery District Property on the north, a portion of 10th Street lying between Ketchum Cemetery District property and Block 94, and a portion of Walnut Avenue lying between Block 94 and Block 50 all within the original townsite of Ketchum, Idaho; abandoning said rights of way, and reverting said rights of way to the adjoining landowner; and establishing the effective date.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

b. Ordinance 1124: Wick Strasse Right-of-Way Vacation (third reading and adoption) – Linda Haavik, Interim Director of Planning and Building.

Linda Haavik, Interim Director of Planning and Building presented Ordinance 1124 for third reading and adoption. The vacated right of way will go to the adjacent lots; the lot line shift application, and quit claim deeds will be done prior to the vacation taking place.

Motion to adopt Ordinance 1124, vacating Wick Strasse right of way contained within the plat of Bavarian Village Subdivision, located within the City of Ketchum, Idaho, and recorded under instrument number 139821 records of Blaine County, Idaho; abandoning said right of way, and reverting said right of way to the adjoining landowners; and establishing the effective date.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Slanetz, Councilor
SECONDER:	Anne Corrock, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

c. Resolution Number 15-001 providing for publication of notice of public hearing and for public hearing for an amendment to the 2014-15 fiscal year budget – Suzanne Frick, City Administrator.

Suzanne Frick, City Administrator, went over Resolution 15-001. The amendment is for the night owl costs of \$15,000. Ten thousand is coming out of LOT contingency, the remaining \$5,000 will come out of the fund balance in the LOT.

Councilor Baird Gourlay commented on the businesses and citizens are profiting from the service and should be contributing.

Council President Michael David acknowledged Mountain Rides for pulling this off, and that next time it should be included in the budget in a more timely manner.

Public Comment

Nina Hubbard commented on fundraising.

Motion to approve Resolution Number 15-001 providing for publication of notice of public hearing and for public hearing for an amendment to the 2014-15 fiscal year budget.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

d. Resolution 15-004 Medical HRA Plan Amendment – Sandra Cady, City Treasurer/Clerk.

Sandra Cady, City Treasurer/Clerk presented resolution 15-004 for the Medical HRA Plan Amendment.

Motion to adopt Resolution 15-004, amending the Medical Health Reimbursement Arrangement (HRA) Plan Documents.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

e. Resolution 15-005 Vision HRA Plan Amendment – Sandra Cady, City Treasurer/Clerk.

Sandra Cady, City Treasurer/Clerk, presented Resolution 15-005 Vision HRA Plan Amendment.

Motion to approve Resolution Number 15-005, amending the Vision Health Reimbursement Arrangement (HRA) Plan Documents.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Slanetz, Councilor
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

7. COMMUNICATIONS FROM STAFF.

a. Presentation of the New Budget Format and Budget Schedule – Suzanne Frick, City Administrator.

Suzanne Frick, City Administrator, presented the new budget format and the budget schedule. Based upon the recommendation from the council and in order to be more transparent staff is proposing to change the budget in its entirety. The council has expressed an interest in a

budget retreat, in lieu of that, staff is recommending a series of workshops, to hear from department heads, NGO's and other partners.

Councilor Baird Gourlay expressed concern about being lobbied. He felt it was better when the Mayor and Administrator developed the budget as opposed to having the council develop the budget

Mayor Nina Jonas said these workshops will be more for the council's information and give them time to contemplate decisions and offer input. There will not be actual budget requests at this time, it will be more philosophical discussions than financials.

Councilor Anne Corrock requested clarification on salaries, professional services, and travel and training. Suzanne Frick said there will be a discussion at the next meeting regarding the travel and training budget for the Mayor and Council.

Suzanne Frick is proposing three workshops for the retreat: February 2, March 2, and April 6, 2015, the workshops will be from 4 – 5 p.m. prior to the regular Council meetings. There will be no decisions, just a workshop format.

Motion to approve the proposed budget format and schedule for 2015/16.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

Warfield Right-of-Way Encroachment Permit – Rebecca Bundy, Senior Planner.

Linda Haavik, Interim Director of Planning and Building, presented the request, and outlined the current encroachments.

Mayor Nina Jonas asked about awning drip onto the sidewalk.

Gretchen Wagner said the front awning is 3 feet from the property line, and they have not addressed drip on the sidewalk.

Linda Haavik commented that it is a fairly standard awning.

Mayor Nina Jonas asked if there was a way to remedy the potential hazard from the drip.

Councilor Jim Slanetz suggested a steep awning that doesn't hold snow.

Mayor Nina Jonas asked if they can approve, and then take the awnings off if they pose a problem. Linda Haavik said if there is a problem the city can order that they be removed or modified. Stephanie Bonney, City Attorney, clarified that all right of way permits are revokable.

Motion to approve the proposed Right-of-Way Encroachment Permit application by Alex Buck and authorize the Mayor to sign a Right-of-Way Encroachment Agreement with said owner, upon closing of the sale of the property.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

8. EXECUTIVE SESSION to discuss:

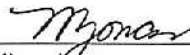
- a. Emergency Communications pursuant to Idaho Code §§67-2345 1(d).
- b. Land Acquisition pursuant to Idaho Code §§67-2345 1(c).

Motion to go into executive session at 6:58 p.m. pursuant to Idaho Code §§67-2345 1(d) and 1(c)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

9. ADJOURNMENT.

Council Baird Gourlay motioned to adjourn at 7:50 p.m. Councilor Jim Slanetz seconded, motion passed unanimously.



 Nina Jonas
 Mayor

ATTEST:


 Sandra E. Cady, CMC
 City Clerk