



City Council

Regular Meeting

~ Minutes ~

480 East Avenue North
Ketchum, ID 83340
<http://ketchumidaho.org/>

Robin Crotty
208-726-3841

Monday, July 17, 2017

5:30 AM

Ketchum City Hall

Present:
Mayor Nina Jonas
Council President Jim Slanetz
Councilor Anne Corrock
Councilor Michael David
Councilor Baird Gourlay

Also Present:
Ketchum City Administrator Suzanne Frick
Ketchum City Attorney Bill Gigray
Finance Director/Internal Controls Grant Gager
Director of Planning & Building Micah Austin

1. CALL TO ORDER: By Mayor Jonas

Mayor Nina Jonas called the meeting to order at 5:33 p.m.

2. ROLL CALL

3. APPROVE COUNCIL MEETING AGENDA POSTING: RECEIVE AND APPROVE THE REPORT OF THE CITY CLERK OF THE POSTING OF THIS MEETING'S AGENDA NOTICE.

Interim City Clerk Robin Crotty advised the agenda was posted on Monday July 17, 2017 and has met all posting requirements.

4. COMMUNICATIONS FROM MAYOR AND COUNCILORS

Councilor Michael David arrived at 5:35 p.m.

Mayor Nina Jonas thanked Council President Jim Slanetz and the community for the Skate Park Fundraiser that raised \$14,000.

Councilor Baird Gourlay explained that the Ketchum Urban Renewal Agency had a request for a project that they deemed a city project. He gave the background and explained the direction the URA gave to Director of Planning & Building Micah Austin. He wanted to give the Council and Mayor a heads up on a possible upcoming project. Firm numbers will be brought to Mayor and Council after they speak with Idaho Power.

Councilor Michael David updated the council on the traffic authority meeting. They are rescinding the No U-Turn sign on East Ave. and will be working on the signage in the hashed area and crosswalk. He talked about the research he has done regarding that spot as well as the city-wide speed study that has been completed by Galena Engineering.

Councilor Anne Corrock has had positive feedback about the eclipse logo. She talked about the appearance of the posts on the corner of Sun Valley Rd. & Main Street and would like something done about the stickers.

Council President Jim Slanetz talked about the Solar Panels at Atkinson's Park and the fact that it has not gone thru design review. The neighbors are concerned about the appearance. Director of Planning & Building Micah Austin explained how they are incorporating the panels into the park and advised that there is no Design Review for this type of project. He advised that he would not like neighborhood opinions to go against the good of the cities energy goals.

Council President Jim Slanetz questioned Police Chief Dave Kassner regarding the Goose Island Project and advised that neighbors are frustrated. Director of Planning & Building Micah Austin explained the Goose Island Project. Dave Kassner advised that he has not heard from the neighbors regarding speed problems but is happy to send patrol there at peak times.

a. Proclamation Declaring Barrett Admire Day

Mayor Nina Jonas read the Proclamation declaring Barrett Admire Day. Barrett Admire's family was present and thanked the City and Director of Parks & Recreation Jen Smith for their efforts.

5. COMMUNICATIONS FROM THE PUBLIC

No comments

6. CONSENT AGENDA

Mayor Nina Jonas asked for approval of the consent agenda.

a. Approval of Minutes: Regular Meeting of July 3, 2017

b. Authorization and approval of the disbursement of funds from the City's treasury for the payment of bills in the total sum of \$391,022.75 as presented by the Treasurer.

Councilor Annie Corrock questioned a Waste Water Fund expenditure to Xylem Water Solutions. Finance Director Grant Gager explained that the charge is for light bulbs.

c. Authorization and approval of the payroll register

d. Recommendation to approve Beer & Wine Licenses

e. Monthly Financial State of the City Presentation by Director of Finance & Internal Services Grant Gager

Motion to approve the consent calendar.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael David, Councilor
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

7. COMMUNICATIONS FROM STAFF AND OTHER ORGANIZATIONS

a. Recommendation to approve Contract # 20053 for Skate Park Dreamland project – S & C Consulting, Sherri Newland

Mayor Nina Jonas expressed her thanks to all involved and all the donors.

S & C Engineer Sherri Newland presented a power point showing pictures of the Guy Coles Skate Park features enhancement project and gave a brief history of the park. She talked about the two qualified proposals they've received and advised that Dreamland Skate Park is the one that is being

recommended. Sherry Newland talked about the scope of work, the community project, and the desire to make this happen. Council President Jim Slanetz talked about Grindline (the other bidder). He would like the community to view both proposals. He talked about transparency to the process and wanting people to understand why they chose who they chose.

Mayor Nina Jonas opened the meeting for Public Comment.

Andy Gilbert advised that he has been involved with the project from day one and talked about the community aspect and the history of the project. He thanked the council for their support over the years.

Jacob Frehling has been a skateboarder since he was 8. He complimented Dreamland and talked about Grindline and the possibility of seeing the Grindline proposal.

Quinn Baser talked about community support.

Council President Jim Slanetz showed the Grindline proposal and talked about the designs in the packet. He outlined the reasons the committee went with Dreamland. Director of Finance & Internal Services Grant Gager went over both proposals. S & C Engineer Sherri Newland talked about public input that is forthcoming with Dreamland. Andy Gilbert talked about how the public input portion will be handled and what will be discussed. Jacob Frehling advised that since he has now seen the Grindline proposal he is good with Dreamland.

Motion to approve the contract with Dreamland Skateparks in the amount of \$113,000, a 10% construction contingency amount of \$11,000 and \$3,650 for Percent for Art for a total project approval amount of \$127,650.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Slanetz, Council President
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

b. Discussion and direction on the Parking Lot Project – Director of Finance & Internal Services Grant Gager

Director of Finance & Internal Services Grant Gager gave the background of the public parking strategy. Contracts for discussion and approval will come to council at the next meeting.

Director of Finance & Internal Services Grant Gager asked the council for direction. The first would be on payment methods. The different methods of accepting payment was discussed. Council deliberated. City Administrator Suzanne Frick talked about the options they have demo' d. Accepting no currency was the consensus of council.

The next item was regarding pay by phone mobile apps and who would pay the transaction fee, the patron or the city? This topic was deliberated. City Administrator Suzanne Frick explained the two ways in which the service charge could be incorporated into the fee. Consensus is that the city would absorb the fee.

There were two questions regarding technology. Touch screen versus buttons. Councilor Michael David is in favor of touch screen. Video screen is available and what we could use it for was discussed. All of council was in favor of the touch screen and video screen technology.

Mayor Nina Jonas questioned the URA lease and how that plays in. Councilor Baird Gourlay explained it starts August 1, 2017 and runs for two months. It's a one year lease at a time for \$2,000 a month and

\$75,000 towards the improvements to the lot for paid parking. Baird Gourlay is in favor of this lease starting with the new fiscal year. City Administrator Suzanne Frick explained that the equipment will be solar powered and can be moved to anywhere we would like it located. There will be two machines located on the lot. Suzanne Frick explained if they were located inside they would need to be wired. We will be purchasing these meters. There are no lease options on what we are looking at.

c. Recommendation to approve letter of interest to the URA for the city to take the 491 Sun Valley Road Building – City Administrator Suzanne Frick

This was a request of the Ketchum Urban Renewal Agency (KURA) to show the cities interest in the property.

City Administrator Suzanne Frick advised we are looking for council direction on the content of the letter. Councilor Anne Corrock asked for clarification in paragraph II. City Administrator Suzanne Frick advised that it is unusual for opportunities like this to exist. Annie Corrock asked if the letter is what the URA wants to hear? Council President Jim Slanetz believes it is. Councilor Baird Gourlay thinks we are sacrificing affordable housing by doing this, however he expressed that the letter is fine. He would like to get a plaque stating the building was donated by the KURA. Councilor Michael David is in favor.

Motion to authorize the Mayor to sign the letter and send to the Ketchum Urban Renewal Agency.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Anne Corrock, Councilor
SECONDER:	Michael David, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

8. PUBLIC HEARING: to begin at 6:00 p.m.

**a. Adoption of Budget Resolution 17-010 – Director of Finance & Internal Services Grant Gager
Public Hearing began at 6:15 p.m.**

Councilor Baird Gourlay talked about Councilor Michael David not being able to vote on the budget and his objection to that decision. City Attorney Matt Johnson will talk with Attorney Bill Gigray regarding the decision that was made at the last meeting and will bring back the decision prior to the third reading. Councilor Michael David talked about his conversation with Bill Gigray. Baird Gourlay reiterated that he would like Michael David to be able to vote on the budget.

Finance Director & Internal Services Grant Gager went over the changes that Baird Gourlay requested at the last meeting and the research he has done and is doing to incorporate Baird Gourlay’s suggested changes to the budget. City Administrator Suzanne Frick advised that the suggestion regarding Art is something that will be incorporated into the agreements. Grant Gager explained that all the art that is currently displayed is for sale. Suzanne Frick explained that the city would get a percentage of the sale in the contracts. Councilor Baird Gourlay clarified that we could potentially not pay for the display of the art but encourage the sale and for the city to receive a percentage.

Director of Finance and Internal Services Grant Gager presented the proposed budget overview and the priorities of the City of Ketchum. He went over the expenditures and revenue's and the changes from 2017 to 2018. He talked about the zero-based budget that the department heads have all worked thru. Council President Jim Slanetz questioned the non - departmental budget. Grant Gager explained that it consists of internship, contingency and outreach expenses. He talked about restructuring of Robyn Mattison's position after her departure. Grant Gager went over the 2017 LOT Revenues and the trends. He talked about the LOT Fund Expenditures and went over the categories of allowed spending of the

LOT Funds per our Ordinance. The proposed 1% LOT Fund Revenues and Capital Projects were outlined and how the funds will be budgeted were talked about.

Director of Finance & Internal Services Grant Gager continued his presentation by going over individual department overviews. He went over the IIIA in detail and their forecast for next year. Councilor Anne Corrock questioned who can be a member of the IIIA. Grant Gager explained at this time it is only government entities and talked about other agencies that are interested in being a member. He continued his presentation by going over the Administrative Services Department budget. Councilor Anne Corrock questioned the "Policy Analyst Position" that is in the budget. City Administrator Suzanne Frick explained. Fire & Rescue Budget was presented along with changes being proposed. Law Enforcement Budget and the changes were discussed. Councilor Anne Corrock questioned the need for code enforcement as well as the responsibilities of the Code Enforcement Officers and the training that is involved in that position. She talked about the comments she has received out in the public. Annie Corrock asked Police Chief Dave Kassner for his comments. Chief Kassner advised that his department has not heard the comments she is referring to. He advised that currently they are working short staffed. Annie Corrock questioned the overtime factor now as opposed to the city prior to going with the county contract. Dave Kassner explained that more law enforcement is needed and he is very involved with the new hire position for the position that is currently open. Mayor Nina Jonas asked if Annie Corrock is asking for more employees in this proposed budget. City Administrator Suzanne Frick explained that we will look at the county budget proposal in early October. Grant Gager explained that this is a topic that has been highly discussed during the budget process. They are currently looking at a different distribution of duties. Grant Gager advised that staffing will be looked at again as paid parking rolls out. Grant Gager advised that no changes are forecasted in our Legal Services budget. The Non-Departmental budget was presented along with Parks & Recreation and Planning & Building Department. Grant Gager explained that tonight staff is requesting approval of the Resolution and the Ordinance that is in the packet.

Mayor Nina Jonas asked Council for questions Councilor Anne Corrock talked about the need for more Community Service Officers. Bicycle Patrol Officers were discussed as well as the efficiency of E Bikes. City Administrator Suzanne Frick talked about this being a transition year.

Motion to approve Resolution 17-010, approving the proposed budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018, containing the proposed expenditures and revenues necessary for all purposes for said fiscal year to be raised and appropriated within said city and providing for publication of notice of public hearing and for public hearing thereon.

RESULT:	ADOPTED [3 TO 0]
MOVER:	Anne Corrock, Councilor
AYES:	Anne Corrock, Baird Gourlay, Jim Slanetz
RECUSED:	Michael David

b. First Reading of Appropriation Ordinance #1176 - Director of Finance & Internal Services Grant Gager

Motion to approve the first reading of Ordinance No. 1176, an Ordinance of the City of Ketchum, Idaho, entitled the annual appropriation ordinance for the fiscal year beginning October 1, 2017, appropriating to the various budgetary fund, sums of money deemed necessary to defray all necessary expenses and liabilities within each fund for the ensuing fiscal year, authorizing a levy of a sufficient tax upon the taxable property and specifying the objects and purposes for which said appropriation is made, and providing an effective date.

RESULT:	ADOPTED [3 TO 0]
MOVER:	Jim Slanetz, Council President
SECONDER:	Anne Corrock, Councilor
AYES:	Anne Corrock, Baird Gourlay, Jim Slanetz
RECUSED:	Michael David

9. EXECUTIVE SESSION

- a. Pursuant to Idaho Code §74-206 1(f)
- b. Pursuant to Idaho Code §74-206 1(j)

Motion to go into Executive Session at 8:04 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Baird Gourlay, Councilor
SECONDER:	Jim Slanetz, Council President
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

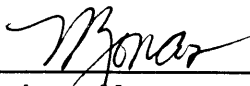
Motion to come out of Executive Session at 8:50 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Slanetz, Council President
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz

10. ADJOURNMENT

Motion to adjourn at 8:51 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Slanetz, Council President
SECONDER:	Baird Gourlay, Councilor
AYES:	Michael David, Anne Corrock, Baird Gourlay, Jim Slanetz



 Nina Jonas, Mayor



 Robin Crotty, Interim City Clerk