

KETCHUM TRAFFIC AUTHORITY

Thursday, August 13, 2015, 9:00 A.M.

Location: Ketchum City Hall Third Floor Conference Room
480 East Avenue North
Ketchum, Idaho

Present: David Kassner, Chief of Police
Robyn Mattison, Public Works Director
Michael David, Councilmember
Reed Shuler, Street Supervisor

Not Present: Brian Christiansen, Street Superintendent
Micah Austin, Planning and Building Director

1. OPENING OF MEETING

Meeting began at 9:05 am.

New Business

2. Adoption of Minutes

a. July 15, 2015,

Motion to approve. Mover: Robyn Mattison, Director Public Works/City Engineer, Seconded: David Kassner, Chief of Police. All in favor.

3. ADA Parking – Eye Center on 1st Avenue at 2nd Street –SW Corner on 2nd Street

David Kassner Chief of Police talked about the site visit he and Brian Christiansen had made. The recommendation from that visit is three two hour parking spots in front of Davies-Reid the group made a decision at the last meeting to approve these spots upon the recommendation of Kassner and Christiansen. The ADA parking issue came from the same site visit. Kassner and Christiansen are recommending the handicap spot on 2nd Street be moved closer to the corner. The group talked about ease of access in the ADA parking spot and agreed it was the best place to move it to. Reed Shuler Street Supervisor agreed to schedule those changes with hope to get the posts in and the move of the ADA parking by the following Monday.

Motion to approve the move of the ADA parking spot from 2nd by the alley three places to the west by the corner. Mover: David Kassner Chief of Police, Seconded: Michael David, Councilmember. All in favor.

4. Parking on 5th Street between Main and Washington Ave

Robyn Mattison Director of Public Works/City Engineer talked about a citizen comment she received with regards to the parking on 5th Street. The citizen said that big RV's were parking there and it pushes all the parking over into the other spots, the citizen requested more parking there. David Kassner commented on his concerns about adding more parking spots and spoke about angled parking. David added his concerns about parking in the core as a whole and that you can't see when making a turn on 5th Street he feels the group should make this part of the

comprehensive parking plan. Kassner mentioned the 2006 plan showed adding 400 parking spots. He then brought up a new topic “paid parking”. The group then discussed paid parking (see item 14). The group came back to this topic and discussed compact, mid-sized parking and what would work best. They agreed on mid-sized.

Motion to put up signage for mid-sized only car parking on 5th between Main Street and Washington Avenue. Mover: David Kassner, Chief of Police, Seconded: Michael David, Councilmember. All in favor.

5. 4 way stop at Washington and 2nd Ave

Robyn Mattison Director of Public Works/City Engineer talked to the group about the intersection needing a 4 way stop. David Kassner mentioned how difficult it was to see at that intersection. Michael David talked about East Avenue and compared it to the intersection at Washington and 2nd Ave. He commented that there are a lot of pedestrians in the area and asked about the cross walks. Mattison asked if there were any accidents at the intersection. Kassner responded no. David commented that he didn't think a traffic study was feasible. The group talked about doing a traffic study and whether it was a pedestrian or vehicle problem and agreed it was more of a vehicle problem. The group discussed the issue further and *agreed to keep an eye on the situation and let Mayor Jonas and Council know how they are proceeding.*

6. Diagonal parking at 5th and Walnut

Site visit to 5th and Walnut. The group talked about the east and west side of the street parking situations and thought the west side of the street might be easier to add parking than the east side. They talked about the conditions of the city right-of-way on both sides of the street and the group didn't think parking could go all the way down the block. The group agreed that there is a need for more parking and there is a potential for a lot of parking on Walnut and 5th Street. They then added employee parking concerns to the discussion and how best to notify the public of the proposed changes. A suggestion was made to inform the public in a workshop. Mattison suggested the group let the residents know that the TA group is looking at making changes. David commented they should include in the information given to the public the reasons for the changes were safety, lighting, and parking. The group then talked about signage and the number of parking spots, including the lengths of car spots. Mattison asked if they could come back with some suggestions at the next meeting and they could further discuss the issues. Mattison came back to this topic after the discussion of item 15 and shared with the group that the property on the corner of Walnut and 5th was used as one of her examples in her presentation to the council about objects in the ROW. She talked about the proper placement of sprinklers and how they are getting the cars parked there wet. *Mattison stated that the group would talk about this item again and invite the owner's to come together. She added that she had drafted a letter to the resident already.*

7. Parking at Christophe Condominiums-352 2nd Avenue S

David Kassner stated that he talked to the property manager who will talk with the residents at their meeting in September. Kassner will bring the information back to the group after the meeting.

8. Stop sign for cyclists at Warm Springs and Saddle Road

Reed Shuler Street Supervisor showed the group a document showing LHTAC suggestions for bike path signage and stated they were similar to Boise's. The document showed placing 1) Stop Sign Ahead sign 18x18, 2) Paint Stop Ahead on the bike path and the measurements that should be used, 3) Stop Sign 18x18 at the edge of the bike path and 4) Paint a white stop bracket at the edge of the bike path. He also, showed them pictures of other signage that could be added on the path, one being Bicyclist Must Stop. The group discussed the options and wanted to add Bicyclist Must Stop Signage to the recommendations.

Motion to place signage on the bike path 1) 18x18 STOP Sign, 2) paint STOP AHEAD, 3) paint red STOP at the edge of the bike path and 4) 18x18 Bicyclist Must Stop sign at the edge of the bike path. Mover: Robyn Mattison, Director Public Works/City Engineer, Seconded: Michael David, Councilmember. All in favor.

9. Diagonal center parking proposal on 100'ft ROW roads. (continued from June 11, 2015 meeting)

10. Speeds on residential streets (continued from prior meetings, waiting for recommendation Chief Kassner)

11. Speed signage on Sun Valley Road and Spruce cost. (funding police/street split) Robyn Mattison Director of Public Works/City Engineer stated that Brian Christiansen had brought the cost information to the last meeting. David Kassner commented that he and Christiansen had talked and the price and it had been cut \$300 or \$400, which brought the price down to around \$5,550. Kassner said he had talked with the sheriff's department and they were looking to see if there's funding.

12. Alley's-naming and signage(count)

Robyn Mattison Director of Public Works/City Engineer showed the group a map showing where signs could be placed that also showed a summary of the costs to place them. Mattison commented that it would require 105 signs and the cost would be \$36,000. She stated that the money wasn't in the budget for this year. Reed Shuler mentioned that instead of 105 signs we could place signs at each alleys end and reduce the number of signs to 64 therefore reducing the cost to about half. *The group agreed to talk about this topic again.*

13. Paid Parking

David Kassner Chief of Police talked to the group about the need for paid parking and explained the concept. Kassner commented it would take about two years to pay for the equipment and suggested the group have a company look at parking situation and give them some ideas. He felt that they would have a better understanding that way and that the group would then know the costs involved. Kassner talked about the parking revenue possibly being used to help with some of the other issues in the core. Michael David commented he liked the concept. Kassner commented that he and Robyn Mattison had talked about the idea a few days before. Mattison asked if they started with paid parking on 5th Street would that help the parking situation. Kassner agreed it could help. David commented at some point this is going to have to happen. Kassner suggested signage and painting on 5th would help. The group talked about the situation on 5th Street again and decided to go on a site visit to 5th and Walnut (see item 6).

14. David Kassner Chief of Police talked to the group about Washington Avenue by the Limelight and Forrest Service Building. He showed the group a picture and talked about his concern that the signs on the poles are not visible. The group talked about proper signage, posts, visibility and agreed they would raise the signs up, add tow away zone signage and place them at a 90 degree angle so they will be more visible to the public.

Motion to raise parking signs on Washington Ave along the block and to add Tow Away Zone Signage at 90 degree angles until the Limelight is completed. Mover: Robyn Mattison, Director Public Works/City Engineer, Seconded: David Kassner, Chief of Police. All in favor.

15. Robyn Mattison Director of Public Works/City Engineer talked to the group about a comment made by Jen Smith, Director of Parks and Recreation in regards to the public driving around the Limelight construction area. Smith stated she had seen people confused and driving on the wrong side of the road. Mattison commented that Smith suggested painting arrows on the pavement. The group discussed the traffic issues there and talked about painting directional arrows at each end of the streets on Washington and 1st. Mattison came back to this topic after discussions on item #5 and commented that someone needs to talk to the Limelight.

Motion to paint directional arrows on corner of Washington Avenue between 1st and River Street. Mover: Robyn Mattison, Director Public Works/City Engineer, Seconded: David Kassner, Chief of Police. All in favor.

16. Robyn Mattison Director of Public Works/City Engineer talked to the group about another concern brought to her by Jen Smith, she commented that they could talk about next time but she wanted to fill them in on the situation. Mattison explained that the owner of the Heinz property which is in city boundaries had made a request to place a dead end sign on the south side of River Rock Road and she had also requested a barricade be place across the entrance to Sun Peak during the winter. The group discussed the possibility of placing the dead end sign and the barriers. They talked about other streets where the city is now using the same signage. Mattison suggested a Through Traffic Only sign be used instead of the dead end sign. The group reviewed the city map in the council chambers and

discussed the issues. Mattison commented that google map was telling people to go that way to get to the river and so that could be part of the problem. The group talked about private and public roads and wondered if the other River Rock Road residents would want signage. *The group agreed to talk about it next meeting.*

17. Michael David, Councilmember talked to the group about the stop sign on Exhibition Blvd. David commented that the stop sign was about 100ft back from the Warm Springs Road and there was a blind spot and it was dangerous. He added that people who knew the stop sign was there would notice it and stop, but not someone who was following a gps or wasn't familiar with the area. *Reed Shuler Street Supervisor agreed to take a look at it.*

David commented on the speed changes on Hwy 75/Main Street and his concerns for the increased speeds in certain areas. Kassner talked about the north of Mt. View grocery and his concerns about people entering on to the hwy.

David made a suggestion to the group that a copy of the aerial map located outside Mayor Jonas's office be placed on the council chamber wall so that the public and staff could use it during meetings for ROW issues and other items.

David asked Robyn Mattison a question about the Cities water table. Mattison explained the issues at this time of year and how they really have to keep an eye on it due to high consumption.

Motion to adjourn at 10:32a.m. Mover: Robyn Mattison, Director Public Works/City Engineer, Seconded: David Kassner, Chief of Police. All in favor.