



City Council
Regular Meeting
 ~ Minutes ~

480 East Avenue North
 Ketchum, ID 83340
<http://ketchumidaho.org/>

Monday, October 19, 2015

5:30

Ketchum City Hall

Present: Mayor Nina Jonas
 Council President Michael David
 Councilor Anne Corrock
 Councilor Jim Slanetz
 Councilor Baird Gourlay

Also Present: Ketchum City Administrator Suzanne Frick
 Ketchum City Attorney Susan Buxton
 Director of Planning and Building Micah Austin
 Director of Public Works/City Engineer – Robyn Mattison

1. CALL TO ORDER

2. CONSENT CALENDAR

- a. Approval of Minutes: Regular Meeting October 5, 2015
- b. Approval of Current Bills and Payroll Summary
- c. Snow Hauling Agreements - Brian Christiansen, Street Superintendent
- d. Tree Lighting Contract - Robyn Mattison, City Engineer & Public Works Director

Councilor Anne Corrock questioned the Tree Lighting Contract. Robyn Mattison Director of Public Works/City Engineer said that it is a standard agreement. The estimate attached is for specific services. Anne Corrock questioned the Snow Hauling Agreements. Robyn Mattison explained that all drivers would be called on a rotation basis.

Motion to approve consent calendar

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Baird Gourlay
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

3. COMMUNICATIONS FROM MAYOR AND COUNCILORS

a. Communications from Mayor & Council

Mayor opened up the meeting for Comments from Council

Councilor Baird Gourlay - Encouraged people to go to Power Magazine. Article called passing thru Sun Valley by Ben Gourlay that was printed.

Pizza and Politics is this Wednesday at 6:30 p.m.

Mayor Nina Jonas and Micah Austin Director of Planning & Building welcomed Keisha Owens the new Planning Technician to the City of Ketchum.

b. Proclamation thanking Ketchum Arts Commission retiring members

Mayor Nina Jonas presented a representative for Gail Severn with a plaque and flowers for her participation in the Ketchum Arts Commission. Proclaimed today to be Gail Severn Day.

Mayor Nina Jonas presented Kristin Poole with a plaque and flowers for her participation in the Ketchum Arts Commission. Proclaimed today to be Kristin Poole Day.

Mayor Nina Jonas presented Claudia McCain with a plaque and flowers for her participation in the Ketchum Arts Commission. Proclaimed today to be Claudia McCain Day.

4. COMMUNICATIONS FROM THE PUBLIC

a. Communications from the public. For items not on the agenda.

Mickey Garcia commented on the new seating arrangement.

Mickey Garcia expressed his concern about closing the restrooms for the winter season in the Palatzo (Town Square). Suzanne Frick City Administrator said Starbucks has public restrooms and has been made aware. If there is an event in Time Square, the event will need to provide restrooms. Councilor Baird Gourlay requested the restrooms be open before March 22, 2015. There was a discussion as to if this is a good idea or if an analysis should be done. Suzanne Frick explained that we are looking at a long term solution. Councilor Corrock and Council President David do not want the restrooms to close and suggested leaving them open this year and try to figure out another solution for next year. Mayor Nina Jonas would like this to be put on a future agenda for further discussion.

b. Presentation by Ketchum Energy Advisory Commission on Incentives

Rebecca Bundy Senior Planner introduced Scott Simpson with Sun Valley Institute for Resilience and a member of the Ketchum Advisory Committee.

Scott Simpson said he is here to ask City Council to allow residential and commercial builders to reinvest a portion of their remodel building fees to an onsite renewal energy system. He is here tonight to promote Ketchum Leadership in strengthening local energy resilience and supporting local economy and energy reliability more broadly. The proposal is designed to help Ketchum achieve the 2030 conservation goals. They believe this will help create local jobs and increase energy security while reducing our carbon foot print.

Karen McCall, Ketchum Advisory committee is in support of this project. This may be a great solution as to how the city might be engaged in this process of energy solutions.

Mayor Nina Jonas requested Council give staff direction. Suzanne Frick City Administrator explained that if council is in support of this approach staff will work out strategies to present. Councilor Anne Corrock had questions regarding the cost. Mayor and Council brain stormed how this could work and how to move forward. Mayor Nina Jonas asked if we could take a percentage and bank roll it without a project. There was not a definitive answer. Research would need to be done.

Brain storming ideas for implementation of alternative energy projects continued. Council was in favor of further staff research.

5. COMMUNICATIONS FROM STAFF

- a. New members appointed to Ketchum Arts Commission – Jen Smith, Director of Parks & Recreation
Jen Smith recommended that council approve all the members to the Ketchum Arts Commissions.

Motion to approve for confirmation of the following members to the Ketchum Arts Commission: Trina Peters, Marybeth Flower, Anne Winston, Adam Elias, Robyn Mattison, Brennan Rego, Courtney Gilbert, Shannon Daley and Lori McNee.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Slanetz, Councilor
SECONDER:	Michael David, Council President
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

- b. **Weatherholtz ROW Encroachment Agreement – Robyn Mattison, Public Works Director/City Engineer**

Robyn Mattison explained that Weatherholtz, 800 N. Canyon Run Blvd. is proposing a 4 ft. tall retaining wall and making the right-of-way 8 feet.

Motion to approve the proposed Right-of-Way Encroachment Permit application and authorize the Mayor to sign a Right-of-Way Encroachment Agreement with said owners.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Jim Slanetz, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

- c. **Brazil ROW Encroachment Agreement – Robyn Mattison, Public Works Director/City Engineer**

Robyn Mattison, Public Works Director/City Engineer presented saying that the property owners of 2213 Warm Springs Road wish to be permitted to place gravel and a paver driveway in the rights-of-way of Warm Springs Road and a 2 foot wide earthen footpath, erosion netting and drought tolerant grasses in the right-of-way of Bald Mountain Road. This is a benefit to the City with their improvements.

Councilor Anne Corrock questioned if our enforcement of the encroachment is why these improvements are coming to us. Robyn Mattison believes it could be.

Motion to approve the proposed Right-of-Way Encroachment Permit application and authorize the mayor to sign a Right-of-Way Encroachment Agreement with said owners.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

6. ORDINANCES & RESOLUTIONS

- a. Resolution 15-022 Destruction of Records – Robin Crotty, Interim City Clerk

Robin Crotty, Interim City Clerk asked for permission to destroy records that have exceeded their retention period.

Councilor Anne Corrock asked about the space study. Suzanne Frick City Administrator explained where we are in the process.

Motion to approve Resolution No. 15-022 authorizing the destruction of semi-permanent records.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Council President
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

7. EXECUTIVE SESSION to discuss:

- a. Litigation pursuant to Idaho Code §§74-206 1(f).

Motion to go into Executive Session at 6:40 p.m.

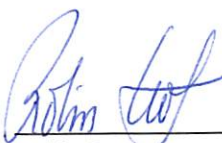
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Anne Corrock, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

Motion to come out of Executive Session at 7:17 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Anne Corrock, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

Motion to Adjourn at 7:18 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Anne Corrock, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz



Robin Crotty
Interim City Clerk



Nina Jonas
Mayor