



City Council

Regular Meeting

480 East Avenue North
Ketchum, ID 83340
<http://ketchumidaho.org/>

~ Minutes ~

Robin Crotty
(208)726-3841

Monday, July 20, 2015

5:30 pm.

Ketchum City Hall

Present: Mayor Nina Jonas
Council President Michael David
Councilor Anne Corrock
Councilor Jim Slanetz
Councilor Baird Gourlay

Also Present: Ketchum City Administrator Suzanne Frick
Ketchum City Attorney Susan Buxton
Treasurer/Clerk Sandy Cady
Street Superintendent Brian Christiansen
Police Chief David Kassner
Ketchum Fire Chief Mike Elle
Director of Parks & Recreation Jen Smith
Director of Planning & Building Micah Austin
Director of Public Works/City Engineer Robyn Mattison
Recording Secretary Robin Crotty

1. CALL TO ORDER

2. CONSENT CALENDAR

- a. **Approval of Minutes Regular Meeting July 6, 2015**
- b. **Approval of Current Bills and Payroll Summary**
- c. **Approval of 2015-16 Liquor, Beer and Wine Licenses**

Motion to approve the Consent Calendar

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Baird Gourlay
SECONDER:	Michael David
AYES:	Michael David, Anne Corrock, Jim Slanetz

3. COMMUNICATIONS FROM MAYOR AND COUNCILORS

- a. **Communications from Mayor & Council**

Council President Michael David reminded the public that the Drug Coalition has their Road Rally this weekend. Councilor Baird Gourlay recognized Allen and Co. and noted that the event was a success.

4. COMMUNICATIONS FROM THE PUBLIC

- a. **Communications from the public. For items not on the agenda.**

Citizen Mickey Garcia talked about no smoking signs at Starbucks. He suggested that Council create a color coded map that shows where you can smoke and where you can't because air quality is not being monitored.

b. Mountain Rides JPA – Jason Miller, Executive Director Mountain Rides

Jason Miller Executive Director of Mountain Rides presented saying at the last meeting, Council requested information from Mountain Rides regarding the timing language for withdrawal and voting equity relative to funding and voting shares. Jason Miller explained that both issues were discussed in full. In regards to timing, Mountain Rides needs to be sure while coming into their budget year that all partners are in. They have elected to leave the contract as it is. In regards to voting shares, the at large seat is for a user of services and will remain that way. Jason Miller suggested adding a 3rd seat for Ketchum. He talked about timing. If we were to amend and go from 8 to 9 members that can be done at any time. It is imperative this goes forward in the next month. They would like to keep the JPA as originally presented.

Council President Michael David said Jason Miller Executive Director of Mountain Rides accurately described what happened at the board level and said this is something that we could look at in the future. It is a regional authority and the way it is now is pretty good.

Councilor Baird Gourlay suggested they look at the JPA again in the future. Councilor Jim Slanetz agrees the decision should be made valley wide and said that he agrees with Councilor Baird Gourlay that the major fund raiser should be represented differently.

It was decided that this will be placed on a future agenda.

5. COMMUNICATIONS FROM STAFF

a. Surplus Fire Engine – Mike Elle, Fire Chief

Fire Chief Mike Elle presented saying that Engine 10's engine has failed. It would cost \$12,000 to fix it. There is a fire department up north that is interested in it. Mike Elle recommended turning the engine over to the city up north.

Motion to declare Ketchum Engine 10 City of Ketchum surplus property and to authorize the Mayor to release interest in Engine 10 by signing the title.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Slanetz, Councilor
SECONDER:	Michael David, Council President
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

b. Headworks Upgrade Preliminary Engineering Report Task Order with HDR, Inc. – Robyn Mattison, Public Works & City Engineer

Robyn Mattison Director of Public Works/City Engineer presented saying the existing Screening/Headworks process at the wastewater treatment facility (WWTF) was last upgraded in 1997 with a new mechanical bar screen. The screen has a bar opening spacing of 7/16 inch. Because of the large bar screen openings a lot of material gets by the screen and makes it way downstream to the next process where it is manually removed. The lack of fine screening adds additional maintenance and

cleaning by operations staff as well as increased loading to the activated sludge process. This Headworks upgrade project is planned for in our Wastewater Treatment Facility Planning Study. Staff recommends the Council authorize approval of the task order with HDR, Inc. for preliminary engineering services for screening system improvements at the WWTF for a not to exceed amount of \$47,760.

Motion to authorize the Mayor to execute the task order with HDR, Inc for the Screening System Improvement Preliminary Engineering Services with a not to exceed amount of \$47,760.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Slanetz, Councilor
SECONDER:	Michael David, Council President
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

c. FY 15-16 Proposed Budget – Suzanne Frick

Mayor Nina Jonas opened the meeting up to Public Comment prior to the Budget Presentation.

William Ziebel asked Mayor & Council to not cut the KIC budget. It's an awesome place to come very professional.

Karen McCall, Ketchum Energy Advisory Committee requested \$25,000 for energy projects in the next year. She outlined the approach. The first would be to minimize energy loads at Atkinson's park, add solar panels on roof. The cost would be \$5,000 - \$10,000 and \$30,000 for panels. Second they would like to solarize the bus stops with charging stations. Third they would like to add vehicle charging stations. This would help create a more resilient community. Mayor Nina Jonas said this will encompass the balance they have this year and the \$25,000 requested for next year.

Trina Peters representing the Ketchum Arts Commission spoke on behalf of the commission. They would like to continue to commission the Artists.

Doug Brown spoke on behalf of Harry Griffith for Sun Valley Economic Development. He presented a list of projects Harry Griffith is working on. It takes a lot of effort and time to make them succeed. He wanted council to think about how important economic development is in Ketchum. Councilor Anne Corrock questioned the cost of membership and Doug Brown said the cost is \$100 per individual and largest member is \$10,000 a year.

Wyatt Caldwell urged council to continue funding KIC.

Donna Delahorne, local business owner and co-owner of the UPS Store spoke in support of the funding for Mountain Rides. The bus is a critical part of the community. It provides a sense of community and is invaluable. She would like to see more bus frequency.

Jason Miller Executive Director of Mountain Rides wanted to remind council that Ketchum really is the heart of Mountain Rides. Mountain Rides has been responsive to the City and tries to provide extra service the community needs. They are focused on improving Ketchum in a variety of ways. They will continue to try to leverage funds. Councilor Anne Corrock asked if there are other places we can cut to get more service. Jason Miller said they will look at a shift in services. He also talked about the Graphics and how they paid for them and what brought about the changes.

Charles Freedman spoke in support of the KCDC. He would like the city to fund the full \$96,000 that is being requested rather than \$40,000. CDC and KIC has found free rent, free mentors and free speakers. The city should not look at itself as the sole investor. KIC has raised over \$1.5 million for companies and this organization continues to grow.

Mary Beth Flower, member of the Ketchum Arts Commission wanted to reinforce the importance of art. She talked about an artist and a piece of art that will be installed and will draw tourists and other artists. Other local artists appreciate the opportunity to be able to submit plans.

Leo, CEO of Electro lux in Boise is in support of KIC. They are great at supporting startups. He urged Council and Mayor to keep them at full funding level of \$96,000.

Kefley is a supporter of Mountain Rides and a KIC entrepreneur. He is asking for KIC to be fully supported. The mentors are amazing.

Mickey Garcia questioned the way in which the budget hearing is being held. He talked about ROI (Return on Investment). There are legal ways to pay for things to get done and you don't need to be in charge of it. He talked about projects that KIC has supported and is in support of KIC and would like them to be funded at the full \$96,000 requested.

Mayor Nina Jonas closed public comment.

Suzanne Frick City Administrator presented the 15/16 Budget Overview.

Suzanne Frick outlined the budget resources and explained that some of the funds are restricted funds. They cannot be used for day to day operations. We have multiple revenue sources. The majority funding comes from Property Taxes, Shared State Revenue, Shared County Revenue and Charges for Services. We have \$25 million to support the city. \$12 million to support 10 department, capital projects, maintenance of street, sidewalks, parks, lighting other city assets, funding for non-profit organizations, operating reserves. The needs are greater than the funding we have available.

Suzanne Frick City Administrator said Ketchum has 32% of funding going toward staffing. She showed a change of allocations of the General Fund. The largest part goes towards non -profits. We will need to take from some areas to increase other areas. Council should re-allocate the \$1.1 million spent on nonprofit organizations. Suzanne Frick said staff is doing more with less and does not suggest pulling funding from there.

A slide of history of revenues and expenditures was shown and she talked about dealing with operational cost and nonprofits and not spending on capital improvements in the past.

She showed a slide of the LOT Revenues and explained that we look to these funds for a police officer and new irrigation.

On the original LOT Fund she pointed out the percentages that are spent on each category.

Mayor Nina Jonas opened the meeting up to Council

Councilor Baird Gourlay asked what the total LOT collection is. Suzanne Frick City Administrator said the original LOT shows the funding. Over the last couple of years the funds have increased. These numbers are based on actual's. We took actuals of the revenue and if the actuals are better we will invest in

streets and parks. If they go down we will adjust accordingly. Suzanne Frick said they have been very conservative in projecting revenues.

Councilor Jim Slanetz said we should earmark money to events from the SVMA. Mayor Nina Jonas said this would be for marketing. Sharon Arms with Parks & Recreation said that events were originally funded for 3 years and now we are at that time where they need to fund themselves. Councilor Anne Corrock asked if we still have the seed program. Suzanne Frick City Administrator said we no longer are funding this program.

Council President Michael David does not think we need to look at the department budgets. He talked about the 1% and said this needs to be looked at. Tourism is important to our community but we all know we can't have all of our eggs in one basket. He thinks we need to put some money towards the organizations that are supporting our community. We need to be creative to fund these organizations so they are sustainable.

Councilor Baird Gourlay questioned city funding for nonprofit organizations. LOT is funding that. Suzanne Frick, City Administrator said the \$1.1 million is available for allocation. Councilor Anne Corrock suggested using the excess in the Local Option Tax for funding and would like to spend more money on capital. Councilor Baird Gourlay talked about the Chamber and Sun Valley Marketing. Baird Gourlay is in agreement with all numbers except the KIC. He is unclear of the energy initiative and said they should apply for a grant. He thinks this is not the year to pull funding out of marketing. Councilor Anne Corrock said when the Chamber switched over to Sun Valley Marketing the City of Sun Valley and City of Ketchum were going to split the funding but Sun Valley changed their mind. Ketchum keeps giving more. Councilor Baird Gourlay thinks Ketchum needs to put in their fair share.

Mayor Nina Jonas asked what the Short Term Rentals are. Councilor Anne Corrock said last year they were \$111,913 and this year \$128,013. Councilor Annie Corrock suggested the organization that wants the funds could possibly help with the collection of the funds.

Council President Michael David asked about the additional 12% and if that would have to go to MRG's. Suzanne Frick City Administrator said they could go outside the current service areas to get people to fly in.

Councilor Baird Gourlay said he does not foresee any problems in the departments and would like to go thru tabs 1 -19 when reviewing the Planning & Building Budget. Council President Michael David said professional services would be the only place he would cut but he does not suggest it because of the code rewrite. He asked about Idaho Department of Building and Safety. Micah Austin Director of Planning & Building said this is an accurate number.

Suzanne Frick City Administrator explained the outline of the Public Works budget. Councilor Jim Slanetz questioned snow removal. Suzanne Frick explained that we removed all the fund balances that were carrying over year to year and it is now in the capital budget. Councilor Anne Corrock questioned funding in facility maintenance. It was explained that it is flowers and Christmas lights all over town. Councilor Baird Gourlay wants to know how much capital improvements have increased. Suzanne Frick explained that the street capital has budget for sidewalk engineering, sidewalk/street light construction, and drainage upgrades. This is the new layout showing these expenditures coming out of the General and LOT Fund. Councilor Baird Gourlay asked if the requests for KURA were included here and the answer was no, these are different.

Suzanne Frick City Administrator explained the Parks & Recreation budget. The major expense is Atkinson's Park and carpet replacement. This budget is made up of General Fund, LOT Revenue and Trust Fund revenues.

The Fire Department Budget was presented. Emergency Services and Fire are now in one budget. It's now called Fire and Rescue. This will help improve department efficiencies. This will be much easier to administer and track. Councilor Michael David asked about the volunteer force. Mike Elle Fire Chief said they are fully staffed minus one.

Administration Budget was presented and it was explained that these charges were never reflected at 100% in the past. This point going forward it will be showing at 100%. Councilor Anne Corrock asked if we need to buy new equipment to get everybody on the same technical level. Councilor Baird Gourlay questioned the In-lieu Housing fund. KURA payback is not showing budgeted. Suzanne Frick City Administrator explained that the mone was not budgeted since the KURA only recently approved reimbursement. Councilor Baird Gourlay said the KURA will be paying back \$73,000 to the City. Mayor Nina Jonas questioned staffing fees for the KURA. Baird Gourlay said \$92,000 will be refunded to city for staffing and asked Micah Austin Director of Planning & Building when the KURA would be writing a check to the City. Micah Austin said it was recommended to wait until January to write the check.

The Police Department Budget was presented and Councilor Jim Slanetz asked for justification of an additional officer. Dave Kassner Police Chief said it is because of staffing and the covering of shifts

Mayor Nina Jonas said everybody knows where she stands on KIC and KCDC. She asked if council is saying the \$96,000 is one time or ongoing. Council President Michael David said is this for KIC or KCDC. Councilor Baird Gourlay thinks it should be KCDC and they decide. Councilor Baird Gourlay does not see this as an ongoing expense. Council President Michael David agrees and said this should expand out past the city. He thinks this is how council can support local businesses and give them a start.

Mayor Nina Jonas is frustrated with KCDC and is in agreement with funding them thru KCDC but only for KIC. Councilor Anne Corrock said this happens every year. They say their supposed to be self-sufficient and then they say next year. Mayor Jonas asked if it wouldn't make them stronger to find their own funding. Councilor Jim Slanetz thinks this should be one time funding. Mayor Jonas would like to see how long people stay and suggested a challenge grant out of the onetime funding and giving them a strong message to say they need to find other future funding.

Councilor Jim Slanetz asked about the retrofits. Councilor Baird Gourlay said they should be done immediately. He asked if governments could get money from Idaho Power. Suzanne Frick City Administrator said they are going to find out.

Mayor Nina Jonas said Mountain Rides requested \$11,000 more than what was budgeted. She asked if council would like to reallocate from somewhere else. Council President Michael David thinks there are other ways to be supported. There was a discussion among Mayor and Council and Suzanne Frick City Administrator suggested we bring Mountain Rides back to have another conversation with them about their contract and services.

Mayor Nina Jonas said SVED is a 501c6. They don't accept donations. They asked for \$20,000 for membership fees. Councilor Baird Gourlay said he thinks part of the reason is because they thought they were going to get 0 from the County; however the County maintained their funding. City of Sun Valley is giving 0.

Councilor Annie Corrock talked about Blaine County Housing. Mayor Nina Jonas asked if we should reduce the funding. Councilor Baird Gourlay said last year they were going to fund themselves however he thinks they never will become self-sufficient. Council President Michael David thinks maybe Council should have a conversation with all these organizations. Possibly have them give reports to the city to explain how they can become more self-sufficient.

Council decided to fund KCDC up to \$96,000 by reducing funding to one-time projects, reduce funding to SVMA by \$10,000 and increase Mountain Rides by \$11,000.

6. EXECUTIVE SESSION to discuss:

- a. Litigation pursuant to Idaho Code §§67-2345 1(a).

No Executive Session

7. ADJOURNMENT.

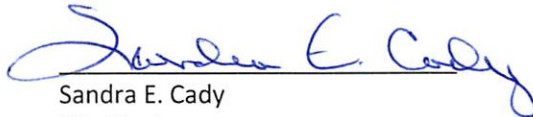
Motion made to adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Jim Slanetz
ABSENT:	Baird Gourlay

Meeting closed at 9:31 pm.



Nina Jonas, Mayor



Sandra E. Cady
City Clerk