



City Council

Regular Meeting

~ Minutes ~

480 East Avenue North
Ketchum, ID 83340
<http://ketchumidaho.org/>

Monday, April 20, 2015

5:30 PM

Ketchum City Hall

Present:
Mayor Nina Jonas
Council President Michael David
Councilor Baird Gourlay
Councilor Anne Corrock
Councilor Jim Slanetz

Also Present:
Ketchum City Administrator Suzanne Frick
Ketchum City Attorney Stephanie Bonney
Public Works Director/City Engineer Robyn Mattison
Ketchum Police Chief Dave Kassner
Senior Planner Rebecca Bundy
Recording Secretary Shellie Rubel

1. CALL TO ORDER

Mayor Nina Jonas called the meeting to order at 5:32p.m.

CONSENT CALENDAR

- a. Approval of Minutes: Special April 6, 2015 and Regular April 6, 2015.
- b. Approval of Current Bills and Payroll Summary.
- c. Reciprocal Youth Recreation Program Use Agreement with the YMCA – John Kearney, Recreation Supervisor.
- d. Approval of Chip Seal Bid – Brian Christiansen, Street Superintendent.

Motion to approve the Consent Calendar.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

3. COMMUNICATIONS FROM MAYOR AND COUNCILORS.

Communications from Mayor & Council

Claudia McCain from the Arts Commission invited Mary Beth Flowers to present the art in City Hall. She pointed out the fabric art on the north side wall created by Leslie Rego and the fabric art on the south

side wall of city hall created by Janet Starr. She explained how the artists created their fabric art. She then commented on the coins on the west wall of city hall and a fabricated bronze statue created by Rod Toden.

b. Appointments & Proclamations:

i. Deborah Burns Proclamation.

Mayor Nina Jonas read the proclamation for Deborah Burns (Burnsie) giving commendation for her service on the Planning and Zoning Commission. Commissioner Deborah Burns thanked the Council.

4. COMMUNICATIONS FROM THE PUBLIC.

a. Communications from the public. *For items not on the agenda.*

b. Public Opportunity to Express Budget Priorities – Suzanne Frick, City Administrator.

c. Visit Sun Valley Update – Arlene Schieven, Visit Sun Valley.

Arlene Schieven from Visit Sun Valley introduced the Board and Advisory Committee Members that were in attendance, Bob Rosso, William Glen, Tim Silva, Kristen Poole, Gail Severn and Rob Cronan.

Arlene Schieven gave a slide presentation for Visit Sun Valley. Schieven included slides showing the 2014/2015 funding, membership, target markets, media, print partners and digital partners. She talked about the advertisement campaign "Soak it up Sun Valley". She showed a YouTube video that will be used for advertising. She continued showing slides of examples of the advertising campaign.

5. COMMUNICATIONS FROM STAFF.

a. Amendment of Development Agreement for Bald Mountain Lodge (Limelight Hotel) – Rebecca Bundy, Senior Planner.

Planning and Zoning Senior Planner Rebecca Bundy presented the amendment. She went over the changes to the development agreement and stated the applicant is very close to applying for a building permit. Once they submit their building permit the design review will be locked in. There is one public comment that was included in the council packet. She commented on the concerns of the neighbors for the disturbance during construction.

Don Schuster commented on the design review board meeting this week. He then went over the plans.

Councilor Anne Corrock questioned the mitigation for the property. Don Schuster commented the neighbors had been notified within 300 feet and there will be a public meeting for the neighbors. He added that Idaho Power will have some impact on the south side of River Street while undergrounding the power lines and during construction there could be temporary closures.

Senior Planner Rebecca Bundy commented on the impact of construction, traffic flow, parking, and the detailed plan for parking permits.

Motion to approve the Limelight Hotel (formerly Bald Mountain Lodge Development Agreement) and authorize the mayor to sign said agreement.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

b. Limelight Hotel Right-of-Way Encroachment – Robyn Mattison, Public Works Director/City Engineer.

Public Works Director/City Engineer Robyn Mattison presented the right of way encroachment.

Councilor Anne Corrock questioned the south side of the encroachment. Public Works Director/City Engineer Robyn Mattison clarified it was asphalt and explained the flat grade for curb and gutters on Washington.

Motion to approve the Washington Avenue design proposed adjacent to the Limelight Hotel.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

c. Expanded Water and Sewer Rate Agreement with Zions Bank Public Finance – Robyn Mattison, Public Works Director/City Engineer.

Public Works Director/City Engineer Robyn Mattison presented the agreement commenting the city had authorized the contract with Zions last October. She added the rate study was still in the process.

Councilor Jim Slanetz asked how the rate structure would be defined. Public Works Director/City Engineer Robyn Mattison explained the rate structure would be similar to the water rate structure.

There was discussion about a not to exceed amount for the agreement which ended up being not to exceed \$8,000.

Motion to approve the time and materials task order not to exceed \$8,000 for Expanded Water and Sewer Rate Analysis

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Michael David, Council President
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

d. Award of Contract to ZGA Architects for civic center space planning - Suzanne Frick, City Administrator.

City Administrator Suzanne Frick gave a summary of the contract. She explained the contract was not for the design of the facilities but safe planning and cost estimating for the Fire Department, City Hall and Police Departments. It would include appropriate size, configuration and cost estimate. The contract is to authorize the City Administrator to execute and negotiate with a not to exceed of \$25,000.

Mayor Nina Jonas asked for an explanation of the selection process. City Administrator Suzanne Frick explained ZGA was one of two architects selected from the AIA website, a website listing all architects in the State of Idaho. She then explained the criteria used for selecting the architects. She added both architects were interviewed by Micah and herself first and the second interview included all the

department directors and two council members. The recommendation is the selection of ZGA Architects.

Motion to authorize the City Administrator to negotiate and execute and contract with ZGA Architects in an amount no too exceed \$25,000 for the purpose of preparing a space analysis to determine the size, location, and configuration and cost of a new Fire, Police and city facility.

RESULT:	AUTHORIZED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

6. ORDINANCES AND RESOLUTIONS.

- a. Ordinance 1131: Events; Third and Final Reading – Suzanne Frick, City Administrator.

Motion to adopt Ordinance 1131, repealing Chapter 12.32 of the Ketchum Municipal Code and replacing it with a new Chapter 12.32 Special Events.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

7. EXECUTIVE SESSION to discuss:


- a. Personnel and Contract Negotiations pursuant to Idaho Code §§67-2345 1(a).

Motion to go into executive session to discuss personnel and contract negotiations pursuant to Idaho Code §§67-2345 1(a)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

8. ADJOURNMENT.

Councilor Baird Gourlay motioned to adjourn at 7:40 p.m. seconded by Councilor Jim Slanetz, passed unanimously.


Michael David
Council President

ATTEST:


Sandra E. Cady, CMC
City Clerk