



Ore Wagons, Patrick Kilby, Cover Art at Main Street and Sun Valley Road

City of Ketchum FY 2016-17 Adopted Budget

Small Town Big Life





**City of Ketchum
Idaho
Fiscal Year 2016-2017
Adopted Budget**

Mayor

Nina Jonas

City Council

Jim Slanetz, President

Anne Corrock

Michael David

Baird Gourlay

City Administrator

Suzanne Frick





City of Ketchum

Living Up to Our Hashtag: #SmallTownBigLife

Mayor Nina Jonas' Budget Message

How can city government maintain the elements that make the city of Ketchum such a special place to live? As I consider the 2016-2017 budget, this will be my focus. Ketchum has the hashtag motto, "SmallTownBigLife." Exactly what is it that makes Ketchum a small town that offers a big life?

It is primarily the people - people who create a community with the small-town characteristics of friendliness and a commitment to care for each other. The "Big Life" is because Ketchum has a sophisticated population that values culture, the environment, world-class sports opportunities and majestic scenery.

In keeping its commitment to have a world-class cultural scene, the city will continue to fund the arts. It will continue to work with the National Park Service and Sun Valley Center for the Arts on the Craters of the Moon project, and to support Art on Fourth and Art in City Hall. The latter two require minimal investment as the artists have been generous enough to loan their work to the city. Working with the Ketchum Arts Commission to promote performing arts will also continue.

An investment in the energy efficiency initiatives proposed by the Ketchum Energy Advisory Committee will move the city towards its energy goals. Energy upgrades such as a roof replacement on the Atkinson Park recreation center is one of those initiatives. Others are the purchase of a Level III EV charging station and the addition of photovoltaic panels for city facilities.

Utilities, such as water and electricity, are elements that we do not want to take for granted. At one time, their availability was a given. This is no longer true today. We must meet the challenge of effectively stewarding our resources and adding efficiencies that result in savings of time, dollars and power.

It is up to city government to create the infrastructure that supports quality of life. In this year's budget, \$1.7 million of one-time money will be invested in capital projects ranging from energy efficiency to undergrounding utilities, streetlights to sidewalks, and recreation improvements. These are essential to Ketchum's "placemaking," proven to generate a big return on investment in the new economy.

Infrastructure Upgrades

Quality of life is a key driver in the economic success of communities today. The city of Ketchum's commitment to quality of life remains strong and requires the need for substantial public investment. This year's budget includes an investment of \$1.7 million with one-time money for capital improvements. The expenditure includes items such as:

- \$40,000 for sports field and irrigation upgrades
- \$120,000 for undergrounding utilities with Idaho Power franchise fees
- \$160,000 and partnership with the Ketchum Urban Renewal Agency for additional funding for improvements to the Northwood Natural Area, replacement of the Atkinson Park tennis courts and addition to the Guy Coles Skate Park
- \$450,000 and partnership with the Ketchum Urban Renewal Agency for additional funding for sidewalks and streetlights
- \$500,000 towards investing in new essential services facilities, including police, city operations/emergency network communications and fire facilities

New Economy Is Here

The transition to the new economy is over. The new economy is here and the city is contributing by focusing on improving our quality of life and amenities, key drivers of a successful economy. Ketchum must offer a style of living that will attract and retain businesses that can choose to work anywhere in the world.

The city needs businesses that offer year-round jobs with professional salaries. My vision is to bring 100 new \$100,000 jobs to our city. Ketchum is off and running towards that goal with companies like Vyykn, Solu and Vie Active. The quality of life is the first and foremost consideration in location for businesses that offer these jobs.

Partnering with Urban Renewal Agency & Boise State

The budget calls for partnering with the Ketchum Urban Renewal Agency to support the Ketchum Innovation Center, the incubator that is nurturing new businesses with year-round jobs. Ketchum will share support for KIC with the Ketchum Urban Renewal Agency.

The city is working with Boise State University on economic development initiatives, and will invite faculty members and students to come to weekend "camps" in Ketchum, along with offering fellowship opportunities, to establish connections. I want entrepreneurs to think of Ketchum when they look for a location that will attract good employees, and students to think of Ketchum as a place to live and work when they graduate.

Ketchum will continue to fund Visit Sun Valley at its request. Their presence and positive promotion of our area supports our existing businesses, whose success is vital to our city. It is the smaller businesses that helped Ketchum survive the past recession and they will be here in any future downturns.

Another important element toward Ketchum's economic success is transportation. The city will continue to fund Mountain Rides, which has expanded to provide additional services and more amenities. They have been quick to respond to requests for more convenient service, keeping the safety of citizens and businesses in mind. Its Night Owl service has not only helped residents and visitors get around, it's helped to increase business in local bars and restaurants by providing a late ride home after a night on the town. This late-night service may extend to Hailey and discussion to consider airport service is underway.

The ability to travel easy is critical to making Ketchum attractive as a business location and to maintain its quality of life. Air service should not be centered around visitor travel alone and must work well for business and resident travel. This is critical in today's worldwide economy and in Ketchum's local economy.

The Blaine County Housing Authority will receive funding to assist in exploration of affordable housing options. As my goals for the city progress, the need for a greater and long-term supply of workforce housing grows. The city will work together with the BCHA on future opportunities and solutions for housing supply.

Ketchum's strongest economic development card is attracting people. This year's budget calls for a significant investment in the community to promote tourism, attract new business and enhance the quality of life to all who live, work and play in Ketchum. Please join me in supporting this budget, designed to keep #SmallTownBigLife a reality in Ketchum.

Nina



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Executive Budget Summary

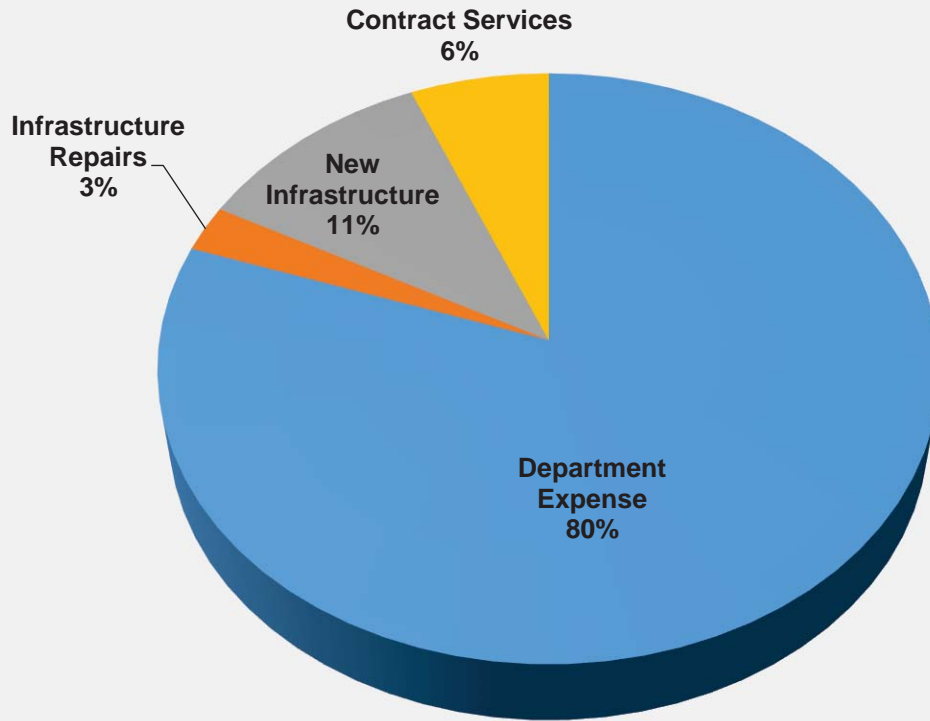
FY 2016-17

The proposed budget for FY 16-17 consists of a \$10,967,560 General Fund to support city operations, \$9,815,475 to support restricted funds such as water and wastewater and \$2,503,197 for new capital expenditures.

Operating expenses are supported by on-going revenues such as property taxes, state taxes and transfers from other funds like LOT and Water and Wastewater. Capital improvement projects are primarily supported by one time funds resulting from budgeted funds unspent during FY 15-16. These unspent funds are available only in FY 16-17 and are known as one-time funds. Because the funds are not reoccurring revenue, they should not be used to support on-going expenses or operations. To use these funds to support on-going expenses will create a budget shortfall in the next fiscal year. Therefore, the one-time funds will be used for capital improvements such as sidewalks, lighting, park repairs and energy efficiency projects. On-going operating expenses are supported by on-going revenue; this budget does not rely on one-time funds to balance operating costs. The following provides a summary of the budget for all funds.

BUDGET SUMMARY (BY FUNDS)													
CITY OF KETCHUM ADOPTED BUDGET													
FISCAL YEAR 2016-2017													
RESOURCES					REQUIREMENTS						TOTAL		
Fund	Beginning Balance	Revenue	Transfers	TOTAL	Personal Services	Materials & Services	Capital Outlay	Transfers	Debt Service	Conting.	APPROP. BUDGET	Unapprop.	TOTAL APPROP. & UNAPPROP
General	2,651,198	8,553,913	1,721,951	12,927,062	5,530,603	3,731,768	34,257	1,620,932	0	50,000	10,967,560	1,959,502	12,927,062
Dev Trust	170,200	175,000	0	345,200	0	175,000	0	0	0	0	175,000	170,200	345,200
Fire/Res Cap	435,133	21,300	56,000	512,433	0	0	61,320	0	0	0	61,320	451,113	512,433
Fire Trust	0	0	0	0	0	0	0	0	0	0	0	0	0
Law Enf Cap	6,313	1,300	0	7,613	0	0	0	0	0	0	0	7,613	7,613
Police Trust	94,442	100	0	94,542	0	5,000	0	0	0	0	5,000	89,542	94,542
Parks Cap	35,190	13,010	0	48,200	0	0	0	40,000	0	0	40,000	8,200	48,200
Parks Trust	93,553	78,730	0	172,283	0	78,730	0	0	0	0	78,730	93,553	172,283
Street Cap	599,807	60,111	13,289	673,207	0	24,300	593,575	0	0	0	617,875	55,332	673,207
Water	221,587	1,701,000	200,000	2,122,587	518,489	592,097	6,275	332,819	353,490	30,000	1,833,170	289,417	2,122,587
Water Cap	261,888	444,050	70,950	776,888	0	10,000	505,000	0	0	0	515,000	261,888	776,888
Wastewater	374,707	2,221,916	0	2,596,623	670,858	723,549	0	605,461	253,400	50,000	2,303,268	293,355	2,596,623
WW Cap	427,876	45,150	142,350	615,376	0	0	187,500	0	0	0	187,500	427,876	615,376
General CIP	175,929	74,600	1,119,400	1,369,929	0	180,000	1,154,000	0	0	0	1,334,000	35,929	1,369,929
ESF Trust	0	0	450,000	450,000	0	0	450,000	0	0	0	450,000	0	450,000
In-Lieu	739,798	100	74,200	814,098	0	0	70,000	0	0	0	70,000	744,098	814,098
G. O. Debt	1,133	0	149,898	151,031	0	500	0	0	149,398	0	149,898	1,133	151,031
Original LOT	225,705	2,170,050	66,247	2,462,002	0	1,237,557	153,289	1,062,156	0	9,000	2,462,002	0	2,462,002
Add 1%-LOT	0	1,911,384	0	1,911,384	0	1,845,137	0	66,247	0	0	1,911,384	0	1,911,384
Wagon Days	1,731	32,561	91,964	126,256	0	124,525	0	0	0	0	124,525	1,731	126,256
TOTAL	6,516,190	17,504,275	4,156,249	28,176,714	6,719,950	8,728,163	3,215,216	3,727,615	756,288	139,000	23,286,232	4,890,482	28,176,714
% of TOTAL	23.1%	62.1%	14.8%	100.0%	23.8%	31.0%	11.4%	13.2%	2.7%	0.5%	82.8%	17.4%	100.0%

Allocation of Budget Resources FY 2016/2017



General Fund

General fund revenues are generally improving. Overall, General Fund revenues are projected to increase by 7% from last Property tax revenues and shared state revenue are projected to increase, property tax by 2.8%, and shared state revenue by approximately 2.4%. The general fund supports the following ten departments:

- Executive and Legislative
- Administrative Services
- Fire and Rescue
- Law Enforcement (with some funding coming from LOT)
- Legal Services
- Non-Departmental
- Parks and Recreation
- Planning and Building
- Public Works Administration, Facility Maintenance and Streets
- General Fund Capital Improvement

Approximately \$1.7 million dollars of one-time revenue is budgeted in the general fund for capital projects. Projects include new sidewalks, investment in future essential services facilities, traffic control devices, improvements to Atkinson Park, funding to help realize the Warm Springs Road sidewalk, and other repairs and maintenance to city facilities. The Idaho Power Franchise fee revenue represents \$260,000 of the \$1.7 million. The proposed budget identifies \$120,000 for undergrounding utilities and \$100,000 for energy efficiency projects.

During the recession and weakened economy, Ketchum was focused on maintaining services; investment in infrastructure and capital projects was curtailed. This exacerbated deteriorating or substandard infrastructure throughout Ketchum. The city now has the ability to invest in key infrastructure projects such as sidewalks, lighting, tennis court replacement, roof repairs, and important traffic safety equipment.

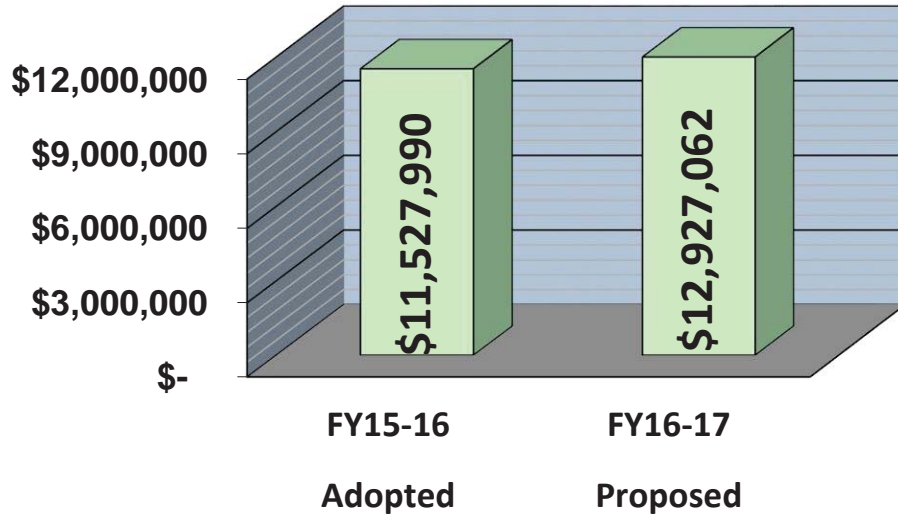
Staffing levels have remained the same, no new staff are proposed in this budget. In keeping with sound fiscal management, the general fund reserve (fund balance) is projected to be 19% of projected revenue. The Government Finance Officers Association (GFOA) recommended best practice advises that a government maintain at least two months (or 17 percent) of operating expenditures or revenues in reserves.

Overall, the general fund is stable, revenues are improving, but caution must be taken to minimize increased on-going expenses.

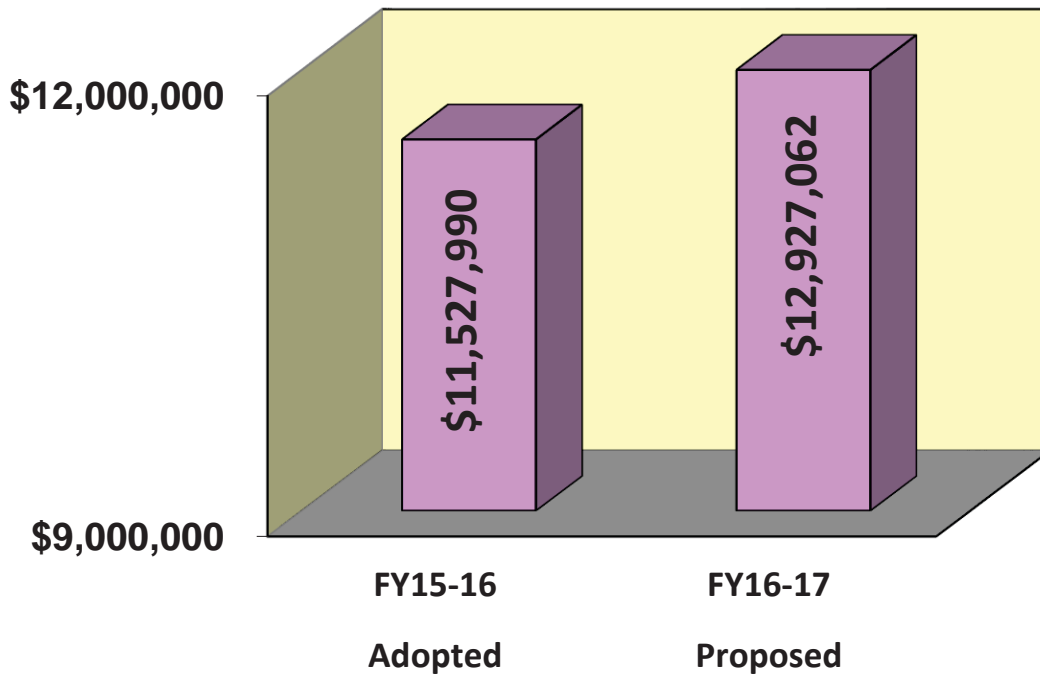
The following summarizes the general fund:

GENERAL FUND		FUND SUMMARY			
		ADOPTED	PROJECTED	BUDGET	% CHANGE
		2015-16	2015-16	2016-17	FY16/FY17
RESOURCES					
	Beginning Cash Balance	1,877,696	1,993,038	2,651,198	41.2%
	Revenue	9,650,294	10,083,128	10,275,864	6.5%
	Total Resources	11,527,990	12,076,166	12,927,062	12.1%
REQUIREMENTS					
	Appropriations:				
	Legislative and Executive Budget	341,585	331,540	343,531	0.6%
	Administrative Services Budget	1,704,065	1,650,141	3,061,402	79.7%
	Fire & Rescue Budget	2,057,076	1,929,548	2,047,454	N/A
	Legal Services Budget	234,100	230,922	234,100	0.0%
	Law Enforcement Budget	1,469,539	1,457,771	1,483,083	0.9%
	Non-Departmental/Contingency Budget	110,000	70,000	185,000	68.2%
	Park & Recreation Department Budget	581,269	595,514	570,670	N/A
	Planning & Building Budget	736,111	686,782	649,248	-11.8%
	Public Works Department Budget	166,857	166,905	172,434	N/A
	Facility Maintenance Budget	615,752	575,156	586,072	N/A
	Street Department Budget	1,756,837	1,730,689	1,634,566	N/A
	Total Appropriations	9,773,191	9,424,968	10,967,560	12.2%
	Ending Cash Balance	1,754,799	2,651,198	1,959,502	11.7%
	Total Requirements	11,527,990	12,076,166	12,927,062	12.1%
				ENDING FUND BALANCE	19.07%

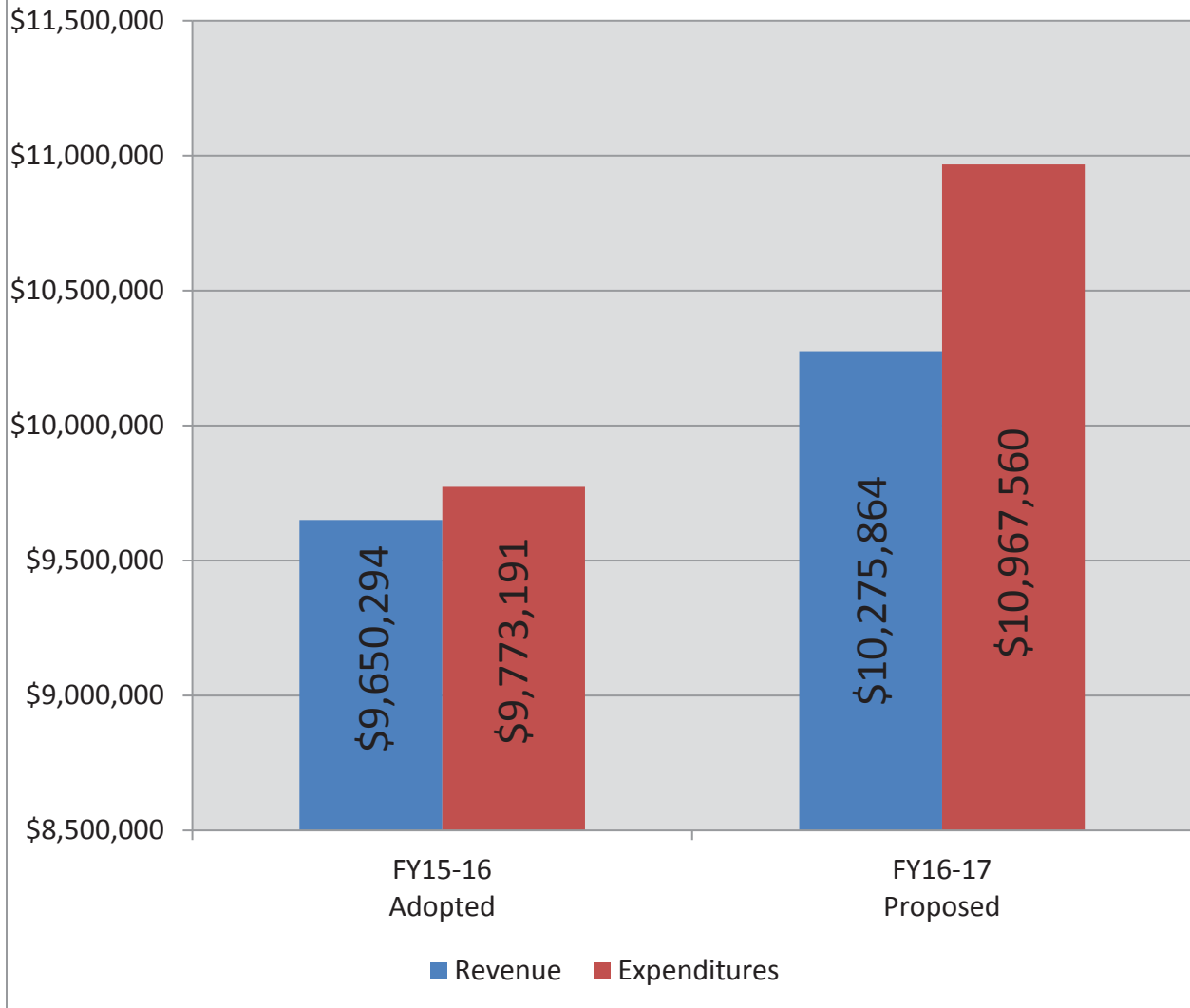
General Fund Resources (Beginning Fund Balance + Annual Revenue)



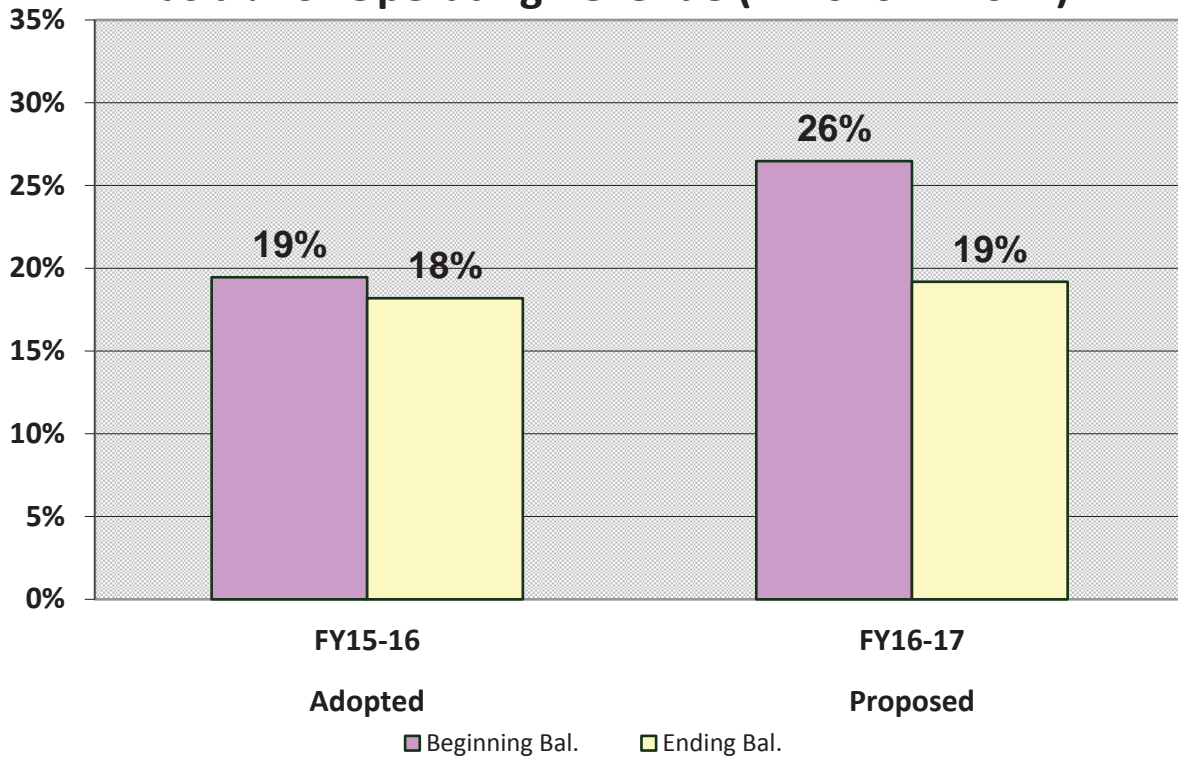
General Fund Requirements (Appropriations/Actuals + Unappropriated)



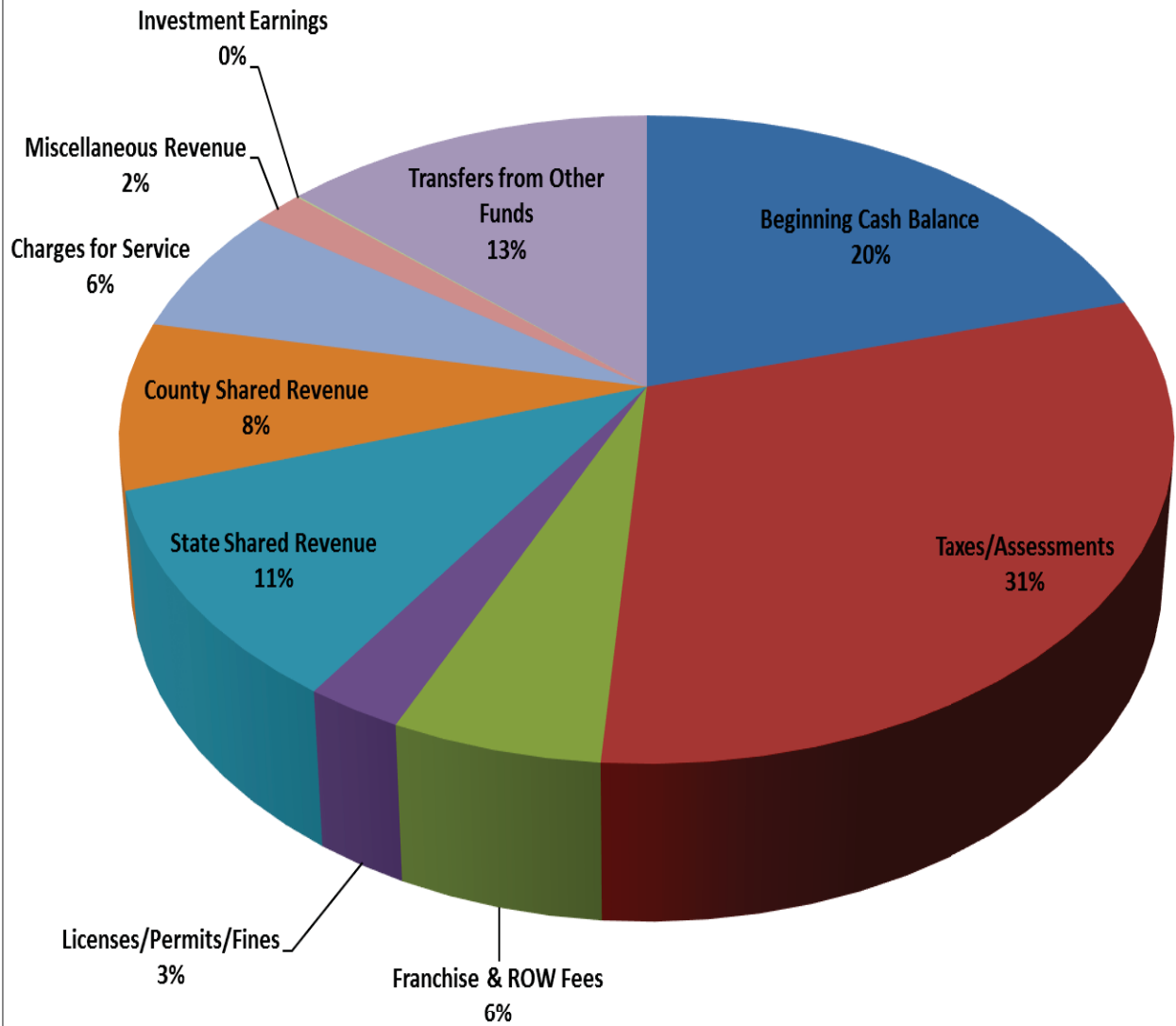
General Fund Revenue vs. Expenditures (FY2016 - FY2017)



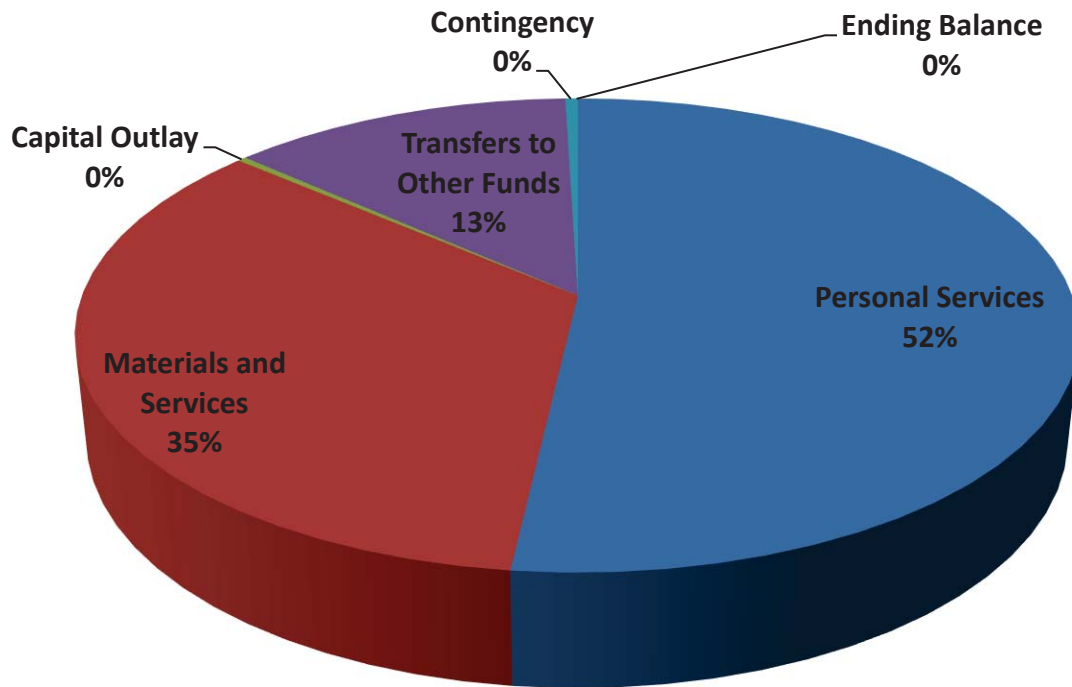
General Fund Beginning & Ending Fund Balances as a % of Operating Revenue (FY2016-FY2017)



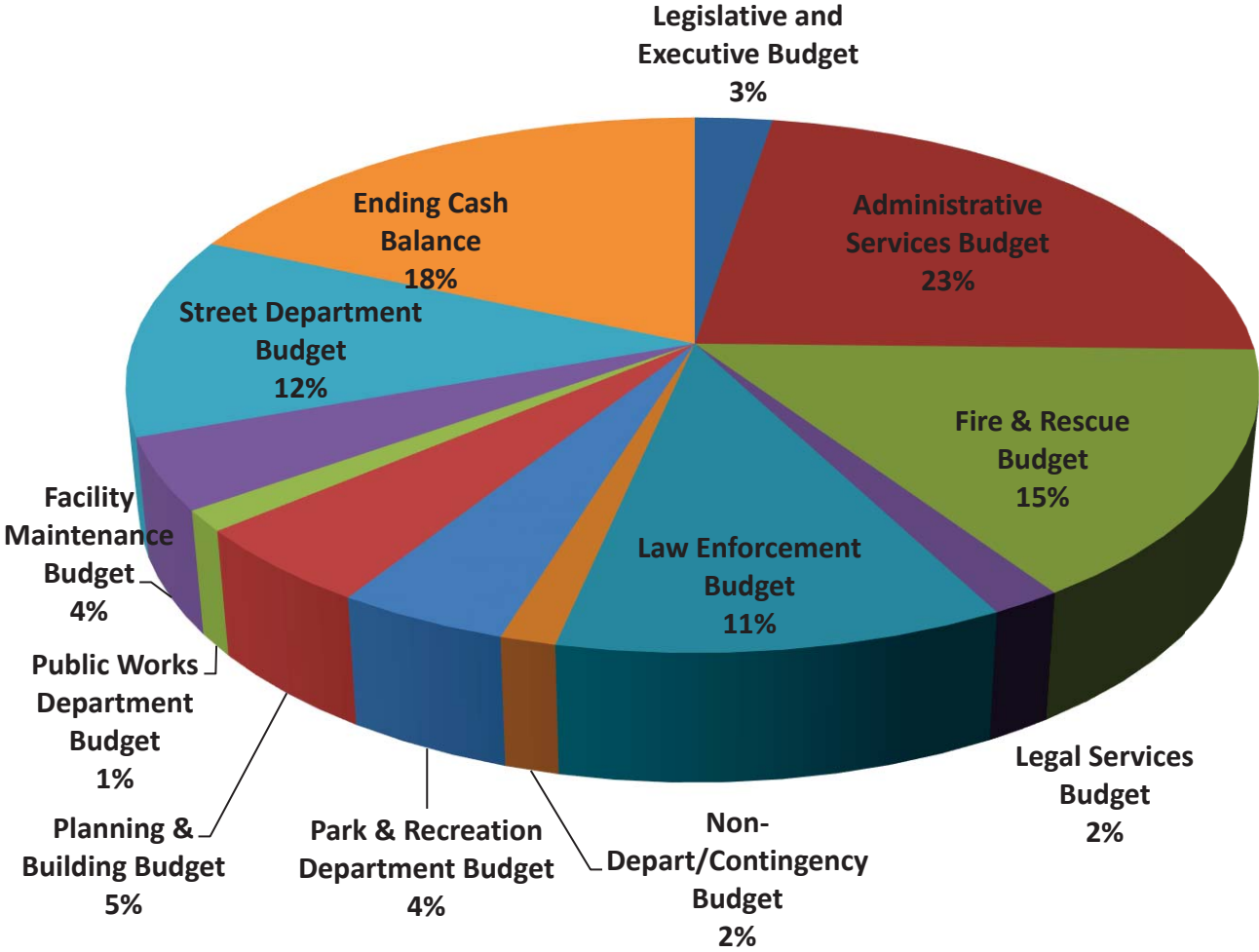
General Fund Resources Summary



General Fund Requirements Summary (By Fund Category)



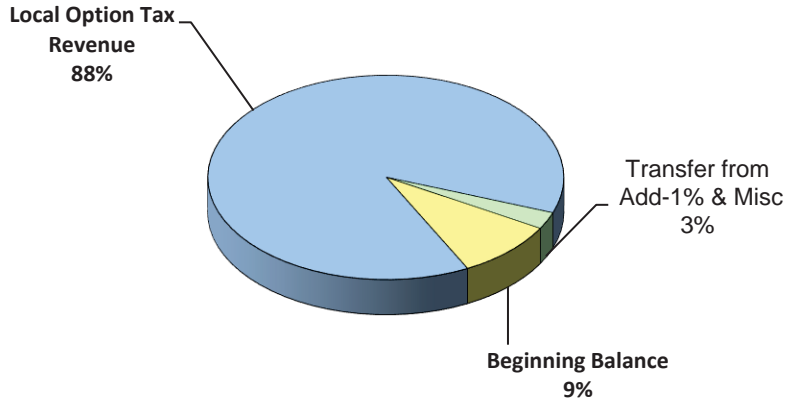
General Fund Requirements Summary (By Department)



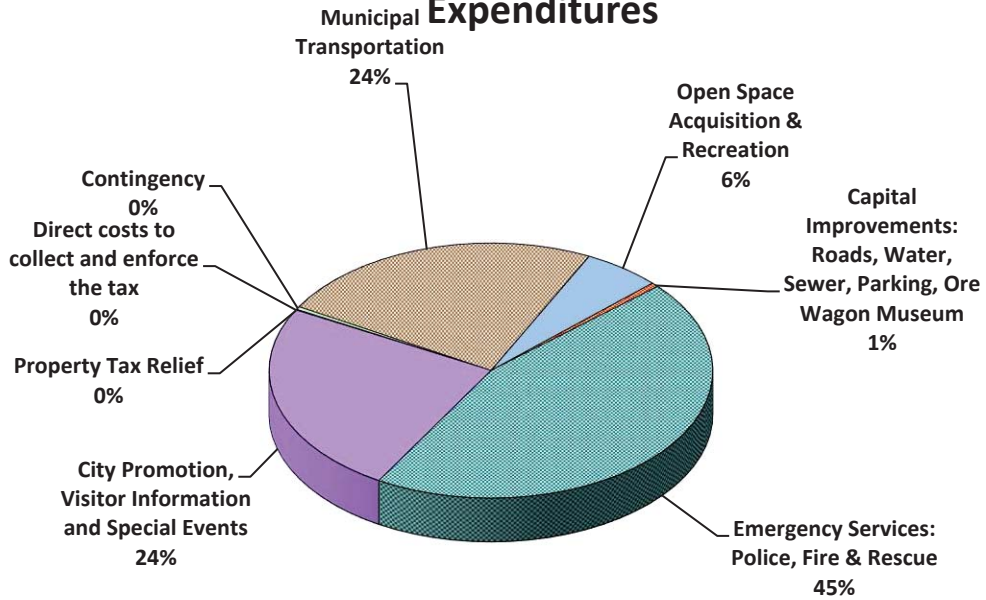
Local Option Tax Fund (LOT)
(Original Local Option Tax and Additional 1% LOT)

Based on FY 15-16 performance, LOT revenue is projected to decrease by 1.8%. This is because revenue projections are not meeting actual revenues collected. Given the unpredictability of the revenue, expenditures have been carefully allocated to activities and projects that can be curtailed in the event revenues do not materialize. In keeping with the LOT authorization, funds are being transferred to the general fund to support street maintenance, fire and rescue operations, a police officer, park irrigation upgrades, tennis court rehabilitation and salary/benefit costs for LOT support staff. The following highlights the LOT fund.

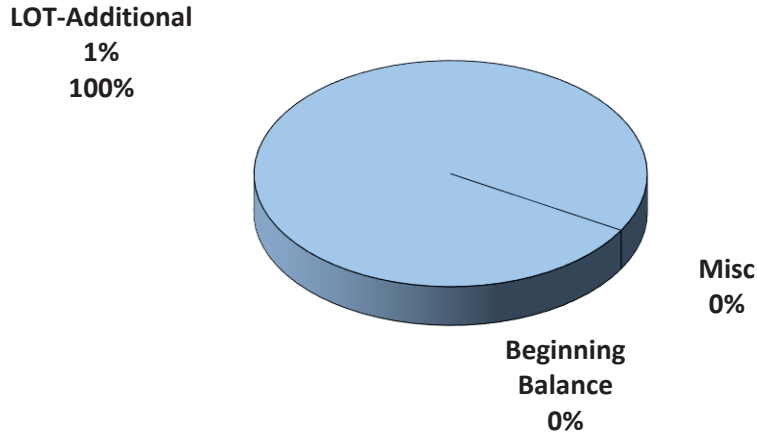
Original LOT Fund Resources



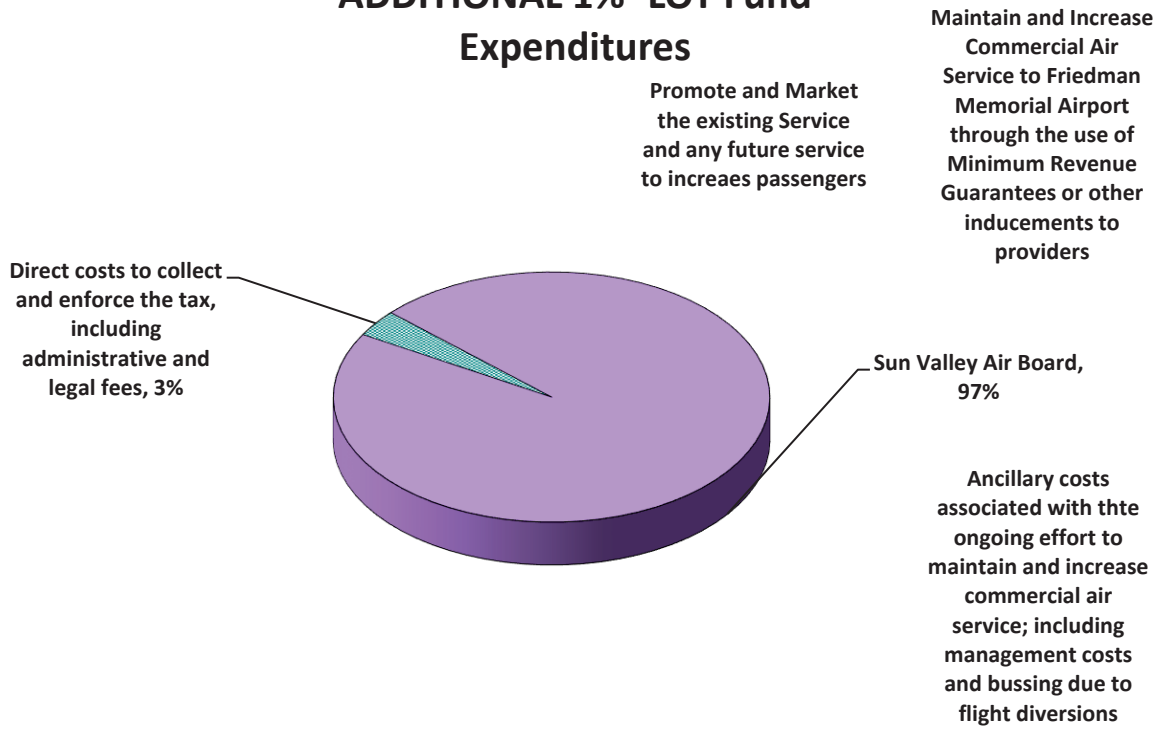
Original LOT Fund Expenditures



Additional 1%-LOT Fund Resources

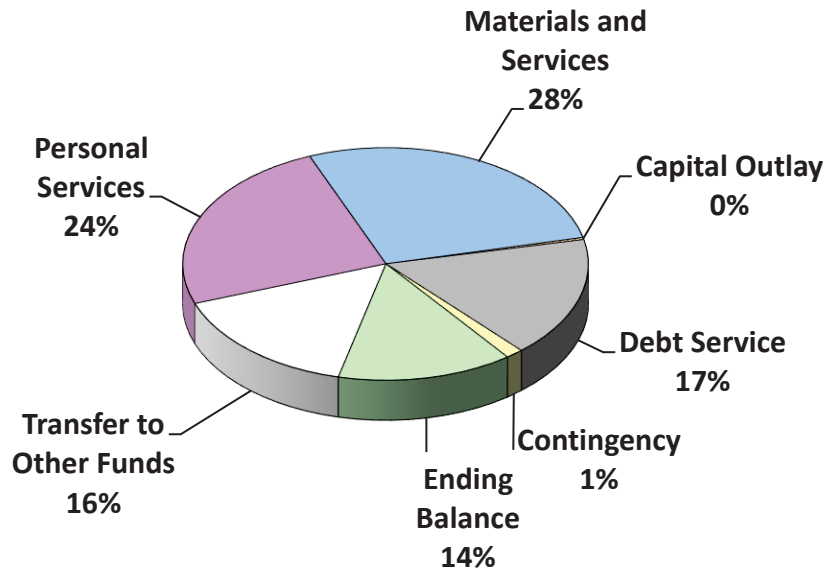


ADDITIONAL 1% -LOT Fund Expenditures

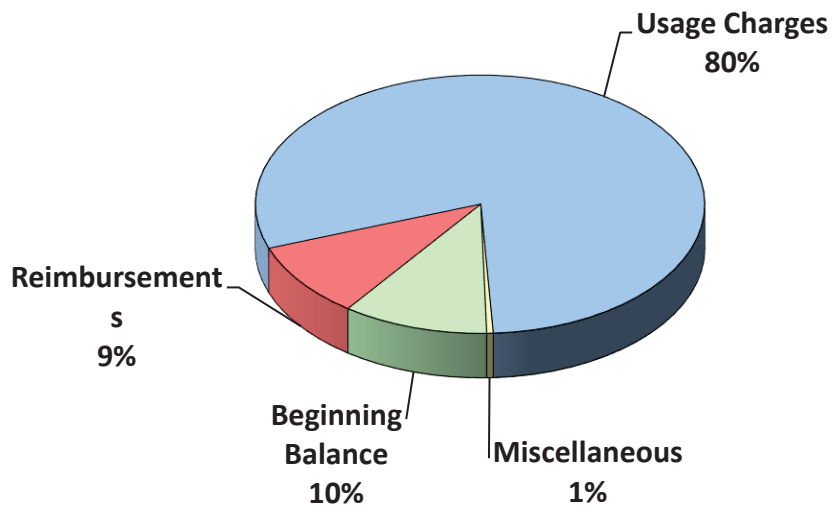


Water and Wastewater Funds

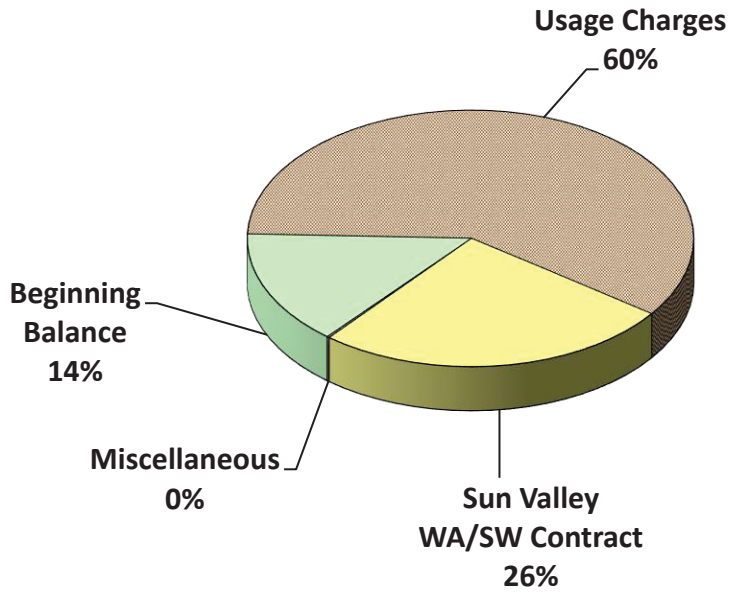
Water Fund Requirements



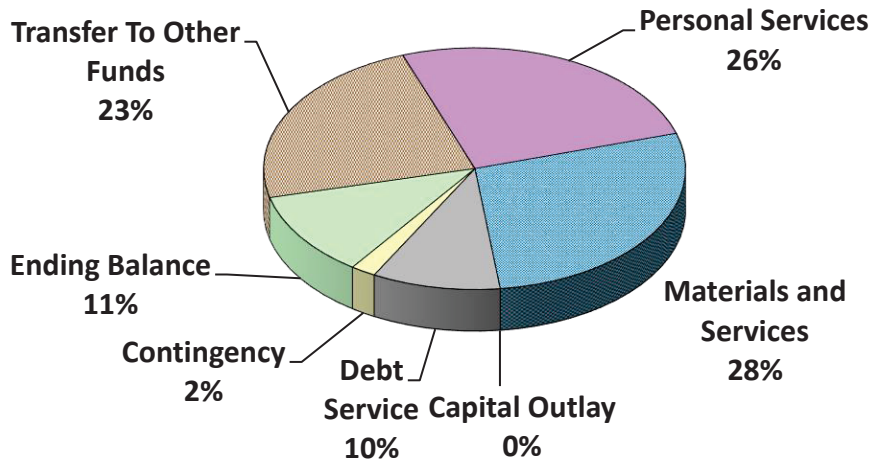
Water Fund Resources



Wastewater Fund Resources



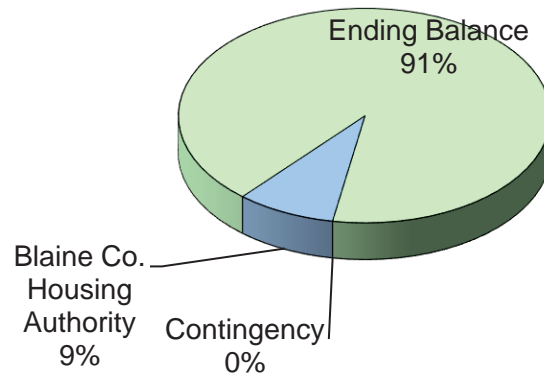
Wastewater Fund Requirements



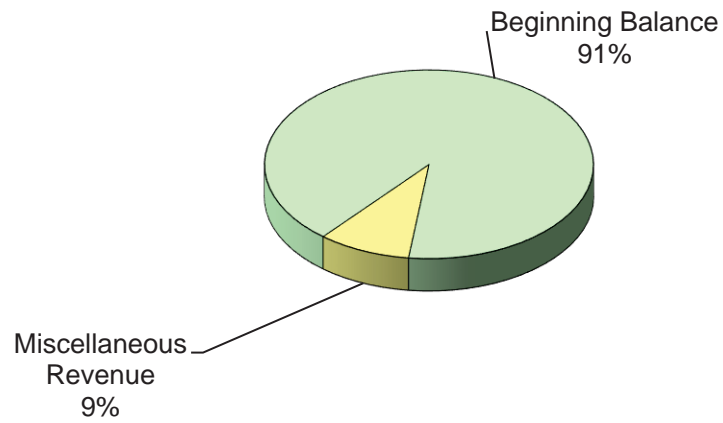
Community Housing In-Lieu Fund

Revenues have improved in the community housing in-lieu fund. Several large projects have made contributions into the fund. The projected ending fund balance in FY 15-16 is \$739,798. Revenue projected for FY 16-17 is \$74,300. The following summarizes the community housing in-lieu fund.

Community In-Lieu Housing Fund Requirements

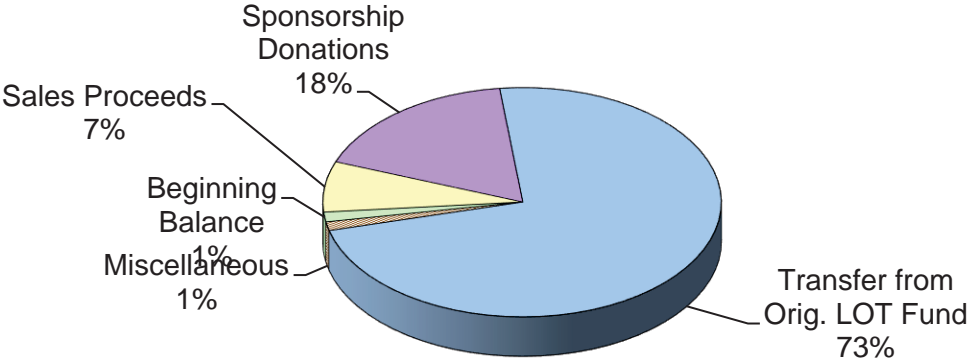


Community In-Lieu Housing Fund Resources

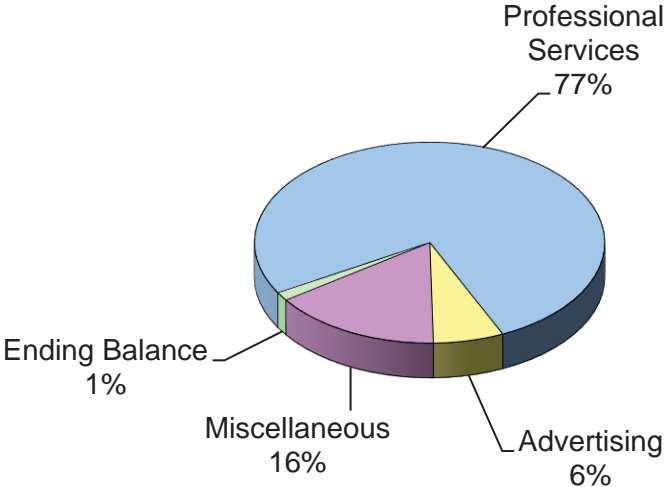


Wagon Days Fund

Wagon Days Fund Resources



Wagon Days Fund Requirements



GENERAL FUND REVENUE SUMMARY

CITY OF KETCHUM
BUDGET REVENUES

GENERAL FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>PROPERTY TAX & FRANCHISE</u>				
01-3100-1000 GENERAL PROPERTY TAXES	3,689,191	3,815,505	3,950,184	3.5
01-3100-1050 PROPERTY TAX REPLACEMENT	11,373	11,416	13,093	14.7
01-3100-6100 IDAHO POWER FRANCHISE	0	0	260,000	.0
01-3100-6110 GAS FRANCHISE	0	99,400	95,000	(4.4)
01-3100-6120 T.V. CABLE FRANCHISE	0	125,500	130,000	3.6
01-3100-6130 WATER UTILITY ROW FEE (5%)	0	85,260	84,555	(.8)
01-3100-6140 WASTEWATER UTILITY ROW FEE(5%)	0	79,459	77,190	(2.9)
01-3100-6150 SOLID WASTE FRANCHISE	69,255	70,000	70,000	.0
01-3100-9000 PENALTY & INTEREST ON TAXES	12,442	12,126	7,135	(41.2)
TOTAL PROPERTY TAX & FRANCHISE	3,782,260	4,298,666	4,687,157	9.0
<u>LICENSES & PERMITS</u>				
01-3200-1110 BEER LICENSES	12,508	12,500	12,500	.0
01-3200-1120 LIQUOR LICENSES	7,933	7,400	7,500	1.4
01-3200-1130 WINE LICENSES	12,733	12,600	12,700	.8
01-3200-1140 CATERING PERMITS	1,781	1,500	1,500	.0
01-3200-1150 OFF-SITE BUS./SPECIAL EVENTS P	9,628	3,000	11,000	266.7
01-3200-1400 BUSINESS LICENSES	29,030	31,000	29,000	(6.5)
01-3200-1520 TAXI-LIMO PERMITS	2,405	2,200	2,200	.0
01-3200-2100 BUILDING PERMITS	242,068	194,700	245,000	25.8
01-3200-2140 RIGHT-OF-WAY PERMITS	0	2,500	10,000	300.0
01-3200-2160 STREET EXCAVATION PERMIT FEE	0	2,100	1,500	(28.6)
TOTAL LICENSES & PERMITS	318,088	269,500	332,900	23.5
<u>STATE OF IDAHO SHARED REVENUE</u>				
01-3310-5100 STATE LIQUOR APPORTIONMENT	282,132	286,500	299,240	4.5
01-3310-5200 HIGHWAY USER'S REVENUE - STREE	0	114,724	118,997	3.7
01-3310-5500 STATE SALES TAX ALLOCATION	83,776	83,727	88,056	5.2
01-3310-5600 STATE SHARED REVENUE	830,033	854,986	865,933	1.3
TOTAL STATE OF IDAHO SHARED REVEN	1,195,941	1,339,937	1,372,226	2.4
<u>COUNTY SHARED REVENUE</u>				
01-3320-8400 COUNTY COURT FINES	17,099	14,200	15,500	9.2
01-3320-8600 COUNTY AMBULANCE CONTRACT	0	1,034,494	1,065,528	3.0
TOTAL COUNTY SHARED REVENUE	17,099	1,048,694	1,081,028	3.1

CITY OF KETCHUM
BUDGET REVENUES

GENERAL FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>CHARGES FOR SERVICES</u>				
01-3400-1100	34,262	27,600	35,000	26.8
01-3400-1110	150,429	113,300	150,000	32.4
01-3400-1120	104,513	80,500	105,000	30.4
01-3400-1130	(42)	80,500	105,000	30.4
01-3400-1400	3,723	1,000	0	(100.0)
01-3400-1500	1,331	1,000	1,100	10.0
01-3400-2200	0	262,846	270,731	3.0
01-3400-2250	0	2,000	2,400	20.0
01-3400-2300	0	0	0	.0
01-3400-3000	625	600	600	.0
01-3400-3600	0	0	6,000	.0
01-3400-4000	1,090	2,000	0	(100.0)
01-3400-4100	2,286	500	0	(100.0)
01-3400-6100	0	15,000	15,000	.0
01-3400-6120	0	2,500	2,500	.0
01-3400-6130	0	600	600	.0
01-3400-6300	0	125,000	125,000	.0
01-3400-6320	0	10,000	10,000	.0
01-3400-6700	0	14,000	14,000	.0
01-3400-6800	0	1,300	1,300	.0
TOTAL CHARGES FOR SERVICES	298,216	740,246	844,231	14.1
<u>FINES</u>				
01-3500-1100	17,402	13,000	18,000	38.5
TOTAL FINES	17,402	13,000	18,000	38.5
<u>MISCELLANEOUS REVENUE</u>				
01-3700-1000	8,135	7,400	4,000	(46.0)
01-3700-1010	0	500	0	(100.0)
01-3700-2000	11,531	11,500	11,500	.0
01-3700-2010	0	6,500	5,000	(23.1)
01-3700-3600	28,738	7,000	27,000	285.7
01-3700-3610	0	2,000	2,000	.0
01-3700-4000	0	0	0	.0
01-3700-6700	0	2,500	0	(100.0)
01-3700-7000	2,708	100	100	.0
01-3700-8000	618	0	0	.0
01-3700-8701	0	0	39,346	.0
01-3700-8703	0	201,113	0	(100.0)
01-3700-8722	0	857,943	973,486	13.5
01-3700-8763	0	241,553	255,482	5.8
01-3700-8765	0	241,553	255,482	5.8
01-3700-8798	0	92,912	99,345	6.9
TOTAL MISCELLANEOUS REVENUE	51,730	1,672,574	1,672,741	.0

CITY OF KETCHUM
BUDGET REVENUES

GENERAL FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>MISCELLANEOUS REVENUE CONT.</u>				
01-3710-8722 LOT FUND REIMB-ADMIN.EXPENSES	0	2,500	2,500	.0
01-3710-8763 WATER FUND REIMB-ADMIN.EXPENSE	0	96,901	97,242	.4
01-3710-8765 WW FUND REIMB-ADMIN.EXPENSES	0	137,276	137,759	.4
01-3710-8798 URA FUND REIMB-ADMIN. EXPENSES	0	31,000	30,080	(3.0)
TOTAL MISCELLANEOUS REVENUE CONT.	0	267,677	267,581	.0
<u>FUND BALANCE</u>				
01-3800-9000 FUND BALANCE	0	297,845	691,696	132.2
TOTAL FUND BALANCE	0	297,845	691,696	132.2
TOTAL FUND REVENUE	5,680,737	9,948,139	10,967,560	10.3



Legislative and Executive Department

The Legislative and Executive Department budget contains the operating accounts for the Mayor and City Council. The Mayor is the chief executive and the City Council holds the legislative powers including the approval of the budget. The Mayor and Council make policy, the City Administrator carries out that policy.

FY 2016-17 Highlights

Summary: No significant changes in the Legislative Department

Personnel: No changes in personnel

Capital: Funding is provided for minimal expenditures

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>LEGISLATIVE & EXECUTIVE</u>				
PERSONAL SERVICES:				
01-4110-1000 SALARIES	65,130	120,686	120,686	.0
01-4110-2100 FICA TAXES-CITY	4,582	9,232	9,232	.0
01-4110-2200 STATE RETIREMENT-CITY	7,391	13,662	13,662	.0
01-4110-2400 WORKMEN'S COMPENSATION-CITY	546	364	296	(18.7)
01-4110-2500 HEALTH INSURANCE-CITY	70,040	151,174	152,622	1.0
01-4110-2505 HEALTH REIMBURSEMENT ACCT(HRA)	2,001	4,580	4,020	(12.2)
01-4110-2510 DENTAL INSURANCE-CITY	1,599	3,705	3,893	5.1
01-4110-2515 VISION REIMBURSEMENT ACCT(HRA)	430	1,287	893	(30.6)
01-4110-2600 LONG TERM DISABILITY	252	531	531	.0
01-4110-2710 VACATION/COMPENSATION PAYOUT	164	0	0	.0
TOTAL PERSONAL SERVICES	152,136	305,221	305,835	.2
MATERIALS AND SERVICES:				
01-4110-3100 OFFICE SUPPLIES & POSTAGE	3,890	4,167	4,167	.0
01-4110-3200 OPERATING SUPPLIES	1,123	3,125	3,125	.0
01-4110-4000 ELECTIONS	372	5,000	5,000	.0
01-4110-4200 PROFESSIONAL SERVICES	7,075	12,600	12,600	.0
01-4110-4800 DUES, SUBSCRIPTIONS & MEMBERSH	1,503	1,682	3,855	129.2
01-4110-4910 MYR/CNCL-TRAINING/TRAVEL/MTG	3,443	7,292	7,292	.0
01-4110-5100 TELEPHONE & COMMUNICATIONS	1,165	1,041	200	(80.8)
TOTAL MATERIAL AND SERVICES	18,572	34,907	36,239	3.8
CAPITAL OUTLAY:				
01-4110-7400 OFFICE FURNITURE & EQUIPMENT	0	1,457	1,457	.0
TOTAL CAPITAL OUTLAY	0	1,457	1,457	.0
TOTAL LEGISLATIVE & EXECUTIVE	170,707	341,585	343,531	.6

Materials and Services Detail FY 16/17



Dept: Legislative and Executive

Description		FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Professional Services		\$ 13,543	\$ 12,600	\$ 12,600
	Audit	\$ 8,000		
	Misc.	\$ 4,600		
Dues, Subscriptions, Memberships		\$ 1,666	\$ 1,682	\$ 3,855
	AIC	\$ 1,088		
	CAST	\$ 600		
	US Conference of Mayors	\$ 1,992		
	Air St. Lukes	\$ 175		
Personnel Training / Travel / Meetings		\$ 7,293	\$ 7,292	\$ 7,292
	AIC Annual Conference	\$ 1,000		
	CAST	\$ 3,000		
	AIC Trainings	\$ 200		
	Misc Meetings	\$ 3,092		

Capital Outlay FY 16/17



Dept: Legislative & Executive Dept

Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Office Furniture & Equipment	\$ 956	\$ 1,457	\$ 1,457

Staffing Analysis FY 16/17



Dept: Legislative & Executive

Position	2014-15 Budget	2015-16 Budget	2016-17 Budget
Mayor	1	1	1
City Council Members	4	4	4
TOTAL	5	5	5





Administrative Services Department

Administrative Department budget contains the operating accounts for the City Administrator, City Clerk and Finance Departments. The City Administrator supports the Mayor and City Council, manages the budget, provides oversight of the departments and performs day to day administration of the city operations.

The City Clerk Department is responsible for maintaining ordinances, resolutions, minutes and official records, processing various licenses and permits, check requests, and pay all bills after Council approval.

The Finance Department prepares and maintains all city accounting/finance/administrative records relating to finance, budget and personnel. (I.e. collects the local option sales tax LOT), and processes payroll. The Finance Director prepares the budget, manages city revenues and expenditures, and tracks and advises on city investments.

FY 2016-17 Highlights

Summary: In prior budgets, administrative costs were spread throughout the budget. This practice did not reflect that total costs for administrative services. Since FY 15-16, the budget now consolidates all administrative costs into one department and is reflected in the budget column.

Administrative Services will continue to focus on improving technology by integrating or replacing existing operating systems to eliminate redundancy, improve department coordination, and provide the public greater access to city documents.

Personnel: In Planning and Building, the Building Technician position has been eliminated and converted to an Administrative Assistant now budgeted in Administrative Services. This position will now serve all departments on the second floor of city hall by providing phone and receptionist duties in addition to support for special projects.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>ADMINISTRATIVE SERVICES</u>				
PERSONAL SERVICES:				
01-4150-1000 SALARIES	247,618	557,672	604,628	8.4
01-4150-1900 OVERTIME	0	0	0	.0
01-4150-2100 FICA TAXES-CITY	19,079	43,612	47,173	8.2
01-4150-2200 STATE RETIREMENT-CITY	28,036	63,122	68,444	8.4
01-4150-2400 WORKMEN'S COMPENSATION-CITY	1,418	2,195	1,968	(10.3)
01-4150-2500 HEALTH INSURANCE-CITY	65,498	167,949	223,225	32.9
01-4150-2505 HEALTH REIMBURSEMENT ACCT(HRA)	4,619	5,791	6,778	17.0
01-4150-2510 DENTAL INSURANCE-CITY	1,681	4,685	5,920	26.4
01-4150-2515 VISION REIMBURSEMENT ACCT(HRA)	41	1,628	1,357	(16.7)
01-4150-2600 LONG TERM DISABILITY	977	2,364	2,660	12.5
01-4150-2700 VACATION/SICK ACCRUAL PAYOUT	2,175	19,505	43,969	125.4
01-4150-2710 VACATION/COMPENSATION PAYOUT	51	0	0	.0
01-4150-2760 EMPLOYEE HOUSING SUBSIDY	6,000	12,000	12,000	.0
01-4150-2800 STATE UNEMPLOYMENT INSURANCE	0	1,140	1,140	.0
TOTAL PERSONAL SERVICES	377,194	881,663	1,019,262	15.6
MATERIALS AND SERVICES:				
01-4150-3100 OFFICE SUPPLIES & POSTAGE	9,877	14,329	19,450	35.7
01-4150-3310 STATE SALES TAX-GEN.GOV. & PAR	45	102	102	.0
01-4150-4200 PROFESSIONAL SERVICES	47,195	48,926	57,422	17.4
01-4150-4400 ADVERTISING & LEGAL PUBLICATIO	6,101	9,500	9,500	.0
01-4150-4600 PROPERTY & LIABILITY INSURANCE	53,110	97,250	89,800	(7.7)
01-4150-4800 DUES, SUBSCRIPTIONS & MEMBERSH	779	3,340	4,200	25.8
01-4150-4900 PERSONNEL TRAINING/TRAVEL/MTG	5,634	12,653	12,653	.0
01-4150-4902 TRAINNG/TRVL/MTG-CITY ADM/ASST	5,993	12,271	12,271	.0
01-4150-5100 TELEPHONE & COMMUNICATIONS	37,887	41,700	49,000	17.5
01-4150-5110 COMPUTER NETWORK	28,818	65,555	75,555	15.3
01-4150-5150 COMMUNICATIONS	63,728	86,500	88,500	2.3
01-4150-5200 UTILITIES	18,224	34,603	34,603	.0
01-4150-5900 REPAIR & MAINTENANCE-BUILDINGS	19,201	44,250	58,250	31.6
01-4150-6500 CONTRACTS FOR SERVICES	0	106,000	96,000	(9.4)
TOTAL MATERIAL AND SERVICES	296,590	576,979	607,306	5.3
CAPITAL OUTLAY:				
01-4150-7400 OFFICE FURNITURE & EQUIPMENT	3,817	27,725	19,800	(28.6)
TOTAL CAPITAL OUTLAY	3,817	27,725	19,800	(28.6)
OTHER EXPENDITURES:				
01-4150-8803 TRANSFER TO GENERAL CIP FUND	0	165,358	925,384	459.6
01-4150-8852 TRANSFER TO IN-LIEU HOUSING	0	40,440	0	(100.0)
01-4150-8893 TRANSFER TO PARK TRUST-KAC	0	11,900	39,650	233.2
01-4150-8895 TRANSFER TO ESF TRUST	0	0	450,000	.0
TOTAL OTHER EXPENDITURES	0	217,698	1,415,034	550.0
TOTAL ADMINISTRATIVE SERVICES	677,601	1,704,065	3,061,402	79.7

Materials and Services Detail FY 16/17



Dept: Administrative Services

Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
		100% not at the 65.6% Split	
Professional Services	\$ 55,326	\$ 57,422	\$ 57,422
Caselle Software Support	\$ 17,796		
Codification updates	\$ 4,000		
Extra Help & Office Coverage	\$ 8,000		
Unforeseen Projects	\$ 23,226		
Misc.(Cintas, NBS Adm, Computer/Equip Imp)	\$ 4,400		
Dues, Subscriptions, Memberships	\$ 3,300	\$ 3,340	\$ 4,200
IIMC	\$ 440		
Assn of Public Treasurers	\$ 446		
ICCTFOA	\$ 214		
Air St. Lukes	\$ 210		
COSCOMA	\$ 100		
ICMA	\$ 1,310		
IDCMA	\$ 75		
Job Available	\$ 45		
Prudential Life	\$ 500		
Misc Subscriptions	\$ 860		
Personnel Training / Travel / Meetings	\$ 24,924	\$ 24,924	\$ 24,924
Mtn West Institute	\$ 2,790		
ICCTFOA Conference	\$ 2,550		
Caselle Conference	\$ 3,850		
III-A	\$ 1,386		
Budget, Election, District Mtgs.	\$ 560		
AIC Annual Conference	\$ 3,000		
Misc Meetings	\$ 10,788		
Computer Network	\$ 36,354	\$ 65,555	\$ 75,555
Ketchum Computers/Software Licenses	\$ 75,555		
Contracts for Services	\$ 85,000	\$ 106,000	96,000
KIC	\$ 56,000		
Emergency Communications	\$ 40,000		
Administrative Support			

Capital Outlay FY 16/17



Dept: Administrative Services

Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Office Furniture & Equipment	\$ 28,225	\$ 27,725	\$ 19,800
City Clerk Furniture and Equipment	\$3,000		
City Administrators Furniture & Equip.	\$16,800		

Staffing Analysis FY 16/17



Dept: Administrative Services

Position	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
City Administrator	1	1	1
City Clerk	1	1	1
Finance Director	1	1	1
Assist City Administrator	1	1	1
Deputy Treasurer/ City Clerk	1	1	1
Administrative Assistant	1	2	2
TOTAL	6	7	7





Fire and Rescue Department

The Ketchum Fire and Rescue Department provides fire suppression and rescue services to both the City of Ketchum and the rural areas surrounding the city. The department also provides paramedic level emergency medical care to the City of Ketchum, the City of Sun Valley and entire northern Blaine County thru a contract for services with the Blaine County Ambulance District. Ketchum Fire and Rescue is also the first responder to fires on federal property managed by the BLM and Forest Service. The department is comprised of full-time staff that in addition to being career emergency responders, directly support the paid-on-call firefighters who provide emergency services in our response area at a cost savings to our citizens. The Ketchum Fire and Rescue Department is the largest most highly trained emergency responder agency in the county and takes great pride in delivering the highest quality emergency services to any situation at any time.

FY 2016-17 Highlights

Summary: The City of Ketchum provides paramedic and ambulance service for the Blaine County Ambulance District. This is done through a contract for services. Based on current operating costs, the payment from the Ambulance District does not cover the full operating costs for the service and capital needs. During this next year, the Fire Department will work with the Ambulance District to address this issue either by increasing the payments or adjusting the service levels to be in line with the payment provided. In addition, efforts will continue to evaluate consolidation of fire services through MOU's, JPA's or other measures.

Personnel: No change is proposed in staffing levels.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>FIRE & RESCUE</u>				
PERSONAL SERVICES:				
01-4230-1000 SALARIES	0	925,872	928,004	.2
01-4230-1500 PAID ON-CALL WAGES	0	146,000	135,000	(7.5)
01-4230-1510 PD ON-CALL TRAINING-H.SCH	0	0	5,000	.0
01-4230-1700 WOOC (WORKING OUT OF CLASS)	0	6,200	6,200	.0
01-4230-1900 OVERTIME	0	28,000	37,000	32.1
01-4230-2100 FICA TAXES-CITY	0	84,463	84,662	.2
01-4230-2200 STATE RETIREMENT-CITY	0	2,162	5,205	140.8
01-4230-2300 FIREMEN'S RETIREMENT-CITY	0	158,102	159,093	.6
01-4230-2310 DEF.COMP-PD ON CALL/PT EMP	0	12,000	12,000	.0
01-4230-2400 WORKMEN'S COMPENSATION-CITY	0	60,283	45,606	(24.4)
01-4230-2500 HEALTH INSURANCE-CITY	0	309,446	318,732	3.0
01-4230-2505 HEALTH REIMBURSEMENT ACCT(HRA)	0	12,275	11,256	(8.3)
01-4230-2510 DENTAL INSURANCE-CITY	0	9,930	10,902	9.8
01-4230-2515 VISION REIMBURSEMENT ACCT(HRA)	0	3,449	2,500	(27.5)
01-4230-2520 WORKMEN'S COMP. COVERAGE	0	5,000	5,000	.0
01-4230-2530 EMPLOYEE MEDICAL SERVICES	0	3,000	3,000	.0
01-4230-2600 LONG TERM DISABILITY	0	3,966	4,083	3.0
01-4230-2700 VACATION/SICK ACCRUAL PAYOUT	0	50,414	49,071	(2.7)
01-4230-2710 VACATION/COMPENSATION PAYOUT	0	0	0	.0
01-4230-2800 STATE UNEMPLOYMENT INSURANCE	0	2,814	2,940	4.5
01-4230-2900 PERFORMANCE AWARDS	0	4,200	4,200	.0
TOTAL PERSONAL SERVICES	0	1,827,576	1,829,454	.1
MATERIALS AND SERVICES:				
01-4230-3200 OPERATING SUPPLIES	0	64,000	63,500	(.8)
01-4230-3500 MOTOR FUELS & LUBRICANTS	0	13,000	13,000	.0
01-4230-4200 PROFESSIONAL SERVICES	0	7,500	10,500	40.0
01-4230-4900 PERSONNEL TRAINING/TRAVEL/MTG	0	27,000	27,000	.0
01-4230-4910 TRAINING-AVALANCHE	0	3,000	3,000	.0
01-4230-5100 TELEPHONE & COMMUNICATIONS	0	14,000	14,000	.0
01-4230-5900 REPAIR & MAINTENANCE-BUILDINGS	0	14,000	0	(100.0)
01-4230-6000 REPAIR & MAINT--AUTOMOTIVE EQU	0	15,000	15,000	.0
01-4230-6100 REPAIR & MAINT--MACHINERY & EQ	0	8,000	8,000	.0
01-4230-6910 OTHER PURCHASED SERVICES	0	8,000	8,000	.0
TOTAL MATERIAL AND SERVICES	0	173,500	162,000	(6.6)
OTHER EXPENDITURES:				
01-4230-8811 TRANSF TO FIRE/RESC CAP. FUND	0	56,000	56,000	.0
TOTAL OTHER EXPENDITURES	0	56,000	56,000	.0
TOTAL FIRE & RESCUE	0	2,057,076	2,047,454	(.5)

CITY OF KETCHUM
BUDGET REVENUES

FIRE & RESCUE CAPITAL IMPR.FND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>FIRE & RESCUE CIP REVENUE</u>				
11-3400-7220 FIRE IMPACT FEES	78,024	15,000	21,000	40.0
TOTAL FIRE & RESCUE CIP REVENUE	78,024	15,000	21,000	40.0
<u>MISCELLANEOUS REVENUE</u>				
11-3700-1000 INTEREST EARNINGS	402	300	300	.0
11-3700-8701 TRANSFER FROM FIRE/RESCUE	0	56,000	56,000	.0
11-3700-8710 TRANSFER FROM FIRE/RESCUE FUND	56,000	0	0	.0
TOTAL MISCELLANEOUS REVENUE	56,402	56,300	56,300	.0
TOTAL FUND REVENUE	134,426	71,300	77,300	8.4

CITY OF KETCHUM
BUDGET EXPENDITURES

FIRE & RESCUE CAPITAL IMPR.FND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>FIRE/RESC CAPITAL EXPENDITURES</u>				
CAPITAL OUTLAY:				
11-4230-7500 AUTOMOTIVE EQUIPMENT	0	6,000	47,000	683.3
11-4230-7600 OTHER MACH & EQUIP	0	0	14,320	.0
TOTAL CAPITAL OUTLAY	<u>0</u>	<u>6,000</u>	<u>61,320</u>	<u>922.0</u>
TOTAL FIRE/RESC CAPITAL EXPENDITURE	<u>0</u>	<u>6,000</u>	<u>61,320</u>	<u>922.0</u>
TOTAL FUND EXPENDITURES	<u>0</u>	<u>6,000</u>	<u>61,320</u>	<u>922.0</u>
NET REVENUE OVER EXPENDITURES	<u>134,426</u>	<u>65,300</u>	<u>15,980</u>	<u>(75.5)</u>

Materials and Services Detail FY 16/17



Dept: Fire and Rescue

Description		FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Professional Services		\$ 11,000	\$ 7,500	\$ 10,500
	Virtual IT (Fiber Comm.) Services	\$ 3,500		
	Progressive Intelligence Technology	\$ 4,000		
	ViaSat Annual Usage Fee	\$ 3,000		
Personnel Training / Travel / Meetings		\$ 27,000	\$ 27,000	\$ 27,000
	Firefighter 1 Academy	\$ 3,000		
	Officer and Firefighter Training	\$ 3,000		
	Fire Chief Training	\$ 3,000		
	Asst. Fire Chief Training	\$ 3,000		
	Meeting & Class Refreshments	\$ 2,000		
	Tech Rescue Training	\$ 4,000		
	Training Travel & Lodging	\$ 6,000		
	EMT and Paramedic Recert	\$ 1,000		
	Tuition, Kaplans, EMS, Jane, CEU	\$ 2,000		

Capital Outlay FY 16/17



Dept: Fire and Rescue

Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Capital Outlay	0	\$ 6,000	\$ 61,320
Replace Asst. Chief Vehicle	\$ 47,000		
Power Point Projector	\$ 1,600		
Ice Rescue Suits	\$ 2,800		
Lifeline Ropes for Apparatus	\$ 1,920		
Pagers	\$ 3,000		
Turnouts	\$ 5,000		

Staffing Analysis FY 16/17



Dept: Fire and Rescue

Position	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Fire Chief	1	1	1
Assistant Fire Chief/Fire Marshall	1	1	1
Captain/Paramedic	2	2	2
Captain/AEMT	1	1	1
Sr. Lieutenant / Paramedic	2	2	2
Lieutenant AEMT	2	2	1
Lieutenant / Paramedic	4	3	4
Eng/Firefighter/Paramedic	0	1	1
Fire and Building Technician	0.4	0.4	0.4

TOTAL PERMANENT STAFFING

13.4 13.4 13.4

On-Call Staffing	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
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Paid On Call Firefighters 40 40 35

TOTAL ON-CALL STAFFING

40 40 35





Fire Trust Fund

The Fire Trust Fund provides budget authority to receive and expend money obtained through grants and donations. Federal law typically requires that money be accounted apart from other City functions. The fund also provides an avenue to segregate donations to assure that such funds are spent in accordance with the instructions of the donor.

FY 2016-17 Highlights

Summary: No change proposed.

Personnel: No change proposed.

Capital: No change proposed.

CITY OF KETCHUM
BUDGET REVENUES

FIRE TRUST FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
92-3700-3600 REFUNDS & REIMBURSEMENTS	1,902	0	0	.0
TOTAL MISCELLANEOUS REVENUE	1,902	0	0	.0
TOTAL FUND REVENUE	1,902	0	0	.0
NET REVENUE OVER EXPENDITURES	1,902	0	0	.0



Law Enforcement Department

The Ketchum Police Department, contracted through the Blaine County Sheriff Department, is responsible for upholding and enforcing all local, state and federal laws while safeguarding and respecting the constitutional rights of the citizens of the City of Ketchum and all who visit here. The Police Department consists of the traditional police functions such as patrol, investigations, administration, and code enforcement.

FY 2016-17 Highlights

Summary: The budget includes a 3% increase in the contract for Blaine County Sheriff. Funding comes from the LOT Fund.

Personnel: No changes proposed.

Capital: No changes proposed.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>POLICE</u>				
PERSONAL SERVICES:				
01-4210-1000 SALARIES	11,301	0	0	.0
01-4210-2100 FICA TAXES-CITY	877	0	0	.0
01-4210-2200 STATE RETIREMENT-CITY	1,299	0	0	.0
01-4210-2400 WORKMEN'S COMPENSATION-CITY	439	0	0	.0
01-4210-2500 HEALTH INSURANCE-CITY	1,116	0	0	.0
01-4210-2510 DENTAL INSURANCE-CITY	42	0	0	.0
01-4210-2600 LONG TERM DISABILITY	13	0	0	.0
01-4210-2710 VACATION/COMPENSATION PAYOUT	174	0	0	.0
TOTAL PERSONAL SERVICES	15,261	0	0	.0
MATERIALS AND SERVICES:				
01-4210-3100 OFFICE SUPPLIES & POSTAGE	1,443	900	900	.0
01-4210-3200 OPERATING SUPPLIES	189	100	100	.0
01-4210-4200 PROFESSIONAL SERVICES	686	665	500	(24.8)
01-4210-4250 PROF.SERVICES-BCSO CONTRACT	1,353,224	1,467,874	1,481,583	.9
TOTAL MATERIAL AND SERVICES	1,355,542	1,469,539	1,483,083	.9
TOTAL POLICE	1,370,803	1,469,539	1,483,083	.9

CITY OF KETCHUM
BUDGET REVENUES

LAW ENFORCE.CAPITAL IMP FND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>LAW ENFORCEMENT CIP REVENUE</u>				
08-3400-7230 LAW ENFORCEMENT IMPACT FEES	2,354	500	1,300	160.0
TOTAL LAW ENFORCEMENT CIP REVENUE	2,354	500	1,300	160.0
<u>MISCELLANEOUS REVENUE</u>				
08-3700-1000 INTEREST EARNINGS	5	0	0	.0
TOTAL MISCELLANEOUS REVENUE	5	0	0	.0
TOTAL FUND REVENUE	2,359	500	1,300	160.0
NET REVENUE OVER EXPENDITURES	2,359	500	1,300	160.0

Materials and Services Detail FY 16/17



Dept: Law Enforcement

Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Professional Services	\$ 1,388,537	\$ 1,469,539	\$ 1,501,645
Blaine County Sherriff	\$ 1,500,145		
Operating Supplies	\$ 100		
Office Supplies and Postage	\$ 900		
Professional Services	\$ 500		

Staffing Analysis FY 16/17



Dept: Law Enforcement

Position	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Chief of Police	1	1	1
Sergeant	3	3	3
Patrol Officer	5	6	6
Detective	1	1	1
Community Services Officer	2	2	2
Administrative Assistant	1	1	1
Records Clerk	1	1	1
TOTAL	14	15	15





Police Trust Fund

The Police Trust Fund provides budget authority to receive and expend money obtained through forfeitures and seized assets. Federal law requires that money received through such forfeitures be segregated into separate funds and that the receipt and expenditure of such money be accounted apart from other city functions. Federal law also limits the expenditure of such funds to specific uses, such as drug enforcement and education activities and capital equipment or improvements.

FY 2016-17 Highlights

Summary: No changes proposed.

Personnel: No changes proposed

Capital: No changes proposed

CITY OF KETCHUM
BUDGET REVENUES

POLICE TRUST FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
90-3700-1000 INTEREST EARNINGS	168	100	100	.0
TOTAL MISCELLANEOUS REVENUE	168	100	100	.0
<u>FUND BALANCE</u>				
90-3800-9000 FUND BALANCE	0	4,900	4,900	.0
TOTAL FUND BALANCE	0	4,900	4,900	.0
TOTAL FUND REVENUE	168	5,000	5,000	.0

CITY OF KETCHUM
BUDGET EXPENDITURES

POLICE TRUST FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>POLICE TRUST EXPENDITURES</u>				
MATERIALS AND SERVICES:				
90-4900-4200 PROFESSIONAL SERVICES	5,000	0	0	.0
90-4900-6900 MISCELLANEOUS SERVICES & CHARG	0	5,000	5,000	.0
TOTAL MATERIAL AND SERVICES	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>.0</u>
TOTAL POLICE TRUST EXPENDITURES	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>(4,832)</u>	<u>0</u>	<u>0</u>	<u>.0</u>





Legal Services Department

The Legal Department includes funding for the City Attorney and City Prosecutor. The City Attorney provides legal counsel for the City, including the Mayor, City Council, Planning Commission and staff. The City Attorney performs legal research, negotiates, reviews and drafts contracts, franchises, resolutions and ordinances, monitors federal, state and local laws and regulations and defends City litigation.

FY 2016-17 Highlights

Summary: Continued legal support for Mayor, Council, Planning Commission and Staff.

Personnel: No changes.

Capital: No changes.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>LEGAL</u>				
MATERIALS AND SERVICES:				
01-4160-4200 PROFESSIONAL SERVICES	94,028	187,500	187,500	.0
01-4160-4270 CITY PROSECUTOR	43,922	46,600	46,600	.0
TOTAL MATERIAL AND SERVICES	137,950	234,100	234,100	.0
TOTAL LEGAL	137,950	234,100	234,100	.0

Materials and Services Detail FY 16/17



Dept: Legal Services

Description		FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Professional Services		\$ 232,740	\$ 234,100	\$ 234,100
	City Attorney Contract	\$ 187,500		
	City Prosecutor	\$ 46,600		





Non-Departmental Department

The Non-Departmental funds are dedicated to citywide efforts that benefit all departments. This is a new section of the budget that contains initiatives not otherwise associated with a specific department.

FY 2016-17 Highlights

Summary: Funding continues for a citywide fellowship program. The goal is to attract young professionals to Ketchum who will introduce new ideas and innovation into the workforce, promote and market Ketchum at colleges, and ideally, become residents of the community. Funding is also provided for city staff merit increases. Instead of providing across the board cost of living adjustments, merit increases will be considered based on employee performance. This new budget section also includes the General Fund operating contingency.

Personnel: No personnel are in this Department.

Capital: No capital is proposed in this Department.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>NON-DEPARMENTAL</u>				
MATERIALS AND SERVICES:				
01-4193-4200 INTERNSHIP PROGRAM	0	10,000	10,000	.0
01-4193-4300 COMMUNITY OUTREACH & INFORMATN	0	0	100,000	.0
TOTAL MATERIAL AND SERVICES	0	10,000	110,000	1,000.0
OTHER EXPENDITURES:				
01-4193-9910 MERIT INCREASES	0	50,000	25,000	(50.0)
01-4193-9930 GENERAL FUND OP. CONTINGENCY	55,009	50,000	50,000	.0
TOTAL OTHER EXPENDITURES	55,009	100,000	75,000	(25.0)
TOTAL NON-DEPARMENTAL	55,009	110,000	185,000	68.2

Materials and Services Detail FY 16/17



Dept: Non-Departmental

Description		FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Total Budget		N/A	\$ 110,000	\$ 185,000
	Fellowship Program	\$ 10,000		
	Employee Merit Increases	\$ 25,000		
	Community Outreach and Information	\$ 100,000		
	Operating Contingency	\$ 50,000		





Parks and Recreation Department

The Parks and Recreation Department is responsible for recreation and cultural programs, providing a safe, healthy, and accessible park and natural resources system and other recreation opportunities for the citizens of Ketchum and visitors to the community. The department also supports public art and events and manages one trust fund.

FY 2016-17 Highlights

Summary: The Parks and Recreation Department will continue its responsibilities relative to management of youth and adult recreation programming and opportunity offerings, public event management, support for public art, managing the Parks and Recreation Trust Funds, and planning, visioning, designing and establishing standard operating procedures for public parks and open space. The department is also responsible for community forestry policies.

The Parks and Recreation Trust Fund maintains several line items where charitable donations, grant monies, and general fund dollars (for public art) are collected and allocated according to City Council direction.

The department's Part Time and Seasonal staffing will be combined into one line item. These staff members, ranging in numbers from four to 30, provide staffing for youth programming.

Personnel: No changes to FTE staff.

Capital: Funding for park capital projects is in General Fund Capital, projects include, tennis courts at Atkinson Park, enhancements at the Guy Coles Skate Park to add "streetscape" features to the park area, and if KURA approves funding, an assessment at the Northwood Natural Area. The department will endeavor to procure grant monies and additional donations, and along with professional design services, to create enhancements according to community desire and budget constraints.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>PARKS AND RECREATION</u>				
PERSONAL SERVICES:				
01-4510-1000 SALARIES	0	235,664	226,936	(3.7)
01-4510-1500 PART-TIME/SEASONAL	0	75,896	75,896	.0
01-4510-1900 OVERTIME	0	0	0	.0
01-4510-2100 FICA TAXES - CITY	0	23,835	23,167	(2.8)
01-4510-2200 STATE RETIREMENT - CITY	0	21,580	21,580	.0
01-4510-2400 WORKMEN'S COMPENSATION - CITY	0	15,404	12,755	(17.2)
01-4510-2500 HEALTH INSURANCE - CITY	0	107,422	118,881	10.7
01-4510-2505 HEALTH REIMBURSEMENT ACCT(HRA)	0	3,967	3,481	(12.3)
01-4510-2510 DENTAL INSURANCE-CITY	0	3,209	3,372	5.1
01-4510-2515 VISION REIMBURSEMENT ACCT(HRA)	0	1,115	773	(30.7)
01-4510-2600 LONG TERM DISABILITY	0	999	999	.0
01-4510-2700 VACATION/SICK ACCRUAL PAYOUT	0	7,636	7,088	(7.2)
01-4510-2800 STATE UNEMPLOYMENT INSURANCE	0	909	909	.0
TOTAL PERSONAL SERVICES	0	497,636	495,837	(.4)
MATERIALS AND SERVICES:				
01-4510-3100 OFFICE SUPPLIES & POSTAGE	0	1,240	1,240	.0
01-4510-3200 OPERATING SUPPLIES	0	4,960	6,160	24.2
01-4510-3210 SPECIAL EVENT SUPPLIES	0	500	500	.0
01-4510-3250 RECREATION SUPPLIES	0	10,000	10,000	.0
01-4510-3280 YOUTH GOLF	0	2,000	2,000	.0
01-4510-3300 RESALE ITEMS-CONCESSION SUPPLY	0	13,000	13,000	.0
01-4510-3310 STATE SALES TAX-PARK	0	8,000	8,000	.0
01-4510-3500 MOTOR FUELS & LUBRICANTS	0	3,000	4,000	33.3
01-4510-3600 COMPUTER SOFTWARE	0	1,953	1,953	.0
01-4510-4200 PROFESSIONAL SERVICE	0	6,000	7,000	16.7
01-4510-4410 ADVERTISING & PUBLICATIONS	0	3,500	1,500	(57.1)
01-4510-4800 DUES, SUBSCRIPTIONS & MEMBERSH	0	2,740	2,740	.0
01-4510-4900 PERSONNEL TRAINING/TRAVEL/MTG	0	640	640	.0
01-4510-5100 TELEPHONE & COMMUNICATIONS	0	2,700	2,700	.0
01-4510-5200 UTILITIES	0	10,400	10,400	.0
01-4510-6000 REPAIR & MAINT--AUTOMOTIVE EQU	0	1,000	2,000	100.0
01-4510-6100 REPAIR & MAINT--MACHINERY & EQ	0	0	1,000	.0
TOTAL MATERIAL AND SERVICES	0	71,633	74,833	4.5
OTHER EXPENDITURES:				
01-4510-8893 TRANSFER TO PARK TRUST FUND	0	12,000	0	(100.0)
TOTAL OTHER EXPENDITURES	0	12,000	0	(100.0)
TOTAL PARKS AND RECREATION	0	581,269	570,670	(1.8)

CITY OF KETCHUM
BUDGET REVENUES

PARKS CAPITAL IMPROVEMENT FND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>PARKS CIP REVENUE</u>				
19-3400-7210 PARKS IMPACT FEES	26,409	10,000	13,000	30.0
TOTAL PARKS CIP REVENUE	26,409	10,000	13,000	30.0
<u>MISCELLANEOUS REVENUE</u>				
19-3700-1000 INTEREST EARNINGS	17	10	10	.0
19-3700-8703 TRANSFER FROM GENERAL CIP	0	11,655	0	(100.0)
TOTAL MISCELLANEOUS REVENUE	17	11,665	10	(99.9)
<u>FUND BALANCE</u>				
19-3800-9000 FUND BALANCE	0	10,000	27,000	170.0
TOTAL FUND BALANCE	0	10,000	27,000	170.0
TOTAL FUND REVENUE	26,426	31,665	40,010	26.4

CITY OF KETCHUM
BUDGET EXPENDITURES

PARKS CAPITAL IMPROVEMENT FND

		ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>PARKS CIP EXPENDITURES</u>					
MATERIALS AND SERVICES:					
19-4510-6000	GUY COLES SKATEPARK	0	20,000	0	(100.0)
TOTAL MATERIAL AND SERVICES		0	20,000	0	(100.0)
CAPITAL OUTLAY:					
19-4510-7100	ORE WAGON MUSEUM	8,000	0	0	.0
19-4510-7600	ATKINSON PARK CARPET REPLACMNT	0	11,655	0	(100.0)
TOTAL CAPITAL OUTLAY		8,000	11,655	0	(100.0)
OTHER EXPENDITURES:					
19-4510-8803	TRANSFER TO GENERAL CIP FUND	0	0	40,000	.0
TOTAL OTHER EXPENDITURES		0	0	40,000	.0
TOTAL PARKS CIP EXPENDITURES		8,000	31,655	40,000	26.4
TOTAL FUND EXPENDITURES		8,000	31,655	40,000	26.4
NET REVENUE OVER EXPENDITURES		18,426	10	10	.0

Materials and Services Detail FY 16/17



Dept: Parks and Recreation

Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Recreation Supplies	\$ 10,000	\$ 10,000	\$ 10,000
US Bank (internet supplies)	\$ 8,000		
other vendors (arts & crafts, etc.)	\$ 1,340		
other sports vendors	\$ 60		
Pioneer Manuf. (field paint)	\$ 300		
Webb Land. (garden)	\$ 300		
Professional Services	\$ 15,000	\$ 6,000	\$ 7,000
Fire Services/Sentinal	\$ 1,000		
Community Forestry Consultants	\$ 5,000		
BIB background checks	\$ 1,000		
Advertising and Publications	\$ 5,000	\$ 3,500	\$ 1,500
Art plaques	\$ 1,000		
Brochure distribution	\$ 500		
Dues, Subscriptions, Memberships	\$ 1,627	\$ 2,740	\$ 2,740
Music Licensure	\$ 1,000		
Movie Licensure	\$ 500		
NRPA/IRPA	\$ 700		
ISA/SMA/PNISA	\$ 180		
Air St. Luke's	\$ 260		
Costco Wholesale	\$ 100		
4900 Personnel Training / Travel / Meetings	\$ 1,000	\$ 640	\$ 640
Various trainings	\$ 640		

Capital Outlay FY 16/17



Dept: Parks and Recreation

Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Capital Projects	\$ 8,000	\$ 31,655	\$40,000

Staffing Analysis FY 16/17



Dept: Parks and Recreation

Position	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Director of Parks & Recreation	1	1	1
Recreation Supervisor	1	1	1
Youth Recreation Supervisor	2	2	2
Arts & Events Coordinator	1	1	1
Seasonal and PT Employees	4 to 30	4 to 30	4 to 30
Park Superintendent/City Arborist	1	0	0
Park Maintenance Crew Leader	0.5	0	0
Park Maintenance Assistant	1	0	0
TOTAL	7.5	5	5





Parks and Recreation Trust Fund

The Parks and Recreation Trust Fund provides budget authority to receive and expend money obtained through grants, donations and General Fund contributions. Federal law typically requires that money received through grants be segregated into separate funds and that the receipt and expenditure of such money be accounted apart from other city functions. The fund also provides an avenue to segregate donations to assure that such funds are spent in accordance with the instructions of donors.

FY 2016-17 Highlights

Summary: Funding from the General Fund is provided to support public art. This year percent for arts funding will be incorporated into on-site art for public works projects. New projects for this year include interactive art, seed funding for the Harriman Gnomon, and surprise art in public places which would involve contests, youth art, and murals on public buildings and walls.

Personnel: No personnel are in this Fund.

Projects and Initiatives:

Public Art	
Art on 4th	\$ 6,250
Public Art installation	\$ 10,500
Interactive Art	\$ 5,000
Art in City Hall	\$ 1,400
Performance Art	\$ 3,000
Seed Funding for Harriman Gnomon	\$ 5,000
Seed Funding for Welcome Sign	\$ 5,000
Surprise Art in Public Places	\$ 3,500
	<hr/>
TOTAL	\$ 39,650

CITY OF KETCHUM
BUDGET REVENUES

PARKS/REC DEV TRUST FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
93-3700-1000 INTEREST EARNINGS	180	80	80	.0
93-3700-4000 WOMEN'S SOCCER LEAGUE	3,000	0	3,000	.0
93-3700-6000 GUY COLES SKATE PARK	3,009	0	0	.0
93-3700-6200 PARK MEM.BENCH/TREES	2,058	0	2,000	.0
93-3700-6300 RIVER PARK	28,973	0	0	.0
93-3700-6500 ICE RINK/ZAMBONI	1,330	0	1,500	.0
93-3700-6800 KETCHUM ARTS COMMISSION	26,739	23,900	39,650	65.9
93-3700-6820 DONATIONS FOR KAC	0	9,000	9,000	.0
93-3700-6850 % FOR ARTS	0	0	3,500	.0
93-3700-6900 KETCHUM EVENTS COMMISSION	42	0	0	.0
93-3700-7000 MISCELLANEOUS DONATIONS	0	29,100	0	(100.0)
93-3700-7100 YOUTH RECREATION SCHOLARSHIPS	0	0	3,500	.0
93-3700-7200 JAZZ IN THE PARK	6,000	3,500	6,000	71.4
93-3700-7300 KETCH'EM ALIVE	6,191	1,500	6,000	300.0
93-3700-7400 CHILDREN'S RECREATION FUND	700	0	0	.0
93-3700-7700 STREET ROOF TOP GARDEN PROJECT	2,000	2,000	2,000	.0
93-3700-7800 HAPPY TRAILS TRUST	0	0	0	.0
93-3700-7900 DONATIONS-C. GATES YOUTH GOLF	0	0	2,500	.0
TOTAL MISCELLANEOUS REVENUE	80,221	69,080	78,730	14.0
TOTAL FUND REVENUE	80,221	69,080	78,730	14.0

CITY OF KETCHUM
BUDGET EXPENDITURES

PARKS/REC DEV TRUST FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>PARKS/REC TRUST EXPENDITURES</u>				
MATERIALS AND SERVICES:				
93-4900-4000	3,000	0	0	.0
93-4900-6200	3,307	0	0	.0
93-4900-6300	52,749	0	0	.0
93-4900-6500	333	0	0	.0
93-4900-6600	400	0	0	.0
93-4900-6800	22,722	23,900	39,650	65.9
93-4900-6820	0	7,000	9,000	28.6
TOTAL MATERIAL AND SERVICES	82,510	30,900	48,650	57.4
CAPITAL OUTLAY:				
93-4900-7000	0	22,100	13,580	(38.6)
93-4900-7100	859	0	0	.0
93-4900-7200	4,500	5,000	6,000	20.0
93-4900-7300	5,691	7,000	6,000	(14.3)
93-4900-7700	0	2,000	2,000	.0
93-4900-7800	0	0	0	.0
93-4900-7900	0	0	2,500	.0
TOTAL CAPITAL OUTLAY	11,050	36,100	30,080	(16.7)
TOTAL PARKS/REC TRUST EXPENDITURES	93,560	67,000	78,730	17.5
TOTAL FUND EXPENDITURES	93,560	67,000	78,730	17.5
NET REVENUE OVER EXPENDITURES	(13,339)	2,080	0	(100.0)

Materials, Services and Capital FY 16/17



Dept: Parks and Recreation Trust Fund

	Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Ketchum Arts Commission		\$ 20,000	\$ 30,900	\$ 48,650
Art on 4th Street	\$ 6,250			
Public Art Installation	\$ 10,500			
Interactive Art	\$ 5,000			
Art in City Hall	\$ 1,400			
Performance Art	\$ 3,000			
Seed Funding for Harriman Gnomon	\$ 5,000			
Seed Funding for Welcome Sign	\$ 5,000			
Surprise Art in Public Places	\$ 3,500			
Miscellaneous Donations		\$ 3,920	\$ 36,100	\$ 27,580



Planning and Building Department

The Planning and Building Department is responsible for long range (comprehensive) and current planning functions, and management of all developments, both past and present. The Planning and Building Department administers the Zoning Code, Subdivision Code, various Building Codes and coordinates reviews from other City Departments. The Planning and Building Department provides staff support to the Planning Commission, City Council, and the Ketchum Urban Renewal Agency.

FY 2016-17 Highlights

Summary: The ongoing work for Phase 2 of zoning code rewrite will require funds for Professional Services, with a reduction from last year's request. This funding will come from the General Fund. The Idaho Department of Building and Safety (IDBS) contract expenses will remain the same as in the previous fiscal year.

Personnel: This year the Idaho Department of Building and Safety will provide additional clerk staff to support the building inspection and permitting staff. As a result of the new staff, the counter staffing will be modified. The .5 Fire and Building Technician will shift to Administration and be converted to an administrative assistant to provide reception and administration at the public counter. This shift will enhance customer service and staff support.

Capital: No equipment needs are anticipated in FY17. All computers are up-to-date and furniture is functional. The capital request from last year's budget is adequate for Fiscal Year 2016-17.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>PLANNING & BUILDING</u>				
PERSONAL SERVICES:				
01-4170-1000 SALARIES	297,641	320,815	275,219	(14.2)
01-4170-1200 PLANNING & ZONING COMMISSION	15,750	21,000	21,000	.0
01-4170-1900 OVERTIME	213	2,388	0	(100.0)
01-4170-2100 FICA TAXES-CITY	24,152	26,401	22,661	(14.2)
01-4170-2200 STATE RETIREMENT-CITY	35,525	39,066	33,532	(14.2)
01-4170-2400 WORKMEN'S COMPENSATION-CITY	4,495	5,254	3,983	(24.2)
01-4170-2500 HEALTH INSURANCE-CITY	109,328	116,400	124,731	7.2
01-4170-2505 HEALTH REIMBURSEMENT ACCT(HRA)	6,643	4,214	3,216	(23.7)
01-4170-2510 DENTAL INSURANCE-CITY	2,698	3,409	3,115	(8.6)
01-4170-2515 VISION REIMBURSEMENT ACCT(HRA)	0	1,184	714	(39.7)
01-4170-2600 LONG TERM DISABILITY	1,227	1,359	1,211	(10.9)
01-4170-2700 VACATION/SICK ACCRUAL PAYOUT	11,332	4,065	1,486	(63.4)
01-4170-2710 VACATION/COMPENSATION PAYOUT	226	0	0	.0
01-4170-2800 STATE UNEMPLOYMENT INSURANCE	0	756	630	(16.7)
TOTAL PERSONAL SERVICES	509,230	546,311	491,498	(10.0)
MATERIALS AND SERVICES:				
01-4170-3100 OFFICE SUPPLIES & POSTAGE	10,409	8,000	6,050	(24.4)
01-4170-3200 OPERATING SUPPLIES	1,959	0	0	.0
01-4170-3600 COMPUTER SOFTWARE	560	1,500	1,500	.0
01-4170-4200 PROFESSIONAL SERVICES	37,878	55,100	25,000	(54.6)
01-4170-4210 PROFESSIONAL SERVICES - IDBS	121,887	95,000	95,000	.0
01-4170-4264 PROF SVC-BALD MOUNTAIN LODGE	1,047	0	0	.0
01-4170-4400 ADVERTISING & LEGAL PUBLICATIO	1,746	0	0	.0
01-4170-4500 GEOGRAPHIC INFO SYSTEMS	17,525	15,000	15,000	.0
01-4170-4800 DUES, SUBSCRIPTIONS & MEMBERSH	1,934	2,700	2,700	.0
01-4170-4900 PERSONNEL TRAINING/TRAVEL/MTG	11,372	7,500	7,500	.0
01-4170-4970 TRAINING/TRAVEL/MTG-P&Z COMM	1,158	3,000	3,000	.0
01-4170-5100 TELEPHONE & COMMUNICATIONS	270	0	0	.0
01-4170-6910 OTHER PURCHASED SERVICES	60	1,000	1,000	.0
TOTAL MATERIAL AND SERVICES	207,805	188,800	156,750	(17.0)
CAPITAL OUTLAY:				
01-4170-7400 OFFICE FURNITURE & EQUIPMENT	5,074	1,000	1,000	.0
TOTAL CAPITAL OUTLAY	5,074	1,000	1,000	.0
TOTAL PLANNING & BUILDING	722,108	736,111	649,248	(11.8)

Materials and Services Detail FY 16-17



Dept: Planning and Building

Description		FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Professional Services	Minutes for PZ	\$ 0	\$ 55,100	\$ 25,000
	Phase II Zoning Rewrite: Pro Service request may include a continuation of Community Housing, Dimensional Standards, Comp Plan Analysis	\$ 25,000		
Professional Services- IDBS	IDBS payout for services	\$ 95,000	\$ 95,000	\$ 95,000
Personnel Training / Travel / Meetings	Director: \$2,500. Idaho APA (\$1000), National APA (\$1000), Jerry Mason and other local (\$500)	\$ 2,500	\$ 7,500	\$ 7,500
	Sr. Planners \$3500. Idaho APA (\$1,000), CFM CEUs \$1,000, other local (1,000)	\$ 3,500		
	Technician \$1,500.	\$ 1,500		

Capital Outlay FY 16-17



Dept: Planning and Building

Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Misc Office Furniture & Equipment	\$ 1,000	\$ 1,000	\$ 1,000

Staffing Analysis FY 16/17



Dept: Planning and Building

Position	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Director of Planning and Building	1	1	1
Senior Planner	2	2	1
Associate Planner			1
Planning Technician	1	1	1
Fire and Building Technician	0.5	0.5	0
TOTAL	4.5	4.5	4





Development Services Trust Fund

The Development Services Trust Fund is an account established for bonds or other monies that are deposited as required by city ordinances for development projects. If project do not fulfill their obligations, the funds may be withdrawn from the city and used for mitigating any issues in connection to the development. In the vast majority of cases, the funds are returned to the applicant in full.

FY 2016-17 Highlights

Summary: No changes are anticipated in FY 16-17.

CITY OF KETCHUM
BUDGET REVENUES

DEVELOPMENT TRUST FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>CHARGES FOR SERVICES</u>				
94-3400-5000 P&Z RETAINER FEES	11,163	0	0	.0
TOTAL CHARGES FOR SERVICES	11,163	0	0	.0
<u>MISCELLANEOUS REVENUE</u>				
94-3700-1000 INTEREST EARNINGS	9	0	0	.0
94-3700-7000 MISCELLANEOUS REVENUE	3	150,000	175,000	16.7
94-3700-8044 T.JENSEN-ROW CURB/GUTTER BOND	20,022	0	0	.0
94-3700-8045 USDA RURAL BUS.GRANT-KIC	14,500	0	0	.0
94-3700-8046 JESSE SHEUE (KITH & KIN)	4,950	0	0	.0
94-3700-8047 BIGWOOD BREAD LANDSCAPE SEC.	3,000	0	0	.0
94-3700-8048 411 EAST 6TH ST LLC-LNDSCP SEC	6,443	0	0	.0
94-3700-8049 JARVIS GROUP-121 BADGER LN-DEM	15,000	0	0	.0
94-3700-8050 SALLIE CASTLE-DEMO SECURITY	10,200	0	0	.0
94-3700-8051 JORDON/ANDREA LOTT-COOL DUDE	74,819	0	0	.0
94-3700-8052 TANNER CONST (NYSEETHER)	0	0	0	.0
94-3700-8053 SUSAN ALFS-DEMO SECURITY	0	0	0	.0
94-3700-8054 LEE GILMAN CONST-303 BROADWAY	0	0	0	.0
94-3700-8055 ANDREW GOLDMAN-DEMO SECURITY	0	0	0	.0
94-3700-8056 KEARNS/MCGINNIS/VAND.-KNEEBONE	0	0	0	.0
TOTAL MISCELLANEOUS REVENUE	148,945	150,000	175,000	16.7
TOTAL FUND REVENUE	160,109	150,000	175,000	16.7

CITY OF KETCHUM
BUDGET EXPENDITURES

DEVELOPMENT TRUST FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>DEVELOPMENT TRUST EXPENDITURES</u>				
MATERIALS AND SERVICES:				
94-4900-6600 REFUNDS-P&Z RETAINER FEES	20,894	0	0	.0
94-4900-6910 OTHER MISC. ACCOUNTS	(51,753)	150,000	175,000	16.7
TOTAL MATERIAL AND SERVICES	(30,859)	150,000	175,000	16.7
OTHER EXPENDITURES:				
94-4900-8024 420 1/2 FIRST STREET EAST-DEMO	1,000	0	0	.0
94-4900-8029 DEGENNARO RESIDENCE-DEMO SEC	4,500	0	0	.0
94-4900-8039 INFINITY PROJECTS-VUE TOWNHOME	60,001	0	0	.0
94-4900-8041 DAVID PYLE-517 ALPINE-DEMO SEC	15,000	0	0	.0
94-4900-8042 300 W.6TH STREET-DEMO SECURITY	45,000	0	0	.0
94-4900-8043 JEREMY FRYBERGER-ST DIGGING BD	5,000	0	0	.0
94-4900-8044 T.JENSEN-ROW CURB/GUTTER BOND	20,023	0	0	.0
94-4900-8045 USDA RURAL BUS.GRANT-KIC	14,500	0	0	.0
94-4900-8046 JESSE SHEUE (KITH & KIN)	4,500	0	0	.0
94-4900-8048 411 EAST 6TH ST LLC-LNDSP SEC	6,443	0	0	.0
94-4900-8049 JARVIS GROUP-121 BADGER LN-DEM	15,000	0	0	.0
94-4900-8050 SALLIE CASTLE-DEMO SECURITY	0	0	0	.0
94-4900-8051 JORDON/ANDREA LOTT-COOL DUDE	0	0	0	.0
94-4900-8054 LEE GILMAN CONST-303 BROADWAY	0	0	0	.0
94-4900-8056 KEARNS/MCGINNIS/VAND.-KNEEBONE	0	0	0	.0
TOTAL OTHER EXPENDITURES	190,968	0	0	.0
TOTAL DEVELOPMENT TRUST EXPENDIT	160,109	150,000	175,000	16.7
TOTAL FUND EXPENDITURES	160,109	150,000	175,000	16.7
NET REVENUE OVER EXPENDITURES	0	0	0	.0





Public Works Department

The Public Works Department consists of the Administration, Street Division, Facility Maintenance Division, and the Water and Wastewater Divisions. The department is responsible for maintaining the infrastructure of the City of Ketchum. This budget includes funding for snow removal, resurfacing streets, improving drainage, street sweeping, repairing potholes, installing and maintaining street signs and traffic markings, maintaining street trees and public restrooms, street lighting, city beautification, maintaining public facilities and parks and managing and maintaining the water and wastewater systems.

FY 2016-17 Highlights

Summary: No significant change is proposed for FY 16-17. The Public Works Department was established in FY 14-15 and continues to evolve to address city needs. In FY 15-16 the Public Works Department absorbed the Facility Maintenance Division and a Public Works Administration fund was created.

Personnel: No change in staffing.

Capital: Funding is provided to replace a Ford F-350 crew cab.

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>PUBLIC WORKS ADMINISTRATION</u>				
PERSONAL SERVICES:				
01-4320-1000 SALARIES	0	100,000	106,000	6.0
01-4320-2100 FICA TAXES - CITY	0	7,650	8,109	6.0
01-4320-2200 STATE RETIREMENT - CITY	0	11,320	11,999	6.0
01-4320-2400 WORKMEN'S COMPENSATION-CITY	0	4,486	3,769	(16.0)
01-4320-2500 HEALTH INSURANCE - CITY	0	36,613	36,963	1.0
01-4320-2505 HEALTH REIMBURSEMENT(HRA)	0	916	804	(12.2)
01-4320-2510 DENTAL INSURANCE-CITY	0	741	779	5.1
01-4320-2515 VISION REIMBURSEMENT ACCT(HRA)	0	257	179	(30.4)
01-4320-2600 LONG TERM DISABILITY	0	440	466	5.9
01-4320-2700 VACATION/SICK ACCRUAL PAYOUT	0	2,524	1,376	(45.5)
01-4320-2800 STATE UNEMPLOYMENT INSURANCE	0	210	210	.0
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL PERSONAL SERVICES	0	165,157	170,654	3.3
MATERIALS AND SERVICES:				
01-4320-3100 OFFICE SUPPLIES & POSTAGE	0	500	500	.0
01-4320-4200 PROFESSIONAL SERVICES	0	0	80	.0
01-4320-4800 DUES, SUBSCRIPTIONS & MEMERSHI	0	200	200	.0
01-4320-4900 PERSONNEL TRAINING/TRAVEL/MTG	0	1,000	1,000	.0
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TOTAL MATERIAL AND SERVICES	0	1,700	1,780	4.7
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL PUBLIC WORKS ADMINISTRATION	0	166,857	172,434	3.3

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>STREET</u>				
PERSONAL SERVICES:				
01-4310-1000 SALARIES	0	401,577	405,902	1.1
01-4310-1500 PART-TIME	0	78,483	78,483	.0
01-4310-1800 PAY DIFFERENTIAL	0	8,028	11,884	48.0
01-4310-1900 OVERTIME	0	29,000	29,000	.0
01-4310-2100 FICA TAXES-CITY	0	39,030	40,186	3.0
01-4310-2200 STATE RETIREMENT-CITY	0	47,737	49,975	4.7
01-4310-2400 WORKMEN'S COMPENSATION-CITY	0	33,646	31,012	(7.8)
01-4310-2500 HEALTH INSURANCE-CITY	0	134,131	131,568	(1.9)
01-4310-2505 HEALTH REIMBURSEMENT ACCT(HRA)	0	5,725	5,483	(4.2)
01-4310-2510 DENTAL INSURANCE-CITY	0	4,631	5,311	14.7
01-4310-2515 VISION REIMBURSEMENT ACCT(HRA)	0	1,609	1,218	(24.3)
01-4310-2600 LONG TERM DISABILITY	0	1,583	1,786	12.8
01-4310-2700 VACATION/SICK ACCRUAL PAYOUT	0	10,203	10,128	(.7)
01-4310-2800 STATE UNEMPLOYMENT INSURANCE	0	1,523	1,432	(6.0)
TOTAL PERSONAL SERVICES	0	796,906	803,368	.8
MATERIALS AND SERVICES:				
01-4310-3200 OPERATING SUPPLIES	0	14,000	14,000	.0
01-4310-3400 MINOR EQUIPMENT	0	4,000	4,000	.0
01-4310-3500 MOTOR FUELS & LUBRICANTS	0	75,000	75,000	.0
01-4310-4200 PROFESSIONAL SERVICES	0	172,000	172,000	.0
01-4310-4900 PERSONNEL TRAINING/TRAVEL/MTG	0	3,000	3,000	.0
01-4310-5100 TELEPHONE & COMMUNICATIONS	0	2,300	2,300	.0
01-4310-5200 UTILITIES	0	16,000	16,000	.0
01-4310-6000 REPAIR & MAINT--AUTOMOTIVE EQU	0	7,000	7,000	.0
01-4310-6100 REPAIR & MAINT--MACHINERY & EQ	0	80,000	80,000	.0
01-4310-6910 OTHER PURCHASED SERVICES	0	14,000	14,000	.0
01-4310-6920 SIGNS & SIGNALIZATION	0	16,000	16,000	.0
01-4310-6930 STREET LIGHTING	0	23,000	23,000	.0
01-4310-6950 MAINTENANCE & IMPROVEMENTS	0	253,000	253,000	.0
TOTAL MATERIAL AND SERVICES	0	679,300	679,300	.0
CAPITAL OUTLAY:				
01-4310-7400 OFFICE FURNITURE & EQUIPMENT	0	2,000	2,000	.0
TOTAL CAPITAL OUTLAY	0	2,000	2,000	.0
OTHER EXPENDITURES:				
01-4310-8805 TRNSFR TO STREET CAPITAL IMP	0	129,000	0	(100.0)
01-4310-8840 TRANSFER TO GO BOND FUND	0	149,631	149,898	.2
TOTAL OTHER EXPENDITURES	0	278,631	149,898	(46.2)
TOTAL STREET	0	1,756,837	1,634,566	(7.0)

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>FACILITY MAINTENANCE</u>				
PERSONAL SERVICES:				
01-4194-1000 SALARIES	0	196,607	181,417	(7.7)
01-4194-1500 PART-TIME/SEASONAL	0	76,055	76,055	.0
01-4194-1800 PAY DIFFERENTIAL	0	1,002	1,002	.0
01-4194-1900 OVERTIME	0	1,765	5,000	183.3
01-4194-2100 FICA TAXES - CITY	0	21,133	20,155	(4.6)
01-4194-2200 STATE RETIREMENT - CITY	0	22,668	21,215	(6.4)
01-4194-2400 WORKMEN'S COMPENSATION-CITY	0	14,533	12,122	(16.6)
01-4194-2500 HEALTH INSURANCE - CITY	0	60,586	61,185	1.0
01-4194-2505 HEALTH REIMBURSEMENT ACCT(HRA)	0	2,519	2,211	(12.2)
01-4194-2510 DENTAL INSURANCE-CITY	0	2,038	2,141	5.1
01-4194-2515 VISION REIMBURSEMENT ACCT(HRA)	0	708	491	(30.7)
01-4194-2600 LONG TERM DISABILITY	0	694	937	35.0
01-4194-2700 VACATION/SICK ACCRUAL PAYOUT	0	6,510	4,766	(26.8)
01-4194-2800 STATE UNEMPLOYMENT INSURANCE	0	1,357	998	(26.5)
TOTAL PERSONAL SERVICES	0	408,175	389,695	(4.5)
MATERIALS AND SERVICES:				
01-4194-3100 OFFICE SUPPLIES & POSTAGE	0	760	760	.0
01-4194-3200 OPERATING SUPPLIES	0	3,040	3,040	.0
01-4194-3500 MOTOR FUELS & LUBRICANTS	0	7,000	7,000	.0
01-4194-3600 COMPUTER SOFTWARE	0	1,197	1,197	.0
01-4194-4200 PROFESSIONAL SERVICES	0	51,500	51,500	.0
01-4194-4210 PROFESSIONAL SERVC-CITY TREES	0	17,000	17,000	.0
01-4194-4220 PROF SERV-CITY BEAUTIFICATION	0	41,000	41,000	.0
01-4194-4800 DUES, SUBSCRIPTIONS & MEMBERSH	0	400	400	.0
01-4194-4900 PERSONNEL TRAINING/TRAVEL/MTG	0	580	580	.0
01-4194-5100 TELEPHONE & COMMUNICATIONS	0	500	500	.0
01-4194-5200 UTILITIES	0	26,600	26,600	.0
01-4194-6000 REPAIR & MAINT-AUTOMOTIVE EQUI	0	3,000	3,000	.0
01-4194-6100 REPAIR & MAINT--MACHINERY & EQ	0	2,000	2,000	.0
01-4194-6950 MAINTENANCE	0	33,000	31,800	(3.6)
TOTAL MATERIAL AND SERVICES	0	187,577	186,377	(.6)
CAPITAL OUTLAY:				
01-4194-7600 OTHER MACHINERY & EQUIPMENT	0	0	10,000	.0
01-4194-7800 PARKS IRRIGATION UPGRADES	0	20,000	0	(100.0)
TOTAL CAPITAL OUTLAY	0	20,000	10,000	(50.0)
TOTAL FACILITY MAINTENANCE	0	615,752	586,072	(4.8)

CITY OF KETCHUM
BUDGET REVENUES

STREET CAPITAL IMPROVEMENT FND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>STREET CIP REVENUE</u>				
05-3400-7200 STREET IMPACT FEES	102,017	40,000	49,000	22.5
TOTAL STREET CIP REVENUE	102,017	40,000	49,000	22.5
<u>MISCELLANEOUS REVENUE</u>				
05-3700-1000 INTEREST EARNINGS	253	0	0	.0
05-3700-6200 DONATIONS-ORE WAGON RESTORATIO	0	0	11,011	.0
05-3700-7000 MISCELLANEOUS	0	100	100	.0
05-3700-8700 KURA-WARM SPRINGS ST/SIDE PROJ	0	0	0	.0
05-3700-8701 TRANSFER FROM GENERAL FUND-STR	0	129,000	0	(100.0)
05-3700-8704 TRANSFERS FROM STREET FUND	53,000	0	0	.0
05-3700-8722 TRANSFER FROM LOT-WAGON REPAIR	0	0	13,289	.0
05-3700-8803 TRANSFER FROM GENERAL FUND CIP	0	162,900	0	(100.0)
TOTAL MISCELLANEOUS REVENUE	53,253	292,000	24,400	(91.6)
<u>FUND BALANCE</u>				
05-3800-9000 FUND BALANCE	0	247,000	544,475	120.4
TOTAL FUND BALANCE	0	247,000	544,475	120.4
TOTAL FUND REVENUE	155,270	579,000	617,875	6.7

CITY OF KETCHUM
BUDGET EXPENDITURES

STREET CAPITAL IMPROVEMENT FND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>STREET CIP EXPENDITURES</u>				
MATERIALS AND SERVICES:				
05-4310-4200 PROF SRV-SIDEWALK ENGINEERING	0	50,000	0	(100.0)
05-4310-6100 ORE WAGON REPAIRS	0	0	24,300	.0
TOTAL MATERIAL AND SERVICES	0	50,000	24,300	(51.4)
CAPITAL OUTLAY:				
05-4310-7100 DRAINAGE UPGRADES	0	144,000	94,000	(34.7)
05-4310-7180 WARM SPRINGS ST/SIDE PROJECT	0	0	314,575	.0
05-4310-7190 SIDEWALKS/STREET IMPROVEMENTS	24,630	300,000	150,000	(50.0)
05-4310-7600 STREET EQUIPMENT	11,133	85,000	35,000	(58.8)
TOTAL CAPITAL OUTLAY	35,763	529,000	593,575	12.2
TOTAL STREET CIP EXPENDITURES	35,763	579,000	617,875	6.7
TOTAL FUND EXPENDITURES	35,763	579,000	617,875	6.7
NET REVENUE OVER EXPENDITURES	119,508	0	0	.0

Materials and Services Detail FY 16/17



Dept: Public Works Administration, Streets, Public Facilities

Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Professional Services			
Streets Division	\$ 155,000	\$ 172,000	\$ 172,000
Snow hauling/dozer rental	\$ 155,000		
Engineering services	\$ 9,000		
Flaggers	\$ 8,000		
Facilities Maintenance	\$ 87,000	\$ 109,500	\$ 109,500
City beautification(lights/flowers)	\$ 41,000		
City Trees(pruning/treatments)	\$ 17,000		
Contract services	\$ 51,500		
Dues, Subscriptions, Memberships			
PW Admin	\$ 120	\$ 200	\$ 200
PE License Renewal	\$ 100		
LEED AP Renewal	\$ 50		
AIPWP Membership	\$ 50		
Facilities Maintenance	\$ 400	\$ 400	\$ 400
International Society of Arboriculture	\$ 180		
Society of Municipal Arborists	\$ 85		
Idaho Landscape and Nursery Assc.	\$ 50		
Misc. Memberships	\$ 85		
Personnel Training / Travel / Meetings			
PW Admin	\$ 1,000	\$ 1,000	\$ 1,000
Reuse or PNCWA Conference	\$ 360		
AIC Conference	\$ 400		
Other CEU training	\$ 240		
Streets Division	\$ 3,000	\$ 3,000	\$ 3,000
Road Scholar/Master training	\$ 1,900		
Supervisor training	\$ 400		
Ore Wagon transport	\$ 700		
Facilities Maintenance	\$ 580	\$ 580	\$ 580
Horticulture Expo Boise	\$ 130		
Misc. Training	\$ 450		

Capital Outlay FY 16/17



Dept: Public Works Administration, Streets, Public Facilities

Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Capital Outlay	\$ 37,000	\$ 585,000	\$ 617,875
Street Division			
Street Equipment	\$ 35,000		
Ore Wagon Repairs	\$ 24,300		
Carry over for Warm Springs Sidewalks	\$ 314,575		
Completion of FY 15-16 Sidewalks/Lighting	\$ 150,000		
Completion of FY 15-16 Drainage Repairs	\$ 94,000		
Facility Maintenance			
Machinery and Equipment	0	\$ 20,000	\$ 10,000

Staffing Analysis FY 16/17

Dept: Public Works Administration, Streets, Public Facilities



Position	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
PW Admin			
Public Works Director/City Engineer	1	1	1
PW Admin Total	1	1	1
Streets Division			
Full-Time			
Street Superintendent	1	1	1
Street Supervisor	1	1	1
Sr. Street Mechanic	1	1	1
Street Crew Lead	0	1	1
Sr Equipment Operator	0	1	1
Equipment Operator	3	1	1
Shared position		2	2
Seasonal			
Equipment Operator	2	2	2
Part-Time			
Office Assistant	1		
Winter seasonal			
Streets Total	9	13	13
Facilities Maintenance			
Full-Time			
Maintenance Supervisor/City Arborist	1	1	1
Buildings and Facilities Supervisor	1	1	1
Grounds Supervisor	1	1	1
Seasonal			
Maintenance Assistant	5	5	5
Part-Time			
Janitor	2	2	2
Facilities Maintenance Total	10	10	10
PW (General Fund) TOTAL	20	24	24





Water Division

The Water Division of the Public Works Department is responsible for providing potable water to the citizens of Ketchum. The division operates several well sites and reservoirs throughout the city. The division also reads meters, repairs meters, supervises the installation of water taps, and processes utility billing.

FY 2016-17 Highlights

Summary: No significant projects proposed until new water rates have been in place and revenues are stable. The Professional services line item will remain at approximately the same level as last year to address water call and water conservation efforts.

Personnel: With the retirement of the Sewer Collections Supervisor, maintenance and operation of the wastewater collection system has been transferred to the Water Division. An existing employee from the Wastewater Division is now funded directly from the Water Division and funds will be transferred from the Wastewater Division to the Water Division to compensate for maintenance of the collection system.

Capital: Budget has been increased in preparation for additional new construction and water meters associated with the Ketchum Springs Line conversion.

CITY OF KETCHUM
BUDGET REVENUES

WATER FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>WATER REVENUE</u>				
63-3400-6100	1,561,516	1,691,100	1,691,100	.0
63-3400-6600	13,773	2,500	2,500	.0
63-3400-9200	0	64,000	0	(100.0)
TOTAL WATER REVENUE	1,575,289	1,757,600	1,693,600	(3.6)
<u>MISCELLANEOUS REVENUE</u>				
63-3700-1000	4,469	4,400	4,400	.0
63-3700-3600	2,073	0	0	.0
63-3700-7000	8,369	3,000	3,000	.0
63-3700-8000	2,467	0	0	.0
63-3700-8765	0	0	200,000	.0
TOTAL MISCELLANEOUS REVENUE	17,379	7,400	207,400	2,702.7
<u>FUND BALANCE</u>				
63-3800-9000	0	48,292	0	(100.0)
TOTAL FUND BALANCE	0	48,292	0	(100.0)
TOTAL FUND REVENUE	1,592,667	1,813,292	1,901,000	4.8

CITY OF KETCHUM
BUDGET EXPENDITURES

WATER FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>WATER EXPENDITURES</u>				
PERSONAL SERVICES:				
63-4340-1000 SALARIES-WATER	252,672	221,614	283,841	28.1
63-4340-1010 SALARIES-ADMINISTRATION	90,783	0	0	.0
63-4340-1800 PAY DIFFERENTIAL	12,909	5,336	11,225	110.4
63-4340-1900 OVERTIME	9,557	5,198	10,930	110.3
63-4340-2100 FICA TAXES-CITY	26,492	17,790	23,409	31.6
63-4340-2200 STATE RETIREMENT-CITY	40,991	26,325	34,639	31.6
63-4340-2400 WORKMEN'S COMPENSATION-CITY	8,678	9,366	9,934	6.1
63-4340-2500 HEALTH INSURANCE-CITY	134,671	71,064	122,572	72.5
63-4340-2505 HEALTH REIMBURSEMENT ACCT(HRA)	6,188	3,206	4,422	37.9
63-4340-2510 DENTAL INSURANCE-CITY	3,452	2,594	4,283	65.1
63-4340-2515 VISION REIMBURSEMENT ACCT(HRA)	740	901	982	9.0
63-4340-2600 LONG TERM DISABILITY	1,458	939	1,249	33.0
63-4340-2700 VACATION/SICK ACCRUAL PAYOUT	0	10,163	10,058	(1.0)
63-4340-2760 EMPLOYEE HOUSING SUBSIDY	1,800	0	0	.0
63-4340-2800 STATE UNEMPLOYMENT INSURANCE	0	735	945	28.6
TOTAL PERSONAL SERVICES	590,392	375,231	518,489	38.2
MATERIALS AND SERVICES:				
63-4340-3100 OFFICE SUPPLIES & POSTAGE	1,231	2,500	5,000	100.0
63-4340-3120 DATA PROCESSING	2,134	2,200	7,100	222.7
63-4340-3200 OPERATING SUPPLIES	14,090	11,000	13,000	18.2
63-4340-3250 LABORATORY/ANALYSIS	4,074	6,700	1,500	(77.6)
63-4340-3400 MINOR EQUIPMENT	503	500	500	.0
63-4340-3500 MOTOR FUELS & LUBRICANTS	9,948	17,000	12,000	(29.4)
63-4340-3600 COMPUTER SOFTWARE	3,685	4,000	4,000	.0
63-4340-3800 CHEMICALS	7,889	10,000	10,000	.0
63-4340-4200 PROFESSIONAL SERVICES	140,117	140,000	140,000	.0
63-4340-4300 STATE & WA DISTRICT FEES	23,726	17,000	17,000	.0
63-4340-4600 INSURANCE	11,479	12,000	12,000	.0
63-4340-4800 DUES, SUBSCRIPTIONS, & MEMBERS	150	700	700	.0
63-4340-4900 PERSONNEL TRAINING/TRAVEL/MTG	4,172	4,000	4,000	.0
63-4340-5000 ADMINISTRATIVE EXPENSE-GEN FND	74,470	96,901	97,242	.4
63-4340-5100 TELEPHONE & COMMUNICATIONS	5,237	6,000	6,000	.0
63-4340-5110 COMPUTER NETWORK	2,540	0	0	.0
63-4340-5200 UTILITIES	113,006	125,500	125,500	.0
63-4340-5500 RIGHT-OF-WAY FEE (STREET DEPT)	81,500	85,260	84,555	(.8)
63-4340-6000 REPAIR & MAINT-AUTO EQUIP	9,489	9,500	9,500	.0
63-4340-6100 REPAIR & MAINT-MACH & EQUIP	43,727	40,000	40,000	.0
63-4340-6910 OTHER PURCHASED SERVICES	20	1,000	1,000	.0
TOTAL MATERIAL AND SERVICES	553,186	591,761	590,597	(.2)
CAPITAL OUTLAY:				
63-4340-7100 WATER EASEMENTS, LAND, ETC	0	6,275	6,275	.0
63-4340-7900 DEPRECIATION EXPENSE	312,380	0	0	.0
TOTAL CAPITAL OUTLAY	312,380	6,275	6,275	.0

CITY OF KETCHUM
BUDGET EXPENDITURES

WATER FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
OTHER EXPENDITURES:				
63-4340-8801 REIMBURSE CITY GENERAL FUND	0	241,553	255,482	5.8
63-4340-8803 TRNSFER TO GF CIP-TECH/LEASING	0	22,455	6,387	(71.6)
63-4340-8864 TRANSFER TO WA CAPITAL IMP FND	52,000	186,000	70,950	(61.9)
63-4340-9930 WATER FUND OP. CONTINGENCY	0	30,000	30,000	.0
TOTAL OTHER EXPENDITURES	52,000	480,008	362,819	(24.4)
TOTAL WATER EXPENDITURES	1,507,958	1,453,275	1,478,180	1.7

CITY OF KETCHUM
BUDGET EXPENDITURES

WATER FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>WATER DEBT SERVICE EXPENDITURES</u>				
MATERIALS AND SERVICES:				
63-4800-4200 PROF.SERVICES-PAYING AGENT	0	1,500	1,500	.0
TOTAL MATERIAL AND SERVICES	0	1,500	1,500	.0
OTHER EXPENDITURES:				
63-4800-8100 DEBT SRVC ACCT PRINCIPAL-2006B	0	130,000	135,000	3.9
63-4800-8110 DEBT SRVC ACCT PRNCPL-2006A	0	20,000	0	(100.0)
63-4800-8200 DEBT SRVC ACCT INTEREST-2006B	94,643	88,915	82,415	(7.3)
63-4800-8210 DEBT SRVC ACCT INT-2006A	51,093	1,000	0	(100.0)
63-4800-8300 DEBT SRVC ACCT PRINCIPAL-2015B	0	0	25,000	.0
63-4800-8400 DEBT SRVC ACCT INTEREST-2015B	9,925	118,602	111,075	(6.4)
TOTAL OTHER EXPENDITURES	155,661	358,517	353,490	(1.4)
TOTAL WATER DEBT SERVICE EXPENDITR	155,661	360,017	354,990	(1.4)
TOTAL FUND EXPENDITURES	1,663,619	1,813,292	1,833,170	1.1
NET REVENUE OVER EXPENDITURES	(70,952)	0	67,830	.0

CITY OF KETCHUM
BUDGET REVENUES

WATER CAPITAL IMPROVEMENT FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>WATER CIP REVENUE</u>				
64-3400-7200 IMPACT FEES	129,638	15,000	45,000	200.0
TOTAL WATER CIP REVENUE	129,638	15,000	45,000	200.0
<u>MISCELLANEOUS REVENUE</u>				
64-3700-1000 INTEREST EARNINGS	191	50	50	.0
64-3700-3600 REFUNDS & REIMBURSEMENTS	33	0	0	.0
64-3700-8763 TRANSFER FROM WATER FUND	52,000	186,000	70,950	(61.9)
64-3700-9200 DEQ LOAN REIMBURSEMENT	0	389,000	399,000	2.6
TOTAL MISCELLANEOUS REVENUE	52,224	575,050	470,000	(18.3)
TOTAL FUND REVENUE	181,862	590,050	515,000	(12.7)

CITY OF KETCHUM
BUDGET EXPENDITURES

WATER CAPITAL IMPROVEMENT FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>WATER CIP EXPENDITURES</u>				
MATERIALS AND SERVICES:				
64-4340-6900 MISC SERVICES & CHARGES	3,323	10,000	10,000	.0
TOTAL MATERIAL AND SERVICES	3,323	10,000	10,000	.0
CAPITAL OUTLAY:				
64-4340-7500 AUTOMOTIVE EQUIPMENT	6,087	2,000	2,000	.0
64-4340-7600 MACHINERY AND EQUIPMENT	2,436	4,000	4,000	.0
64-4340-7650 WATER METERS	25,070	35,000	35,000	.0
64-4340-7651 WA METERS TO FLAT RATE CUSTMRS	12,453	0	0	.0
64-4340-7653 WATER METER REPLACEMENT	3,000	5,000	5,000	.0
64-4340-7655 VEHICLE METER READING EQUIP.	0	64,000	0	(100.0)
64-4340-7800 CONSTRUCTION	58,429	60,000	60,000	.0
64-4340-7802 KETCHUM SPRING WA CONVERSION	0	389,000	399,000	2.6
TOTAL CAPITAL OUTLAY	107,475	559,000	505,000	(9.7)
TOTAL WATER CIP EXPENDITURES	110,798	569,000	515,000	(9.5)
TOTAL FUND EXPENDITURES	110,798	569,000	515,000	(9.5)
NET REVENUE OVER EXPENDITURES	71,063	21,050	0	(100.0)

Materials and Services Detail FY 16/17

Dept: Water Division



Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Professional Services	\$ 141,000	\$ 140,000	\$ 140,000
Software/Metering support	\$ 6,000		
SCADA Support	\$ 2,000		
Engineering	\$ 23,500		
Attorney Services - Water/Water Rights	\$ 60,000		
Drug Testing	\$ 500		
Water Conservation (services and consulting)	\$ 40,000		
National Benefit Services	\$ 500		
Landscaping services	\$ 2,500		
Quality Control Testing	\$ 200		
Misc. contracts (i.e.. tank testing, electrical, ect)	\$ 4,800		
Dues, Subscriptions, Memberships	\$ 500	\$ 700	\$ 700
Idaho Rural Water Association	\$ 500		
Air St Lukes	\$ 160		
Misc. Subscriptions	\$ 40		
Personnel Training / Travel / Meetings	\$ 4,000	\$ 4,000	\$ 4,000
Misc. Training to Maintain Operators Licenses	\$ 3,100		
Idaho Rural Water Conference	\$ 500		
Caselle Conference	\$ 400		

Capital Outlay FY 16/17



Dept: Water Division

Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Capital Outlay	\$ 182,000	\$ 569,000	\$ 515,000
Automotive Equipment (i.e. snow plow attachment, dump truck cover and tires)	\$ 2,000		
Machinery and Equipment (i.e. parts washer, chlorine pump, chlorine analyzer)	\$ 4,000		
Water Meters (meters for new construction)	\$ 35,000		
Water Meter Replacements (replace old meters)	\$ 5,000		
Construction (mostly repairs, services to ex customers)	\$ 60,000		
Ketchum Springs Water Conversion	\$ 399,000		
Misc Services and Charges	\$ 10,000		

Staffing Analysis FY 16/17



Dept: Water Division

Position	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Water Division Supervisor	1	1	1
Water Utilities Supervisor	1	1	1
Water Utilities Office Coordinator (shared)	1	1	1
Water Utility Maintenance Worker	1	1	2
TOTAL	4	4	5



Wastewater Division

The Wastewater Division of the Public Works Department is responsible for collecting and treating domestic wastewater. The Sun Valley Water and Sewer District and the City of Ketchum own the wastewater treatment facility. The division operates a wastewater treatment plant and maintains the collection system in the City of Ketchum.

FY 2016-17 Highlights

Summary: New efforts will focus on continuation of Wastewater Energy Efficiency projects and design for the Headworks Upgrade project.

Personnel: With retirement of the Collection Supervisor, wastewater collection responsibility has been assigned to the Water Division. As such, a current employee will be funded from the Water Division instead of the Wastewater Division. Wastewater Division will transfer a similar level of funds to the Water Division for personnel services related to collection system maintenance.

Capital: Funding is provided for parking lot repair, truck loading building painting and a new laboratory solids oven. Funding is provided from the Wastewater Fund.

CITY OF KETCHUM
BUDGET REVENUES

WASTEWATER FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>WASTEWATER REVENUE</u>				
65-3400-7100 WASTEWATER CHARGES	1,479,603	1,543,800	1,543,800	.0
65-3400-7300 WASTEWATER INSPECTION FEES	360	100	100	.0
65-3400-7800 SUN VALLEY WA & SW DISTRICT CH	636,165	679,473	673,516	(.9)
TOTAL WASTEWATER REVENUE	2,116,128	2,223,373	2,217,416	(.3)
<u>MISCELLANEOUS REVENUE</u>				
65-3700-1000 INTEREST EARNINGS	3,976	4,000	4,000	.0
65-3700-3600 REFUNDS & REIMBURSEMENTS	1,828	0	0	.0
65-3700-5000 AMORTIZED BOND PREMIUM	474	0	0	.0
65-3700-7000 MISCELLANEOUS REVENUE	1,739	500	500	.0
65-3700-8000 GAIN(LOSS) ON PENSION ACTIVITY	4,319	0	0	.0
65-3700-8767 TRANSFER FROM WW CIP FUND	0	200,000	0	(100.0)
TOTAL MISCELLANEOUS REVENUE	12,337	204,500	4,500	(97.8)
<u>FUND BALANCE</u>				
65-3800-9000 FUND BALANCE	0	28,042	81,352	190.1
TOTAL FUND BALANCE	0	28,042	81,352	190.1
TOTAL FUND REVENUE	2,128,465	2,455,915	2,303,268	(6.2)

CITY OF KETCHUM
BUDGET EXPENDITURES

WASTEWATER FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>WASTEWATER EXPENDITURES</u>				
PERSONAL SERVICES:				
65-4350-1000 SALARIES-WASTEWATER	488,799	483,284	323,947	(33.0)
65-4350-1010 SALARIES-ADMINISTRATION	90,783	0	0	.0
65-4350-1800 PAY DIFFERENTIAL	23,120	23,133	23,133	.0
65-4350-1900 OVERTIME	10,828	12,974	12,974	.0
65-4350-2100 FICA TAXES-CITY	44,935	39,840	27,544	(30.9)
65-4350-2200 STATE RETIREMENT-CITY	68,905	58,952	40,758	(30.9)
65-4350-2400 WORKMEN'S COMPENSATION-CITY	15,452	19,028	11,506	(39.5)
65-4350-2500 HEALTH INSURANCE-CITY	279,860	261,097	206,722	(20.8)
65-4350-2505 HEALTH REIMBURSEMENT ACCT(HRA)	12,610	8,703	5,226	(40.0)
65-4350-2510 DENTAL INSURANCE-CITY	6,669	7,040	5,061	(28.1)
65-4350-2515 VISION REIMBURSEMENT ACCT(HRA)	2,079	2,446	1,161	(52.5)
65-4350-2600 LONG TERM DISABILITY	2,490	2,048	1,425	(30.4)
65-4350-2700 VACATION/SICK ACCRUAL PAYOUT	1,384	19,123	10,246	(46.4)
65-4350-2760 EMPLOYEE HOUSING SUBSIDY	1,800	0	0	.0
65-4350-2800 STATE UNEMPLOYMENT INSURANCE	0	1,785	1,155	(35.3)
TOTAL PERSONAL SERVICES	1,049,715	939,453	670,858	(28.6)
MATERIALS AND SERVICES:				
65-4350-3100 OFFICE SUPPLIES & POSTAGE	1,220	1,500	1,500	.0
65-4350-3120 DATA PROCESSING	3,202	3,000	10,600	253.3
65-4350-3200 OPERATING SUPPLIES	18,606	22,000	20,000	(9.1)
65-4350-3400 MINOR EQUIPMENT	153	200	500	150.0
65-4350-3500 MOTOR FUELS & LUBRICANTS	9,779	14,000	12,000	(14.3)
65-4350-3600 COMPUTER SOFTWARE	0	5,000	2,500	(50.0)
65-4350-3800 CHEMICALS	50,891	65,000	50,000	(23.1)
65-4350-4200 PROFESSIONAL SERVICES	40,258	59,000	53,000	(10.2)
65-4350-4600 INSURANCE	28,059	30,000	29,000	(3.3)
65-4350-4900 PERSONNEL TRAINING/TRAVEL/MTG	5,352	6,000	6,000	.0
65-4350-5000 ADMINISTRATIVE EXPENSE-GEN FND	105,500	137,276	137,759	.4
65-4350-5100 TELEPHONE & COMMUNICATIONS	3,359	4,500	4,500	.0
65-4350-5110 COMPUTER NETWORK	3,415	0	0	.0
65-4350-5200 UTILITIES	106,841	130,000	130,000	.0
65-4350-5500 RIGHT-OF-WAY FEE (STREET DEPT)	72,700	79,459	77,190	(2.9)
65-4350-6000 REPAIR & MAINT-AUTO EQUIP	6,450	10,000	10,000	.0
65-4350-6100 REPAIR & MAINT-MACH & EQUIP	64,627	120,000	120,000	.0
65-4350-6150 OHIO GULCH REPAIR & REPLACE	0	5,000	5,000	.0
65-4350-6900 COLLECTION SYSTEM SERVICES/CHA	21,102	50,000	52,500	5.0
TOTAL MATERIAL AND SERVICES	541,513	741,935	722,049	(2.7)
CAPITAL OUTLAY:				
65-4350-7900 DEPRECIATION EXPENSE	279,862	0	0	.0
TOTAL CAPITAL OUTLAY	279,862	0	0	.0
OTHER EXPENDITURES:				
65-4350-8801 REIMBURSE CITY GENERAL FUND	0	241,553	255,482	5.8
65-4350-8803 TRNSFER TO GF CIP-TECH/LEASING	0	22,024	7,629	(65.4)
65-4350-8863 REIMB.WA-COLLECTN SYS.SAL/BEN	0	0	200,000	.0
65-4350-8867 TRANSFER TO WW CAP IMP FUND	0	200,000	142,350	(28.8)
65-4350-9930 WASTEWATER FUND OP.CONTINGENCY	0	50,000	50,000	.0
TOTAL OTHER EXPENDITURES	0	513,577	655,461	27.6

CITY OF KETCHUM
BUDGET EXPENDITURES

WASTEWATER FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
TOTAL WASTEWATER EXPENDITURES	1,871,091	2,194,965	2,048,368	(6.7)

CITY OF KETCHUM
BUDGET EXPENDITURES

WASTEWATER FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>WASTEWATER DEBT SERVICE EXP</u>				
MATERIALS AND SERVICES:				
65-4800-4200 PROF.SERVICES-PAYING AGENT	450	1,500	1,500	.0
TOTAL MATERIAL AND SERVICES	450	1,500	1,500	.0
OTHER EXPENDITURES:				
65-4800-8110 DEBT SRVC ACCT PRNCPL-2006	0	85,000	0	(100.0)
65-4800-8200 DEBT SRVC ACCT INTEREST-2004	26,050	0	0	.0
65-4800-8210 DEBT SRVC ACCT INT-2006	8,499	4,250	0	(100.0)
65-4800-8300 DEBT SRVC ACCT PRNCPL-2014C	5,000	90,000	175,000	94.4
65-4800-8400 DEBT SRVC ACCT INTEREST-2014C	65,235	80,200	78,400	(2.2)
TOTAL OTHER EXPENDITURES	104,784	259,450	253,400	(2.3)
TOTAL WASTEWATER DEBT SERVICE EXP	105,234	260,950	254,900	(2.3)
TOTAL FUND EXPENDITURES	1,976,325	2,455,915	2,303,268	(6.2)
NET REVENUE OVER EXPENDITURES	152,140	0	0	.0

CITY OF KETCHUM
BUDGET REVENUES

WASTEWATER CAPITAL IMPROVE FND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>WASTEWATER CAPITAL REVENUE</u>				
67-3400-7200 IMPACT FEES	303,067	25,000	45,000	80.0
TOTAL WASTEWATER CAPITAL REVENUE	303,067	25,000	45,000	80.0
<u>MISCELLANEOUS REVENUE</u>				
67-3700-1000 INTEREST EARNINGS	534	150	150	.0
67-3700-3600 REFUNDS & REIMBURSEMENTS	26,308	0	0	.0
67-3700-8765 TRANSFER FROM WASTEWATER FUND	0	200,000	142,350	(28.8)
TOTAL MISCELLANEOUS REVENUE	26,842	200,150	142,500	(28.8)
<u>FUND BALANCE</u>				
67-3800-9000 FUND BALANCE	0	180,850	0	(100.0)
TOTAL FUND BALANCE	0	180,850	0	(100.0)
TOTAL FUND REVENUE	329,909	406,000	187,500	(53.8)

CITY OF KETCHUM
BUDGET EXPENDITURES

WASTEWATER CAPITAL IMPROVE FND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>WASTEWATER CIP EXPENDITURES</u>				
CAPITAL OUTLAY:				
67-4350-7600 MACHINERY AND EQUIPMENT	67,504	51,000	2,500	(95.1)
67-4350-7800 CONSTRUCTION	2,352	5,000	15,000	200.0
67-4350-7804 AERATION BLOWER UPGRADE/REPLAC	9,751	0	0	.0
67-4350-7807 RE-SURFACE OFFICE/BRICK BLDGS	322	0	0	.0
67-4350-7808 HEADWORKS PLANNING & DESIGN	21,437	100,000	120,000	20.0
67-4350-7809 ENERGY EFFICIENCY PROJECTS	30,438	50,000	50,000	.0
TOTAL CAPITAL OUTLAY	131,805	206,000	187,500	(9.0)
OTHER EXPENDITURES:				
67-4350-8865 TRANSFER TO WASTEWATER FUND	0	200,000	0	(100.0)
TOTAL OTHER EXPENDITURES	0	200,000	0	(100.0)
TOTAL WASTEWATER CIP EXPENDITURES	131,805	406,000	187,500	(53.8)
TOTAL FUND EXPENDITURES	131,805	406,000	187,500	(53.8)
NET REVENUE OVER EXPENDITURES	198,104	0	0	.0

Materials and Services Detail FY 16/17



Dept: Wastewater Division

Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Professional Services	\$ 37,000	\$ 59,000	\$ 53,000
Minor Engineering	\$ 5,000		
Attorney - Wastewater	\$ 6,000		
NPDES Permit Renewal	\$ 10,000		
Drug Testing	\$ 400		
Landscape Service	\$ 200		
SCADA Support	\$ 10,000		
Quality Control Testing	\$ 8,000		
Benefit services (NBS)	\$ 800		
Toxicology Testing	\$ 3,300		
Misc Contracts (electrical, etc.)	\$ 9,300		
Dues, Subscriptions, Memberships (no line item for this in the WW budget)			
Personnel Training / Travel / Meetings	\$ 6,000	\$ 6,000	\$ 6,000
Misc Training to Maintain Operators Licenses	\$ 4,200		
Idaho Reuse Conference	\$ 800		
Caselle Conference	\$ 400		
Misc Travel to Meetings	\$ 600		

Capital Outlay FY 16/17

Dept: Wastewater Division



Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Capital Outlay	\$ 318,000	\$ 206,000	\$ 187,500
Headworks Design (engineering)	\$ 120,000		
Energy Efficiency Projects	\$ 50,000		
Misc Construction (i.e. painting)	\$ 15,000		
Laboratory Solids Oven	\$ 2,500		

Staffing Analysis FY 16/17



Dept: Wastewater Division

Position	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Wastewater Division Supervisor	1	1	1
Wastewater Collection Supervisor	1	1	0
Wastewater Plant Lab Technician	1	1	1
Wastewater TP Lead Operator	1	1	1
Sr. Wastewater Utilities Operator	3	3	3
Wastewater Utilities Office Coordinator (shared)	1	1	1
TOTAL	8	8	7



One Time General Fund Capital Improvements

This section of the budget identifies capital improvements funded with one time funding from the General Fund, LOT, and KURA.

FY 2016-17 Highlights

Summary: The General Fund CIP includes funding from Local Option Tax, the General Fund and Ketchum Urban Renewal Agency. Multiple funding sources are available to fund important public projects, repairs and equipment. The focus this year is investing in the future. Rehabilitation and upgrades to parks, like the tennis courts, have long been deferred and are now priorities for funding. Investing in public infrastructure is the key to remaining a competitive and attractive community to live, work and play.

Establishing a dedicated fund for future Essential Services Facilities is another priority. Before asking the voters to fund new facilities, the city should start dedicating funds to reduce future building replacement costs. A new separate trust fund has been established to begin this effort. As proposed, funding will be set aside for construction of future facilities, and funding will be available for outreach and design of options.

Funding is also included for undergrounding of utilities, new sidewalks and solar streetlights, traffic control devices, improvements to facility security, replacement of Atkinson Park building roof and replacing park irrigation, citywide technology upgrades, computer leases to replace city business computers, and utility undergrounding.

Personnel: No personnel are funded from this account.

CITY OF KETCHUM
BUDGET REVENUES

GENERAL CAPITAL IMPROVEMENT FD

		ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>GENERAL CIP REVENUE</u>					
03-3100-6100	IDAHO POWER FRANCHISE	0	257,655	0	(100.0)
	TOTAL GENERAL CIP REVENUE	0	257,655	0	(100.0)
<u>MISCELLANEOUS REVENUE</u>					
03-3700-1000	INTEREST EARNINGS	0	200	200	.0
03-3700-8701	TRANSFER FROM GENERAL FUND-ADM	0	165,358	925,384	459.6
03-3700-8719	TRANSFER FROM PARK CIP	0	0	40,000	.0
03-3700-8722	TRANSFER FROM LOT FUND	0	0	140,000	.0
03-3700-8763	TRANSFER FROM WATER FUND	0	22,455	6,387	(71.6)
03-3700-8765	TRANSFER FROM WASTEWATER FUND	0	22,024	7,629	(65.4)
03-3700-8798	URA FUNDING	0	0	74,400	.0
	TOTAL MISCELLANEOUS REVENUE	0	210,037	1,194,000	468.5
<u>FUND BALANCE</u>					
03-3800-9000	FUND BALANCE	0	365,000	140,000	(61.6)
	TOTAL FUND BALANCE	0	365,000	140,000	(61.6)
	TOTAL FUND REVENUE	0	832,692	1,334,000	60.2

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL CAPITAL IMPROVEMENT FD

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>GENERAL CIP EXPENDITURES</u>				
MATERIALS AND SERVICES:				
03-4193-4250 ENERGY WORK PROGRAM	0	50,000	100,000	100.0
03-4193-6000 GUY COLES SKATEPARK	0	0	80,000	.0
TOTAL MATERIAL AND SERVICES	0	50,000	180,000	260.0
CAPITAL OUTLAY:				
03-4193-7180 UNDERGROUNDING	0	60,000	120,000	100.0
03-4193-7189 MAINTAIN STREET ELECTRICAL	0	0	2,600	.0
03-4193-7190 SIDEWALK/LIGHTING	0	137,187	300,000	118.7
03-4193-7191 SOLAR RADAR SPEED SIGN-SV RD	0	0	8,000	.0
03-4193-7192 RAPID FLASHING BEACON-SV/SPRUC	0	0	15,000	.0
03-4193-7193 WARM SPRINGS ROAD	0	0	150,000	.0
03-4193-7200 TECHNOLOGY UPGRADES	0	100,000	50,000	(50.0)
03-4193-7201 ESF- PUBLIC OUTREACH/DESIGN	0	65,000	50,000	(23.1)
03-4193-7202 FACILITY SECURITY	0	0	25,000	.0
03-4193-7400 COMPUTER/COPIER LEASING	0	44,837	32,000	(28.6)
03-4193-7600 ATKINSON PARK IRRIGATION	0	0	20,000	.0
03-4193-7601 ATKINSON PARK ROOF REPLACEMENT	0	0	37,000	.0
03-4193-7602 ATKINSON PARK TENNIS COURTS	0	0	280,000	.0
03-4193-7603 FOREST SERVICE PARK UNITS	0	0	10,000	.0
03-4193-7604 NORTHWOOD NATURAL AREA	0	0	34,400	.0
03-4193-7605 ATKINSON PARK BALL FIELD IMP	0	0	20,000	.0
TOTAL CAPITAL OUTLAY	0	407,024	1,154,000	183.5
OTHER EXPENDITURES:				
03-4193-8801 TRANSFER TO GENERAL FUND	0	201,113	0	(100.0)
03-4193-8805 TRANSFER TO STREET CIP	0	162,900	0	(100.0)
03-4193-8819 TRANSFER TO PARK CIP	0	11,655	0	(100.0)
TOTAL OTHER EXPENDITURES	0	375,668	0	(100.0)
TOTAL GENERAL CIP EXPENDITURES	0	832,692	1,334,000	60.2
TOTAL FUND EXPENDITURES	0	832,692	1,334,000	60.2
NET REVENUE OVER EXPENDITURES	0	0	0	.0

Capital Outlay FY 16/17



Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Capital Projects	\$ 125,000	\$457, 024	\$ 1,334,000
New Sidewalks and Streelights	\$ 300,000		
Warm Springs Sidewalk Additional Funding	\$ 150,000		
<u>Atkinson Park Tennis Courts Replacement</u>			
LOT Funding	\$ 140,000		
KURA Funding	\$ 140,000		
Undergrounding Utilities	\$ 120,000		
Photo Voltaic Panels for City Facilities	\$ 60,000		
Technology Upgrades	\$ 50,000		
Outreach and Design for ESF Project	\$ 50,000		
Atkinson Park Roof Replacement	\$ 37,000		
Northwood Natural Area (KURA Funding)	\$ 34,400		
Computer/Copier Leasing	\$ 32,000		
Energy Efficiency Projects in City Facilities	\$ 25,000		
Facility Security	\$ 25,000		
<u>Guy Coles Skate Park</u>			
Park Impact Fees	\$ 40,000		
KURA Funding	\$ 40,000		
Atkinson Park Irrigation Upgrades (LOT)	\$ 20,000		
Atkinson Park Ball Field Improvements	\$ 20,000		
Level III EV Charging Station	\$ 15,000		
Rapid Flashing Beacon @ SV and Spruce	\$ 15,000		
Forest Service Park Unit Improvements	\$ 10,000		
Solar Radar Speed Sign	\$ 8,000		
Repair Street Electrical Outlets	\$ 2,600		

CITY OF KETCHUM
BUDGET REVENUES

ESSENTIAL SERVICES FAC. TRUST

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
95-3700-8701 TRANSFER FROM GENERAL FUND-ADM	0	0	450,000	.0
TOTAL MISCELLANEOUS REVENUE	0	0	450,000	.0
TOTAL FUND REVENUE	0	0	450,000	.0

CITY OF KETCHUM
BUDGET EXPENDITURES

ESSENTIAL SERVICES FAC. TRUST

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>ESF TRUST EXPENDITURES</u>				
CAPITAL OUTLAY:				
95-4193-7201 FUTURE ESSENTIAL SERVICES FAC.	0	0	450,000	.0
TOTAL CAPITAL OUTLAY	0	0	450,000	.0
TOTAL ESF TRUST EXPENDITURES	0	0	450,000	.0
TOTAL FUND EXPENDITURES	0	0	450,000	.0
NET REVENUE OVER EXPENDITURES	0	0	0	.0

Essential Services Facilities Trust Fund FY 16/17



Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
<u>Essential Services Facilities Trust Fund</u>	0	0	\$450,000
Funding for Future Construction	\$ 450,000		





Community Housing In-Lieu Fund

The purpose of the Community Housing In-Lieu Fund is to provide budget authority to administer the city's community housing in-lieu program. In-lieu funds are restricted for uses that advance community housing efforts.

FY 2016-17 Highlights

Summary: The Fund is projected to have \$739,798 available at the end of FY 15/16 to begin implementation of the city's community housing plan. Additionally, \$70,000 in-lieu funds will fund the Blaine County Housing Authority contract.

CITY OF KETCHUM
BUDGET REVENUES

IN-LIEU HOUSING FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
52-3700-1000 INTEREST EARNINGS	28	0	100	.0
52-3700-7500 IN-LIEU-AFFORDABLE HOUSING FEE	29,557	250,000	0	(100.0)
52-3700-8701 TRANSFER FROM GENERAL FUND	0	40,440	0	(100.0)
52-3700-8798 URA IN-LIEU HOUSING REIMB.	0	0	74,200	.0
TOTAL MISCELLANEOUS REVENUE	29,584	290,440	74,300	(74.4)
<u>FUND BALANCE</u>				
52-3800-9000 FUND BALANCE	0	29,560	0	(100.0)
TOTAL FUND BALANCE	0	29,560	0	(100.0)
TOTAL FUND REVENUE	29,584	320,000	74,300	(76.8)

CITY OF KETCHUM
BUDGET EXPENDITURES

IN-LIEU HOUSING FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>IN-LIEU HOUSING EXPENDITURES</u>				
MATERIALS AND SERVICES:				
52-4410-6020 BC-KETCHUM HOUSING AUTHORITY	12,000	70,000	70,000	.0
TOTAL MATERIAL AND SERVICES	12,000	70,000	70,000	.0
TOTAL IN-LIEU HOUSING EXPENDITURES	12,000	70,000	70,000	.0
TOTAL FUND EXPENDITURES	12,000	70,000	70,000	.0
NET REVENUE OVER EXPENDITURES	17,584	250,000	4,300	(98.3)

Material, Services and Capital FY 16/17



Dept: Community Housing In-Lieu Fund

Description	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Blaine County Housing Authority	\$ 12,000	\$ 70,000	\$ 70,000



General Obligation and Debt Service Fund

The General Obligation and Debt Service Fund provides for the sale of the city's Series 2007 General Obligation Bonds. The 2007 G.O. Bonds were authorized by the requisite two-thirds of the voters at the election held on November 7, 2006, in the amount of \$1,550,000. Ordinance 1014 provides for the repayment of the bonds over a 14 year term. The final payment is scheduled for August 2021. Interest rates on the bonds vary from 3.72% to 4.43%.

FY 2016-17 Highlights

Summary: No changes proposed.

CITY OF KETCHUM
BUDGET REVENUES

GO BOND DEBT SERVICE FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>MISCELLANEOUS REVENUE</u>				
40-3700-1000 INTEREST EARNINGS	2	0	0	.0
40-3700-8704 TRANSFERS FROM STREET FUND	150,145	149,631	149,898	.2
TOTAL MISCELLANEOUS REVENUE	150,147	149,631	149,898	.2
TOTAL FUND REVENUE	150,147	149,631	149,898	.2

CITY OF KETCHUM
BUDGET EXPENDITURES

GO BOND DEBT SERVICE FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>GO BOND DEBT SRVICE EXP/TRNFRS</u>				
MATERIALS AND SERVICES:				
40-4800-4200 PROF.SERVICES-PAYING AGENT	500	500	500	.0
TOTAL MATERIAL AND SERVICES	500	500	500	.0
OTHER EXPENDITURES:				
40-4800-8100 DEBT SRVC ACCT PRINCIPL-ST EQ	112,000	116,000	121,000	4.3
40-4800-8200 DEBT SRVC ACCT INTEREST-ST EQ	37,644	33,131	28,398	(14.3)
TOTAL OTHER EXPENDITURES	149,644	149,131	149,398	.2
TOTAL GO BOND DEBT SRVICE EXP/TRNF	150,144	149,631	149,898	.2
TOTAL FUND EXPENDITURES	150,144	149,631	149,898	.2
NET REVENUE OVER EXPENDITURES	3	0	0	.0





Local Option Tax Fund (LOT) Original LOT and Additional 1% LOT

The Original Local Option Tax (LOT) was effective December 15, 1978. Since the original adoption of the LOT, voters have approved or modified the tax in 1979, 1983, 1984, 1988, 1997, and 2011. In 2011 the voters approved a new fifteen year term. The LOT is to be used for: a) municipal transportation, b) open space acquisition and recreation, c) capital improvements, d) emergency services; police, fire and ambulance, e) city promotion, visitor information and special events, f) property tax relief, g) direct costs to collect and enforce the tax. The tax imposes 1% on retail, 1% on building material, 2% on liquor by the drink, and 2% on short term lodging and rentals.

In November 2013 an additional 1% was added to the LOT with authority to collect for five years. This additional 1% is to be used to a) maintain and increase commercial air service to Friedman Memorial Airport through the use of minimum revenue guarantees or other inducements to air providers, b) promote and market the existing service and any future service to increase passengers, c) all ancillary costs associated with the ongoing effort to maintain and increase commercial air service, including management costs and bussing due to flight diversions, d) direct costs to collect and enforce the tax, including administrative and legal fees.

FY 2016-17 Highlights

Summary: **Original LOT:** Funding for Sun Valley Marketing Association remains the same as last year and Mountain Rides has been increased by \$29,000. The city continues to provide funding for city sponsored events. The Blaine County Sheriff contract is anticipated to increase by 3% which is funded by the LOT. Wagon Days Funding has been increased to account for the increase authorized by the city council for additional activities and events. Historically, funding for repair of the Ore Wagons has been allocated in the Wagon Days Fund, causing confusion about the amount available for the Wagon Days Event. To clarify this, the funding for wagon repairs has been shifted to the Street Department under a separate budget line item.

Additional 1% LOT: No changes are proposed



Local Option Tax Fund
Original LOT and Additional 1% LOT

FY 2016-17 Highlights

Personnel: No changes proposed.

Capital: \$140,000 of LOT funds, half of the funding necessary to replace the Atkinson Park Tennis Courts, has been budgeted in the General Fund Capital Improvement budget. The other half has been requested from the KURA.

CITY OF KETCHUM
BUDGET REVENUES

ORIGINAL LOT FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>ORIGINAL LOT TAX</u>				
22-3100-3000 ORIGINAL LOT TAX	2,106,459	2,208,800	2,170,000	(1.8)
TOTAL ORIGINAL LOT TAX	2,106,459	2,208,800	2,170,000	(1.8)
<u>MISCELLANEOUS REVENUE</u>				
22-3700-1000 INTEREST EARNINGS	228	25	50	100.0
22-3700-3600 REFUNDS & REIMBURSEMENTS	7	0	0	.0
22-3700-7000 MISCELLANEOUS REVENUE	0	0	0	.0
22-3700-8725 TRANSFR FROM ADDITIONAL 1%-LOT	67,607	65,946	66,247	.5
TOTAL MISCELLANEOUS REVENUE	67,843	65,971	66,297	.5
<u>FUND BALANCE</u>				
22-3800-9000 FUND BALANCE	0	121,214	225,705	86.2
TOTAL FUND BALANCE	0	121,214	225,705	86.2
TOTAL FUND REVENUE	2,174,302	2,395,985	2,462,002	2.8

CITY OF KETCHUM
BUDGET EXPENDITURES

ORIGINAL LOT FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>ORIGINAL LOT TAX</u>				
PERSONAL SERVICES:				
22-4910-1000 SALARIES	73,957	0	0	.0
22-4910-2100 FICA TAXES-CITY	5,271	0	0	.0
22-4910-2200 STATE RETIREMENT-CITY	8,378	0	0	.0
22-4910-2400 WORKMEN'S COMPENSATION-CITY	1,319	0	0	.0
22-4910-2500 HEALTH INSURANCE-CITY	41,545	0	0	.0
22-4910-2505 HEALTH REIMBURSEMENT ACCT(HRA)	1,653	0	0	.0
22-4910-2510 DENTAL INSURANCE-CITY	1,018	0	0	.0
22-4910-2515 VISION REIMBURSEMENT ACCT(HRA)	5	0	0	.0
22-4910-2600 LONG TERM DISABILITY	335	0	0	.0
22-4910-2700 VACATION/SICK ACCRUAL PAYOUT	167	0	0	.0
22-4910-2710 VACATION/COMPENSATION PAYOUT	51	0	0	.0
22-4910-2760 EMPLOYEE HOUSING SUBSIDY	600	0	0	.0
TOTAL PERSONAL SERVICES	134,298	0	0	.0
MATERIALS AND SERVICES:				
22-4910-4200 PROFESSIONAL SERVICES	113	0	0	.0
22-4910-5000 ADMINISTRATIVE EXPENSE-GEN FND	2,500	2,500	2,500	.0
22-4910-6040 SUN VALLEY MARKETING ALLIANCE	450,000	440,000	440,000	.0
22-4910-6060 EVENTS/PROMOTIONS	53,620	71,401	69,756	(2.3)
22-4910-6080 MOUNTAIN RIDES	550,000	561,000	590,000	5.2
22-4910-6090 CONSOLIDATED DISPATCH	131,360	135,301	135,301	.0
22-4910-6600 REFUNDS-LOT OVERPAYMENT	0	0	0	.0
TOTAL MATERIAL AND SERVICES	1,187,593	1,210,202	1,237,557	2.3
OTHER EXPENDITURES:				
22-4910-8801 REIMBURSE GENERAL FUND/PROPERTY TAX RELIEF	0	857,943	970,192	13.1
22-4910-8802 TRNSFR TO WAGON DAYS FUND	55,000	118,840	91,964	(22.6)
22-4910-8803 TRANSFER TO GENERAL CIP	0	0	140,000	.0
22-4910-8804 TRANSFER TO STREET FUND	440,815	0	0	.0
22-4910-8805 TRANSFER TO STREET CIP	0	100,000	13,289	(86.7)
22-4910-8810 TRANSFER TO FIRE & RESCUE FUND	72,544	0	0	.0
22-4910-8814 TRANSFER TO AMBULANCE FUND	29,000	0	0	.0
22-4910-8819 TRANSFER TO PARK CIP	0	100,000	0	(100.0)
22-4910-9930 ORIG. LOT FUND CONTINGENCY	12,575	9,000	9,000	.0
TOTAL OTHER EXPENDITURES	609,934	1,185,783	1,224,445	3.3
TOTAL ORIGINAL LOT TAX	1,931,825	2,395,985	2,462,002	2.8
TOTAL FUND EXPENDITURES	1,931,825	2,395,985	2,462,002	2.8
NET REVENUE OVER EXPENDITURES	242,477	0	0	.0

CITY OF KETCHUM
BUDGET REVENUES

ADDITIONAL 1%-LOT FUND

		ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>ADDITIONAL 1%-LOT</u>					
25-3100-3010	ADDITIONAL 1%-LOT	1,787,339	1,784,129	1,911,384	7.1
	TOTAL ADDITIONAL 1%-LOT	1,787,339	1,784,129	1,911,384	7.1
<u>FUND BALANCE</u>					
25-3800-9000	FUND BALANCE	0	3,210	0	(100.0)
	TOTAL FUND BALANCE	0	3,210	0	(100.0)
	TOTAL FUND REVENUE	1,787,339	1,787,339	1,911,384	6.9

CITY OF KETCHUM
BUDGET EXPENDITURES

ADDITIONAL 1%-LOT FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>ADDITIONAL 1%-LOT</u>				
MATERIALS AND SERVICES:				
25-4910-4220 SUN VALLEY AIR SERVICE BOARD	1,716,522	1,721,393	1,845,137	7.2
TOTAL MATERIAL AND SERVICES	1,716,522	1,721,393	1,845,137	7.2
OTHER EXPENDITURES:				
25-4910-8822 TRANSFER TO ORIG LOT-DIR COST	67,607	65,946	66,247	.5
TOTAL OTHER EXPENDITURES	67,607	65,946	66,247	.5
TOTAL ADDITIONAL 1%-LOT	1,784,129	1,787,339	1,911,384	6.9
TOTAL FUND EXPENDITURES	1,784,129	1,787,339	1,911,384	6.9
NET REVENUE OVER EXPENDITURES	3,210	0	0	.0

Materials, Services and Capital



Dept: Original LOT Fund and Additional 1% LOT

Description		FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Contracts and Services		\$ 1,242,710	\$ 1,138,801	\$ 1,167,801
	Sun Valley Marketing Alliance	\$ 440,000		
	Mountain Rides	\$ 590,000		
	Consolidated Dispatch	\$ 135,301		
	Original LOT Admin Expenses	\$ 2,500		
Event Funding		\$ 58,850	\$ 71,401	\$ 69,756
	Nightmare on Main Street	\$ 1,000		
	Holiday Lighting Celebration	\$ 2,000		
	Pond Hockey	\$ 1,000		
	Ketch'em Alive/Jazz In the Park	\$ 6,000		
	Pump Park Competition	\$ 1,000		
	Skate Park Competition	\$ 1,000		
	Welcoming Events	\$ 7,000		
	Community Care and Education	\$ 2,000		
	Event Support	\$ 46,256		
	Recycling At Events	\$ 2,500		
Transfer to General Fund			\$ 857,943	\$ 970,192
	Reimbursement for Streets, Fire and Rescue	\$ 712,543		
	3% increase for Sheriff Contract	\$ 43,694		
	Support Staff Salary/Benefits	\$ 90,728		
	Irrigation Upgrades	\$ 20,000		
	Police Officer	\$ 103,227		
Contracts and Services for 1%		\$ 1,521,229	\$ 1,721,393	\$ 1,911,384
	Sun Valley Air Service	\$ 1,845,137		
	Additional 1% Admin Expenses	\$ 66,247		

Staffing Analysis FY 16/17



Dept: LOT Fund

Position	FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Event Coordinator	1	1	1
Administrative Assistant	0.75	0.75	0.75
Police Officer	0	1	1
TOTAL	1.75	2.75	2.75



Wagon Days Fund

The Wagon Days Fund provides budget authority to support the annual Wagon Days Celebration, which takes place during the Labor Day weekend. Items funded in the Wagon Days Fund include the general costs of the celebration, professional service contracts, and the repair and maintenance of the city's fleet of historical ore wagons.

FY 2016-17 Highlights

Summary: Additional Local Option Tax funding has been provided for additional events and activities associated with Wagon Days. In addition, the funding for repair and maintenance of the Ore Wagons has been removed from this budget and shifted to the Streets Division capital budget.

CITY OF KETCHUM
BUDGET REVENUES

WAGON DAYS FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>WAGON DAYS REVENUE</u>				
02-3400-1100 WAGON DAYS FEES	1,225	2,500	1,500	(40.0)
02-3400-6700 SALES-SOUVENIRS,TICKET,PICNIC	9,687	8,000	9,000	12.5
TOTAL WAGON DAYS REVENUE	10,912	10,500	10,500	.0
<u>MISCELLANEOUS REVENUE</u>				
02-3700-1000 INTEREST EARNINGS	54	61	61	.0
02-3700-6200 DONATIONS-ORE WAGON RESTORAT	7,500	0	0	.0
02-3700-6500 DONATIONS - SPONSORS	13,451	22,000	22,000	.0
02-3700-7000 MISCELLANEOUS	1,000	0	0	.0
02-3700-8722 TRANSFER FROM LOT	55,000	118,840	91,964	(22.6)
TOTAL MISCELLANEOUS REVENUE	77,005	140,901	114,025	(19.1)
<u>FUND BALANCE</u>				
02-3800-9000 FUND BALANCE	0	10,000	0	(100.0)
TOTAL FUND BALANCE	0	10,000	0	(100.0)
TOTAL FUND REVENUE	87,917	161,401	124,525	(22.9)

CITY OF KETCHUM
BUDGET EXPENDITURES

WAGON DAYS FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
<u>WAGON DAYS EXPENDITURES</u>				
PERSONAL SERVICES:				
02-4530-2900 AWARDS	6,012	6,200	6,200	.0
TOTAL PERSONAL SERVICES	6,012	6,200	6,200	.0
MATERIALS AND SERVICES:				
02-4530-3100 OFFICE SUPPLIES & POSTAGE	48	500	250	(50.0)
02-4530-3200 OPERATING SUPPLIES	4,703	8,000	5,500	(31.3)
02-4530-3250 SOUVENIRS SUPPLIES	5,229	5,150	5,150	.0
02-4530-3310 STATE SALES TAX	0	425	425	.0
02-4530-4200 PROFESSIONAL SERVICES	73,943	113,265	53,130	(53.1)
02-4530-4210 PARADE PARTCPNT/FIDDLERS/POETS	0	0	21,770	.0
02-4530-4220 GRAND MARSHAL DINNER	0	0	4,500	.0
02-4530-4230 HISTORY/CHILDREN'S ACTIVITIES	0	0	2,500	.0
02-4530-4240 CONCERT	0	0	14,700	.0
02-4530-4400 ADVERTISING & LEGAL PUBLICATIO	4,947	8,200	8,200	.0
02-4530-5210 SOLID WASTE COLLECTION	0	4,500	2,200	(51.1)
02-4530-6100 REPAIR/ MAINT-ORE WAGON MUSEUM	17,625	15,000	0	(100.0)
TOTAL MATERIAL AND SERVICES	106,495	155,040	118,325	(23.7)
TOTAL WAGON DAYS EXPENDITURES	112,508	161,240	124,525	(22.8)
TOTAL FUND EXPENDITURES	112,508	161,240	124,525	(22.8)
NET REVENUE OVER EXPENDITURES	(24,591)	161	0	(100.0)

Materials, Services and Capital FY 16/17



Dept: Wagon Days Fund

Description		FY 14/15 Budget	FY 15/16 Budget	FY 16/17 Budget
Professional Services		\$ 72,600	\$ 73,500	\$ 74,900
	Contract for Sun Valley Events	\$ 29,400		
	Expenses for Bobby Tanner	\$ 23,730		
	Parade Participants/Fiddlers and Poets	\$ 21,770		

CITY OF KETCHUM
BUDGET EXPENDITURES

GENERAL FUND

	ACTUAL 2014-2015	BUDGET 2015-2016	BUDGET 2016-2017	PCNT CHANG
TOTAL GENERAL FUND EXPENDITURES	5,207,913	9,773,191	10,967,560	12.2
NET REVENUE OVER EXPENDITURES	472,824	174,948	0	(100.0)

Fund Balance Summaries

GENERAL FUND

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	1,877,696	1,993,038	2,651,198	41.2%
Revenue	9,650,294	10,083,128	10,275,864	6.5%
Total Resources	11,527,990	12,076,166	12,927,062	12.1%
REQUIREMENTS				
Appropriations:				
Legislative and Executive Budget	341,585	331,540	343,531	0.6%
Administrative Services Budget	1,704,065	1,650,141	3,061,402	79.7%
Fire & Rescue Budget	2,057,076	1,929,548	2,047,454	N/A
Legal Services Budget	234,100	230,922	234,100	0.0%
Law Enforcement Budget	1,469,539	1,457,771	1,483,083	0.9%
Non-Departmental/Contingency Budget	110,000	70,000	185,000	68.2%
Park & Recreation Department Budget	581,269	595,514	570,670	N/A
Planning & Building Budget	736,111	686,782	649,248	-11.8%
Public Works Department Budget	166,857	166,905	172,434	N/A
Facility Maintenance Budget	615,752	575,156	586,072	N/A
Street Department Budget	1,756,837	1,730,689	1,634,566	N/A
Total Appropriations	9,773,191	9,424,968	10,967,560	12.2%
Ending Cash Balance	1,754,799	2,651,198	1,959,502	11.7%
Total Requirements	11,527,990	12,076,166	12,927,062	12.1%
			ENDING FUND BALANCE	19.07%

FIRE & RESCUE CIP

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	356,129	356,005	435,133	22.2%
Revenue	71,300	82,957	77,300	8.4%
Total Resources	427,429	438,962	512,433	19.9%
REQUIREMENTS				
Appropriations	6,000	3,829	61,320	N/A
Total Appropriations	6,000	3,829	61,320	N/A
Ending Cash Balance	421,429	435,133	451,113	7.0%
Total Requirements	427,429	438,962	512,433	19.9%

FIRE TRUST FUND

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	-31,701	0	0	-100.0%
Revenue	0		0	N/A
Total Resources	-31,701	0	0	-100.0%
REQUIREMENTS				
Appropriations	0	0	0	N/A
Total Appropriations	0	0	0	N/A
Ending Cash Balance	-31,701	0	0	-100.0%
Total Requirements	-31,701	0	0	-100.0%

LAW ENFORCEMENT CIP**FUND SUMMARY**

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	4,748	5,003	6,313	33.0%
Revenue	500	1,310	1,300	N/A
Total Resources	5,248	6,313	7,613	45.1%
REQUIREMENTS				
Appropriations	0	0	0	N/A
Total Appropriations	0	0	0	N/A
Ending Cash Balance	5,248	6,313	7,613	45.1%
Total Requirements	5,248	6,313	7,613	45.1%

POLICE TRUST FUND

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	99,123	99,162	94,442	-4.7%
Revenue	100	280	100	0.0%
Total Resources	99,223	99,442	94,542	-4.7%
REQUIREMENTS				
Appropriations	5,000	5,000	5,000	0.0%
Total Appropriations	5,000	5,000	5,000	0.0%
Ending Cash Balance	94,223	94,442	89,542	-5.0%
Total Requirements	99,223	99,442	94,542	-4.7%

PARKS & RECREATION CIP

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	20,027	21,940	35,190	75.7%
Revenue	21,665	24,904	13,010	-39.9%
Total Resources	41,692	46,844	48,200	15.6%
REQUIREMENTS				
Appropriations	31,655	11,654	40,000	N/A
Contingency	0	0	0	N/A
Total Appropriations	31,655	11,654	40,000	N/A
Ending Cash Balance	10,037	35,190	8,200	-18.3%
Total Requirements	41,692	46,844	48,200	15.6%

PARKS & RECREATION TRUST

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	112,194	72,443	93,553	-16.6%
Revenue	69,080	79,605	78,730	14.0%
Total Resources	181,274	152,048	172,283	-5.0%
REQUIREMENTS				
Appropriations	67,000	58,495	78,730	17.5%
Total Appropriations	67,000	58,495	78,730	17.5%
Ending Cash Balance	114,274	93,553	93,553	-18.1%
Total Requirements	181,274	152,048	172,283	-5.0%

DEVELOPMENT TRUST FUND

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	52,697	119,436	170,200	223.0%
Revenue	150,000	167,408	175,000	16.7%
Total Resources	202,697	286,844	345,200	70.3%
REQUIREMENTS				
Appropriations	150,000	116,644	175,000	16.7%
Total Appropriations	150,000	116,644	175,000	16.7%
Ending Cash Balance	52,697	170,200	170,200	223.0%
Total Requirements	202,697	286,844	345,200	70.3%

STREET CIP**FUND SUMMARY**

	ADOPTED	PROJECTED	BUDGET	% CHANGE
	2015-16	2015-16	2016-17	FY16/FY17
RESOURCES				
Beginning Cash Balance	247,265	259,206	599,807	142.6%
Revenue	332,000	717,749	73,400	-77.9%
Total Resources	579,265	976,955	673,207	16.2%
REQUIREMENTS				
Appropriations	579,000	377,148	617,875	6.7%
Total Appropriations	579,000	377,148	617,875	6.7%
Ending Cash Balance	265	599,807	55,332	20780.0%
Total Requirements	579,265	976,955	673,207	16.2%

WATER FUND

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	452,709	358,451	221,587	-51.1%
Revenue	1,765,000	1,617,119	1,901,000	7.7%
Total Resources	2,217,709	1,975,570	2,122,587	-4.3%
REQUIREMENTS				
Appropriations	1,783,292	1,753,983	1,803,170	1.1%
Contingency	30,000	0	30,000	0.0%
Total Appropriations	1,813,292	1,753,983	1,833,170	1.1%
Ending Cash Balance	404,417	221,587	289,417	-28.4%
Total Requirements	2,217,709	1,975,570	2,122,587	-4.3%

WATER CIP FUND**FUND SUMMARY**

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	249,105	198,145	261,888	5.1%
Revenue	590,050	278,598	515,000	-12.7%
Total Resources	839,155	476,743	776,888	-7.4%
REQUIREMENTS				
Appropriations	569,000	214,855	515,000	-9.5%
Total Appropriations	569,000	214,855	515,000	-9.5%
Ending Cash Balance	270,155	261,888	261,888	-3.1%
Total Requirements	839,155	476,743	776,888	-7.4%

WASTEWATER FUND

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	359,320	306,995	374,707	4.3%
Revenue	2,427,873	2,299,977	2,221,916	-8.5%
Total Resources	2,787,193	2,606,972	2,596,623	-6.8%
REQUIREMENTS				
Appropriations	2,405,915	2,232,265	2,253,268	
Contingency	50,000	0	50,000	0.0%
Total Appropriations	2,455,915	2,232,265	2,303,268	-6.2%
Ending Cash Balance	331,278	374,707	293,355	-11.4%
Total Requirements	2,787,193	2,606,972	2,596,623	-6.8%

WASTEWATER CIP FUND**FUND SUMMARY**

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	714,597	556,452	427,876	-40.1%
Revenue	225,150	248,424	187,500	-16.7%
Total Resources	939,747	804,876	615,376	-34.5%
REQUIREMENTS				
Appropriations	406,000	377,000	187,500	-53.8%
Total Appropriations	406,000	377,000	187,500	-53.8%
Ending Cash Balance	533,747	427,876	427,876	-19.8%
Total Requirements	939,747	804,876	615,376	-34.5%

GENERAL FUND CIP

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	367,042	365,592	175,929	-52.1%
Revenue	467,692	468,192	1,194,000	155.3%
Total Resources	834,734	833,784	1,369,929	64.1%
REQUIREMENTS				
Appropriations	832,692	657,855	1,334,000	60.2%
Contingency	0	0	0	N/A
Total Appropriations	832,692	657,855	1,334,000	60.2%
Ending Cash Balance	2,042	175,929	35,929	1659.5%
Total Requirements	834,734	833,784	1,369,929	64.1%

ESF TRUST FUND

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	0	0	0	N/A
Revenue	0	0	450,000	N/A
Total Resources	0	0	450,000	N/A
REQUIREMENTS				
Appropriations	0	0	450,000	N/A
Total Appropriations	0	0	450,000	N/A
Ending Cash Balance	0	0	0	N/A
Total Requirements	0	0	450,000	N/A

IN-LIEU HOUSING FUND

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	30,509	30,531	739,798	2324.9%
Revenue	290,440	779,267	74,300	N/A
Total Resources	320,949	809,798	814,098	153.7%
REQUIREMENTS				
Appropriations	70,000	70,000	70,000	0.0%
Total Appropriations	70,000	70,000	70,000	0.0%
Ending Cash Balance	250,949	739,798	744,098	196.5%
Total Requirements	320,949	809,798	814,098	153.7%

GO BOND DEBT SERVICE FUND

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	1,127	1,129	1,133	0.5%
Revenue	149,631	149,635	149,898	0.2%
Total Resources	150,758	150,764	151,031	0.2%
REQUIREMENTS				
Appropriations	149,631	149,631	149,898	0.2%
Total Appropriations	149,631	149,631	149,898	0.2%
Ending Cash Balance	1,127	1,133	1,133	0.5%
Total Requirements	150,758	150,764	151,031	0.2%

ORIGINAL LOT FUND

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	121,214	225,705	225,705	86.2%
Revenue	2,274,771	2,288,611	2,236,297	-1.7%
Total Resources	2,395,985	2,514,316	2,462,002	2.8%
REQUIREMENTS				
Appropriations	2,386,985	2,283,611	2,453,002	2.8%
Contingency	9,000	5,000	9,000	0.0%
Total Appropriations	2,395,985	2,288,611	2,462,002	2.8%
Ending Cash Balance	0	225,705	0	N/A
Total Requirements	2,395,985	2,514,316	2,462,002	2.8%

ADDITIONAL 1% - LOT

FUND SUMMARY

	ADOPTED 2015-16	PROJECTED 2015-16	BUDGET 2016-17	% CHANGE FY16/FY17
RESOURCES				
Beginning Cash Balance	3,210	3,210	0	N/A
Revenue	1,784,129	1,911,384	1,911,384	7.1%
Total Resources	1,787,339	1,914,594	1,911,384	6.9%
REQUIREMENTS				
Appropriations	1,787,339	1,914,594	1,911,384	6.9%
Total Appropriations	1,787,339	1,914,594	1,911,384	6.9%
Ending Cash Balance	0	0	0	N/A
Total Requirements	1,787,339	1,914,594	1,911,384	6.9%

WAGON DAYS**FUND SUMMARY**

	ADOPTED	PROJECTED	BUDGET	% CHANGE
	2015-16	2015-16	2016-17	FY16/FY17
RESOURCES				
Beginning Cash Balance	17,648	11,731	1,731	-90.2%
Revenue	151,401	143,400	124,525	-17.8%
Total Resources	169,049	155,131	126,256	-25.3%
REQUIREMENTS				
Appropriations	161,240	153,400	124,525	-22.8%
Total Appropriations	161,240	153,400	124,525	-22.8%
Ending Cash Balance	7,809	1,731	1,731	-77.8%
Total Requirements	169,049	155,131	126,256	-25.3%