



# City Council

## Regular Meeting

~ Minutes ~

480 East Avenue North  
Ketchum, ID 83340  
<http://ketchumidaho.org/>

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Monday, September 19, 2016

5:30 PM

Ketchum City Hall

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**Present:** Mayor Nina Jonas  
Council President Jim Slanetz  
Councilor Anne Corrock  
Councilor Michael David  
Councilor Baird Gourlay

**Also Present:** Ketchum City Administrator Suzanne Frick  
Ketchum City Attorney Jill Holinka  
Assistant to the City Administrator Lisa Enourato  
Director of Planning & Building Micah Austin  
Finance Director Sandra Cady

### 1. CALL TO ORDER

Meeting called to order at 5:35 pm by Mayor Nina Jonas.

### 2. COMMUNICATIONS FROM MAYOR AND COUNCILORS

#### a. Communications from Mayor & Council

Councilor Anne Corrock gave a slide presentation and talked about all she saw and learned on her trip to Frazer in regards to water, housing, sales tax, Marijuana Dispensaries, resort paid parking and bus use. There were discussions in regards to water quality, regional transportation and climate change issues.

Councilor Michael David announced that there is a Housing authority meeting Wednesday and KCDC meeting on Thursday.

Council President Jim Slanetz attended the Oktoberfest and said it appeared to be successful.

Councilor Baird Gourlay said Auberge picked up their building permit and paid all fees today. He asked Council about their opinion in regards to the KURA contributing to the Idaho Power under grounding project. This would be Phase I on this project. He questioned the idea of putting an LID together. Baird Gourlay asked if this should be put on a future agenda and talked about plans for making this move forward. Mayor Nina Jonas asked for clarification on a possible joint meeting with the KURA and the Council. Baird Gourlay suggested sometime in October after the next KURA meeting.

Mayor Nina Jonas announced that the City is going to monthly billing for watering and the reason behind it. Council President Jim Slanetz asked about paperless billing. Director of Public Works/City Engineer Robyn Mattison explained the Express Bill pay option and how the public can use it.

### 3. COMMUNICATIONS FROM THE PUBLIC

#### a. Communications from the public. For items not on the agenda.

No comments

#### 4. CONSENT CALENDAR

- a. **Approval of Minutes: Regular Meeting September 6, 2016**
- b. **Approval of Current Bills and Payroll Summary**

Mayor Nina Jonas asked for comments

Councilor Michael David corrected the Vote Tally on the Auberge Project item.

Council President Jim Slanetz questioned the Simplot bill. Director of Public Works/City Engineer Robyn Mattison explained where the work was done and why we are refunding. Jim Slanetz questioned the public relations billing and where it is budgeted. Assistant to the City Administrator Lisa Enourato explained that they are staying within budget and what those charges are. She will provide a breakdown for Jim Slanetz. He questioned the reimbursement for Seth Martin from Fire. City Administrator Suzanne Frick explained the City will be reimbursed for those funds.

**Motion to approve the consent agenda with corrections to the minutes to the vote.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael David, Councilor
<b>SECONDER:</b>	Jim Slanetz, Council President
<b>AYES:</b>	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

#### 5. COMMUNICATIONS FROM STAFF

- a. **Recommendation to approve the Tennis Court Contract – Director of Public Works/City Engineer Robyn L. Mattison**

Director of Public Works/City Engineer Robyn Mattison gave the timeline in regards to the construction of the Tennis Courts. She explained how the specifics of the contract are outlined and if the contract is approved the production will begin on Monday. Staff has reviewed the RFP and the contract and have worked out all the specifics. Mayor Nina Jonas talked about a comment she received from John Jacoby in regards to asphaltting. Director of Parks and Recreation Jen Smith talked about concrete as opposed to asphalt and the spacing of additional tennis courts. Mayor and Council brainstormed as to other locations for tennis courts. Councilor Baird Gourlay asked for clarification on resurfacing of the current tennis courts. Jen Smith explained how and why they are proceeding as they are. Councilor Michael David questioned if the maintenance going forward was discussed. Jen Smith explained that the current courts are 40 years old and these courts are warranted for 5 years. Councilor Anne Corrock questioned the multi-striping. Jen Smith responded with what she has discovered during her research on this project. City Administrator Suzanne Frick talked about the best practices for the striping and explained that more research will be done prior to doing the actual striping.

Mayor Nina Jonas opened the meeting for public comment.

Mark Penn thanked Mayor and Council for this project.

Director of Public Works/City Engineer Robyn Mattison talked about the bid and what is included and what is currently budgeted.

**Moved to enter into a contract with Tennis and Track Company, Inc. for an amount of \$235,472.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Anne Corrock, Councilor
<b>SECONDER:</b>	Michael David, Councilor
<b>AYES:</b>	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

**b. Recommendation to approve the Water Futures Contract – Director of Public Works/City Engineer Robyn L. Mattison**

Director of Public Works/City Engineer Robyn Mattison talked about the contract in front of the Council and explained that the contract is identical to last year's and asked for questions. Councilor Baird Gourlay explained that he struggles with this contract because he doesn't understand what Wendy Pabich does for the City. City Administrator Suzanne Frick explained the two options the Council has which is to either hire Wendy Pabich or pay Attorneys for our water rights issues. Councilor Anne Corrock was in agreement with Baird Gourlay and questioned if this could be delayed until council has a better understanding. Suzanne Frick agrees that it would be valuable to have Wendy Pabich here to explain to council what she does. Councilor Michael David & Council President Jim Slanetz were also in agreement that this would be beneficial to assist them in understanding the contract and water rights issues.

No decision has been made. This will be postponed until the next meeting.

**c. Recommendation to approve the Water Smart Agreement – Director of Public Works/City Engineer Robyn L. Mattison**

Director of Public Works/City Engineer Robyn Mattison explained that Water Smart is an online platform the City offers to our customers so they can get water saving tips. She explained her appreciation of Water Smart and that she would like to continue to work with them and continue to educate our citizens. Robyn Mattison explained the specifics of the contract and talked about all the City as well as the customer learns from this software. Councilor Michael David questioned the cost per household that has signed up. Robyn Mattison explained the education portion of this and is anticipating more users to sign up. Mayor Nina Jonas talked about offering the tools to the customer to make them more educated in regards to water usage. Council President Jim Slanetz and Councilor Baird Gourlay voiced their support.

Mayor Nina Jonas opened the meeting up to public comment.

Citizen Jen Smith talked about the Condo Association that she is part of and their participation in the Water Smart Program.

**Motion for approval to enter into a contract for services with Water Futures, Inc.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Anne Corrock, Councilor
<b>SECONDER:</b>	Baird Gourlay, Councilor
<b>AYES:</b>	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

**d. Recommendation to approve events recycling contract with ERC for FY2017 – Director of Parks Recreation Jen Smith**

Director of Parks & Recreation Jen Smith advised that we are currently under contract with the ERC. She advised Council of corrections that need to be made to the contract in front of them to reflect the current code.

Mayor Nina Jonas asked for questions from Council. Councilor Baird Gourlay questioned what we are recycling. Director of Parks & Recreation Jen Smith outlined what is currently being recycled. Hadley DeBree from the ERC talked about the recycling that has been done this past year and what they have accomplished. Council President Jim Slanetz questioned the cardboard bins being used for the recycling. Hadley DeBree explained that this is Clear Creek Disposals act and she is unsure at this time how she feels about it. She talked about loaner bins that the ERC has available.

Mayor Nina Jonas opened the meeting for public comment. There was none.

**Motion to approve contract with the Environmental Resource Center for City event recycling services for a total not-to-exceed amount of \$2,500 for fiscal year 2016-2017.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Anne Corrock, Councilor
<b>SECONDER:</b>	Michael David, Councilor
<b>AYES:</b>	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

**e. Recommendation to approve contract with Ketchum Community Development Corporation – City Administrator Suzanne Frick**

City Administrator Suzanne Frick explained the contract with KCDC, talked about the 5-year strategy and recommended approval. Councilor Michael David questioned the status of the funding request from the KURA for KIC's operation. Suzanne Frick explained Director of Planning & Building Micah Austin's intent on funding KIC.

**Move to approve to enter into a contract for services with Ketchum Community Development Corporation.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Baird Gourlay, Councilor
<b>SECONDER:</b>	Jim Slanetz, Council President
<b>AYES:</b>	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

**f. Recommendation to approve the GIS Contract with Blaine County -City Administrator, Suzanne Frick**

City Administrator Suzanne Frick explained the annual GIS contract with the County and explained that Sam Young works for the County and works out of the City of Ketchum on Tuesday's and is available to Council.

There is a typo in the staff report as to the fiscal year however the agreement is correct.

Mayor Nina Jonas asked for comments from the public there was none.

**Motion to approve the Interlocal Agreement for GIS professional services with Blaine County.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Baird Gourlay, Councilor
<b>SECONDER:</b>	Anne Corrock, Councilor
<b>AYES:</b>	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

**g. PUBLIC HEARING Ordinance No. 1163 to amend the FY2015-16 Budget (Waive 2nd & 3rd Reading – adopt by suspension of the rules) – Finance Director Sandy Cady**

Finance Director Sandy Cady explained why they are opening the budget and talked about the funds that are involved.

Councilor Michael David asked for clarification on MRG's. There was a discussion amongst council as to how this works with the Air Service Board. Councilor Baird Gourlay explained that they are looking at other markets and enhance the busing experience for diversions. Finance Director Sandy Cady explained the Park Development Trust fund and why they are increasing that.

Mayor Nina Jonas opened the meeting for public comment. There was none.

Councilor Anne Corrock questioned the waiving of the 2nd and 3rd reading. Finance Director Sandy Cady explained.

**Pursuant to Idaho Code 50-902, motion to waive the second and third readings of Ordinance No. 1163 and to read by title only.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Baird Gourlay, Councilor
<b>SECONDER:</b>	Michael David Councilor
<b>AYES:</b>	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

**Motion to adopt Ordinance No. 1163, an Ordinance of the City of Ketchum, Idaho, amending Ordinance No. 1139, the Annual Appropriation Ordinance for the fiscal year beginning October 1, 2015, and ending September 30, 2016; Appropriating monies to be received by the City of Ketchum, Idaho; and providing an effective date.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Baird Gourlay, Councilor
<b>SECONDER:</b>	Jim Slanetz, Council President
<b>AYES:</b>	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

6. **EXECUTIVE SESSION to discuss:**
- a. **Litigation pursuant to Idaho Code §74-206 1(f).**
  - b. **Hiring of a Public Officer Idaho Code §74-206(a)**
  - c. **Personnel Matters pursuant to Idaho Code §74-206 (b)**

**Motion to go into executive session at 7:20 p.m.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jim Slanetz, Council President
<b>SECONDER:</b>	Baird Gourlay, Councilor
<b>AYES:</b>	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz


**Motion to come out of Executive Session at 8:20 p.m.**

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Baird Gourlay, Councilor  
**SECONDER:** Jim Slanetz, Council President  
**AYES:** Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

7. ADJOURNMENT

Motion to adjourn at 8:21 p.m.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Baird Gourlay, Councilor  
**SECONDER:** Jim Slanetz, Council President  
**AYES:** Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

  
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Nina Jonas, Mayor

  
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Robin Crotty, Interim City Clerk