



City Council

Regular Meeting

~ Minutes ~

480 East Avenue North
Ketchum, ID 83340
<http://ketchumidaho.org/>

Monday, March 21, 2016

5:30 PM

Ketchum City Hall

Present:
Mayor Nina Jonas
Council President Jim Slanetz
Councilor Michael David
Councilor Anne Corrock
Councilor Baird Gourlay

Also Present:
Ketchum City Administrator Suzanne Frick
Ketchum City Attorney Jill Holinka
Director of Planning & Building Micah Austin
Finance Director Sandra Cady
Senior Planner Rebecca Bundy

1. CALL TO ORDER

Mayor Nina Jonas called the meeting to order at 5:33 p.m.

2. COMMUNICATIONS FROM MAYOR AND COUNCILORS

a. Proclamations of appreciation for Matt Wilcox and Rebecca Bundy

Mayor Nina Jonas presented Proclamations to exiting employees in appreciation for their years of service to the City of Ketchum. Matt Wilcox (33 years) and Rebecca Bundy (6 years).

b. Communications from Mayor & Council

Councilor Baird Gourlay gave an overview of the Nationals that will start tomorrow morning. Councilor Anne Corrock talked about the bus route during the event. There will be no parking in Warm Springs.

3. COMMUNICATIONS FROM THE PUBLIC

a. Communications from the public. For items not on the agenda.

Mayor Nina Jonas asked for Communications from the Public. There was none.

b. Blaine County Community Food Assessment, Lynea Petty

Presenter Lynea Petty gave an overview of what is in the Council packet. She discussed consumption and how it pertains to Ketchum and the County, food recovery as it relates to composting, and diverting food to the hunger coalition and employees. Lynea Petty showed stats for Ketchum and the County and looked at Affordability, Availability and Accessibility and talked about the policy advocacy end of things and expressed her desire for council to be involved.

Mayor Nina Jonas asked Council for questions. There were no questions.

c. Harriman Square – Royce T. Milaskey

Royce T. Milaskey gave a detailed history of Harriman Square and the City of Ketchum. He talked about the installation of the Noman and asked council to address this old project. He would like \$50,000 to

bring back Harriman square and the sun dial. Councilor Anne Corrock questioned how long he will be here to help make this happen. Royce Milasky explained that if the City took care of the money and his time he would see the project thru. Councilor Michael David said this is a timely request in light of what the arts commission is doing. Mayor Nina Jonas will take this to the Arts Commission to see what can be done. Jim Jacquet commented that he was involved in this project for 6 months as interim City Administrator.

4. CONSENT CALENDAR

- a. **Approval of Minutes: Regular Meeting March 7, 2016**
- b. **Approval of Current Bills and Payroll Summary**
- c. **Findings of Fact for Rezone Development Agreement, Micah Austin Director of Planning & Building**

Motion to approve consent calendar

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Councilor
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

5. COMMUNICATIONS FROM STAFF

- a. **Ketchum Energy Advisory Committee annual report towards City's energy goals, Rebecca Bundy, Senior Planner**

Rebecca Bundy Senior Planner presented the Energy Code that was adopted a year ago. She outlined what the goals were and gave percentages explaining that the city is down since 2007. Rebecca Bundy explained the current project we are undertaking and depending on the outcome of the first 2 projects there is another project the city could take on. She talked about the lease agreement for the building across the street and talked about all the things the city has done. There is \$50,000 budgeted for KEAC projects. The charging station is about \$8,000.

Andy Castelano talked about chargers and outlined Ketchum City Goals. He talked about the 3 types of chargers that are available and if they are networked or not. Andy Castelano explained the options that would be available in the future and gave KEAC's recommendation of Networked Charging stations. KEAC recommends the city go with "Charge-Point". Council President Jim Slanetz questioned why we would not charge for this. Rebecca Bundy Senior Planner explained that we could and talked about charges and the fees.

Mayor Nina Jonas asked for public comment. There was none

Councilor Michael David would like to get moving on the EB Station. Council President Jim Slanetz would like to see how much money this could generate. Andy Castelano gave a rough estimate on the earning potential. Councilor Baird Gourlay outlined what other resort communities do. Council was in agreement to look into this further.

There was a discussion regarding maximum density and if a project goes above a certain level what would be required. Rebecca Bundy, Senior Planner was looking for feedback from council as to if they should move forward in this direction. Councilors would like staff to look into this further.

Motion to direct staff to research and develop a solar energy policy for larger construction projects.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Councilor
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

b. Road Master Presentation, Street Superintendent Brian Christiansen

Brian Christiansen Street Superintendent presented staff who will be getting their Road Master.

Leila Crow presented by outlining all the classes that are offered and the two levels of certification. She presented Ron Domke, Justin Ramm, and Damon Vergil with Carhart Jackets and certificates. Mayor Nina Jonas thanked the employees for investing in the City.

c. Water Division Energy Efficiency Policy Robyn Mattison, Public Works Director/City Engineer

This presentation will be continued to next the agenda.

**d. Award of contract for sidewalk design, Robyn Mattison, Public Works Director/City Engineer
Suzanne Frick explained that we like to award the contract for sidewalk design.**

Suzanne Frick City Administrator outlined what streets are involved in the sidewalk segment design and how the engineer was chosen. The URA has identified funding for sidewalks on Warm Springs Road and staff is recommending that Galena be awarded the contract.

Suzanne Frick City Administrator explained that staff is asking to enter into a contract with Galena for sidewalk design for a not to exceed amount of \$50,000 and a separate agreement with Galena for Warm Springs proposal would be not to exceed \$35,000.

Councilor Anne Corrock had questions regarding a building in the right of way. Suzanne Frick said they will look into that. There was a discussion regarding parking.

Motion to authorize the Mayor to execute the professional services agreement with Galena Engineering Inc. for Ketchum Sidewalks infills with a not to exceed amount of \$50,000.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Michael David, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

Motion to authorize the Mayor to execute the professional agreement with Galena Engineering Inc. for Warm Springs sidewalk infill for a not to exceed amount of \$35,000.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Michael David, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

e. Adopt a Planter, Robyn L. Mattison Director of Public Works Director /City Engineer

Juerg Stauffacher Facilities Maintenance Supervisor explained that the City spends \$40,000 a year for city beautification. He outlined how the options on how an Adopt a Planter program would work and asked council if they would like to act on these options or continue with the way in which they have been doing this. Staff is looking for direction.

There was a discussion on how this will work since we already signed a contract. Juerg Stauffacher explained the procedure. The city has paid for the flowers and the adopt people will take care of the planters.

It was decided that staff will try to go after sponsorships for this year and if it's successful we can move forward for next year.

f. Consideration of an application for Preliminary Plat for 151 South Main Hotel & Residences Condominium Subdivision submitted by Limelight Ketchum, LLC, and located at 151 South Main Street (Ketchum, AM Lot 1A, Block 20 Ketchum Townsite).

Rebecca Bundy Senior Planner said this is a request for preliminary plat. She outlined where these areas are. Council President Jim Slanetz asked for clarification. Rebecca Bundy explained that this is one step in the procedure to get to final plat.

Mayor Nina Jonas opened the meeting for public comment.

Jim Laski Applicant Attorney said the plat shows there are 2 electric charging stations.

Mayor Nina Jonas closed public hearing.

Motion to approve the preliminary plat for 151 S. Main Hotel & Residences Condominium Subdivision.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Councilor
SECONDER:	Jim Slanetz, Council President
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

g. Consideration of an application for Final Plat for Elevation 6000 Townhomes, Phase 2, Sublot submitted by Elevation 6000 LLC located at 310B Sage Road, Ketchum, Idaho (a portion of former Lot 18, Block 3, Warm Springs Village Subdivision, 4th Addition).

Rebecca Bundy Senior Planner presented phase II of a project that started many years ago. This submittal is for sublot 4 only. The project meets all requirements. Staff does not recommend any further requirements on this project. Applicant Bruce Smith, Elevation 6000 is here to answer any questions.

Mayor Nina Jonas opened the meeting for public comment. No comments.

There was a discussion regarding the housing requirement between Council President Jim Slanetz and Rebecca Bundy.

Motion to approve Elevation 6000 Townhomes, Phase 2 Townhomes Subdivision plat with condition 1-9.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Councilor
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

6. PUBLIC HEARINGS, RESOLUTIONS & ORDINANCES

a. Amend Business License Ordinance 1009, Sandy Cady Finance Director

Sandy Cady, Finance Director outlined the staff report explaining that the Fire Chief, and Director of Planning and Building approve all business licenses before approving the license. We are now adding this language into the Ordinance.

Mayor Nina Jonas opened the meeting for public comment. There was none.

Pursuant to Idaho code 50-902 I move to waive the three readings of Ordinance 1155 and read by title only. Mayor read by title only.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Councilor
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

Motion to Adopt Ordinance 1155

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Councilor
SECONDER:	Jim Slanetz, Council President
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

b. First Reading of Ordinance 1154, Tree Ordinance, Jen Smith, Director of Parks & Recreation

Jen Smith Director of Parks & Recreation explained that the original tree ordinance was passed in 2004. There have been a few updates and is recommending the tree work permit be updated.

Mayor Nina Jonas asked for public comments. There were none.

Council President Jim Slanetz questioned what a tree work permit is. Jen Smith Director of Parks & Recreation explained it was to establish a care program and that the people do not know that the trees they are working on are located in the public right of way when they perform the work.

Motion to approve the first reading of Ordinance 1154 amending Title 12, Chapter 36, Ketchum City Code, which proves for the care and protection of public trees, reading all ordinances in conflict herewith and to read by Title only. Councilor Michael David read by Title.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Councilor
SECONDER:	Jim Slanetz, Council President
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

c. Second Reading of Ordinance No. 1148 amending Title 17, the Zoning Ordinance, of the Ketchum Municipal Code by amending Section 17.18, Zoning Districts, and repealing and replacing Section 17.18.130 with Section 17.96, Design Review. Micah Austin, Director of Planning & Building

Micah Austin Director of Planning & Building presented explaining there have been no changes since the last presentation and recommends approval.

Councilor Anne Corrock asked for clarification on exactly what we are doing. Micah Austin Director of Planning & Building explained the cleanup action that is being done. Councilor Anne Corrock questioned why the CC would need to be kept separate and have its own Design Review. Micah Austin explained the background and why things were left the way they were and why they are amending them now.

Mayor Nina Jonas opened the meeting up to public comment. There was one.

Moved to approve the second reading of ordinance No. 1148.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Councilor
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

d. Second Reading of Ordinance 1152, Amending Title 10, Chapter 8, Ketchum City Code by Prohibiting the use of Hand Held Mobile, Dave Kassner, Police Chief

Chief Dave Kassner explained that this ordinance will come with a one-year education period. If passed it will be the second Ordinance in the state that passed against hand held devices

Mayor Nina Jonas explained that she has received 3 letters in favor and 1 against. One comment was to not have the education element. Chief Dave Kassner said he thinks the education element is important. If the state put it on the books there would not be an education period. The negative comment was why not ban all hand held devices. Dave Kassner gave an explanation and talked about the studies that have been done in other cities and states.

Mayor opened the meeting to public comment.

Mickey Garcia, Citizen talked about public comment and suggested it be moved up on the agenda. He does not agree with Council on passing this Ordinance. He suggested to lobby the state legislature to change it.

Jill Holinka Attorney explained that this type of regulation is allowed.

Councilor Michael David appreciates Mickey Garcia's comments, however, he does not want to deal with this after a fatality. He thinks this is setting an example and hopes the state and other cities will follow suit. Councilor Baird Gourlay read a study from California and gave statistics.

Motion to approve 2nd reading of Ketchum Ordinance 1152

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael David, Councilor
SECONDER: Jim Slanetz, Council President
AYES: Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

7. EXECUTIVE SESSION

a. Personnel pursuant to Idaho Code §67-2345 1(b).

Motion to go into executive session with the code changed to 74-205 (b) at 8:55p.m.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael David, Councilor
SECONDER: Jim Slanetz, Council President
AYES: Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

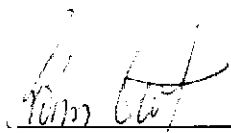
Motion to come out of executive session at 9:15 p.m.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael David, Councilor
SECONDER: Jim Slanetz, Council President
AYES: Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz


8. ADJOURNMENT

Motion to adjourn at 9:16 p.m.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael David, Councilor
SECONDER: Jim Slanetz, Council President
AYES: Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz



 Robin Crotty
 Interim City Clerk



 Nina Jonas
 Mayor