

City of Ketchum, Idaho

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May 15, 2013

Mayor Hall and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors:

May 20, 2013 City Council Agenda Report

The regular Council meeting will begin at 5:30 p.m.

3. COMMUNICATIONS FROM THE PUBLIC.
 - b) Sun Valley Marketing Alliance Quarterly Report.

Representatives from the Sun Valley Marketing Alliance will be in attendance to update the Council on their activities through a PowerPoint presentation. A brief staff report from Lisa Horowitz has been provided in the packet for Council review.

RECOMMENDATION: None. This item is for informational purposes only.

RECOMMENDED MOTION: None.

This is an informational report.

- c) Friedman Memorial Airport Report - Rick Baird, Airport Director.

Rick Baird, Airport Director, will be present to report to the Council on the issues concerning the Friedman Memorial Airport. A brief staff report from Lisa Horowitz has been provided in the packet for Council review.

RECOMMENDATION: None. This item is for informational purposes only.

RECOMMENDED MOTION: None.

This is an informational report.

- d) Fly Sun Valley Alliance Report.

Representatives from Fly Sun Valley Alliance (FSVA) will be present to update the Council on their activities. The report will include a request to increase annual LOT funding to FSVA from \$40,000 to \$50,000.

A brief staff report from Lisa Horowitz has been provided in the packet for Council review.

RECOMMENDATION: I respectfully recommend the City Council take this matter under advisement for possible future consideration at a future meeting.

RECOMMENDED MOTION: None.

This is an informational report.

4. COMMUNICATIONS FROM CITY STAFF.

- a) Request to rezone Lot 1, Block 4, River Glen Subdivision and Lot 14, Mortgage Row Subdivision (91 Meadow Circle) from LR-1 to LR - Joyce Allgaier, AICP, Planning Manager.

RGSV, LLC has applied for a rezone of land known as Lot 1, Block 4, River Glen Subdivision and Lot 14, Mortgage Row Subdivision (91 Meadow Circle) from LR-1 to LR. A detailed staff report from Joyce Allgaier and related materials have been provided in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council approve the application by RGSV, LLC for the rezone of the above described property from Limited Residential (LR-1) to Limited Residential (LR) and amend the Ketchum Zoning Map.

RECOMMENDED MOTION: *“I move to rezone the property known as Lot 1, Block 4, River Glen Subdivision and Lot 14, Mortgage Row Subdivision from LR-1 to LR and amend the official Ketchum Zoning Map, finding that the application meets the standards for approval under Section 17.152 of Ketchum Zoning Code Title 17.”*

This is a quasi-judicial matter.

- b) Discussion on mandatory water fees - Dave Rambo, Water Supervisor.

A property owner has questioned the City’s policy of charging a water base fee on an empty building in Ketchum. The base fee is necessary to support the maintenance and upkeep of the system for all property owners and to provide adequate fire protection 24/7. A staff report from Dave Rambo has been provided in the packet for Council review.

RECOMMENDATION: This matter is intended as an informational matter only. No recommendation is suggested at this time.

RECOMMENDED MOTION: None.

This is a legislative matter.

6. PUBLIC HEARINGS.

- a) Preliminary FY13-14 Budget Overview and discussion on budget fund objectives - Gary Marks, City Administrator.

I will provide the Council with the Preliminary FY13-14 Budget Overview and seek input from the Council and public (via public hearing) on objectives for the following FY13-14 budget funds; Local Option Tax Fund, Undergrounding Improvement Fund, Community Housing In-Lieu Fund, Water Fund and Wastewater Fund. The budget overview will be provided in the form of a PowerPoint presentation to be delivered at the meeting.

RECOMMENDATION: I respectfully seek the Council's input on objectives for the FY13-14 General Fund and related operating funds and recommend the Council also conduct a public hearing to take public input on the same.

RECOMMENDED MOTION: None at this time.

This is a legislative matter.

7. AGREEMENTS AND CONTRACTS.

- a) Micro Seal Contract for Services and Oil Pricing Bid for Street Maintenance - Brian Christiansen, Street Superintendent.

The Street Department is seeking Council approval of two contracts that support a Micro Sealing Project scheduled for this summer. The first contract is with Valley Slurry Seal for Micro Seal treatment in the amount of \$34,000. The second contract is with Idaho Asphalt for the purchase of oil at the price of \$620.50/ton. A staff report from Brian Christiansen and associated materials have been provided in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council approve the contract with Valley Slurry Seal for Micro Seal treatment in the amount of \$34,000 and also approve the contract with Idaho Asphalt for the purchase of oil at \$620.50/ton.

RECOMMENDED MOTION: *"I move to approve the contract with Valley Slurry Seal for Micro Seal treatment in the amount of \$34,000 and also approve the contract with Idaho Asphalt for the purchase of oil at \$620.50/ton."*

This is a legislative matter.

8. RESOLUTIONS.

- a) Resolution 13-007: Providing for publication of notice of public hearing and for public hearing for an amendment to the 2012-13 Fiscal Year Budget - Gary Marks, City Administrator.

Resolution 13-007 authorizes the publication of a notice of public hearing to be conducted on June 3, 2013 for the purpose of amending the FY2012-13 Budget. The amendments will address the creation of appropriations in the Park Development Trust Fund in the amount of \$67,000 to provide for payment of fee related to the Whitewater Park Project; \$68,600 in the Local Option Tax Fund for payment of the set-up fee for the Idaho Tax Commission; and \$468,539 in the Undergrounding Improvement Fund to support the 5th Street Undergrounding Project. A staff report from Sandy Cady and a copy of the resolution have been provided in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council approve Resolution 13-007, providing for publication of notice of public hearing and for public hearing to be held on June 3, 2013 for an amendment to the Fiscal Year 2012-2013 Budget.

RECOMMENDED MOTION: *“I move to approve Resolution 13-007, providing or publication of notice of public hearing and for public hearing for an amendment to the FY2012-2013 Budget.”*

This is a legislative matter.

- b) Resolution 13-009: Establishing a new building permit fee associated with the Residential Green Building Code - Rebecca F. Bundy, Associate Planner.

The City’s Green Building Code requires applicants to provide calculations showing compliance with the National Green Building Standards. Software commonly used to provide these calculations (through the National Association of Home Builders) has recently undergone a change in its copyright status which requires a license agreement through the Home Innovation Research Lab (HIRL). The Planning Division is seeking Council approval of a new building permit fee designed to offset the cost the submittal fee associated with the copyrighted software. A detailed staff report from Rebecca Bundy and a copy of Resolution 13-009 have been provided in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council authorizes a license agreement with the Home Innovation Research Lab and approve Resolution 13-009, establishing a new building permit fee associated with the Residential Green Building Code.

RECOMMENDED MOTION: *“I move to authorize a license agreement with the Home Innovation Research Lab and to approve Resolution 13-009, establishing a new building permit fee associated with the Residential Green Building Code.”*

This is a legislative matter.

- c) Resolution 13-010: Approving undergrounding the overhead power lines along 5th Street from Spruce Avenue to the alley between Main Street and Washington Avenue in an amount not to exceed \$403,500 - Lisa Horowitz, Community and Economic Development Director.

Resolution 13-010 establishes a not-to-exceed amount for the payment to Idaho Power for the 5th Street Undergrounding Project. A staff report from Lisa Horowitz and a copy of the resolution have been provided in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council approve Resolution 13-010, approving undergrounding the overhead power lines along 5th Street from Spruce Avenue to the alley between Main Street and Washington Avenue in an amount not to exceed \$403,500.

RECOMMENDED MOTION: *“I move to approve Resolution 13-010, approving undergrounding the overhead power lines along 5th Street from Spruce Avenue to the alley between Main Street and Washington Avenue in an amount not to exceed \$403,500.”*

This is a legislative matter.

9. CONSENT AGENDA.

- a) Approval of minutes from the May 6, 2013 Council meeting.

Copies of the minutes from the May 6, 2013 Council meeting have been provided in the packet for Council review.

- b) Recommendation to approve current bills and payroll summary.

A list of bills for approval and the payroll summary have been included in the packet for Council review.

- c) Request to approve a Right-of-Way Encroachment Permit Application and Agreement for 600 Second Street East Owners Association, Inc.

Staff recommends the City Council approve the Right-of-Way Encroachment Permit Application and Agreement for 600 Second Street East Owners Association, Inc. Materials concerning this matter have been provided in the meeting packet.

- d) Request to approve a copy machine maintenance agreement with Integrated Technologies.

Staff recommends the City Council approve a copy machine maintenance agreement with Integrated Technologies. Materials concerning this matter have been provided in the meeting packet.

Sincerely,

Gary B. Marks
City Administrator