



**City of Ketchum
Idaho
Fiscal Year 2017-2018
Adopted Budget**

Mayor

Nina Jonas

City Council

Jim Slanetz, President

Anne Corrock

Michael David

Baird Gourlay

City Administrator

Suzanne Frick





Building a Stronger Ketchum Mayor Nina Jonas' Budget Message

As Americans, it's in our DNA to ask this simple question: "How can we make things better?"

The question can apply to just about everything, from our personal relationships to technical innovation, from running a business to being great parents.

For the past few months I've essentially been asking myself a version of this question while preparing the city's fiscal year 2018 budget. For me, the question has been: "What can, or should be done, to provide sustainable growth into the future while maintaining our authentic mountain town characteristics that are key to Ketchum's success?"

It's my hope that this proposed budget not only helps answer that question, but sets in motion the policies, projects and priorities that will make Ketchum stronger going forward and secure its place as a wonderful community in which to live, work, recreate, visit and invest.

With that in mind, let's touch on the priorities in the \$24.3 million budget proposed for the next fiscal year. Our shared values as a community are reflected in these key priorities:

- Creating multi-modal transportation options
- Enhancing Ketchum's quality of life
- Expanding the stock of workforce housing
- Providing city staff the tools needed to do their jobs efficiently and effectively
- Supporting businesses
- Protecting and preserving our natural resources

I believe a stronger Ketchum includes continued commitment to multi-modal transportation solutions, making Ketchum more walkable, bikeable and easily accessible for residents and visitors. In support of that goal, I'm proposing to keep our commitment to public transit and future multi-modal mobility by honoring the budget increase request by Mountain Rides.

Mountain Rides has requested \$634,000 and the proposed budget calls for providing that full amount. We will also continue to invest in sidewalk and lighting improvements, solutions for public parking, and implementation of the bicycle and pedestrian master plan for Blaine County.

So much of what our city is about today is providing our youth, families and visitors with quality recreational facilities and opportunities. This budget strives to advance that commitment by supporting upgrades at the Guy Coles Skatepark, improvements to public ball fields, and investment in beautification projects throughout the city.

The arts are a key contributor to building a strong sense of community and positive economic growth. This budget proposes continued support of the Ketchum Arts Commissions' projects, art within capital projects supported by the Percent for Arts, and the addition of an inaugural pleinair event to promote the doing of art.

The complete sustainability of our community hinges on the ability for people to live in Ketchum. This budget appropriates the community housing in-lieu fees attained in the last two years for investment in workforce housing units. Also, a request for proposal is underway for a housing and parking project on city property located at Sixth and Leadville. I am also advocating for key revisions to land use ordinances to stimulate the development of small, market-rate unit housing.

A hallmark of my administration has been a strong commitment to the steadfast conservation of our resources. This proposed budget aims to continue the progress made in the last three years to make our city "greener" and more energy efficient.

The budget supports additional irrigation improvements aimed at reducing overall water consumption. Work will continue on the Ketchum Springs Line conversion, projected to reduce loss, lessen pumping requirements and achieve water efficiencies by installing meters and repurposing old water lines.

The budget also supports ongoing efforts to reduce energy consumption through installation of energy-saving street lighting and energy efficiencies at the Street's Department.

I believe the strength of our city, and ultimately its future sustainability, rests, in part, on the talent, energy and commitment of our city staff and employees.

How often do we see corporate CEOs, nonprofit leaders, small business owners or even coaches attribute success to the drive, ideas and performance of their employees? The media is saturated with these kinds of stories.

Ketchum should be no different, and our strong future is contingent upon maximizing staff contributions at all levels.

For example, I'm very proud of and grateful for the crews that worked tirelessly to plow our streets and cleared the snow last winter, then logged long hours to respond to the threats posed this spring during the flood event.

They keep our city functioning on so many levels and strive to keep pace with the expectations of our city's residents and visitors alike.

It's important to give employees the tools necessary to do that essential work.

As a result, the budget proposes raises for city employees based on a salary survey performed by the city (which included 9 cities—both Idaho jurisdictions and other ski resorts). For employees making less than \$40,000, the budget calls for a 10 percent increase. Employees making between \$40,000 and \$50,000 would get a 5 percent increase, while those making more than \$50,000 would be in line for a 1 percent increase in pay.

This is an important step toward retaining and attracting quality staff and employees.

We continue to support business innovation and the attraction and retention of businesses by funding the Ketchum Innovation Center, Sun Valley Economic Development and Visit Sun Valley.

I have heard loud and clear from the community that the City should find a less costly, more efficient solution for the Essential Services Facilities. This is the direction you want the city to go, a course of action residents believe is appropriate. I agree.

The proposed budget opens the door to move forward with a rehabilitation of Forest Service Park for administration and a separate facility for fire and police, which would of course be subject to voter approval.

In conclusion, this budget is about taking the steps now, making smart and tactical investments today, to position our city for a stronger future. The proposed budget also represents our commitment to spending wisely and strategically. In fact, we aim to achieve all of these goals with a general fund budget that comes in 0.2 percent less than fiscal year 2017.

I encourage the public's input and participation in this budgeting process because only together can we truly build a sustainable future for our city, our economy and the quality of life we all enjoy.

Table of Contents

Executive Summary	Page 1
General Fund Revenue Summary	Tab 1
Legislative and Executive Budget	Tab 2
Administrative Services Budget	Tab 3
Fire and Rescue Department Budget	Tab 4
Fire Trust Fund Budget	Tab 5
Law Enforcement Budget	Tab 6
Police Trust Fund	Tab 7
Legal Services Budget	Tab 8
Non-Departmental Budget	Tab 9
Parks and Recreation Department Budget	Tab 10
Parks and Recreation Trust Fund Budget	Tab 11
Planning and Building Budget	Tab 12
Development Services Trust Fund Budget	Tab 13
Streets & Facilities Budget	Tab 14
Water Division Budget	Tab 15
Wastewater Division Budget	Tab 16
General Fund Capital Improvement Budget	Tab 17
Community Housing In-Lieu Fund Budget	Tab 18
General Obligation and Debt Service Fund Budget	Tab 19
Local Option Tax Fund Budget	Tab 20
Wagon Days Fund Budget	Tab 21
Fund Balance Summaries	Tab 22





Executive Summary

FY 2017-18

The proposed budget for FY 2017-18 provides for approximately \$24.3 million in expenditures including a \$10,951,010 General Fund to support City operations and \$10,184,900 to support restricted funds such as water and wastewater.

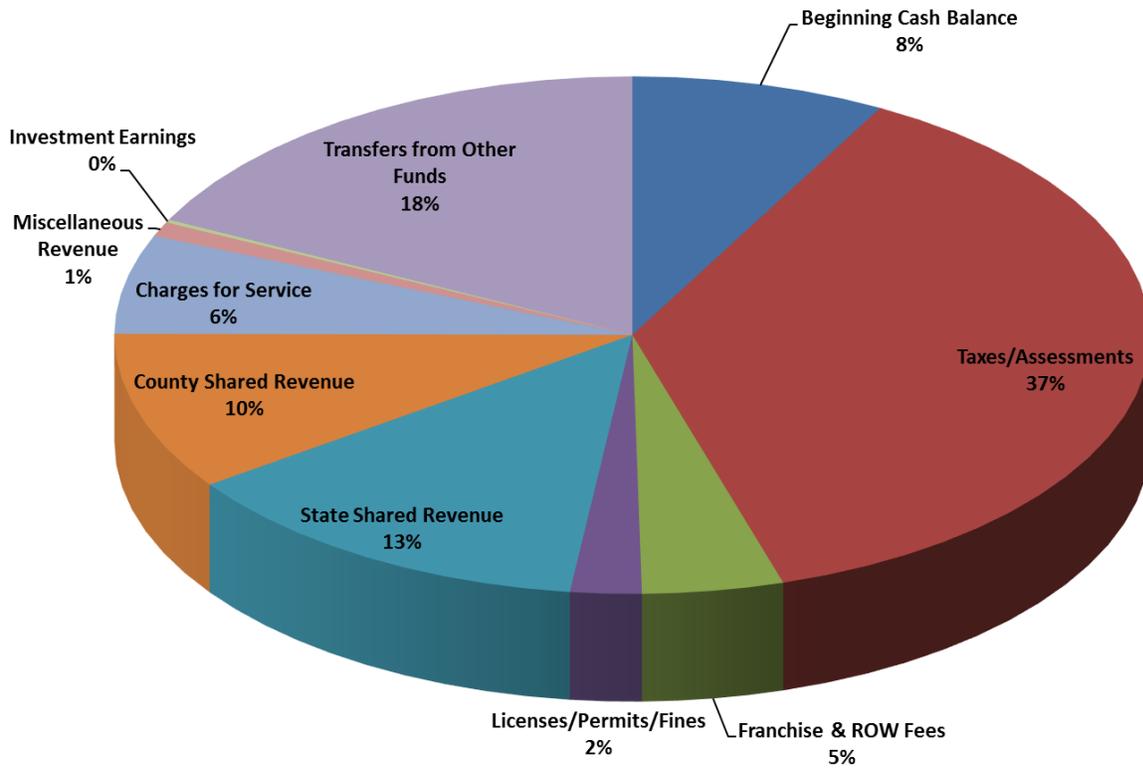
Operating expenses are supported by on-going revenues such as property taxes, state taxes, and transfers from other funds like LOT. Capital improvement projects are primarily supported by one-time funds resulting from either unbudgeted revenues or budgeted funds that were unspent in prior years. Because these funds are non-recurring, they are not used to support on-going operational expenses. In the FY 2017-18 budget, approximately \$808,304 in such non-recurring revenues from the General Fund are used to fund approximately \$881,769 in capital expenditures with the balance coming from excess operating funds.

The following pages provide a graphical summary of the budget before detail on revenues and expenditures by fund and department are presented in sections 1 through 22 of this book.

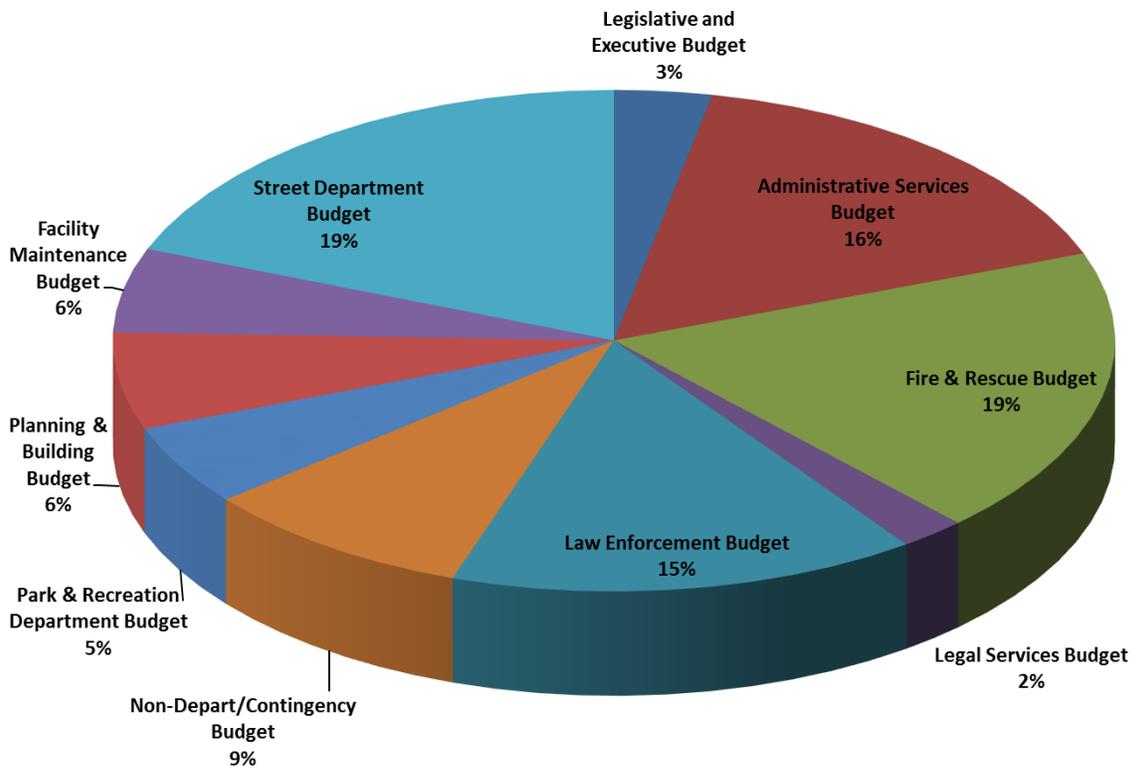
**BUDGET SUMMARY (BY FUNDS)
CITY OF KETCHUM ADOPTED BUDGET
FISCAL YEAR 2017-2018**

Fund	RESOURCES				REQUIREMENTS							TOTAL APPROP. BUDGET	Unapprop.	TOTAL APPROP. & UNAPPROP
	Beginning Balance	Revenue	Transfers	TOTAL	Personal Services	Materials & Services	Capitol Outlay	Transfers	Debt Service	Conting.				
General	2,497,233	8,208,199	2,742,811	13,448,243	5,951,568	3,862,686	30,087	1,056,669	0	50,000	10,951,010	2,497,233	13,448,243	
Dev Trust	56,702	150,000	0	206,702	0	150,000	0	0	0	0	150,000	56,702	206,702	
Fire/Res Cap	505,385	35,250	56,000	596,635	0	2,200	33,050	0	0	0	35,250	561,385	596,635	
Fire Trust	0	0	0	0	0	0	0	0	0	0	0	0	0	
Law Enf Cap	15,869	500	0	16,369	0	0	0	0	0	0	0	16,369	16,369	
Police Trust	89,664	600	0	90,264	0	5,000	0	0	0	0	5,000	85,264	90,264	
Parks Cap	20,142	23,748	0	43,890	0	0	0	23,748	0	0	23,748	20,142	43,890	
Parks Trust	85,724	73,200	0	158,924	0	54,500	24,200	0	0	0	78,700	80,224	158,924	
Street Cap	839,358	111,000	81,000	1,031,358	0	25,000	183,000	464,575	0	0	672,575	358,783	1,031,358	
Water	974,092	1,806,826	200,000	2,980,918	650,709	645,138	0	365,869	311,183	30,000	2,002,899	978,019	2,980,918	
Water Cap	199,417	45,000	503,000	747,417	0	10,000	538,000	0	0	0	548,000	199,417	747,417	
Wastewater	385,421	3,330,806	0	3,716,227	822,335	660,899	0	1,847,211	256,400	50,000	3,636,845	79,382	3,716,227	
WW Cap	790,433	29,000	1,384,100	2,203,533	0	0	2,113,100	0	0	0	2,113,100	90,433	2,203,533	
General CIP	618,250	265,200	880,108	1,763,558	0	212,000	1,368,308	0	0	0	1,580,308	183,250	1,763,558	
ESF Trust	450,000	0	375,000	825,000	0	0	825,000	0	0	0	825,000	0	825,000	
In-Lieu	1,818,356	5,000	76,000	1,899,356	0	70,000	1,814,056	0	0	0	1,884,056	15,300	1,899,356	
G. O. Debt	1,134	0	149,900	151,034	0	500	0	0	149,400	0	149,900	1,134	151,034	
Original LOT	244,807	2,310,386	66,247	2,621,440	0	1,253,360	0	1,114,273	0	9,000	2,376,633	244,807	2,621,440	
Add 1%-LOT	0	2,053,000	0	2,053,000	0	1,986,753	0	66,247	0	0	2,053,000	0	2,053,000	
Wagon Days	7,249	32,575	100,250	140,074	6,200	126,625	0	0	0	0	132,825	7,249	140,074	
TOTAL	9,599,236	18,480,290	6,614,416	34,693,942	7,430,812	9,064,661	6,928,801	4,938,592	716,983	139,000	29,218,849	5,475,093	34,693,942	
% of TOTAL	27.7%	53.3%	19.1%	100.0%	21.4%	26.1%	20.0%	14.2%	2.1%	0.4%		15.8%	100.0%	
					6,719,950	8,728,163	3,215,216	3,727,615	756,288	139,000	23,286,232			

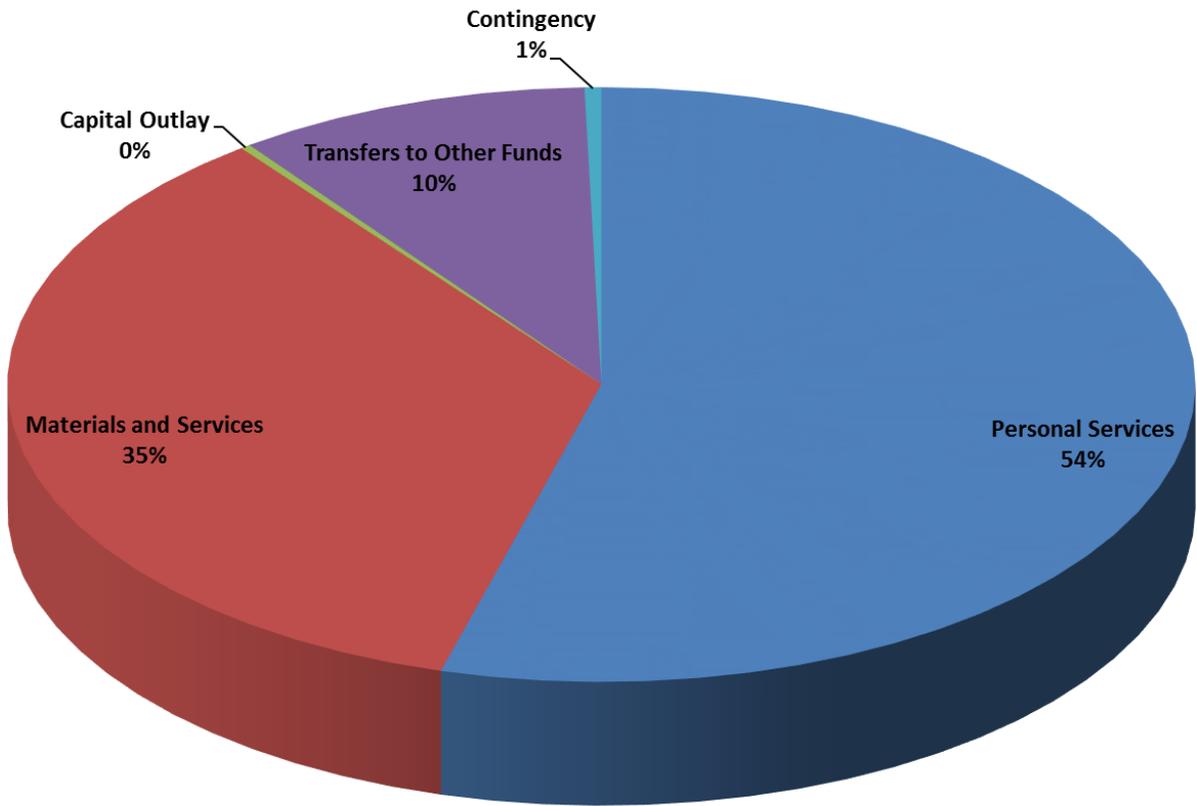
General Fund Resources Summary (Revenue by Source)



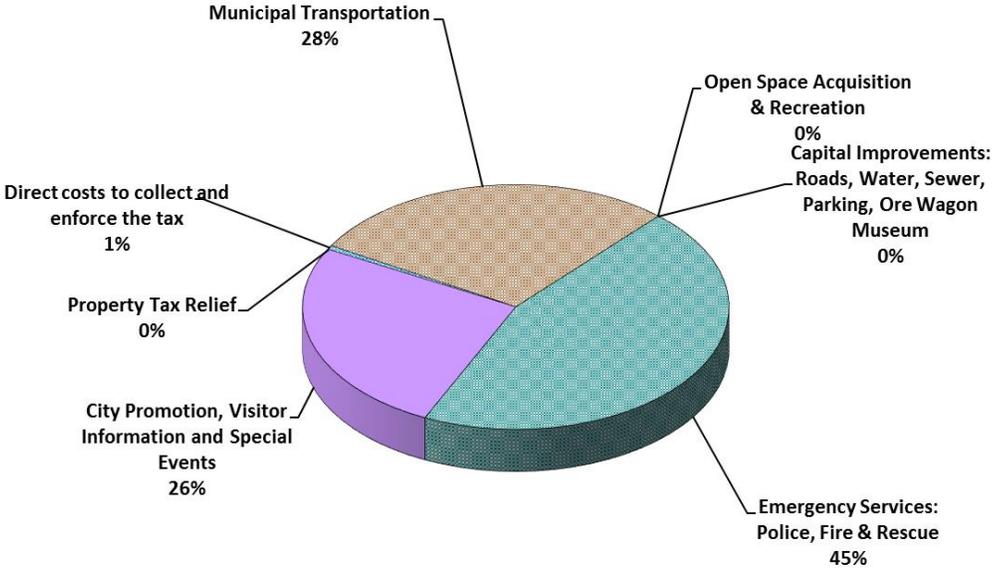
General Fund Requirements Summary (Spending by Department)



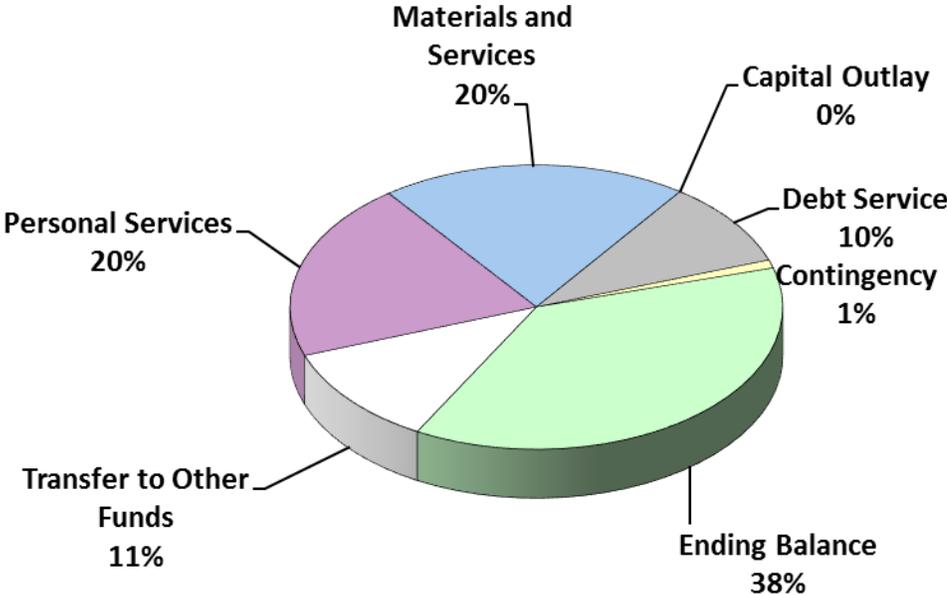
General Fund Requirements Summary (By Fund Category)



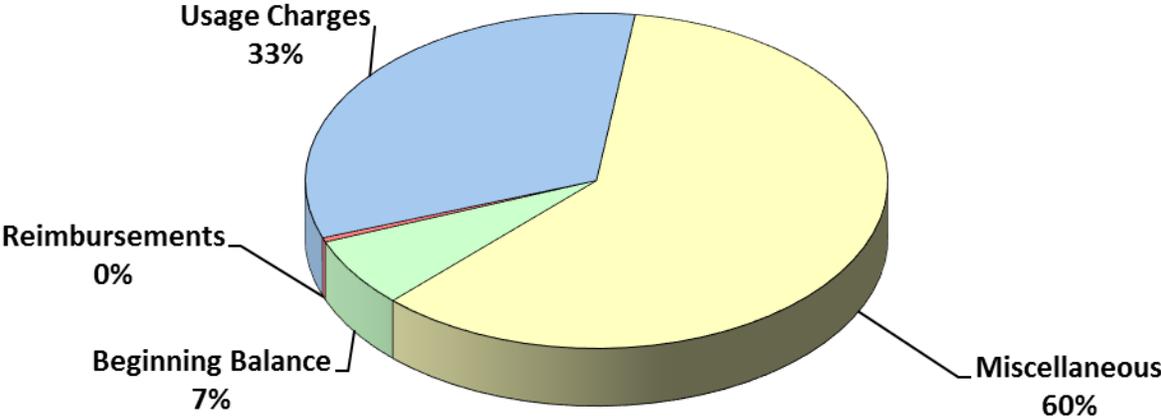
**Original LOT Fund
Expenditures by Type**



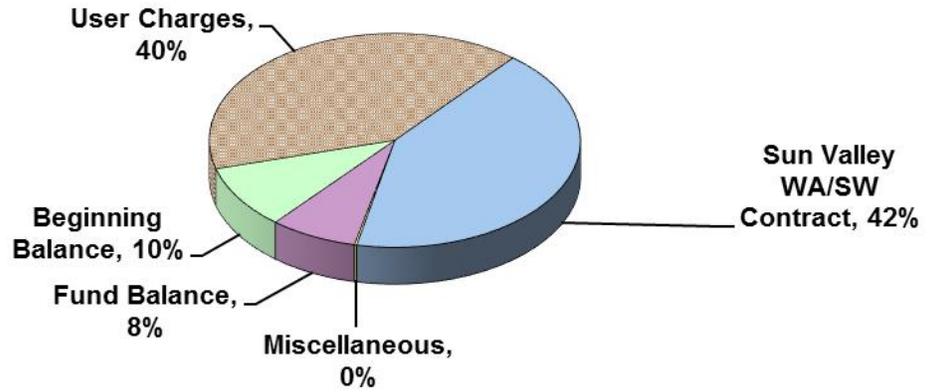
Water Fund Requirements



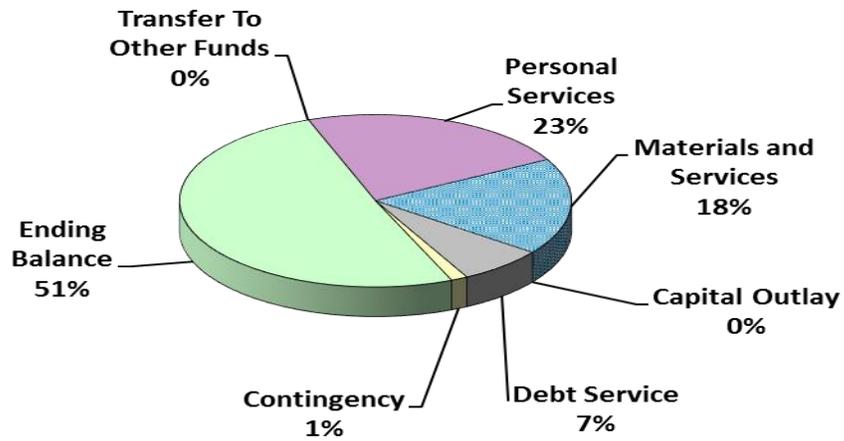
Water Fund Resources



Wastewater Fund Resources



Wastewater Fund Requirements







General Fund Revenue

The General Fund is the City's primary source of funding for its operations; City functions including snow plowing, park management, permitting, and emergency services are funded from the General Fund.

The General Fund receives revenue from sources that include property taxes, utility franchise fees, state revenue sharing, licenses and permits, and fees for services offered by the City.

FY 2017-18 Highlights

Summary: The FY 18 budget removes the Idaho Power Franchise Fee from the General Fund and directs that revenue to the General Capital Improvement Fund to fund capital improvements, including the undergrounding of power lines, in the City. This change results in approximately \$260,000 less revenue for the General Fund in FY 18. The franchise fees for other services remain in the General Fund.

The FY 18 budget also anticipates less revenue from planning and building related permits and reviews. The City anticipates receiving approximately \$280,000 less in such fees in FY 18. Similarly, one-time refunds and reimbursements experienced in FY 17 are not anticipated to occur in FY 18.

While these revenue decreases are partially offset by anticipated growth in revenue from the State, the FY 18 budget reflects a decrease in General Fund revenue from FY 17.

CITY OF KETCHUM
BUDGET REVENUES

GENERAL FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>PROPERTY TAX & FRANCHISE</u>				
01-3100-1000 GENERAL PROPERTY TAXES	3,827,682	3,935,184	4,089,943	3.9
01-3100-1050 PROPERTY TAX REPLACEMENT	11,405	13,093	11,758	(10.2)
01-3100-6100 IDAHO POWER FRANCHISE	0	274,000	0	(100.0)
01-3100-6110 GAS FRANCHISE	104,152	110,000	106,234	(3.4)
01-3100-6120 T.V. CABLE FRANCHISE	135,861	142,000	141,728	(.2)
01-3100-6130 WATER UTILITY ROW FEE (5%)	84,555	84,555	86,246	2.0
01-3100-6140 WASTEWATER UTILITY ROW FEE(5%)	77,190	77,190	78,734	2.0
01-3100-6150 SOLID WASTE FRANCHISE	70,026	70,000	71,427	2.0
01-3100-9000 PENALTY & INTEREST ON TAXES	22,976	7,135	7,135	.0
TOTAL PROPERTY TAX & FRANCHISE	4,333,847	4,713,157	4,593,205	(2.6)
<u>LICENSES & PERMITS</u>				
01-3200-1110 BEER LICENSES	12,952	12,500	13,211	5.7
01-3200-1120 LIQUOR LICENSES	7,467	7,500	7,616	1.6
01-3200-1130 WINE LICENSES	12,567	12,700	12,818	.9
01-3200-1140 CATERING PERMITS	1,540	1,500	1,571	4.7
01-3200-1150 OFF-SITE BUS./SPECIAL EVENTS P	14,783	11,000	12,000	9.1
01-3200-1400 BUSINESS LICENSES	31,113	29,000	31,735	9.4
01-3200-1520 TAXI-LIMO PERMITS	2,165	2,200	2,208	.4
01-3200-2100 BUILDING PERMITS	366,172	145,000	150,000	3.5
01-3200-2140 RIGHT-OF-WAY PERMITS	9,920	10,000	10,000	.0
01-3200-2160 STREET EXCAVATION PERMIT FEE	2,030	1,500	1,877	25.1
TOTAL LICENSES & PERMITS	460,708	232,900	243,036	4.4
<u>GRANTS</u>				
01-3300-4100 STATE GRANTS	2,500	0	0	.0
TOTAL GRANTS	2,500	0	0	.0
<u>STATE OF IDAHO SHARED REVENUE</u>				
01-3310-5100 STATE LIQUOR APPORTIONMENT	311,194	340,240	326,785	(4.0)
01-3310-5200 HIGHWAY USER'S REVENUE - STREE	126,578	118,997	122,748	3.2
01-3310-5500 STATE SALES TAX ALLOCATION	87,447	88,056	92,676	5.3
01-3310-5600 STATE SHARED REVENUE	857,994	897,933	909,176	1.3
TOTAL STATE OF IDAHO SHARED REVEN	1,383,214	1,445,226	1,451,385	.4
<u>COUNTY SHARED REVENUE</u>				
01-3320-8400 COUNTY COURT FINES	18,438	15,500	17,346	11.9
01-3320-8600 COUNTY AMBULANCE CONTRACT	1,034,494	1,065,528	1,097,493	3.0
TOTAL COUNTY SHARED REVENUE	1,052,932	1,081,028	1,114,839	3.1

CITY OF KETCHUM
BUDGET REVENUES

GENERAL FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>CHARGES FOR SERVICES</u>				
01-3400-1100	56,117	35,000	35,000	.0
01-3400-1110	229,703	110,000	75,000	(31.8)
01-3400-1120	154,515	65,000	50,000	(23.1)
01-3400-1130	153,782	70,000	50,000	(28.6)
01-3400-1500	1,037	1,100	1,149	4.5
01-3400-2200	262,846	270,731	278,852	3.0
01-3400-2250	7,510	2,400	2,500	4.2
01-3400-2300	25	0	0	.0
01-3400-3000	385	600	600	.0
01-3400-3600	9,875	6,000	6,225	3.8
01-3400-4000	2,918	0	0	.0
01-3400-4100	2,150	0	0	.0
01-3400-6100	15,000	15,000	15,000	.0
01-3400-6120	2,500	2,500	0	(100.0)
01-3400-6130	1,905	600	0	(100.0)
01-3400-6300	110,727	120,389	125,000	3.8
01-3400-6320	15,668	10,000	15,000	50.0
01-3400-6700	11,917	14,000	13,406	(4.2)
01-3400-6800	850	1,300	400	(69.2)
TOTAL CHARGES FOR SERVICES	1,039,429	724,620	668,132	(7.8)
<u>FINES</u>				
01-3500-1100	23,810	18,000	17,240	(4.2)
TOTAL FINES	23,810	18,000	17,240	(4.2)
<u>MISCELLANEOUS REVENUE</u>				
01-3700-1000	16,857	4,000	20,000	400.0
01-3700-1500	3,693	0	0	.0
01-3700-2000	10,270	11,500	652	(94.3)
01-3700-2010	3,034	5,000	5,000	.0
01-3700-3600	82,812	437,000	90,960	(79.2)
01-3700-3610	0	2,000	0	(100.0)
01-3700-4000	6,053	0	3,500	.0
01-3700-6700	1,105	0	0	.0
01-3700-7000	18,984	100	250	150.0
01-3700-8701	0	39,346	39,836	1.3
01-3700-8703	201,113	0	0	.0
01-3700-8722	857,943	1,170,186	1,014,023	(13.4)
01-3700-8763	241,553	255,482	255,482	.0
01-3700-8765	241,553	255,482	255,482	.0
01-3700-8798	92,912	99,345	99,345	.0
TOTAL MISCELLANEOUS REVENUE	1,777,882	2,279,441	1,784,530	(21.7)

CITY OF KETCHUM
BUDGET REVENUES

GENERAL FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>MISCELLANEOUS REVENUE CONT.</u>				
01-3710-8722	2,500	2,500	2,500	.0
01-3710-8763	96,901	97,242	100,000	2.8
01-3710-8765	137,276	137,759	137,759	.0
01-3710-8798	31,000	30,080	30,080	.0
TOTAL MISCELLANEOUS REVENUE CONT.	267,677	267,581	270,339	1.0
<u>FUND BALANCE</u>				
01-3800-9000	0	691,696	808,304	16.9
TOTAL FUND BALANCE	0	691,696	808,304	16.9
TOTAL FUND REVENUE	10,341,999	11,453,649	10,951,010	(4.4)

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
TOTAL FUND EXPENDITURES	9,243,643	11,453,649	10,951,010	(4.4)
NET REVENUE OVER EXPENDITURES	1,098,356	0	0	.0





Legislative and Executive Department

The Legislative and Executive Department budget contains the operating accounts for the Mayor and City Council. The Mayor is the chief executive and the City Council holds the legislative powers including the approval of the budget. The Mayor and Council make policy, the City Administrator carries out that policy.

FY 2017-18 Highlights

Summary: No significant changes in the Legislative Department

Personnel: No changes in personnel

Capital: Funding is provided for minimal expenditures

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>LEGISLATIVE & EXECUTIVE</u>				
PERSONAL SERVICES:				
01-4110-1000 SALARIES	120,686	120,686	120,686	.0
01-4110-2100 FICA TAXES-CITY	8,467	9,232	9,232	.0
01-4110-2200 STATE RETIREMENT-CITY	13,662	13,662	13,662	.0
01-4110-2400 WORKER'S COMPENSATION-CITY	267	296	260	(12.2)
01-4110-2500 HEALTH INSURANCE-CITY	150,055	152,622	154,322	1.1
01-4110-2505 HEALTH REIMBURSEMENT ACCT(HRA)	995	4,020	4,020	.0
01-4110-2510 DENTAL INSURANCE-CITY	3,584	3,893	3,893	.0
01-4110-2515 VISION REIMBURSEMENT ACCT(HRA)	786	893	962	7.7
01-4110-2600 LONG TERM DISABILITY	531	531	531	.0
TOTAL PERSONAL SERVICES	299,032	305,835	307,568	.6
MATERIALS AND SERVICES:				
01-4110-3100 OFFICE SUPPLIES & POSTAGE	3,233	4,167	4,167	.0
01-4110-3200 OPERATING SUPPLIES	4,212	3,125	3,125	.0
01-4110-4000 ELECTIONS	1,086	5,000	5,000	.0
01-4110-4200 PROFESSIONAL SERVICES	8,147	12,600	12,600	.0
01-4110-4800 DUES, SUBSCRIPTIONS & MEMBERSH	3,871	3,855	3,700	(4.0)
01-4110-4910 MYR/CNCL-TRAINING/TRAVEL/MTG	6,938	7,292	7,200	(1.3)
01-4110-5100 TELEPHONE & COMMUNICATIONS	128	200	200	.0
TOTAL MATERIAL AND SERVICES	27,614	36,239	35,992	(.7)
CAPITAL OUTLAY:				
01-4110-7400 OFFICE FURNITURE & EQUIPMENT	94	1,457	1,457	.0
TOTAL CAPITAL OUTLAY	94	1,457	1,457	.0
TOTAL LEGISLATIVE & EXECUTIVE	326,740	343,531	345,017	.4

Materials and Services Detail FY 17/18



Dept: Legislative and Executive

Description		FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Professional Services		\$ 12,600	\$ 12,600	\$ 12,600
	Audit	\$ 8,000		
	Misc.	\$ 4,600		
Dues, Subscriptions, Memberships		\$ 1,682	\$ 3,855	\$ 3,700
	AIC	\$ 1,100		
	CAST	\$ 600		
	US Conference of Mayors	\$ 2,000		
Personnel Training / Travel / Meetings		\$ 7,292	\$ 7,292	\$ 7,200
	AIC Annual Conference	\$ 1,000		
	CAST	\$ 3,000		
	AIC Trainings	\$ 200		
	Misc Meetings	\$ 3,100		

Capital Outlay FY 17/18



Dept: Legislative & Executive Dept

Description	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Office Furniture & Equipment	\$ 1,457	\$ 1,457	\$ 1,457

Staffing Analysis FY 17/18



Dept: Legislative & Executive

Position	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Mayor	1	1	1
City Council Members	4	4	4
TOTAL	<u>5</u>	<u>5</u>	<u>5</u>





Administrative Services Department

Administrative Department budget contains the operating accounts for the City Administrator and Finance & Internal Services Department. The City Administrator supports the Mayor and City Council, manages the budget, provides oversight of all departments, and provides day-to-day administration of city operations.

The Finance & Internal Services Department, including the City Clerk, is responsible for maintaining ordinances, resolutions, minutes and official records of the Council. In addition, the Department prepares and maintains all finance, accounting, and administrative records relating to City operations and processes payroll.

FY 2017-18 Highlights

Summary: In FY 18, the Administrative Services budget continues to reflect a consolidation of all citywide administrative costs into one department. The City fellowship program has been consolidated into the Department along with funding for certain outreach efforts. However, transfers to other operating, capital, and trust funds and contracts of a more general nature have been moved to the non-departmental budget.

Administrative Services will continue to focus on improving technology by integrating or replacing existing operating systems to eliminate redundancy, improve department coordination, and provide the public greater access to city documents.

Personnel: A Policy Analyst has been added to the Department in FY 18.

Capital: A small reduction is anticipated in FY 18.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>ADMINISTRATIVE SERVICES</u>				
PERSONAL SERVICES:				
01-4150-1000 SALARIES	468,228	604,628	708,193	17.1
01-4150-1900 OVERTIME	7	3,100	0	(100.0)
01-4150-2100 FICA TAXES-CITY	32,280	47,173	55,256	17.1
01-4150-2200 STATE RETIREMENT-CITY	52,993	68,444	78,723	15.0
01-4150-2400 WORKMEN'S COMPENSATION-CITY	1,698	2,168	2,241	3.4
01-4150-2500 HEALTH INSURANCE-CITY	130,938	218,725	212,364	(2.9)
01-4150-2505 HEALTH REIMBURSEMENT ACCT(HRA)	7,324	6,778	6,926	2.2
01-4150-2510 DENTAL INSURANCE-CITY	3,493	5,920	6,659	12.5
01-4150-2515 VISION REIMBURSEMENT ACCT(HRA)	1,155	1,357	1,635	20.5
01-4150-2600 LONG TERM DISABILITY	1,874	2,660	3,178	19.5
01-4150-2700 VACATION/SICK ACCRUAL PAYOUT	0	35,969	25,000	(30.5)
01-4150-2760 EMPLOYEE HOUSING SUBSIDY	12,000	12,000	12,000	.0
01-4150-2800 STATE UNEMPLOYMENT INSURANCE	0	2,340	1,192	(49.1)
TOTAL PERSONAL SERVICES	711,989	1,011,262	1,113,367	10.1
MATERIALS AND SERVICES:				
01-4150-3100 OFFICE SUPPLIES & POSTAGE	13,804	19,450	17,340	(10.9)
01-4150-3310 STATE SALES TAX-GEN.GOV. & PAR	64	502	750	49.4
01-4150-4200 PROFESSIONAL SERVICES	81,734	54,422	105,124	93.2
01-4150-4400 ADVERTISING & LEGAL PUBLICATIO	9,429	9,500	9,500	.0
01-4150-4600 PROPERTY & LIABILITY INSURANCE	88,161	89,800	89,800	.0
01-4150-4800 DUES, SUBSCRIPTIONS & MEMBERSH	3,564	5,500	9,265	68.5
01-4150-4900 PERSONNEL TRAINING/TRAVEL/MTG	7,506	10,653	12,653	18.8
01-4150-4902 TRAINNG/TRVL/MTG-CITY ADM/ASST	13,101	7,271	12,271	68.8
01-4150-5100 TELEPHONE & COMMUNICATIONS	48,655	49,000	50,000	2.0
01-4150-5110 COMPUTER NETWORK	95,777	96,555	80,000	(17.2)
01-4150-5150 COMMUNICATIONS	90,016	85,800	90,000	4.9
01-4150-5200 UTILITIES	31,460	34,603	36,000	4.0
01-4150-5900 REPAIR & MAINTENANCE-BUILDINGS	38,165	48,250	43,400	(10.1)
01-4150-6500 CONTRACTS FOR SERVICES	98,430	96,000	90,000	(6.3)
TOTAL MATERIAL AND SERVICES	619,865	607,306	646,103	6.4
CAPITAL OUTLAY:				
01-4150-7400 OFFICE FURNITURE & EQUIPMENT	5,876	27,800	15,000	(46.0)
TOTAL CAPITAL OUTLAY	5,876	27,800	15,000	(46.0)
OTHER EXPENDITURES:				
01-4150-8803 TRANSFER TO GENERAL CIP FUND	165,358	1,105,384	0	(100.0)
01-4150-8893 TRANSFER TO PARK TRUST-KAC	11,900	39,650	0	(100.0)
01-4150-8895 TRANSFER TO ESF TRUST	0	450,000	0	(100.0)
TOTAL OTHER EXPENDITURES	177,258	1,595,034	0	(100.0)
TOTAL ADMINISTRATIVE SERVICES	1,514,987	3,241,402	1,774,470	(45.3)

Materials and Services Detail FY 17/18



Dept: **Administrative Services**

Description	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Professional Services	\$ 57,422	\$ 57,422	\$ 105,124
Caselle Software Support	\$ 18,724		
Codification updates	\$ 4,000		
Extra Help & Office Coverage	\$ 8,000		
Unforeseen Projects	\$ 20,000		
Misc.(Cintas, Computer/Equip Imp)	\$ 4,400		
Community Outreach & Information	\$ 50,000		
Dues, Subscriptions, Memberships	\$ 3,340	\$ 4,200	\$ 9,265
IIMC	\$ 440		
Assn of Public Treasurers	\$ 446		
ICCTFOA	\$ 228		
Air St. Lukes	\$ 2,700		
COSCMA	\$ 100		
ICMA	\$ 1,310		
IDCMA	\$ 75		
Job Available	\$ 52		
Prudential Life	\$ 500		
Misc Subscriptions	\$ 1,674		
HR/Benefits Subscriptions	\$ 1,740		
Personnel Training / Travel / Meetings	\$ 24,924	\$ 24,924	\$ 24,924
Mtn West Institute	\$ 2,790		
ICCTFOA Conference	\$ 2,550		
Caselle Conference	\$ 3,850		
III-A	\$ 1,386		
Budget, Election, District Mtgs.	\$ 560		
AIC Annual Conference	\$ 3,000		
Misc Meetings	\$ 10,788		
Computer Network	\$ 65,555	\$ 75,555	\$ 80,000
Ketchum Computers	\$ 75,555		
Hardware, Software & Security Licenses	\$ 4,445		
Contracts for Services	\$ 106,000	\$ 96,000	\$ 90,000
Public Works Project Management	\$ 40,000		
Emergency Communications	\$ 40,000		
Special Projects Internship	\$ 10,000		

Capital Outlay FY 17/18



Dept: **Administrative Services**

Description	FY 15/16 Budget	FY 16/17 Budget	FY 16/17 Budget
Office Furniture & Equipment	\$ 27,725	\$ 19,800	\$ 15,000
Office Furniture and Equipment			\$15,000

Staffing Analysis FY 17/18



Dept: **Administrative Services**

Position	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
City Administrator	1	1	1
Assistant City Administrator	1	1	1
Director of Finance & Internal Services	1	1	1
City Clerk	1	1	1
Deputy Treasurer	1	1	1
Business License & Tax Specialist	1	1	1
Accounting & Payroll Specialist	0	0	1
Management Analyst	1	1	1
Policy Analyst	0	0	1
Business Analyst	0	0.5	0
TOTAL	7	7.5	9

City Clerk





Fire and Rescue Department

The Ketchum Fire and Rescue Department provides fire suppression and rescue services to both the City of Ketchum and the rural areas surrounding the city. The department also provides paramedic level emergency medical care to the City of Ketchum, the City of Sun Valley and entire northern Blaine County through a contract for services with the Blaine County Ambulance District. Ketchum Fire and Rescue is also the first responder to fires on federal property managed by the BLM and Forest Service. The department is composed of full-time staff that, in addition to being career emergency responders, directly support the paid-on-call firefighters who provide emergency services in our response area. The Ketchum Fire and Rescue Department is the largest, most highly-trained emergency responder agency in the county and takes great pride in delivering the highest quality emergency services to any situation at any time.

FY 2017-18 Highlights

Summary: The City of Ketchum provides paramedic and ambulance service for the Blaine County Ambulance District through a contract for services. Based on current operating costs, the payment from the Ambulance District does not cover the full operating costs for the service and capital needs. During this next year, the Fire Department will work with the Ambulance District to address this issue either by increasing the payments or adjusting the service levels to be in line with the payment provided. In addition, efforts will continue to evaluate consolidation of fire services through MOU's, JPA's or other measures.

Personnel: No change is proposed in staffing levels.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>FIRE & RESCUE</u>				
PERSONAL SERVICES:				
01-4230-1000 SALARIES	858,989	923,304	930,793	.8
01-4230-1400 ADMIN. LEAVE WITH PAY	707	6,700	0	(100.0)
01-4230-1500 PAID ON-CALL WAGES	122,342	135,000	135,000	.0
01-4230-1510 PD ON-CALL TRAINING-H.SCH	0	5,000	5,000	.0
01-4230-1700 WOOC (WORKING OUT OF CLASS)	7,401	6,200	6,500	4.8
01-4230-1900 OVERTIME	51,137	37,000	40,141	8.5
01-4230-2100 FICA TAXES-CITY	79,358	84,662	85,379	.9
01-4230-2200 STATE RETIREMENT-CITY	2,082	5,205	5,280	1.4
01-4230-2300 FIREMEN'S RETIREMENT-CITY	150,546	159,093	161,112	1.3
01-4230-2310 DEF.COMP-PD ON CALL/PT EMP	12,000	12,000	12,000	.0
01-4230-2400 WORKMEN'S COMPENSATION-CITY	44,044	45,606	39,952	(12.4)
01-4230-2500 HEALTH INSURANCE-CITY	293,999	310,732	319,979	3.0
01-4230-2505 HEALTH REIMBURSEMENT ACCT(HRA)	12,384	11,256	11,956	6.2
01-4230-2510 DENTAL INSURANCE-CITY	8,237	10,902	11,902	9.2
01-4230-2515 VISION REIMBURSEMENT ACCT(HRA)	3,275	2,500	2,500	.0
01-4230-2520 WORKMEN'S COMP. COVERAGE	4,725	8,000	5,489	(31.4)
01-4230-2530 EMPLOYEE MEDICAL SERVICES	2,428	3,000	3,000	.0
01-4230-2600 LONG TERM DISABILITY	3,795	4,083	4,221	3.4
01-4230-2700 VACATION/SICK ACCRUAL PAYOUT	23,177	49,071	37,500	(23.6)
01-4230-2710 VACATION/COMPENSATION PAYOUT	3,796	0	0	.0
01-4230-2750 INSURANCE EQUILIZATION PAY	0	3,000	0	(100.0)
01-4230-2800 STATE UNEMPLOYMENT INSURANCE	1,160	2,940	2,940	.0
01-4230-2900 PERFORMANCE AWARDS	5,429	4,200	4,200	.0
TOTAL PERSONAL SERVICES	1,691,010	1,829,454	1,824,844	(.3)
MATERIALS AND SERVICES:				
01-4230-3200 OPERATING SUPPLIES	71,804	63,500	63,080	(.7)
01-4230-3500 MOTOR FUELS & LUBRICANTS	8,971	13,000	10,400	(20.0)
01-4230-4200 PROFESSIONAL SERVICES	6,423	10,500	9,500	(9.5)
01-4230-4900 PERSONNEL TRAINING/TRAVEL/MTG	25,516	27,350	27,500	.6
01-4230-4910 TRAINING-AVALANCHE	3,000	3,000	3,000	.0
01-4230-5100 TELEPHONE & COMMUNICATIONS	9,644	14,000	12,600	(10.0)
01-4230-5900 REPAIR & MAINTENANCE-BUILDINGS	14,078	0	0	.0
01-4230-6000 REPAIR & MAINT--AUTOMOTIVE EQU	12,878	9,050	14,950	65.2
01-4230-6100 REPAIR & MAINT--MACHINERY & EQ	11,831	9,200	10,316	12.1
01-4230-6910 OTHER PURCHASED SERVICES	9,630	12,400	5,132	(58.6)
TOTAL MATERIAL AND SERVICES	173,775	162,000	156,478	(3.4)
OTHER EXPENDITURES:				
01-4230-8811 TRANSF TO FIRE/RESC CAP. FUND	56,000	56,000	56,000	.0
TOTAL OTHER EXPENDITURES	56,000	56,000	56,000	.0
TOTAL FIRE & RESCUE	1,920,785	2,047,454	2,037,322	(.5)

CITY OF KETCHUM
BUDGET REVENUES

FIRE & RESCUE CAPITAL IMPR.FND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>FIRE & RESCUE CIP REVENUE</u>				
11-3400-7220 FIRE IMPACT FEES	79,587	21,000	33,250	58.3
TOTAL FIRE & RESCUE CIP REVENUE	79,587	21,000	33,250	58.3
<u>MISCELLANEOUS REVENUE</u>				
11-3700-1000 INTEREST EARNINGS	1,642	300	2,000	566.7
11-3700-8701 TRANSFER FROM FIRE/RESCUE	56,000	56,000	56,000	.0
TOTAL MISCELLANEOUS REVENUE	57,642	56,300	58,000	3.0
TOTAL FUND REVENUE	137,229	77,300	91,250	18.1

CITY OF KETCHUM
BUDGET EXPENDITURES

FIRE & RESCUE CAPITAL IMPR.FND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>FIRE/RESC CAPITAL EXPENDITURES</u>				
MATERIALS AND SERVICES:				
11-4230-6900 MISCELLANEOUS EXPENSE	0	0	2,200	.0
TOTAL MATERIAL AND SERVICES	0	0	2,200	.0
CAPITAL OUTLAY:				
11-4230-7500 AUTOMOTIVE EQUIPMENT	3,829	47,000	4,100	(91.3)
11-4230-7600 OTHER MACH & EQUIP	0	14,320	21,950	53.3
11-4230-7850 CAPITAL PROJECTS	0	0	7,000	.0
TOTAL CAPITAL OUTLAY	3,829	61,320	33,050	(46.1)
TOTAL FIRE/RESC CAPITAL EXPENDITURE	3,829	61,320	35,250	(42.5)
TOTAL FUND EXPENDITURES	3,829	61,320	35,250	(42.5)
NET REVENUE OVER EXPENDITURES	133,401	15,980	56,000	250.4

Materials and Services Detail FY 17/18



Dept: Fire and Rescue

Description		FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Professional Services				
	Progressive Intelligence Technologies	\$ 5,500		
	ViaSat Annual Usage Fee	\$ 3,500		
	Dee Polley FCC	\$ 500		
			\$ 10,500	\$ 9,500
Personnel Training / Travel / Meetings				
	Firefighter 1 Academy	\$ 2,000		
	Officer and Firefighter Training	\$ 3,000		
	Fire Chief Training	\$ 2,000		
	Asst. Fire Chief Training	\$ 2,000		
	Meeting & Class Refreshments	\$ 1,000		
	Tech Rescue Training	\$ 5,000		
	Training Travel & Lodging	\$ 5,000		
	EMT and Paramedic Recert	\$ 1,000		
	Tuition, Kaplans, EMS Jane, Target Solutions CEU	\$ 6,500		
			\$ 27,000	\$ 27,500

Capital Outlay FY 17/18



Dept: Fire and Rescue

Description	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Capital Outlay	\$ 6,000	\$ 61,320	\$33,050
Tires for Aerial Tower	\$3,000		
3 Full Body Vacuum Splints	\$3,750		
Tires for Ambulance 21	\$1,100		
Cradle Point plus \$45/month service	\$500		
Windows Tablet (Dell Lease)	\$500		
Mini-Mobile Printer	\$200		
SCBA Grant Matching Funds at 5%	\$13,000		
Shipping Container for storage	\$4,000		
Construction; 4th Bedroom and Mezzanine Build out	\$7,000		

Staffing Analysis FY 17/18



Dept: Fire and Rescue

Position	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Fire Chief	1	1	1
Assistant Fire Chief/Fire Marshall	1	1	1
Captain/Paramedic	2	2	2
Captain/AEMT	1	1	1
Sr. Lieutenant / Paramedic	2	2	2
Lieutenant AEMT	2	1	1
Lieutenant / Paramedic	3	4	5
Eng/Firefighter/Paramedic	1	1	0
Fire Technician	0.4	0.4	1
TOTAL PERMANENT STAFFING	13.4	13.4	14

On-Call Staffing	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Paid On Call Firefighters	40	35	40
TOTAL ON-CALL STAFFING	40	35	40





Fire Trust Fund

The Fire Trust Fund provides budget authority to receive and expend money obtained through grants and donations. Federal law typically requires that that money be accounted apart from other City functions. The fund also provides an avenue to segregate donations to assure that such funds are spent in accordance with the instructions of the donor.

FY 2017-18 Highlights

Summary: No change proposed.

Personnel: No change proposed.

Capital: No change proposed.





Law Enforcement Department

The Ketchum Police Department, contracted through the Blaine County Sheriff's Office, is responsible for upholding and enforcing all local, state, and federal laws while safeguarding and respecting the constitutional rights of the citizens of the City of Ketchum and all who visit here. The Police Department consists of the traditional police functions such as patrol, investigations, administration, and code enforcement.

FY 2017-18 Highlights

Summary: The budget includes a reduction of approximately \$80,000 to more closely align the contract with recent material and service spending patterns. Additionally, two current Community Service Officers who previously served as members of the Blaine County Sheriff's Office will be transitioned to City of Ketchum employees to provide increased service to City residents. These budgetary reductions are partially offset by an increase to provide wage and salary increases consistent with the County Sheriff's recommendations.

Personnel: Two Community Service Officers who previously served as members of the Blaine County Sheriff's Office will be transitioned to City of Ketchum employees.

Capital: No changes proposed.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>POLICE</u>				
PERSONAL SERVICES:				
01-4210-1000 SALARIES	0	0	85,000	.0
01-4210-1900 OVERTIME	0	0	5,000	.0
01-4210-2100 FICA TAXES-CITY	0	0	7,319	.0
01-4210-2200 STATE RETIREMENT-CITY	0	0	10,251	.0
01-4210-2400 WORKMEN'S COMPENSATION-CITY	0	0	4,121	.0
01-4210-2500 HEALTH INSURANCE-CITY	0	0	64,176	.0
01-4210-2505 HEALTH REIMBURSEMENT ACCT(HRA)	0	0	1,638	.0
01-4210-2510 DENTAL INSURANCE-CITY	0	0	1,667	.0
01-4210-2515 VISION REIMBURSEMENT ACCT(HRA)	0	0	385	.0
01-4210-2600 LONG TERM DISABILITY	0	0	412	.0
01-4210-2800 STATE UNEMPLOYMENT INSURANCE	0	0	420	.0
TOTAL PERSONAL SERVICES	0	0	180,389	.0
MATERIALS AND SERVICES:				
01-4210-3100 OFFICE SUPPLIES & POSTAGE	1,402	900	1,600	77.8
01-4210-3200 OPERATING SUPPLIES	0	100	100	.0
01-4210-4200 PROFESSIONAL SERVICES	358	500	700	40.0
01-4210-4250 PROF.SERVICES-BCSO CONTRACT	1,456,451	1,481,583	1,471,836	(.7)
TOTAL MATERIAL AND SERVICES	1,458,211	1,483,083	1,474,236	(.6)
TOTAL POLICE	1,458,211	1,483,083	1,654,625	11.6

CITY OF KETCHUM
BUDGET REVENUES

LAW ENFORCE.CAPITAL IMP FND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>LAW ENFORCEMENT CIP REVENUE</u>				
08-3400-7230 LAW ENFORCEMENT IMPACT FEES	9,545	1,300	500	(61.5)
TOTAL LAW ENFORCEMENT CIP REVENUE	9,545	1,300	500	(61.5)
<u>MISCELLANEOUS REVENUE</u>				
08-3700-1000 INTEREST EARNINGS	22	0	0	.0
TOTAL MISCELLANEOUS REVENUE	22	0	0	.0
TOTAL FUND REVENUE	9,567	1,300	500	(61.5)
NET REVENUE OVER EXPENDITURES	9,567	1,300	500	(61.5)

Materials and Services Detail FY 17/18



Dept: Law Enforcement

Description	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Professional Services	\$ 1,469,539	\$ 1,483,083	\$ 1,474,236
Blaine County Sheriff	\$ 1,471,836		
Professional Services	\$ 700		
Operating Supplies	\$ 100		
Office Supplies and Postage	\$ 1,600		

Staffing Analysis FY 17/18



Dept: Law Enforcement

Position	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Blaine County Sheriff's Office Contract			
Chief of Police	1	1	1
Sergeant	3	3	3
Patrol Officer	6	6	6
Detective	1	1	1
Community Services Officer	2	2	0
Administrative Assistant	1	1	1
Records Clerk	1	1	1
TOTAL	15	15	13
City of Ketchum			
Community Services Officer	0	0	2
TOTAL	0	0	2





Police Trust Fund

The Police Trust Fund provides budget authority to receive and expend money obtained through forfeitures and seized assets. Federal law requires that money received through such forfeitures be segregated into separate funds and that the receipt and expenditure of such money be accounted apart from other city functions. Federal law also limits the expenditure of such funds to specific uses, such as drug enforcement and education activities and capital equipment or improvements.

FY 2017-18 Highlights

Summary: No changes proposed.

Personnel: No changes proposed

Capital: No changes proposed

CITY OF KETCHUM
BUDGET REVENUES

POLICE TRUST FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
90-3700-1000 INTEREST EARNINGS	403	100	600	500.0
TOTAL MISCELLANEOUS REVENUE	403	100	600	500.0
<u>FUND BALANCE</u>				
90-3800-9000 FUND BALANCE	0	4,900	4,400	(10.2)
TOTAL FUND BALANCE	0	4,900	4,400	(10.2)
TOTAL FUND REVENUE	403	5,000	5,000	.0

CITY OF KETCHUM
BUDGET EXPENDITURES

POLICE TRUST FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>POLICE TRUST EXPENDITURES</u>				
MATERIALS AND SERVICES:				
90-4900-6900 MISCELLANEOUS SERVICES & CHARG	5,000	5,000	5,000	.0
TOTAL MATERIAL AND SERVICES	5,000	5,000	5,000	.0
TOTAL POLICE TRUST EXPENDITURES	5,000	5,000	5,000	.0
TOTAL FUND EXPENDITURES	5,000	5,000	5,000	.0
NET REVENUE OVER EXPENDITURES	(4,597)	0	0	.0





Legal Services Department

The Legal Department includes funding for the City Attorney and City Prosecutor. A contracted City Attorney provides legal counsel for the City, including the Mayor, City Council, Planning Commission and staff. The City Attorney performs legal research, negotiates, reviews and drafts contracts, franchises, resolutions and ordinances, monitors federal, state and local laws and regulations and defends City litigation.

FY 2017-18 Highlights

Summary: Continued legal support for Mayor, Council, Planning Commission and Staff.

Personnel: No changes.

Capital: No changes.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>LEGAL</u>				
MATERIALS AND SERVICES:				
01-4160-4200 PROFESSIONAL SERVICES	197,053	187,500	187,500	.0
01-4160-4270 CITY PROSECUTOR	43,922	46,600	46,600	.0
TOTAL MATERIAL AND SERVICES	240,975	234,100	234,100	.0
TOTAL LEGAL	240,975	234,100	234,100	.0

Materials and Services Detail FY 17/18



Dept: Legal Services

Description		FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Professional Services		\$ 234,100	\$ 234,100	\$ 234,100
	City Attorney Contract	\$ 187,500		
	City Prosecutor	\$ 46,600		





Non-Departmental Department

The Non-Departmental section of the budget contains initiatives not otherwise associated with a specific department. In FY 18, the funds support contracts dedicated to citywide efforts that benefit all departments and transfers out of the General Fund to support other funds (including Capital Improvement and Trust Funds).

FY 2017-18 Highlights

Summary: In FY 18, funding for two existing City contracts that benefit citywide efforts, with the Ketchum Innovation Center (KCDC) and Sun Valley Economic Development, has been moved to the Non-Departmental section of the budget.

In FY 18, the City will continue its micro-bonus program that provides small, performance-based bonuses to City staff throughout the year. Additionally, end-of-year merit increases will be considered based on employee performance.

This budget section also includes the General Fund operating contingency and transfers from the General Fund to other operating, capital, and trust funds.

Funding for the citywide fellowship program has been moved to the Administrative Services Department. The program will continue its efforts to attract young professionals to Ketchum who will introduce new ideas and innovation into the workforce while promoting Ketchum on college campuses.

Personnel: No personnel are in this Department.

Capital: No capital is proposed in this Department.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>NON-DEPARMENTAL</u>				
MATERIALS AND SERVICES:				
01-4193-4200	10,000	10,000	0	(100.0)
01-4193-4300	0	10,000	0	(100.0)
01-4193-6500	0	0	70,000	.0
	<u>10,000</u>	<u>20,000</u>	<u>70,000</u>	<u>250.0</u>
OTHER EXPENDITURES:				
01-4193-8803	0	0	337,769	.0
01-4193-8805	0	0	81,000	.0
01-4193-8893	0	0	32,000	.0
01-4193-8895	0	0	375,000	.0
01-4193-9910	17,089	2,089	25,000	1,096.7
01-4193-9930	35,027	30,000	50,000	66.7
	<u>52,116</u>	<u>32,089</u>	<u>900,769</u>	<u>2,707.1</u>
	<u>62,116</u>	<u>52,089</u>	<u>970,769</u>	<u>1,763.7</u>

Materials and Services Detail FY 17/18



Dept: Non-Departmental

Description	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Contracts for Service	\$ 10,000	\$ 110,000	\$ 70,000
Ketchum Innovation Center (KCDC)	\$ 60,000		
Sun Valley Economic Development	\$ 10,000		
All Department Operating Support	\$ 52,116	\$ 75,000	\$ 75,000
Merit Increases	\$ 25,000		
Operating Contingency	\$ 50,000		
Inter-Fund Transfers	\$ -	\$ -	\$ 825,769
Transfer to General CIP Fund	\$ 337,769		
Transfer to Park Trust - Ketchum Arts Commission	\$ 32,000		
Transfer to ESF Trust	\$ 375,000		
Transfer to Street CIP	\$ 81,000		





Parks and Recreation Department

The Parks and Recreation Department is responsible for recreation and cultural programs, providing a safe, healthy, and accessible park and natural resources system and other recreation opportunities for the citizens of Ketchum and visitors to the community. The department also supports public art and events and manages two trust funds.

FY 2017-18 Highlights

Summary: The Parks and Recreation Department will continue its responsibilities relative to management of youth and adult recreation programming, support for public art, managing the Parks and Recreation Trust Funds, and establishing standard operating procedures for public parks and open space.

The Parks and Recreation Trust Fund maintains several line items where charitable donations, grant monies, and general fund dollars (for public art) are collected and allocated according to City Council direction.

The department's part-time and seasonal staffing is combined into one line item. These staff members provide staffing for youth programming in varying levels throughout the year.

Personnel: The Events Coordinator responsibilities have been shifted to the Administrative Services Department.

Capital: Funding for capital improvements is in the General Capital Improvement Fund.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>PARKS AND RECREATION</u>				
PERSONAL SERVICES:				
01-4510-1000 SALARIES	230,354	222,936	219,212	(1.7)
01-4510-1500 PART-TIME/SEASONAL	81,009	80,896	75,896	(6.2)
01-4510-1900 OVERTIME	225	1,000	0	(100.0)
01-4510-2100 FICA TAXES - CITY	22,890	23,167	22,751	(1.8)
01-4510-2200 STATE RETIREMENT - CITY	25,720	25,580	21,512	(15.9)
01-4510-2400 WORKER'S COMPENSATION - CITY	12,780	10,755	12,787	18.9
01-4510-2500 HEALTH INSURANCE - CITY	115,492	117,381	115,879	(1.3)
01-4510-2505 HEALTH REIMBURSEMENT ACCT(HRA)	14,390	3,481	3,216	(7.6)
01-4510-2510 DENTAL INSURANCE-CITY	3,043	3,372	3,415	1.3
01-4510-2515 VISION REIMBURSEMENT ACCT(HRA)	600	2,073	769	(62.9)
01-4510-2550 HEALTH-VISION-CAFETERIA ADMIN	0	0	991	.0
01-4510-2600 LONG TERM DISABILITY	1,022	999	1,398	39.9
01-4510-2700 VACATION/SICK ACCRUAL PAYOUT	0	3,288	7,100	115.9
01-4510-2710 VACATION/COMPENSATION PAYOUT	0	0	1,500	.0
01-4510-2800 STATE UNEMPLOYMENT INSURANCE	1,711	909	1,068	17.5
TOTAL PERSONAL SERVICES	509,236	495,837	487,494	(1.7)
MATERIALS AND SERVICES:				
01-4510-3100 OFFICE SUPPLIES & POSTAGE	294	1,240	1,725	39.1
01-4510-3200 OPERATING SUPPLIES	3,785	6,160	6,070	(1.5)
01-4510-3210 SPECIAL EVENT SUPPLIES	0	500	440	(12.0)
01-4510-3250 RECREATION SUPPLIES	6,919	10,000	9,240	(7.6)
01-4510-3280 YOUTH GOLF	1,105	2,000	1,500	(25.0)
01-4510-3300 RESALE ITEMS-CONCESSION SUPPLY	7,887	12,700	10,000	(21.3)
01-4510-3310 STATE SALES TAX-PARK	8,014	8,000	8,000	.0
01-4510-3500 MOTOR FUELS & LUBRICANTS	2,136	4,000	4,985	24.6
01-4510-3600 COMPUTER SOFTWARE	424	1,953	2,600	33.1
01-4510-4200 PROFESSIONAL SERVICE	1,126	7,000	5,700	(18.6)
01-4510-4410 ADVERTISING & PUBLICATIONS	3,074	1,500	2,500	66.7
01-4510-4800 DUES, SUBSCRIPTIONS & MEMBERSH	2,757	2,740	1,260	(54.0)
01-4510-4900 PERSONNEL TRAINING/TRAVEL/MTG	739	640	1,460	128.1
01-4510-5100 TELEPHONE & COMMUNICATIONS	1,244	2,700	2,460	(8.9)
01-4510-5200 UTILITIES	5,436	10,400	7,500	(27.9)
01-4510-6000 REPAIR & MAINT--AUTOMOTIVE EQU	1,730	2,200	3,200	45.5
01-4510-6100 REPAIR & MAINT--MACHINERY & EQ	487	1,100	500	(54.6)
TOTAL MATERIAL AND SERVICES	47,156	74,833	69,140	(7.6)
CAPITAL OUTLAY:				
01-4510-7400 BUILDING FURNITURE & EQUIPMENT	0	0	1,630	.0
01-4510-7500 AUTOMOTIVE EQUIPMENT	0	0	11,000	.0
TOTAL CAPITAL OUTLAY	0	0	12,630	.0
OTHER EXPENDITURES:				
01-4510-8893 TRANSFER TO PARK TRUST FUND	12,000	0	0	.0
TOTAL OTHER EXPENDITURES	12,000	0	0	.0
TOTAL PARKS AND RECREATION	568,392	570,670	569,264	(.3)

CITY OF KETCHUM
BUDGET REVENUES

PARKS CAPITAL IMPROVEMENT FND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>PARKS CIP REVENUE</u>				
19-3400-7210 PARKS IMPACT FEES	25,056	13,000	23,573	81.3
TOTAL PARKS CIP REVENUE	25,056	13,000	23,573	81.3
<u>MISCELLANEOUS REVENUE</u>				
19-3700-1000 INTEREST EARNINGS	135	10	175	1,650.0
19-3700-8703 TRANSFER FROM GENERAL CIP	11,655	0	0	.0
19-3700-8722 TRANSFER FROM LOT FUND	14,000	0	0	.0
TOTAL MISCELLANEOUS REVENUE	25,790	10	175	1,650.0
<u>FUND BALANCE</u>				
19-3800-9000 FUND BALANCE	0	27,000	0	(100.0)
TOTAL FUND BALANCE	0	27,000	0	(100.0)
TOTAL FUND REVENUE	50,846	40,010	23,748	(40.6)

CITY OF KETCHUM
BUDGET EXPENDITURES

PARKS CAPITAL IMPROVEMENT FND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>PARKS CIP EXPENDITURES</u>				
CAPITAL OUTLAY:				
19-4510-7300 ATKINSON PARK BALL FIELD	14,000	0	0	.0
19-4510-7600 ATKINSON PARK CARPET REPLACMNT	11,654	0	0	.0
TOTAL CAPITAL OUTLAY	25,654	0	0	.0
OTHER EXPENDITURES:				
19-4510-8803 TRANSFER TO GENERAL CIP FUND	0	40,000	23,748	(40.6)
TOTAL OTHER EXPENDITURES	0	40,000	23,748	(40.6)
TOTAL PARKS CIP EXPENDITURES	25,654	40,000	23,748	(40.6)
TOTAL FUND EXPENDITURES	25,654	40,000	23,748	(40.6)
NET REVENUE OVER EXPENDITURES	25,192	10	0	(100.0)

Materials and Services Detail FY 17/18



Dept: Parks and Recreation

Description		FY 15/16 Budget	FY16/17 Budget	FY 17/18 Budget
Recreation Supplies		\$ 10,000	\$ 10,000	\$ 9,240
	Recreation Supplies	\$ 7,300		
	Arts & Crafts Supplies	\$ 1,340		
	Field Paint	\$ 300		
	Garden Supplies	\$ 300		
Professional Services		\$ 6,000	\$ 7,000	\$ 5,700
	Fire Alarm Services	\$ 1,500		
	BIB background checks	\$ 1,000		
	Rental for Storage Pod	\$ 1,000		
	Recreation Feature Maintenance	\$ 2,200		
Advertising and Publications		\$ 2,500	\$ 1,500	\$ 2,500
	Art plaques	\$ 1,000		
	Brochure distribution	\$ 1,500		
Dues, Subscriptions, Memberships		\$ 2,740	\$ 2,740	\$ 1,260
	NRPA/IRPA	\$ 700		
	ISA/SMA/PNISA	\$ 200		
	Costco Wholesale	\$ 100		
	INLA/USTA/TFL	\$ 260		
Personnel Training / Travel / Meetings		\$ 640	\$ 640	\$ 1,460
	Various trainings	\$ 640		
	IRPA conference, Moscow ID	\$ 820		

Staffing Analysis FY 17/18



Dept: Parks and Recreation

Position	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Director of Parks & Recreation/City Arborist	1	1	1
Recreation Supervisor	1	1	1
Youth Recreation Supervisor	2	2	2
Arts & Events Coordinator	1	1	0
Seasonal and PT Employees	4 to 30	4 to 30	4 to 20
Park Superintendent/City Arborist	0	0	0
Park Maintenance Crew Leader	0	0	0
Park Maintenance Assistant	0	0	0
TOTAL	5	5	4



Parks and Recreation Trust Fund

The Parks and Recreation Trust Fund provides budget authority to receive and expend money obtained through grants, donations and General Fund contributions. Federal law typically requires that money received through grants be segregated into separate funds and that the receipt and expenditure of such money be accounted apart from other city functions. The fund also provides an avenue to segregate donations to assure that such funds are spent in accordance with the instructions of donors. Donations to the Parks & Recreation Trust Fund are used solely for public purposes.

FY 2017-18 Highlights

Summary: Funding from the General Fund is provided to support public art as directed by the Ketchum Arts Commission. In addition to the funding identified below, funds for the percent for art program are budgeted within each capital project for incorporation of on-site art elements.

Personnel: No personnel are budgeted in this Fund.

Projects and Initiatives:

Art on 4th	\$ 10,500
Welcome Sign	\$ 6,000
Interactive Art	\$ 5,000
Art in City Hall	\$ 2,800
Performance Art	\$ 3,000
Technology Investment	\$ 2,700
Cover Art	\$ 2,000
TOTAL	\$ 32,000

CITY OF KETCHUM
BUDGET REVENUES

PARKS/REC DEV TRUST FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
93-3700-1000 INTEREST EARNINGS	390	80	650	712.5
93-3700-4000 WOMEN'S SOCCER LEAGUE	3,000	3,000	3,000	.0
93-3700-6000 GUY COLES SKATE PARK	1,000	0	0	.0
93-3700-6200 PARK MEM.BENCH/TREES	4,605	2,000	2,500	25.0
93-3700-6500 ICE RINK/ZAMBONI	527	1,500	1,500	.0
93-3700-6800 KETCHUM ARTS COMMISSION	647	39,650	32,000	(19.3)
93-3700-6820 DONATIONS FOR KAC	24,539	9,000	10,000	11.1
93-3700-6850 % FOR ARTS	0	3,500	0	(100.0)
93-3700-7000 MISCELLANEOUS DONATIONS	5,121	0	5,000	.0
93-3700-7100 YOUTH RECREATION SCHOLARSHIPS	3,917	3,500	3,500	.0
93-3700-7200 JAZZ IN THE PARK	4,650	6,000	6,000	.0
93-3700-7300 KETCH'EM ALIVE	8,500	6,000	6,000	.0
93-3700-7400 CHILDREN'S RECREATION FUND	1,120	0	250	.0
93-3700-7499 TREE FUND	300	0	300	.0
93-3700-7700 STREET ROOF TOP GARDEN PROJECT	0	2,000	0	(100.0)
93-3700-7800 HAPPY TRAILS TRUST	10,614	0	0	.0
93-3700-7900 DONATIONS-C. GATES YOUTH GOLF	1,895	2,500	2,500	.0
93-3700-8701 TRANSFER FROM GENERAL FUND	23,900	0	0	.0
TOTAL MISCELLANEOUS REVENUE	94,724	78,730	73,200	(7.0)
 <u>FUND BALANCE</u>				
93-3800-9000 FUND BALANCE	0	0	7,000	.0
TOTAL FUND BALANCE	0	0	7,000	.0
TOTAL FUND REVENUE	94,724	78,730	80,200	1.9

CITY OF KETCHUM
BUDGET EXPENDITURES

PARKS/REC DEV TRUST FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>PARKS/REC TRUST EXPENDITURES</u>				
MATERIALS AND SERVICES:				
93-4900-4000 WOMEN'S SOCCER LEAGUE	6,000	0	3,000	.0
93-4900-6200 PARK MEMORIAL BENCH/TREES	451	0	2,500	.0
93-4900-6500 ICE RINK-PRIVATE	2,342	0	2,000	.0
93-4900-6800 KETCHUM ARTS COMMISSION	27,134	39,650	37,000	(6.7)
93-4900-6820 KAC DONATION EXPENDITURES	17,265	9,000	10,000	11.1
	<u>53,192</u>	<u>48,650</u>	<u>54,500</u>	<u>12.0</u>
TOTAL MATERIAL AND SERVICES				
CAPITAL OUTLAY:				
93-4900-7000 OTHER DONATION PROGRAMS	0	13,580	3,900	(71.3)
93-4900-7100 YOUTH RECREATION SCHOLARSHIPS	8,139	0	3,500	.0
93-4900-7200 JAZZ IN THE PARK	4,650	6,000	6,000	.0
93-4900-7300 KETCH'EM ALIVE	8,000	6,000	6,000	.0
93-4900-7499 TREE FUND EXPENSES	0	0	300	.0
93-4900-7700 STREET ROOF TOP GARDEN PROJECT	0	2,000	2,000	.0
93-4900-7800 HAPPY TRAILS	7,462	0	0	.0
93-4900-7900 YOUTH GOLF	0	2,500	2,500	.0
	<u>28,251</u>	<u>30,080</u>	<u>24,200</u>	<u>(19.6)</u>
TOTAL CAPITAL OUTLAY				
TOTAL PARKS/REC TRUST EXPENDITURES	<u>81,443</u>	<u>78,730</u>	<u>78,700</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>81,443</u>	<u>78,730</u>	<u>78,700</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>13,281</u>	<u>0</u>	<u>1,500</u>	<u>.0</u>

Materials, Services and Capital FY 17/18



Dept: Parks and Recreation Trust Fund

Description		FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Ketchum Arts Commission		\$ 30,900	\$ 48,650	\$37,000
Ketchum Arts Commission Detail		FY 18 Funding	FY 17 Carry Forward	
Art on 4th		\$ 10,500		
Welcome Sign		\$ 6,000	\$ 5,000	
Interactive Art		\$ 5,000		
Art in City Hall		\$ 2,800		
Performance Art		\$ 3,000		
Technology Investment		\$ 2,700		
Cover Art		\$ 2,000		
Miscellaneous Donations		\$ 36,100	\$ 27,580	\$10,000



Planning and Building Department

The Planning and Building Department is responsible for long range (comprehensive), current planning functions, and management of all developments, both past and present. The Planning and Building Department administers the Zoning Code, Subdivision Code, various Building Codes and coordinates reviews from other City Departments. The Planning and Building Department provides staff support to the Planning Commission, City Council, and the Ketchum Urban Renewal Agency.

FY 2017-18 Highlights

Summary: The ongoing work for Phase 2 of zoning code rewrite and on-going project review for compliance with the Americans with Disabilities Act will require funds for Professional Services. The Idaho Department of Building and Safety (IDBS) contract expenses will remain the same as in the previous fiscal year and are paid through building permit fees.

Personnel: No changes for FY 18.

Capital: No changes for FY 18.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>PLANNING & BUILDING</u>				
PERSONAL SERVICES:				
01-4170-1000 SALARIES	279,251	273,219	275,653	.9
01-4170-1200 PLANNING & ZONING COMMISSION	13,500	21,000	17,000	(19.1)
01-4170-1400 ADMIN. LEAVE WITH PAY	1,061	10,000	0	(100.0)
01-4170-1900 OVERTIME	381	500	0	(100.0)
01-4170-2100 FICA TAXES-CITY	21,920	22,661	23,102	2.0
01-4170-2200 STATE RETIREMENT-CITY	33,209	33,032	34,684	5.0
01-4170-2400 WORKER'S COMPENSATION-CITY	3,623	3,283	3,992	21.6
01-4170-2500 HEALTH INSURANCE-CITY	113,113	110,731	126,138	13.9
01-4170-2505 HEALTH REIMBURSEMENT ACCT(HRA)	7,217	3,716	3,216	(13.5)
01-4170-2510 DENTAL INSURANCE-CITY	2,836	2,815	3,115	10.7
01-4170-2515 VISION REIMBURSEMENT ACCT(HRA)	2,296	2,014	900	(55.3)
01-4170-2600 LONG TERM DISABILITY	1,236	1,211	1,300	7.4
01-4170-2700 VACATION/SICK ACCRUAL PAYOUT	1,861	6,686	1,486	(77.8)
01-4170-2800 STATE UNEMPLOYMENT INSURANCE	0	630	630	.0
TOTAL PERSONAL SERVICES	481,504	491,498	491,216	(.1)
MATERIALS AND SERVICES:				
01-4170-3100 OFFICE SUPPLIES & POSTAGE	6,791	6,050	6,776	12.0
01-4170-3200 OPERATING SUPPLIES	356	0	1,908	.0
01-4170-3600 COMPUTER SOFTWARE	0	1,500	0	(100.0)
01-4170-4200 PROFESSIONAL SERVICES	18,110	25,000	51,334	105.3
01-4170-4210 PROFESSIONAL SERVICES - IDBS	175,618	95,000	95,000	.0
01-4170-4400 ADVERTISING & LEGAL PUBLICATIO	0	0	1,908	.0
01-4170-4500 GEOGRAPHIC INFO SYSTEMS	17,608	15,000	18,700	24.7
01-4170-4800 DUES, SUBSCRIPTIONS & MEMBERSH	2,582	2,700	3,876	43.6
01-4170-4900 PERSONNEL TRAINING/TRAVEL/MTG	7,117	7,500	7,500	.0
01-4170-4970 TRAINING/TRAVEL/MTG-P&Z COMM	1,763	3,000	3,000	.0
01-4170-5100 TELEPHONE & COMMUNICATIONS	360	0	360	.0
01-4170-6910 OTHER PURCHASED SERVICES	300	1,000	1,000	.0
TOTAL MATERIAL AND SERVICES	230,605	156,750	191,362	22.1
CAPITAL OUTLAY:				
01-4170-7400 OFFICE FURNITURE & EQUIPMENT	0	1,000	1,000	.0
TOTAL CAPITAL OUTLAY	0	1,000	1,000	.0
TOTAL PLANNING & BUILDING	712,109	649,248	683,578	5.3

Materials and Services Detail FY 17-18



Dept: Planning and Building

Description		FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Professional Services	Phase II Zoning Rewrite	\$ 25,000	\$ 25,000	\$ 51,334
	ADA Consultant Contract	\$ 26,334		
Professional Services- IDBS	IDBS payout for services	\$ 95,000	\$ 95,000	\$ 95,000
Personnel Training / Travel / Meetings	Director: \$2,500, incl: Idaho APA (\$1000) National APA (\$1000) Jerry Mason and other local (\$500)	\$ 2,500	\$ 7,500	\$ 7,500
	Planners \$3500, incl: Idaho APA (\$1,000) CFM CEUs (\$1,000) other local (1,000)	\$ 3,500		
	Technician \$1,500	\$ 1,500		

Capital Outlay FY 17-18



Dept: Planning and Building

Description	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Office Furniture & Equipment	\$ 1,000	\$ 1,000	\$ 1,000

Staffing Analysis FY 16/17



Dept: Planning and Building

Position	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Director of Planning and Building	1	1	1
Senior Planner	2	1	1
Associate Planner		1	1
Planning Technician	1	1	1
Fire and Building Technician	0.5	0	0
TOTAL	4.5	4	4





Development Services Trust Fund

The Development Services Trust Fund is an account established for bonds or other monies that are deposited as required by city ordinances for development projects. If projects do not fulfill their obligations, the funds may be withdrawn from the city and used for mitigating any issues in connection to the development. In the vast majority of cases, the funds are returned to the applicant in full.

FY 2017-18 Highlights

Summary: A reduction in the level of deposits and refunds is anticipated.

CITY OF KETCHUM
BUDGET REVENUES

DEVELOPMENT TRUST FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>CHARGES FOR SERVICES</u>				
94-3400-5000 P&Z RETAINER FEES	(4,983)	0	0	.0
TOTAL CHARGES FOR SERVICES	(4,983)	0	0	.0
<u>MISCELLANEOUS REVENUE</u>				
94-3700-1000 INTEREST EARNINGS	10	0	0	.0
94-3700-7000 MISCELLANEOUS REVENUE	0	175,000	150,000	(14.3)
94-3700-8052 TANNER CONST (NYSEETHER)	960	0	0	.0
94-3700-8053 SUSAN ALFS-DEMO SECURITY	4,073	0	0	.0
94-3700-8054 LEE GILMAN CONST-303 BROADWAY	17,250	0	0	.0
94-3700-8055 ANDREW GOLDMAN-DEMO SECURITY	132,900	0	0	.0
94-3700-8056 KEARNS/MCGINNIS/VAND.-KNEEBONE	12,225	0	0	.0
94-3700-8057 GILMAN-DEMO SEC-451 E RIVER ST	10,313	0	0	.0
94-3700-8058 DL. EVANS BANK RIVER ST.PROP.	6,000	0	0	.0
94-3700-8059 LEE GILMAN-471 EAST RIVER ST	4,350	0	0	.0
94-3700-8060 SIMPLOT CENTERLINE STRIPNG-SEC	3,490	0	0	.0
TOTAL MISCELLANEOUS REVENUE	191,571	175,000	150,000	(14.3)
TOTAL FUND REVENUE	186,587	175,000	150,000	(14.3)

CITY OF KETCHUM
BUDGET EXPENDITURES

DEVELOPMENT TRUST FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>DEVELOPMENT TRUST EXPENDITURES</u>				
MATERIALS AND SERVICES:				
94-4900-6600 REFUNDS-P&Z RETAINER FEES	6,451	0	0	.0
94-4900-6910 OTHER MISC. ACCOUNTS	0	175,000	150,000	(14.3)
TOTAL MATERIAL AND SERVICES	6,451	175,000	150,000	(14.3)
OTHER EXPENDITURES:				
94-4900-8003 SWC BUILDING-CONSTRUCTION DPST	2,000	0	0	.0
94-4900-8046 JESSE SHEUE (KITH & KIN)	450	0	0	.0
94-4900-8047 BIGWOOD BREAD LANDSCAPE SEC	3,000	0	0	.0
94-4900-8050 SALLIE CASTLE-DEMO SECURITY	10,200	0	0	.0
94-4900-8051 JORDON/ANDREA LOTT-COOL DUDE	74,819	0	0	.0
94-4900-8054 LEE GILMAN CONST-303 BROADWAY	17,250	0	0	.0
94-4900-8056 KEARNS/MCGINNIS/VAND.-KNEEBONE	12,225	0	0	.0
94-4900-8060 SIMPLOT CENTERLINE STRIPNG-SEC	3,490	0	0	.0
TOTAL OTHER EXPENDITURES	123,433	0	0	.0
TOTAL DEVELOPMENT TRUST EXPENDIT	129,885	175,000	150,000	(14.3)
TOTAL FUND EXPENDITURES	129,885	175,000	150,000	(14.3)
NET REVENUE OVER EXPENDITURES	56,703	0	0	.0





Streets & Facilities Department

The Streets & Facilities Department consists of the Street Division and Facility Maintenance Division. The department is responsible for maintaining the infrastructure of the City of Ketchum. This budget includes funding for snow removal, resurfacing streets, improving drainage, street sweeping, repairing potholes, installing and maintaining street signs and traffic markings, maintaining street trees and public restrooms, street lighting, city beautification, and maintenance of public facilities and parks.

FY 2017-18 Highlights

Summary: In FY 18, the Public Works Department is being modified in response to the departure of the Public Works Director. The Streets and Facilities Maintenance Divisions of the Public Works Department have been aligned to match structure with operations. A Director of Streets and Facilities will oversee the work of both divisions and absorb a portion of the work formerly managed by the Public Works Director.

Personnel: The Streets Superintendent position has been elevated to the Director of Streets & Facilities. In addition, a second shift consisting of a Crew Lead and 2 Equipment Operators has been added to the Streets Division.

Capital: Funding for new plow and grader wings is included in the Streets Capital Improvement Fund. Similarly, new equipment for the facilities maintenance division, including a new truck, toolcat, and grooming and field equipment, is funded from the Streets Capital Improvement Fund. Also funded through this fund are repairs to Ore Wagon #4 and the completion of drainage repairs funded through the FY 17 budget. Streets and sidewalk improvement projects are funded through the General Capital Improvement Fund.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>STREET</u>				
PERSONAL SERVICES:				
01-4310-1000 SALARIES	389,142	413,902	639,392	54.5
01-4310-1500 PART-TIME	60,845	78,483	75,000	(4.4)
01-4310-1800 PAY DIFFERENTIAL	11,610	14,584	12,500	(14.3)
01-4310-1900 OVERTIME	29,828	48,000	25,000	(47.9)
01-4310-2100 FICA TAXES-CITY	36,630	43,186	51,705	19.7
01-4310-2200 STATE RETIREMENT-CITY	49,630	55,275	67,810	22.7
01-4310-2400 WORKER'S COMPENSATION-CITY	26,267	28,712	40,242	40.2
01-4310-2500 HEALTH INSURANCE-CITY	127,678	133,568	247,897	85.6
01-4310-2505 HEALTH REIMBURSEMENT ACCT(HRA)	9,359	9,483	7,964	(16.0)
01-4310-2510 DENTAL INSURANCE-CITY	3,879	5,311	7,612	43.3
01-4310-2515 VISION REIMBURSEMENT ACCT(HRA)	1,777	2,218	1,912	(13.8)
01-4310-2600 LONG TERM DISABILITY	1,681	1,786	2,653	48.5
01-4310-2700 VACATION/SICK ACCRUAL PAYOUT	1,229	2,128	10,000	369.9
01-4310-2800 STATE UNEMPLOYMENT INSURANCE	574	1,432	2,364	65.1
TOTAL PERSONAL SERVICES	750,130	838,068	1,192,051	42.2
MATERIALS AND SERVICES:				
01-4310-3200 OPERATING SUPPLIES	9,650	14,000	20,240	44.6
01-4310-3400 MINOR EQUIPMENT	2,503	4,000	3,800	(5.0)
01-4310-3500 MOTOR FUELS & LUBRICANTS	47,023	75,000	93,755	25.0
01-4310-4200 PROFESSIONAL SERVICES	182,410	432,000	182,000	(57.9)
01-4310-4900 PERSONNEL TRAINING/TRAVEL/MTG	2,673	3,000	5,515	83.8
01-4310-5100 TELEPHONE & COMMUNICATIONS	2,691	2,300	4,050	76.1
01-4310-5200 UTILITIES	13,953	17,000	16,525	(2.8)
01-4310-6000 REPAIR & MAINT--AUTOMOTIVE EQU	8,785	7,000	10,500	50.0
01-4310-6100 REPAIR & MAINT--MACHINERY & EQ	88,157	160,000	96,000	(40.0)
01-4310-6910 OTHER PURCHASED SERVICES	15,061	14,000	20,550	46.8
01-4310-6920 SIGNS & SIGNALIZATION	9,626	16,000	16,000	.0
01-4310-6930 STREET LIGHTING	16,584	23,000	23,000	.0
01-4310-6950 MAINTENANCE & IMPROVEMENTS	264,469	236,300	253,000	7.1
TOTAL MATERIAL AND SERVICES	663,585	1,003,600	744,935	(25.8)
CAPITAL OUTLAY:				
01-4310-7400 OFFICE FURNITURE & EQUIPMENT	0	2,000	0	(100.0)
TOTAL CAPITAL OUTLAY	0	2,000	0	(100.0)
OTHER EXPENDITURES:				
01-4310-8805 TRNSFR TO STREET CAPITAL IMP	129,000	0	0	.0
01-4310-8840 TRANSFER TO GO BOND FUND	149,631	149,898	149,900	.0
TOTAL OTHER EXPENDITURES	278,631	149,898	149,900	.0
TOTAL STREET	1,692,346	1,993,566	2,086,886	4.7

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>FACILITY MAINTENANCE</u>				
PERSONAL SERVICES:				
01-4194-1000 SALARIES	171,680	181,417	149,211	(17.8)
01-4194-1500 PART-TIME/SEASONAL	79,740	76,055	80,000	5.2
01-4194-1800 PAY DIFFERENTIAL	1,036	4,502	1,002	(77.7)
01-4194-1900 OVERTIME	2,448	8,500	5,000	(41.2)
01-4194-2100 FICA TAXES - CITY	19,108	20,155	18,224	(9.6)
01-4194-2200 STATE RETIREMENT - CITY	19,829	21,215	17,675	(16.7)
01-4194-2400 WORKER'S COMPENSATION-CITY	10,409	12,122	10,912	(10.0)
01-4194-2500 HEALTH INSURANCE - CITY	56,360	61,185	61,997	1.3
01-4194-2505 HEALTH REIMBURSEMENT ACCT(HRA)	3,491	4,811	2,300	(52.2)
01-4194-2510 DENTAL INSURANCE-CITY	1,508	2,141	2,241	4.7
01-4194-2515 VISION REIMBURSEMENT ACCT(HRA)	583	1,991	529	(73.4)
01-4194-2600 LONG TERM DISABILITY	526	937	752	(19.7)
01-4194-2700 VACATION/SICK ACCRUAL PAYOUT	1,290	6,266	4,000	(36.2)
01-4194-2800 STATE UNEMPLOYMENT INSURANCE	282	998	796	(20.2)
TOTAL PERSONAL SERVICES	368,289	402,295	354,639	(11.9)
MATERIALS AND SERVICES:				
01-4194-3100 OFFICE SUPPLIES & POSTAGE	423	760	650	(14.5)
01-4194-3200 OPERATING SUPPLIES	4,844	5,040	4,800	(4.8)
01-4194-3500 MOTOR FUELS & LUBRICANTS	6,801	7,000	7,000	.0
01-4194-3600 COMPUTER SOFTWARE	800	1,197	1,000	(16.5)
01-4194-4200 PROFESSIONAL SERVICES	45,133	111,500	51,500	(53.8)
01-4194-4210 PROFESSIONAL SERVC-CITY TREES	24,301	17,000	17,000	.0
01-4194-4220 PROF SERV-CITY BEAUTIFICATION	42,158	41,000	41,000	.0
01-4194-4800 DUES, SUBSCRIPTIONS & MEMBERSH	441	1,400	440	(68.6)
01-4194-4900 PERSONNEL TRAINING/TRAVEL/MTG	50	1,580	630	(60.1)
01-4194-5100 TELEPHONE & COMMUNICATIONS	420	1,500	500	(66.7)
01-4194-5200 UTILITIES	26,646	26,600	26,650	.2
01-4194-5300 CUSTODIAL & CLEANING SERVICES	0	0	51,500	.0
01-4194-5900 REPAIR & MAINTENANCE-BUILDINGS	310	0	0	.0
01-4194-6000 REPAIR & MAINT-AUTOMOTIVE EQUI	4,691	3,000	4,000	33.3
01-4194-6100 REPAIR & MAINT--MACHINERY & EQ	1,535	4,400	2,700	(38.6)
01-4194-6950 MAINTENANCE	32,454	31,800	30,970	(2.6)
TOTAL MATERIAL AND SERVICES	191,007	253,777	240,340	(5.3)
CAPITAL OUTLAY:				
01-4194-7600 OTHER MACHINERY & EQUIPMENT	0	10,000	0	(100.0)
01-4194-7800 PARKS IRRIGATION UPGRADES	25,733	0	0	.0
TOTAL CAPITAL OUTLAY	25,733	10,000	0	(100.0)
TOTAL FACILITY MAINTENANCE	585,028	666,072	594,979	(10.7)

CITY OF KETCHUM
BUDGET REVENUES

STREET CAPITAL IMPROVEMENT FND

		ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>STREET CIP REVENUE</u>					
05-3400-7200	STREET IMPACT FEES	165,444	49,000	100,000	104.1
	TOTAL STREET CIP REVENUE	165,444	49,000	100,000	104.1
<u>MISCELLANEOUS REVENUE</u>					
05-3700-1000	INTEREST EARNINGS	1,777	0	1,000	.0
05-3700-6200	DONATIONS-ORE WAGON RESTORATIO	7,710	11,011	10,000	(9.2)
05-3700-7000	MISCELLANEOUS	5,400	100	0	(100.0)
05-3700-8700	KURA-WARM SPRINGS ST/SIDE PROJ	354,575	0	0	.0
05-3700-8701	TRANSFER FROM GENERAL FUND-STR	129,000	0	81,000	.0
05-3700-8722	TRANSFER FROM LOT-WAGON REPAIR	0	13,289	0	(100.0)
05-3700-8803	TRANSFER FROM GENERAL FUND CIP	162,900	0	0	.0
	TOTAL MISCELLANEOUS REVENUE	661,362	24,400	92,000	277.1
<u>FUND BALANCE</u>					
05-3800-9000	FUND BALANCE	0	544,475	480,575	(11.7)
	TOTAL FUND BALANCE	0	544,475	480,575	(11.7)
	TOTAL FUND REVENUE	826,806	617,875	672,575	8.9

CITY OF KETCHUM
BUDGET EXPENDITURES

STREET CAPITAL IMPROVEMENT FND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>STREET CIP EXPENDITURES</u>				
MATERIALS AND SERVICES:				
05-4310-4200 PROF SRV-SIDEWALK ENGINEERING	15,530	0	0	.0
05-4310-6100 ORE WAGON REPAIRS	12,900	24,300	25,000	2.9
TOTAL MATERIAL AND SERVICES	28,430	24,300	25,000	2.9
CAPITAL OUTLAY:				
05-4310-7100 DRAINAGE UPGRADES	9,191	94,000	16,000	(83.0)
05-4310-7180 WARM SPRINGS ST/SIDE PROJECT	9,055	314,575	0	(100.0)
05-4310-7190 SIDEWALKS/STREET IMPROVEMENTS	54,330	150,000	0	(100.0)
05-4310-7600 STREET EQUIPMENT	81,748	35,000	78,000	122.9
05-4310-7601 FACILITIES MAINT. EQUIPMENT	0	0	89,000	.0
TOTAL CAPITAL OUTLAY	154,324	593,575	183,000	(69.2)
OTHER EXPENDITURES:				
05-4310-8803 TRANSFER TO GENERAL CIP	0	0	464,575	.0
TOTAL OTHER EXPENDITURES	0	0	464,575	.0
TOTAL STREET CIP EXPENDITURES	182,754	617,875	672,575	8.9
TOTAL FUND EXPENDITURES	182,754	617,875	672,575	8.9
NET REVENUE OVER EXPENDITURES	644,052	0	0	.0

Materials and Services Detail FY 17/18



Dept: Streets and Facilities Maintenance

Description		FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Professional Services				
Streets Division		\$ 172,000	\$ 172,000	\$ 182,000
Snow hauling/dozer rental	\$ 165,000			
Engineering services	\$ 9,000			
Flaggers	\$ 8,000			
Facilities Maintenance		\$ 109,500	\$ 109,500	\$ 109,900
City Beautification (lights/flowers)	\$ 41,000			
City Trees (pruning/treatments)	\$ 17,000			
Contract services	\$ 51,500			
Dues, Subscriptions, Memberships				
Facilities Maintenance		\$ 400	\$ 400	\$ 440
International Society of Arboriculture	\$ 180			
Society of Municipal Arborists	\$ 85			
Idaho Landscape and Nursery Assc.	\$ 50			
Misc. Memberships	\$ 125			
Personnel Training / Travel / Meetings				
Streets Division		\$ 3,000	\$ 3,000	\$ 5,515
Road Scholar/Master training	\$ 4,115			
Supervisor training	\$ 700			
Ore Wagon transport	\$ 700			
Facilities Maintenance		\$ 580	\$ 580	\$ 630
Horticulture Expo Boise	\$ 180			
Misc. Training	\$ 450			

Capital Outlay FY 17/18

Dept: Streets and Facilities Maintenance



Description	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Capital Outlay	\$ 585,000	\$ 617,875	\$ 119,000
Street Division			
Grader Wings & Two-way Plow (Street CIP)	\$ 78,000		
Ore Wagon Repairs #4 (Street CIP)	\$ 25,000		
Completion of FY 15-16 Drainage Repairs (Street CIP)	\$ 16,000		
Facilities Maintenance Division			
Pick-up truck replacement	\$ 30,000		
Grooming equipment	\$11,300		
Baseball field dragger	\$1,200		
Bob cat Toolcat	\$46,500		
	\$ 20,000	\$ 10,000	\$ 89,000

Staffing Analysis FY 17/18

Dept: Streets and Facilities Maintenance



Position	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Streets Division			
<u>Full-Time</u>			
Street Superintendent	1	1	1
Street Supervisor	1	1	1
Sr. Street Mechanic	1	1	1
Street Crew Lead	1	1	2
Sr Equipment Operator	1	1	2
Equipment Operator	1	1	1
Shared position	2	2	1
<u>Seasonal</u>			
Equipment Operator	2	2	4
<u>Part-Time</u>			
Office Assistant			1
Winter seasonal	3	3	1
Streets Total	13	13	15
Facilities Maintenance			
<u>Full-Time</u>			
Maintenance Supervisor/City Arborist	1	1	1
Buildings and Facilities Supervisor	1	1	1
Grounds Supervisor	1	1	1
<u>Seasonal</u>			
Maintenance Assistant	5	5	4
<u>Part-Time</u>			
Janitor	2	2	
Facilities Maintenance Total	10	10	7
PW (General Fund) TOTAL	23	23	22



Utilities Department

Water Division

The Water Division of the Utilities Department is responsible for providing potable water to the citizens of Ketchum. The division operates several well sites and reservoirs throughout the city. The division also reads meters, repairs meters, supervises the installation of water taps, and processes utility billing.

FY 2017-18 Highlights

Summary: Work on conversion of the Ketchum Springs Line will continue in FY 18. The Professional services has increased over last year to address water call and water conservation needs.

Personnel: The FY 18 budget includes funding for a Director of Water & Wastewater position that will be shared with the wastewater division. Funding for half of the salary and benefits of this position are included in the budget.

Capital: The budget reflects continued work to replace water meters and infrastructure associated with the Ketchum Springs Line conversion.

CITY OF KETCHUM
BUDGET REVENUES

WATER FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>WATER REVENUE</u>				
63-3400-6100 WATER CHARGES	1,583,960	1,691,100	1,775,655	5.0
63-3400-6600 WA CONNECT FEE/FIRELINE/METER	27,330	2,500	18,573	642.9
TOTAL WATER REVENUE	<u>1,611,290</u>	<u>1,693,600</u>	<u>1,794,228</u>	<u>5.9</u>
<u>MISCELLANEOUS REVENUE</u>				
63-3700-1000 INTEREST EARNINGS	5,709	4,400	5,185	17.8
63-3700-3600 REFUNDS & REIMBURSEMENTS	255	0	0	.0
63-3700-7000 MISCELLANEOUS REVENUE	4,473	3,000	7,413	147.1
63-3700-8000 GAIN(LOSS) ON PENSION ACTIVITY	(8,028)	0	0	.0
63-3700-8765 REIMBURSEMENT FROM WW-SAL/BEN	0	200,000	200,000	.0
TOTAL MISCELLANEOUS REVENUE	<u>2,409</u>	<u>207,400</u>	<u>212,598</u>	<u>2.5</u>
TOTAL FUND REVENUE	<u>1,613,699</u>	<u>1,901,000</u>	<u>2,006,826</u>	<u>5.6</u>

CITY OF KETCHUM
BUDGET EXPENDITURES

WATER FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>WATER EXPENDITURES</u>				
PERSONAL SERVICES:				
63-4340-1000 SALARIES-WATER	201,679	283,841	328,264	15.7
63-4340-1800 PAY DIFFERENTIAL	14,828	11,225	15,000	33.6
63-4340-1900 OVERTIME	14,513	10,930	12,500	14.4
63-4340-2100 FICA TAXES-CITY	17,222	23,409	28,462	21.6
63-4340-2200 STATE RETIREMENT-CITY	26,282	34,639	40,257	16.2
63-4340-2400 WORKMEN'S COMPENSATION-CITY	7,125	9,934	11,892	19.7
63-4340-2500 HEALTH INSURANCE-CITY	75,448	122,572	166,873	36.1
63-4340-2505 HEALTH REIMBURSEMENT ACCT(HRA)	5,030	4,422	4,824	9.1
63-4340-2510 DENTAL INSURANCE-CITY	2,394	4,283	4,672	9.1
63-4340-2515 VISION REIMBURSEMENT ACCT(HRA)	428	982	1,154	17.5
63-4340-2600 LONG TERM DISABILITY	882	1,249	1,502	20.3
63-4340-2700 VACATION/SICK ACCRUAL PAYOUT	0	10,058	34,389	241.9
63-4340-2800 STATE UNEMPLOYMENT INSURANCE	0	945	920	(2.7)
TOTAL PERSONAL SERVICES	365,830	518,489	650,709	25.5
MATERIALS AND SERVICES:				
63-4340-3100 OFFICE SUPPLIES & POSTAGE	1,446	5,000	5,000	.0
63-4340-3120 DATA PROCESSING	2,427	7,100	7,100	.0
63-4340-3200 OPERATING SUPPLIES	9,452	13,000	13,390	3.0
63-4340-3250 LABORATORY/ANALYSIS	739	1,500	2,248	49.9
63-4340-3400 MINOR EQUIPMENT	120	500	700	40.0
63-4340-3500 MOTOR FUELS & LUBRICANTS	9,434	12,000	13,000	8.3
63-4340-3600 COMPUTER SOFTWARE	592	4,000	4,000	.0
63-4340-3800 CHEMICALS	7,292	10,000	10,000	.0
63-4340-4200 PROFESSIONAL SERVICES	94,730	140,000	209,000	49.3
63-4340-4300 STATE & WA DISTRICT FEES	8,718	17,000	17,000	.0
63-4340-4600 INSURANCE	11,479	12,000	12,000	.0
63-4340-4800 DUES, SUBSCRIPTIONS, & MEMBERS	673	700	700	.0
63-4340-4900 PERSONNEL TRAINING/TRAVEL/MTG	4,420	4,000	4,000	.0
63-4340-5000 ADMINISTRATIVE EXPENSE-GEN FND	96,901	97,242	100,000	2.8
63-4340-5100 TELEPHONE & COMMUNICATIONS	6,560	6,000	6,000	.0
63-4340-5200 UTILITIES	112,445	125,500	117,000	(6.8)
63-4340-5500 RIGHT-OF-WAY FEE (STREET DEPT)	84,555	84,555	85,000	.5
63-4340-6000 REPAIR & MAINT-AUTO EQUIP	7,703	9,500	12,500	31.6
63-4340-6100 REPAIR & MAINT-MACH & EQUIP	35,159	40,000	24,500	(38.8)
63-4340-6910 OTHER PURCHASED SERVICES	78	1,000	2,000	100.0
TOTAL MATERIAL AND SERVICES	494,923	590,597	645,138	9.2
CAPITAL OUTLAY:				
63-4340-7100 WATER EASEMENTS, LAND, ETC	5,750	6,275	0	(100.0)
63-4340-7900 DEPRECIATION EXPENSE	243,513	0	0	.0
TOTAL CAPITAL OUTLAY	249,263	6,275	0	(100.0)
OTHER EXPENDITURES:				
63-4340-8801 REIMBURSE CITY GENERAL FUND	241,553	255,482	255,482	.0
63-4340-8803 REIMBURSE GF CIP-TECH/LEASING	22,455	6,387	6,387	.0
63-4340-8864 TRANSFER TO WA CAPITAL IMP FND	38,700	70,950	104,000	46.6
63-4340-9930 WATER FUND OP. CONTINGENCY	0	30,000	30,000	.0
TOTAL OTHER EXPENDITURES	302,708	362,819	395,869	9.1

CITY OF KETCHUM
BUDGET EXPENDITURES

WATER FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
TOTAL WATER EXPENDITURES	1,412,724	1,478,180	1,691,716	14.5

CITY OF KETCHUM
BUDGET EXPENDITURES

WATER FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>WATER DEBT SERVICE EXPENDITURES</u>				
MATERIALS AND SERVICES:				
63-4800-4200 PROF.SERVICES-PAYING AGENT	450	1,500	1,500	.0
TOTAL MATERIAL AND SERVICES	450	1,500	1,500	.0
OTHER EXPENDITURES:				
63-4800-8100 DEBT SRVC ACCT PRINCIPAL-2006B	0	135,000	0	(100.0)
63-4800-8200 DEBT SRVC ACCT INTEREST-2006B	88,910	67,075	0	(100.0)
63-4800-8210 DEBT SRVC ACCT INT-2006A	1,000	0	0	.0
63-4800-8300 DEBT SRVC ACCT PRINCIPAL-2015B	0	25,000	25,000	.0
63-4800-8400 DEBT SRVC ACCT INTEREST-2015B	108,573	111,075	110,575	(.5)
63-4800-8600 DEBT SRVC ACCT PRINCIPAL-2016	0	0	147,000	.0
63-4800-8700 DEBT SRVC ACCT INTEREST-2016	0	15,340	27,108	76.7
TOTAL OTHER EXPENDITURES	198,483	353,490	309,683	(12.4)
TOTAL WATER DEBT SERVICE EXPENDITR	198,933	354,990	311,183	(12.3)
TOTAL FUND EXPENDITURES	1,611,657	1,833,170	2,002,899	9.3
NET REVENUE OVER EXPENDITURES	2,042	67,830	3,927	(94.2)

CITY OF KETCHUM
BUDGET REVENUES

WATER CAPITAL IMPROVEMENT FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>WATER CIP REVENUE</u>				
64-3400-7200 IMPACT FEES	84,405	45,000	45,000	.0
TOTAL WATER CIP REVENUE	84,405	45,000	45,000	.0
<u>MISCELLANEOUS REVENUE</u>				
64-3700-1000 INTEREST EARNINGS	830	50	0	(100.0)
64-3700-3600 REFUNDS & REIMBURSEMENTS	1,126	0	0	.0
64-3700-8763 TRANSFER FROM WATER FUND	38,700	70,950	104,000	46.6
64-3700-9200 KSW LOAN REIMBURSEMENT	41,152	399,000	399,000	.0
TOTAL MISCELLANEOUS REVENUE	81,808	470,000	503,000	7.0
TOTAL FUND REVENUE	166,213	515,000	548,000	6.4

CITY OF KETCHUM
BUDGET EXPENDITURES

WATER CAPITAL IMPROVEMENT FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>WATER CIP EXPENDITURES</u>				
MATERIALS AND SERVICES:				
64-4340-6900 MISC SERVICES & CHARGES	9,385	10,000	10,000	.0
TOTAL MATERIAL AND SERVICES	9,385	10,000	10,000	.0
CAPITAL OUTLAY:				
64-4340-7500 AUTOMOTIVE EQUIPMENT	33	2,000	35,000	1,650.0
64-4340-7600 MACHINERY AND EQUIPMENT	2,460	4,000	4,000	.0
64-4340-7650 WATER METERS	29,766	35,000	35,000	.0
64-4340-7651 WA METERS TO FLAT RATE CUSTMRS	6,199	0	0	.0
64-4340-7653 WATER METER REPLACEMENT	0	5,000	5,000	.0
64-4340-7655 VEHICLE METER READING EQUIP.	50,110	0	0	.0
64-4340-7800 CONSTRUCTION	24,496	60,000	60,000	.0
64-4340-7802 KETCHUM SPRING WA CONVERSION	47,491	399,000	399,000	.0
TOTAL CAPITAL OUTLAY	160,555	505,000	538,000	6.5
TOTAL WATER CIP EXPENDITURES	169,940	515,000	548,000	6.4
TOTAL FUND EXPENDITURES	169,940	515,000	548,000	6.4
NET REVENUE OVER EXPENDITURES	(3,727)	0	0	.0

Materials and Services Detail FY 17/18

Dept: Water Division



Description	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Professional Services	\$ 140,000	\$ 140,000	\$ 209,000
Software/ New Simplicity software replacing Wonderware an	\$ 25,000		
SCADA Support	\$ 2,000		
Engineering	\$ 23,500		
Attorney Services - Water/Water Rights	\$ 60,000		
Drug Testing	\$ 500		
Water Conservation (services and consulting)	\$ 90,000		
National Benefit Services	\$ 500		
Landscaping services	\$ 2,500		
Quality Control Testing	\$ 200		
Misc. contracts (i.e.. tank testing, electrical, ect)	\$ 4,800		
Dues, Subscriptions, Memberships	\$ 700	\$ 700	\$ 700
Idaho Rural Water Association	\$ 500		
Air St Lukes	\$ 160		
Misc. Subscriptions	\$ 40		
Personnel Training / Travel / Meetings	\$ 4,000	\$ 4,000	\$ 4,000
Misc. Training to Maintain Operators Licenses	\$ 3,100		
Idaho Rural Water Conference	\$ 500		
Caselle Conference	\$ 400		

Capital Outlay FY 17/18



Dept: Water Division

Description	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Capital Outlay	\$ 569,000	\$ 515,000	\$548,000
1/2 ton 4 door truck	\$ 35,000		
Machinery and Equipment (i.e. chlorine pump, chlorine analyzer)	\$ 4,000		
Water Meters	\$ 35,000		
Water Meter Replacements	\$ 5,000		
Construction (mostly repairs, services to ex customers)	\$ 60,000		
Ketchum Springs Water Conversion	\$ 399,000		
Misc Services and Charges	\$ 10,000		

Staffing Analysis FY 17/18



Dept: Water Division

Position	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Utilities Director	0	0	0.5
Water Division Supervisor	1	1	1
Water Utilities Supervisor	1	1	1
Water Utilities Office Coordinator (shared)	1	1	1
Water Utility Maintenance Worker	1	2	2
TOTAL	4	5	5.5



Utilities Department

Wastewater Division

The Wastewater Division of the Utilities Department is responsible for collecting and treating domestic wastewater. The Sun Valley Water and Sewer District and the City of Ketchum own the wastewater treatment facility. The division operates a wastewater treatment plant and maintains the collection system in the City of Ketchum.

FY 2017-18 Highlights

Summary: Construction of the Headworks Upgrade project is planned to begin in FY 18 though an on-going funding partnership with the Sun Valley Water & Sewer District. Continued planning for energy conservation projects will be anticipated in FY 18.

Personnel: The FY 18 budget includes funding for a Director of Water & Wastewater position that will be shared with the water division. Funding for half of the salary and benefits of this position are included in the budget.

Capital: Funding is provided for the Headworks project and minor plant upgrades.

CITY OF KETCHUM
BUDGET REVENUES

WASTEWATER FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>WASTEWATER REVENUE</u>				
65-3400-7100 WASTEWATER CHARGES	1,479,823	1,543,800	1,620,990	5.0
65-3400-7300 WASTEWATER INSPECTION FEES	520	100	0	(100.0)
65-3400-7800 SUN VALLEY WA & SW DISTRICT CH	502,980	673,516	1,701,316	152.6
TOTAL WASTEWATER REVENUE	1,983,324	2,217,416	3,322,306	49.8
<u>MISCELLANEOUS REVENUE</u>				
65-3700-1000 INTEREST EARNINGS	5,160	4,000	8,000	100.0
65-3700-1500 GAIN/LOSS ON INVESTMENTS	2,065	0	0	.0
65-3700-3600 REFUNDS & REIMBURSEMENTS	104	0	0	.0
65-3700-5000 AMORTIZED BOND PREMIUM	8,539	0	0	.0
65-3700-7000 MISCELLANEOUS REVENUE	4,289	500	500	.0
65-3700-8000 GAIN(LOSS) ON PENSION ACTIVITY	(16,948)	0	0	.0
65-3700-8767 TRANSFER FROM WW CIP FUND	200,000	0	0	.0
TOTAL MISCELLANEOUS REVENUE	203,209	4,500	8,500	88.9
<u>FUND BALANCE</u>				
65-3800-9000 FUND BALANCE	0	81,352	306,039	276.2
TOTAL FUND BALANCE	0	81,352	306,039	276.2
TOTAL FUND REVENUE	2,186,532	2,303,268	3,636,845	57.9

CITY OF KETCHUM
BUDGET EXPENDITURES

WASTEWATER FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>WASTEWATER EXPENDITURES</u>				
PERSONAL SERVICES:				
65-4350-1000 SALARIES-WASTEWATER	415,124	323,947	391,994	21.0
65-4350-1800 PAY DIFFERENTIAL	23,124	23,133	24,000	3.8
65-4350-1900 OVERTIME	14,095	12,974	13,500	4.1
65-4350-2100 FICA TAXES-CITY	36,777	27,544	34,177	24.1
65-4350-2200 STATE RETIREMENT-CITY	53,485	40,758	48,613	19.3
65-4350-2400 WORKMEN'S COMPENSATION-CITY	13,934	11,506	13,570	17.9
65-4350-2500 HEALTH INSURANCE-CITY	222,297	206,722	251,932	21.9
65-4350-2505 HEALTH REIMBURSEMENT ACCT(HRA)	16,754	5,226	5,628	7.7
65-4350-2510 DENTAL INSURANCE-CITY	5,380	5,061	5,751	13.6
65-4350-2515 VISION REIMBURSEMENT ACCT(HRA)	3,349	1,161	1,346	15.9
65-4350-2600 LONG TERM DISABILITY	1,893	1,425	1,998	40.2
65-4350-2700 VACATION/SICK ACCRUAL PAYOUT	23,900	10,246	28,306	176.3
65-4350-2800 STATE UNEMPLOYMENT INSURANCE	0	1,155	1,520	31.6
TOTAL PERSONAL SERVICES	830,111	670,858	822,335	22.6
MATERIALS AND SERVICES:				
65-4350-3100 OFFICE SUPPLIES & POSTAGE	401	1,500	1,300	(13.3)
65-4350-3120 DATA PROCESSING	3,640	10,600	7,500	(29.3)
65-4350-3200 OPERATING SUPPLIES	17,186	20,000	17,900	(10.5)
65-4350-3400 MINOR EQUIPMENT	147	500	500	.0
65-4350-3500 MOTOR FUELS & LUBRICANTS	8,372	12,000	8,600	(28.3)
65-4350-3600 COMPUTER SOFTWARE	6,457	2,500	1,100	(56.0)
65-4350-3800 CHEMICALS	54,591	50,000	50,000	.0
65-4350-4200 PROFESSIONAL SERVICES	39,577	53,000	48,300	(8.9)
65-4350-4600 INSURANCE	28,059	29,000	30,000	3.5
65-4350-4900 PERSONNEL TRAINING/TRAVEL/MTG	3,930	6,000	4,000	(33.3)
65-4350-5000 ADMINISTRATIVE EXPENSE-GEN FND	137,276	137,759	137,759	.0
65-4350-5100 TELEPHONE & COMMUNICATIONS	5,210	4,500	4,550	1.1
65-4350-5200 UTILITIES	98,909	130,000	112,200	(13.7)
65-4350-5500 RIGHT-OF-WAY FEE (STREET DEPT)	77,190	77,190	77,190	.0
65-4350-6000 REPAIR & MAINT-AUTO EQUIP	11,954	10,000	10,000	.0
65-4350-6100 REPAIR & MAINT-MACH & EQUIP	40,445	120,000	110,000	(8.3)
65-4350-6150 OHIO GULCH REPAIR & REPLACE	0	5,000	5,000	.0
65-4350-6900 COLLECTION SYSTEM SERVICES/CHA	26,552	52,500	35,000	(33.3)
TOTAL MATERIAL AND SERVICES	559,895	722,049	660,899	(8.5)
CAPITAL OUTLAY:				
65-4350-7900 DEPRECIATION EXPENSE	277,691	0	0	.0
TOTAL CAPITAL OUTLAY	277,691	0	0	.0
OTHER EXPENDITURES:				
65-4350-8801 REIMBURSE CITY GENERAL FUND	241,553	255,482	255,482	.0
65-4350-8803 REIMBURSE GF CIP-TECH/LEASING	22,024	7,629	7,629	.0
65-4350-8863 REIMB.WA-COLLECTN SYS.SAL/BEN	0	200,000	200,000	.0
65-4350-8867 TRANSFER TO WW CAP IMP FUND	200,000	142,350	1,384,100	872.3
65-4350-9930 WASTEWATER FUND OP.CONTINGENCY	0	50,000	50,000	.0
TOTAL OTHER EXPENDITURES	463,577	655,461	1,897,211	189.5

CITY OF KETCHUM
BUDGET EXPENDITURES

WASTEWATER FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
TOTAL WASTEWATER EXPENDITURES	2,131,274	2,048,368	3,380,445	65.0

CITY OF KETCHUM
BUDGET EXPENDITURES

WASTEWATER FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>WASTEWATER DEBT SERVICE EXP</u>				
MATERIALS AND SERVICES:				
65-4800-4200 PROF.SERVICES-PAYING AGENT	450	1,500	1,500	.0
TOTAL MATERIAL AND SERVICES	450	1,500	1,500	.0
OTHER EXPENDITURES:				
65-4800-8210 DEBT SRVC ACCT INT-2006	4,248	0	0	.0
65-4800-8300 DEBT SRVC ACCT PRNCPL-2014C	0	175,000	180,000	2.9
65-4800-8400 DEBT SRVC ACCT INTEREST-2014C	79,944	78,400	74,900	(4.5)
TOTAL OTHER EXPENDITURES	84,192	253,400	254,900	.6
TOTAL WASTEWATER DEBT SERVICE EXP	84,642	254,900	256,400	.6
TOTAL FUND EXPENDITURES	2,215,916	2,303,268	3,636,845	57.9
NET REVENUE OVER EXPENDITURES	(29,384)	0	0	.0

CITY OF KETCHUM
BUDGET REVENUES

WASTEWATER CAPITAL IMPROVE FND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>WASTEWATER CAPITAL REVENUE</u>				
67-3400-7200 IMPACT FEES	297,198	45,000	25,000	(44.4)
TOTAL WASTEWATER CAPITAL REVENUE	297,198	45,000	25,000	(44.4)
<u>MISCELLANEOUS REVENUE</u>				
67-3700-1000 INTEREST EARNINGS	2,392	150	4,000	2,566.7
67-3700-3600 REFUNDS & REIMBURSEMENTS	8,971	0	0	.0
67-3700-8765 TRANSFER FROM WASTEWATER FUND	200,000	142,350	1,384,100	872.3
TOTAL MISCELLANEOUS REVENUE	211,363	142,500	1,388,100	874.1
<u>FUND BALANCE</u>				
67-3800-9000 FUND BALANCE	0	0	700,000	.0
TOTAL FUND BALANCE	0	0	700,000	.0
TOTAL FUND REVENUE	508,561	187,500	2,113,100	1,027.0

CITY OF KETCHUM
BUDGET EXPENDITURES

WASTEWATER CAPITAL IMPROVE FND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>WASTEWATER CIP EXPENDITURES</u>				
CAPITAL OUTLAY:				
67-4350-7600 MACHINERY AND EQUIPMENT	35,006	2,500	2,500	.0
67-4350-7800 CONSTRUCTION	3,987	15,000	5,000	(66.7)
67-4350-7808 HEADWORKS PLANNING & DESIGN	35,586	120,000	0	(100.0)
67-4350-7809 ENERGY EFFICIENCY PROJECTS	0	50,000	50,000	.0
67-4350-7810 HEADWORKS CONSTR. & EQUIP.	0	0	2,055,600	.0
TOTAL CAPITAL OUTLAY	74,579	187,500	2,113,100	1,027.0
OTHER EXPENDITURES:				
67-4350-8865 TRANSFER TO WASTEWATER FUND	200,000	0	0	.0
TOTAL OTHER EXPENDITURES	200,000	0	0	.0
TOTAL WASTEWATER CIP EXPENDITURES	274,579	187,500	2,113,100	1,027.0
TOTAL FUND EXPENDITURES	274,579	187,500	2,113,100	1,027.0
NET REVENUE OVER EXPENDITURES	233,982	0	0	.0

Materials and Services Detail FY 17/18



Dept: Wastewater Division

Description		FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Professional Services		\$ 59,000	\$ 53,000	\$ 48,300
	Laboratory Services	\$ 11,500		
	Minor Engineering	\$ 5,000		
	Attorney - Wastewater	\$ 1,500		
	Drug Testing	\$ 400		
	Landscape Service	\$ 200		
	SCADA Support	\$ 11,000		
	Quality Control Testing	\$ 1,600		
	Benefit services (NBS)	\$ 800		
	Billing	\$ 9,000		
	Misc Contracts (electrical, etc.)	\$ 7,300		
Personnel Training / Travel / Meetings		\$ 6,000	\$ 6,000	\$ 4,000
	Misc Training to Maintain Operators Licenses	\$ 2,250		
	Idaho Reuse Conference	\$ 750		
	Caselle Conference	\$ 400		
	Misc Travel to Meetings	\$ 600		

Capital Outlay FY 17/18



Dept: Wastewater Division

Description	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Capital Outlay	\$ 206,000	\$ 187,500	\$ 2,113,100
Headworks Upgrade (Construction & Equipment)	\$ 2,055,600		
Energy Efficiency Projects	\$ 50,000		
Construction	\$ 5,000		
Machinery & Equipment	\$ 2,500		

Staffing Analysis FY 17/18



Dept: Wastewater Division

Position	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Utilities Department Director	0	0	0.5
Wastewater Division Supervisor	1	1	1
Wastewater Collection Supervisor	1	0	0
Wastewater Plant Lab Technician	1	1	1
Wastewater TP Lead Operator	1	1	1
Sr. Wastewater Utilities Operator	3	3	3
Wastewater Utilities Office Coordinator (shared)	1	1	1
TOTAL	8	7	7.5



One Time General Fund Capital Improvements

This section of the budget identifies capital improvements funded with one-time funding from the General Fund and KURA.

FY 2017-18 Highlights

Summary: The General Fund CIP includes funding from the General Fund and Ketchum Urban Renewal Agency.

In FY 18, the City is focused on completing several projects that were funded in prior years including the Guy Coles Skate Park enhancements, Warm Springs Road sidewalk construction, and facility security upgrades. Additional funds have also been dedicated to citywide energy conservation projects, undergrounding of utility lines, and technology upgrades to capitalize on the improvements of prior investments.

In FY 17, the City established a dedicated fund for future Essential Services Facilities. The City will continue to set aside funds for construction of future facilities until one or more projects are identified and approved. At that time, the City will utilize available funding for the project.

Funding is also included for on-going upgrades of Atkinson Park fields and irrigation. The City will also continue its commitment to technology upgrades and computer leases to replace city computers.

Personnel: No personnel are funded from this account.

CITY OF KETCHUM
BUDGET REVENUES

GENERAL CAPITAL IMPROVEMENT FD

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>GENERAL CIP REVENUE</u>				
03-3100-6100 IDAHO POWER FRANCHISE	262,569	0	265,200	.0
TOTAL GENERAL CIP REVENUE	262,569	0	265,200	.0
<u>MISCELLANEOUS REVENUE</u>				
03-3700-1000 INTEREST EARNINGS	1,505	200	0	(100.0)
03-3700-8701 TRANSFER FROM GENERAL FUND	165,358	1,105,384	337,769	(69.4)
03-3700-8705 TRANSFER FROM STREET CIP	0	0	464,575	.0
03-3700-8719 TRANSFER FROM PARK CIP	0	40,000	23,748	(40.6)
03-3700-8722 TRANSFER FROM LOT FUND	0	140,000	0	(100.0)
03-3700-8763 REIMBURSEMENT FROM WATER FUND	22,455	6,387	6,387	.0
03-3700-8765 REIMBURSMNT FROM WASTEWATER FD	22,024	7,629	7,629	.0
03-3700-8798 URA FUNDING	140,000	149,400	40,000	(73.2)
TOTAL MISCELLANEOUS REVENUE	351,342	1,449,000	880,108	(39.3)
<u>FUND BALANCE</u>				
03-3800-9000 FUND BALANCE	0	140,000	435,000	210.7
TOTAL FUND BALANCE	0	140,000	435,000	210.7
TOTAL FUND REVENUE	613,910	1,589,000	1,580,308	(.6)

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL CAPITAL IMPROVEMENT FD

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>GENERAL CIP EXPENDITURES</u>				
MATERIALS AND SERVICES:				
03-4193-4250 ENERGY WORK PROGRAM	15,785	100,000	112,000	12.0
03-4193-6000 GUY COLES SKATEPARK	0	80,000	100,000	25.0
TOTAL MATERIAL AND SERVICES	15,785	180,000	212,000	17.8
CAPITAL OUTLAY:				
03-4193-7180 UNDERGROUNDING	0	120,000	180,000	50.0
03-4193-7189 MAINTAIN STREET ELECTRICAL	0	2,600	0	(100.0)
03-4193-7190 SIDEWALK/LIGHTING	1,060	300,000	0	(100.0)
03-4193-7191 SOLAR RADAR SPEED SIGN-SV RD	0	8,000	0	(100.0)
03-4193-7192 RAPID FLASHING BEACON-SV/SPRUC	0	15,000	0	(100.0)
03-4193-7193 WARM SPRINGS ROAD	0	150,000	694,575	363.1
03-4193-7200 TECHNOLOGY UPGRADES	17,545	50,000	50,000	.0
03-4193-7201 ESF- PUBLIC OUTREACH/DESIGN	16,261	50,000	50,000	.0
03-4193-7202 FACILITY SECURITY	0	25,000	25,000	.0
03-4193-7400 COMPUTER/COPIER LEASING	27,895	32,000	32,000	.0
03-4193-7600 ATKINSON PARK IRRIGATION	11,642	20,000	25,733	28.7
03-4193-7601 ATKINSON PARK ROOF REPLACEMENT	0	37,000	0	(100.0)
03-4193-7602 ATKINSON PARK TENNIS COURTS	0	280,000	0	(100.0)
03-4193-7603 FOREST SERVICE PARK UNITS	0	10,000	0	(100.0)
03-4193-7604 NORTHWOOD NATURAL AREA	0	34,400	0	(100.0)
03-4193-7605 ATKINSON PARK BALL FIELD IMP	395	20,000	6,000	(70.0)
03-4193-7606 MINI-GOLF PLANNING	0	0	5,000	.0
03-4193-7607 SIDEWALK/STREET REPAIRS	0	0	300,000	.0
03-4193-7608 COMM. EQUIP. UPGRADE	0	110,000	0	(100.0)
03-4193-7609 PAID PARKING	0	145,000	0	(100.0)
TOTAL CAPITAL OUTLAY	74,799	1,409,000	1,368,308	(2.9)
OTHER EXPENDITURES:				
03-4193-8801 TRANSFER TO GENERAL FUND	201,113	0	0	.0
03-4193-8805 TRANSFER TO STREET CIP	162,900	0	0	.0
03-4193-8819 TRANSFER TO PARK CIP	11,655	0	0	.0
TOTAL OTHER EXPENDITURES	375,668	0	0	.0
TOTAL GENERAL CIP EXPENDITURES	466,252	1,589,000	1,580,308	(.6)
TOTAL FUND EXPENDITURES	466,252	1,589,000	1,580,308	(.6)
NET REVENUE OVER EXPENDITURES	147,659	0	0	.0

Capital Outlay FY 17/18



Description	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget	
Capital Projects	\$ 466,252	\$ 1,334,000	\$ 1,580,308	
Infrastructure				
	FY 18 Funding	City Carry Forward	KURA Carry Forward	Total
Sidewalk and Street Repairs	\$ 300,000	\$ -	\$ -	\$ 300,000
Warm Springs Sidewalk Additional Funding	\$ 230,000	\$ 150,000	\$ 314,575	\$ 694,575
Undergrounding Utilities	\$ 60,000	\$ 120,000	\$ -	\$ 180,000
Facility Security	\$ -	\$ 25,000	\$ -	\$ 25,000
Street Light Conversion to LED	\$ 42,000	\$ -	\$ -	\$ 42,000
Streets Department: energy audits, retrofits and PV	\$ 70,000	\$ -	\$ -	\$ 70,000
ESF Outreach & Design	\$ -	\$ 50,000	\$ -	\$ 50,000
Recreation				
Guy Coles Skate Park	\$ 20,000	\$ 40,000	\$ 40,000	\$ 100,000
Atkinson Park Irrigation Upgrades	\$ 25,733	\$ -	\$ -	\$ 25,733
Atkinson Park Ball Field Improvements	\$ 6,000	\$ -	\$ -	\$ 6,000
Mini-golf Planning	\$ 5,000	\$ -	\$ -	\$ 5,000
Equipment				
Technology Upgrades	\$ -	\$ 50,000	\$ -	\$ 50,000
Computer/Copier Leasing	\$ 32,000	\$ -	\$ -	\$ 32,000
Total	\$ 790,733	\$ 435,000	\$ 354,575	\$ 1,580,308

CITY OF KETCHUM
BUDGET REVENUES

ESSENTIAL SERVICES FAC. TRUST

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
95-3700-8701 TRANSFER FROM GENERAL FUND	0	450,000	375,000	(16.7)
TOTAL MISCELLANEOUS REVENUE	0	450,000	375,000	(16.7)
<u>FUND BALANCE</u>				
95-3800-9000 FUND BALANCE	0	0	450,000	.0
TOTAL FUND BALANCE	0	0	450,000	.0
TOTAL FUND REVENUE	0	450,000	825,000	83.3

CITY OF KETCHUM
BUDGET EXPENDITURES

ESSENTIAL SERVICES FAC. TRUST

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>ESF TRUST EXPENDITURES</u>				
CAPITAL OUTLAY:				
95-4193-7201 FUTURE ESSENTIAL SERVICES FAC.	0	450,000	825,000	83.3
TOTAL CAPITAL OUTLAY	0	450,000	825,000	83.3
TOTAL ESF TRUST EXPENDITURES	0	450,000	825,000	83.3
TOTAL FUND EXPENDITURES	0	450,000	825,000	83.3
NET REVENUE OVER EXPENDITURES	0	0	0	.0

ESF Trust Fund FY 17/18



Description	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Capital Projects	\$ -	\$ 450,000	\$ 825,000
Funding for ESF Construction	\$ 825,000		





Community Housing In-Lieu Fund

The purpose of the Community Housing In-Lieu Fund is to provide budget authority to administer the city's community housing in-lieu program. In-lieu funds are restricted for uses that advance community housing efforts.

FY 2017-18 Highlights

Summary: The Fund is projected to have approximately \$1.8 million available at the end of FY 17 for implementation of the city's community housing initiatives. This full amount has been budgeted to allow for the City to pursue projects as they arise.

Additionally, consistent with FY 17, \$70,000 in-lieu funds will fund the Blaine County Housing Authority contract in FY 18.

CITY OF KETCHUM
BUDGET REVENUES

IN-LIEU HOUSING FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
52-3700-1000 INTEREST EARNINGS	1,374	100	5,000	4,900.0
52-3700-7500 IN-LIEU-AFFORDABLE HOUSING FEE	1,777,951	0	0	.0
52-3700-8798 URA IN-LIEU HOUSING REIMB.	74,200	74,200	76,000	2.4
TOTAL MISCELLANEOUS REVENUE	1,853,525	74,300	81,000	9.0
<u>FUND BALANCE</u>				
52-3800-9000 FUND BALANCE	0	0	1,814,056	.0
TOTAL FUND BALANCE	0	0	1,814,056	.0
TOTAL FUND REVENUE	1,853,525	74,300	1,895,056	2,450.6

CITY OF KETCHUM
BUDGET EXPENDITURES

IN-LIEU HOUSING FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>IN-LIEU HOUSING EXPENDITURES</u>				
MATERIALS AND SERVICES:				
52-4410-6020 BC-KETCHUM HOUSING AUTHORITY	70,000	70,000	70,000	.0
TOTAL MATERIAL AND SERVICES	70,000	70,000	70,000	.0
CAPITAL OUTLAY:				
52-4410-7115 AFFRDBLE WORKFORCE HOUSING	0	0	1,814,056	.0
TOTAL CAPITAL OUTLAY	0	0	1,814,056	.0
TOTAL IN-LIEU HOUSING EXPENDITURES	70,000	70,000	1,884,056	2,591.5
TOTAL FUND EXPENDITURES	70,000	70,000	1,884,056	2,591.5
NET REVENUE OVER EXPENDITURES	1,783,525	4,300	11,000	155.8

Material, Services and Capital FY 16/17



Dept: Community Housing In-Lieu Fund

Description	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Blaine County Housing Authority	\$ 70,000	\$ 70,000	\$ 70,000



General Obligation and Debt Service Fund

The General Obligation and Debt Service Fund provides for debt service on the city's Series 2007 General Obligation Bonds. The 2007 G.O. Bonds were authorized by the requisite two-thirds of the voters at the election held on November 7, 2006, in the amount of \$1,550,000. Ordinance 1014 provides for the repayment of the bonds over a 14-year term. The final payment is scheduled for August 2021. Interest rates on the bonds vary from 3.72% to 4.43%.

FY 2017-18 Highlights

Summary: No changes proposed.

CITY OF KETCHUM
BUDGET REVENUES

GO BOND DEBT SERVICE FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
40-3700-1000 INTEREST EARNINGS	5	0	0	.0
40-3700-8701 TRANSFER FROM GENERAL FUND	0	0	149,900	.0
40-3700-8704 TRANSFERS FROM STREET FUND	149,631	149,898	0	(100.0)
TOTAL MISCELLANEOUS REVENUE	149,636	149,898	149,900	.0
TOTAL FUND REVENUE	149,636	149,898	149,900	.0

CITY OF KETCHUM
BUDGET EXPENDITURES

GO BOND DEBT SERVICE FUND

		ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>GO BOND DEBT SRVICE EXP/TRNFRS</u>					
MATERIALS AND SERVICES:					
40-4800-4200	PROF.SERVICES-PAYING AGENT	500	500	500	.0
TOTAL MATERIAL AND SERVICES		500	500	500	.0
OTHER EXPENDITURES:					
40-4800-8100	DEBT SRVC ACCT PRINCIPL-ST EQ	116,000	121,000	126,000	4.1
40-4800-8200	DEBT SRVC ACCT INTEREST-ST EQ	33,131	28,398	23,400	(17.6)
TOTAL OTHER EXPENDITURES		149,131	149,398	149,400	.0
TOTAL GO BOND DEBT SRVICE EXP/TRNF		149,631	149,898	149,900	.0
TOTAL FUND EXPENDITURES		149,631	149,898	149,900	.0
NET REVENUE OVER EXPENDITURES		5	0	0	.0





Local Option Tax Fund (LOT) Original LOT and Additional 1% LOT

The Original Local Option Tax (LOT) was effective December 15, 1978. Since the original adoption of the LOT, voters have approved or modified the tax in 1979, 1983, 1984, 1988, 1997, and 2011. In 2011 the voters approved a new fifteen year term. The LOT is to be used for: a) municipal transportation, b) open space acquisition and recreation, c) capital improvements, d) emergency services; police, fire and ambulance, e) city promotion, visitor information and special events, f) property tax relief, g) direct costs to collect and enforce the tax. The tax imposes 1% on retail, 1% on building material, 2% on liquor by the drink, and 2% on short term lodging and rentals.

In November 2013 an additional 1% was added to the LOT with authority to collect for five years. This additional 1% LOT was renewed by voters in May 2016 for another 5-year period which will extend through calendar year 2023. This additional 1% is to be used to a) maintain and increase commercial air service to Friedman Memorial Airport through the use of minimum revenue guarantees or other inducements to air providers, b) promote and market the existing service and any future service to increase passengers, c) all ancillary costs associated with the ongoing effort to maintain and increase commercial air service, including management costs and bussing due to flight diversions, d) direct costs to collect and enforce the tax, including administrative and legal fees.

FY 2017-18 Highlights

Summary: **Original LOT:** Funding for Sun Valley Marketing Association remains the same as last year and Mountain Rides has been increased by \$34,000. Additionally, Wagon Days funding has been increased to account for the increase authorized by the city council for additional activities and events. The city continues to provide funding for city sponsored events and, in FY 18, has added a Plenair event in Town Square. In accordance with the enabling Ordinance, the City also funds consolidated dispatch and portions of the police and ambulance contracts with LOT funds.

Additional 1% LOT: No changes are proposed



Local Option Tax Fund Original LOT and Additional 1% LOT

FY 2016-17 Highlights

Personnel: The partial funding of salary and benefits of the events coordinator position has been removed from the LOT Fund in FY 18. The responsibilities and cost of the position have transitioned to the Administrative Services Department in FY 18. Revenues remaining after funding municipal transportation, city promotion and events, and administrative costs have been dedicated to partially defraying the cost of dispatch, police, and fire/ambulance services.

Capital: Funding for all City capital projects has been removed from the LOT Fund in FY 18. Revenues remaining after funding municipal transportation, city promotion and events, and administrative costs have been dedicated to partially defraying the cost of dispatch, police, and fire/ambulance services.

CITY OF KETCHUM
BUDGET REVENUES

ORIGINAL LOT FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>ORIGINAL LOT TAX</u>				
22-3100-3000 ORIGINAL LOT TAX	2,102,740	2,375,000	2,310,000	(2.7)
TOTAL ORIGINAL LOT TAX	2,102,740	2,375,000	2,310,000	(2.7)
<u>MISCELLANEOUS REVENUE</u>				
22-3700-1000 INTEREST EARNINGS	913	50	386	672.0
22-3700-3600 REFUNDS & REIMBURSEMENTS	53,349	0	0	.0
22-3700-8725 TRANSFR FROM ADDITIONAL 1%-LOT	65,946	66,247	66,247	.0
TOTAL MISCELLANEOUS REVENUE	120,208	66,297	66,633	.5
<u>FUND BALANCE</u>				
22-3800-9000 FUND BALANCE	0	225,705	0	(100.0)
TOTAL FUND BALANCE	0	225,705	0	(100.0)
TOTAL FUND REVENUE	2,222,947	2,667,002	2,376,633	(10.9)

CITY OF KETCHUM
BUDGET EXPENDITURES

ORIGINAL LOT FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>ORIGINAL LOT TAX</u>				
PERSONAL SERVICES:				
22-4910-1000 SALARIES	28,611	0	0	.0
22-4910-2100 FICA TAXES-CITY	2,172	0	0	.0
22-4910-2200 STATE RETIREMENT-CITY	3,239	0	0	.0
22-4910-2400 WORKMEN'S COMPENSATION-CITY	1,138	0	0	.0
22-4910-2500 HEALTH INSURANCE-CITY	9,261	0	0	.0
22-4910-2510 DENTAL INSURANCE-CITY	384	0	0	.0
22-4910-2600 LONG TERM DISABILITY	126	0	0	.0
TOTAL PERSONAL SERVICES	44,932	0	0	.0
MATERIALS AND SERVICES:				
22-4910-4200 PROFESSIONAL SERVICES	15,027	0	0	.0
22-4910-5000 ADMINISTRATIVE EXPENSE-GEN FND	2,500	2,500	2,500	.0
22-4910-6040 SUN VALLEY MARKETING ALLIANCE	440,000	440,000	440,000	.0
22-4910-6060 EVENTS/PROMOTIONS	17,930	69,756	37,500	(46.2)
22-4910-6080 MOUNTAIN RIDES	561,000	590,000	634,000	7.5
22-4910-6090 CONSOLIDATED DISPATCH	135,301	135,301	139,360	3.0
22-4910-6600 REFUNDS-LOT OVERPAYMENT	4,868	0	0	.0
TOTAL MATERIAL AND SERVICES	1,176,626	1,237,557	1,253,360	1.3
OTHER EXPENDITURES:				
22-4910-8801 REIMBURSE GF POLICE/FIRE/AMB	857,943	1,166,892	1,014,023	(13.1)
22-4910-8802 TRNSFR TO WAGON DAYS FUND	118,840	100,264	100,250	.0
22-4910-8803 TRANSFER TO GENERAL CIP	0	140,000	0	(100.0)
22-4910-8805 TRANSFER TO STREET CIP	0	13,289	0	(100.0)
22-4910-8819 TRANSFER TO PARK CIP	14,000	0	0	.0
22-4910-9930 ORIG. LOT FUND CONTINGENCY	0	9,000	9,000	.0
TOTAL OTHER EXPENDITURES	990,783	1,429,445	1,123,273	(21.4)
TOTAL ORIGINAL LOT TAX	2,212,341	2,667,002	2,376,633	(10.9)
TOTAL FUND EXPENDITURES	2,212,341	2,667,002	2,376,633	(10.9)
NET REVENUE OVER EXPENDITURES	10,606	0	0	.0

Materials, Services and Capital FY 17/18



Dept: Original LOT

Description		FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Municipal Transportation	Mountain Rides	\$ 634,000	\$ 590,000	\$ 634,000
Open Space Acquisition and Recreation	N/A	\$ -	\$ -	\$ -
Capital Improvements	N/A	\$ -	\$ 153,289	\$ -
Emergency Services: Police, Fire and Ambulance	Blaine County Dispatch	\$ 139,360	\$ 282,222	\$ 1,014,023
	Police Contract (full contract is \$1,471,836)			
	Amulance Contract (unfunded contract amount is approx \$352,000)			
City Promotion, Visitor Information and Special Events,		\$ 586,401	\$ 601,720	\$ 577,750
	Sun Valley Marketing Alliance	\$ 440,000		
	Wagon Days Transfer	\$ 100,250		
	<u>Other City Events</u>			
	Nightmare on Main Street	\$ 1,000		
	Holiday Lighting Ceremony	\$ 2,000		
	New Year's Eve Family Skating Party	\$ 2,000		
	11th Annual Pond Hockey Tournament	\$ 2,000		
	Ketch'em Alive	\$ 3,000		
	Jazz in the Park	\$ 3,000		
	Pump Park Competition	\$ 1,000		
	Skate Park Competition	\$ 1,000		
	Welcoming Events	\$ 7,000		
	US Ski Nationals	\$ 8,000		
	Community Care	\$ 2,000		
	Recycling at Events	\$ 2,500		
	Plenair Event in Town Square	\$ 3,000		
Property Tax Relief	N/A	\$ -	\$ 823,271	\$ -
Direct Costs to Collect and Enforce the Tax	Administrative Expense Reimbursement	\$ 2,500	\$ 11,500	\$ 11,500
	Contingency	\$ 9,000		

Staffing Analysis FY 17/18



Dept: LOT Fund

Position	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Event Coordinator	1	1	0
Administrative Assistant	0.75	0.75	0
Police Officer	1	1	0
TOTAL	2.75	2.75	0

CITY OF KETCHUM
BUDGET REVENUES

ADDITIONAL 1%-LOT FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>ADDITIONAL 1%-LOT</u>				
25-3100-3010 ADDITIONAL 1%-LOT	1,885,628	2,040,000	2,053,000	.6
TOTAL ADDITIONAL 1%-LOT	1,885,628	2,040,000	2,053,000	.6
TOTAL FUND REVENUE	1,885,628	2,040,000	2,053,000	.6

CITY OF KETCHUM
BUDGET EXPENDITURES

ADDITIONAL 1%-LOT FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>ADDITIONAL 1%-LOT</u>				
MATERIALS AND SERVICES:				
25-4910-4220 SUN VALLEY AIR SERVICE BOARD	1,822,892	1,973,753	1,986,753	.7
TOTAL MATERIAL AND SERVICES	1,822,892	1,973,753	1,986,753	.7
OTHER EXPENDITURES:				
25-4910-8822 TRANSFER TO ORIG LOT-DIR COST	65,946	66,247	66,247	.0
TOTAL OTHER EXPENDITURES	65,946	66,247	66,247	.0
TOTAL ADDITIONAL 1%-LOT	1,888,838	2,040,000	2,053,000	.6
TOTAL FUND EXPENDITURES	1,888,838	2,040,000	2,053,000	.6
NET REVENUE OVER EXPENDITURES	(3,210)	0	0	.0

Materials, Services and Capital FY 17/18



Dept: Additional 1% LOT

Description	FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Maintain and Increase Commercial Air Service, Promote and Market the Existing and Future Service, and All Ancillary Costs			
Sun Valley Air Service Board	\$ 1,986,753	\$ 1,721,393	\$ 1,911,384
Direct Costs to Collect and Enforce the Tax, Including Administrative and Legal Fees			
Administrative Expense Reimbursement	\$ 66,247	\$ 66,247	\$ 66,247





Wagon Days Fund

The Wagon Days Fund provides budget authority to support the annual Wagon Days Celebration that takes place during the Labor Day weekend. The cost of the Wagon Days Celebration is funded through a mix of sponsorships, ticket and souvenir sales, and the Local Option Tax Fund.

FY 2017-18 Highlights

Summary: Additional Local Option Tax funding approved by the Council during the FY 17 budget year has been annualized to provide funding for additional events and activities associated with Wagon Days. Consistent with FY 17, the funding for repair and maintenance of the Ore Wagons has been removed from this budget and exists in the Streets Division capital budget.

CITY OF KETCHUM
BUDGET REVENUES

WAGON DAYS FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>WAGON DAYS REVENUE</u>				
02-3400-1100 WAGON DAYS FEES	3,125	1,500	1,500	.0
02-3400-6700 SALES-SOUVENIRS,TICKET,PICNIC	8,534	9,000	9,000	.0
TOTAL WAGON DAYS REVENUE	11,659	10,500	10,500	.0
<u>MISCELLANEOUS REVENUE</u>				
02-3700-1000 INTEREST EARNINGS	97	61	75	23.0
02-3700-6500 SPONSORSHIPS	12,597	22,000	22,000	.0
02-3700-7000 MISCELLANEOUS	700	0	0	.0
02-3700-8722 TRANSFER FROM LOT	118,840	100,264	100,250	.0
TOTAL MISCELLANEOUS REVENUE	132,234	122,325	122,325	.0
TOTAL FUND REVENUE	143,893	132,825	132,825	.0

CITY OF KETCHUM
BUDGET EXPENDITURES

WAGON DAYS FUND

	ACTUAL 2015-2016	BUDGET 2016-2017	BUDGET 2017-2018	PCNT CHANG
<u>WAGON DAYS EXPENDITURES</u>				
PERSONAL SERVICES:				
02-4530-2900 AWARDS	5,776	6,200	6,200	.0
TOTAL PERSONAL SERVICES	5,776	6,200	6,200	.0
MATERIALS AND SERVICES:				
02-4530-3100 OFFICE SUPPLIES & POSTAGE	393	250	250	.0
02-4530-3200 OPERATING SUPPLIES	4,561	5,500	5,500	.0
02-4530-3250 SOUVENIRS SUPPLIES	4,612	5,150	5,150	.0
02-4530-3310 STATE SALES TAX	809	425	425	.0
02-4530-4200 PROFESSIONAL SERVICES	81,257	58,930	61,430	4.2
02-4530-4210 PARADE PARTCPNT/FIDDLERS/POETS	6,150	21,770	21,770	.0
02-4530-4220 GRAND MARSHAL DINNER	384	4,500	4,500	.0
02-4530-4230 HISTORY/CHILDREN'S ACTIVITIES	2,825	5,000	2,500	(50.0)
02-4530-4240 CONCERT	13,958	14,700	14,700	.0
02-4530-4400 ADVERTISING & LEGAL PUBLICATIO	13,937	8,200	8,200	.0
02-4530-5210 SOLID WASTE COLLECTION	3,946	2,200	2,200	.0
02-4530-6100 REPAIR/ MAINT-ORE WAGON MUSEUM	9,768	0	0	.0
TOTAL MATERIAL AND SERVICES	142,599	126,625	126,625	.0
TOTAL WAGON DAYS EXPENDITURES	148,375	132,825	132,825	.0
TOTAL FUND EXPENDITURES	148,375	132,825	132,825	.0
NET REVENUE OVER EXPENDITURES	(4,482)	0	0	.0

Materials, Services and Capital FY 17/18



Dept: Wagon Days Fund

Description		FY 15/16 Budget	FY 16/17 Budget	FY 17/18 Budget
Professional Services		\$ 73,500	\$ 74,900	\$ 83,200
Contract for Event Manager/Promoter	\$ 29,400			
Expenses for Bobby Tanner	\$ 23,730			
Parade Participants/Fiddlers and Poets	\$ 21,770			
Miscellaneous Other Services	\$ 8,300			

GENERAL FUND

FUND SUMMARY

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	2,651,198	2,651,198	2,562,363	-3.4%
Revenue	11,253,649	11,223,677	10,142,706	-9.6%
Total Resources	13,904,847	13,874,875	12,705,069	-8.4%
REQUIREMENTS				
Appropriations:				
Legislative and Executive	343,531	343,531	345,017	0.4%
Administrative Services	3,241,402	3,011,672	1,774,470	-41.1%
Fire & Rescue	2,047,454	2,018,383	2,037,322	0.9%
Legal Services	234,100	234,100	234,100	0.0%
Law Enforcement	1,483,083	1,483,083	1,654,625	11.6%
Non-Departmental	52,089	155,000	970,769	526.3%
Park & Recreation Department	570,670	558,646	569,264	1.9%
Planning & Building	649,248	663,377	683,578	3.0%
Public Works Department	172,434	155,813	0	-100.0%
Facility Maintenance	666,072	658,653	594,979	-9.7%
Street Department	1,993,566	2,030,254	2,086,886	2.8%
Total Appropriations	11,453,649	11,312,512	10,951,010	-3.2%
Ending Cash Balance	2,451,198	2,562,363	1,754,059	-31.5%
Total Requirements	13,904,847	13,874,875	12,705,069	-8.4%
			ENDING FUND BALANCE	17.29%

WAGON DAYS**FUND SUMMARY**

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	7,249	7,249	15,549	114.5%
Revenue	132,825	132,825	132,825	0.0%
Total Resources	140,074	140,074	148,374	5.9%
REQUIREMENTS				
Appropriations	124,525	124,525	132,825	6.7%
Total Appropriations	124,525	124,525	132,825	6.7%
Ending Cash Balance	15,549	15,549	15,549	0.0%
Total Requirements	140,074	140,074	148,374	5.9%

GENERAL FUND CIP

FUND SUMMARY

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	513,250	513,250	618,250	20.5%
Revenue	1,449,000	1,194,000	1,145,308	-4.1%
Total Resources	1,962,250	1,707,250	1,763,558	3.3%
REQUIREMENTS				
Appropriations	1,334,000	1,089,000	1,580,308	45.1%
Contingency	0	0	0	N/A
Total Appropriations	1,334,000	1,089,000	1,580,308	45.1%
Ending Cash Balance	628,250	618,250	183,250	-70.4%
Total Requirements	1,962,250	1,707,250	1,763,558	3.3%

ESF TRUST FUND

FUND SUMMARY

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	0	0	450,000	N/A
Revenue	450,000	450,000	375,000	-16.7%
Total Resources	450,000	450,000	825,000	83.3%
REQUIREMENTS				
Appropriations	450,000	450,000	825,000	83.3%
Total Appropriations	450,000	450,000	825,000	83.3%
Ending Cash Balance	0	0	0	N/A
Total Requirements	450,000	450,000	825,000	83.3%

STREET CIP

FUND SUMMARY

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	903,258	903,258	839,358	-7.1%
Revenue	73,400	73,400	192,000	161.6%
Total Resources	976,658	976,658	1,031,358	5.6%
REQUIREMENTS				
Appropriations	617,875	137,300	672,575	389.9%
Total Appropriations	617,875	137,300	672,575	389.9%
Ending Cash Balance	358,783	839,358	358,783	-57.3%
Total Requirements	976,658	976,658	1,031,358	5.6%

LAW ENFORCEMENT CIP

FUND SUMMARY

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	14,569	14,569	15,869	8.9%
Revenue	1,300	1,300	500	-61.5%
Total Resources	15,869	15,869	16,369	3.2%
REQUIREMENTS				
Appropriations	0	0	0	N/A
Total Appropriations	0	0	0	N/A
Ending Cash Balance	15,869	15,869	16,369	3.2%
Total Requirements	15,869	15,869	16,369	3.2%

FIRE & RESCUE CIP

FUND SUMMARY

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	489,405	489,405	505,385	3.3%
Revenue	77,300	77,300	91,250	18.0%
Total Resources	566,705	566,705	596,635	5.3%
REQUIREMENTS				
Appropriations	61,320	61,320	35,250	-42.5%
Total Appropriations	61,320	61,320	35,250	-42.5%
Ending Cash Balance	505,385	505,385	561,385	11.1%
Total Requirements	566,705	566,705	596,635	5.3%

PARKS & RECREATION CIP

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	47,132	47,132	20,142	-57.3%
Revenue	13,010	13,010	23,748	82.5%
Total Resources	60,142	60,142	43,890	-27.0%
REQUIREMENTS				
Appropriations	40,000	40,000	23,748	-40.6%
Total Appropriations	40,000	40,000	23,748	-40.6%
Ending Cash Balance	20,142	20,142	20,142	0.0%
Total Requirements	60,142	60,142	43,890	-27.0%

ORIGINAL LOT FUND

FUND SUMMARY

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	470,512	470,512	449,807	-4.4%
Revenue	2,441,297	2,441,297	2,376,633	-2.6%
Total Resources	2,911,809	2,911,809	2,826,440	-2.9%
REQUIREMENTS				
Appropriations	2,453,002	2,453,002	2,367,633	-27.0%
Contingency	9,000	9,000	9,000	-27.0%
Total Appropriations	2,462,002	2,462,002	2,376,633	-27.0%
Ending Cash Balance	449,807	449,807	449,807	-27.0%
Total Requirements	2,911,809	2,911,809	2,826,440	-2.9%

ADDITIONAL 1% - LOT

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	0	0	0	N/A
Revenue	2,040,000	2,040,000	2,053,000	0.6%
Total Resources	2,040,000	2,040,000	2,053,000	0.6%
REQUIREMENTS				
Appropriations	1,911,384	1,911,384	2,053,000	7.4%
Total Appropriations	1,911,384	1,911,384	2,053,000	7.4%
Ending Cash Balance	128,616	128,616	0	N/A
Total Requirements	2,040,000	2,040,000	2,053,000	0.6%

GO BOND DEBT SERVICE FUND**FUND SUMMARY**

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	1,134	1,134	1,134	0.0%
Revenue	149,898	149,898	149,900	0.0%
Total Resources	151,032	151,032	151,034	0.0%
REQUIREMENTS				
Appropriations	149,898	149,898	149,900	0.0%
Total Appropriations	149,898	149,898	149,900	0.0%
Ending Cash Balance	1,134	1,134	1,134	0.0%
Total Requirements	151,032	151,032	151,034	0.0%

IN-LIEU HOUSING FUND

FUND SUMMARY

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	1,814,056	1,814,056	1,818,356	0.2%
Revenue	74,300	74,300	81,000	9.0%
Total Resources	1,888,356	1,888,356	1,899,356	0.6%
REQUIREMENTS				
Appropriations	70,000	70,000	1,884,056	2591.5%
Total Appropriations	70,000	70,000	1,884,056	2591.5%
Ending Cash Balance	1,818,356	1,818,356	15,300	-99.2%
Total Requirements	1,888,356	1,888,356	1,899,356	0.6%

WATER FUND**FUND SUMMARY**

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	907,245	907,245	974,092	7.4%
Revenue	1,901,000	1,901,000	2,006,826	5.6%
Total Resources	2,808,245	2,808,245	2,980,918	6.1%
REQUIREMENTS				
Appropriations	1,803,170	1,804,153	1,972,899	9.4%
Contingency	30,000	30,000	30,000	0.0%
Total Appropriations	1,833,170	1,834,153	2,002,899	9.2%
Ending Cash Balance	975,075	974,092	978,019	0.4%
Total Requirements	2,808,245	2,808,245	2,980,918	6.1%

WATER CIP FUND**FUND SUMMARY**

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	194,417	194,417	199,417	2.6%
Revenue	515,000	515,000	548,000	6.4%
Total Resources	709,417	709,417	747,417	5.4%
REQUIREMENTS				
Appropriations	515,000	510,000	548,000	7.5%
Total Appropriations	515,000	510,000	548,000	7.5%
Ending Cash Balance	194,417	199,417	199,417	0.0%
Total Requirements	709,417	709,417	747,417	5.4%

WASTEWATER FUND**FUND SUMMARY**

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	431,173	431,173	385,421	-10.6%
Revenue	2,221,916	2,221,916	3,330,806	49.9%
Total Resources	2,653,089	2,653,089	3,716,227	40.1%
REQUIREMENTS				
Appropriations	2,253,268	2,217,668	3,586,845	61.7%
Contingency	50,000	50,000	50,000	0.0%
Total Appropriations	2,303,268	2,267,668	3,636,845	60.4%
Ending Cash Balance	349,821	385,421	79,382	-79.4%
Total Requirements	2,653,089	2,653,089	3,716,227	40.1%

WASTEWATER CIP FUND**FUND SUMMARY**

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	790,433	790,433	790,433	0.0%
Revenue	187,500	187,500	1,413,100	653.7%
Total Resources	977,933	977,933	2,203,533	125.3%
REQUIREMENTS				
Appropriations	187,500	187,500	2,113,100	1027.0%
Total Appropriations	187,500	187,500	2,113,100	1027.0%
Ending Cash Balance	790,433	790,433	90,433	-88.6%
Total Requirements	977,933	977,933	2,203,533	125.3%

POLICE TRUST FUND

FUND SUMMARY

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	94,564	94,564	89,664	-5.2%
Revenue	100	100	600	500.0%
Total Resources	94,664	94,664	90,264	-4.6%
REQUIREMENTS				
Appropriations	5,000	5,000	5,000	0.0%
Total Appropriations	5,000	5,000	5,000	0.0%
Ending Cash Balance	89,664	89,664	85,264	-4.9%
Total Requirements	94,664	94,664	90,264	-4.6%

PARKS & RECREATION TRUST

FUND SUMMARY

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	85,724	85,724	85,724	0.0%
Revenue	78,730	78,730	73,200	-7.0%
Total Resources	164,454	164,454	158,924	-3.4%
REQUIREMENTS				
Appropriations	78,730	78,730	78,700	0.0%
Total Appropriations	78,730	78,730	78,700	0.0%
Ending Cash Balance	85,724	85,724	80,224	-6.4%
Total Requirements	164,454	164,454	158,924	-3.4%

DEVELOPMENT TRUST FUND

FUND SUMMARY

	ADOPTED 2016-17	PROJECTED 2016-17	BUDGET 2017-18	% CHANGE PFY17/FY18
RESOURCES				
Beginning Cash Balance	56,702	56,702	56,702	0.0%
Revenue	175,000	175,000	150,000	-14.3%
Total Resources	231,702	231,702	206,702	-10.8%
REQUIREMENTS				
Appropriations	175,000	175,000	150,000	-14.3%
Total Appropriations	175,000	175,000	150,000	-14.3%
Ending Cash Balance	56,702	56,702	56,702	0.0%
Total Requirements	231,702	231,702	206,702	-10.8%