

REMAINING BUDGET ANALYSIS

FISCAL YEAR 2012 AS OF 10/25/2011 EXCLUDING ACCOUNT SUBTOTALS

7% OF FISCAL YEAR ELAPSED

FUND 0001 GENERAL FUND (CURRENT EXPENSE)
-17 KEYCHUM POLICE

Acct No.	Account Description	Original Budget	Budget Changes	Budgeted Amount	Paid Claims	Unpaid Claims	Total Exp	Percent	Budget Balance
0401-0001	SALARIES - CHIEF /CPT	74,978.00		74,978.00	5,574.40	5,574.40	5,574.40	7.43 %	69,403.60
	Comment: SHERIFF'S REORGANIZATION								
0401-0002	SALARIES - DEPUTIES	446,208.00		446,208.00	31,922.00	31,922.00	31,922.00	7.15 %	414,286.00
0402-0001	SALARIES - OFFICE	82,764.00		82,764.00	6,335.20	6,335.20	6,335.20	7.65 %	76,428.80
0402-0003	SALARIES - PHONE REIMBURSEMENT	2,736.00		2,736.00	199.50	199.50	199.50	7.29 %	2,536.50
0402-0004	SALARIES - COMM SERV OFFICERS	64,602.00		64,602.00	4,925.60	4,925.60	4,925.60	7.62 %	59,676.40
0409-0099	SALARIES - OVERTIME	54,000.00		54,000.00	2,868.08	2,868.08	2,868.08	5.31 %	51,131.92
	Total 'A' Budget -- Salaries:	725,288.00		725,288.00	51,824.78	51,824.78	51,824.78	7.15 %	673,463.22
0410-0000	RETIREMENT	79,000.00		79,000.00	5,521.69	5,521.69	5,521.69	6.99 %	73,478.31
0411-0000	FICA	52,000.00		52,000.00	3,628.72	3,628.72	3,628.72	6.98 %	48,371.28
0412-0000	LIFE INSURANCE	1,150.00		1,150.00	79.69	79.69	79.69	6.93 %	1,070.31
0413-0000	MEDICAL INSURANCE	122,500.00		122,500.00	9,500.70	9,500.70	9,500.70	7.76 %	112,999.30
0413-0002	WELLNESS	350.00		350.00				0.00 %	350.00
0414-0000	DENTAL INSURANCE	5,675.00		5,675.00	438.10	438.10	438.10	7.72 %	5,236.90
0415-0000	STATE UNEMPLOYMENT	3,700.00		3,700.00				0.00 %	3,700.00
0416-0000	WORKER'S COMPENSATION INSUR.	24,000.00		24,000.00				0.00 %	24,000.00
	Total 'D' Budget -- Benefits:	288,375.00		288,375.00	19,168.90	19,168.90	19,168.90	6.65 %	269,206.10
0439-0000	TRAVEL - OTHER	3,100.00		3,100.00				0.00 %	3,100.00
0439-0001	PER DIEM	2,500.00		2,500.00	149.50	149.50	149.50	5.98 %	2,350.50
0440-0000	SUPPLIES - OFFICE	8,500.00		8,500.00				0.00 %	8,500.00
0450-0000	INSURANCE- LIABILITY	14,443.00		14,443.00				0.00 %	14,443.00
0464-0000	TELEPHONE, COMMUNICATIONS	13,000.00		13,000.00				22.93 %	10,019.75
0479-0000	VEHICLES - OTHER OPERATING EXP	40,296.00		40,296.00	2,980.25	2,980.25	2,980.25	0.66 %	37,315.75
0489-0000	PROFESSIONAL SVC- OTHER	9,000.00		9,000.00	265.00	265.00	265.00	0.00 %	8,735.00
0489-0001	PARKING ENFORCEMENT	5,000.00		5,000.00				0.00 %	5,000.00
0528-0000	DUES/MEMBERSHIPS/SUBSCRIPTIONS	2,500.00		2,500.00				0.00 %	2,500.00
0550-0000	COMMUNITY POLICING	8,000.00		8,000.00				0.00 %	8,000.00
0554-0000	UNIFORMS	5,000.00		5,000.00				0.00 %	5,000.00
0556-0001	SUPPLIES - EQUIPMENT	25,000.00		25,000.00				0.00 %	25,000.00
0556-0004	RMS CONTRIBUTION	20,443.00		20,443.00				0.00 %	20,443.00
0569-0000	EDUCATION- OTHER	8,000.00		8,000.00	621.00	621.00	621.00	7.76 %	7,379.00

REMAINING BUDGET ANALYSIS

FISCAL YEAR 2012 AS OF 10/25/2011 EXCLUDING ACCOUNT SUBTOTALS 7% OF FISCAL YEAR ELAPSED

FUND 0001 GENERAL FUND (CURRENT EXPENSE)

-17 KETCHUM POLICE

Acct No.	Account Description	Original Budget	Budget Changes	Budgeted Amount	Paid Claims	Unpaid Claims	Total Exp	Percent	Budget Balance
0600-0000	MGMT FEE	54,855.00		54,855.00				0.00 %	54,855.00
0677-0002	COMPUTER SERVICES	9,000.00		9,000.00		570.00	570.00	6.33 %	8,430.00
0723-0001	ANIMAL SHELTER	2,000.00		2,000.00				0.00 %	2,000.00
	Total 'B' Budget -- Expenses:	230,637.00		230,637.00	770.50	3,815.25	4,595.75	1.99 %	226,051.25
DEPARTMENT TOTALS:									
	Total 'A' Expenses -- Salaries:	725,288.00		725,288.00	51,824.78		51,824.78	7.15 %	673,463.22
	Total 'D' Expenses -- Benefits:	288,375.00		288,375.00	19,168.90		19,168.90	6.65 %	269,206.10
	Total 'B' Expenses -- Expenses:	230,637.00		230,637.00	770.50	3,815.25	4,595.75	1.99 %	226,051.25
	Total 'C' Expenses -- Capital Outlay:	1,244,300.00		1,244,300.00	71,764.18	3,815.25	75,579.43	6.07 %	1,168,720.57

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



November 7, 2011

Mayor Hall and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors:

Recommendation to Adopt Resolution 11-026: Establishing a Parks & Recreation Development Fund

Introduction/History

The Ketchum Parks & Recreation Department enjoys financial support outside of City taxes and fees from individuals in the form of cash donations for the support of specific projects, youth scholarships, and community programs.

The City passed Resolution 11-010 in February 2011 which established protocol for donations and memorials to be placed on public property in Ketchum. This protocol gives the director of Parks & Recreation and the Ketchum Arts Commission authority to accept such material donations.

In May 2011, the Parks & Recreation Department released a white paper (Exhibit A) outlining the IRS rule citing the ability of individuals to make charitable cash donations to the municipality of Ketchum for tax deduction purposes. To be deductible, one's contribution to the City of Ketchum must be made solely for public purposes. This white paper was necessary in order to provide donors to the Kagan Park project a high degree of comfort in making restricted donations to that specific project. Kagan Park was dedicated in 2011 and was created entirely with cash donations.

The Parks & Recreation Department has researched options for the formalized acceptance of charitable contributions over the years; from utilizing a third party administrator such as the Ketchum Community Development Corporation, to establishing a 501c(3) nonprofit Parks & Recreation Foundation (similar to others nationwide), to status quo (accepting donations with no established protocol other than what exists under Idaho law).

Current Report

City Attorney Susan Buxton suggested establishing by City Resolution to ability for the Parks & Recreation Department to accept charitable contributions for projects, scholarships and programs under specific protocols. The Resolution is anticipated to provide further comfort to donors by disallowing the City to use donated funds for any purpose other than for that which the donor intended.

Parks & Recreation Department

Jennifer L. Smith, Director | jsmith@ketchumidaho.org
208.726.7820 | www.ketchumidaho.org

Resolution Number 11-026 is attached as Exhibit B and was approved by Susan Buxton.

Financial Requirement/Impact

No financial requirement of impact is anticipated.

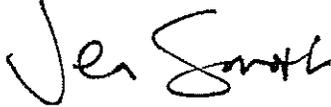
Recommendation

I respectfully recommend that City Council approve Resolution 11-026: Establishing a Parks & Recreation Development Fund.

Suggested Motion

"I move to approve Resolution 11-026: Authorizing and directing the adoption of a Parks & Recreation Development Fund which identifies the goal of effectively managing donated funds for parks and recreation projects and programs."

Respectfully Submitted,

A handwritten signature in black ink that reads "Jen Smith". The signature is written in a cursive, flowing style.

Jennifer L. Smith
Director of Parks & Recreation

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



May 16, 2011

TO: Potential charitable contributors for Parks & Recreation projects
FROM: Director of Ketchum Parks & Recreation Department
RE: Tax-deduction status of City donations

Question: "Can I donate money to the City of Ketchum for a Parks project and report it to the IRS as a tax-deduction?"

Answer: YES! As long as your donation is made solely for public purposes, it is tax-deductible. According to IRS Publication 526, Charitable Contributions:

5. The United States or any state, the District of Columbia, a U.S. possession (including Puerto Rico), a political subdivision of a state or U.S. possession, or an Indian tribal government or any of its subdivisions that perform substantial government functions.

Note. To be deductible, your contribution to this type of organization must be made solely for public purposes.

Example 1. You contribute cash to your city's police department to be used as a reward for information about a crime. The city police department is a qualified organization, and your contribution is for a public purpose. You can deduct your contribution.

Example 2. You make a voluntary contribution to the social security trust fund, not earmarked for a specific account. Because the trust fund is part of the U.S. Government, you contributed to a qualified organization. You can deduct your contribution.

(from www.irs.gov/publications/p526)

Many Parks & Recreation projects are funded by charitable contributions of cash, services and materials. If you make a charitable donation, you will receive a confirmation letter which includes the City's federal tax identification number (826001390) for your records. Donations to specific projects are earmarked as "restricted funds" and will not be used for other purposes within the City.

In the spirit of public parks and recreation and the benefits they bring to humanity, thank you for your donation!

Regards,

Jennifer L. Smith
Director of Parks & Recreation

Parks Division
Recreation Division **Youth Recreation**
Noxious Weed Division **Ketchum Arts Commission**
Community Forestry Division

RESOLUTION NUMBER 11-026

Parks & Recreation Development Fund

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO, AUTHORIZING AND DIRECTING THE ADOPTION OF A PARKS & RECREATION DEVELOPMENT FUND WHICH IDENTIFIES THE GOAL OF EFFECTIVELY MANAGING DONATED FUNDS FOR PARKS & RECREATION PROJECTS AND PROGRAMS.

WHEREAS, the City of Ketchum recognizes that individual citizens desire to see certain Parks & Recreation projects and programs instituted, completed, and maintained; and,

WHEREAS, the Parks & Recreation Department's mission includes enhancing recreational opportunities for citizens and visitors of Ketchum; and,

WHEREAS, the City of Ketchum is a municipal corporation of the State of Idaho which falls under IRS Publication 526: Charitable Contributions; and,

WHEREAS, the City of Ketchum intends to offer further security to donors wishing to restrict their donations to specific projects and programs; and,

WHEREAS, a Parks & Recreation Development Fund establishes restrictions regarding borrowing of funds by City government and establishes an administrator for donated funds.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Ketchum City Council that from the signing date of this resolution, the City of Ketchum will institute a Parks & Recreation Development Fund that restricts donations, at the request of donors, to specific projects and programs. The City further identifies the Parks & Recreation Department as the facilitating department for this policy and the City Administrator as the administrator of these donated funds pending approval by City Council. The City further recognizes that donations to the Parks & Recreation Development Fund shall be considered restricted funds as they are provided by sources other than City taxes or fees and cannot be used for any other purpose, program, project, department, or indebtedness to ensure that funds will be available for the projects and programs for which they were intended and without delay subject to approval by the City Council.

This Resolution will be in full force and effect upon its adoption and approval this first 7th day of November 2011.

CITY OF KETCHUM, IDAHO

Randy Hall, Mayor

ATTEST:

Sandra E. Cady, CMC
City Treasurer/Clerk

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



November 21, 2011

Mayor Hall and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors:

RECOMMENDATION TO ADOPT RESOLUTION NO. 11-027,
ACCEPTING THE CANVASSED ELECTION RESULTS
FROM THE BLAINE COUNTY BOARD OF COMMISSIONERS

Introduction/History

Anne Corrock has circulated an initiative petition regarding the council-manager plan of government.

To enact an ordinance by initiative, there shall be attached or appended to the petition the signatures of the legal voters of the city equal to at least twenty percent (20%) of the total number of electors who cast votes at the last general election in the city.

Notice was given pursuant to Municipal Code 1.16.080 B, that the petition to adopt the council-manager plan of government did contain the required number of certified signatures.

Per Idaho Code 50-803 the Mayor by proclamation, established a date for holding a special election on the question of adopting the council-manager plan.

Current Report

The special election was held on November 8, 2011. Along with the question regarding the Council-Manager Plan of Government, voters were asked to vote for Five Candidates for City Council if the Council Manager Plan of Government was adopted, and to vote on renewing the Ketchum Local Option Tax.

The results of the November 8th election are outlined in Resolution No. 11-027.

Financial Requirement/Impact

As of January 1, 2011 Election Consolidation took effect. The County Clerk is charged with running City Elections. Consolidated elections are being funded entirely by the state.

The only costs to the City are as follows:

1. Publishing a legal notice between 7 and 14 days before the filing deadline informing potential candidates about the filing deadline, the positions up for election and qualifications to run for office.
2. Forms for the Declarations & Petition of Candidacy, Declaration of Intent for write-in candidates and providing withdrawal forms to candidates.
3. Cities are required to pay ballot printing costs for any ballot measure in excess of 250 words.
4. Courtesy Publications: Information regarding the renewal of the Local Option Tax.

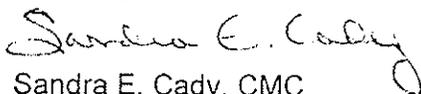
Recommendation

Adopt Resolution No. 11-027 accepting the canvassed election results from the Blaine County Board of Commissioners and proclaiming the results of the Special Municipal Election held in the City of Ketchum, Idaho, on Tuesday, November 8, 2011, as final.

Recommended Motion

I move to adopt Resolution No. 11-027 accepting the canvassed election results from the Blaine County Board of Commissioners and proclaiming the results of the Special Municipal Election held in the City of Ketchum, Idaho, on Tuesday, November 8, 2011, as final.

Sincerely,



Sandra E. Cady, CMC
City Treasurer/Clerk

RESOLUTION NO. 11-027

A RESOLUTION OF THE CITY OF KETCHUM, IDAHO, ACCEPTING THE CANVASSED ELECTION RESULTS FROM THE BLAINE COUNTY BOARD OF COMMISSIONERS AND PROCLAIMING THE RESULTS OF THE SPECIAL MUNICIPAL ELECTION HELD IN SAID CITY ON TUESDAY NOVEMBER 8, 2011, AS FINAL.

WHEREAS, consolidation of elections became effective January 1, 2011. Pursuant to Section 34-1401, Idaho Code, all municipal elections shall be conducted by the county clerk of the county wherein the city lies, and elections shall be administered in accordance with the provisions of Title 34, Idaho Code.

WHEREAS, all candidates for the offices for City Council for the City of Ketchum, Idaho, have heretofore been nominated as provided by law, said nominees being as follows:

FOR CITY COUNCIL
(Vote for Five)
(If the City of Ketchum fails to adopt the
the council-manager form of government
the election of council members shall be null and void.)

Chip Bailey
Mickey Garcia
Baird Gourlay
Randy Hall
Larry Helzel
Nina Jonas
Curtis Kemp
Bob Kesting
Bill Marshall
Neil Morrow
Phyllis Shafran
Jim Slanetz
Bill White

WHEREAS, by the initiative petition the following proposition for a Council-Manager Plan of Government was presented to the voters:

"Shall the City of Ketchum adopt the council-manager plan of government, as set forth in Sections 50-801 through 50-812, Idaho Code?"

WHEREAS, Ketchum's current Local Option Tax was set to expire on December 31, 2012. The City Council presented the following question to the voters:

“Shall the City of Ketchum, Idaho adopt Ordinance No. 1090 providing for the imposition and collection for a period of fifteen (15) years from its effective date certain non-property taxes to-wit:

- (A) A municipal sales tax imposed upon each sale at retail at the rate of one percent (1%) of the sales price of all property subject to taxation except on the sale of groceries and motor vehicles. For the purposes of this Ordinance, “groceries” shall mean any edible food or food stuffs intended for human consumption, except (1) alcoholic beverages, (2) tobacco, and (3) any food product which is prepared and sold for consumption at any “eating place”, or (4) any sandwiches and foods prepared and sold by retailer for immediate human consumption, or (5) any food product sold through a vending machine if the sales price is more than (\$.15).
- (B) An additional one per centum (1%) hotel-motel room occupancy sales tax on receipts from all short term rental (30 days or less) charges for hotel rooms, motel rooms, condominium units, tourist homes and the like; and,
- (C) An additional one per centum (1%) liquor-by-the-drink sales tax on all sales at retail of liquor-by-the-drink including liquor, beer, wine and all other alcoholic beverages, for consumption on the premises;

The purposes for which the revenues, derived from each of said taxes shall be used are as follows: a) municipal transportation; b) open space acquisition and recreation; c) capital improvements – roads, water, sewer, parking, ore wagon museum; d) emergency services – police, fire, ambulance; e) city promotion, visitor information and special events; f) property tax relief; and g) direct costs to collect and enforce the tax?”

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO:

The said election was duly held during the hours prescribed at the polling place designated. The Official Ballots prepared and distributed by the Blaine County Clerk, were used by the Voters at said Election for casting their votes.

The Blaine County Board of Commissioners canvassed the November 8, 2011 Election Results on Tuesday, November 15, 2011. Attachment A has Election Results by Precinct. Attachment B has Election Statistics by Precinct.

The City Council of the City of Ketchum, Idaho, hereby accepts the canvassed election results from the Blaine County Board of Commissioners and proclaims the results of the Special Municipal Election held in the City of Ketchum, Idaho, on Tuesday, November 8, 2011, as final.

ABSTRACT

<u>CITY COUNCIL</u>	<u>TOTAL VOTES</u>
Nina Jonas	706
Baird Gourlay	525
Jim Slanetz	427

Randy Hall	421
Curtis Kemp	420
Bob Kesting	388
Chip Bailey	379
Larry Helzel	364
Phyllis Shafran	322
Mickey Garcia	263
Neil Morrow	250
Bill Marshall	44
Bill White	37

COUNCIL-MANAGER PLAN OF GOVERNMENT

YES	440
NO	582

LOCAL OPTION TAX

YES	751
NO	239

Registered Voters at Cutoff	2029
Election Day Registrants	129
Total Registered Voters	2158
Percent of Registered Voters that Voted	47.91%

Absentee Ballots	698
Total Number of Ballots Cast	1034

PASSED BY THE CITY COUNCIL this 21st day of November 2011.

SIGNED BY THE MAYOR AND THE CITY CLERK this 21st day of November 2011.

 RANDY HALL
 Mayor

ATTEST:

 SANDRA E. CADY, CMC
 City Clerk

NOVEMBER 8, 2011 ELECTION RESULTS

Precinct	Ketchum City Council													Ketchum Council Manager		Ketchum LOT		
	Bailey	Garcia	Gourlay	Hall	Helzel	Jonas	Kemp	Kesting	Marshall	Morrow	Shatran	Slanetz	White	Totals by Precinct	YES	NO	In Favor	Against
001 NW Ketchum	79	50	109	84	77	125	78	70	7	44	60	82	1	866	82	109	138	46
002 SW Ketchum	142	104	207	156	124	289	143	145	19	89	111	174	14	1717	155	225	284	85
003 N & E Ketchum	61	41	74	64	62	113	64	61	10	46	48	59	3	706	76	93	121	39
004 South Ketchum	39	35	59	56	48	84	47	51	4	32	39	59	6	559	50	80	97	27
Absentee	58	33	76	61	53	95	88	61	4	39	64	53	13	698	77	75	111	42
City Total	379	263	525	421	364	706	420	388	44	250	322	427	37		440	582	751	239

NOVEMBER 8, 2011 ELECTION STATISTICS

Precinct	Total Number of Registered Voters at Cutoff	Number of Election Day Registrants	Total Number of Registered Voters	Number of Ballots Cast	Percent of Registered Voters that Voted
001 NW Ketchum	431	28	459	236	51.42%
002 SW Ketchum	885	48	933	441	47.27%
003 N & E Ketchum	366	27	393	209	53.18%
004 South Ketchum	347	26	373	148	39.68%
Ketchum Total	2029	129	2158	1034	47.91%
006 Hailey 1	737	15	752	306	40.69%
007 Hailey 2	829	27	856	358	41.82%
008 Hailey 3	1375	33	1408	430	30.54%
010 Bellevue	1019	34	1053	400	37.99%
012 Carey	289	0	289	42	14.53%
013 Sun Valley	938	14	952	482	50.63%
014 Hailey 4	801	28	829	410	49.46%
County Total	8017	280	8297	3462	41.73%



REGULAR KETCHUM CITY COUNCIL MEETING
Monday, November 7, 2011 at 5:30 P.M.
Ketchum City Hall, Ketchum, Idaho

Present: Mayor Randy Hall
Council President Larry Helzel
Councilor Baird Gourlay
Councilor Nina Jonas
Councilor Curtis Kemp

Also Present: Ketchum City Administrator Gary Marks
Special Ketchum City Attorney Susan Buxton
Ketchum Community and Economic Development Director Lisa Horowitz
Ketchum Police Chief Steve Harkins
Recording Secretary Sunny Grant

1. The meeting was called to order by Mayor Randy Hall at 5:30 p.m.

2. Communications from Mayor and Councilors

Councilor Jonas said the Blaine County Regional Transportation Committee meeting discussed complaints about tar on cars traveling through the construction zone. ITD's contractor Knife River has submitted claims to their insurance company, which has denied them. ITD has given the County a solvent to be distributed free to car owners. There is also potentially a tort claim going to the state.

Councilor Jonas said the Wastewater Treatment Plant is working on a plan to divert their gray water to Weyyakin's ponds. Tests have shown that the gray water won't hurt the trout in the ponds.

Councilor Jonas said there's been lots of positive feedback from the community as a result of the Comprehensive Plan Kick-off Meeting. Jonas hopes sustainability will be a holistic mentality in the comp plan.

3. Mayoral Proclamation of Idaho Nonprofit Week.

Mayor Randy Hall proclaimed November 13-19 as Idaho Non-profit Week.

Sally Boettger, co-executive director of the Sun Valley Center for the Arts, thanked Ketchum for honoring the work done by non-profits in the community. Non-profits improve quality of life, and help the community attract the type of residents and visitors that we want. Non-profits also make sure the needs of all members of the community are met.

Councilor Curtis Kemp moved to authorize the Mayor to sign the Proclamation of Idaho Nonprofit Week. Motion seconded by Council President Larry Helzel, and passed unanimously.

4. Communications from the Public

There was no comment from the public at this time.

5. Communications from the Press

There were no questions from the press at this time.

AGREEMENTS AND CONTRACTS

6. Request to authorize negotiations with S₂O Design and Engineering for a Public Purposes Management Area Master Plan and Design Engineering Contact for Services

Also Present: Ketchum Parks and Recreation Director Jen Smith
Jeff Small, Wood River Whitewater Park Committee
Scott Boettger, Executive Director, Wood River Land Trust
Garth McClure, Benchmark Associates, part of the S₂O team
Kurt Eggers, Eggers Associates, part of the S₂O team

S₂O has assembled a team of local professionals to begin master-planning the recreation/public purposes site. The Wood River Land Trust is in charge of habitat and riparian area restoration. The Wood River Whitewater Park Committee has been working on fund-raising potential for the whitewater park. Ketchum can set up a separate restricted fund, administered by the city, where people can donate to this specific purpose.

This is a multi-faceted project, starting with preservation, and may also encompass flood mitigation, a whitewater park, trails, etc. The S₂O team wants to start site planning now, before there is snow on the ground.

Shipley will want to meet with surveyors onsite to be sure cross sections are exactly where he wants them. While he's here, he will meet with the stakeholders for an initial scoping meeting. He can also meet with Buxton and Ketchum Parks and Recreation Director Jen Smith to work out the things that are very time sensitive.

Having a site plan of the whole project in place will kick start the fund-raising effort.

Councilor Curtis Kemp moved to approve and accept the S₂O submittal for services, and authorize the staff to negotiate the terms of the agreement. Motion seconded by Council President Larry Helzel, and passed unanimously.

Councilor Nina Jonas moved to authorize Parks and Recreation Director Jen Smith and the Special City Attorney to work out an interim agreement with S₂O to undertake Task 1 and Task 2, not to exceed \$25,000, and authorize the Mayor to sign. Motion seconded by Councilor Curtis Kemp. Roll call: Councilor Nina Jonas yes, Councilor Curtis Kemp yes, Council President Larry Helzel yes, Councilor Baird Gourlay yes. Motion passed unanimously.

Councilor Nina Jonas moved to authorize Parks and Recreation Director Jen Smith and the Special City Attorney and other stakeholders to have a conference call with BLM to suggest a potential interim Memorandum of Understanding or other contract with BLM to undertake this work prior to issuance of a patent. Motion seconded by Councilor Curtis Kemp, and passed unanimously.

8. Fiscal Year 2011-2012 Snow Removal Contracts

Also Present: Reed Schuler, Ketchum Street Supervisor

The contract and amount is the same as last year.

Councilor Baird Gourlay moved to approve the Fiscal Year 2011-2012 Snow Removal Contracts. Motion seconded by Council President Larry Helzel, and passed unanimously.

9. Recommendation to approve a modified Contract for Services with the Sun Valley Marketing Alliance

At Council's request, the Contract for Services was modified to include 50% of the Visitors Center rent to be paid to the Urban Renewal Agency. The lease approved is for 1,000sf at \$1.00/sf, for a total of \$12,000 per year. Ketchum and Sun Valley will each pay half the amount, at \$6,000 per year. The amount will be given to the Marketing Alliance, which will pay the URA. City Administrator Gary Marks said he was fairly comfortable that funds would be available in the Contingency Account to pay the \$6,000 annual portion of the rent.

Council President Larry Helzel moved to amend the Contract for Services for FY2011-12 with Sun Valley Marketing Alliance by increasing the amount by \$6,000, for a new total of \$456,000. Motion seconded by Councilor Curtis Kemp, and passed with three in favor and Councilor Nina Jonas against.

PUBLIC HEARINGS

10. Public Hearing upon an application of Helios Development LLC for the third amendment to the Development Agreement for the Warm Springs Ranch Resort Planned Unit Development

Also Present: Mike Barnard, consultant to Helios Development\
Ed Lawson, representing Helios Development
Mark Philp, project architect
Joy Kasputys, representing Helios Development
David Patric, Blaine County Housing Authority Executive Administrator

DISCLOSURE: Councilor Nina Jonas disclosed she had a meeting with WREP's Executive Director Doug Brown on August 25 at 4:30pm, when this application was before P&Z. The majority of the conversation was that Ketchum was in tough economic times, and to not demand so much of the applicant.

This is the third requested amendment to the Development Agreement on the project. This amendment addresses employee workforce housing, and active recreation. The Ketchum P&Z had two detailed hearings on the amendment before making their recommendation to Council.

This project was granted initial PUD approval in 2009. Since then, there have been significant changes in the global and local economy, but the owner wants to try to move the project forward. If this amendment is granted, the applicant will immediately begin making changes in the design of the project, which will be subject to and conditioned upon the applicant receiving Design Review approval.

The revised project will be substantially reduced in size and bulk, but will still have 120+ hotel rooms, and 32 residential condominiums. The parking and garaging of vehicles onsite will be proportionate to the project as originally approved.

The owner has decided to move the hotel 80 feet back from where it was originally approved. The project will still be a basic 5-Star, iconic design that will probably be branded with an established brand.

The amendment is to downsize the project to make it more economically feasible. The building is still within the approved "tent," so is 93 feet at its highest part, but is now reduced in size by about one-third. Building materials are the same idea. The zones and uses in the Large Block Plat will not change substantially. The intersection at Warm Springs Road is the same, and accesses to Townhouse Lane and Bald Mountain Road neighborhoods, and across two bridges across Warm Springs Creek remain the same.

The original circle scheme remains the same. The building now has a hotel side with 122 hot beds in ±560sf rooms; and a residential side with 32 units, averaging about 2,500sf, with guest and day visitor porte-cochères in the center.

Phase I encompasses the two hotel/residential wings, porte-cochère, meeting facility, spa, pools, golf course, the creek restoration, trail system, and site circulation. This will complete a stand-alone project, with the base hot beds, amenities, infrastructure improvements and stream restoration that Ketchum wanted in the project.

The golf course is a Dave Pelz "final forty yards" concept. There are ten holes, two or three of which will be for school, and the rest for guests and public to play at the same time.

Workforce Housing

The amendment proposes to eliminate onsite workforce housing. This does not change the project's proposed community housing. The owner will pay 1/2 of 1% of gross hotel sales to a housing fund, in perpetuity, which should generate around \$130,000 a year for workforce housing. The funds would be used to subsidize direct expenses associated with working at WSRR—e.g., rent or mortgage payments, or transportation costs related to housing—and paid directly to the landlord, mortgagor, bus company, etc. The applicant thinks this plan allows more flexibility, and will save millions of dollars on the front end of this project. If the fund grows to \$250,000 and isn't being used, WSRR will suspend collection until the fund gets below \$250,000. WSRR will provide quarterly reports and Ketchum would have the ability to request an audit.

WSRR also proposes that the workforce housing requirement be completely waived if they pull a permit before June 2013.

Councilor Jonas said the policy goal is to house 25% of the workforce in the City of Ketchum, to provide voters and keep cars off the streets. An onsite building provided that. This proposal has a lot of questions, and would require ongoing administrative expense on Ketchum's part, starting with City staff having to draft it into a legally enforceable document.

Ketchum P&Z liked this revenue formula, because it mitigated the impacts of employees in a ratio to the success of the hotel. A successful hotel would need more employees and would provide more money into the fund. P&Z did not include a specific fund cap amount in their recommendation, and it is not a condition of approval. A majority vote of the P&Z rejected the idea of waiving the workforce housing requirement based on a schedule.

Active Recreation – Golf

The existing agreement includes a nine-hole executive style golf course with public access, which the applicant proposes to change to a Dave Pelz-like "final forty yards" school. Pelz would run and promote the school, and relieve the hotel of financial responsibility. Guests and the public would be able to take instruction and play the course. Ketchum Parks and Rec could hold classes there. Public access as detailed in the current Agreement—of tee times, tournament play, discounts, etc.—will remain the same in the new facility.

Councilor Gourlay said kids would love something like this. Councilor Kemp said old guys who couldn't shoot would love it, too.

Active Recreation – Tennis

The existing agreement also requires a recreation fee of \$500,000. The applicant requested that be eliminated, and proposes instead to build two tennis courts in Phase I and one tennis court in each of the next two phases.

Parks and Rec said two tennis courts were just not practical for their programs. Council said a 5-star resort would need its tennis courts for its guests.

PUBLIC COMMENT:

Mickey Garcia said Ketchum put developers through extortionistic and frivolous stuff; but he also wasn't impressed with the developer's affordable housing proposal. WSRR was a \$100 million project. He suggested they deed a piece of property to Ketchum, or give the City a lump sum of cash, and the City could build affordable housing.

Tara Martin attended most of the meetings on this project over the years. If they are proposing a simpler smaller project, they should reduce their \$500,000 promise by a third and give it to the Parks program. Ketchum needs family recreation, and tennis is a big part of that.

WREP Executive Director Doug Brown said people he talked to loved the golf concept, but didn't like requiring the developer to provide tennis courts.

Blaine County Housing Authority Executive Administrator David Patrie said the BCHA felt the applicant had devised an innovative plan to provide money for affordable housing, with the following provisos:

- Workforce housing and recreation are distinct and separate, and funds shouldn't be comingled.
- The current plan doesn't provide sufficient detail to insure the resort is meeting its obligation to provide housing for 25% of its employees.
- The fund should be flexible in allowing for affordable housing, and the BCHA suggests Condition D in the Staff Report be amended to address those issues.
- The BCHA doesn't support the proposed waiver to provide affordable housing under any condition.
- The BCHA is not convinced this plan is legal, since Idaho is not a home-rule state.

WSRR forecasts 220 employees, 25% of which is 55 employees.

Council comments were:

- Concern with the cost to Ketchum of managing the revenue.
- The down-sized golf course and two tennis courts are probably a good idea for a resort.
- It's not fair to ask Ketchum residents to pay for the impacts of the project.
- The recreation fee could be downsized by a third if the resort is being downsized by a third.
- Sharing two tennis courts with the public is just not practical.

Helzel didn't think the applicant's original proposal of a \$10 million onsite affordable housing building should just go away. Creating housing offsite is okay; but what does Ketchum get in lieu of the proposed onsite housing? Offsite housing impacts the URA, local landlords and tenants, and the whole town.

Councilor Baird Gourlay moved to schedule a special Council meeting with Warm Springs Helios Development for November 29, 2011, at 5:30p.m., with a special emphasis on housing. Motion seconded by Council President Larry Helzel, and passed unanimously.

11. Lot 4, Block 41 Ketchum Townsite, Shoch Family L.P. Preliminary Plat and Phased Development Agreement

Councilor Curtis Kemp moved to continue the Shoch Family Preliminary Plat and Phased Development Agreement to November 21, 2011. Councilor Baird Gourlay seconded the motion, and it passed unanimously.

12. CONSENT CALENDAR

- a. Approval of minutes from the October 17, 2011 Council meeting
- b. Recommendation to approve current bills and payroll summary
- c. Recommendation to approve the First Amendment to the Bald Mountain Lodge Development Agreement
- d. Approval of a 2011-2012 Beer and Wine License

Council directed staff to research a bill for Pizza and Politics, and reducing the expense for computer consultant.

Councilor Baird Gourlay moved to adopt the Consent Calendar for November 7, 2011, pending staff's review of the Pizza and Politics bill. Motion seconded by Councilor Curtis Kemp, and passed unanimously.

13. ADJOURNMENT

Councilor Curtis Kemp moved to adjourn at 8:27 pm. Councilor Baird Gourlay seconded the motion, and it passed unanimously.

Randy Hall
Mayor

ATTEST:

Sandra E. Cady, CMC
City Clerk

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "0110000000"- "9449008022", "9910000000"- "9911810000"

Vendor Name	Invoice Number	Description	Net Invoice Amount
GENERAL FUND			
01-2171-2000 P/R TAXES PBL--STATE W/H			
STATE TAX COMMISSION	PR1118110	State Withholding Tax Pay Period: 11/18/2011	6,259.00
01-2171-9000 P/R DEDUC PBL--HEALTH INSURANC			
BLUE CROSS OF IDAHO	PR1118110	Health Ins - Family Pay Period: 11/18/2011	6,112.00
BLUE CROSS OF IDAHO	PR1118110	Health Ins - Employee Pay Period: 11/18/2011	9,468.00
BLUE CROSS OF IDAHO	PR1118110	Health Ins - Employee + Spouse Pay Period: 11/18/2011	191.28
BLUE CROSS OF IDAHO	PR1118110	Health Ins - Employee + Spouse Pay Period: 11/18/2011	8,827.04
BLUE CROSS OF IDAHO	PR1118110	Health Ins - Family Pay Period: 11/18/2011	683.93
BLUE CROSS OF IDAHO	PR1118110	Health Ins - Family Pay Period: 11/18/2011	18,336.00
BLUE CROSS OF IDAHO	PR1118110	Health Ins - Employee + 1 Chld Pay Period: 11/18/2011	53.40
BLUE CROSS OF IDAHO	PR1118110	Health Ins - Employee + 1 Chld Pay Period: 11/18/2011	2,772.92
BLUE CROSS OF IDAHO	PR1118110	Health Ins - Employee + 2 Chld Pay Period: 11/18/2011	82.96
BLUE CROSS OF IDAHO	PR1118110	Health Ins - Employee + 2 Chld Pay Period: 11/18/2011	6,444.18
BLUE CROSS OF IDAHO	PR1118110	Health Ins - Family Pay Period: 11/18/2011	105.22
BLUE CROSS OF IDAHO	PR1118110	Health Ins - Family Pay Period: 11/18/2011	3,056.00
BLUE CROSS OF IDAHO	PR1118110	Health Ins - Family Pay Period: 11/18/2011	157.83
01-2172-1000 P/R DEDUC PBL--AFLAC INSURANCE			
AFLAC	PR1118110	AFLAC After-Tax Pay Period: 11/18/2011	186.97
AFLAC	PR1118110	AFLAC Pre-Tax Pay Period: 11/18/2011	779.84
01-2172-2000 P/R DEDUC PBL--LIFE & L.T.DISB			
REGENCE LIFE & HEALTH	PR1118110	Long Term Disability Pay Period: 11/18/2011	1,047.37
01-2172-3000 P/R DEDUC PBL--DELTA DENTAL			
DELTA DENTAL PLAN OF IDAH	PR1118110	Dental Insurance - 1 Child Pay Period: 11/18/2011	141.48
DELTA DENTAL PLAN OF IDAH	PR1118110	Dental Insurance - Employee Pay Period: 11/18/2011	757.80
DELTA DENTAL PLAN OF IDAH	PR1118110	Dental Insurance - Spouse Pay Period: 11/18/2011	167.13
DELTA DENTAL PLAN OF IDAH	PR1118110	Dental Insurance - Spouse Pay Period: 11/18/2011	645.72
DELTA DENTAL PLAN OF IDAH	PR1118110	Dental Insurance - Family Pay Period: 11/18/2011	739.52
DELTA DENTAL PLAN OF IDAH	PR1118110	Dental Insurance - Family Pay Period: 11/18/2011	888.16
DELTA DENTAL PLAN OF IDAH	PR1118110	Dental Insurance - 2+ Child Pay Period: 11/18/2011	91.71
DELTA DENTAL PLAN OF IDAH	PR1118110	Dental Insurance - 2+ Child Pay Period: 11/18/2011	254.80
DELTA DENTAL PLAN OF IDAH	PR1118110	Dental Insurance - 1 Child Pay Period: 11/18/2011	51.96
01-2173-3000 P/R DEDUC PBL--PEBSO			
NATIONWIDE RETIREMENT SOL	PR1118110	Nationwide - 0026904-001 Pay Period: 11/18/2011	525.00
01-2174-0000 P/R DEDUC PBL--GARNISHMENTS			
CHLD SUPPORT SERVICES	PR1118110	Child Support Pay Period: 11/18/2011	269.68
01-2175-0000 P/R DEDUC PBL--PIONEER FED.CR.			
PIONEER FEDERAL CREDIT UNI	PR1118110	Pioneer Federal Credit Union Pay Period: 11/18/2011	2,985.00
01-2175-8000 P/R DEDUC PBL--EMPLOYEE CAF-MD			
NBS-NATIONAL BENEFIT SERVI	PR1118110	125 Medical Savings Pay Period: 11/18/2011	1,435.79
01-2175-9000 P/R DEDUC PBL--EMPLOYEE CAF-DC			
NBS-NATIONAL BENEFIT SERVI	PR1118110	125 Dependant Care Pay Period: 11/18/2011	503.85
Total :			74,021.54

LEGISLATIVE & EXECUTIVE**01-4110-2550 HEALTH-VISION-CAFETERIA ADMIN**

NBS-NATIONAL BENEFIT SERVI 360679 HRA Administration

6.96

Vendor Name	Invoice Number	Description	Net Invoice Amount
01-4110-3100 OFFICE SUPPLIES & POSTAGE			
COPY CENTER	222	Newsletters	1,497.76
US BANK	10/25/11	Office Supplies	42.00
01-4110-3200 OPERATING SUPPLIES			
ATKINSONS' MARKET	1856-10/11	ACCT. 1856	80.00
ATKINSONS' MARKET	1856-10/11	ACCT. 1856	59.25
US BANK	10/25/11	Ketchum Flower Company	117.00
SUN VALLEY NATURAL SPRING	26713	Water Cooler & Bottles for Meeting Room	12.97
01-4110-4910 MYR/CNCL-TRAINING/TRAVEL/MTG			
US BANK	10/25/11	Mayor Meeting Expenses	598.48
HALL, RANDY	11/10/11	Travel Expenses	157.43
01-4110-5100 TELEPHONE & COMMUNICATIONS			
HALL, RANDY	110911	Cell Phone Reimbursement 06/17/11 - 11/16/11	500.00
Total LEGISLATIVE & EXECUTIVE:			3,071.85
ADMINISTRATIVE SERVICES			
01-4150-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	360679	HRA Administration	10.60
01-4150-3100 OFFICE SUPPLIES & POSTAGE			
ATKINSONS' MARKET	1856-10/11	ACCT. 1856	61.17
CINTAS DOCUMENT MANAGEM	DJ86095613	Shredding Fees	51.68
COPY CENTER	222	Newsletters	4,493.26
CENTURY LINK	2087880257262	ACCT. L-208-788-0257 262M	385.68
SMOKY MTN. PIZZA	24960	Newsletter Mailing	58.46
SUN VALLEY NATURAL SPRING	26713	Water Cooler & Bottles for Meeting Room	12.97
UNIFIED OFFICE SERVICES	125178	Office Supplies	305.74
UNIFIED OFFICE SERVICES	125691	Office Supplies	78.60
UNIFIED OFFICE SERVICES	125965	Office Supplies	11.13
UNIFIED OFFICE SERVICES	3794CM	Office Supplies	51.16-
01-4150-4200 PROFESSIONAL SERVICES			
GRANT, SUZANNE	101711	CC Minutes 10/17/11	247.50
GRANT, SUZANNE	110911	CC Minutes 11/7/11	270.00
KETCHUM COMPUTERS, INC.	8209	Computer Maintenance	1,206.99
01-4150-4800 DUES, SUBSCRIPTIONS & MEMBERSH			
ASSOCIATION OF IDAHO CITIES	11/1/11	Membership Dues	90.00
01-4150-4900 PERSONNEL TRAINING/TRAVEL/MTG			
BENNETT, PATRICIA	11/7/11	III-A Training	154.04
CADY, SANDRA E.	11/7/11	III-A Training	159.05
CARNDUFF, KATHLEEN	11/7/11	III-A Training	82.61
US BANK	10/25/11	Gary Marks - Travel Expenses	464.44
MARKS, GARY	110811	Travel Expenses	167.90
SCHWARTZENBERGER, KATHLE	11/7/11	III-A Training	18.00
CITY OF MERIDIAN	11/8/11	Meeting Room Reservation	25.00
01-4150-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1186342353	ACCT. 74754376	66.48
CENTURY LINK	2087260034189	ACCT. L-208-726-0034 189M	894.21

Vendor Name	Invoice Number	Description	Net Invoice Amount
01-4150-5110 COMPUTER NETWORK			
KETCHUM COMPUTERS, INC.	8129	Computer Maintenance	417.86
KETCHUM COMPUTERS, INC.	8190	Computer Maintenance	1,935.00
01-4150-5200 UTILITIES			
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	38.22
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	174.61
01-4150-5900 REPAIR & MAINTENANCE-BUILDINGS			
ATKINSONS' MARKET	1856-10/11	ACCT. 1856	12.80
FIRE SERVICES OF IDAHO	71334	Fire Extinguisher	189.00
WAXIE SANITARY SUPPLY	72942814	Supplies	240.96
Total ADMINISTRATIVE SERVICES:			12,272.80
LEGAL			
01-4160-4200 PROFESSIONAL SERVICES			
MOORE SMITH BUXTON & TUR	41697	1536-03 - General	5,232.19
MOORE SMITH BUXTON & TUR	41704	1536-42 Local 4758 v. Ketchum	41,324.63
Total LEGAL:			46,556.82
COMMUNITY PLANNING/DEVELOPMENT			
01-4170-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	360679	HRA Administration	26.81
01-4170-3100 OFFICE SUPPLIES & POSTAGE			
COPY CENTER	222	Newsletters	2,995.51
US BANK	10/25/11	Office Supplies	22.29
MAGIC VALLEY BUSINESS SYST	48419A	Copier Maintenance	105.00
01-4170-3160 OFFICE SUPPLIES/POSTAGE-HOTEL			
US BANK	10/25/11	Office Supplies	46.29
01-4170-3200 OPERATING SUPPLIES			
ATKINSONS' MARKET	1856-10/11	ACCT. 1856	3.79
US BANK	10/25/11	Meeting Expense	95.75
01-4170-4200 PROFESSIONAL SERVICES			
KETCHUM COMPUTERS, INC.	8129	Computer Maintenance	360.51
01-4170-4261 PROF SERVICE-WS RANCH RESORT			
EXPRESS PUBLISHING, INC.	2196-10/11	Acct. 2196	61.64
MOORE SMITH BUXTON & TUR	41697	1536-03 - General	1,521.00
MOORE SMITH BUXTON & TUR	41698	1536-11 Task #1 WSRR Annexation - 2008	30.10
01-4170-4264 PROF SVC-BALD MOUNTAIN LODGE			
MOORE SMITH BUXTON & TUR	41697	1536-03 - General	58.50
01-4170-4266 PROFESSIONAL SERVICES-ECON DEV			
US BANK	10/25/11	Meeting Expense	9.71
KETCHUM COMPUTERS, INC.	8129	Computer Maintenance	35.51
01-4170-4267 PROFESSIONAL SVC-COMP PLAN			
US BANK	10/25/11	Comp Plan Meeting Supplies	823.62

Vendor Name	Invoice Number	Description	Net Invoice Amount
01-4170-4400 ADVERTISING & LEGAL PUBLICATIO			
EXPRESS PUBLISHING, INC.	2196-10/11	Acct. 2196	1,559.08
01-4170-4500 GEOGRAPHIC INFO SYSTEMS			
BLAINE COUNTY CLERK/RECOR	176	GIS Salary Reimburesment	3,429.47
01-4170-4800 DUES, SUBSCRIPTIONS & MEMBERSH			
US BANK	10/25/11	Green Building Council Membership	550.00
01-4170-4900 PERSONNEL TRAINING/TRAVEL/MTG			
ENOURATO, LISA	110911	Travel Expenses	192.88
01-4170-4960 TRAINING/TRAVEL/MTG-HOTEL			
US BANK	10/25/11	Training Expenses	125.00
Total COMMUNITY PLANNING/DEVELOPMENT:			12,052.46
CONTINGENCY			
01-4193-9930 GENERAL FUND OP. CONTINGENCY			
SUN VALLEY BRONZE, INC.	48308	Kagan Memorial	5,600.00
Total CONTINGENCY:			5,600.00
BUILDING			
01-4240-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	360679	HRA Administration	3.72
01-4240-3200 OPERATING SUPPLIES			
US BANK	10/25/11	Supplies	5.06
01-4240-4200 PROFESSIONAL SERVICES			
KETCHUM COMPUTERS, INC.	8129	Computer Maintenance	17.86
Total BUILDING:			26.64
Total GENERAL FUND:			153,602.11
WAGON DAYS FUND			
WAGON DAYS EXPENDITURES			
02-4530-3100 OFFICE SUPPLIES & POSTAGE			
COPY & PRINT, L.L.C.	40025	Frames	47.29
02-4530-3200 OPERATING SUPPLIES			
COPY & PRINT, L.L.C.	39984	Parade Signs	64.00
02-4530-4200 PROFESSIONAL SERVICES			
JUDY'S DESIGN HOUSE LLC	183	Wagon Days Poster	237.00
Total WAGON DAYS EXPENDITURES:			348.29
Total WAGON DAYS FUND:			348.29
STREET MAINTENANCE FUND			

Vendor Name	Invoice Number	Description	Net Invoice Amount
STREET			
04-4310-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	360679	HRA Administration	31.99
04-4310-3200 OPERATING SUPPLIES			
CHATEAU DRUG CENTER	712360	Supplies	37.96
US BANK	10/25/11	Boots	180.00
D AND B SUPPLY	11044-10/26	ACCT. 11044	710.93-
D AND B SUPPLY	11044-110511	ACCT. 11044	44.99
KNEADERY	10/31/11	Breakfast for Street Department	68.15
RIVER RUN AUTO PARTS	6538-38947	Parts & Supplies	14.95
TREASURE VALLEY COFFEE IN	2160:02634649	COFFEE	135.65
04-4310-3400 MINOR EQUIPMENT			
A.C. HOUSTON LUMBER CO.	14-286287	Supplies	31.77
04-4310-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	678777	ACCT. 37269	1,823.78
04-4310-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1186342353	ACCT. 74754376	6.40
04-4310-5200 UTILITIES			
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	139.20
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	25.39
INTERMOUNTAIN GAS	119369000011-	ACCT. 11936900-001-1	10.87
04-4310-6000 REPAIR & MAINT--AUTOMOTIVE EQU			
US BANK	10/25/11	Parts & Supplies	200.00
IDAHO TRANSPORTATION DEPT	9316917	Exempt Plat Renewals	23.00
NAPA AUTO PARTS	670031	Supplies	206.30
NAPA AUTO PARTS	670376	Supplies	417.54-
NAPA AUTO PARTS	670465	Supplies	193.77
RIVER RUN AUTO PARTS	6538-38913	Parts & Supplies	13.94
04-4310-6100 REPAIR & MAINT--MACHINERY & EQ			
FASTENAL COMPANY	IDJER31223	Parts	84.68
FREIGHTLINER OF IDAHO	115237	Parts & Supplies	70.88
FREIGHTLINER OF IDAHO	115499	Parts & Supplies	50.00-
LES SCHWAB	614413	Used Tires	50.00
METROQUIP, INC.	14114	Parts	792.96
RIVER RUN AUTO PARTS	6538-38532	Parts & Supplies	77.52
RIVER RUN AUTO PARTS	6538-38550	Parts & Supplies	25.89
RIVER RUN AUTO PARTS	6538-38613	Parts & Supplies	35.96
RIVER RUN AUTO PARTS	6538-38789	Parts & Supplies	96.34
RIVER RUN AUTO PARTS	6538-38837	Parts & Supplies	31.76
RIVER RUN AUTO PARTS	6538-39043	Parts & Supplies	21.99
SNAKE RIVER HYDRAULICS	199383	Supplies	337.47
04-4310-6910 OTHER PURCHASED SERVICES			
AMERIPRIDE LINEN	2400088639	ACCT. 241076800	29.97
AMERIPRIDE LINEN	2400090431	ACCT. 241076800	67.42
KETCHUM COMPUTERS, INC.	8192	Computer Maintenance	170.00
NORCO	8826814	ACCT. 53271	203.36
04-4310-6920 SIGNS & SIGNALIZATION			
A.C. HOUSTON LUMBER CO.	14-286598	Supplies	137.39

Vendor Name	Invoice Number	Description	Net Invoice Amount
A.C. HOUSTON LUMBER CO.	14-286605	Supplies	10.19
A.C. HOUSTON LUMBER CO.	14-286998	Supplies	19.73
LUTZ RENTALS	10890-1	Rental Equipment	47.52
SHERWIN-WILLIAMS CO.	4940-5	Supplies	69.49
04-4310-6930 STREET LIGHTING			
SILVER CREEK ELECTRIC, INC.	2126	Repair Outlet	179.66
04-4310-6950 MAINTENANCE & IMPROVEMENTS			
BIG WOOD LANDSCAPE, INC.	26066	Paver Repairs	80.00
BIG WOOD LANDSCAPE, INC.	26067	Paver Repairs	280.76
BIG WOOD LANDSCAPE, INC.	26074	Paver Repairs	180.00
BRODY CHEMICAL	292505	CONCRETE SEALER	228.99
C & R ELECTRIC, INC.	58655	Tree Outlets	416.62
CHURCH OF THE BIGWOOD	102811	Concrete Repairs - Attn: Mick Halverson	2,000.00
CONTECH CONSTRUCTION PRO	102511	Culvert Road & Drainage Repairs	840.00-
CONTECH CONSTRUCTION PRO	98-10-0059	Pipe	1,080.00
IDAHO LUMBER & HARDWARE	409069	Rebar	70.85
K & T STEEL CORP.	15014	Supplies	818.05
LUNCEFORD EXCAVATION, INC.	4108	Excavation	1,217.50
LUNCEFORD EXCAVATION, INC.	4110	Excavation	989.36
PIPECO, INC.	105862	Supplies	70.00
PIPECO, INC.	105895	Supplies	49.00
RIVER RUN AUTO PARTS	6538-38688	Parts & Supplies	169.90
SILVER CREEK ELECTRIC, INC.	2127	Repair Street Light	60.00
WALTERS READY MIX, INC.	14256	Street Cut	410.50
04-4310-7190 SIDEWALKS/STREET IMPROVEMENTS			
ANDERSON ASPHALT PAVING	3852	Knob Hill Drainage	39,201.75
JOE'S BACKHOE SERVICES	12201	Safe Routes to School Lighting	15,433.40
Total STREET:			66,486.50
Total STREET MAINTENANCE FUND:			66,486.50
FIRE & RESCUE FUND			
FIRE & RESCUE			
10-4230-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	360679	HRA Administration	26.16
10-4230-3200 OPERATING SUPPLIES			
ALSCO - AMERICAN LINEN DIVI	LBO1845903	Cleaning Services	10.50
ALSCO - AMERICAN LINEN DIVI	LBO1850873	Cleaning Services	10.50
AUTO PHONE	5730	Service	21.45
CHATEAU DRUG CENTER	682155	Supplies	1.89
CHATEAU DRUG CENTER	682683	Supplies	3.79
CHATEAU DRUG CENTER	683782	Supplies	4.75
CHATEAU DRUG CENTER	684490	Supplies	1.23
CHATEAU DRUG CENTER	688979	Supplies	6.17
CHATEAU DRUG CENTER	689780	Supplies	.64
CHATEAU DRUG CENTER	693815	Supplies	13.29
CHATEAU DRUG CENTER	694148	Supplies	7.58
US BANK	10/25/11	Labels & Supplies	33.87
US BANK	10/25/11	Supplies	90.74
D AND B SUPPLY	11042-10/11	ACCT. 11042	140.00
DAVIS EMBROIDERY	18167	Embroider Services	76.46
SMOKY MTN. PIZZA	24911	Pizza for Fire	15.00

Vendor Name	Invoice Number	Description	Net Invoice Amount
10-4230-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	678775	ACCT. 37267	266.35
10-4230-4200 PROFESSIONAL SERVICES			
KETCHUM COMPUTERS, INC.	8129	Computer Maintenance	8.93
10-4230-4900 PERSONNEL TRAINING/TRAVEL/MTG			
ST. LUKES	701454928	Medical Services	121.50
ST. LUKES	701454936	Medical Services	121.50
ST. LUKES	701454944	Medical Services	105.00
ST. LUKES	701454951	Medical Services	105.00
ST. LUKES	701454977	Medical Services	105.00
ST. LUKES	701454985	Medical Services	105.00
ST. LUKES	701454993	Medical Services	121.50
ST. LUKES	701455008	Medical Services	121.50
ST. LUKES	701455024	Medical Services	121.50
ST. LUKES	701455032	Medical Services	105.00
ST. LUKES	701455057	Medical Services	121.50
10-4230-5100 TELEPHONE & COMMUNICATIONS			
AUTO PHONE	5721	Service	135.00
AUTO PHONE	5729	Service	12.38
10-4230-5900 REPAIR & MAINTENANCE-BUILDINGS			
BOUISS & ASSOCIATES, PA	15420	Professional Services	332.70
10-4230-6000 REPAIR & MAINT--AUTOMOTOVE EQU			
RIVER RUN AUTO PARTS	6538-38637	Parts & Supplies	7.49
RIVER RUN AUTO PARTS	6538-38748	Parts & Supplies	21.30
UNDERWRITERS LABORATORIE	710150793272	Inspection Services	2,637.10
10-4230-6100 REPAIR & MAINT--MACHINERY & EQ			
L.N. CURTIS & SONS	3116172-02	Supplies	40.68
L.N. CURTIS & SONS	3116582-00	Supplies	26.87
RIVER RUN AUTO PARTS	6538-38410	Parts & Supplies	1.20
RIVER RUN AUTO PARTS	6538-38638	Parts & Supplies	3.25
10-4230-6910 OTHER PURCHASED SERVICES			
KETCHUM COMPUTERS, INC.	8212	Computer Maintenance	150.00
Total FIRE & RESCUE:			5,361.27
Total FIRE & RESCUE FUND:			5,361.27
AMBULANCE SERVICE FUND			
AMBULANCE SERVICE			
14-4260-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	360679	HRA Administration	38.62
14-4260-3200 OPERATING SUPPLIES			
ALSCO - AMERICAN LINEN DIVI	LBO1845903	Cleaning Services	10.50
ALSCO - AMERICAN LINEN DIVI	LBO1850873	Cleaning Services	10.50
AUTO PHONE	5730	Service	21.45
CHATEAU DRUG CENTER	682155	Supplies	1.90
CHATEAU DRUG CENTER	682683	Supplies	3.80
CHATEAU DRUG CENTER	683782	Supplies	4.74

Vendor Name	Invoice Number	Description	Net Invoice Amount
CHATEAU DRUG CENTER	684490	Supplies	1.23
CHATEAU DRUG CENTER	688979	Supplies	6.16
CHATEAU DRUG CENTER	689780	Supplies	.64
CHATEAU DRUG CENTER	693815	Supplies	13.29
CHATEAU DRUG CENTER	694148	Supplies	7.58
US BANK	10/25/11	Labels & Supplies	33.87
US BANK	10/25/11	Supplies	221.11
D AND B SUPPLY	11042-10/11	ACCT. 11042	139.99
DAVIS EMBROIDERY	18167	Embroider Services	76.46
EMERGENCY MEDICAL PRODU	1417180	Supplies	161.49
MOORE MEDICAL CORPORATIO	81701144	Supplies	272.13
NORCO	8719022	ACCT. 54794	96.25
NORCO	8733325	ACCT. 54794	70.01
NORCO	8826714	ACCT. 52355	28.83
NORCO	8827643	ACCT. 54794	197.78
SMOKY MTN. PIZZA	24911	Pizza for Fire	15.00
PROGRESSIVE MEDICAL INTER	323743	Supplies	620.60
14-4260-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	678775	ACCT. 37267	296.13
14-4260-4200 PROFESSIONAL SERVICES			
KETCHUM COMPUTERS, INC.	8129	Computer Maintenance	8.93
14-4260-4900 PERSONNEL TRAINING/TRAVEL/MTG			
MARTIN, RACHEL	110811	Ski & Mt. Trauma Conference Tuition	65.00
NURGE, DON	110111	CPR Recert Class	29.95
ST. LUKES	701454928	Medical Services	121.50
ST. LUKES	701454936	Medical Services	121.50
ST. LUKES	701454944	Medical Services	105.00
ST. LUKES	701454951	Medical Services	105.00
ST. LUKES	701454977	Medical Services	105.00
ST. LUKES	701454985	Medical Services	105.00
ST. LUKES	701454993	Medical Services	121.50
ST. LUKES	701455008	Medical Services	121.50
ST. LUKES	701455024	Medical Services	121.50
ST. LUKES	701455032	Medical Services	105.00
ST. LUKES	701455057	Medical Services	121.50
14-4260-5100 TELEPHONE & COMMUNICATIONS			
AUTO PHONE	5721	Service	135.00
AUTO PHONE	5729	Service	12.37
14-4260-5900 REPAIR & MAINTENANCE-BUILDINGS			
BOUISS & ASSOCIATES, PA	15420	Professional Services	332.70
14-4260-6000 REPAIR & MAINT--AUTOMOTIVE EQU			
RIVER RUN AUTO PARTS	6538-38637	Parts & Supplies	7.49
RIVER RUN AUTO PARTS	6538-38748	Parts & Supplies	21.30
14-4260-6100 REPAIR & MAINT--MACHINERY & EQ			
RIVER RUN AUTO PARTS	6538-38410	Parts & Supplies	1.19
RIVER RUN AUTO PARTS	6538-38630	Parts & Supplies	17.99
RIVER RUN AUTO PARTS	6538-38638	Parts & Supplies	3.24
14-4260-6910 OTHER PURCHASED SERVICES			
KETCHUM COMPUTERS, INC.	8212	Computer Maintenance	150.00

Vendor Name	Invoice Number	Description	Net Invoice Amount
Total AMBULANCE SERVICE:			4,389.22
Total AMBULANCE SERVICE FUND:			4,389.22
PARKS AND RECREATION FUND			
PARKS AND RECREATION			
18-4510-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	360679	HRA Administration	21.49
18-4510-3200 OPERATING SUPPLIES			
CHATEAU DRUG CENTER	706967	Supplies	11.70
CHATEAU DRUG CENTER	707679	Supplies	19.94
CHATEAU DRUG CENTER	712635	Supplies	5.69
US BANK	10/25/11	Supplies	204.12
SYSCO	111030206	Supplies	136.51
18-4510-3210 SPECIAL EVENT SUPPLIES			
CHATEAU DRUG CENTER	690431	Supplies	9.49
CHATEAU DRUG CENTER	690537	Supplies	7.59
18-4510-3250 RECREATION SUPPLIES			
BUSINESS AS USUAL	102702	Office Supplies	92.10
WILSON SPORTING GOODS	4510310549	Equipment	118.36
18-4510-3260 HALLOWEEN SUPPLIES			
US BANK	10/25/11	Halloween Supplies	389.57
GOLDMAN, VARDA	101711	Halloween Party	150.00-
18-4510-3300 RESALE ITEMS-CONCESSION SUPPLY			
ATKINSONS' MARKET	1861-10/11	ACCT. 1861	148.68
SYSCO	111030206	Supplies	30.09
18-4510-4200 PROFESSIONAL SERVICES			
BIG WOOD LANDSCAPE, INC.	24762	Paver Repairs	180.00
C & R ELECTRIC, INC.	58378	Repairs at Town Square	210.15
CLEAR CREEK DISPOSAL	604671	ACCT. 56339	69.50
RAINMAKER, THE	4580	SPRINKLER Blowouts	2,440.00
18-4510-4800 DUES, SUBSCRIPTIONS & MEMBERSH			
NATIONAL RECREATION AND	201717-11/11	Membership	150.00
18-4510-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1186342353	ACCT. 74754376	5.85
18-4510-5200 UTILITIES			
IDAHO POWER	8683267905-10	ACCT. 8683267905	351.03
INTERMOUNTAIN GAS	115345000018-	ACCT. 11534500-001-8	88.10
18-4510-6000 REPAIR & MAINT--AUTOMOTIVE EQU			
RIVER RUN AUTO PARTS	6538-38445	Parts & Supplies	21.45
18-4510-6100 REPAIR & MAINT--MACHINERY & EQ			
DEAN TIRE, INC.	5154	Tires	213.76
18-4510-6510 COMMUNITY SPECIAL EVENTS			
CLEAR CREEK LAND CO. LLC	7181	Storage Unit	70.00

Vendor Name	Invoice Number	Description	Net Invoice Amount
LIVE AUDIO PRODUCTION	103111	Audio Visual Production for Nightmare of Main Street	400.00
18-4510-6950 MAINTENANCE & IMPROVEMENTS			
A.C. HOUSTON LUMBER CO.	14-284945	Supplies	16.47
VIEWPOINT, INC.	13381VP	Doors	291.75
VIEWPOINT, INC.	13421VP	Glass	106.00
Total PARKS AND RECREATION:			5,659.39
Total PARKS AND RECREATION FUND:			5,659.39
LOCAL OPTION SALES TAX FUND			
LOCAL OPTION SALES TAX			
22-4910-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	360679	HRA Administration	7.42
Total LOCAL OPTION SALES TAX :			7.42
Total LOCAL OPTION SALES TAX FUND:			7.42
IN-LIEU HOUSING FUND			
IN-LIEU HOUSING EXPENDITURES			
52-4410-6020 BC-KETCHUM HOUSING AUTHORITY			
BLAINE COUNTY HOUSING	11/14/11	1st Half of Funding Commitment	35,000.00
52-4410-7115 AFFRDBLE WORKFORCE HOUSING			
ARCH COMMUNITY HOUSING T	110711	Open Door Program	125,000.00
Total IN-LIEU HOUSING EXPENDITURES:			160,000.00
Total IN-LIEU HOUSING FUND:			160,000.00
WATER FUND			
WATER EXPENDITURES			
63-4340-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	360679	HRA Administration	29.89
63-4340-3100 OFFICE SUPPLIES & POSTAGE			
COPY CENTER	222	Newsletters	1,497.76
US BANK	10/25/11	Office Supplies	74.89
UNIFIED OFFICE SERVICES	125180	Office Supplies	63.83
63-4340-3200 OPERATING SUPPLIES			
AMERIPRIDE LINEN	2400089743	ACCT. 241076900	87.27
AMERIPRIDE LINEN	2400089744	ACCT. 241076901	15.07
CHATEAU DRUG CENTER	706725	Supplies	5.69
CHATEAU DRUG CENTER	709657	Supplies	32.28
CHATEAU DRUG CENTER	710028	Supplies	64.89
CHATEAU DRUG CENTER	710411	Supplies	4.53
CHATEAU DRUG CENTER	711956	Supplies	3.79
US BANK	10/25/11	Uniforms from Cabelas	205.01
63-4340-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	678779	ACCT. 37271	507.73

Vendor Name	Invoice Number	Description	Net Invoice Amount
63-4340-4200 PROFESSIONAL SERVICES			
MOORE SMITH BUXTON & TUR	41697	1536-03 - General	1,599.00
MOORE SMITH BUXTON & TUR	41699	1536-23 Water	901.14
63-4340-4300 STATE FEES			
IDEQ STATE FISCAL OFFICE -D	20121053	System Fee Assessment	7,000.00
63-4340-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1186342353	ACCT. 74754376	6.01
63-4340-5200 UTILITIES			
IDAHO POWER	3783680562-10	ACCT. 3783680562	8,246.87
OHIO GULCH TRANSFER STATI	06-308058	Dump Charges	159.00
63-4340-6000 REPAIR & MAINT-AUTO EQUIP			
CHATEAU DRUG CENTER	70999	Supplies	6.16
LES SCHWAB	613754	Tires	934.32
63-4340-6100 REPAIR & MAINT-MACH & EQUIP			
A.C. HOUSTON LUMBER CO.	14-284982	Supplies	3.90
A.C. HOUSTON LUMBER CO.	14-285348	Supplies	40.74
L.L. GREEN'S HARDWARE	A231875	Supplies	35.26
LUTZ RENTALS	10775-1	Rental Equipment	17.82
PIPECO, INC.	105609	Supplies	3.14
PIPECO, INC.	105773	Supplies	22.30
RIVER RUN AUTO PARTS	6538-38375	Parts & Supplies	4.49
63-4340-7800 CONSTRUCTION			
PIPECO, INC.	105791	Supplies	18.30
Total WATER EXPENDITURES:			21,591.08
Total WATER FUND:			21,591.08
WASTEWATER FUND			
WASTEWATER EXPENDITURES			
65-4350-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	360679	HRA Administration	52.04
65-4350-3100 OFFICE SUPPLIES & POSTAGE			
COPY CENTER	222	Newsletters	1,497.76
UNIFIED OFFICE SERVICES	125180	Office Supplies	63.83
65-4350-3200 OPERATING SUPPLIES			
AMERIPRIDE LINEN	2400089744	ACCT. 241076901	15.08
AMERIPRIDE LINEN	2400089745	ACCT. 241021000	117.95
ATKINSONS' MARKET	1856-10/11	ACCT. 1856	34.57
US BANK	10/25/11	Uniforms from Cabelas	401.04
MUMMERT, MICK	110211	Reimbursement for Fish Pellets	19.09
65-4350-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	678779	ACCT. 37271	27.07
65-4350-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1186342353	ACCT. 74754376	6.42

Vendor Name	Invoice Number	Description	Net Invoice Amount
65-4350-6100 REPAIR & MAINT-MACH & EQUIP			
US BANK	10/25/11	Supplies for Trout Aquarium	101.90
McMASTER-CARR SUPPLY CO.	98718536	Supplies	178.39
McMASTER-CARR SUPPLY CO.	99002741	Supplies	65.97
PIPECO, INC.	105386	Supplies	11.73
65-4350-6900 COLLECTION SYSTEM SERVICES/CHA			
AMERIPRIDE LINEN	2400089745	ACCT. 241021000	20.82
US BANK	10/25/11	Uniforms from Cabelas	120.00
UNITED OIL	678778	ACCT. 37270	210.39
65-4350-7600 OTHER MACH & EQUIP			
FISHER SCIENTIFIC	4882547	Lab Equipment	3,166.71
NORTH CENTRAL LABORATORI	294724	Lab Equipment	1,711.93
65-4350-7850 CAPITAL PROJECTS			
BENCHMARK ASSOCIATES	1111-23	Weyyakin Reuse Project	1,166.50
Total WASTEWATER EXPENDITURES:			<u>8,989.19</u>
WASTEWATER DEBT SERVICE EXP			
65-4800-8100 DEBT SRVC ACCT PRINCIPAL-2004			
US BANK	788065000-11/	Sewer Revenue Bonds Series 2004	85,000.00
65-4800-8200 DEBT SRVC ACCT INTEREST-2004			
US BANK	788065000-11/	Sewer Revenue Bonds Series 2004	29,048.75
Total WASTEWATER DEBT SERVICE EXP:			<u>114,048.75</u>
Total WASTEWATER FUND:			<u>123,037.94</u>
FIRE TRUST FUND			
FIRE TRUST EXPENDITURES			
92-4900-7600 OTHER MACHINERY & EQUIPMENT			
AED PROFESSIONALS	12454	Defibtech	1,245.00
Total FIRE TRUST EXPENDITURES:			<u>1,245.00</u>
Total FIRE TRUST FUND:			<u>1,245.00</u>
Grand Totals:			<u><u>541,728.22</u></u>

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "011000000"- "9449008022", "991000000"- "9911810000"

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



November 15, 2011

Mayor Hall and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors:

Veltex Lighting Right-of-Way Agreement

FILE NUMBER: 11-086

OWNER: Fletcher Petroleum (Sarah F. Lawrence and Sarah F. Davies)

REPRESENTATIVE: Victor Clark

REQUEST: Right-of-Way Agreement for three (3) lights overhanging the City right-of-way

LOCATION: Ketchum Townsite: Block 15: Lot 4, Section 11, Township 4N, Range 17E, B.M., City of Ketchum, Blaine County, Idaho (511 North Main Street)

ZONING: Community Core (CC), Subdistrict A

ATTACHMENTS:

- A. Comments from City Departments:
 - Fire Department, dated October 25, 2011
 - Street Department, dated October 26, 2011
- B. Right-of-Way Agreement

Introduction/History

On October 20, 2011, the Planning and Zoning Division received an application for an Administrative Design Review Exemption (ADRE) for minor improvements, including new siding and lighting on the Veltex store at 511 North Main Street.

On October 26, 2011, an ADRE was issued for the proposed improvements, with the exception of three (3) lights that would have encroached into the City right-of-way on West Fifth Street.

Current Report

The attached Right-of-way Agreement is for three (3) lights at a height of about twelve feet, to be located on the existing building and overhanging the sidewalk by about 14 inches. There are currently electrical boxes along that side of the building, indicating that lighting was installed there at some point in the past. Fire and Street Departments have commented on the lights and are not opposed to their installation, as long as a Right-of-Way Agreement is entered into by the City and the Applicant. This item is a minor, straightforward request that staff does not believe requires discussion on the part of the Council.

Financial Requirement/Impact

There is not financial requirement or impact associated with this agreement. The Right-of Way Agreement will protect the City in the event that the encroachment becomes an issue for the City.

Recommendation

I respectfully recommend the City Council (1) approve entering into a Right-of-Way Agreement with the owners of the Veltex store, and (2) authorize the Mayor to sign an agreement with the owners of the Veltex store to allow three (3) lights over the West Fifth Street right-of-way.

Suggested Motion

"I move to approve entering into a Right-of-Way Agreement with the owners of the Veltex store, and to authorize the Mayor to sign an agreement with said owners to allow three (3) lights over the West Fifth Street right-of-way. "

Sincerely,



Rebecca F. Bundy
Associate Planner

**Attachment A: Comments from City Departments:
Fire Department, dated October 25, 2011
Street Department, dated October 26, 2011**

Rebecca Bundy

From: Mike Elle
Sent: Tuesday, October 25, 2011 9:42 AM
To: Rebecca Bundy; Brian Christiansen
Subject: RE: Veltex

That works great with me. That way any future situations will have to get the encroachment permit so we avoid obstructions to our equipment.

Mike Elle
Chief of Fire and
Emergency Medical Services

Ketchum Fire Department
P.O. Box 966
480 East Avenue North
Ketchum, Idaho 83340

(208)726-7805 Office
(208)726-7812 Fax

From: Rebecca Bundy
Sent: Tuesday, October 25, 2011 9:02 AM
To: Brian Christiansen; Mike Elle
Subject: RE: Veltex

The proposed lights would be mounted on the building, but would hang out over the sidewalk 12-16". Our Community Core code encourages sidewalk lighting. Lisa H thought we could do a ROW encroachment on the consent agenda at City Council. Does that work for you both?

Rebecca F. Bundy
Associate Planner, City of Ketchum
480 East Avenue North
P.O. Box 2315
Ketchum, Idaho 83340
t: 208.727.5082 - direct
o: 208.726.7801
f: 208.726.7812
www.ketchumidaho.org

From: Brian Christiansen
Sent: Monday, October 24, 2011 9:41 PM
To: Mike Elle; Rebecca Bundy
Subject: RE: Veltex

I agree with Mike

Connected by DROID on Verizon Wireless

-----Original message-----

From: Mike Elle <melle@ketchumfire.org>
To: Rebecca Bundy <RBundy@ketchumidaho.org>, Brian Christiansen <BChristiansen@ketchumidaho.org>
Sent: Mon, Oct 24, 2011 21:08:42 GMT+00:00
Subject: RE: Veltex

I have no issues with the improvements noted although I would recommend lights on the building itself instead of hanging over the sidewalk. The sidewalk really does need better lighting but not if it means setting a precedent for everyone else in town to encroach on the right-of-way.

Mike Elle
Chief of Fire and
Emergency Medical Services

Ketchum Fire Department
P.O. Box 966
480 East Avenue North
Ketchum, Idaho 83340

(208)726-7805 Office
(208)726-7812 Fax

From: Rebecca Bundy
Sent: Monday, October 24, 2011 2:48 PM
To: Mike Elle; Brian Christiansen
Subject: Veltex

The Veltex store has put in an application for Administrative Design Review for new cladding – faux stone wainscot to 3 feet and stucco above. They are proposing new exterior lighting, a couple at the front of the store and three along the street sidewalk side of the building at a height of about 12 feet. I believe these would overhang the property line into the right of way. (See attached drawings.)

What issues might you have with the lighting in the right of way? Please let me know as soon as you can. I am available for discussion or a site visit, if you wish.

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Associate Planner, City of Ketchum
480 East Avenue North
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Ketchum, Idaho 83340
t: 208.727.5082 - direct
o: 208.726.7801
f: 208.726.7812
www.ketchumidaho.org

Rebecca Bundy

From: Brian Christiansen
Sent: Wednesday, October 26, 2011 10:54 AM
To: Mike Elle; Rebecca Bundy
Subject: RE: Veltex

Sorry I was out yesterday,

I agree with Mike, installing the lights on the building limits the overhang and will not be a problem for us and yes the encroachment permit is a good idea.

Brian

From: Mike Elle
Sent: Tuesday, October 25, 2011 9:42 AM
To: Rebecca Bundy; Brian Christiansen
Subject: RE: Veltex

That works great with me. That way any future situations will have to get the encroachment permit so we avoid obstructions to our equipment.

Mike Elle
Chief of Fire and
Emergency Medical Services

Ketchum Fire Department
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Subject: RE: Veltex

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Mike Elle
Chief of Fire and
Emergency Medical Services

Ketchum Fire Department
P.O. Box 966
480 East Avenue North
Ketchum, Idaho 83340

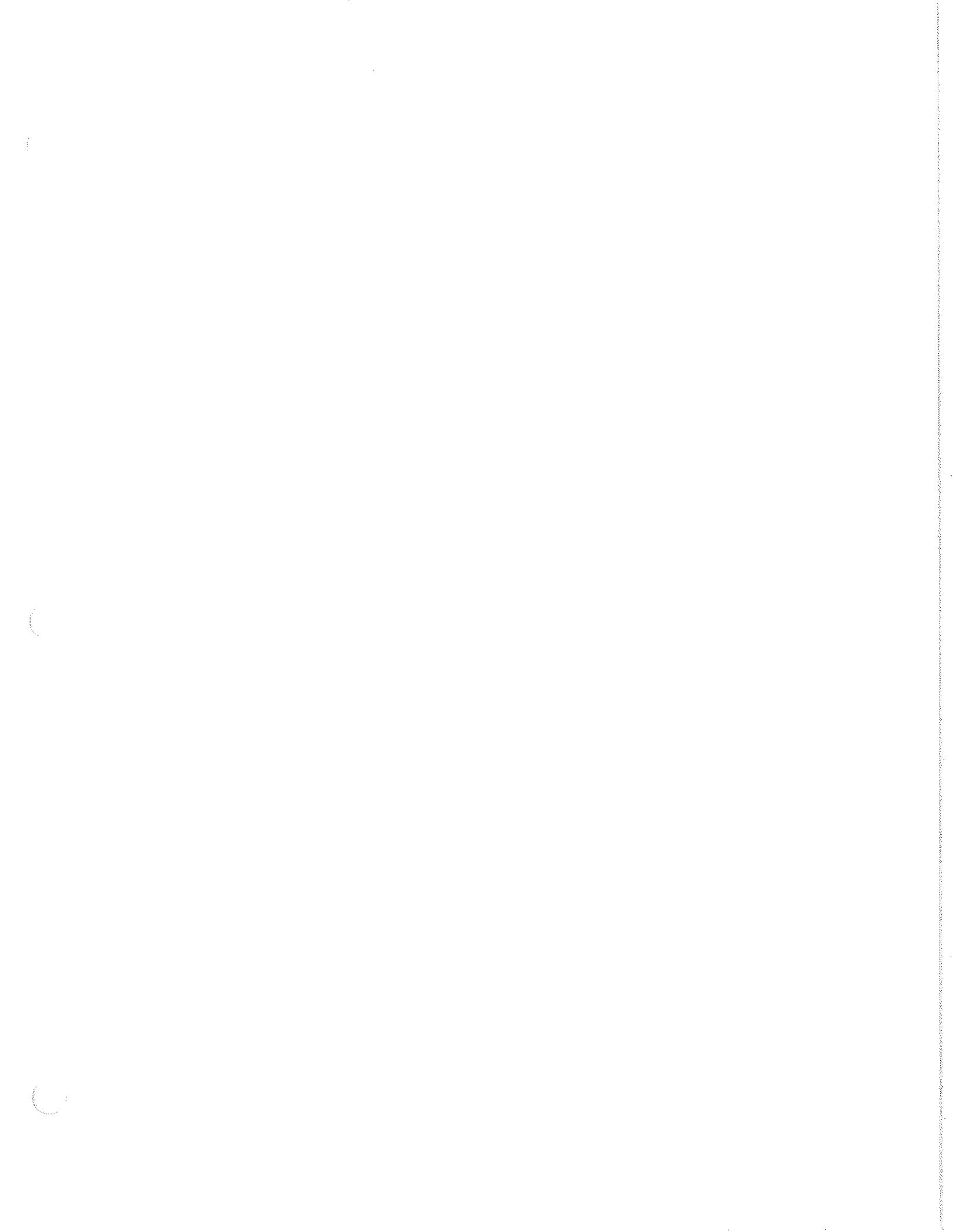
(208)726-7805 Office
(208)726-7812 Fax

From: Rebecca Bundy
Sent: Monday, October 24, 2011 2:48 PM
To: Mike Elle; Brian Christiansen
Subject: Veltex

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What issues might you have with the lighting in the right of way? Please let me know as soon as you can. I am available for discussion or a site visit, if you wish.

Rebecca F. Bundy
Associate Planner, City of Ketchum
480 East Avenue North
P.O. Box 2315
Ketchum, Idaho 83340
o: 208.727.5082 - direct
o: 208.726.7801



Attachment B: Right-of-Way Agreement

WHEN RECORDED, PLEASE RETURN TO:

OFFICE OF THE CITY ATTORNEY
CITY OF KETCHUM
POST OFFICE BOX 2315
KETCHUM, IDAHO 83340

RIGHT-OF-WAY AGREEMENT

THIS AGREEMENT, made and entered into this 21st day of November, 2011, by and between Fletcher Petroleum (Sarah F. Lawrence and Sarah F. Davies), (collectively referred to as "Owner"), whose address is 3006 E. Goldstone Drive, Suite 230, Meridian, ID 83642, and the CITY OF KETCHUM, IDAHO, a municipal corporation ("Ketchum"), whose address is Post Office Box 2315, Ketchum, Idaho.

RECITALS

WHEREAS, Owner is the owner of real property described as Lot 4, Block 15, Ketchum Townsite Subdivision ("Subject Property"), located within the City of Ketchum, State of Idaho; and

WHEREAS, Owner wishes to add/replace three (3) lights within the public right-of-way of West Fifth Street, adjacent to as Lot 4, Block 15, Ketchum Townsite Subdivision, as shown in Exhibit "A" attached hereto and incorporated herein (collectively referred to as the "Improvements"); and,

WHEREAS, Ketchum finds that said Improvements will not impede the use of said public right-of-way at this time subject to the terms and provisions of this Agreement; and

NOW, THEREFORE, in contemplation of the above stated facts and objectives, it is hereby agreed as follows:

TERMS AND CONDITIONS

1. Ketchum shall permit Owner to maintain the Improvements identified in Exhibit "A" within the public right-of-way of West Fifth Street, located adjacent to the real property described as Lot 4, Block 15, Ketchum Townsite Subdivision, Ketchum, Idaho, until notified by Ketchum to remove the same.

2. Owner shall, upon written notification by Ketchum, remove the Improvements within thirty (30) days of receipt of such notice, or such lesser time if deemed an emergency by Ketchum. If the Improvements are not so removed, Owner authorizes Ketchum to cause the Improvements to be removed at Owner's sole expense and to specially assess the costs thereof against the Subject Property.

3. Owner shall be responsible for the maintenance of said Improvements.

4. In consideration of Ketchum allowing Owner to maintain the Improvements in the public right-of-way, Owner agrees to indemnify and hold harmless Ketchum from and against

any and all claims of liability for any injury or damage to any person or property arising from the Improvements constructed, installed and maintained in the public right-of-way. Owner shall further indemnify and hold Ketchum harmless from and against any and all claims arising from any breach or default in the performance of any obligation on Owner's part to be performed under this Agreement, or arising from any negligence of Owner or Owner's agents, contractors or employees and from and against all costs, attorney's fees, expenses and liabilities incurred in the defense of any such action or proceeding brought thereon. In the event any action or proceeding is brought against Ketchum by reason of such claim, Owner, upon notice from Ketchum, shall defend Ketchum at Owner's expense by counsel satisfactory to Ketchum. Owner, as a material part of the consideration to Ketchum, hereby assumes all risk of damages to property or injury to persons in, upon or about the Improvements constructed, installed and maintained in the public right-of-way arising from the construction, installation and maintenance of said Improvements and Owner hereby waives all claims in respect thereof against Ketchum.

5. Ketchum shall not be liable for injury to Owner's business or loss of income therefrom or for damage which may be sustained by the person, goods, wares, merchandise or property of Owner, its tenants, employees, invitees, customers, agents or contractors or any other person in or about the Subject Property caused by or resulting from the Improvements constructed, installed, removed or maintained in the public right-of-way.

6. Owner understands and agrees that by maintaining the Improvements in the public right-of-way pursuant to this Agreement, Owner obtains no claim or interest in said public right-of-way which is adverse to that of Ketchum and that Owner obtains no exclusive right to said public right-of-way nor any other right to use the public right-of-way not specifically described herein.

7. This Agreement shall be a covenant running with the Subject Property and the terms and provisions hereof shall inure to the benefit of and be binding upon the parties and the respective heirs, personal representatives, successors and assigns of the parties hereof.

8. In the event either party hereto retains an attorney to enforce any of the rights, duties and obligations arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party reasonable attorney's fees at the trial and appellate levels and, whether or not litigation is actually instituted.

9. This Agreement shall be governed by, construed, and enforced in accordance with the laws and decisions of the State of Idaho. Venue shall be in the District Court of the fifth Judicial District of the State of Idaho.

10. This Agreement sets forth the entire understanding of the parties hereto, and shall not be changed or terminated orally. It is understood and agreed by the parties hereto that there are no verbal promises or implied promises, agreements, stipulations or other representations of any kind or character pertaining to the Improvements maintained in the public right-of-way other than as set forth in this Agreement.

11. No presumption shall exist in favor of or against any party to this Agreement as the result of the drafting and preparation of this document.

12. This Agreement shall be recorded with the Blaine County Recorder by Ketchum.

instrument on behalf of said municipal corporation and acknowledged to me that said municipal corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year in this certificate first above written.

Notary Public for _____
Residing at _____
Commission expires _____

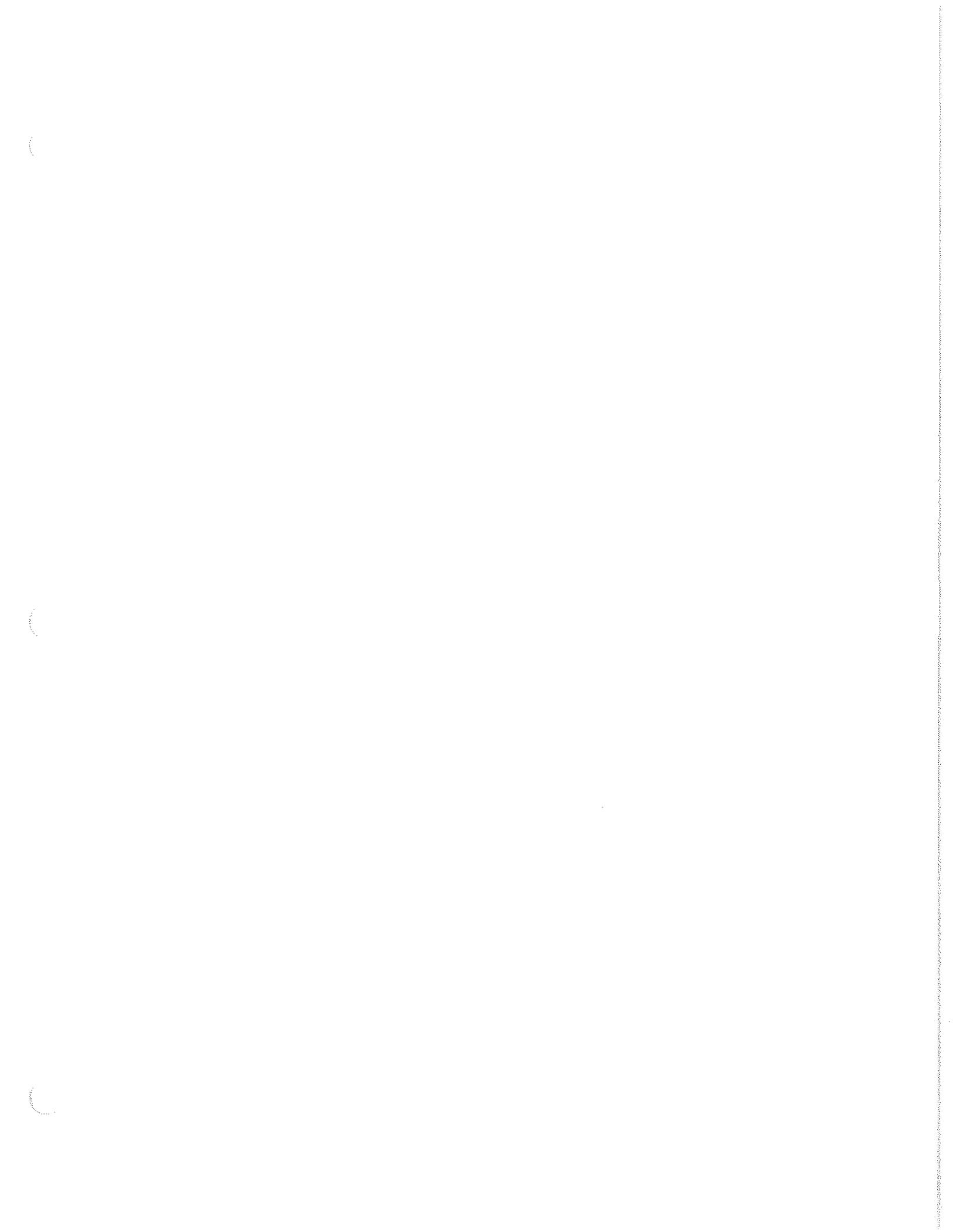


EXHIBIT "A"

STREETSIDE
40'

o ext. lighting

o ext. lighting

o ext. lighting

FRONT
VELETTE

STUCCO

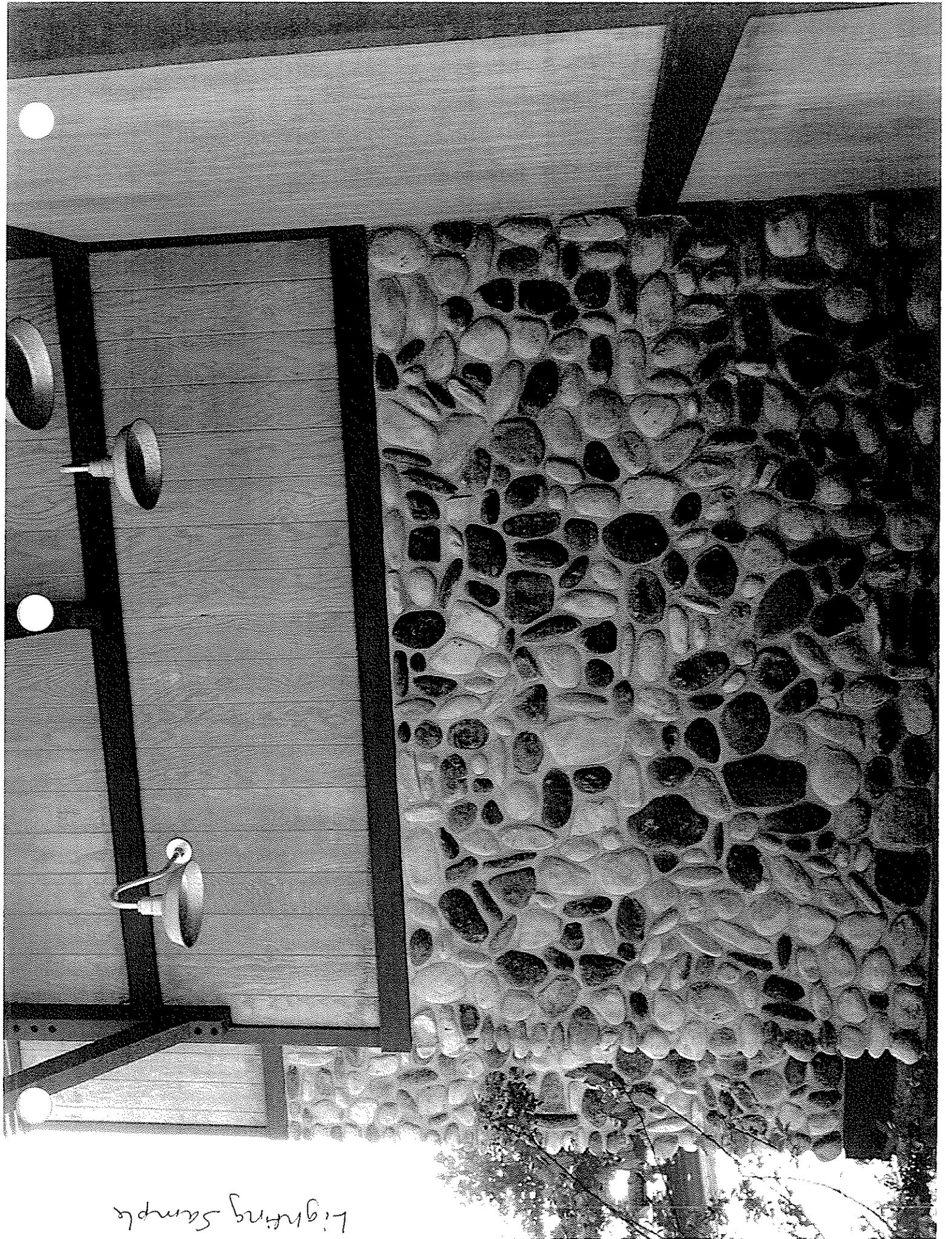
FIELD
STONE

STUCCO

FIELD
STONE

STUCCO - Sherwin Williams Bagel
SYNERGY Almond

STAIR - - - - -



Lighting Sample