



City of Ketchum  
Planning & Building

OFFICIAL USE ONLY
File Number:
Date Received:
Fee Paid:
By:
Approved Date:
Denied Date:
By:

## Development Agreement Application

APPLICANT INFORMATION			
Project Name:			
Applicant:			
Phone:	Email:		
Mailing Address:			
Co-Applicant:			
Phone:	Email:		
Mailing Address:			
Representative/Primary Contact:			
Mailing Address:			
Phone:	Email:		
PROJECT INFORMATION			
Legal Land Description:			
Street Address:			
Lot Area:			
Zoning District:			
Is Re-Zone Required?	<input type="checkbox"/> No	If yes:	To Zone:
Overlay District:	<input type="checkbox"/> Flood	<input type="checkbox"/> Avalanche	<input type="checkbox"/> Mountain
Anticipated Use:			
THE FOLLOWING TO BE INCLUDED WITH SUBMITTAL:			
Title Report, including: <ul style="list-style-type: none"> <li>Copy of the owner's recorded deed, applicant's option to purchase, or unrecorded contract of sale for such property.</li> <li>Copies of title exceptions as applicable.</li> <li>If applicant is not the owner of record, then written notarized consent of the owner(s) of record is required.</li> </ul>			
Architectural Plans of proposed construction (digital and one (1) copy 11" x 17") showing: <ul style="list-style-type: none"> <li>Floor Plan</li> <li>All exterior elevations</li> <li>Section through the highest point of the building indicating existing, natural, and proposed grade, with dimensions. If the property is located in the CC community core zone, an analysis of the height invisible plane shall also be submitted.</li> <li>Type and color of exterior materials and roofing.</li> <li>Location and type of exterior lighting.</li> <li>Existing structures and land uses on and adjacent to the subject property.</li> <li>Adjacent roadways, proposed roadways, ingress and egress from said roadways, parking and pedestrian circulation and access.</li> <li>Property lines with dimensions, adjacent land uses, structures and zoning.</li> <li>Topography at one (1) foot intervals or spot elevations.</li> <li>Scale, north arrow, and legend.</li> </ul>			

<ul style="list-style-type: none"> <li>• Existing watercourses, utility lines, easements, deed restrictions and other built or natural features restricting the use of the property.</li> <li>• Existing vegetation, labeled as to remain or to be removed.</li> <li>• Conceptual landscape plan that includes plant location, general species type and quantity.</li> </ul>
<p>A draft development agreement consistent with §17.124.050 and §17.154. Three additional notes:</p> <ul style="list-style-type: none"> <li>• For projects that include a PUD, it is recommended that both the standards of evaluation set forth in §16.08.080 and preliminary conditions of approval as set forth in §16.08.130 should be integrated into the agreement.</li> <li>• For projects with Design Review approval the duration of permit validity specified in §17.96 shall control unless otherwise specified and approved by the City Council.</li> <li>• To assure completion of project components, such as site restoration or completion of public infrastructure, the City may require a security deposit @ 150% of an approved engineering estimate.</li> </ul>
<p>A written description of the proposed development, including the uses, and how it integrates and complements adjacent land uses.</p>
<p>A written narrative demonstrating compliance with the goals and policies of the Ketchum Comprehensive Plan.</p>
<p>A traffic analysis that includes roadways, proposed roadways, ingress and egress from said roadways, parking, pedestrian circulation and impacts to non-motorized and transit facilities.</p>
<p><u>For Zone Changes:</u> Signed and notarized statement by the applicant indicating that failure to comply with all commitments in the approved zoning development agreement shall be deemed consent to revert the zoning of the property to the pre-existing zone.</p>
<p>Phasing plan and proposed phasing schedule.</p>
<p>Written response, including electronic submission, in MS Word format, to §17.154.040.</p>
<p>Notes:</p> <ol style="list-style-type: none"> <li>1. The administrator, commission, or council may, at their discretion, reasonably require additional information prior to or during the review process.</li> <li>2. The materials required in this subsection may be waived by the administrator after administrative review of the application should no need be found therefor.</li> </ol>

I, the undersigned, certify that all information submitted with and upon this application form is true and accurate to the best of my knowledge and belief.

\_\_\_\_\_  
Signature of Owner/Representative Date

\_\_\_\_\_  
Signature of Co-Owner/Representative Date