

CITY COUNCIL CALENDAR OF THE CITY OF KETCHUM, IDAHO

Monday, January 6, 2014, beginning at 5:30 p.m.

480 East Avenue, North, Ketchum, Idaho

Approximate starting time for each agenda item is indicated at left.



- 5:30 1. CALL TO ORDER
2. CONSENT AGENDA. Tab 1
- 5:30 a) Approval of minutes from the December 16, 2013, December 18, 2013 and
December 19, 2013 City Council meetings.
- 5:35 b) Recommendation to approve current bills and payroll summary.
3. OATHS OF OFFICE AND SEATING OF MAYOR AND COUNCIL.
- 5:40 a) Administration of oath to Mayor Jonas - Mayor Hall.
- 5:45 b) Administration of oath to City Councilors - Mayor Jonas.
- 5:50 c) Election of Council President.
- 5:55 d) Council Liaison Appointments - Mayor Jonas. Tab 2
4. COMMUNICATIONS FROM MAYOR AND COUNCILORS.
- 6:05 a) Communications from Mayor and Councilors.
- 6:15 b) Discussion on changes to the Ketchum Urban Renewal Board Bylaws. Tab 3
- 6:40 c) Request to extend terms of Trina Peters and Tim Eagan on the Urban Renewal
Board.
5. COMMUNICATIONS FROM THE PUBLIC.
- 6:50 a) Communications from the public.
- 7:05 6. COMMUNICATIONS FROM THE PRESS.
7. CONTRACTS AND AGREEMENTS.
- 7:10 a) Discussion on a Lease for the Ketchum Sun Valley Historical Museums at Tab 4
Forest Service Park - Lisa Horowitz, Community and Economic Development
Director.
8. RESOLUTIONS.
- 7:25 a) Resolution 14-001: Amending the Cafeteria Plan Documents - Gary Marks, City Tab 5
Administrator.
9. EXECUTIVE SESSION to discuss personnel, litigation and land acquisition
pursuant to Idaho Code §§67-2345 1(a) (b), (c) and (f).
10. ADJOURNMENT.

Any person needing special accommodations to participate in the above noticed meeting should contact the City of Ketchum three days prior to the meeting at (208) 726-3841.

This agenda is subject to revisions and additions. NOTE: Revised portions of the agenda are underlined in **bold**. Public information on agenda items is available in the Clerk's Office located at 480 East Ave. N in Ketchum or (208) 726-3841.

Check out our website: www.ketchumidaho.org.

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



December 23, 2013

Mayor Hall/Mayor Jonas and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall/Mayor Jonas and City Councilors:

January 6, 2014 City Council Agenda Report

The regular Council meeting will begin at **5:30 p.m.**

2. CONSENT AGENDA.

- a) Approval of minutes from the December 16, 2013, December 18, 2013 and December 19, 2013 City Council meetings.

Minutes from the above listed Council meetings have been provided in the packet.

- b) Recommendation to approve current bills and payroll summary.

Idaho Code 50-702 provides that, at the first Council meeting in January following a general City election, the incumbent Council must conclude the fiscal matters of the preceding year prior to the administration of oaths to new members of the Council. Therefore, this item has been provided ahead of the oaths.

3. OATHS OF OFFICE AND SEATING OF MAYOR AND COUNCIL.

NOTE: Idaho Code 50-702 provides that during the first meeting in January following a general City election, *"...the incumbents shall meet and conduct such business as may be necessary to conclude the fiscal matters of the preceding year; the newly elected shall then subscribe to the oath of office, be presented certificates of election, assume the duties of their positions, and conduct such business as may be necessary, one (1) item of which shall be the election of a member as president of the council."*

- a) Administration of oath to Mayor Jonas - Mayor Hall.

Pursuant to Idaho Code 50-207, Mayor Randy Hall will administer the oath of office to Mayor Nina Jonas.

- b) Administration of oath to City Councilors – Mayor Jonas.

Pursuant to Idaho Code 50-607, Mayor Jonas will administer the oath of office to Councilors Anne Corrock and Baird Gourlay.

c) Election of Council President.

Idaho Code 50-702 requires the election of a Council member as President of the Council. Idaho Code 50-608 defines the role of the Council President as follows, *“In the case of a temporary vacancy in the office of mayor due to absence or disability, the president of the council shall exercise the office of mayor during such disability or temporary absence, and until the mayor shall return.”*

4. COMMUNICATIONS FROM MAYOR AND COUNCIL.

b) Discussion on changes to the Ketchum Urban Renewal Board Bylaws.

Ketchum Urban Renewal Chair Mark Eshman has requested the City Council discuss possible changes to the Urban Renewal Agency Bylaws. Additional information concerning these changes will be forthcoming prior to the meeting.

c) Request to extend terms of Trina Peters and Tim Eagan on the Urban Renewal Board.

Ketchum Urban Renewal Chair Mark Eshman has requested the City Council discuss possible extension of the Urban Renewal Agency Commission terms of Trina Peters and Tim Eagan. Additional information concerning these extensions will be forthcoming prior to the meeting.

7. CONTRACTS AND AGREEMENTS.

a) Discussion on a Lease for the Ketchum Sun Valley Historical Museums at Forest Service Park - Lisa Horowitz, Community and Economic Development Director.

At the December 16, 2013 Council meeting, the Council discussed the idea of a new lease for the historical and ski museums located at Forest Service Park to the Community Library. A lease is currently in place for the Ketchum Sun Valley Historical Society Board to operate these facilities. This agenda item has been provided to further discussions on a new lease and for specific focus on (a) a suggestion from the Parks Department that the garage at Forest Service Park be removed from the lease and (b) discussion on the term of a new lease to the Community Library. A staff report from Lisa Horowitz has been provided in the packet for Council review.

RECOMMENDATION: No action is required at this time.

RECOMMENDED MOTION: None.

This is a legislative matter.

8. RESOLUTIONS.

- a) Resolution 14-001: Amending the Cafeteria Plan Documents - Gary Marks, City Administrator.

Pursuant to changes in federal regulations, the City has the option to make adjustments to its employee benefit flexible spending account program, which is administered by National Health Benefit Services, LLC. The IRS issued Notice 2013-71 on October 31, 2013, modifying the longstanding “use-or-lose” rule for health flexible spending arrangements (FSAs). Plan sponsors now have the option of amending their cafeteria/HFSA plan documents to allow HFSA participants to carry forward – rather than forfeit – up to \$500 of unused amounts remaining in the HFSA at year-end. Resolution 14-001 would amend the City’s FSA program to allow the carry-forward option. A detailed staff report from Sandy Cady has been provided in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council approve Resolution 14-001.

RECOMMENDED MOTION: *“I move that Resolution 14-001, amending the Cafeteria Plan Documents be approved.”*

This is a legislative matter.

Sincerely,

Gary B. Marks
City Administrator



SPECIAL KETCHUM CITY COUNCIL MEETING
Monday, December 16, 2013 at 11:49 a.m.
Ketchum City Hall, Ketchum, Idaho

Present: Mayor Randy Hall
Council President Baird Gourlay
Councilor Nina Jonas
Councilor Michael David
Councilor Jim Slanetz

Also Present: Ketchum City Administrator Gary Marks
Ketchum City Attorney Paul Fitzer
Ketchum Community and Economic Development Director Lisa Horowitz
Ketchum Special Projects Manager Lisa Enourato
Ketchum Administrative Clerk Katie Carnduff

- 1. The meeting was called to order by Mayor Randy Hall at 11:49 a.m.**
- 2. Communications from Councilors**

Mayor Hall presented the Community Recognition to the Ketchum Arts Commission, Ketchum Arts Commission members present included Claudia McCain, Trina Peters, Jon Duval, Curtis Kemp, Anne Winton, Gail Severn, and Juerg Stauffacher. Claudia McCain thanked Randy for implementing the Arts Commission and all of his support.

Mayor Hall presented the Staff Recognition to City Administrator Gary Marks, Randy noted the financial restructuring done by Gary that kept the City in good financial state during difficult times. City Administrator Gary Marks thanked Randy for his dedication to the community, and said it was an honor to come to work every day.

Councilor Gourlay recognized the commitment and service that Mayor Hall has given to the Community, and gave Mayor Hall a gift in appreciation for that service.

Councilor Jonas presented Mayor Hall with a plaque in recognition of his 18 years of service on the Ketchum Planning and Zoning Commission, the Ketchum City Council, and as Mayor of the City of Ketchum.

3. Discussion on the Lease of the Ketchum Sun Valley Historical Museum at Forest Service Park.

Heather Daves, Ketchum-Sun Valley Historical Society Board President; Taylor Passey, Ketchum-Sun Valley Historical Society Museum Director; and Cynthia Dillon the Community Library Executive Director said they have been researching a partnership with the Community Library to manage the Ski & Heritage Museum in Forest Service Park. It is important to know if the City would honor the current lease if the running of the museum was turned over to the Community Library.

Mayor Hall said that the Historical Society has had a difficult time finding a revenue stream to support the Museum. A partnership with the Library seems like a good fit. Members of the Council all agreed that the partnership sounded like a good idea.

Vicky Graves wants the museum to stay within the three buildings that are currently there. Thinks the library pairing with the museum is a great idea.

4. CONSENT CALENDAR

- a. Approval of minutes from the December 2, 2013 Council meeting**
- b. Recommendation to approve current bills and payroll summary**
- c. Request to approve Findings of Fact and Conclusions of Law and Decision, Mortgage Row Subdivision Lots 14A and 14B; Preliminary Plat Approval of a Two (2) Lot Subdivision, 91 Meadow Circle.**

Council President Baird Gourlay moved to approve the Consent Calendar dated December 16, 2013. Motion seconded by Councilor Nina Jonas, and passed unanimously.

5. ADJOURNMENT

Councilor Nina Jonas moved to adjourn at 12:15 pm. Council President Baird Gourlay seconded the motion, and it passed unanimously.

ATTEST:

Sandra E. Cady, CMC
City Clerk

Randy Hall
Mayor



SPECIAL KETCHUM CITY COUNCIL MEETING
Wednesday, December 18, 2013 at 6:00 p.m.
Ernest Hemingway Elementary School, Ketchum, Idaho

Present: Mayor Randy Hall
Council President Baird Gourlay
Councilor Nina Jonas
Councilor Michael David
Councilor Jim Slanetz

1. River Park at Sun Peak 60% Design Unveiling.

S2o Design and Engineering presented the 60% design drawings and concepts for the park to the public for public input.

A quorum of the City Council was present at the presentation; however it was a presentation from the engineers to the public.

2. ADJOURNMENT

The meeting adjourned at 8:30 p.m.

ATTEST:

Sandra E. Cady, CMC
City Clerk

Randy Hall
Mayor



SPECIAL JOINT KETCHUM CITY COUNCIL MEETING
Thursday, December 19, 2013 at 8:30 a.m.
Ketchum City Hall, Ketchum, Idaho

Council Members Present: **Councilor Nina Jonas**
 Councilor Michael David
 Councilor Jim Slanetz

P&Z Commissioners Present: **Commissioner Rich Fabiano**
 Commissioner Deborah Burns
 Commissioner Steve Cook
 Commissioner Mike Doty

Also Present: **Ketchum Planning Manager Joyce Allgaier**

1. Discussion regarding the Draft 2013 Ketchum Comprehensive Plan.

The Council and Planning & Zoning Commission discussed the implementation plan and the comprehensive plan. Council members had an opportunity to offer input and ask questions regarding the Draft Comprehensive Plan. The Council and Commission discussed various items in the plan including Reactivating a Historical Task Force, Sustainable Code Provisions, and Building Community Capacity.

Councilor Nina Jonas left the meeting at 9:05 a.m.

5. ADJOURNMENT

The meeting adjourned at 9:20 a.m.

ATTEST:

Sandra E. Cady, CMC
City Clerk

Nina Jonas
Councilor

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "0110000000"-9449008022,"9910000000"-9911810000"

Vendor Name	Invoice Number	Description	Net Invoice Amount
GENERAL FUND			
01-2171-2000 P/R TAXES PBL--STATE W/H			
STATE TAX COMMISSION	PR1227131	State Withholding Tax Pay Period: 12/27/2013	6,351.00
01-2171-9000 P/R DEDUC PBL--HEALTH INSURANC			
III-A	PR1227131	Health Ins - Employee + 2 Chld Pay Period: 12/27/2013	103.70
III-A	PR1227131	Health Ins - Family Pay Period: 12/27/2013	28,586.58
III-A	PR1227131	Health Ins - Family Pay Period: 12/27/2013	7,796.34
III-A	PR1227131	Health Ins - Employee + Spouse Pay Period: 12/27/2013	16,814.16
III-A	PR1227131	Health Ins - Family Pay Period: 12/27/2013	10,395.12
III-A	PR1227131	Health Ins - Family Pay Period: 12/27/2013	105.22
III-A	PR1227131	Health Ins - Employee + 2 Chld Pay Period: 12/27/2013	10,833.12
III-A	PR1227131	Health Ins - Employee + 1 Chld Pay Period: 12/27/2013	40.05
III-A	PR1227131	Health Ins - Family Pay Period: 12/27/2013	157.83
III-A	PR1227131	Health Ins - Employee + Spouse Pay Period: 12/27/2013	223.16
III-A	PR1227131	Health Ins - Family Pay Period: 12/27/2013	631.32
III-A	PR1227131	Health Ins - Employee Pay Period: 12/27/2013	18,620.00
III-A	PR1227131	Health Ins - Employee + 1 Chld Pay Period: 12/27/2013	3,495.90
01-2172-1000 P/R DEDUC PBL--AFLAC INSURANCE			
AFLAC	PR1227131	AFLAC After-Tax Pay Period: 12/27/2013	155.73
AFLAC	PR1227131	AFLAC Pre-Tax Pay Period: 12/27/2013	717.79
01-2172-2000 P/R DEDUC PBL--LIFE & L.T.DISB			
LifeMap Billing	PR1227131	Long Term Disability Pay Period: 12/27/2013	1,153.87
01-2172-3000 P/R DEDUC PBL--DELTA DENTAL			
DELTA DENTAL PLAN OF IDAH	PR1227131	Dental Insurance - Spouse Pay Period: 12/27/2013	297.12
DELTA DENTAL PLAN OF IDAH	PR1227131	Dental Insurance - 1 Child Pay Period: 12/27/2013	69.28
DELTA DENTAL PLAN OF IDAH	PR1227131	Dental Insurance - Family Pay Period: 12/27/2013	1,019.15
DELTA DENTAL PLAN OF IDAH	PR1227131	Dental Insurance - 2+ Child Pay Period: 12/27/2013	91.71
DELTA DENTAL PLAN OF IDAH	PR1227131	Dental Insurance - Spouse Pay Period: 12/27/2013	565.40
DELTA DENTAL PLAN OF IDAH	PR1227131	Dental Insurance - 1 Child Pay Period: 12/27/2013	198.44
DELTA DENTAL PLAN OF IDAH	PR1227131	Dental Insurance - 2+ Child Pay Period: 12/27/2013	217.28
DELTA DENTAL PLAN OF IDAH	PR1227131	Dental Insurance - Family Pay Period: 12/27/2013	739.52
DELTA DENTAL PLAN OF IDAH	PR1227131	Dental Insurance - Employee Pay Period: 12/27/2013	867.20
01-2173-3000 P/R DEDUC PBL--PEBSO			
NATIONWIDE RETIREMENT SOL	PR1227131	Nationwide - 0026904-001 Pay Period: 12/27/2013	716.63
01-2174-0000 P/R DEDUC PBL--GARNISHMENTS			
CHILD SUPPORT SERVICES	PR1227131	Child Support Pay Period: 12/27/2013	269.68
01-2175-0000 P/R DEDUC PBL--PIONEER FED.CR.			
PIONEER FEDERAL CREDIT UNI	PR1227131	Pioneer Federal Credit Union Pay Period: 12/27/2013	2,350.00
01-2175-8000 P/R DEDUC PBL--EMPLOYEE CAF-MD			
NBS-NATIONAL BENEFIT SERVI	PR1227131	125 Medical Savings Pay Period: 12/27/2013	1,285.55
01-2175-9000 P/R DEDUC PBL--EMPLOYEE CAF-DC			
NBS-NATIONAL BENEFIT SERVI	PR1227131	125 Dependant Care Pay Period: 12/27/2013	434.61
Total :			115,302.46
LEGISLATIVE & EXECUTIVE			
01-4110-3100 OFFICE SUPPLIES & POSTAGE			
COPY & PRINT, L.L.C.	55528	Office Supplies	11.49
PITNEY BOWES - RESERVE ACC	5596888-DC13	Postage Meter	37.12

Vendor Name	Invoice Number	Description	Net Invoice Amount
01-4110-3200 OPERATING SUPPLIES			
SUN VALLEY NATURAL SPRING	27489	Water Cooler & Bottles for Meeting Room	24.47
01-4110-4910 MYR/CNCL-TRAINING/TRAVEL/MTG			
US BANK	11/25/13	Mayor - Meeting Expenses	6.63
01-4110-5100 TELEPHONE & COMMUNICATIONS			
VERIZON WIRELESS, BELLEVUE	971489225	ACCT. 365459737-00001	40.01
VERIZON WIRELESS, BELLEVUE	9716606878	ACCT. 365459737-00001	40.01
Total LEGISLATIVE & EXECUTIVE:			159.73
ADMINISTRATIVE SERVICES			
01-4150-3100 OFFICE SUPPLIES & POSTAGE			
ASSOCIATED BUSINESS FORMS	218	1099's & W-2's	172.45
ATKINSONS' MARKET	1856-11/13	ACCT. 1856	57.98
CHATEAU DRUG CENTER	1118433	Supplies	7.59
CHATEAU DRUG CENTER	1123199	Supplies	28.47
COPY & PRINT, L.L.C.	55666	Paper	8.22
COPY & PRINT, L.L.C.	55672	Paper	36.99
GREAT AMERICA LEASING COR	14605907	Agreement #013-0734181-000	71.52
INTEGRATED TECHNOLOGIES	133413	Copier Maintenance & Supplies	268.88
INTEGRATED TECHNOLOGIES	152044	Copier Maintenance & Supplies	18.90
INTEGRATED TECHNOLOGIES	C1W253	Copier Maintenance & Supplies	12.22
INTEGRATED TECHNOLOGIES	C1W255	Copier Maintenance & Supplies	65.20
LEXISNEXIS MATTHEW BENDE	54143381	Code Books	41.44
PITNEY BOWES - RESERVE ACC	5596888-DC13	Postage Meter	37.12
SUN VALLEY NATURAL SPRING	27489	Water Cooler & Bottles for Meeting Room	24.47
UNIFIED OFFICE SERVICES	174953	Office Supplies	24.84
US BANK	11/25/13	Filing Cabinet	50.00
US BANK	11/25/13	Coffee	5.56
WOOD RIVER LOCK SHOP	6296	Trip & Service Call	284.15
01-4150-3600 COMPUTER SOFTWARE			
US BANK	11/25/13	Dropbox	99.00
01-4150-4200 PROFESSIONAL SERVICES			
ALPINFOTO, LLC	120413	Photos for Web, print, social media, and annual report	100.00
MASON'S TROPHIES & GIFTS	68626	Certificates of Recognition	29.80
US BANK	11/25/13	B&H Photo-Video.com	227.99
01-4150-4400 ADVERTISING & LEGAL PUBLICATIO			
EXPRESS PUBLISHING, INC.	2196-11/13	Account 2196	819.00
01-4150-4902 TRAINNG/TRVL/MTG-CITY ADM/ASST			
MARKS, GARY	111213	Travel Expenses	144.30
MARKS, GARY	120613	Travel Expenses	179.13
US BANK	11/25/13	Travel & Meeting Expenses - Gary	121.65
US BANK	11/25/13	III-A Board Meeting Supplies	12.25
US BANK	11/25/13	Riverside Credit	232.78-
01-4150-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1282355552	ACCT. 74754376	73.03
CENTURY LINK	2087260034189	ACCT. L-208-726-0034 189M	905.96
CENTURY LINK	2087275060239	ACCT. 208-727-5060 239b	14.69
CENTURY LINK	2087880257262	ACCT. L-208-788-0257 262M	386.69

Vendor Name	Invoice Number	Description	Net Invoice Amount
COX COMMUNICATIONS	1240102722230	ACCT. 001 2401 02722301	225.00
ENOURATO, LISA	121913	Cell Phone Reimbursement	30.61
SENTINEL FIRE & SECURITY, IN	174608	Quarterly Monitoring Fee	90.00
SENTINEL FIRE & SECURITY, IN	175160	Quarterly Monitoring Fee	84.00
VERIZON WIRELESS, BELLEVUE	9714899225	ACCT. 365459737-00001	64.62
VERIZON WIRELESS, BELLEVUE	9716606878	ACCT. 365459737-00001	71.74
01-4150-5110 COMPUTER NETWORK			
KETCHUM COMPUTERS, INC.	9600	Outlook Web Reset	200.00
MXTOOLBOX, INC	94661	Email & Spam Services	318.00
US BANK	11/25/13	Barracuda	499.00
01-4150-5200 UTILITIES			
IDAHO POWER	2200749261-12	ACCT. 2200749261	1,717.66
IDAHO POWER	2203855230	ACCT. 2203855230	183.57
IDAHO POWER	2203990334-12	ACCT. 2203990334	134.34
01-4150-5900 REPAIR & MAINTENANCE-BUILDINGS			
ATKINSONS' MARKET	1856-11/13	ACCT. 1856	28.10
HYDRONICS UNLIMITED, INC.	3461	Snowmelt System Repair	146.00
IRISH ELECTRIC	51113	Replaced Light Fixture in Meeting Room	172.50
POO WRIGHT-PULLIAM	122313	Holiday Window Painting	75.00
WAXIE SANITARY SUPPLY	74313479	Supplies	442.91
WAXIE SANITARY SUPPLY	74321894	Supplies	125.94
WAXIE SANITARY SUPPLY	74328975	Supplies	84.95
WHITE GLOVE CARPET CLEANI	3953	Cleaned Carpet in Mayor's office	85.00
DENNIS WILLIAMS	121813	Repairs at Forest Service House	65.12
Total ADMINISTRATIVE SERVICES:			8,940.77
COMMUNITY PLANNING/DEVELOPMENT			
01-4170-3100 OFFICE SUPPLIES & POSTAGE			
BLUEPRINTING	12/20/13	Maps	143.60
COPY & PRINT, L.L.C.	54635	Notary Stamp	37.25
COPY & PRINT, L.L.C.	55256	Office Supplies	28.99
COPY & PRINT, L.L.C.	55528	Office Supplies	15.99
COPY & PRINT, L.L.C.	55666	Paper	16.44
GREAT AMERICA LEASING COR	14605907	Agreement #013-0734181-000	143.04
INTEGRATED TECHNOLOGIES	133413	Copier Maintenance & Supplies	134.44
INTEGRATED TECHNOLOGIES	152044	Copier Maintenance & Supplies	37.78
INTEGRATED TECHNOLOGIES	C1W253	Copier Maintenance & Supplies	24.45
INTEGRATED TECHNOLOGIES	C1W255	Copier Maintenance & Supplies	130.41
PITNEY BOWES - RESERVE ACC	5596888-DC13	Postage Meter	37.11
US BANK	11/25/13	Coffee	46.75
01-4170-3160 OFFICE SUPPLIES/POSTAGE-HOTEL			
COPY & PRINT, L.L.C.	55652	Office Supplies	15.99
PITNEY BOWES - RESERVE ACC	5596888-DC13	Postage Meter	37.12
01-4170-3200 OPERATING SUPPLIES			
ATKINSONS' MARKET	1856-11/13	ACCT. 1856	20.94
01-4170-4200 PROFESSIONAL SERVICES			
GALENA ENGINEERING, INC.	1318.153-12/13	Plat Checks	230.00
GRANT, SUZANNE	10/28/13	P&Z Minutes 10/28/13	157.50

Vendor Name	Invoice Number	Description	Net Invoice Amount
01-4170-4266 PROFESSIONAL SERVICES-ECON DEV			
ALPINFOTO, LLC	120413	Photos for Web, print, social media, and annual report	1,450.00
JOHNNY G'S SUBSHACK, LLC	34500	Broadband Meeting	87.21
SUSTAIN BLAINE INC.	111413	Contract Funding	10,000.00
01-4170-4267 PROFESSIONAL SVC-COMP PLAN			
FEDEX	250149124	Shipping	47.00
01-4170-4400 ADVERTISING & LEGAL PUBLICATIO			
EXPRESS PUBLISHING, INC.	2196-11/13	Account 2196	393.12
01-4170-4500 GEOGRAPHIC INFO SYSTEMS			
BLAINE COUNTY CLERK/RECOR	219	GIS Salary Reimburesment	3,930.75
01-4170-4900 PERSONNEL TRAINING/TRAVEL/MTG			
US BANK	11/25/13	Travel Expenses	247.36
01-4170-4960 TRAINING/TRAVEL/MTG-HOTEL			
US BANK	11/25/13	Lisa - Meeting Expenses	48.05
01-4170-6510 EVENTS SPONSORSHIPS			
BOULDER MOUNTAIN TOUR	121113	Nordic Festival Event Sponsorship	6,250.00
01-4170-6910 OTHER PURCHASED SERVICES			
IDAHO TRANSPORTATION DEPT	9322843	Exempt Plat Renewals	23.00
01-4170-7400 OFFICE FURNITURE & EQUIPMENT			
UNIFIED OFFICE SERVICES	174323	Filing Cabinet	559.00
Total COMMUNITY PLANNING/DEVELOPMENT:			24,293.29
CONTINGENCY			
01-4193-9930 GENERAL FUND OP. CONTINGENCY			
SUN VALLEY MARKETING ALLI	44595	Chamber Bucks for City Employees	3,850.00
WHITNEY L. MCNEES	49	Tree Lighting	812.50
SAWTOOTH BREWERY	797	Keg for "Dump Dance"	135.00
MARLIN VALDIVIA	12/30/13	DJ for "Dump Dance"	300.00
Total CONTINGENCY:			5,097.50
POLICE			
01-4210-3100 OFFICE SUPPLIES & POSTAGE			
PITNEY BOWES - RESERVE ACC	5596888-DC13	Postage Meter	37.12
Total POLICE:			37.12
BUILDING			
01-4240-3200 OPERATING SUPPLIES			
ATKINSONS' MARKET	1856-11/13	ACCT. 1856	3.30
COPY & PRINT, L.L.C.	55666	Paper	6.16
GREAT AMERICA LEASING COR	14605907	Agreement #013-0734181-000	53.64
INTEGRATED TECHNOLOGIES	133413	Copier Maintenance & Supplies	100.84
INTEGRATED TECHNOLOGIES	152044	Copier Maintenance & Supplies	14.16
INTEGRATED TECHNOLOGIES	C1W253	Copier Maintenance & Supplies	9.17
INTEGRATED TECHNOLOGIES	C1W255	Copier Maintenance & Supplies	48.90

Vendor Name	Invoice Number	Description	Net Invoice Amount
US BANK	11/25/13	Coffee	12.86
Total BUILDING:			249.03
Total GENERAL FUND:			154,079.90

**STREET MAINTENANCE FUND
STREET**
04-4310-3200 OPERATING SUPPLIES

AMERIPRIDE LINEN	2400247723		67.45
AMERIPRIDE LINEN	2400249449		30.99
CHATEAU DRUG CENTER	1123308	Supplies	55.08
PITNEY BOWES - RESERVE ACC	5596888-DC13	Postage Meter	37.11
TREASURE VALLEY COFFEE IN	2160:03443922	Supplies	238.65
ZEE MEDICAL COMPANY	161553021	Supplies	50.15

04-4310-3400 MINOR EQUIPMENT

A.C. HOUSTON LUMBER CO.	14-362372	Sprayer	18.09
PIPECO, INC.	129701	Supplies	7.23
US BANK	11/25/13	Welding Supplies	610.69

04-4310-3500 MOTOR FUELS & LUBRICANTS

RIVER RUN AUTO PARTS	6538-67585	Supplies	37.90
SINCLAIR FLEET SERVICES	34979702	acct. 0464-00-747801-9	331.79
UNITED OIL	751611	ACCT. 37269	2,075.82

04-4310-4200 PROFESSIONAL SERVICES

BENCHMARK ASSOCIATES	1113-14	Bald Mountain Rd. Project	559.00
CENTRAL DRUG SYSTEM, INC.	229639	Annual Admin Fee & Regulation Update Service & Testing	142.67
EXPRESS PUBLISHING, INC.	2196-11/13	Account 2196	349.44
WESTERN STATES EQUIPMENT	MR000510702	Dozer Rental	5,952.00

04-4310-5100 TELEPHONE & COMMUNICATIONS

CENTURY LINK	1282355552	ACCT. 74754376	9.34
VERIZON WIRELESS, BELLEVUE	9714899225	ACCT. 365459737-00001	95.37
VERIZON WIRELESS, BELLEVUE	9716606878	ACCT. 365459737-00001	91.07

04-4310-5200 UTILITIES

IDAHO POWER	2204882910-12	ACCT. 2204882910	484.41
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04-4310-6000 REPAIR & MAINT--AUTOMOTIVE EQU

NAPA AUTO PARTS	755881	Supplies	74.98-
NAPA AUTO PARTS	756574	Supplies	106.58-
NAPA AUTO PARTS	764211	Supplies	266.05-
RIVER RUN AUTO PARTS	6538-67574	Supplies	56.55
RIVER RUN AUTO PARTS	6538-67604	Supplies	79.95
RIVER RUN AUTO PARTS	6538-67833	Supplies	28.95
US BANK	11/25/13	Parts	876.70
WOOD RIVER MOTORS	47853	Repairs	169.95

04-4310-6100 REPAIR & MAINT--MACHINERY & EQ

FASTENAL COMPANY	IDJER45668	Parts	89.61
FREIGHTLINER OF IDAHO	144805	Parts & Supplies	29.00
LUTZ RENTALS	32973	Parts	8.00
NAPA AUTO PARTS	761993	Supplies	60.13
NAPA AUTO PARTS	762859	Supplies	28.44
NAPA AUTO PARTS	763193	Supplies	9.12

Vendor Name	Invoice Number	Description	Net Invoice Amount
NAPA AUTO PARTS	764117	Supplies	4.08
NAPA AUTO PARTS	764325	Supplies	1,527.36
RIVER RUN AUTO PARTS	6538-67574	Supplies	24.16
RIVER RUN AUTO PARTS	6538-68028	Supplies	4.25
RIVER RUN AUTO PARTS	6538-68038	Supplies	38.16
SNAKE RIVER HYDRAULICS	232614	Supplies	249.30
UTILITY TRAILER SALES OF BOI	AI46313	Parts & Supplies	143.19
WESTERN STATES EQUIPMENT	PC040207500	Parts	139.68
WESTERN STATES EQUIPMENT	PC040207743	Parts	74.34
WESTERN STATES EQUIPMENT	PC040207942	Supplies	45.88
WESTERN STATES EQUIPMENT	WO040089300	Repairs	2,262.09
LEGACY EQUIPMENT	62056	Parts	161.55
LEGACY EQUIPMENT	62109	Parts	161.55
LEGACY EQUIPMENT	62178	Parts	79.01
LEGACY EQUIPMENT	62235	Supplies	152.58
04-4310-6910 OTHER PURCHASED SERVICES			
AMERIPRIDE LINEN	2400283094	ACCT. 241076800	68.80
AMERIPRIDE LINEN	2400284552	ACCT. 241076800	90.47
04-4310-6920 SIGNS & SIGNALIZATION			
ECONO SIGNS LLC	10-912304	Signage	248.90
ECONO SIGNS LLC	10-912331	Signage	486.04
ECONO SIGNS LLC	10-912443	Signage	198.70
04-4310-6930 STREET LIGHTING			
IDAHO POWER	2200059315-12	ACCT. 2200059315	5.35
IDAHO POWER	2200506786	ACCT. 2200506786	16.00
IDAHO POWER	2201013857-12	ACCT. 2201013857	42.33
IDAHO POWER	2201174667	ACCT. 2201174667	9.35
IDAHO POWER	2202627564-12	ACCT. 2202627564	29.29
IDAHO POWER	2203027632-12	ACCT. 2203027632	7.01
IDAHO POWER	2204535385	ACCT. 2204535385	250.96
IDAHO POWER	2204882910-12	ACCT. 2204882910	777.64
IDAHO POWER	2205963446-12	ACCT. 2205963446	105.69
PLATT	B276823	Street Lights	18.58
PLATT	B299506	Photocell	18.65
04-4310-6950 MAINTENANCE & IMPROVEMENTS			
LUTZ RENTALS	32874	Supplies	65.61
PIPECO, INC.	129603	Supplies	8.40
ROAD WORK AHEAD CONST. SU	24467	Marking Paint	52.20
ROAD WORK AHEAD CONST. SU	24468	Marking Paint	52.20
Total STREET:			19,852.39
Total STREET MAINTENANCE FUND:			19,852.39
FIRE & RESCUE FUND			
FIRE & RESCUE			
10-4230-2900 PERFORMANCE AWARDS			
DAVIS EMBROIDERY	21963	Supplies	55.61
C.W. NIELSEN MFG. CORPORATI	239464	Pins	35.98
PAUL CONWAY SHIELDS	335257	Passport Shields	149.39
SUN VALLEY MARKETING ALLI	4589	Gift Certificates	1,275.00

Vendor Name	Invoice Number	Description	Net Invoice Amount
10-4230-3200 OPERATING SUPPLIES			
A.C. HOUSTON LUMBER CO.	14-353969	Supplies	14.24
A.C. HOUSTON LUMBER CO.	14-354630	Supplies	3.56
A.C. HOUSTON LUMBER CO.	14-355884	Supplies	15.99
ATKINSONS' MARKET	1856-11/13	ACCT. 1856	1.65
CHATEAU DRUG CENTER	1119051	Supplies	2.61
CHATEAU DRUG CENTER	1119615	Supplies	15.66
CHATEAU DRUG CENTER	1119895	Supplies	3.46
CHATEAU DRUG CENTER	1123477	Supplies	6.17
CHATEAU DRUG CENTER	1125508	Supplies	15.19
CHATEAU DRUG CENTER	1128870	Supplies	5.46
COPY & PRINT, L.L.C.	55666	Paper	3.08
DONNELLEY SPORTS	10854-00	Shirts	21.00
GLASS MASTERS, INC.	74345	Plexiglas	23.57
GREAT AMERICA LEASING COR	14605907	Agreement #013-0734181-000	26.82
INTEGRATED TECHNOLOGIES	133413	Copier Maintenance & Supplies	50.42
INTEGRATED TECHNOLOGIES	152044	Copier Maintenance & Supplies	7.08
INTEGRATED TECHNOLOGIES	C1W253	Copier Maintenance & Supplies	4.58
INTEGRATED TECHNOLOGIES	C1W255	Copier Maintenance & Supplies	24.45
MCLEAN, LARA	121613	Turkey for Thanksgiving	21.32
PITNEY BOWES - RESERVE ACC	5596888-DC13	Postage Meter	18.56
US BANK	11/25/13	ID Cards	201.45
US BANK	11/25/13	Coffee	13.33
US BANK	11/25/13	Batteries for Avy packs & SCBA	135.70
BONNEVILLE BLUEPRINT SUPP	BL113981	Repair firewire cable	210.00
10-4230-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	751609	ACCT. 37267	202.65
10-4230-4200 PROFESSIONAL SERVICES			
EXPRESS PUBLISHING, INC.	2196-11/13	Account 2196	510.12
KETCHUM COMPUTERS, INC.	9600	Test of EOC Video Conference System	200.00
10-4230-4900 PERSONNEL TRAINING/TRAVEL/MTG			
NATIONAL FIRE CODES	6002297X	Subscription	1,165.50
10-4230-4902 TRAINING/TRAVEL/MTG-FIRE CHIEF			
CHEVRON AND TEXACO CARD	KU091-12/13	Acct. KU091	53.10
IDAHO FIRE CHIEF'S ASSOCIATI	123113	Membership Dues for Mike Elle	45.00
10-4230-5100 TELEPHONE & COMMUNICATIONS			
UNITED COMMUNICATIONS CO	796161	Repairs	184.52
UNITED COMMUNICATIONS CO	796258	Radio Repairs	57.17
UNITED COMMUNICATIONS CO	796436	Supplies	75.94
US BANK	11/25/13	Broadband Router	259.01
VERIZON WIRELESS, BELLEVUE	9716640957	ACCT. 765494480-00001	83.74
WHITE CLOUD COMMUNICATIO	75305	Reprogrammed Radio	210.00
WHITE CLOUD COMMUNICATIO	75567	Radio Programming	42.50
10-4230-5900 REPAIR & MAINTENANCE-BUILDINGS			
A.C. HOUSTON LUMBER CO.	14-346139	Supplies	2.70
AIRPRO, INC.	50611	Exhaust Removal System Materials	3,248.50
C & R ELECTRIC, INC.	69423	Light Repairs	167.11
US BANK	11/25/13	Grounding Parts/Supplies	287.54
10-4230-6000 REPAIR & MAINT--AUTOMOTOVE EQU			
RIVER RUN AUTO PARTS	6538-65899	Supplies	14.62
RIVER RUN AUTO PARTS	6538-67373	Supplies	467.29

Vendor Name	Invoice Number	Description	Net Invoice Amount
10-4230-6100 REPAIR & MAINT--MACHINERY & EQ			
US BANK	11/25/13	WiFi System	69.99
10-4230-6910 OTHER PURCHASED SERVICES			
SEAN TAJKOWSKI	121113	Professional Services	106.25
10-4230-7600 OTHER MACHINERY & EQUIPMENT			
MOTOROLA SOLUTIONS	13988167	Maintenance & Support Agreement	2,869.88
SUN VALLEY, CITY OF	12132013A	Batteries for backup repeater	11.17
Total FIRE & RESCUE:			12,695.63
Total FIRE & RESCUE FUND:			12,695.63
AMBULANCE SERVICE FUND			
AMBULANCE SERVICE			
14-4260-2900 PERFORMANCE AWARDS			
DAVIS EMBROIDERY	21963	Supplies	55.60
C.W. NIELSEN MFG. CORPORATI	239464	Pins	35.97
PAUL CONWAY SHIELDS	335257	Passport Shields	149.38
SUN VALLEY MARKETING ALLI	4589	Gift Certificates	1,275.00
14-4260-3200 OPERATING SUPPLIES			
A.C. HOUSTON LUMBER CO.	14-353969	Supplies	14.24
ATKINSONS' MARKET	1856-11/13	ACCT. 1856	1.65
CHATEAU DRUG CENTER	1119051	Supplies	2.61
CHATEAU DRUG CENTER	1119615	Supplies	15.66
CHATEAU DRUG CENTER	1119895	Supplies	3.46
CHATEAU DRUG CENTER	1123477	Supplies	6.16
CHATEAU DRUG CENTER	1125508	Supplies	15.19
CHATEAU DRUG CENTER	1128870	Supplies	5.45
COPY & PRINT, L.L.C.	55666	Paper	3.09
DONNELLEY SPORTS	10854-00	Shirts	21.00
GLASS MASTERS, INC.	74345	Plexiglas	23.56
GREAT AMERICA LEASING COR	14605907	Agreement #013-0734181-000	26.82
INTEGRATED TECHNOLOGIES	133413	Copier Maintenance & Supplies	50.42
INTEGRATED TECHNOLOGIES	152044	Copier Maintenance & Supplies	7.08
INTEGRATED TECHNOLOGIES	C1W253	Copier Maintenance & Supplies	4.58
INTEGRATED TECHNOLOGIES	C1W255	Copier Maintenance & Supplies	24.45
MCLEAN, LARA	121613	Turkey for Thanksgiving	21.32
PITNEY BOWES - RESERVE ACC	5596888-DC13	Postage Meter	18.56
ST. LUKES	IW236	Medical & Pharmacy Supplies	423.51
US BANK	11/25/13	Batteries for Avy packs & SCBA	135.69
US BANK	11/25/13	Coffee	13.34
US BANK	11/25/13	ID Cards	201.45
US BANK	11/25/13	Medical Supplies	95.75
14-4260-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	751609	ACCT. 37267	214.94
14-4260-4900 PERSONNEL TRAINING/TRAVEL/MTG			
DEPT. OF HEALTH & WELFARE	5431481	Renewal for Thomas Ancona	25.00
US BANK	11/25/13	HeartCode ACLS Part 1	110.00
US BANK	11/25/13	Laryngoscope Set	100.00

Vendor Name	Invoice Number	Description	Net Invoice Amount
14-4260-4902 TRAINING/TRAVEL/MTG-FIRE CHIEF			
CHEVRON AND TEXACO CARD	KU091-12/13	Acct. KU091	53.10
IDAHO FIRE CHIEF'S ASSOCIATI	123113	Membership Dues for Mike Elle	45.00
14-4260-5100 TELEPHONE & COMMUNICATIONS			
UNITED COMMUNICATIONS CO	796161	Repairs	184.52
UNITED COMMUNICATIONS CO	796258	Radio Repairs	57.16
UNITED COMMUNICATIONS CO	796436	Supplies	75.94
US BANK	11/25/13	Broadband Router	259.02
VERIZON WIRELESS, BELLEVUE	9716640957	ACCT. 765494480-00001	104.92
WHITE CLOUD COMMUNICATIO	75305	Reprogrammed Radio	210.00
WHITE CLOUD COMMUNICATIO	75567	Radio Programming	42.50
14-4260-5900 REPAIR & MAINTENANCE-BUILDINGS			
A.C. HOUSTON LUMBER CO.	14-346139	Supplies	2.69
AIRPRO, INC.	50611	Exhaust Removal System Materials	3,248.50
C & R ELECTRIC, INC.	69423	Light Repairs	167.10
US BANK	11/25/13	Grounding Parts/Supplies	287.54
14-4260-6000 REPAIR & MAINT--AUTOMOTIVE EQU			
RIVER RUN AUTO PARTS	6538-67373	Supplies	294.97
14-4260-6910 OTHER PURCHASED SERVICES			
SEAN TAJKOWSKI	121113	Professional Services	106.25
14-4260-7600 OTHER MACHINERY & EQUIPMENT			
MOTOROLA SOLUTIONS	13988167	Maintenance & Support Agreement	2,869.87
SUN VALLEY, CITY OF	12132013A	Batteries for backup repeater	11.16
Total AMBULANCE SERVICE:			11,121.17
Total AMBULANCE SERVICE FUND:			11,121.17
PARKS AND RECREATION FUND			
PARKS AND RECREATION			
18-4510-3100 OFFICE SUPPLIES & POSTAGE			
OFFICE VALUE	429246-001	Supplies	116.94
OFFICE VALUE	430210-001	Supplies	6.99
OFFICE VALUE	430210-002	Supplies	117.99
OFFICE VALUE	433044-001	Supplies	98.99
PITNEY BOWES - RESERVE ACC	5596888-DC13	Postage Meter	37.11
18-4510-3200 OPERATING SUPPLIES			
ATKINSONS' MARKET	1861-11/13	ACCT. 1861	11.67
CHATEAU DRUG CENTER	1108619	Supplies	47.43
CHATEAU DRUG CENTER	1116771	Supplies	32.27
CHATEAU DRUG CENTER	1122048	Supplies	34.13
OFFICE VALUE	429701-001	Supplies	666.98
OFFICE VALUE	438137-001	Supplies	22.64
OFFICE VALUE	445629-001	Office Supplies	60.54
OFFICE VALUE	445713-001	Office Supplies	20.59
18-4510-3250 RECREATION SUPPLIES			
KEARNEY, JOHN	120913	Reimbursement for Magic Lantern Cinemas	100.28
18-4510-3300 RESALE ITEMS-CONCESSION SUPPLY			
ATKINSONS' MARKET	1861-11/13	ACCT. 1861	33.51

Vendor Name	Invoice Number	Description	Net Invoice Amount
18-4510-3500 MOTOR FUELS & LUBRICANTS			
LUTZ RENTALS	32818	Propane	55.77
LUTZ RENTALS	32896	Propane	29.64
LUTZ RENTALS	33007	Propane	23.58
LUTZ RENTALS	33049	Propane	28.30
LUTZ RENTALS	33074	Propane	29.08
LUTZ RENTALS	33101	Propane	21.22
UNITED OIL	751610	ACCT. 37268	258.04
18-4510-4200 PROFESSIONAL SERVICES			
INTEGRATED TECHNOLOGIES	C1W117	Copier Maintenance	50.00
IRISH ELECTRIC	51213	Park Furnace	455.60
IRISH ELECTRIC	51313	Holiday Lights	4,465.36
SAWTOOTH WOOD PRODUCTS, I	82719	Supplies	50.00
SENTINEL FIRE & SECURITY, IN	174257	Quartelry Monitoring Fee	90.00
WILRO PLUMBERS LLC	5030	Service Call	110.53
WILRO PLUMBERS LLC	5109	Plumbing Service	180.00
GRAND EFFECTS, INC.	9271	Repairs	400.00-
18-4510-4220 PROF.SERV-CITY BEAUTIFICATION			
BIG WOOD LANDSCAPE, INC.	30856	Holiday Lighting	19,990.49
18-4510-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1282355552	ACCT. 74754376	6.06
STAUFFACHER, JUERG	123013	Cell Phone Reimbursement Oct-Dec 13	150.00
VERIZON WIRELESS, BELLEVUE	9714899225	ACCT. 365459737-00001	75.55
VERIZON WIRELESS, BELLEVUE	9716606878	ACCT. 365459737-00001	75.65
ARMS, SHARON	123013	Cell Phone Reimbursement Oct-Dec13	150.00
18-4510-5200 UTILITIES			
IDAHO POWER	2203313446-12	ACCT. 2203313446	5.45
IDAHO POWER	2203538992-12	ACCT. 2203538992	31.96
IDAHO POWER	2206452274-12	ACCT. 2206452274	311.89
18-4510-6000 REPAIR & MAINT--AUTOMOTIVE EQU			
RIVER RUN AUTO PARTS	6538-67543	Supplies	91.75
RIVER RUN AUTO PARTS	6538-67605	Supplies	14.89
18-4510-6100 REPAIR & MAINT--MACHINERY & EQ			
CLEARWATER POWER EQUIPME	12121306	Spring	46.66
SAWTOOTH WOOD PRODUCTS, I	82564	Supplies	206.53
SAWTOOTH WOOD PRODUCTS, I	82766	Supplies	5.00
18-4510-6510 COMMUNITY SPECIAL EVENTS			
KEARNEY, JOHN	121813	City Sponsorship of Pond Hockey Tournament	1,000.00
OFFICE VALUE	437550-001	Supplies	18.35
SAWTOOTH BREWERY	122913	Keg for "Dump Dance"	150.00
18-4510-6950 MAINTENANCE & IMPROVEMENTS			
A.C. HOUSTON LUMBER CO.	14-344648	Supplies	7.98
A.C. HOUSTON LUMBER CO.	14-345943	Supplies	36.32
A.C. HOUSTON LUMBER CO.	14-360369	Supplies	43.66
A.C. HOUSTON LUMBER CO.	14-361212	Supplies	33.78
A.C. HOUSTON LUMBER CO.	14-362431	Supplies	5.42
A.C. HOUSTON LUMBER CO.	14-362461	Supplies	4.58-
A.C. HOUSTON LUMBER CO.	14-362462	Supplies	4.54
FIREPLACES ETC.	7994	Lava Rock	158.74

Vendor Name	Invoice Number	Description	Net Invoice Amount
PLATT	B308114	Heater	91.94
US BANK	11/25/13	Parks & Recreation Supplies, Parts & Equipment	3,309.41
US BANK	11/25/13	Welding Supplies	1,000.00
WILRO PLUMBERS LLC	5109	Plumbing Service	252.76
Total PARKS AND RECREATION:			34,125.38
Total PARKS AND RECREATION FUND:			34,125.38
LOCAL OPTION SALES TAX FUND			
LOCAL OPTION SALES TAX			
22-4910-9930 LOT FUND OP. CONTINGENCY			
US BANK	11/25/13	Lodging - Kathleen	83.00
Total LOCAL OPTION SALES TAX :			83.00
Total LOCAL OPTION SALES TAX FUND:			83.00
GO BOND DEBT SERVICE FUND			
GO BOND DEBT SERVICE EXP/TRNFRS			
40-4800-8200 DEBT SRVC ACCT INTEREST-ST EQ			
ZIONS NATIONAL BANK	4899901-12/13	BOnds Series 2007	20,976.75
Total GO BOND DEBT SERVICE EXP/TRNFRS:			20,976.75
Total GO BOND DEBT SERVICE FUND:			20,976.75
UNDERGROUNDING IMPROVEMENT FND			
UNDERGROUNDING EXPENDITURES			
UNDERGROUNDING			
50-4800-7179 5TH STREET UNDERGROUNDING			
GALENA ENGINEERING, INC.	1318.94.1-11/1	Survey on 5th Street to determine property boundary	159.52
Total UNDERGROUNDING EXPENDITURES:			159.52
Total UNDERGROUNDING IMPROVEMENT FND:			159.52
WATER FUND			
WATER EXPENDITURES			
63-4340-3100 OFFICE SUPPLIES & POSTAGE			
CHATEAU DRUG CENTER	1123170	Supplies	18.22
PITNEY BOWES - RESERVE ACC	5596888-DC13	Postage Meter	37.11
WEBB LANDSCAPING	18472	Seed	13.06
63-4340-3200 OPERATING SUPPLIES			
AMERIPRIDE LINEN	2400250496		73.11
AMERIPRIDE LINEN	2400250497		17.58
AMERIPRIDE LINEN	2400282469	ACCT. 241076900	76.99
AMERIPRIDE LINEN	2400282470	ACCT. 241076901	19.16
AMERIPRIDE LINEN	2400285978	ACCT. 241076900	68.99
AMERIPRIDE LINEN	2400285979	ACCT. 241076901	19.16
CHATEAU DRUG CENTER	1116816	Supplies	22.78
CHATEAU DRUG CENTER	1120247	Supplies	18.98
DIG LINE	48018	Locates	34.21
TREASURE VALLEY COFFEE IN	2160:03421870	COFFEE	12.95

Vendor Name	Invoice Number	Description	Net Invoice Amount
UNIFIED OFFICE SERVICES	174281	Office Supplies	359.96
UNIFIED OFFICE SERVICES	174324	Office Supplies	59.05
63-4340-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	751612	ACCT. 37270	272.59
UNITED OIL	751613	ACCT. 37271	524.79
63-4340-4200 PROFESSIONAL SERVICES			
BANYAN TECHNOLOGY INC.	19872	Service Call	633.24
CENTRAL DRUG SYSTEM, INC.	229639	Annual Admin Fee & Regulation Update Service & Testing	142.67
DEPARTMENT OF WATER RESO	122013	Request to Extend Lease Term	250.00
63-4340-4900 PERSONNEL TRAINING/TRAVEL/MTG			
IDAHO BUREAU OF OCCUPATIO	122313	Licenses for Kellen	62.00
63-4340-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1282355552	ACCT. 74754376	5.97
CENTURY LINK	2087250715195	ACCT. 208-725-0715 195B	108.08
CENTURY LINK	2087255045103	ACCT. 208-725-5045 103b	47.09
COX COMMUNICATIONS	1240120518800	ACCT. 001 2401 205188001	91.38
VERIZON WIRELESS, BELLEVUE	9716513410	ACCT. 965494438-00001	22.19
VERIZON WIRELESS, BELLEVUE	9716607033	ACCT. 365516521-00001	102.38
63-4340-5200 UTILITIES			
IDAHO POWER	2202458903-12	ACCT. 2202458903	233.92
IDAHO POWER	2206786259-12	ACCT. 2206786259	68.84
63-4340-6000 REPAIR & MAINT-AUTO EQUIP			
AW DIRECT, INC.	1019899670	Toolbox & Bulbs	303.86
RIVER RUN AUTO PARTS	6538-68079	Supplies	56.43
63-4340-6100 REPAIR & MAINT-MACH & EQUIP			
FIRE SERVICES OF IDAHO	91625	Recharge Extinguishers	282.00
LUTZ RENTALS	32629-1	Propane	9.50
PIPECO, INC.	128084	Supplies	34.69
PIPECO, INC.	129577	Supplies	33.35
PIPECO, INC.	129661	Supplies	36.22
PLATT	B325907	Supplies	20.91
US BANK	11/25/13	Shop Water/Hose Bibs	56.91
US BANK	11/25/13	Compacitor\	34.00
Total WATER EXPENDITURES:			4,284.32
Total WATER FUND:			4,284.32
WATER CAPITAL IMPROVEMENT FUND			
WATER CIP EXPENDITURES			
64-4340-7600 MACHINERY AND EQUIPMENT			
AW DIRECT, INC.	1019899670	Toolbox & Bulbs	615.99
64-4340-7650 WATER METERS			
FERGUSON ENTERPRISES, INC.	585505	Touchreader	223.57
64-4340-7651 WA METERS TO FLAT RATE CUSTMRS			
BILL GLENN	121813	Water Connection Rebate	1,000.00

Vendor Name	Invoice Number	Description	Net Invoice Amount
64-4340-7800 CONSTRUCTION			
LUNCEFORD EXCAVATION, INC.	5153	Saddle & Latigo Excavation	1,825.00
LUNCEFORD EXCAVATION, INC.	5160	Crushed Rock	466.10
USA BLUEBOOK	225098	Power Seal Repair Clamps	209.50
Total WATER CIP EXPENDITURES:			4,340.16
Total WATER CAPITAL IMPROVEMENT FUND:			4,340.16
WASTEWATER FUND			
WASTEWATER EXPENDITURES			
65-4350-3100 OFFICE SUPPLIES & POSTAGE			
PITNEY BOWES - RESERVE ACC	5596888-DC13	Postage Meter	37.12
65-4350-3200 OPERATING SUPPLIES			
AMERIPRIDE LINEN	2400250495		175.27
AMERIPRIDE LINEN	2400250497		17.57
AMERIPRIDE LINEN	2400278990	ACCT. 241021000	47.97-
AMERIPRIDE LINEN	2400282470	ACCT. 241076901	19.16
AMERIPRIDE LINEN	2400285977	ACCT. 241021000	105.67
AMERIPRIDE LINEN	2400285979	ACCT. 241076901	19.16
AMERIPRIDE LINEN	2410032710	ACCT. 241021000	96.29
CHATEAU DRUG CENTER	1123501	Supplies	16.13
DIG LINE	48018	Locates	34.20
FEDEX	3066222180	Shipping	94.68
HACH	8605801	Supplies	306.66
HACH	8607991	Supplies	126.00
MICROFLEX	1413766	Gloves	243.70
PIPECO, INC.	129475	Supplies	23.37
TREASURE VALLEY COFFEE IN	2160:03421925	COFFEE	42.29
65-4350-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	751612	ACCT. 37270	137.78
65-4350-3800 CHEMICALS			
ATKINSONS' MARKET	1856-11/13	ACCT. 1856	76.89
GENERAL CHEMICAL	90614344	Chemicals	5,676.22
65-4350-4200 PROFESSIONAL SERVICES			
ANALYTICAL LABORATORIES, I	25414	Testing	208.00
CENTRAL DRUG SYSTEM, INC.	229639	Annual Admin Fee & Regulation Update Service & Testing	142.66
65-4350-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1282355552	ACCT. 74754376	6.46
COX COMMUNICATIONS	1240120518800	ACCT. 001 2401 205188001	91.39
VERIZON WIRELESS, BELLEVUE	9716513410	ACCT. 965494438-00001	100.53
65-4350-5200 UTILITIES			
IDAHO POWER	2202158701-12	ACCT. 2202158701	10,049.11
IDAHO POWER	2202703357-12	ACCT. 2202703357	96.60
IDAHO POWER	2206786259-12	ACCT. 2206786259	68.83
65-4350-6100 REPAIR & MAINT-MACH & EQUIP			
ABEL PUMPS, L.P.	406497	Valve Seat Material	611.49
ABEL PUMPS, L.P.	406552	Valve Seat Material	751.25
AQUA-AEROBIC SYSTEMS, INC.	997105	Cloth Disk Filter Socks	18,166.51
COLUMBIA ELECTRIC SUPPLY	8819-527079	Supplies	5,319.99

Vendor Name	Invoice Number	Description	Net Invoice Amount
McMASTER-CARR SUPPLY CO.	67622214	Supplies	164.50
PLATT	B402912	Supplies	31.20
PLATT	B411875	Parts & Supplies	29.44
SHERWIN-WILLIAMS CO.	3391-9	Supplies	8.88
US BANK	11/25/13	Compacitor\	34.00
65-4350-6900 COLLECTION SYSTEM SERVICES/CHA			
AMERIPRIDE LINEN	2400285977	ACCT. 241021000	18.65
AMERIPRIDE LINEN	2410032710	ACCT. 241021000	16.99
COX COMMUNICATIONS	1240120518800	ACCT. 001 2401 205188001	32.25
IDAHO POWER	2206786259-12	ACCT. 2206786259	24.29
TREASURE VALLEY COFFEE IN	2160:03421925	COFFEE	23.66
US BANK	11/25/13	Compacitor\	12.00
VERIZON WIRELESS, BELLEVUE	9716513410	ACCT. 965494438-00001	41.21
Total WASTEWATER EXPENDITURES:			43,250.08
Total WASTEWATER FUND:			43,250.08
PARKS/REC DEV TRUST FUND			
PARKS/REC TRUST EXPENDITURES			
93-4900-6500 ICE RINK-PRIVATE			
A.C. HOUSTON LUMBER CO.	14-362868	Hose	19.99
STURTEVANT'S	6-8029	wax	54.89
93-4900-6900 KETCHUM EVENTS COMMISSION			
CHATEAU DRUG CENTER	1118419	Supplies	11.38
Total PARKS/REC TRUST EXPENDITURES:			86.26
Total PARKS/REC DEV TRUST FUND:			86.26
Grand Totals:			305,054.56

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "0110000000"- "9449008022", "9910000000"- "9911810000"

City Liaisons and other Appointments

Mayor Appointments/Council Confirmation:

- **Planning and Zoning Commission:** 2 vacancies in January and one in April; MTN Express ad runs until 1/15/13 so January appointments need to be on the second meeting in January. *P and Z meets Second and 4th Mondays at 5:30 pm, Ketchum City Hall*
- **MTN Rides:** Michael David appointed- term ends October 2014. Peter Everett appointed as the Ketchum liaison- term was up in October 2013. Interested in being re-appointed. *MTN Rides meets the third Wednesday of each month at noon, Ketchum City Hall*
- **Sustain Blaine Board:** (Lisa H has been attending on behalf of Mayor Hall- the cities and the county are Ex-Officio members and do not vote) *Sustain Blaine Board meets the second Wednesday of each month, 11-1 pm at rotating north and south locations*
- **Blaine Regional Transportation Authority:** (Lisa H and Nina attend; could have a Councilmember's to fill Nina's spot). *BRTA meets the third Thursday of each month 8:30-10 am at the Blaine County Courthouse*
- **Countywide Bike/Ped Master Planning:** (Jim S. appointed; this is not a long-term project. Lisa H and Juerg staff this group along with Jim Keating of BCRD, Jason Miller of MTN Rides and Mariel Platt from Hailey)
- **Traffic Authority:** One Councilmember is appointed by the Mayor as an Ex-Officio member: currently is Michael D. Term not specified in Ketchum Code. *Traffic Authority meets the second Monday of each month at 8:30 am at City Hall*
- **KCDC** (Two Councilmember's serve; currently serving are Michael D. and Jim S. Their terms run one more year) *KCDC meets the third Tuesday of each month at noon, usually at Wells Fargo meeting Room*
- **Blaine County Housing Authority:** (Each City nominates a BCHA Commissioner for a 5-year term; Commissioners are appointed by the County Commissioners based on the City nominations. Currently Carter Ramsey is serving until 2016.) Jim S was voted as the Liaison for the City in 2012. *BCHA meets on the third Wednesday of each month at 5:30 pm, alternating between Ketchum and Hailey.*
- **Fly Sun Valley Alliance:** (Lisa has been attending as a non-voting member. Baird would like to attend also). *FSVA meets the third Thursday of each month at 8:00 am in rotating north and south locations.*
- **Air Service Board:** Mayor appointed in December 2012. Board to begin meeting January 2014. *Dates/times locations for meetings to be determined.*
- **Urban Renewal Agency:** Currently all four Councilmember's plus the Mayor serve; By-laws under discussion. *KURA has five (5) regularly scheduled meetings per year, at 4:30 pm at Ketchum City Hall. The 2014 meetings are January 21 (regular), February 18, March 17 (regular), April 21, May 19 (regular), June 16, July 21, August 18 (regular), September 15 October 20*

November 17 (regular), December 15 and January 20, 2015(regular). Administrative meetings are held once per month on the third Monday at 5:15 pm.

- **Sun Valley Marketing Alliance:** The Mayor nominates and the Council confirms a Board member. Marty Albertson was appointed in 2012 and serves until ____. *The SVMA Board meets monthly at __*

Departmental Liaisons:

- Community ED
- Fire
- Parks (also need to discuss if the same liaison for Arts Commission, Special Events Commission and RPP Process. Alternately, these 3 should perhaps be the Mayor)
- Police
- Clerk/Admin
- Water/Sewer/Roads

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



December 23, 2013

Mayor Jonas and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Jonas and City Councilors:

Ketchum Urban Renewal Agency (KURA) Bylaws

- Attachment 1: Current KURA Bylaws
- Attachment 2: Table of other KURA Board compositions in Idaho
- Attachment 3: Resolution 14-002 Extending KURA Appointments

Introduction/History

While Idaho Statute does not stipulate that cities should adopt bylaws for Urban Renewal Agencies, it is considered a good practice. The City of Ketchum adopted Bylaws for the KURA when formed, and amended in 2011 to address changes in the state statutes governing urban renewal boards. The Bylaws stipulate that the Mayor and City Council serve on the KURA Board (Article 3). If a Mayor or Councilmember resigns from the KURA Board, the vacancy is filled by the KURA Board, and then new Board member serves for the remainder of the term. (This particular clause is outlined in the Bylaws, but is governed by state statute.)

Councilmembers Nina Jonas and Baird Gourlay both resigned during the course of their terms. Trina Peters was appointed to fill Councilmember Gourlay's seat (appointed September 6, 2011) and Tim Egan was appointed to fill Councilmember Jonas' seat (appointed May 3, 2013).

The 2013 election will result in the incoming Councilmembers Anne Corrock and Baird Gourlay and Mayor Nina Jonas automatically being reappointed to the KURA Board, taking the seats of Peters and Egan.

Current Report

The purpose of tonight's agenda item is for the Council to discuss whether they wish to have all four Councilmembers serve on the KURA Board, or whether the Council wishes to amend the KURA Bylaws to include more private sector members versus four (4) Councilmembers plus the Mayor. Attachment 2 shows a variety of urban renewal boards from around the state, and how their Boards are composed. As shown on the list, there is a variety of different structures that include one or more Councilmember's and/or Mayors on the Board.

If the Council wishes to make changes, amended Bylaws will be developed by staff pending Council discussion. Resolution 14-002 is attached for Council consideration should the Council wish to extend the terms of the current KURA members while the Bylaws are under consideration by the Council.

Recommendation

This item is for discussion only. No motion is needed at this time.

Sincerely,

Lisa Horowitz
Community and Economic Development Director

BYLAWS OF THE KETCHUM URBAN RENEWAL AGENCY

ARTICLE 1

INDEPENDENT PUBLIC BODY CORPORATE AND POLITIC

The Ketchum Urban Renewal Agency (the "Agency"), is an independent public body, corporate and politic, created pursuant to Title 50, Chapter 20, Idaho Code, the "Idaho Urban Renewal Law of 1965" (the "Act"), and Resolution No. 06-033 of the City of Ketchum, (the "City" or the "Municipality") passed on April 3, 2006. These Bylaws are subject to any limitations contained therein.

ARTICLE 2

NONLIABILITY OF COMMISSIONERS

The private property of the commissioners shall be exempt from execution or other liability from any debts of the Agency and no commissioner shall be liable or responsible for any debts or liabilities of the Agency.

ARTICLE 3

COMMISSIONERS

Section A. Number, Appointment, Designation and Term of Officer. The Agency shall be governed by a Board of Commissioners consisting of seven (7) commissioners. The Mayor and City Council of the City of Ketchum shall serve on the Board as Commissioners for the Agency. Two (2) additional Commissioners shall be appointed by the Mayor and City Council of the City of Ketchum.

The term of office for the five (5) Commissioners members consisting of the Mayor and City Council Members shall be consistent with the term of office for Mayor

and/or City Council member, respectively. Termination or resignation of a Mayor or a City Council member shall also terminate membership on the Agency board. Appointment to a Mayor or City Council position shall also serve as an appointment on the Agency Board. In the event that a Mayor or Council member resigns from the Agency Board but continues to hold office, a successor Commissioner shall be filled by a majority vote of the Board to hold the position for the remainder of the resigned member's term.

The additional two (2) Commissioners shall be appointed by the Mayor and City Council of the City of Ketchum. Each of these two (2) Commissioners shall serve for a period of four (4) years from the date of appointment. If either of these positions becomes vacant at a time other than the expiration of a term, the position shall be filled by a majority vote of the board for the remainder of the term.

Section B. Removal from Office. For inefficiency, neglect of duty, misconduct in office, a commissioner may be removed by a majority vote of the board or by the Ketchum City Council only after a hearing and after notification of the charges and an opportunity to be heard pursuant to Idaho Code 50-2006.

Section C. Compensation. Commissioners shall serve without compensation but commissioners shall be entitled to out-of-pocket costs.

Section D. General Powers. The business affairs of the Agency shall be managed by the board of commissioners which shall exercise all of the powers of the Agency. The Agency shall have all powers conferred by the Act as it may be amended from time to time. After a quorum has been established, agency action may be taken upon a vote of a majority of the commissioners present.

ARTICLE 4

MEETINGS OF COMMISSIONERS

Section A. Regular Meetings. Regular meetings of the commissioners shall be held as determined by the Board. The Board of Commissioners shall cause notice of the regular meeting schedule to be posted or published as required by the Idaho open meeting law.

Section B. Special Meetings. A special meeting of the board of commissioners may be called at any time by the Chairman or by any two (2) commissioners by giving notice to the Secretary specifying the time, date, place and purpose of such meeting. Upon receipt of such notice the Secretary shall cause written notice of such time, date, place and purpose of such meeting to be given to each commissioner of the Agency as hereafter provided in this Article 4.

Section C. Notice of Special Meeting. Written notice of time, date, place and purpose of any special meeting of the Agency shall be posted or published as required by the Idaho open meeting law.

Section D. Waiver of Notice. Any commissioner may waive in writing any notice of a meeting required to be given by these Bylaws. The attendance of a commissioner at any meeting shall constitute a waiver of notice of such meeting by such commissioner, except in case a commissioner shall attend a meeting for express purpose of objecting to the transaction of my business on the ground that the meeting has not been lawfully called or convened.

Section E. Resolutions or Ordinance. Resolutions or Ordinances adopted by the Agency in connection with the exercise of any of its powers hereunder, or under the

Act, may be signed by the Chairman or Vice-Chairman and attested by the Secretary, Vice Chairman or Assistant Secretary, provided that the person who attests shall not be the same person who signs.

ARTICLE 5

OFFICERS

Section A. Number and Qualifications. The officers of the Agency shall be a Chairman, a Vice Chairman, and a Secretary and such other officers as may be determined by the Agency from time-to-time to perform such duties as may be designated by the Agency.

Section B. Election and Term of Office. The officers shall be elected annually by the Agency at the first regular annual meeting of the Agency. Each officer shall hold office until his successor shall have been elected. Any vacancy in any office shall be filled by the Agency by election for the unexpired portion of the term.

Section C. Chairman. The Chairman:

1. Shall be the principal executive officer of the Agency and, unless otherwise determined by the Members of the Agency, shall preside at all meetings of the Agency.

2. May execute any resolutions adopted by the Agency and any documents, certificates, deeds, mortgages, deeds of trust, notes, bonds, contracts or other instruments authorized by the Agency to be expressly delegated by the Agency or by the Bylaws to some other office or agent of the Agency, or shall be required by law to be otherwise made.

3. Shall in general perform all duties incident to the office of the Chairman and such other duties as may be prescribed by the Agency from time-to-time.

Section D. Vice-Chairman. In the absence of the Chairman or, in the event of the Chairman's inability or refusal to act, the Vice-Chairman shall perform the duties of the Chairman, and when so acting shall have all the powers of and be subject to all of the restrictions upon the Chairman. The Vice-Chairman shall also perform such other duties as from time-to-time may be prescribed by the Agency.

Section E. Secretary. The Secretary:

1. Shall keep the minutes of the meetings of the Agency in one or more books kept for that purpose.

2. Shall see that all notices are duly given in accordance with these Bylaws and as required by law.

3. Shall be custodian of the corporate records and of the seal of the Agency, and may affix the seal of the Agency to resolutions, documents, certificates, deeds, mortgages, deeds of trust, notes, bonds, contracts and other instruments, the execution of which on behalf of the Agency under its seal is duly authorized in accordance with the provisions of these Bylaws.

4. Shall keep a register of the names and post office addresses of all commissioners.

5. Shall keep general charge of the books of the Agency.

6. Shall keep on file at all times a complete copy of the Ordinance of the Municipality creating the Agency and the Bylaws of the Agency, containing all

amendments thereto (all of which shall be open to the inspection of the members of the Agency at any time and to the public.)

7. May attest any resolutions adopted by the Agency and any documents, certificates, deeds, mortgages, deeds of trust, notes, bonds, contracts or other instruments authorized by the Agency to be attested, except in cases in which the attestation thereof shall be expressly delegated by the Agency, or by the Bylaws of the Agency to some other officer or agent of the Agency, or shall be required by law to be otherwise made.

8. Shall in general, perform all duties incident to the office of the Secretary and such other duties as, from time-to-time, may be assigned to the Secretary by the Agency.

ARTICLE 6

QUORUM

A majority of the Agency shall constitute a quorum for the transaction of business.

ARTICLE 7

FINANCIAL TRANSACTIONS

Section A. Contracts. Except as otherwise provided in these Bylaws, the Agency may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name and on behalf of the Agency, and such authority may be general or confined to specific instances.

Section B Checks, Drafts, etc. All checks, drafts or other orders for payment of monies, and all notes, bonds, or other evidences of indebtedness issued in the name of the Agency shall be signed by such officer or officers, agent or agents, employee or

employees of the Agency and in such manner as shall from time-to-time be determined by resolution or ordinance of the Agency.

Section C. Deposits. All funds of the Agency may be deposited from time-to-time to the credit of the Agency in such banks or other financial institution as the Agency may select.

Section D. Fiscal Year. The fiscal year of the Agency shall begin on the first day of October of each and every year and shall end on the last day of September of the following calendar year.

ARTICLE 8

MISCELLANEOUS

Section A. Conflict With the Act. In the event of any conflict between the terms and conditions of these Bylaws and the Act as it may be amended from time to time, the Act shall control.

Section B. Rules and Regulations. The Agency shall have the power to make and adopt such rules and regulations not inconsistent with law, or these Bylaws, as it may deem desirable for the management of the business and affairs of the Agency.

Section C. Accounting System and Reports. The Agency shall cause to be established and maintained, in accordance with generally accepted principles of accounting, an appropriate accounting system.

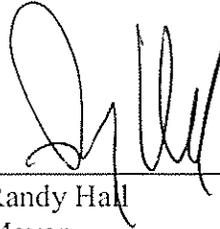
ARTICLE 9

AMENDMENTS

These Bylaws may be altered, amended or repealed by the affirmative vote of a majority of the Ketchum City Council then in office, at any regular or special meeting,

provided the notice of such meeting shall have contained a copy of the proposed alteration, amendment or repeal.

The foregoing Bylaws were adopted by motion of the Ketchum City Council on the 15th day of August, 2011.



Randy Hall
Mayor

ATTEST:



For: Sandra E. Cady, CMC
City Treasurer/Clerk

Idaho URA Boards

Hailey

- One Council member
 - Four community members
- We have a 5-member board, only one of whom is a city council member (not mayor). Other board members include a banker, a restaurant owner, an active citizen (Jason Miller of Mtn Rides), and a retired city administrator/chamber ex dir.

Bellevue

- One Council member
 - Four community members
- Lisa we have one Council member on our URA. When that Council member's term expires there will be no Council or Mayor serving on the URA. It has always been this City's goal to have no P&Z, Council or Mayor serve on the BURA. That was the same protocol we had in Garden City.

Twin Falls

- Seven community members
- All of our 7 board members are non-elected, Twin Falls residents and appointed by the Mayor and City Council. They can serve 2 terms of 3 years each. We have liaisons from both the city council and county commission, but they are non-voting. Anne Corrock visited with me a couple of weeks ago on this issue as well.

Garden City

- Two Council members (myself and Jeff Souza)
 - Three community members
- Agency compositions vary all over the board. The size of the agency board generally depends on how large the agency, e.g. how much revenue they receive and how many projects they have going but it clearly is up to each individual city/agency to determine size and composition.

Boise (CCDC)

- Boise Mayor Dave Bieter and two City Council Members
- Six community members

Coeur d'Alene (LCDC)

- Nine community members

Eagle

- Mayor and City Council (Total of Five)

Lewiston

- One City Council Member
- Six community members

RESOLUTION NUMBER 14-002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO
EXTENDING THE APPOINTMENTS OF TIM EAGAN AND TRINA PETERS TO THE
BOARD OF COMMISSIONERS OF THE KETCHUM URBAN RENEWAL AGENCY; AND
PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Idaho Code § 50-2001 *et seq.*, the “Idaho Urban Renewal Law of 1965”, the City of Ketchum created the Ketchum Urban Renewal Agency (the “Agency”); and

WHEREAS, pursuant to Idaho Code § 50-2006, the City established a Board of Commissioners for the Agency to transact the business and exercise the powers established by Idaho Code § 50-2001 *et seq.*; and

WHEREAS, the City Council is currently reviewing the Bylaws of the Agency for potential changes in the membership composition of the Board of Commissioners; and

WHEREAS, the terms of Commissioners Tim Eagan and Trina Peters expire on January 6, 2014; and

WHEREAS, the City Council desires to extend the terms of Eagan and Peters for a _____ month period while the Council concludes its process of revising the membership composition of the Agency’s Board of Commissioners, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO:

That terms of Tim Eagan and Trina Peters are hereby extended to _____, 2014.

This Resolution will be in full force and effect upon its adoption this 6th day of January, 2014.

CITY OF KETCHUM, IDAHO

Nina Jonas,
Mayor

ATTEST:

Sandra E. Cady
City Clerk/Treasurer

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



December 23, 2013

Mayor Jonas and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Jonas and City Councilors:

Lease for the Ketchum Sun Valley Historical Museums at the Forest Service Park

Attachment 1: 2009 Lease agreement with the Ketchum Sun Valley Historical Society

Introduction/History

The City has a lease agreement with the Ketchum Sun Valley Historical Society which allows the Historical Society to operate two museums in the Forest Service Park. These museums exhibit our long tradition as a destination ski town, our pioneer history, and history of local skiing. The museum features exhibits on Hemingway, the history of Sun Valley Resort, and a Ski Hall of Fame.

The 2009 lease describes the following buildings: Center Garage, East Warehouse, West Warehouse, Center Warehouse and Gas House. The lease stipulates that the Gas House be used for public restroom, and that the Center Garage be used for storage, and shared with the Ketchum Parks Department. The tenants are responsible for the interior spaces in the museum buildings (East and West Warehouses). Ketchum Parks Department is responsible for all exterior and grounds improvements, and for upkeep of the public restrooms. The Historical Society owns all of the exhibit materials in the museums. The five-year lease expires in September 2014.

Current Report

The Ketchum Sun Valley Historical Society Board has been in discussions with the Community Library regarding turning over the curation and operation of the two museums to the Community Library. The Community Library runs the Jean Lane Moritz Regional History Department, established in 1982 as a research and resource center. In addition, the new Executive Director, Cynthia Dillon, has a background in museum management and curation at the San Diego Museum of Man. The Historical Society Board voted on December 9th to accept the proposal by the Community Library to take over the curation and operations of the

museum. The Library would staff the museums, and manage and expand the exhibits and educational offerings with a goal of expanding visibility of the museum, and visitor and local use.

The Library Board considered this topic at their meeting on December 11, 2013, and the Board would like to move forward on the management of the museums. Key to this change in museum management would be agreement by the City of Ketchum to modify the lease to allow the Community Library to step in as the lease holder.

The City council was briefed by the parties at their December 16, 2013 Council meeting. The parties asked Councilmember's if they foresaw any outstanding issues that would preclude the parties moving forward. Councilmember's expressed general support for the modification of the lease.

Topics for discussion:

- 1) The Parks Department has suggested that the garage and restroom buildings be removed from the lease, as the garage is valuable storage space for the Parks Department, and the Parks Department maintains the restrooms.
- 2) The Parks Department will suggest language for the revised lease regarding special events and reservation disclosures.
- 3) The Council should discuss the term of the lease. Most leases that the City has created with partner nonprofit organizations have been between 5 and 99 years in duration. A one-year lease would not encourage the Community Library to make investments and improvements to the museum collections, as the term would not ensure their use of the space.

Recommendation

This item is for discussion only. No motion is needed at this time.

Sincerely,

Lisa Horowitz
Community and Economic Development Director

LEASE AGREEMENT

THIS LEASE AGREEMENT ("Lease") is made this 20th day of July, 2009, by and between the CITY OF KETCHUM, IDAHO, a municipal corporation, hereinafter called "Landlord", and KETCHUM-SUN VALLEY HISTORICAL SOCIETY, a non-profit corporation hereinafter called "Tenant".

1. Leased Premises. Landlord hereby leases to Tenant, and Tenant hereby leases from Landlord, that certain real property situated in the City of Ketchum, Blaine County, Idaho, and more particularly described as the Center Garage, East Warehouse, West Warehouse, Center Warehouse and Gas House located on Block 40 of the Original Townsite of Ketchum, Blaine County, Idaho, which real property is hereinafter referred to as the "Premises".

2. Term. The term of this Lease shall be for a period of five (5) years commencing Sept 1 2009, and continuing to Sept 1 2014. Based upon Tenant's performance under the terms of the lease to the satisfaction of Landlord, and upon the mutual agreement between Landlord and Tenant, Tenant shall have the right to extend this Lease for four (4) additional five (5) year terms by giving the Landlord written notice of its intention to do so at least six (6) months prior to the end of the then current term, and by receiving Landlord's written consent to such extension within thirty (30) days of such notice which consent shall not be withheld unreasonably.

3. Rent. For and during the term of this Lease, Tenant shall pay to Landlord as rent for the Premises the total annual rental of TEN DOLLARS (\$10.00). However, at the beginning of each extension term of this Lease, if applicable, Landlord shall have the option to increase the rent for the Premises by giving Tenant written notice of said rent increase at lease thirty (30) days prior to the beginning of the applicable extension term.

4. Use. The Premises are leased to Tenant for use as a museum and uses normally incident thereto and for no other purpose, provided that the Center Garage will be made available to the Ketchum Parks Department for the purpose of storing items and equipment necessary for maintenance of the park and for support of special events conducted at the park. The Gas House shall be used for public restrooms.

5. Repairs and Maintenance. Tenant agrees, at its sole expense, to keep and maintain the Premises in a clean and sanitary condition at all times and to keep every part thereof in good order, condition and repair. The Landlord shall improve, repair and maintain the Gas House for use as public restrooms. At the end of the term of this Lease, the Tenant agrees to return the Premises to the Landlord in as good condition as it was at the beginning of the Lease, reasonable wear and tear excepted. Tenant shall not have the right to make any repairs of any kind without prior written consent of Landlord, whose consent shall not be withheld unreasonably. Any repairs made by Tenant to the Premises shall be at Tenant's sole expense and be completed free of liens or other encumbrances. Landlord agrees, at its sole expense, to maintain the exterior walls, structural components and roofs of the Premises in good repair. Further, the Landlord

agrees that, where in existence, the electrical, plumbing and heating systems of the Premises shall be in good condition at the commencement of the Lease.

6. Alterations and Improvements. Tenant shall not have the right to make any alterations, installments or re-decorations of any kind without prior written consent of Landlord, whose consent shall not be withheld unreasonably. Any improvements made by Tenant to the Premises shall be made at Tenant's sole expense and be completed free of liens or other encumbrances. Any such improvements shall remain as improvements to the Premises unless Landlord determines that such improvements shall be removed at the termination of this Lease. All costs of removal shall be at Tenant's sole expense.

When Tenant obtains a grant to improve the West Warehouse, Tenant shall submit a building improvement schedule to the Landlord for consideration and approval.

7. Supervision. Tenant agrees to act, and to provide continual supervision over persons at the Premises, so not to create or permit the creation of a nuisance or a threat to persons or property.

8. Assignment and Sublease. Tenant shall not transfer, assign, or sublease this Lease or Tenant's interest in the Premises, or any part thereof, without prior written consent of the Landlord.

9. Premises Occupant. Tenant stipulates that the only occupant of the above Premises will be the Ketchum-Sun Valley Historical Society, provided the Ketchum Parks Department will have access to the Center Garage.

10. Notice. Tenant agrees to give thirty (30) days written notice to Landlord prior to vacating said Premises. Landlord agrees to give thirty (30) days written notice to Tenant if the Premises are needed at the termination of a rental period.

Any notice under this Lease must be in writing and must be sent by registered or certified mail to the last known address of the party to whom the notice is to be given, as designated by such party in writing. All notices shall be deemed delivered forty eight (48) hours after depositing the notice in the United States Mail, certified or registered, postage prepaid, addressed to the Landlord or Tenant respectively at the addresses designated herein. The tenant hereby designates its address as P.O. Box 2746, Ketchum, Idaho 83340, and the Landlord hereby designates its address as P.O. Box 2315, Ketchum, Idaho 83340.

11. Hold Harmless. Tenant shall indemnify and hold harmless Landlord against and from any and all claims arising from Tenant's use of the Premises for the conduct of its business or from any activity, work or other thing done, permitted or suffered by the Tenant in or about the Premises, and shall further indemnify and hold harmless Landlord against and from any and all claims arising from any breach or default in the performance of any obligation on Tenant's part to be performed under the terms of this Lease, or arising from any act or negligence of the Tenant, or any officer, agent, employee, guest, or invitee of Tenant, and from all and against all cost, attorneys' fees, expenses and liabilities incurred in or about any such claim or action or

proceeding brought thereon, and if any case, action or proceeding be brought against Landlord by reason of any such claim, Tenant upon notice from Landlord shall defend the same at Tenant's expense by counsel reasonably satisfactory to Landlord. Tenant as a material part of the consideration to Landlord hereby assumes all risk or damage to property or injury to persons in, upon or about the Premises, from any cause other than Landlord's negligence and Tenant hereby waives all claims in respect thereof against Landlord.

Landlord or its agents shall not be liable for any damage to Ketchum-Sun Valley Historical Society property entrusted to employees of the Tenant nor for loss or damage to any Ketchum-Sun Valley Historical Society property by theft or otherwise nor for any injury to or damage to persons or Ketchum-Sun Valley Historical Society property resulting from fire, explosion, falling plaster, steam, gas, electricity, water, snow or rain which may leak from any part of the Premises or from the pipes, appliances or plumbing works therein or from the roof, street or subsurface or from any other place resulting from dampness or any other cause whatsoever, unless cause by or due to the negligence of Landlord, its agents, servants or employees. Landlord or its agents shall not be liable for interference with the light or other incorporeal hereditaments, loss of business by Tenant, nor shall Landlord be liable for any latent defects in the Premises. Tenant shall give prompt notice to Landlord in case of fire or accidents in the Premises or of defects therein or in the fixture or equipment.

12. Subrogation. As long as their respective insurers so permit, Landlord and Tenant hereby mutually waive their respective rights of recovery against each other for any loss insured by fire, extended coverage and other property insurance policies existing for the benefit of the respective parties. Each party shall obtain any special endorsements, if required by their insurer to evidence compliance with the aforementioned waiver.

13. Liability Insurance. Tenant shall, at Tenant's own expense, obtain and keep in force during the term of this Lease, a policy of comprehensive liability insurance reflecting the amount of \$1,000,000.00, insuring Landlord and Tenant against any liability arising out of the ownership, use, occupancy or maintenance of the Premises and all areas appurtenant thereto. Tenant may carry said insurance under a blanket policy, providing, however, said insurance by tenant shall have a landlord's protective liability endorsement attached thereto. If Tenant shall fail to procure and maintain said insurance, Landlord may, but shall not be required to, procure and maintain same, but at the expense of Tenant. Insurance required hereunder, shall be in companies rated A+ AAA or better in "Best's Insurance Guide." Tenant shall deliver to Landlord prior to occupancy of the Premises, copies of policies of liability insurance required herein or certificates evidencing the existence and amounts of such insurance with loss payable clauses satisfactory to Landlord. No policy shall be cancelable or subject to reduction of coverage except after ten (10) days' prior written notice to Landlord.

14. Services and Utilities. Tenant shall pay, prior to delinquency, all water, gas, heat, light, power, telephone, sewage, air conditioning and ventilating, garbage and all other material and utilities supplied to the Premises. If any such services are not separately metered to Tenant, Tenant shall pay a reasonable proportion of all charges which are jointly metered, the determination to be made by Landlord, and payment to be made by Tenant within ten (10) days of receipt of statement for such charges. Landlord shall not be liable in damages or otherwise for

any failure of interruption of any utility service furnished to the Premises and no such failure or interruption shall entitle Tenant to terminate this Lease.

15. Rules and Regulations. Tenant shall faithfully observe and comply with the rules and regulations that Landlord shall from time to time reasonably promulgate for the purpose of public health, welfare and safety. Landlord reserves the right from time to time to make all reasonable modification to said rules for the purpose of public health, welfare and safety. The additions and modifications to those rules shall be binding upon Tenant upon delivery of a copy of them to Tenant.

16. Holding Over. If Tenant remains in possession of the Premises or any part thereof after the expiration of the extension terms hereof, with the express written consent of Landlord such occupancy shall be a tenancy from month to month at a rental in the amount of the last monthly rental, and upon all the terms hereof applicable to a month to month tenancy.

17. Reconstruction. In the event the Premises or any part of the Premises are damaged by fire or other perils covered by extended coverage insurance, Landlord agrees to forthwith repair the same; and this Lease shall remain in full force and effect, except that Tenant shall be entitled to a proportionate reduction of the rent while such repairs are being made, such proportionate reduction to be based upon the extent to which the making of such repairs shall materially interfere with the business carried on by the Tenant in the Premises. If the damage is due to the fault or neglect of Tenant or its employees, there shall be no abatement of rent.

In the event the Premises or any part of the Premises are damaged as a result of any cause other than the perils covered by fire and extended coverage insurance, then Landlord shall forthwith repair the same, provided the extent of the destruction be less than ten percent (10%) of then full replacement cost of the Premises or any part of the Premises is damaged to an extent greater than ten percent (10%) of the full replacement cost, then Landlord shall have the option: (1) to repair or restore such damage, this Lease continuing in full force and effect, but the rent to be proportionately reduced as hereinabove in this paragraph provided; or (2) give notice to Tenant at any time within sixty (60) days after such damage terminating this Lease as of the date specified in such notice which date shall be no less than thirty (30) and no more than sixty (60) days after the giving of such notice. In the event of giving such notice, this Lease shall expire and all interest of the Tenant in the Premises shall terminate on the date so specified in such notice and the Rent, reduced by a proportionate amount, based upon the extent, if any, to which such damage materially interfered with the business carried on by the Tenant in the Premises, shall be paid up to date of termination.

Notwithstanding anything to the contrary contained in this paragraph, Landlord shall not have any obligation whatsoever to repair, reconstruct or restore the Premises when the damage resulting from any casualty covered under this paragraph occurs during the last twelve (12) months of the term of this Lease or any extension thereof.

Landlord shall not be required to repair any injury or damage by fire or other cause, or to make any repairs or replacements of any panels, decoration, office fixtures, railings, floor covering, partitions, or any other property installed in the Premises by Tenant that have not

previously been acknowledged and agreed upon in writing by the Landlord as a permanent alteration of the Premises.

The Tenant shall not be entitled to any compensation or damages from Landlord for loss of the use of the whole or any part of the Premises, Tenant's personal property or any inconvenience or annoyance occasioned by such damage, repair, reconstruction or restoration.

18. Pets. Tenant agrees that no animal or pet is permitted on the Premises, except those allowed by law.

19. Conditions. Tenant agrees that each covenant and condition of this Lease shall be considered a condition and that the breach of any covenant or condition shall be good cause for Landlord to terminate this Lease and to pursue any remedies provided by law.

20. Default or Tenant. The occurrence of any of the following shall constitute a material default and breach of this Lease by Tenant:

a. Any failure by Tenant to pay monetary sums required to be paid hereunder, where such failure continues for seven (7) days after written notice thereof from Landlord to Tenant.

b. Any three (3) defaults, whether or not cured, by Tenant to pay rent or other monetary sums to be paid hereunder in any twelve (12) consecutive month period.

c. The abandonment of vacation of the Premises by Tenant.

d. A failure by Tenant to observe and perform any other provision of this Lease to be observed or performed by Tenant, where such failure continues for fourteen (14) days after written notice thereof by Landlord to Tenant; provided, however, that if the nature of such default is such that it cannot be reasonably cured within such fourteen (14) day period, Tenant shall not be deemed to be in default if Tenant shall within such period commence such cure and thereafter diligently prosecute the same to completion.

e. The making by Tenant of any general assignment or general arrangement for the benefit of creditors filing by or against Tenant of a petition to have Tenant adjudged bankrupt or of a petition for reorganization or arrangement under any law relating to bankruptcy (unless in the case of a petition filed against Tenant, the same is dismissed within sixty (60) days); the appointment of a trustee or receiver to take possession of substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Lease, where possession is not restored to Tenant within forty-five (45) days; or the attachment, execute or other judicial seizure of substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Lease where such seizure is not discharged within thirty (30) days.

21. Landlord Remedies. In the event of any such material default or breach by Tenant, Landlord may at any time thereafter without limiting Landlord in the exercise of any right or remedy at law or in equity which Landlord may have by reason of such default or breach:

a. Maintain this Lease in full force and effect and recover monetary charges as they become due, without terminating Tenant's right to possession, irrespective of whether Tenant shall have abandoned the Premises. In the event Landlord elects to not terminate the Lease, Landlord shall have the right to attempt to relet the Premises at such rent and upon such conditions and for such a term and to do all acts necessary to maintain or preserve the Premises as Landlord deems reasonable and necessary without being deemed to have elected to terminate the Lease, including removal of all persons and property from the Premises; such property may be removed and stored in a public warehouse or elsewhere at the cost of and for the account of Tenant. In the event any such re-letting occurs, this Lease shall terminate automatically upon the new tenant taking possession of the Premises. Notwithstanding that Landlord fails to elect to terminate the Lease initially, Landlord at any time during the term of this Lease may elect to terminate this Lease by virtue of such previous default of Tenant.

b. Terminate Tenant's right to possession by any lawful means, in which case this Lease shall terminate and Tenant shall immediately surrender possession of the Premises to Landlord. In such event Landlord shall be entitled to recover from Tenant all damages incurred by Landlord by reason of Tenant's default. Upon any such re-entry Landlord shall have the right to make any reasonable repairs, alterations or modifications to the Premises, which Landlord in its sole discretion deems reasonable and necessary.

22. Late Charges. Tenant hereby acknowledges that late payment by Tenant to Landlord sums due hereunder will cause Landlord to incur costs not contemplated by this Lease, the exact amount of which will be extremely difficult to ascertain. Such costs include, but are not limited to, processing and accounting charges, and late charges which may be imposed upon Landlord by terms of any mortgage or deed of trust covering the Premises. Accordingly, if any installment of a sum due from Tenant shall not be received by Landlord or Landlord's designed within ten (10) days after written notice that said amount is past due, then Tenant shall pay to Landlord a late charge equal to ten (10%) percent of such overdue amount. The parties hereby agree that such late charges represent a fair and reasonable estimate of the cost that Landlord will incur by reason of the late payment by Tenant. Acceptance of such late charges by the Landlord shall in no event constitute a waiver of Tenant's default with respect to such overdue amount, nor prevent Landlord from exercising any of the other rights and remedies granted hereunder.

23. Attorney's Fees. In the event either party hereto retains an attorney to enforce any of the rights, duties, and obligation arising out of this Lease, the prevailing party shall be entitled to recover from the nonprevailing party all legal expenses, including but not limited to attorneys fees at the trial and appellate levels, whether or not litigation is actually instituted.

24. No Waiver. Failure of the Landlord to enforce any of the covenants in this Lease shall not be construed to be a waiver of any succeeding breach of the same covenant, nor shall any acceptance of a partial payment be deemed a waiver of Landlord's right to full amount thereof.

25. Separability. Any provision of this Lease which shall prove to be invalid, void or illegal shall in no way affect, impair or invalidate any other provision hereof and such other provision shall remain in full force and effect.

26. Cumulative Remedies. No remedy or election hereunder shall be deemed exclusive but shall, wherever possible, be cumulative with all other remedies at law or in equity.

27. Signs. Tenant shall not place any sign upon the Premises without the prior written consent of Landlord, whose consent shall not be withheld unreasonably.

28. Time of Essence. Time is hereby expressly declared to be of the essence of each and every covenant, term, condition and provision of this Lease.

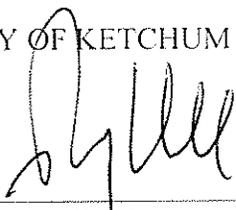
29. Governing Law. This Lease shall be governed by, construed, and enforced in accordance with the laws and decisions of the State of Idaho.

30. Entire Agreement. This Lease sets forth the entire understanding of the parties hereto, and shall not be changed or terminated orally. It is understood and agreed by the parties hereto that there are no verbal promises or implied promises, agreements, stipulations or other representations of any kind or character pertaining to the Premises other than as set forth in writing in this Lease.

THIS LEASE AGREEMENT is entered into the day, month and year first above written.

LANDLORD:

CITY OF KETCHUM

By 

Randy Hall, Mayor

TENANT:

KETCHUM-SUN VALLEY HISTORICAL
SOCIETY

By 

President

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



January 6, 2014

Mayor Jonas and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Jonas and City Councilors:

Recommendation for Resolution No. 14-001 Amending the Cafeteria Plan Documents

Introduction/History

On June 26th 2007 the Council adopted Resolution No. 07-086 authorizing the Mayor to execute a FSA Plan Service Agreement with National Benefit Services LLC to provide services for the City of Ketchum Cafeteria Plan. The City desired to obtain services associated with preparing and maintaining the City of Ketchum Cafeteria Plan, as well as all other administration services required for such Cafeteria Plan.

Since the adoption of the Cafeteria Plan in 2007 other amendments have taken place per Resolution No. 10-004, 11-004, and 13-001.

National Benefit Services LLC also provides services to the City of Ketchum for the Medical HRA Plan and the Vision HRA Plan.

Current Report

Due to changes implemented by the IRS, the City of Ketchum Cafeteria Plan now needs to be amended.

IRS Changes "Use-It-Or-Lose-It" Rule to Allow \$500 Annual Carryover in Health FSAs

(The IRS issued Notice 2013-71 October 31, 2013, modifying the longstanding "use-or-lose" rule for health flexible spending arrangements (FSAs). Plan sponsors now have the option of amending their cafeteria/HFSA plan documents to allow HFSA participants to carry forward-rather than forfeit-up to \$500 of unused amounts remaining in the HFSA at year-end.)

The effective date of Limited Health FSA Carryover is November 20, 2013.

Financial Requirement/Impact

The FSA Administration fee will remain the same at \$2.95/Monthly/Participant Fee (Minimum of \$50/Month), and the Document Updates/Amendments Fee remains the same at \$150.

There will be a \$150.00 charge for the Document Update/Amendment.

Recommendation

I respectfully recommend that the Ketchum City Council approve Resolution No. 14-001 authorizing the Mayor to sign the Cafeteria Plan Amendment.

Recommended Motion

"I move to approve Resolution No. 14-001, amending the Cafeteria Plan Documents."

Sincerely,

Sandra E. Cady, CMC
City Treasurer/Clerk

RESOLUTION 14-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO AMENDING THE CAFETERIA PLAN DOCUMENTS.

WHEREAS, the City of Ketchum has previously adopted Resolution No. 07-086 entering into a FSA Plan Service Agreement to obtain services associated with preparing and maintaining the City of Ketchum Cafeteria Plan, as well as all other administration services required for such Cafeteria Plan; and

WHEREAS, that the Administrator of the Plan was instructed to take such actions that were deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan; and

WHEREAS, the City has enter into a Business Associate Agreement with National Benefit Services, LLC for services associated with maintaining the City of Ketchum Cafeteria Plan, as well as all other administration services required for such Cafeteria Plan; and

WHEREAS, due to changes implemented by the IRS, the City of Ketchum Cafeteria Plan now needs to be amended.

ARTICLE III, PROVISIONS

Limited Health FSA Carryover: A Participant in the Health Flexible Spending Account may roll over up to \$500 (cannot be more than \$500) of unused amounts in the Health Flexible Spending Account remaining at the end of one Plan Year to the immediately following Plan Year. These amounts can be used during the following Plan Year for expenses incurred in that Plan Year. Amounts carried over do not affect the maximum amount of salary redirection contributions for the Plan Year to which they are carried over. Unused amounts are those remaining after expenses have been reimbursed during the runout period. These amounts may not be cashed out or converted to any other taxable or nontaxable benefit. Amounts in excess of \$500 will be forfeited; and

WHEREAS, the effective date of this provision is November 20, 2103; and

WHEREAS, that attached hereto are true copies of the Amendment to Allow Health FSA Carryover and Summary of Material Modifications; and

WHEREAS, the FSA Administration fee will remain at \$2.95/Monthly/Participant Fee (Minimum of \$50/Month) and the Document Updates/Amendments Fee remains the same at \$150.

NOW THEREFORE BE IT RESOLVED, that the Ketchum City Council authorizes amending the Cafeteria Plan to allow Health FSA Carryover.

This Resolution will be in full force and effect upon its adoption and approval this sixth (6th) day of January, 2014.

Nina Jonas
Mayor

ATTEST:

Sandra Cady, CMC
City Treasurer/Clerk