

KETCHUM TRAFFIC AUTHORITY

Wednesday, July 15, 2015, 2:00 P.M.

Location: Ketchum City Hall Third Floor Conference Room
480 East Avenue North
Ketchum, Idaho

Attending: David Kassner, Chief of Police
Brian Christiansen, Street Superintendent
Micah Austin, Planning and Building Director
Robyn Mattison, Public Works Director
Michael David, Councilmember

1. OPENING OF MEETING

Meeting began at 2:10 PM.

New Business

2. Adoption of Minutes

- a. June 11, 2015, Brian Christiansen, Street Superintendent requested a change be made on page 2 item 6 the fifth line from the bottom should read 4th Street not 4th Avenue.

Motion to approve with changes. Mover: Brian Christiansen, Street Superintendent, Seconded: Robyn Mattison, Director Public Works/City Engineer, All in favor.

3. Parking at Christophe Condominiums-352 2nd Avenue S.

David Kassner Police Chief explained the parking at the Christophe. Kassner showed the group a picture and explained that when people pull out of the drive they can't see, the picture he had taken showed his patrol car parked in front of the building and red curb painted in front of it. The Property Manger requested that there be no parking zone. Kassner added that it was 77ft from the edge of the driveway back to his patrol car. The group discussed the area being used for used for visitor parking and the change would take away four parking spaces. Kassner mentioned he wasn't sure how the curb got painted and talked about parking enforcement. Brian Christiansen asked Kassner how many feet there was behind his patrol car. Kassner responded 75ft north behind the patrol car. Robyn Mattison commented that the only people this change would affect is the residents at the Christophe so if they are in favor then she's in favor. *Kassner will check with the Property Manger to see if the residents agree and get back to the group.*

4. Request for painted brackets at driveway-Residence at 5th and Walnut.

David Kassner Police Chief explained to the group where the house was located and that the resident is requesting two hour parking along the block. The resident said they have no parking for their guests. Kassner then commented that he had a different idea and suggested brackets be painted on each side of the resident's driveway. Kassner showed the group pictures and pointed out that the residence

has a large driveway. The group discussed the bracket idea and the city regulation of not parking within five feet of a driveway. The group agreed that painting five foot brackets on each side of the residence driveway would work.

Motion to paint brackets at driveway at the residence at 5th and Walnut. Mover: Micah Austin, Director of Planning and Building, Seconded: Robyn Mattison, Director of Public Works/City Engineer. All in favor.

5. Stop sign for cyclists at Warm Springs and Saddle Road.

David Kassner Police Chief explained to the group the safety problems on the bike path. Kassner showed the group a picture and mentioned that he and Brian Christiansen had worked on the problem in the past. Kassner stated that he wants a sign that says bikers must stop. The group talked about safety issues they have seen coming from the YMCA, kids speeding and watching them check their speedometers to see how fast they were going. The group talked about signage needed at that spot on the bike path and how to do that. Kassner suggested an overhead sign. Christiansen had concerns about using an overhead sign. Robyn Mattison suggested that a warning sign be placed on the bike path back before the main road that reads STOP SIGN AHEAD. Kassner agreed that might work. Christiansen suggested that a sign be placed on the existing sign poll at Warm Springs and Saddle Road that reads PEDISTRIANS & BICYCLES MUST STOP. *Christiansen will bring a few options for signage back to the group.*

The group then discussed how the police will monitor the bike path and talked about adding a painted STOP sign on the bike path. Kassner suggested that both signs and paint be used. Micah Austin, Director of Planning and Building showed the group a picture of signage in Seattle he had taken on a visit there.

6. Construction use of ROW during certain months.

David Kassner Police Chief explained there was a complaint by a neighbor on Sun Valley Road that construction workers were utilizing the parking. Kassner explained that he had met with the neighbor and she showed him her parking concerns. Kassner talked about a block out from June 15th through September 1st. Robyn Mattison explained that the city has a block out period for construction parking and traffic concerns. Brian Christiansen added that the block out map came from mitigation. Mattison then explained the policy being from June 1st through July 1st. Kassner stated that enforcement would start with Micah Austin. Austin commented about the project and that the construction people needed to use the alley and that they need parking permits. Kassner said that two were issued and added he doesn't want to approve permits before Austin has signed off on them. Christiansen and Mattison talked about the block out map and that it is part of the construction plan. *Austin agreed to talk with his staff so they know about the block out period during the application process.*

7. Request for unrestricted parking during summer months-Gates Road east side.

David Kassner Police Chief explained that a resident who wants to use the pool is requesting the unrestricted parking. Kassner showed the group a picture of the area. Brian Christiansen explained to the group the measurements of the street

and that there enough room for travel lanes if parking was added. The group decided to deny the request due to the fact there wouldn't be enough room for the travel lanes.

Motion to deny request for unrestricted parking on Gates Road. Mover: Micah Austin, Director Planning & Building, Seconded: Robyn Mattison, Director Public Works/City Engineer, All in favor.

8. Two hour parking in front of Davies-Reid Tribal Arts, 131 N. First Avenue.

David Kassner Police Chief explained the request for two hour parking on 1st Avenue and showed them a picture that was taken at 7:15 am and the parking spots were already filled. Robyn Mattison asked if the cars belonged to construction workers. Kassner talked about the construction going on in the area and talked about construction in the core. Michael David commented that it is not two hour parking now. Kassner told the group it was unrestricted all the way to 1st. The group talked about making the entire block two hour parking and that it wasn't feasible to do that as the goal is to keep people from parking in the core. Kassner talked about construction in the core and used the limelight as an example, the workers are parking at River Run and are picked up and taken to the job site. There isn't any parking allowed around the Limelight construction site by the workers or contractors. The group talked about making four or five two hour parking spaces available in front of Davies-Reed. Micah Austin commented that there is going to be allot more requests and he's in favor of making the entire block two hour parking. Kassner talked about his concerns and Michael David added that First Ave was used for workforce parking instead of parking in the core. Brian Christiansen and Kassner discussed parking spots two hour spaces and agreed to go out there and look at it.

Motion to create two hour parking spots on 1st Avenue in accordance with the recommendation of David Kassner and Brian Christiansen, Mover: Micah Austin, Director of Planning & Building, Seconded: Michael David, Councilmember, All in favor.

Brian Christiansen and David Kassner went on a site visit and decided that three two hour parking spots will be added in front of Davies-Reid Tribal Arts, 131 N. First Ave.

Old Business

9. Northwood Place Apartment consideration for special allowance to park at the City park and ride.

David Kassner Police Chief filled the group in on his conversation with the resident and that she suffered from PTSD and she has to be able to see her van, she's been parking in that lot for two years and that it's a metal health issue. Kassner suggested a parking spot on the park and ride lot to the group and putting up signage. The group talked about if that was city property and Kassner drew a picture on the white board of the location the parking spot would be in. The group talked about utilizing the space in the park and ride that belongs to the city and making it available to her for parking and that if they did that she would be responsible for her own snow removal. The group talked about the resident's assigned parking space in the car port not being big enough for her to swing into

because her van was so large. The group talked about setting a precedence by letting one resident do that and their concern that there will be more requests. Micah Austin commented on the planning stages of building process and parking plans being part of that, he believed it was the property association's issue. The group talked about reassignment of her parking spot in the complex and that Syringa was the property manager in charge of the complex. Kassner suggested a letter be sent to Syrina to ask for a change in her parking spot. *Austin agreed to contact Syringa and discuss the situation.*

Motion to deny special allowance to park in the city park and ride. Mover: David Kassner, Police Chief, Seconded: Brian Christiansen, Street Superintendent. In favor David Kassner Police Chief, Brian Christiansen Street Superintendent, Robyn Mattison, Director of Public Works/City Engineer, Micah Austin Director of Planning and Building. Not in favor Michael David, Councilmember.

10. Diagonal center parking proposal on 100'ft ROW roads. (continued from June 11, 2015 meeting)

11. Traffic Mitigation at the intersection at Second Ave and 8th St near Atkinson Park (Traffic Study). Traffic Study from Galena Engineers was sent to the group via email by Brian Christiansen Street Superintendent. Christiansen recommended the option of installing an all-way-stop he felt it would make the intersection considerably safer. *The group made a decision via email to start the process of installing an all-way-stop and to formally approve this item at the next meeting.*

Motion to install an all-way-stop at Second Ave and 8th St. Mover: Brian Christiansen, Street Superintendent, Seconded: Robyn Mattison, Director Public Works/City Engineer

12. Speeds on residential streets.

David Kassner Police Chief talked about coping what they do in City of Hailey. Robyn Mattison asked for a list of streets that are not 20 miles per hour. Kassner commented Bald Mountain Road, Schools and Parks. *Kassner agreed to look and it and come back to the next meeting with some suggestions.*

13. Speed signage on Sun Valley Road and Spruce cost.

Brian Christiansen Street Superintendent told the group that the signage would cost \$6,000 for the sign, he talked about the last sign purchased and asked David Kassner if the police department had any trust fund money. Kassner agreed to check the fund to see if there were any money's available. The group talked about the traffic and the parking lot. The group talked about how the sign could be hung Christiansen explained it would be hung with straps on the existing pole. Kassner asked Christiansen if the street department could throw in \$3,000 then the police trust could through in \$3,000, Christiansen said they could. *Kassner will verify the police trust funds and get back to the group.*

Micah Austin brought up another issue and pointed out that a tree was blocking the sign on Warm Springs and Saddle road. *Christiansen agreed to look at and get it fixed.*

Items not on the agenda

- 14.** David Kassner brought another issue to the group that been brought to his attention by a resident on Edelweiss. Kassner showed the group two pictures one on each end of the street one read Edelweiss and the other Edle Weiss. *Brian Christiansen agreed to fix the signs.*

- 15.** Micah Austin brought up a new idea, to name the alleys in the core. Austin talked about some ideas of how to name the alleys. Michael David pointed out that if the alleys were named it would be easier for deliveries and for gps. Kassner brought up an issue of a resident having his boats and cars parked in the alley between 6th and 7th and 3rd & 4th. Brian Christiansen commented that he had seen that and said that the guy's balcony was right up to the edge of the asphalt. The group was in favor of naming the alleys. Kassner agreed to send a letter to the resident with boats and cars in the alley. Austin asked the group if they were in favor or discussing the idea further and they all agreed. The group then talked about how many signs would be needed and where they would be placed. *Christiansen agreed to come back to the group with signage needs.*

- 16.** Robyn Mattison talked about enforcing the ROW in the alley's and a letter to residents to comply. *Mattison agreed to think about it and bring the letter ideas back to the group.*

Motion to adjourn at 3:29 pm Mover: Micah Austin, Director of Planning and Building, Seconded: David Kassner, Police Chief. All in favor.