

CITY COUNCIL CALENDAR OF THE CITY OF KETCHUM, IDAHO

Tuesday, January 17, 2012, beginning at 5:30 p.m.

480 East Avenue, North, Ketchum, Idaho

Approximate starting time for each agenda item is indicated at left.



- 5:30 1. CALL TO ORDER
- 5:30 2. COMMUNICATIONS FROM MAYOR AND COUNCILORS.
3. COMMUNICATIONS FROM CITY STAFF.
- 5:35 a) Presentation of new City website - Lisa Enourato, Assistant to the City Administrator. Tab 1
- 6:05 b) Request for funding and to extend liability insurance to "Marley in the Mountains" - Jen Smith, Director of Parks & Recreation. Tab 2
4. COMMUNICATIONS FROM THE PUBLIC.
- 6:20 a) Communications from the public.
- 6:35 5. COMMUNICATIONS FROM THE PRESS.
6. PUBLIC HEARINGS.
- 6:40 a) Ordinance 1093: Amending Title 17, Chapter 17.64, Community Core District, by amending language pertaining to decks in the required setbacks; Chapter 17.166, Conditional uses, by amending language pertaining to noticing procedure, term of permits and extensions; and Chapter 17.128, Supplementary Location and Bulk Regulations, by amending language pertaining to decks that encroach into the required setback; by adding new language; clarifying the purpose, applicability and exceptions; providing a savings and severability clause, providing a repealer clause and providing for an effective date - Rebecca Bundy, Associate Planner. Tab 3
- 7:30 b) Ordinance 1095: Amending the FY2011-12 Budget - Gary Marks, City Administrator. Tab 4
- 7:40 c) Resolution 12-004: Establishing new permitting and enforcement fees for temporary sandwich board and banner signs - Rebecca F. Bundy, Associate Planner. Tab 5
7. AGREEMENTS AND CONTRACTS.
- 8:00 a) Request to ratify an extension of the Idaho Power Franchise Agreement - Gary Marks, City Administrator. Tab 6
- 8:10 b) Request to approve the Fiscal Year 2011-12 Emergency Medical Services Agreement - Mike Elle, Fire Chief. Tab 7
- 8:20 c) Request to approve a contract for the purchase of turbo blowers with Houston Services Industries, Inc. - Steve Hansen, Utilities Manager. Tab 8
8. ORDINANCES AND RESOLUTIONS.
- 8:30 a) Ordinance 1094: Amending Title 5, Chapter 5.04, Alcoholic beverage sales, by adding a new section 5.04.130, hours of operations; providing for publication; providing a repealer clause; providing a codification clause; and providing for an effective date - Stephanie Bonney, City Attorney. Tab 9
- 8:45 b) Resolution 12-001: Establishing the Ketchum Events Commission - Jennifer L. Smith, Director of Parks & Director. Tab 10

9:00 9. CONSENT CALENDAR.

- a) Approval of minutes from the January 3, 2012 Council meeting.
- b) Recommendation to approve current bills and payroll summary.
- c) Consideration of the Draft Findings of Fact, Conclusions of Law and Recommendation regarding Lot 4, Block 41 Ketchum Townsite, Shoch Family L.P. Preliminary Plat and Phased Development Agreement.

10. EXECUTIVE SESSION to discuss personnel, litigation and land acquisition pursuant to Idaho Code §§67-2345 1(a) (b), (c) and (f).

11. ADJOURNMENT.

Any person needing special accommodations to participate in the above noticed meeting should contact the City of Ketchum three days prior to the meeting at (208) 726-3841.

This agenda is subject to revisions and additions. NOTE: Revised portions of the agenda are underlined in bold. Public information on agenda items is available in the Clerk's Office located at 480 East Ave. N in Ketchum or (208) 726-3841.

Check out our website: www.ketchumidaho.org.

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



January 11, 2012

Mayor Hall and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors:

January 17, 2012 City Council Agenda Report

The regular Council meeting will begin at **5:30 p.m.**

3. COMMUNICATIONS FROM CITY STAFF.

- a) Presentation of new City website - Lisa Enourato, Assistant to the City Administrator.

Lisa Enourato will present the new City website to the City Council. A staff report from Lisa has been included in the packet for Council review.

RECOMMENDATION: None.

RECOMMENDED MOTION: None.

This is an informational matter.

- b) Request for funding and to extend liability insurance to "Marley in the Mountains" - Jen Smith, Director of Parks & Recreation.

Danny Walton of Mountain Niceness Productions is seeking \$5,000 in funding for the "Marley in the Mountains" event to be held on February 18, 2012 at the Ketchum Town Plaza. The City's General Fund contingency would be the only funding source for this request, if granted by the Council. Mr. Walton is also seeking Council approval to extend the City's liability coverage to insure the event. A staff report from Jen Smith has been provided in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council provide the requested funding of \$5,000 and also extend the City's liability coverage to the "Marley in the Mountains" event.

RECOMMENDED MOTION: "I move to grant funding of \$5,000 from the General Fund contingency and also extend the City's liability coverage to the "Marley in the Mountains" event".

This is a legislative matter.

6. PUBLIC HEARINGS.

- a) Ordinance 1093: Amending Title 17, Chapter 17.64, Community Core District, by amending language pertaining to decks in the required setbacks; Chapter 17.166, Conditional uses, by amending language pertaining to noticing procedure, term of permits and extensions; and Chapter 17.128, Supplementary Location and Bulk Regulations, by amending language pertaining to decks that encroach into the required setback; by adding new language; clarifying the purpose, applicability and exceptions; providing a savings and severability clause, providing a repealer clause and providing for an effective date - Rebecca Bundy, Associate Planner.

Ordinance 1093 includes text amendments addressing five (5) areas within the City Code related to planning. These amendments include deck and eave setbacks in the Commercial Core Zoning District, the procedure of conditional use permit neighborhood noticing, two (2) amendments concerning expiration language for conditional use permits, and clarification of the deck encroachment process and provisions. A staff report from Rebecca Bundy has been provided in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council waive the three readings and adopt Ordinance 1093.

1st RECOMMENDED MOTION: "I move to waive the three readings of Ordinance 1093, and read by title only, pursuant to Idaho Code 50-902".

2nd RECOMMENDED MOTION: "I move to adopt Ordinance 1093, an ordinance of the City of Ketchum, Idaho, amending Title 17, Chapter 17.64, Community Core District, by amending language pertaining to decks in the required setbacks; Chapter 17.166, Conditional uses, by amending language pertaining to noticing procedure, term of permits and extensions; and Chapter 17.128, Supplementary Location and Bulk Regulations, by amending language pertaining to decks that encroach into the required setback; by adding new language; clarifying the purpose, applicability and exceptions; providing a savings and severability clause, providing a repealer clause and providing for an effective date."(Roll call required).

This is a legislative matter.

- b) Ordinance 1095: Amending the FY2011-12 Budget - Gary Marks, City Administrator.

Ordinance 1095 amends the FY2011-12 Budget to provide the budget authority to facilitate an insurance reimbursement of \$40,000 to purchase a replacement vehicle for the Assistant Fire Chief and to provide for a Federal Emergency Management Agency grant in the amount of \$315,000 for the purchase of protective firefighting equipment and the purchase of radio equipment. A staff report from Sandy Cady and a copy of the resolution have been included in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council waive the three readings and adopt Ordinance 1095.

1st RECOMMENDED MOTION: *"I move to waive the three readings of Ordinance 1095, and read by title only, pursuant to Idaho Code 50-902".*

2nd RECOMMENDED MOTION: *"I move to adopt Ordinance 1095, an ordinance of the City of Ketchum, Idaho, amending Ordinance 1089, the Annual Appropriation Ordinance for the Fiscal Year beginning October 1, 2011, and ending September 30, 2012; Appropriating additional monies to be received by the City of Ketchum, Idaho, in the sum of \$355,000; and, providing an effective date."(Roll call required).*

This is a legislative matter.

- c) Resolution 12-004: Establishing new permitting and enforcement fees for temporary sandwich board and banner signs - Rebecca F. Bundy, Associate Planner.

Resolution 12-004 is in response to the City Council's direction on December 5, 2011 to prepare a resolution reducing the permitting fee for temporary signs to \$10 and to provide for enforcement penalties related to the removal of temporary signs from the right-of-way of \$30 for a first offense and \$60 for subsequent offenses. A copy of the resolution and a staff report from Rebecca Bundy has been provided in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council approve Resolution 12-004.

RECOMMENDED MOTION: *"Pursuant to Idaho Code 63-1311, I move to approve Resolution 12-004, amending sign permitting and enforcement fees."*

This is a legislative matter.

7. CONTRACTS AND AGREEMENTS.

- a) Request to ratify an extension of the Idaho Power Franchise Agreement - Gary Marks, City Administrator.

Mayor Hall recently signed a letter agreement with Idaho Power extending expiration of the franchise agreement between the City and Idaho Power from January 7, 2012 to April 7, 2012 to allow additional time to negotiate terms for a new agreement. Ratification of the letter agreement by the City Council is needed. A copy of the letter agreement has been provided in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council ratify the letter agreement with Idaho Power extending expiration of the franchise agreement between the City and Idaho Power from January 7, 2012 to April 7, 2012 to allow additional time to negotiate terms for a new agreement.

RECOMMENDED MOTION: *"I move to ratify the letter agreement with Idaho Power extending expiration of the franchise agreement between the City and Idaho Power from January 7, 2012 to April 7, 2012 to allow additional time to negotiate terms for a new agreement."*

This is a legislative matter.

- b) Request to approve the Fiscal Year 2011-12 Emergency Medical Services Agreement - Mike Elle, Fire Chief.

Chief Elle is seeking Council approval of the Fiscal Year 2011-12 Emergency Medical Services Agreement with the Blaine County Ambulance District. The agreement sets the terms, conditions and reimbursement for the Ketchum Fire Department to provide emergency medical services to northern Blaine County. Reimbursement for services provided through the FY2011-12 agreement is \$919,135, which represents a three (3) percent increase over the previous fiscal year. A copy of the agreement and a detailed staff report from Chief Elle has been included in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council approve the Emergency Medical Services Agreement in the amount of \$919,135.

RECOMMENDED MOTION: *"I move to approve the Emergency Medical Services Agreement in the amount of \$919,135."*

This is a legislative matter.

- c) Request to approve a contract for the purchase of turbo blowers with Houston Services Industries, Inc. - Steve Hansen, Utilities Manager.

The Utilities Department is seeking Council approval for the purchase of three (3) energy efficient turbo blowers for the wastewater treatment process. The new blowers are recommended in the Wastewater Facilities Plan and were budgeted in the FY2011-12 Budget. The new blowers will replace three (3) fixed speed blowers that are currently in service. The original estimate for the blowers was \$489,000. The proposed purchase from Houston Services Industries, Inc. (HSI) is in the amount of \$221,093, with subsequent installation costs estimated at \$110,000, for a total project cost of \$341,093. A copy of the purchase agreement with HSI and a staff report from Steve Hansen has been provided in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council approve the purchase agreement with HSI for the three (3) blowers in the amount of \$221,093.

RECOMMENDED MOTION: "I move to approve the purchase agreement with Houston Services Industries for the purchase of three (3) blowers for an amount not to exceed \$221,093."

This is a legislative matter.

8. ORDINANCES AND RESOLUTIONS.

- a) Ordinance 1094: Amending Title 5, Chapter 5.04, Alcoholic beverage sales, by adding a new section 5.04.130, hours of operations; providing for publication; providing a repealer clause; providing a codification clause; and providing for an effective date - Stephanie Bonney, City Attorney.

State statutes provide that alcoholic beverages shall not be served on Sundays, Memorial Day, Thanksgiving and Christmas and, further, that no alcoholic drinks shall be served after 1:00 a.m. Cities are allowed to specify through ordinance that such beverages may be served on all of the above listed days (except Christmas) and up to 2:00 a.m. Ketchum does not have an ordinance providing these allowances. Ordinance 1094 provides the necessary allowances. A copy of the ordinance and a staff report from Sandy Cady has been provided in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council waive the three readings and adopt Ordinance 1094.

1st RECOMMENDED MOTION: "I move to waive the three readings of Ordinance 1094, and read by title only, pursuant to Idaho Code 50-902".

2nd RECOMMENDED MOTION: "I move to adopt Ordinance 1094, an ordinance of the City of Ketchum, Idaho, amending Title 5, Chapter 5.04, Alcoholic Beverage Sales, by adding new Section 5.04.130, Hours of Operation; providing a severability clause; providing for publication;

providing a repealer clause; providing a codification clause; and providing for an effective date.”(Roll call required).

This is a legislative matter.

- b) Resolution 12-001: Establishing the Ketchum Events Commission - Jennifer L. Smith, Director of Parks & Recreation.

Resolution 12-001 proposes to create a Ketchum Events Commission. The resolution was reviewed by the City Council at the January 3, 2012 Council meeting and was referred back to staff for further refinements to the associated bylaws. A staff report from Jen Smith and a copy of the resolution have been included in the packet for Council review.

RECOMMENDATION: Staff respectfully recommends the City Council approve Resolution 12-001 establishing the Ketchum Events Commission.

RECOMMENDED MOTION: “I move to approve Resolution 12-001 establishing the Ketchum Events Commission.”

This is a legislative matter.

7. CONSENT AGENDA.

- a) Approval of minutes from the January 3, 2012 Council meeting.

Copies of the minutes from the January 3, 2012 Council meeting have been provided in the packet of Council review.

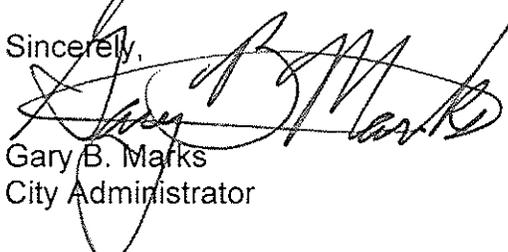
- b) Recommendation to approve current bills and payroll summary.

A list of bills for approval and the payroll summary have been included in the packet for Council review.

- c) Consideration of the Draft Findings of Fact, Conclusions of Law and Recommendation regarding Lot 4, Block 41 Ketchum Townsite, Shoch Family L.P. Preliminary Plat and Phased Development Agreement.

Staff respectfully recommends the Council approve the Draft Findings, Conclusions of Law and Recommendation regarding Lot 4, Block 41 Ketchum Townsite, Shoch Family L.P. Preliminary Plat and Phased Development Agreement.

Sincerely,


Gary B. Marks
City Administrator

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



January 9, 2012

Mayor Hall and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors:

City of Ketchum Website Presentation

Introduction/History

On Monday, May 2, 2011 the Ketchum City Council approved the proposal for website design services by CivicPlus for a new City of Ketchum website. Since that time, staff and has been compiling content for the site and working closely with CivicPlus toward completion and launch of the website.

Current Report

The launch of the new website was originally scheduled for December 29, 2011. This date has been postponed to a tentative date of January 19, 2012. This postponement became necessary in order to have the new, stand-alone Ketchum Urban Renewal Agency website launched first. Currently, all urban renewal information, including meeting agendas, packets and minutes, appear on the City of Ketchum website. The new City website will not contain any urban renewal information; only a link to the new KURA website. In order to continue to provide the public timely information regarding meeting times and packet information, the KURA website launch has taken priority over the City of Ketchum's website. When the City of Ketchum website goes live, there will be immediate access via link to the KURA website, where all information regarding the Ketchum Urban Renewal Agency, including current meeting information, will reside. As of the date of this staff report, the KURA website has not been launched. The City of Ketchum website is tentatively scheduled to go live on Thursday, January 19, 2012 at 11:00 pm.

Financial Requirement/Impact

There is no financial impact.

Recommendation

There is no recommendation.

Suggested Motion

There is no motion required at this time.

Sincerely,


Lisa Enourato
Planning Technician/Assistant to City Administrator

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



January 10, 2012

Mayor Hall and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors:

Request for funding and to extend liability insurance to the Marley in the Mountains event

Introduction/History

Danny Walton/Mountain Niceness Productions produces the recurring special event in the City of Ketchum called "Marley in the Mountains." The music event has taken place at various locations and times of the year. The City has provided funding and liability insurance coverage for the event since its inception.

Current Report

In 2012, Marley in the Mountains will take place in the Ketchum Town Square on February 18 starting at 4:00 pm. The City has not yet received a Special Event Application at the time of this writing.

Financial Requirement/Impact

Mr. Walton is requesting City funding for his event. The total funding request is \$5,000.00. City of Ketchum liability insurance coverage (required with the Special Event License Application) is also requested by Mr. Walton and Mountain Niceness Productions.

Recommendation

I respectfully recommend the City Council approve to provide public liability insurance and funding for Marley in the Mountains event which takes place on February 18, 2012 at the Ketchum Town Square.

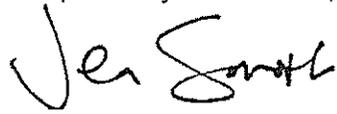
Suggested Motion

"I make a motion to approve to provide public liability insurance coverage and a not to exceed funding total of \$5,000.00 for the special event Marley in the Mountains which will take place on February 18, 2012 in the Ketchum Town Square."

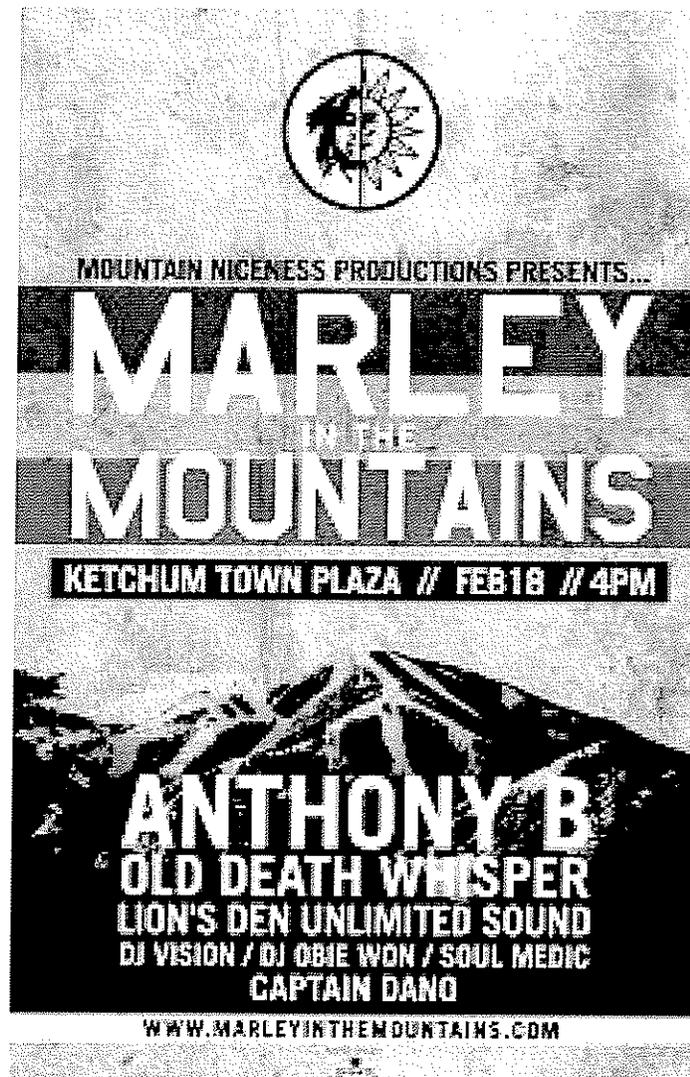
Parks & Recreation Department

Jennifer L. Smith, Director | jsmith@ketchumidaho.org
208.726.7820 | www.ketchumidaho.org

Respectfully Submitted,



Jennifer L. Smith
Director of Parks & Recreation



The poster features a circular logo at the top with a sun and a mountain peak. Below it, the text reads: "MOUNTAIN NICENESS PRODUCTIONS PRESENTS... MARLEY IN THE MOUNTAINS KETCHUM TOWN PLAZA // FEB 18 // 4PM". The bottom half of the poster shows a mountain range with the text: "ANTHONY B OLD DEATH WHISPER LION'S DEN UNLIMITED SOUND DJ VISION / DJ OBIE WON / SOUL MEDIC CAPTAIN DANO WWW.MARLEYINTHEMOUNTAINS.COM".

Parks & Recreation Department
Jennifer L. Smith, Director | jsmith@ketchumidaho.org
208.726.7820 | www.ketchumidaho.org

City of Ketchum, Idaho

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January 10, 2012

Mayor Hall and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors:

**City initiated text amendments to Ketchum Municipal Code, Title 17,
Chapters 17.64, Community Core District, 17.166, Conditional Uses and
17.128, Supplementary Location and Bulk Regulations
January 17, 2012**

Introduction/History

Staff has kept a running list of code inconsistencies, unclear or missing language and difficulties with process since 2006. From time to time, Staff has brought items from that list before the Commission and the Council to make text changes to the code.

In the summer of 2011, Staff sorted the list into six categories:

- Quick Fix Amendments
- More Complex Amendments
- Definitions
- Form Based Code
- Sustainability/Energy/Green Amendments
- Municipal Code.

Staff decided to start with some of the less controversial or less complicated items in the Quick Fix category. On August 8, 2011, Staff held a work session with the Planning and Zoning Commission to consider text amendments to five areas in the code. The first two items below were considered, and the meeting was continued to a later date. Input from that first meeting was incorporated into a second draft that was discussed with the Commission at a second workshop at their September 12, 2011 meeting.

At their November 14, 2011 meeting, the Planning and Zoning Commission considered five proposed text amendments and unanimously recommended approval of the text amendments in Ordinance 1093 (Attachment A) to the Council for adoption.

Staff intended to bring the proposed code changes before the Council for a public hearing on January 3, 2012 and duly noticed the meeting:

- Published in Idaho Mountain Express on December 14, 2011
- Mailed notices to agencies and political subdivisions on December 19, 2011
- Posted notices in three (3) public places within the City of Ketchum on December 19, 2011

Due to the large volume of business scheduled for the January 3 meeting, the first reading of the code amendments was postponed. In order to have the legal noticing apply to a later meeting, the code amendment item was continued at the January 3 meeting to January 17, 2012.

Proposed Code Changes

1. Section 17.64.010.L: Deck and Eave Setbacks in Commercial Core Zone District:

Issue: The 13'-6" height requirement for decks and eaves is unnecessary and impractical:

- The Fire Chief only requires 13'-6" clearance when in the right-of-way, **NOT** when the deck or eave is within the property boundaries.
- For residential building types, the first floor ceiling height is required to be 8-12 feet, which does not work with a minimum 13'-6" clearance. This is a conflict of language.
- For residential building types, the minimum vertical clearance for balconies, decks and porches is 8 feet, which is inconsistent with a minimum 13'-6" clearance.

2. Section 17.116.040.E. PROCEDURE: Conditional Use Permit (CUP) Additional Neighborhood Noticing Decision:

Issue: The current provisions could be considered arbitrary and capricious due to the lack of information and standards by which to judge when trying to determine need for additional notice for an application. This provision is also unpredictable for applicants and can stall the hearing on the application by about 4 weeks.

3. Section 17.116080. TERM OF PERMIT: Change Conditional Use Permit

Expiration Language: Change language to reflect implementation of CUP, rather than start of construction.

Issue: CUP's don't necessarily involve "construction". A CUP should expire only if it was not implemented or acted upon.

4. **Section 17.116090. EXPIRATION: Change Conditional Use Permit Expiration Language:** Change language to reflect implementation of CUP, rather than start of construction.

Issue: CUP's don't necessarily involve "construction". A CUP should expire only if it was not implemented or acted upon.

5. **Section 17.128.020: Clarify Deck Encroachment Process and Provisions:**

Issues: Items (I) and (I.5) are somewhat conflicting. A double DR/CUP process is cumbersome. DR is required for all projects except single family residential construction, so it is the customary procedure for review of a proposed construction project.

Comprehensive Plan Compliance

Staff Analysis: A Comprehensive Plan Review has been provided under Attachment B. This review cites all applicable Comprehensive Plan Goals and Policies.

Recommendation: Staff recommends examining the cited goals and policies from the Comprehensive Plan and considering them in light of the proposed text amendment.

Evaluation Standards

1. Pursuant to Section 17.152.010 of Zoning Code Title 17, amendments to the zoning ordinance or the zoning map "shall be in accordance with the laws of the State of Idaho and all other applicable City Ordinances".

Staff Analysis: The proposed amendment is in accordance with the laws of the State of Idaho and other applicable City Ordinances. The Council has the right to enact legislation dealing with this issue.

Recommendation: This standard will be met through the public hearing process.

2. Idaho's Local Planning Act, Section 67-6511 states that ordinances establishing zoning districts shall be amended as follows; (a) Requests for an amendment to the zoning ordinance shall be submitted to the zoning or planning and zoning commission which shall evaluate the request to determine the extent and nature of the amendment requested.

Particular consideration shall be given to the effects of any proposed zone change upon the delivery of services by any political subdivision providing public services, including school districts, within the planning jurisdiction. (b) If

the request is in accordance with the adopted plan, the ... commission may recommend and the governing board may adopt or reject the ordinance amendment under the notice and hearing procedures provided in Section 67-6509, Idaho Code.

Staff Analysis: A comprehensive plan analysis has been provided. A determination regarding comprehensive plan compliance will be made at the time of public hearing. All political subdivisions and agencies were mailed notice of the hearing. No comments have been received from any political subdivisions.

Recommendation: This standard will be met through the public hearing process.

Financial Requirement/Impact

The proposed text changes will have no financial requirement or impact.

Recommendation

Staff respectfully recommends that the City Council conduct a first reading of the proposed text changes amending Ketchum Municipal Code, Title 17, Chapters 17.64, Community Core District, 17.166, Conditional Uses and 17.128, Supplementary Location and Bulk Regulations, on January 17, 2012. The Council has the option of waiving the second and third readings, to continue the hearing to a date certain for a second reading or for further discussion or to deny the text amendments.

Suggested Motions

“Pursuant to Idaho Code §67-65, I move for approval of the first reading and a waiver of the second and third readings of the proposed text changes, amending Ketchum Municipal Code, Title 17, Chapters 17.64, Community Core District, 17.166, Conditional Uses and 17.128, Supplementary Location and Bulk Regulations, on January 17, 2012;” or,

“Pursuant to Idaho Code §67-65, I move for approval of the first reading and a continuation of this hearing for a second reading on February 6, 2012, of the proposed text changes, amending Ketchum Municipal Code, Title 17, Chapters 17.64, Community Core District, 17.166, Conditional Uses and 17.128, Supplementary Location and Bulk Regulations, on January 3, 2012;” or,

“Pursuant to Idaho Code §67-65, I move for a continuation of this hearing to February 6, 2012, for further discussion of the proposed text changes, amending Ketchum Municipal Code, Title 17, Chapters 17.64, Community Core District, 17.166, Conditional Uses and 17.128, Supplementary Location and Bulk Regulations, on January 3, 2012;” or,

“Pursuant to Idaho Code §67-65, I move to deny the proposed text changes, amending Ketchum Municipal Code, Title 17, Chapters 17.64, Community Core District, 17.166, Conditional Uses and 17.128, Supplementary Location and Bulk Regulations.”

Sincerely,



Rebecca F. Bundy
Associate Planner

Attachments:

- A. Ordinance and Summary #1093
- B. Comprehensive Plan Compliance Analysis
- C. Department Comments from Commission Process

A. Ordinance and Summary #1093

ORDINANCE NUMBER 1093

AN ORDINANCE OF THE CITY OF KETCHUM, IDAHO, AMENDING TITLE 17, CHAPTER 17.64, COMMUNITY CORE DISTRICT, BY AMENDING LANGUAGE PERTAINING TO DECKS IN THE REQUIRED SETBACKS; CHAPTER 17.166, CONDITIONAL USES, BY AMENDING LANGUAGE PERTAINING TO NOTICING PROCEDURE, TERM OF PERMITS AND EXTENSIONS; AND CHAPTER 17.128, SUPPLEMENTARY LOCATION AND BULK REGULATIONS, BY AMENDING LANGUAGE PERTAINING TO DECKS THAT ENCROACH INTO THE REQUIRED SETBACKS; BY ADDING NEW LANGUAGE; CLARIFYING THE PURPOSE, APPLICABILITY AND EXCEPTIONS; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE, PROVIDING A REPEALER CLAUSE AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City has initiated these text amendments to eliminate conflicting language, provide more clarity, and better align the Code with State Statute; and,

WHEREAS, the Planning and Zoning Commission considered these text amendments and made a recommendation to the City Council on November 14, 2011; and,

WHEREAS, the City Council held a public hearing on this matter on January 17, 2012;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO:

SECTION 1. Section 17.64.010.L, CC – COMMUNITY CORE DISTRICT, subsections 4.b(B), 5.b(B), 6.b(B), 7.b(B), 8.b(B), and 9.b(C), be amended by deleting therefrom the stricken language and adding thereto the underlined language hereinbelow, to wit:

4.b(B) Setback line: The building facade shall be set back an average of 5 feet from the front property line and from the side property line of a corner lot, except in subdistrict A where no setback is required. Buildings fronting a 60 foot or narrower right of way shall be set back a minimum of 5 feet from the property line. Cantilevered decks and overhangs ~~13 8 feet 6 inches~~ or greater in height above the finish grade below sidewalk, measured to the underside of the lowest structural element of the deck or eave, may extend to the property line.

5.b(B) Setback line: The building facade shall be set back an average of 5 feet from the front property line and from the side property line of a corner lot, except in subdistrict A, where no setback is required and as provided in subsection D of this legend. Buildings fronting a 60 foot or narrower right of way shall be set back a minimum of 5 feet from the property line. Cantilevered decks and overhangs ~~13 8 feet 6 inches~~ or greater in height above the finish grade below sidewalk, measured to the underside of the lowest structural element of the deck or eave, may extend to the property line.

6.b(B) Setback line: The building facade shall be set back an average of 5 feet from the front property line and from the side property line of a corner lot. Buildings fronting a 60 foot or narrower right of way shall be set back a minimum of 5 feet from the property line. Cantilevered decks and overhangs ~~13~~ 8 feet 6 inches or greater in height above the finish grade below sidewalk, measured to the underside of the lowest structural element of the deck or eave, may extend to the property line.

7.b(B) Setback line: The building facade shall be set back an average of 5 feet from the front property line. Buildings fronting a 60 foot or narrower right of way shall be set back a minimum of 5 feet from the property line. Cantilevered decks and overhangs ~~13~~ 8 feet 6 inches or greater in height above the finish grade below sidewalk, measured to the underside of the lowest structural element of the deck or eave, may extend to the property line.b.

8.b(B) Setback line: The building facade shall be set back an average of 5 feet from the front property line. Buildings fronting a 60 foot or narrower right of way shall be set back a minimum of 5 feet from the property line. Cantilevered decks and overhangs ~~13~~ 8 feet 6 inches or greater in height above the finish grade below sidewalk, measured to the underside of the lowest structural element of the deck or eave, may extend to the property line.

9.b(C) Setback line: Minimum average setback of 5 feet from the front property line, except in subdistrict A, where no setback is required. Buildings fronting a 60 foot or narrower right of way shall be set back a minimum of 5 feet from the property line. Cantilevered decks and overhangs ~~13~~ 8 feet 6 inches or greater in height above the finish grade below sidewalk, measured to the underside of the lowest structural element of the deck or eave, may extend to the property line.

SECTION 2. Section 17.116.040, CONDITIONAL USES: PROCEDURE, subsection E be amended by deleting therefrom the stricken language and adding thereto the underlined language hereinbelow, to wit:

E. Mailing: Notice shall also be mailed to property owners or purchasers of record within three hundred feet (300') of the external boundaries of the land being considered ~~and any additional area that may be substantially impacted by the proposed conditional use as determined by the commission.~~ When notice is required to ~~seven~~ two hundred fifty ~~(750)~~ (200) or more property owners or purchasers of record, alternate forms of procedures which would provide adequate notice may be used in lieu of mailed notice. Said alternate forms of notice shall be per Idaho code 67-6511 in effect at the time of notice. ~~provided at least fifteen (15) days prior to said public hearing and shall contain notice of the time and place and a summary of the proposal. The forms of alternative notice shall be:~~

- 1. Posting of said notice in three ~~(3)~~ conspicuous locations within the city; and*
- 2. Making said notice available to other local newspapers; and*

~~3. Making said notice available to the local radio stations for a public service announcement.~~

SECTION 3. Section 17.116.080, CONDITIONAL USES: TERM OF PERMITS, be amended by deleting therefrom the stricken language and adding thereto the underlined language hereinbelow, to wit:

~~All conditional use permits shall be issued and construction shall commence within twelve (12) months from the date that such conditional use permit is granted; otherwise, the conditional use permit shall no longer be considered valid. (Ord. 1035 § 2, 2008)~~

Activities permitted by the granting of a conditional use permit (CUP) shall commence within twelve (12) months from the signature of the approved Findings of Fact for such conditional use permit.

SECTION 4. Section 17.116.090, CONDITIONAL USES: EXTENSIONS, subsection A, be amended by deleting therefrom the stricken language and adding thereto the underlined language hereinbelow, to wit:

~~A. For all conditional use permits issued for "civic" buildings, the head of the planning department and the chair of the planning and zoning commission may, upon written request by the holder, grant a maximum of one 12-month extension to an unexpired conditional use permit. For conditional use permits issued to all other buildings, the head of the planning department and the chair of the planning and zoning commission may, upon written request by the holder, grant a maximum of one 6-month extension to an unexpired conditional use permit. Upon receipt of the written request for extension, the head of the planning department and the chair of the planning and zoning commission shall determine if an extension is warranted, based on the following considerations: A conditional use permit, not acted upon, shall expire twelve (12) months after the signing of the approved Findings of Fact. Upon written request by the CUP holder, the Commission may, in a public hearing, grant one (1) maximum twelve (12) month extension, based on the following considerations:~~

- ~~1. Whether there have been significant amendments to the city's ordinances which will apply to the subject conditional use permit; or~~
- ~~2. Whether significant land use changes have occurred in the project vicinity which would adversely impact the project or be adversely impacted by the project; or~~
- ~~3. Whether hazardous situations have developed or have been discovered in the project area; or~~
- ~~4. Whether community facilities and services required for the project are now inadequate.~~

5. Whether conditions on the site, including, but not limited to, noxious weeds, unsightly trash or storage conditions, or other items in violation of the Ketchum Municipal Code, have occurred during the time that the CUP was not activated.

SECTION 5. Section 17.128.020 SUPPLEMENTARY YARD REGULATIONS, subsection I, is amended by deleting therefrom the stricken language and adding thereto the underlined language hereinbelow, to wit:

I. Decks more than thirty inches (30") in height from existing grade at any point shall be subject to setbacks, except in the GR-H, T, T-3000 and T-4000 zoning districts. In the GR-H, T, T-3000 and T-4000 districts, decks more than thirty inches (30") in height from existing grade may be allowed to encroach into the required yard setback up to a maximum one-half ($\frac{1}{2}$) the distance of the required yard setback, or four feet (4'), whichever is less, with design review approval ~~the issuance of a conditional use permit~~. In addition to requirements set forth in Chapter 17.116 of this title, the following criteria shall apply:

- 1. A minimum of five feet (5') is maintained between any point of the deck and the property line;*
- 2. The application has been approved by the subject property's homeowners' association (if any);*
- 3. Written approval from a majority of owners of property contiguous to the subject property has been obtained;*
- 4. Upper story decks/balconies are cantilevered from the building (no supporting posts are permitted within the required yard setback);*
- 5. No single deck which encroaches into the required yard setback may have a width of greater than four feet (4') nor a floor area of greater than forty five (45) square feet, subject to design review approval;*
- ~~6.5.~~ No portion of a deck which encroaches into the required yard setback may be enclosed or covered by a roof; and*
- ~~7.6.~~ Restrictions on exterior storage of personal property may be required through the design review process.*

SECTION 6. SAVINGS AND SEVERABILITY CLAUSE. It is hereby declared to be the legislative intent that the provisions and parts of this Ordinance shall be severable. If any paragraph, part, section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid for any reason by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 7. CODIFICATION CLAUSE. The City Clerk is instructed to immediately forward this Ordinance to the codifier of the official municipal code for proper revision of the code.

SECTION 8. REPEALER CLAUSE. All City of Ketchum code sections, ordinances or resolutions or parts thereof, which are in conflict herewith are hereby repealed.

SECTION 9. PUBLICATION. This Ordinance, or a summary thereof in compliance with Section 50-901A, Idaho Code, substantially in the form annexed hereto as Exhibit A, shall be published once in the official newspaper of the City, and shall take effect immediately upon its passage, approval and publication.

SECTION 10. EFFECTIVE DATE. This Ordinance shall be in full force and effect upon the date if its publication as provided by law which is _____, 2012.

PASSED BY THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO, and approved by the Mayor this _____ day of _____, 2012.

Randy Hall, Mayor

ATTEST:

Sandra E. Cady, CMC
City Treasurer/Clerk

SUMMARY
CITY OF KETCHUM ORDINANCE NUMBER 1093

AN ORDINANCE OF THE CITY OF KETCHUM, IDAHO, AMENDING TITLE 17, CHAPTER 17.64, COMMUNITY CORE DISTRICT, BY AMENDING LANGUAGE PERTAINING TO DECKS IN THE REQUIRED SETBACKS; CHAPTER 17.166, CONDITIONAL USES, BY AMENDING LANGUAGE PERTAINING TO NOTICING PROCEDURE, TERM OF PERMITS AND EXTENSIONS; AND CHAPTER 17.128, SUPPLEMENTARY LOCATION AND BULK REGULATIONS, BY AMENDING LANGUAGE PERTAINING TO DECKS THAT ENCROACH INTO THE REQUIRED SETBACKS; BY ADDING NEW LANGUAGE; CLARIFYING THE PURPOSE, APPLICABILITY AND EXCEPTIONS; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE, PROVIDING A REPEALER CLAUSE AND PROVIDING FOR AN EFFECTIVE DATE.

A summary of the principal provisions of Ordinance No. 1093 of the City of Ketchum, Blaine County, Idaho, adopted on _____, is as follows:

SECTION 1. Amends Section 17.64.010.L, CC – COMMUNITY CORE DISTRICT, subsections 4.b(B), 5.b(B), 6.b(B), 7.b(B), 8.b(B), and 9.b(C), by changing required height above grade of decks within the setback to 8 feet from 13'-6" and clarifying how the measurement should be made.

SECTION 2. Amends Section 17.116.040, CONDITIONAL USES: PROCEDURE, subsection E by eliminating need for determination of additional notice by the Commission and aligning the noticing procedure with State Statute.

SECTION 3. Amending Section 17.116.080, CONDITIONAL USES: TERM OF PERMITS, by replacing the section with language that clarifies the term of the conditional use permit.

SECTION 4. Amending Section 17.116.090, CONDITIONAL USES: EXTENSIONS, subsection A by replacing the section with language that clarifies the terms of the conditional use permit and its extension and adding an additional consideration for an extension.

SECTION 5. Amends Section 17.128.020 SUPPLEMENTARY YARD REGULATIONS, subsection I, by deleting the requirement for a conditional use permit for a deck in the setback and requiring only design review. It also removes confusing or redundant language pertaining to deck location and size.

SECTION 6. Provides a savings and severability clause.

SECTION 8. Provides a repealer clause.

SECTION 8. Provides an effective date.

SECTION 9. Provides for the publication of the Ordinance or a summary thereof of the Ordinance.

SECTION 10. Provides an effective date.

PASSED BY THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO, and approved by the Mayor this _____ day of _____, 2012.

Randy Hall, Mayor

ATTEST:

Sandra E. Cady, CMC
City Treasurer/Clerk

CERTIFICATION OF ATTORNEY

I, the undersigned, serving as city attorney to the City of Ketchum, Idaho, hereby certify that I have read the attached Summary of Ordinance No. 1093 of the City of Ketchum and that the same is true and complete and provides adequate notice to the public of the contents of said Ordinance.

Dated as of the ____ day of _____, 2012.

Stephanie J. Bonney, City Attorney

**Attachment B:
Comprehensive Plan Analysis
City Council, January 17, 2011**

PROJECT: City initiated text amendments to Ketchum Municipal Code, Title 17, Chapters 17.64, Community Core District, 17.166, Conditional Uses and 17.128, Supplementary Location and Bulk Regulations.

This report is an analysis of the consistency of the City initiated text amendments to Ketchum Municipal Code, Title 17, Chapters 17.64, Community Core District, 17.166, Conditional Uses and 17.128, Supplementary Location and Bulk Regulations with the adopted City of Ketchum Comprehensive Plan (2001). Goals and Policies relating to this text amendment have been pulled from the Comprehensive Plan for consideration by the Planning and Zoning Commission. Staff analysis has been provided in italicized text. This analysis has been prepared in order for the City to create the factual determination required by the State of Idaho Local Land Use Planning Act. ID Code §67-6511, which requires the following determination: If the request is in accordance with the adopted plan, the ... commission may recommend and the governing board may adopt or reject the ordinance amendment under the notice and hearing procedures provided in Section 67-6509, Idaho Code.

This report is organized by the subject areas contained with the Ketchum Comprehensive Plan, in the order that the subject appears in the plan.

Part 3: Economic Development

Goal 1: Maintain and improve economic opportunities for residents of Ketchum, while respecting the quality of life including natural and human resources.

Goal 2: Foster a business climate that will allow local businesses to survive and prosper.

Goal 3: Minimize the additional burdens on City residents caused by growth and development.

The proposed text amendments are intended to streamline the permitting process, eliminate confusing or redundant language and allow the Commission better oversight of applications for extensions of CUP's. These amendments support the goals above.

Policy 3.5: Encourage efficient and orderly development, allowing both public services and amenities to keep pace.

The proposed text amendments are intended to streamline the permitting process, eliminate confusing or redundant language and allow the Commission better oversight of applications for extensions of CUP's. This will encourage efficient and orderly development.

Part 4: Land Use

Goal 1: To strategically plan for present and future land use needs thereby establishing a well thought out pattern of development. This includes the following:

- encourage land uses in harmony with existing natural resources
- prohibit detrimental alteration of existing topography and terrain
- protect natural land features and wildlife habitat
- prohibit alteration of hilltops, rock outcrops, knolls, ridges, river banks, marshes, and river channels through development standards and other regulations
- ensure new development fits in with Ketchum's small mountain town character
- establish land use policies that ensure orderly development relative to public services and facilities
- consider incentives and/or land use regulations that promote energy efficiency, and reduce over consumption of resources
- concentrate densities within the existing community to most efficiently provide services and commercial necessities

The proposed text amendments are intended to streamline the permitting process, eliminate confusing or redundant language and allow the Commission better oversight of applications for extensions of CUP's. This will encourage efficient and orderly development.

Goal 2: Actively strive for high quality design, architecture and buildings that "fit" with the neighborhood in terms of bulk, scale and style. Ensure all elements of the "built" environment such as signage, lighting, accessory features and landscaping meet quality design standards. Strive for a "built" environment that respects Ketchum's uniqueness as a small mountain resort town.

The proposed text amendment 17.64.010: CC COMMUNITY CORE DISTRICT is intended to make the requirements of Section 17.64.010 fit better with Section 17.64.020 Design Review Regulations and Guidelines to allow a higher aesthetic level.

Part 6: Transportation

Part 7: Public Facilities, Utilities and Services

The Fire Chief has indicated that the decks as proposed in 17.64.010: CC COMMUNITY CORE DISTRICT will not impact their ability to perform his duties. The Street Department has

expressed some concern, although in the specific instance of an overhang near an alley. The rest of the proposed amendments have to do with procedure and do not affect these departments.

Summary: *The proposed text amendments are modest in scope and do not materially change the existing code. They are intended to provide clarification, remove contradictions, make the approval process more efficient and provide better oversight in the approval process.*

C. Department Comments from Commission Process

Ketchum Fire Department Memo

Date: November 9, 2011
To: Planning and Zoning Department
From: Mike Elle, Fire Chief
RE: Fire Code Height Requirement Clarification

The 2009 International Fire Code requires a 13 feet 6 inch clear unobstructed height across the entire width of any fire apparatus roadway per Section 503.2.1.

As the Fire Code Official for the City of Ketchum, my interpretation is that any required fire apparatus access roadway or any public right of way that may need to be used in an emergency should be required to be kept clear to a height of 13 feet 6 inches.

The above requirement is in the interest of public health and safety.

Rebecca Bundy

From: Brian Christiansen
Sent: Wednesday, November 09, 2011 3:16 PM
To: Rebecca Bundy
Cc: Mike Elle
Subject: RE: Proposed Code Changes

Rebecca

I don't remember talking to anyone about this before but I actually think it is a good idea to have the eave's above 13' 6" in the core. PK's building is a great example; before the sidewalk was widened the eave at the alley had been hit I don't know how many times, I am sure they would know the number. The city finally worked with the building owner and installed a guard rail to help keep delivery trucks from hitting it but it still got hit. Now that the sidewalk and lighting is in place a truck is forced to take a wider turn at the alley and the building is spared. Any building that borders an alley is going to be subject to the same issues as the PK's building. (Except on the improved section of Fourth Street). It may be ok to have the eaves lower than 13' 6" as long as there were some set back to protect the building from damage.

Brian Christiansen

From: Rebecca Bundy
Sent: Wednesday, November 09, 2011 10:30 AM
To: Mike Elle; Brian Christiansen
Subject: Proposed Code Changes

Hi Mike and Brian –

These will go into the Commission packet for a hearing on Nov. 14. I know we have spoken about the fact that the 13'-6" requirement (Item #3) for height of deck/eave above ground in the CC is not a requirement coming from you. If you could provide a statement to that effect before 4:00pm this afternoon, I'll include it in the packet. Otherwise, if I have it by Monday, I can hand it out at the meeting.

Thanks,

Rebecca F. Bundy
Associate Planner, City of Ketchum
480 East Avenue North
P.O. Box 2315
Ketchum, Idaho 83340
t: 208.727.5082 - direct
o: 208.726.7801
f: 208.726.7812
www.ketchumidaho.org

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



January 17, 2012

Mayor Hall and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors:

**Recommendation to Hold Public Hearing and to Adopt Ordinance No. 1095
Amending the FY 11-12 Annual Appropriation Ordinance
By Appropriating Additional Monies and Specifying Authorized Activities**

Introduction/History

Per Idaho Code 50-1003 the City Council of each city shall, prior to the commencement of each fiscal year, pass an Ordinance to be termed the annual appropriation ordinance.

On September 6th 2011 the Council adopted Ordinance No. 1089 entitled the Annual Appropriation Ordinance for the Fiscal Year Beginning October 1, 2011, appropriating to the various budgetary funds, sums of money deemed necessary to defray all necessary expenses and liabilities within each fund for the ensuing fiscal year, authorizing a levy of a sufficient tax upon the taxable property and specifying the objects and purposes for which said appropriation is made, and providing an effective date.

The city council of any city may, by the same procedure as used in adopting the original appropriation ordinance at any time during the current fiscal year, amend the appropriation ordinance as a result of an increase in revenues from any source other than ad valorem tax revenue. A city whose property tax certification is made for the current fiscal year may amend its budget and annual appropriation ordinance, pursuant to the notice and hearing requirements of Idaho Code 50-1002.

Current Report

Ordinance Number 1095 is an ordinance, amending Ordinance Number 1089, the Annual Appropriation Ordinance for the Fiscal Year beginning October 1, 2011 and ending September 30, 2012. The additional sum of \$355,000 will be appropriated out of Federal Grants and Refunds & Reimbursements in the Fire Trust Fund.

Financial Requirement/Impact

If adopted by the Council on January 17, 2012, the budget amendment would appropriate additional monies in the sum of \$355,000, for the following:

Anticipated \$275,000 FEMA Grant Award, for the acquisition of Firefighters Protective Equipment.

Anticipated \$40,000 FEMA Grant Award, for the acquisition of P25 Compliant Radio Equip.

\$40,000 insurance reimbursement, for the replacement of the Assistant Fire Chief's Vehicle.

Recommendation

I respectfully recommend that the Ketchum City Council hold the Public Hearing and adopt Ordinance No. 1095 Amending the FY 11-12 Annual Appropriation Ordinance By Appropriating Additional Monies with the Suspension of the Rules.

Recommended Motion

1st motion:

"I move to waive the three readings of Ordinance No. 1095, and read by title only, Pursuant to Idaho Code 50-902."

(Roll call not required)

2nd motion:

"I move to adopt Ordinance No. 1095, AN ORDINANCE OF THE CITY OF KETCHUM, IDAHO, AMENDING ORDINANCE NUMBER 1089, THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011, AND ENDING SEPTEMBER 30, 2012: APPROPRIATING ADDITIONAL MONIES TO BE RECEIVED BY THE CITY OF KETCHUM, IDAHO, IN THE SUM OF \$355,000; AND, PROVIDING AN EFFECTIVE DATE."

(Roll call required)

Sincerely,



Sandra E. Cady, CMC
City Treasurer/Clerk

ORDINANCE NO. 1095

AN ORDINANCE OF THE CITY OF KETCHUM, IDAHO, AMENDING ORDINANCE NUMBER 1089, THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011, AND ENDING SEPTEMBER 30, 2012: APPROPRIATING ADDITIONAL MONIES TO BE RECEIVED BY THE CITY OF KETCHUM, IDAHO, IN THE SUM OF 355,000; AND, PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO:

SECTION 1. That Ordinance Number 1089, the Annual Appropriation Ordinance for the City of Ketchum, Idaho, for the fiscal year commencing October 1, 2011, and ending September 30, 2012, be and the same is hereby amended as follows:

That the additional sum of 355,000 be appropriated out of the revenues received from:

FIRE TRUST FUND:

Federal Grants	315,000
Refunds and Reimbursements	40,000

<u>TOTAL APPROPRIATION</u>	<u>355,000</u>
-----------------------------------	-----------------------

To be used for the following authorized activities:

GENERAL FUND:

Automotive Equipment	40,000
Other Machinery and Equipment	355,000

<u>TOTAL APPROPRIATION</u>	<u>355,000</u>
-----------------------------------	-----------------------

SECTION 2. This Ordinance shall be in full force and effect from and after its passage, approval and publication.

PASSED by the City Council and APPROVED by the Mayor of the City of Ketchum, Idaho, this 17th day of January 2012.

ATTEST:

Randy Hall
Mayor

SANDRA E. CADY, CMC
City Clerk

Publish: Idaho Mountain Express
January 25, 2011

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



January 10, 2012

Mayor Hall and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors:

Resolution #12-004 Changing Temporary Permit and Enforcement Fees

Introduction/History

The City Council passed a new Sign Ordinance #1087 on December 5, 2011. At the third and final reading of Ordinance #1087, the Council requested a reduced permitting fee of \$10 for temporary signs and approved confiscation of, with a \$30 first time retrieval fee and a subsequent \$60 fee, for temporary signs in the right-of-way.

Attachment A: Resolution #12-004 further describes the proposed fee change.

Financial Requirement/Impact

The fee change will create some revenue to the City for portable signs in the right-of-way that were not permitted in the past. In addition, it will provide a convenient way to enforce placement of those signs, with a simple way to collect the enforcement fee. Other, more permanent sign types will not be affected.

Recommendation

Staff respectfully recommends that the City Council approves this fee resolution.

Suggested Motions

"Pursuant to Idaho Code §63-1311, I move for approval of Resolution #12-004, amending sign permitting and enforcement fees, on January 17, 2012;" or,

"Pursuant to Idaho Code §63-1311, I move for a continuation of this hearing to February 6, 2012, for further discussion of Resolution #12-004, amending sign permitting and enforcement fees;" or,

"Pursuant to Idaho Code §63-1311, I move to deny Resolution #12-004, amending sign permitting and enforcement fees."

Sincerely,



Rebecca F. Bundy
Associate Planner

Attachments:

A. Resolution #12-004

RESOLUTION NUMBER 12-004

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO,
ESTABLISHING NEW PERMITTING AND ENFORCEMENT FEES FOR TEMPORARY
SANDWICH BOARD AND BANNER SIGNS**

WHEREAS, the City of Ketchum has enacted a new sign ordinance (Ordinance 1087); and

WHEREAS, that ordinance requires permitting of temporary signs and penalties for non-compliance with said code; and

WHEREAS, the City of Ketchum recognizes that permits or penalties for small, temporary signs, including sandwich boards and banners, should have lower fees than larger, more permanent signs; and

WHEREAS, the requirements for a public hearing, pursuant to Idaho Code §63-1311A have been met;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Ketchum, Idaho that new fees for permitting and enforcement penalties for temporary signs be adopted. See Exhibit A.

This Resolution will be in full force and effect upon its adoption and approval this seventeenth (17th) day of January, 2012.

CITY OF KETCHUM, IDAHO

Randy Hall, Mayor

ATTEST:

Sandra E. Cady, CMC
City Treasurer/Clerk

EXHIBIT A

Fee Changes for Temporary Signs

	Current Permitting Fee	Proposed Permitting Fee	Current & Proposed Enforcement Penalty (no confiscation)	Proposed Enforcement Penalty (after confiscation)
Sandwich Board and Portable Board Signs	\$25 (signs in ROW are currently illegal)	\$10 (signs would be allowed in ROW with permit)	\$300/day	\$30 for first offence, \$60 each subsequent offence
Temporary Signs and Banners	\$25	\$10	\$300/day	\$30 for first offence \$60 each, subsequent offence



IDAHO POWER COMPANY
P.O. BOX 70
BOISE, IDAHO 83707

DAN B. MINOR
Executive Vice President and
Chief Operating Officer

Mayor Randy Hall
City of Ketchum
PO Box 2315
Ketchum, Idaho 83340

January 3, 2012

Re: Idaho Power - City of Ketchum Franchise Agreement

Dear Mayor Hall:

The franchise agreement between the City of Ketchum and Idaho Power Company, designated as Ordinance Number 890 ("Franchise Agreement"), is scheduled to expire on January 7, 2012. The City and Idaho Power have been negotiating to enter into a new franchise agreement, but it appears that this process will not be completed before the scheduled expiration date of the Franchise Agreement. Accordingly, Idaho Power and the City wish to extend the term of the Franchise Agreement for a period of three (3) months, to provide sufficient time to finalize and enter into the new franchise agreement. Please sign this letter agreement in the space provided below indicating the mutual agreement between Idaho Power and the City to extend the term of the Franchise Agreement to April 7, 2012.

Sincerely,

Dan B. Minor
Executive Vice President and
Chief Operating Officer
Idaho Power Company

Accepted and agreed this 5
day of January, 2012.

Randy Hall
Mayor
City of Ketchum



Ketchum Fire Department

P.O. Box 966 · 480 East Avenue North · Ketchum, ID 83340

Phone: (208) 726-7805 · Fax: (208) 726-7812

January 10, 2012

Mayor Hall and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors,

Emergency Medical Services Agreement Fiscal Year 2012

Introduction/History

Each year the Blaine County Ambulance District signs an agreement with the City of Ketchum for providing paramedic level emergency medical services to northern Blaine County. This agreement provides the City of Ketchum with funding to operate three ambulances as well as to equip and train emergency medical services providers.

Current Report

The attached Emergency Medical Services Agreement sets the terms and conditions under which the City of Ketchum agrees to provide these services. This agreement has been reworked from previous agreements with the Ambulance District to more accurately reflect the emergency medical services that the Ketchum Fire Department actually provides to our citizens and visitors. Additionally the agreement outlines the City of Ketchum's responsibilities as an independent contractor for the Blaine County Ambulance District which is a separate taxing district from Blaine County. The Board of County Commissioners is also the Blaine County Ambulance District Board of Commissioners.

Financial Requirement/Impact

The amount due from the Blaine County Ambulance District is \$919,135 which is a 3.0 percent increase over Fiscal Year 2011's contract amount. The contract amount does not entirely cover the costs of providing emergency medical services to northern Blaine County. A transfer of \$44,664 to the Ambulance Fund from the General Fund was made in the City of Ketchum's Fiscal Year 2012 budget to cover associated costs with providing the current level of service. This transfer from the General Fund was a 52% decrease from the previous year's transfer.

Recommendation

I respectfully recommend that the City Council approve the Emergency Medical Services Agreement as presented and authorize the Mayor to sign it in order to continue providing the excellent level of emergency medical services to our citizens and visitors alike.

Recommended Motion

"I move to approve the Emergency Medical Services Agreement".

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Elle". The signature is written in a cursive style with some loops and flourishes.

Mike Elle
Fire Chief

EMERGENCY MEDICAL SERVICES AGREEMENT

THIS AGREEMENT entered into the ___ day of _____, 2012, by and between the BLAINE COUNTY AMBULANCE DISTRICT, a legal taxing district of the State of Idaho (hereinafter "Blaine County"), and the CITY OF KETCHUM, a municipal corporation of the State of Idaho.

WITNESSETH:

WHEREAS, Blaine County has established an ambulance service district, in accordance with the provisions of Section 31-3901, et seq., of the Idaho Code, authorized to provide ambulance and emergency medical service (collectively referred to as "EMS Service") to serve the area within Blaine County and to determine the manner in which that service shall be operated and, if deemed appropriate, to enter into agreements to provide such EMS Service for Blaine County; and,

WHEREAS, Blaine County has been divided into two (2) ambulance service districts – northern and southern. The northern district comprising all of the area of Blaine County north of the intersection of State Highway 75 and the Big Wood River, directly south of Greenhorn Gulch to the Custer County Line and the southern district comprising all of Blaine County south of the aforementioned intersection; and,

WHEREAS, in 2000 it was determined in a comprehensive emergency medical services plan (the "EMS Plan") the need for Blaine County to develop a model EMS delivery system to address the continued expansion of the service needs and that would fund and sustain a higher level of EMS Service for the citizens and guests of Blaine County. The EMS Plan included an operational plan for the City of Ketchum Fire Department in the northern district and Wood River Fire Protection District in the southern district to move forward in providing a higher level of EMS Service as their resources allow; and,

WHEREAS, it was advantageous to both Blaine County, and for the City of Ketchum from both a financial and service standpoint for Blaine County to enter into an Agreement with the City of Ketchum to provide EMS Service to the northern district; and,

NOW, THEREFORE, IT IS HEREBY MUTALLY AGREED between the parties as follows:

1. Level of Service: During the term of this Agreement, the City of Ketchum agrees to provide and maintain paramedic level EMS Service licensed by the State of Idaho Department of Health and Welfare EMS Bureau as advanced life support level two ("ALS Level 2") for the treatment and transport of patients from the northern district of Blaine County twenty-four (24) hours per day, seven (7) days per week.
2. Services Provided: Paramedic level EMS Service shall be provided under the terms and conditions contained herein:

- 2.1 In providing paramedic level EMS Service to the northern district of Blaine County twenty-four (24) hours per day, seven (7) days a week, the City of Ketchum shall respond to emergency medical service ("EMS") incidents with one (1) fully equipped ALS Level 2 licensed ambulance with a minimum of one (1) certified paramedic/firefighter and one (1) certified emergency vehicle operator/firefighter for the entire duration of the first EMS incident. In the event that additional emergency or non-emergency calls for EMS Service in the northern district are requested at any time during the duration of the first EMS incident, the City of Ketchum agrees to make every effort to provide EMS Service to all other emergency medical calls with a licensed back-up ambulance and appropriately certified EMS personnel providing a minimum of basic life support ("BLS") treatment and transport, when appropriately certified personnel are available and resources allow.
- 2.2 EMS Services provided are subject to the operational needs of the northern portion of Blaine County and the needs of the City of Ketchum. In this regard and when available and resources allow, the City of Ketchum will provide EMS Service to the southern district of Blaine County and other areas in the same manner in responding to emergency and non-emergency events and the needs of existing Mutual Aid Agreements.
- 2.3 City of Ketchum personnel (and ambulance) responding to emergency and non-emergency medical calls under this agreement shall operate as a unit of the City of Ketchum and act under the control of the most qualified medical personnel on scene and operate under the Ketchum Fire Department (KFD) standard operating guidelines. Notwithstanding, City of Ketchum personnel shall be subject to the provisions of the State of Idaho EMS Bureau, applicable National Fire Protection Association standards and other safety standards.
- 2.4 As provided by law, the Chief or Officer of the City of Ketchum Fire Department in charge at the scene of an emergency involving the protection for life or limb, shall have the authority to direct such operation as may be necessary to perform appropriate rescue operations consistent with the National Incident Management System (NIMS), Wood River Valley Mutual Aid Agreement and the Blaine County Emergency Operations Plan.
- 2.5 The City of Ketchum shall provide emergency medical transport from EMS incidents in the northern district of Blaine County to St. Luke's Wood River Medical Center located in the northern district of Blaine County.
- 2.6 The City of Ketchum shall provide the transfer of patients from St. Luke's Wood River Medical Center to the patient's home, or other destinations, when appropriately certified volunteer or off-duty personnel are available and as resources allow, on a rotating basis with the southern district, recognizing that minimum staffing for local EMS response shall be a priority. City of Ketchum agrees to provide a minimum staffing of one (1) certified emergency vehicle operator/firefighter and one (1) certified EMS provider for the appropriate level of patient care up to ALS-2 for routine transfers. No more than one (1) patient transfer by ambulance to destinations outside of Blaine County shall be approved at the same time recognizing the need for available ambulances and staffing

in Blaine County. As it pertains to extreme weather conditions and other difficult circumstances, the safety of the crew members and the patient being transferred shall be the number one priority at all times with the final decision approving the transfer determined by the City of Ketchum Fire Department shift officer.

2.7 The City of Ketchum shall provide the following technical rescue services that are normally performed in the scope of fire department operations: vehicle extrication, swift water rescue, cold water rescue, high and low angle rope rescue.

2.8 The City of Ketchum shall provide backcountry rescue and winter rescue services that are normally performed in the scope of search and rescue operations. When requested, the City of Ketchum shall provide medical support and stand-by to Blaine County Search and Rescue when the condition of a lost person is unknown.

2.9 When requested, the City of Ketchum may provide EMS stand-by coverage for special events when appropriately certified volunteer or off-duty personnel are available and resources allow.

3. Compliance with Laws and Accreditation: the City of Ketchum will comply with all Federal, State, County, and local statutes, regulations, or ordinances in its provision of the EMS Service described within this Agreement, and to maintain its current ambulance license issued by the State of Idaho EMS Bureau. The City of Ketchum agrees that its records and rosters regarding equipment, vehicles, and training may be reviewed by Blaine County during regular business hours.

4. Communications: Communications capabilities shall be maintained between the City of Ketchum base stations, its ambulances and personnel on incidents and Blaine County Communications ("Comm.") provided under the Consolidated Emergency Communications Services Agreement. The City of Ketchum shall also maintain and operate State of Idaho EMS channels F1 and F2 in its radio communications equipment.

5. Medical Supervision: The City of Ketchum shall utilize the Physician Medical Director under contract with Blaine County agreed upon by the City of Ketchum and in compliance with the State of Idaho. City of Ketchum personnel shall follow the EMS protocols established by the controlling medical director or their designee. The City of Ketchum further agrees to adhere to, as a minimum standard, the State of Idaho EMS Bureau Paramedic Protocols, as amended, with respect to medical acts not governed by the protocols developed by the Blaine County Physician Medical Director.

6. Training: The City of Ketchum shall provide sufficient EMS training of personnel and continuing education (CE) of personnel at the current levels in compliance with State of Idaho EMS Bureau standards.

7. Equipment:

7.1 During the term of this agreement, Blaine County shall provide the City of Ketchum three (3) ambulances and accessory equipment as well as other approved capital purchases which will remain the property of Blaine County. All ambulances and

equipment purchased by Blaine County during the term of this agreement shall be in compliance with all applicable laws, regulations and safety standards including but not limited to National Standards and standards set forth by the State of Idaho EMS Bureau for the treatment and transport for Advanced Life Support (ALS) under the approved replacement schedule of Blaine County. The City of Ketchum shall provide an updated inventory list (Exhibit A) of all vehicles and equipment owned by Blaine County that exceeds a purchase value of FIVE THOUSAND DOLLARS (\$5,000.00).

7.2 The City of Ketchum shall be responsible for the routine maintenance of all EMS Service vehicles and equipment including rescue and extrication equipment. All vehicles and equipment shall be kept in sound operating condition, and maintained, operated, and equipped in compliance with all applicable laws, regulations and safety standards including but not limited to National Standards and standards set forth by the State of Idaho EMS Bureau as complying with their minimum licensing standards, within the budgeted amounts provided by Blaine County.

8. Records Management System: The City of Ketchum shall maintain a record of each incident in compliance with national standards and the State of Idaho EMS Bureau.

9. Total Quality Management Program: The City of Ketchum shall maintain a Total Quality Management Program including but not limited to administrative management, financial management, educational standards administration (current and continuing) and both internal and external monitoring of services provided and shall provide quarterly reports of said Program to the Blaine County Ambulance District Board (hereinafter "the Board").

10. Insurance: The City of Ketchum shall provide the level of insurance noted in Exhibit B on all apparatus, equipment and personnel during the term of this Agreement.

11. Indemnification: Notwithstanding any language to the Contrary contained in this Agreement, the City of Ketchum is acting as an independent contractor and not an employee or agent of Blaine County. The City of Ketchum agrees to assume all liability for and agrees to indemnify and hold harmless Blaine County from any and all claims for injuries or damage, including attorney's fees, arising from the City of Ketchum's performance or lack of performance under this agreement.

12. Compensation:

12.1 For the furnishing of said EMS Service, the City of Ketchum shall receive from Blaine County, as a base fee, the sum of NINE HUNDRED NINETEEN THOUSAND, ONE HUNDRED THIRTY FIVE DOLLARS (\$919,135.00) for the fiscal year 2011-2012, payable in monthly installments of SEVENTY SIX THOUSAND, FIVE HUNDRED NINETY FOUR DOLLARS AND FIFTY NINE CENTS (\$76,594.59) on the 20th day of each month commencing October, 2011. No payments shall be due for any period after the termination or cancellation of this Agreement as hereinafter provided.

12.2 In the event of an automatic renewal of this Agreement, and prior to the commencement of such renewal period, the parties shall negotiate in good faith the annual

base fee. Blaine County shall pay City of Ketchum for the furnishing of said EMS Service during the renewal period.

13. Fees for Service: In addition to said base fee to be received from Blaine County, the City of Ketchum shall charge patients for services rendered in accordance with the amounts scheduled in the most recent Blaine County Resolution regarding Emergency Medical Service User and Supplies fees. The fees charged the patient for services rendered shall be collected and retained by the County.
14. Budget: The City of Ketchum shall submit an annual budget to the Board of Commissioners for the Ambulance District of Blaine County by the first day of July each year for the operation of the EMS Service, as well as its anticipated revenue and expenses for the coming year as required by Idaho law, from which the Agreement fee for the coming budget year will be negotiated.

15. Term:

15.1 This Agreement shall automatically renew each year unless terminated by either party upon the giving of ninety (90) days written notice prior to June 1 of any calendar year; provided, however, that this Agreement is subject to immediate termination on written notification by Blaine County for the failure of the City of Ketchum to provide equipment, personnel or service in accordance with the terms of the Agreement. Upon termination of this Agreement, it is understood by the parties that any and all property, apparatus and equipment owned or purchased by either party before or during the term of this Agreement shall remain the sole property of the acquiring party.

15.2 This Agreement shall commence on October 1, 2011, and shall run one (1) year, ending at midnight on September 30, 2012.

16. Assignment:

16.1 This Agreement shall not be assigned by the City of Ketchum without the prior written consent of Blaine County.

16.2 This Agreement constitutes the sole understanding of the parties. Any and all verbal and/or oral agreements are hereby merged into this Agreement. Any subsequent modification of this Agreement must be in writing.

IN WITNESS WHEREOF, Blaine County has caused its name and seal to be subscribed and affixed hereto, pursuant to resolution of the Board of County Commissioners of Blaine County and the City of Ketchum has hereunto caused its name and the Mayor's signature to be affixed pursuant to authorization by the City of Ketchum City Council.

BLAINE COUNTY BOARD OF COMMISSIONERS

ANGENIE MCCLEARY, CHAIR

LAWENCE SCHOEN

TOM BOWMAN

ATTEST:

JOLYNN DRAGE, CLERK

CITY OF KETCHUM

RANDY HALL, MAYOR

ATTEST:

SANDY CADY, CITY CLERK

Exhibit A
Capital Equipment Inventory

VEHICLE INVENTORY:

1997 Chevrolet Type 1 Ambulance	VIN # 1GBJK34J5YF001060
2002 Chevrolet Type 1 Ambulance	VIN # 1GBJK34G82F229554
2009 Ford Type 1 Ambulance	VIN # 1FDWF37R09EA25958

EQUIPMENT INVENTORY:

2011 Zoll E Series Manual Defibrillator	Serial# ()
2011 Zoll E Series Manual Defibrillator	Serial# ()
2011 Zoll E Series Manual Defibrillator	Serial# ()

For Blaine County
Ambulance District

For The
City of Ketchum

Angenie McCleary
Blaine County Commissioner
Chair

Randy Hall
Mayor

EXHIBIT B

Insurance

- A. The City of Ketchum, at its sole expense, shall procure and maintain in full force and effect insurance written by an insurance company or companies with AM Best rating(s) of A VIII or better. All insurance companies must be authorized to do business in the state of Idaho. By requiring insurance herein, Blaine County does not represent that coverage and limits are necessarily adequate to protect the City of Ketchum and such coverage and limits shall not be deemed as a limitation on the City of Ketchum's liability under the indemnities granted to Blaine County in this contract.
- B. Certificates of Insurance evidencing the coverages required herein shall be provided to Blaine County prior to the start date of the project. All certificates must be signed by an authorized representative of the City of Ketchum's Insurance carrier and must state that the issuing company, its agents, or representatives will provide Blaine County thirty (30) days written notice prior to any policies being canceled. Renewal certificates must be provided to Blaine County within thirty (30) days after the effective date of the renewal.
- C. Certificates shall be mailed to:
Blaine County Administrator
206 First Avenue South, Suite 300
Hailey, Idaho 83333
- D. Certificates must evidence the following minimum coverages:
1. **Workers' Compensation** insurance meeting the statutory requirements of the State of Idaho.
 2. **Employers' Liability** insurance providing limits of liability in the following amounts:

Bodily Injury by Accident:	\$100,000 each accident
Bodily Injury by Disease:	\$500,000 policy limit
Bodily Injury by Disease:	\$100,000 each employee
 3. **Commercial General Liability** insurance providing limits of liability in the following amounts:

General Aggregate:	\$2,000,000
Product/Completed Operations Aggregate:	\$2,000,000
Personal & Advertising Injury Liability:	\$1,000,000
Each Occurrence:	\$1,000,000
Fire Damage:	\$ 50,000

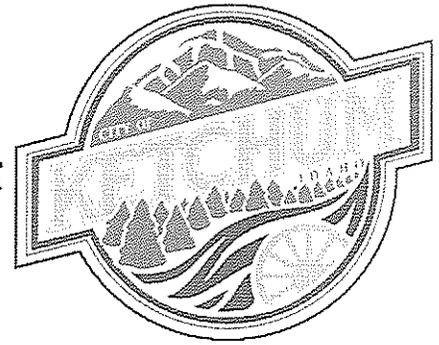
The Commercial General Liability ("CGL") insurance policy shall be written on an "Occurrence" form and shall cover liability arising from premises, operations, independent contractors, products, completed operations, personal injury, advertising injury, and liability assumed under an insured contract (including tort liability of another assumed in a contract). Blaine County and its elected officials, agents, employees, successors and assigns shall be included as Additional

Insureds under the CGL with the Additional Insured endorsement providing coverage for Completed Operations.

4. **Business Automobile Liability** insurance providing bodily injury and property damage liability coverage for not less than \$1,000,000 each accident limit. Business Automobile Liability insurance shall be written on a standard ISO policy form, or an equivalent form, providing coverage for liability arising out of owned, hired, or non-owned vehicles in connection with this agreement.
 5. **Medical Malpractice** insurance with limits of not less than \$3,000,000 per claim and \$3,000,000 aggregate, naming Blaine County as an additional named insured. If the insurance required by this section is obtained through a "Claims Made" policy, this coverage or its replacement shall have a retroactive date of not later than the inception of this Agreement. Such insurance or its replacement shall also provide a minimum of five (5) years extended reporting coverage, or the maximum time under the State of Idaho statute of limitations for claims under this coverage, whichever is greater, after the Services are last provided under this Agreement.
 6. **Property** insurance providing "all risk" coverage for all Blaine County owned property with limits of not less than the full replacement cost of property owned by Blaine County, but in the City of Ketchum's care, custody, or control. The Property insurance policy must include coverage for buildings, fixtures, materials, supplies, machinery and equipment owned by Blaine County as well as property kept off-site or while in transit. Blaine County shall be named as an Insured on the policy. The policy must include a mutual waiver of subrogation clause for all Insured parties.
- E. Each of the City of Ketchum's subcontractors, independent contractors, and suppliers shall procure and maintain equivalent insurance coverage as described in subparagraphs 1 through 4 above and certificates evidencing such coverage must be presented to the Blaine County before the subcontractors, independent contractors, or suppliers are permitted on the site of the project. If the subcontractors, independent contractors, and suppliers do not have the required insurance, the City of Ketchum's policies must provide equivalent coverage for the subcontractors, independent contractors, and suppliers and their work.

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



January 6, 2012

Mayor Hall and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors:

Recommendation of Approval of a Contract for Purchase of Turbo Blowers with Houston Services Industries, Inc. (HSI)

Introduction/History

The wastewater treatment plant currently uses three fixed speed blowers to supply air during the treatment process. The Wastewater Facilities Plan has recommended replacing the fixed speed blowers with energy efficient turbo blowers that are controlled by the wastewater SCADA system. The new turbo blowers are driven by variable frequency controllers and will supply only the correct amount of air necessary for optimum wastewater treatment, using approximately 36% less energy than existing. The Utilities Department recently advertised for bids for the purchase of three turbo blowers and received a single bid from HSI. This bid has been reviewed by staff and has been determined to meet all requirements as outlined in the bidding documents.

Current Report

The Wastewater Facilities Plan originally phased the upgrade and installation of the three fixed speed blowers during alternating years beginning in FY 2011-12 and ending in 2015. Original costs for the purchase and installation of each turbo blower was estimated to be \$489k. Research and inspection conducted by the Utilities Department staff involving similar turbo blowers in other cities has enabled us to refine our needs and ultimately lower the overall estimated costs. The addition of a significant energy credit rebate from Idaho Power Co. will further reduce the overall cost of this project. The approval of this contract with HSI for purchase of the three turbo blowers is the first step in the blower upgrade process. A separate contract for removal of the three fixed speed blowers and installation of the turbo blowers will happen in the near future.

Financial Requirement/Impact

The Wastewater budget for FY 2011-12 includes the amount of \$428,000 for this project. The proposed contract with HSI for the purchase of all three blowers is in the amount of \$221,093. Forsgren Engineering has estimated the future cost for the removal of the existing fixed speed blowers and installing the new turbo blowers at \$110,000 bringing the total estimated cost for the project to \$341,093.

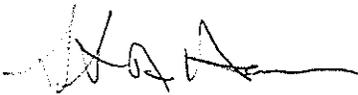
Upon project completion, Idaho Power Co. has indicated that we can expect a rebate amount of approximately \$39,000 which can be used as a credit towards our electric bill or received as a one-time payment.

Recommendation

I respectfully recommend the City Council approve the agreement with Houston Services Industries, Inc. (HSI) for the purchase of three turbo blowers in the amount of \$221,093.

RECOMMENDATION: *"I move to approve the agreement with Houston Services Industries for the purchase of three turbo blowers for the not to exceed amount of \$221,093"*

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve Hansen', with a long horizontal flourish extending to the right.

Steve Hansen,
Utilities Manager

AGREEMENT

THIS AGREEMENT is by and between City of Ketchum, ID and Sun Valley Water & Sewer District (hereinafter called OWNER) and

Houston Services Industries, Inc., (hereinafter called SELLER).

OWNER and SELLER, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1 – WORK

1.01 SELLER shall complete all Work as specified or indicated in the Contract Documents. The Work of this Contract is generally described as follows:

Furnish and deliver the following equipment:

- A. One turbo blower, with the option of providing two, which includes but is not limited to the following:
 - 1. High-speed turbo blower – electric motor unit
 - 2. Control cabinet
 - 3. Variable Frequency Drive
 - 4. Local Control Panel
 - 5. Blow off valve
 - 6. Associated attachment bolts and anchor bolts for above mentioned equipment with attachment bolt / anchor bolt plans.
 - 7. Spare parts as listed in this specification Section 44 48 20 and all other equipment as specified and shown on the drawings
 - 8. Services by SELLER

ARTICLE 2 – THE PROJECT

2.01 The Project for which the Work under the Contract Documents is generally described as follows:

City of Ketchum / Sun Valley Water & Sewer District – Turbo Blower Procurement.

ARTICLE 3 – ENGINEER

3.01 The Project has been designed by Forsgren Associates, Inc, who is hereinafter called ENGINEER and who is to act as OWNER'S representative, assume all duties and responsibilities, and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 – CONTRACT TIMES

4.01 Time of Essence

- A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 Contract Completion Time

- A. It is agreed the time limit for Substantial Completion of the Contract, based on the Bid shall be within 203 days after execution of contract.

4.03 Liquidated Damages

- A. SELLER and OWNER recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 39 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceedings that actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and SELLER agree that as liquidated damages for delay (but not as a penalty), SELLER shall pay OWNER five hundred dollars (\$500.00) for each day that expires after the time specified in paragraph 4.02 for Substantial Completion.

ARTICLE 5 – CONTRACT PRICE

- 5.01 OWNER shall pay SELLER for completion of the Work in accordance with the Contract Documents an amount in current funds as follows:

<u>Two hundred twenty one thousand ninety three dollars</u>	<u>\$221,093.00</u>
(use words)	(figures)

ARTICLE 6 – PAYMENT PROCEDURES

- 6.01 Submittal and Processing of Payments

- A. SELLER shall submit Applications for Payment in accordance with Article 45 of the General Conditions. Applications for Payment will be processed by ENGINEER as provided in the General Conditions.
- B. Proposed Payment Schedule:

Milestone	Percent of Contract Price
Execution of Agreement	5%
Engineers Approval of Submittal	10%
Delivery to Owner Job Site	80%
Successful Startup	5%
Total 100%	

- 7.01 Not Used.

- 8.01 In order to induce OWNER to enter into this Agreement SELLER makes the following representations:

- A. SELLER has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.
- B. SELLER is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
- C. SELLER is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Contract Documents.

ARTICLE 10 – MISCELLANEOUS

10.01 Terms

A. Terms used in this Agreement will have the meanings indicated in the General Conditions.

10.02 Assignment of Contract

A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 Successors and Assigns

A. OWNER and SELLER each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 Severability

A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and SELLER, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

IN WITNESS WHEREOF, OWNER and SELLER have signed this Agreement in triplicate. One counterpart each has been delivered to OWNER, SELLER, and ENGINEER. All portions of the Contract Documents have been signed or identified by OWNER and SELLER.

This Agreement will be effective on _____, _____(which is the Effective Date of the Agreement).

OWNER: City of Ketchum, Idaho

SELLER:

By: _____
(signature)

By: _____
(signature)

(typed name and title)

(typed name and title)

Attest _____
(signature)

Attest _____
(signature)

OWNER: Sun Valley Water & Sewer District

D. SELLER has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that SELLER has discovered in the Contract Documents, and the written resolution thereof by ENGINEER is acceptable to SELLER.

E. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 9 – CONTRACT DOCUMENTS

9.01 Contents

A. The Contract Documents consist of the following:

1. This Agreement
2. General Conditions: Articles 1 through 14

2.1. Clarification to Article 5.09 Indemnification

Seller hereby releases and shall indemnify, defend and hold harmless Owner and Buyer, and their officers, agents, employees, successors and assigns and authorized representatives of all the foregoing from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, losses, liabilities, interest, and attorney's fees, for personal injury, death or property damage, to the extent caused by the negligence or willful misconduct of Seller, its subsuppliers or of anyone acting under its direction or control in connection with or incidental to the performance of any work under this Contract.

Seller's aforesaid release indemnity and hold harmless obligations, or portions of applications thereof, shall apply except that to the extent caused by the negligence or willful misconduct of the parties released, indemnified or held harmless to the fullest extent permitted by law.

3. Specifications as listed in the table of contents of the Project Manual;
4. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
 - a. Notice to Proceed;
 - b. Written Amendments;
 - c. Change Orders;
 - d. Work Change Directives;
 - e. Field Orders;
 - f. ENGINEER's written interpretations and clarifications.

B. The documents listed in Paragraph 9.01.A. are attached to this Agreement (except as expressly noted otherwise above).

C. There are no Contract Documents other than those listed above in this Article 9.

D. The Contract Documents may only be amended, modified, or supplemented as provided in Article 3 of the General Conditions.

Address for giving notices:

Address for giving notices:

(If OWNER is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of OWNER-CONTRACTOR Agreement.)

Approved as to form and execution this

____ day of _____, 19__

(attorney for OWNER)

Approved as to form and execution this

____ day of _____, 19__

(attorney for SELLER)

Countersigned by:

Comptroller
(or other designated official)

Countersigned by:

Comptroller
(or other designated official)

Designated Representative:

Name: _____

Title: _____

Address: _____

Phone: _____

Facsimile: _____

Designated Representative:

Name: _____

Title: _____

Address: _____

Phone: _____

Facsimile: _____

BID FORM

PROJECT IDENTIFICATION:

City of Ketchum, Idaho

Turbo Blower Procurement

THIS BID IS SUBMITTED TO:

City of Ketchum
City Hall
480 East Avenue N
Ketchum, ID 83340

- 1.01 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.
- 2.01 Bidder accepts all of the terms and conditions of the Notice to Bidders and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. Bidder has not added any conditions or qualifying statements to the Bid. The Bid will remain subject to acceptance for the bid withdrawal time stated in the Notice to Bidders, or for such longer period of time that Bidder may agree to in writing upon request of OWNER. Bidder will sign and deliver the required number of counterparts of the Agreement with the Bonds, Performance and Payment Bonds, and other documents required by the Bidding Requirements within 10 calendar days after the date of OWNER'S Notice of Award.
- 3.01 In submitting this Bid, Bidder represents, as set forth in the Agreement, that:
 - A. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of all which is hereby acknowledged.

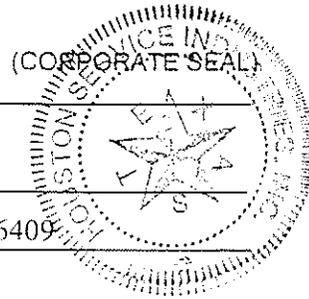
<u>Addendum No.</u>	<u>Addendum Date</u>
<u>1</u>	<u>11-30-11</u>
<u> </u>	<u> </u>
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- B. Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.
- C. Bidder is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Bidding Documents.
- D. Bidder has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by ENGINEER is acceptable to Bidder.



Bid Bond

Attest: *Jan [Signature]*
(Signature of Corporate Secretary)



Business Address. 7901 Hansen Rd.

Phone No: 713-947-1623 FAX No.: 713-947-6409

Date of Qualification to do business is September 1, 1975

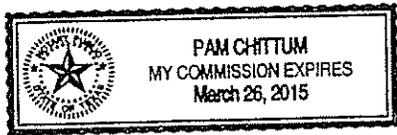
Sworn and subscribed to before me this

5th day of December, 2011.

Pam Chittum

Notary or other officer authorized to administer oaths

My commission expires: March 26, 2015



1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents.
3. This obligation shall be null and void if:
 - 3.1. Owner accepts Bidder's bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents and Contract Documents, or
 - 3.2. All bids are rejected by Owner, or
 - 3.3. Owner fails to issue a notice of award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of and any and all defenses based on or arising out of any time extension to issue notice of award agreed to in writing by Owner and Bidder, provided that the time for issuing notice of award including extensions shall not in the aggregate exceed 120 days from Bid Due Date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in paragraph 4 above is received by Bidder and Surety, and in no case later than one year after Bid Due Date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notice required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of the Bond conflicts with any applicable provision of any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "bid" as used herein includes a bid, offer or proposal as applicable.



POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company

Attorney-In Fact No. 223328

Certificate No. 004619695

KNOW ALL MEN BY THESE PRESENTS: That St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company and St. Paul Mercury Insurance Company are corporations duly organized under the laws of the State of Minnesota, that Farmington Casualty Company, Travelers Casualty and Surety Company, and Travelers Casualty and Surety Company of America are corporations duly organized under the laws of the State of Connecticut, that United States Fidelity and Guaranty Company is a corporation duly organized under the laws of the State of Maryland, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

James W. Baughman, Kelly A. Westbrook, and Karen Carr

of the City of Dallas, State of Texas, their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 7th day of November, 2011

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company



State of Connecticut
City of Hartford ss.

By: George W. Thompson, Senior Vice President

On this the 7th day of November, 2011, before me personally appeared George W. Thompson, who acknowledged himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal. My Commission expires the 30th day of June, 2016.



Marie C. Tetreault, Notary Public



Clarifications and Exceptions

1. **Clarification:** Installation, piping and wiring to be done by others.
2. **Clarification:** The proposed pricing and scope of supply is to only cover those items listed and startup quoted, any additional items or additional startup will be subject to a cost adder.
3. **Exception- Instruction to Bidder Article 3:** Due to the date of entry of the high speed turbo product, all manufactures, including HSI, do not meet the all of parameters described in this paragraph. However, HSI has over 5,000 centrifugal blower installations with over 200 of them being turbo blowers.
4. **Exception- General Conditions for Procurement Contracts 5.09 Indemnification:** HSI would propose language that requires supplier's indemnity to be limited to only supplier's negligence. HSI is willing to discuss this further after being awarded this project.



US/Canada Partial Project List

No.	Customer	Location	Consultant	Model	Q'ty	[SCFM]	[PSI]	Application	Status	Start Up
70	AECOM Constructors	East Providence, RI	AECOM	Frame 5	3	5800	7.0	WW Digester	D	Jun-11
71	City of Clovis	Clovis, NM	CDM	Frame 4	5	2200	8.0	WW Aeration	P	Aug-11
72	City of Clovis	Clovis, NM	CDM	Frame 4	2	2860	8.0	WW Digester	P	Aug-11
73	City of Clovis	Clovis, NM	CDM	Frame 4	1	1720	8.0	WW Digester	P	Aug-11
74	Town of Jackson	Jackson, WY		Frame 4	1	2000	8.5	WW Aeration	P	Jul-11
75	Seacoast Utilities	Palm Beach Gardens, FL		Frame 4	2	3063	5.6	WW Aeration	P	Aug-11
76	City of Brush	Brush, CO		Frame 2	2	550	9.8	WW Aeration	P	Sep-11
77	City of Jackson	Jackson, MO		Frame 2	3	800	9.5	WW Aeration	D	Jun-11
78	King George County	King George Cty, VA		Frame 2	4	860	6.0	WW Aeration	P	Sep-11
79	City of Hagersville	Hagersville, ON		Frame 4 (575V)	2	3390	8.2	WW Aeration	P	Sep-11
80	City of Bloomingdale	Bloomingdale, IL		Frame 4	3	2770	10.5	WW Digester	S	Aug-11
81	City of Bloomingdale	Bloomingdale, IL		Frame 4	2	1985	9.5	WW Aeration	S	Aug-11
82	Town of Montville WWTP	Montville, CT	Weston & Sampson	Frame 5	1	5200	9.0	WW Aeration	S	Oct-11
83	Millbrook WWTP	Millbrook, NY	Chazen Eng.	Frame 2	2	450	8.0	WW Aeration	S	May-11
84	Altoona WWTP	Altoona, PA	HRI	Frame 5	11	2500	11.0	WW Aeration	S	Dec-11
85	Denton Creek	Wylie, TX	Red River Construction	Frame 2	1	300	6.0	WW Aeration	P	Aug-11
87	Adams Field	Little Rock, AR		Frame 5	1	2700	12.0	WW Aeration	I	Mar-11
88	Paper Converting Machine Company	Green Bay, WI		Frame 2	2	600	18.0	Printing Press	P	May-11
90	Paper Converting Machine Company	Green Bay, WI		Frame 3	4	775	18.0	Printing Press	D	Mar-11
90	Clear Lake City Water Authority	Clear Creek, TX		Frame 5	3	4340	8.5	WW Aeration	S	Sep-11
91	City of Indian Springs	Indian Springs, NV		Frame 2	3	750	6.0	WW Aeration	D	Jun-11
92	Region of Waterloo	Kitchener, ON		Frame 5 (575V)	2	7500	6.9	WW Aeration	S	Dec-11
93	City of Lowell	Lowell, MA		Frame 5	4	6500	8.5	WW Aeration	S	Nov-11
94	City of Lake County	Lake County, IL		Frame 5	2	6000	8.5	WW Aeration	S	Nov-11
95										
96										
97										
98										
99										
100										
101										
102										
103										
104										

Total



US Canada Partial Project List

No.	Customer	Location	Consultant	Model	Q'ty	Capacity [SCFM]	Capacity Pressure [PSI]	Application	Status	Date of Start Up
1	City of Laporte	La Porte, Tx		Frame 2	1	400	8.0	Grif Aeration	I	Feb-09
2	FL Smith	Sall Lake City, UT		Frame 4	1	2200	11.0	Floitation Cell	I	Feb-09
3	City Tryon	Tryon, NC		Frame 2	1	400	9.0	WW Aeration	I	Dec-09
4	City of Eureka	Eureka, MO		Frame 4	3	2000	10.0	WW Aeration	I	May-09
5	City of Festus	Festus Crystal City, MO		Frame 3	1	1100	11.0	WW Aeration	I	Jul-09
6	Sweetwater	Spring Valley, CA		Frame 5	1	2000	8.0	WW Aeration	I	Jan-10
7	Kimberly Clark	Neena, WI		Frame 5	7	3500	5.0	Paper Process	I	Oct-10
8	Tri City	Tri City, OR	MWH	Frame 5	5	3000	10.0	WW Aeration	I	Dec-11
9	Little Maumelle	Little Maumelle, AR	GDM	Frame 5	4	4000	11.0	WW Aeration	I	Feb-11
10	GE Zenon	Tri City, OR	MWH	Frame 5	3	5500	4.0	BackWash	I	Aug-10
11	NBC	Narraganset Bay, RI	CH2M-Hill	Frame 5	9	6000	10.0	WW Aeration	I	Oct-10
12	Power Supply	St. Louis, MO		Frame 1	1	200	3.0	Demo	I	Feb-09
13	District of Muskoka	Gravenhurst, ON	CH2M-Hill	Frame 3 (575V)	1	700	8.0	WW Aeration	I	Aug-10
14	ERC	Greenbay, WI		Frame 3	18	1000	21.0	Food Process	I	Nov-09
15	Sanitaire	Tifton, GA	Slantec Consulting	Frame 5	3	2000	8.0	WW Aeration	I	Nov-10
16	West Sound Utility	Port Orchard, WA		Frame 5	1	1600	11.0	WW Aeration	I	Mar-10
17	Kachina Village, AZ	Kachina, AZ	Water & Energy	Frame 2	1	550	7.6	WW Aeration	I	Jul-09
18	City of Louisville, CO	Louisville, CO	JVA	Frame 5	1	4050	7.7	WW Aeration	I	Sep-09
19	Thunder Valley	Lincoln, CA		Frame 5	4	500	6.5	WW Aeration	I	Mar-10
20	City of Chandler	Chandler, AZ	B&C	Frame 5	3	4000	8.0	WW Aeration	I	Nov-10
21	Laughlin-Sutton	Elkin, NC		Frame 3	3	1700	9.0	WW Aeration	I	Jun-10
22	St. Bernard Parish	Munster, LA		Frame 5	3	5280	10.5	WW Aeration	D	Jun-11
23	Tiki Island	Tiki Island, TX		Frame 1	2	165	10.0	WW Aeration	I	May-10
24	Decatur Utilities	Decatur, AL	Constanline Eng	Frame 5	9	6025	8.0	WW Aeration	I	Jan-11
25	Mt. Holly	Mt. Holly, NJ		Frame 5	3	2250	8.0	WW Aeration	I	Jan-11
26	City of Georgetown	Georgetown, CO	Frachetti Eng.	Frame 2	3	650	7.0	WW Aeration	I	Oct-10
27	City of Lompoc	Lompoc, WWTP	B&C	Frame 5	3	4250	9.5	WW Aeration	I	Jun-10
28	City of Festus	Festus Crystal City, MO		Frame 3	1	1100	11.0	WW Aeration	I	Jan-10
29	City of Hanover	Hanover, NH	Underwood Eng.	Frame 4	3	1700	8.0	Sludge Aeration	I	Jan-11
30	Leprino Foods	Lamoore, CA		Frame 5	1	5000	8.0	Industrial	I	Oct-10
31	Galway Bay Corp	Altoona, PA	Gwin Dobson and Foreman	Frame 5	4	4500	8.0	WW Aeration	D	Jun-11
32	Galway Bay Corp	Altoona, PA	Gwin Dobson and Foreman	Frame 3	4	1300	11.0	WW Aeration	D	Jun-11
33	Farmers Korner	Breckenridge, CO	Carollo	Frame 5	4	2200	8.5	WW Aeration	D	Jul-11
34	Clear Creek	Redding, CA	CH2M-Hill	Frame 5	5	6400	7.6	WW Aeration	I	Jan-11

** S = Submittals, P = Production, D = Delivered, I = Installed



Reference and Installation List



Houston Service Industries, Inc.
7901 Hansen, Houston, TX 77061

HIGH SPEED TURBO BLOWER PERFORMANCE CURVE

BLOWER DATA

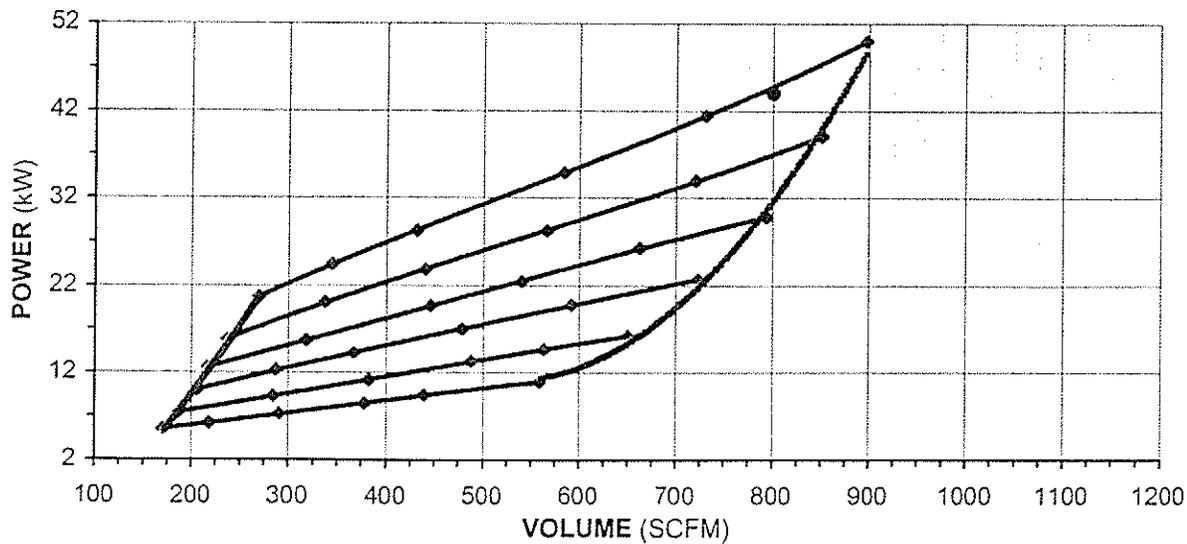
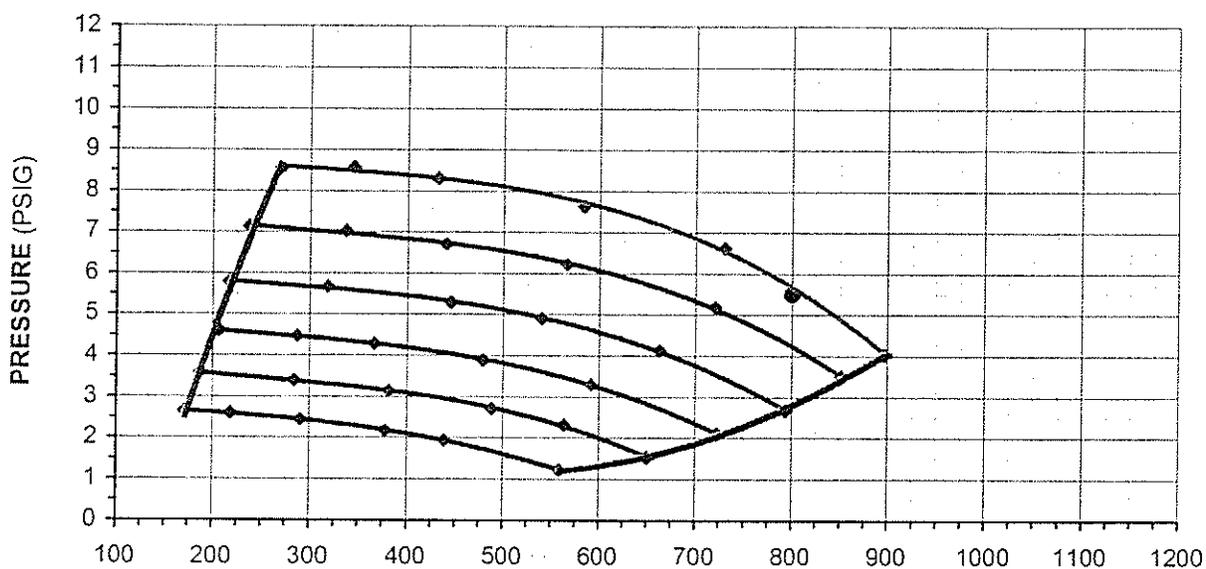
Model : Frame 2: H-50S VLD
Date : 12/5/2011
Project : Ketchum, ID
Digester Blower

DESIGN POINT

Inlet Volume (CFM) : 1065.33
Volume (SCFM) : 800.00
Diff Press (PSI) : 5.600
Disch Press (PSIG) : 5.500
Power (KW) : 44.01

INLET CONDITIONS

Bar Press (PSI) : 12.123
Inlet Press (PSI) : 12.023
Inlet Temp (°F) : 90.00
Relative Hum. : 100.00
Molecular Wgt : 27.990
K-1/K : 0.281





Performance Curves for Digester Blower



Maximize[®] Blower/Exhauster Design Datasheet

Datasheet No.: 54874
 Design Date : 12/2/2011
 Quote/Job No.:
 Prepared By : corth

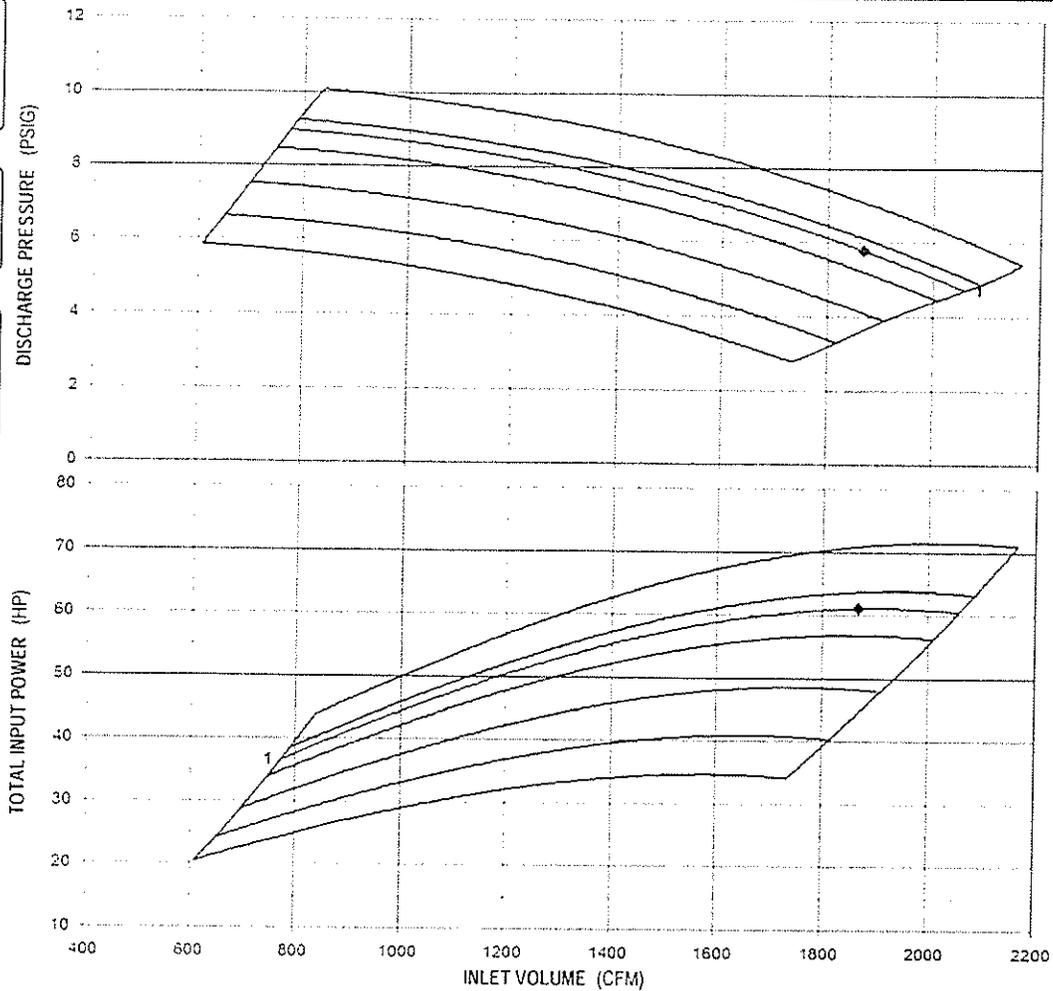
Customer
 Coombs Hopkins

Project
 Ketchum, ID

Site Data
 Elevation: 5230 ft a.s.l.

Gas Data
 MW: 28.966 RH: 0.0%
 k : 1.3979 Cp: 0.2410

Gas	Pct
Air (dry)	100.00



Predicted Curve Data

1. Curve 1

BLOWER	Model	HSI HT
	Configuration	Frame 3.1
	Impeller 1	Wheel 5
	Impeller 2	
	Impeller 3	
Driver		
Control Method		
CONDITIONS	Op. Speed	[RPM] variable
	Inlet Throttling	[valve/%closed] none
	Bar. Pressure	[PSIA] 12.123
	Inlet Pressure	[PSIA] 12.000
	Inlet Temp.	[°F] -10.00
	Inlet Humidity	[% RH] 20.0
	MW / k / Cp	28.950/1.398/0.2412
PERFORMANCE	Volume (Std.)	[SCFM@68F] 1800.0
	Volume (Inlet)	[CFM] 1868.2
	Disch. Pressure	[PSIG] 5.80
	Diff. Pressure	[PSI] 5.92
	Power	[HP] 61.23
	Efficiency	[%] 70.45
	Disch. Temp.	[°F] 67.15
	Pressure Rise	[PSI] 4.27
	Turndown	[%] 58.57
SURGE	Surge Pressure	[PSIG] 10.07
	Surge Volume	[CFM] 774.0



Performance Curves for Aeration Tank Blowers



Customer Technical Offer			
Customer	Forsgren Associates	Quote number	200495
Item number	001	Date last saved	December 02, 2011 4:15 PM
Description	Aeration Tank Blowers: HST Frame 3.1	Delivery	N/A
Equipment	High Speed Turbo	HSI Representative	Rep - Coombs-Hopkins

Scope of Supply

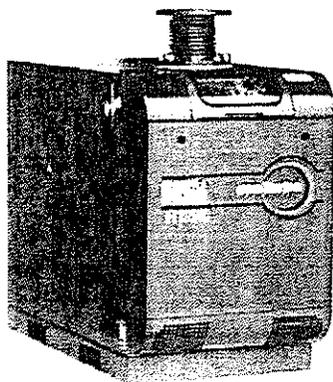
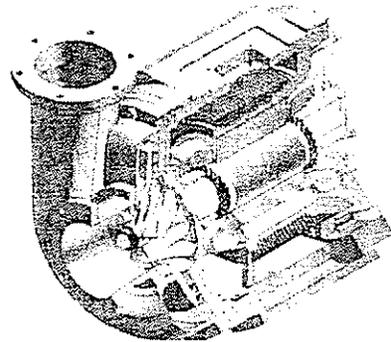
Qty	Description
2	High Speed Turbo High Speed Turbo Blower Configuration Frame and Impeller
2	HT Frame Selection: Frame 3.1 Impeller Configuration: Single Impeller Configuration Driver Motor Options: High Speed Permanent Magnet Motor Variable Frequency Drive VFD Cooling Type: Air Cooled Input Voltage Options: 480 Volt / 3 Phase / 60 Hertz - Input Power Cooling Options: Internal Air Cooled Motor: Inlet air is used to cool motor - cooling air is ingested in compression Cabinet Configurations Standard Enclosure is powder coated 16 gage steel with both forklift channels and lifting eyes for easy transportation. Sound Rating is less than 85 dba maximum per OSHA standards.
2	Flanged Inlet (With internal filter)
2	Internal Passive Harmonic Filter Mounted and Wired Inside Enclosure Control Options Allen Bradley Micrologix 1100 PLC Accessories Discharge
2	Discharge isolation valve: 8" Wafer Type w/ Manual Operator
2	Discharge check valve: 8" Dual Flat Plate Type, Cast Iron Body, EPDM Seals, 316 Aluminum Plates
2	Discharge expansion joint: 1015 Open Arch 8"x 8"x 6" Stainless Steel Braid Bellows Discharge expansion joint accessories
2	Galvanized retaining ring Certifications, Testing, and Warranty Testing (W) Witnessed (U) Unwitnessed Standard 4 Hour Mechanical Run Test (U)
2	Wire to Air Test (W)
2	Balance Test with Report (U)
2	Acoustical Test Results
2	Seismic Requirements Certified by a Local Engineer Warranty Option 2 Year Warranty Labor
1	Equipment transportation from HSI
1	Start-up and Training
1	Engineering hours Shipping and Parts Common Spare Parts
2	Replacement Inlet Air Filters (2" pleated synthetic)



HSI HT-Series Turbo Blower Features & Benefits

The HSI HT-Series Turbo product line is a pre-packaged blower that includes the airend blower assembly, motor, variable frequency drive, and PLC in one enclosed unit. All of these items work together to provide a more energy efficient air delivery system than conventional 50 or 60 hertz motor driven equipment.

The HT-Series High Speed Turbo Blower is an integral unit that operates at speeds between 9,000 and 60,000 RPM, allowing the shaft assembly to float on a cushion of air created by non contact air foil bearings. The motor shaft is directly coupled to the impellers, on either end of the shaft, creating a balanced system and is the only moving component in the entire machine. This design configuration helps to minimize points of failure and maximize efficiency. The use of air bearings also provides benefits in that there are no lubricants to maintain and no annual alignments. In fact, regularly scheduled maintenance for these units is limited to occasionally swapping out the washable inlet air filters.



HSI's HT-Series Turbo Blowers also include all of the necessary components in the pre-packaged design to provide a fully functioning, "plug and play", configuration. All that is required to get a unit running is piping and a 460V or 575V power source. The controls portion of the cabinet contains the local PLC, variable frequency drive, HMI, and control transformer to provide power to different components from the single input power source. In addition, HSI provides only name brand PLC's and VFD's to provide piece of mind and quality to the end user.



QUALITY MANAGEMENT SYSTEM
CERTIFIED BY DNV
— ISO 9001:2008 —

Warranty and Parts Guarantee



HSI 10 Year and 24 Hour Parts Guarantee*

HSI, Inc guarantees to ship any standard parts required for emergency breakdown of repairs on all HSI HT-Series Blowers within one working day of receipt of order, or the parts are free of charge to the customer.

HSI, Inc. further guarantees replacement and repair parts for HSI HT Series Blowers will be available for a minimum of 20 years from the original date of purchase.

All HSI HT-Series Blowers must be of standard configuration in order to qualify and must be noted as such on the original factory data sheet. Orders requiring 24 hour shipment must be acknowledge in writing as an emergency parts shipment in order to qualify.

*Complete compressor assemblies may take a few days to assemble and test before a complete unit ships.

Service Capability

As the only manufacturer of air bearing high speed turbo blowers based out of North America, HSI can also fully service its products from the manufacturing facility in Houston, Texas. HSI has eleven (11) full-time outside service employees that will travel to resolve any issues that can be handled onsite. Furthermore, HSI has dedicated in-house engineers to best serve our clients. In addition to start-up and maintenance services, all of our field service technicians are capable of on-site training. Current field service trainees are not listed on this page.

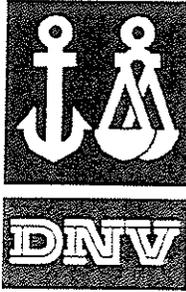
- Doug Prasek has been with HSI for 22 years and has the title of Senior Field Technician. Doug has experience with multistage centrifugal, PD, and turbo blowers.
- Israel Cortez has been with HSI for 12 years and has the title of Senior Field Technician. Israel has experience with multistage centrifugal, PD and turbo blowers.
- Paul Hyland has been with HSI for 12 years and has the title of Field Technician. Paul has experience with multistage centrifugal, PD and turbo blowers.
- Brian Mitchell has the title of Senior Control Technician at HSI. Brian has experience with turbo blowers as well as 26 years of experience with electrical control systems and VFD's.
- Matt Howard is the Project Engineering Manager at HSI. Matt has been with HSI for over 5 years and has extensive experience with the design and testing of high speed turbo blowers.
- Andrew Kramer is a Project Manager at HSI. Andrew has been at HSI for over 2 years and is one of the leading project managers. Assuming HSI is awarded the project, a dedicated Project Manager such as Andrew will personally see the job through from submittals to start-up.

In addition, HSI has over eighty internal manufacturing staff to support in the troubleshooting, building, and maintaining of our current installations.

HSI stocks and supports the HSI High Speed Turbo blower out of our Houston, TX factory which has over 4 million dollars of inventory in stock our for product lines. Finally, HSI has 24-hour phone and field technical support.

Factory Training Facility

At the customer's request, HSI can provide a tailored training for the HMI, Blower Controls Systems, Start-up, Maintenance, and much more, utilizing the factory floor, a state-of-the-art test lab, and two functional board rooms with projectors.



DET NORSKE VERITAS

MANAGEMENT SYSTEM CERTIFICATE

Certificate No. CERT-10967-2006-AQ-HOU-ANAB, Rev. 2

This is to certify that



Houston Service Industries Inc.

at

7901 Hansen Road, Houston, TX 77061 USA

has been found to conform to the Management System Standard:

ISO 9001:2008

This Certificate is valid for the following product or service ranges:

**The Design, Manufacture, Repair And Re-Manufacture Of Multistage
Centrifugal Blowers, High Speed Turbo Blowers And Related
Accessories For Various Applications**

Initial Certification date:

March 09, 2006

Place and date:

Houston, Texas, February 18, 2010

This Certificate is valid until:

March 27, 2012

for the Accredited Unit:

DET NORSKE VERITAS
CERTIFICATION INC., HOUSTON TEXAS

*The audit has been performed under the
supervision of*

Michael Polk
Lead Auditor




Rudy Frueboes

Management Representative

Lack of fulfillment of conditions as set out in the Certification Agreement may render this Certificate invalid.

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



January 17, 2012

Mayor Hall and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors:

Recommendation to Adopt Ordinance No. 1094 Providing for sale of liquor by the drink on all days except Christmas

Introduction/History

Idaho Code §23-927(2) authorizes cities to regulate by ordinance the sale of liquor by the drink.

Ketchum Municipal Code Title 5, Chapter 5.04, Alcoholic Beverage Sales currently does not address hours of sale of liquor by the drink, as set forth in Idaho Code §23-927(2).

Current Report

Ordinance Number 1094 Amends Ketchum Municipal Code Title 5, Chapter 5.04, Alcoholic Beverage Sales, by adding a New Section 5.04.130, Hours of Operation.

Ordinance Number 1094 provides for sale of liquor by the drink on all days except Christmas. Idaho Code §23-927(1) prohibits the sale of liquor by the drink on Christmas day; therefore the City cannot allow it.

Hours of sale authorized by this ordinance are 10:00 a.m. to 2:00 a.m.

Financial Requirement/Impact

No liquor receipts on Christmas Day.

Recommendation

I respectfully recommend that the Ketchum City Council adopt Ordinance No. 1094 amending Title 5, Chapter 5.04, Alcoholic Beverage Sales, by adding a New Section 5.04.130, Hours of Operation, with the Suspension of the Rules.

Recommended Motion

1st motion:

"I move to waive the three readings of Ordinance No. 1094, and read by title only, Pursuant to Idaho Code 50-902."

(Roll call not required)

2nd motion:

"I move to adopt Ordinance No. 1094, AN ORDINANCE OF THE CITY OF KETCHUM, IDAHO, AMENDING TITLE 5, CHAPTER 5.04, ALCOHOLIC BEVERAGE SALES, BY ADDING A NEW SECTION 5.04.130, HOURS OF OPERATION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; PROVIDING A REPEALER CLAUSE; PROVIDING A CODIFICATION CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE."

(Roll call required)

Sincerely,

A handwritten signature in cursive script that reads "Sandra E. Cady".

Sandra E. Cady, CMC
City Treasurer/Clerk

ORDINANCE NUMBER 1094

AN ORDINANCE OF THE CITY OF KETCHUM, IDAHO, AMENDING TITLE 5, CHAPTER 5.04, ALCOHOLIC BEVERAGE SALES, BY ADDING A NEW SECTION 5.04.130, HOURS OF OPERATION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; PROVIDING A REPEALER CLAUSE; PROVIDING A CODIFICATION CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS the City of Ketchum is a municipal corporation operating under the laws of the State of Idaho; and

WHEREAS, Idaho Code §23-927(2) authorizes cities to regulate by ordinance the sale of liquor by the drink; and

WHEREAS, the Mayor and City Council of the City of Ketchum deem it to be in the public interest to amend its ordinance regulating the retail sale of liquor by the drink to incorporate the hours of sale of liquor by the drink set forth in Idaho Code §23-927(2).

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF KETCHUM, Blaine County, Idaho:

Section 1: That Title 5, Chapter 5.04, Ketchum City Code be, and hereby is, amended by adding a new section 130, as follows:

5.04.130 HOURS OF SALE:

A. No liquor shall be sold, offered for sale, or given away upon any licensed premises, and all liquor not in sealed bottles must be locked in a separate room or cabinet, except during the hours of sale authorized by this ordinance. Hours of sale are 10:00 a.m. to 2:00 a.m. No sale or gift of liquor may be made by a license holder or employee upon a licensed premises on Christmas day.

B. Any patron present on the licensed premises after the sale of liquor has stopped as provided above shall have a reasonable time, not to exceed thirty (30) minutes, to consume any beverages already served.

C. Any person who consumes or intentionally permits the consumption of any alcoholic beverage upon licensed premises after the time provided for above shall be guilty of a misdemeanor.

D. It shall be the duty of every person who is employed at or upon a licensed premises or who owns or manages a licensed premises and is present upon the licensed premises during the hours and at the time set forth in this section to lock up and keep locked up in a locked room or locked cabinet all unsealed containers of liquor during the hours and at the times set forth in this section, and any such person who fails to perform the duty provided herein shall be guilty of a misdemeanor.

Section 2: If any part of this ordinance shall be held unconstitutional or void, such part shall be deemed separable and its invalidity shall not affect the remaining parts of the ordinance.

Section 3: All provisions of any City of Ketchum ordinance or resolution not consistent with this ordinance are hereby repealed as of the effective date of this ordinance.

Section 4: The City Clerk is instructed to immediately forward this ordinance to the codifier of the official municipal code for proper revision of the code.

Section 5: This Ordinance, or a summary thereof in compliance with Section 50-901A, Idaho Code, shall be published once in the official newspaper of the City, and shall take effect immediately upon its passage, approval, and publication.

PASSED AND ADOPTED by the Council of the city of Ketchum, Idaho this ____ day of _____, 2012.

APPROVED by the Mayor of the City of Ketchum, Idaho this ____ day of _____, 2012.

Randy Hall,
Mayor

ATTEST:

Sandra E. Cady, CMC
City Clerk

(SEAL)

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



January 10, 2011

Mayor Hall and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors:

Request for the Consideration of Forming a Ketchum Events Commission (KEC)

Introduction/History

The City of Ketchum has historically supported events by recognizing the beneficial impact of organized events that celebrate the character and heritage of Ketchum. Ketchum currently employs an Events & Park Reservations Coordinator who works under the direction of the director of Parks & Recreation with support from the Community & Economic Development Director. An annual budget of \$30,000 for event support and \$1500 for event supplies exists within the Parks & Recreation Department's FY12 budget because of required functional and logistical support from Parks Division staff and services.

Ad hoc and loosely organized "events committees" have existed in the past; however, an organized "events commission" supported by the City has not. Events commissions are a popular function of municipal governments throughout North America. The Ketchum Events Commission is designed to offer necessary governance for events in Ketchum and to support the Events Coordinator's functions.

Current Report

Resolution Number 12-001 and its associated bylaws are attached for Council review. These documents were reviewed and approved by the City's legal staff.

Financial Requirement/Impact

Funding mechanisms (fund revenue and expenditures) currently exist as indicated above; the KEC will provide fiscal oversight for events and the director of Parks & Recreation retains expenditure authority based on a City Council approved budget.

Parks & Recreation Department

Jennifer L. Smith, Director | jsmith@ketchumidaho.org
208.726.7820 | www.ketchumidaho.org

Recommendation

I respectfully recommend City Council approve Resolution 12-001 and bylaws for the Ketchum Events Commission.

Attachments

Resolution Number 12-001 and its associated bylaws are attached for Council review.

Suggested Motion

"I move to adopt Resolution 12-001 authorizing and directing the creation and cultivation of a Ketchum Events Commission which identifies the goal of effectively managing events in the City of Ketchum and is structured exclusively for the development, organization, and delivery of events in the City of Ketchum."

Respectfully Submitted,



Jennifer L. Smith
Director of Parks & Recreation

Parks & Recreation Department

Jennifer L. Smith, Director | jsmith@ketchumidaho.org
208.726.7820 | www.ketchumidaho.org

RESOLUTION NUMBER 12-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KETCHUM, IDAHO, AUTHORIZING AND DIRECTING THE CREATION AND CULTIVATION OF A KETCHUM EVENTS COMMISSION WHICH IDENTIFIES THE GOAL OF EFFECTIVELY MANAGING EVENTS IN THE CITY OF KETCHUM AND IS STRUCTURED EXCLUSIVELY FOR THE DEVELOPMENT, ORGANIZATION, AND DELIVERY OF EVENTS IN THE CITY OF KETCHUM.

WHEREAS, the City of Ketchum recognizes the beneficial impact of organized events that celebrate the character and heritage of Ketchum; and,

WHEREAS, it is understood that supporting and conducting entertainment and events which celebrate the character, history, and heroes of the City of Ketchum creates vitality and economic growth; and,

WHEREAS, the City of Ketchum wishes to create and cultivate a commission-driven effort to assist the Events & Park Reservations Coordinator in the execution of City events; and

WHEREAS, the City of Ketchum recognizes the significance of developing programs and events within the City that will support the City and its businesses; and,

WHEREAS, the City of Ketchum recognizes the importance of providing events that bring Ketchum and the surrounding communities together.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Ketchum City Council that from the signing date of this resolution, the City of Ketchum will implement and cultivate the Ketchum Events Commission whose mission is to develop, organize, and deliver events in the City of Ketchum which celebrate the character, history and heroes of the City of Ketchum. The City further identifies the Parks & Recreation Department as the facilitating department for this Commission and the Events & Park Reservations Coordinator as the leader of the Commission's efforts. The Commission shall make its recommendations concerning City events to the Parks & Recreation Department and the City Council. This Resolution will be in full force and effect upon its adoption and approval this first 17th day of January 2012.

CITY OF KETCHUM, IDAHO

Randy Hall, Mayor

ATTEST:

Sandra E. Cady, CMC
City Treasurer/Clerk

BYLAWS OF THE KETCHUM EVENTS COMMITTEE

ARTICLE I – NAME AND PURPOSE

- *Section 1 – Name:* The name of the organization shall be **Ketchum Events Commission**. It shall be organized under the auspices of the City of Ketchum.
- *Section 2 – Mission Statement:* The mission of the Ketchum Events Commission is to facilitate organization and communication of the development and delivery of events in the City of Ketchum.
 - The further mission of this Commission is:
 - To support and conduct entertainment and events which celebrate the character, history, and heroes of the City of Ketchum.
 - Develop programs and events within the City that will support the City and its businesses.
 - Provide events that bring Ketchum and the surrounding communities together.

ARTICLE II – MEMBERSHIP

- *Section 1 – Membership:* Membership shall consist of the Board of Directors.

ARTICLE III – BOARD OF DIRECTORS

- *Section 1 – Board Role, Makeup, and Compensation:*
 - The Board is responsible for overall policy and direction of the Commission, and may delegate responsibility of day-to-day operations to its committees.
 - The Board shall be made up of the following (seven to nine) positions:
 - Chair
 - Vice-Chair
 - Recording Secretary
 - 4-6 Commission members
 - The Board may consist of representatives from the following organizations:
 - Ketchum Parks & Recreation Department
 - Ketchum Community & Economic Development Department
 - Sun Valley Marketing Alliance/Chamber of Commerce
 - Sun Valley Company
 - 3-5 citizens
 - The Board shall receive no compensation. Board members may be reimbursed for expenses at the discretion of the Ketchum City Council.
 - The City's Events & Park Reservations Coordinator shall act as liaison to the KEC.
- *Section 2 – Terms:* All Board members, other than ex officio members, shall serve three year terms, but are eligible for re-appointment.
- *Section 3 – Meetings & Notice:*

- The Board shall meet at least quarterly, at an agreed upon time and place.
- Meetings shall be noticed and conducted pursuant to the Idaho Public Meeting laws.
- *Section 4 — Board Appointments:*
 - The Mayor of Ketchum shall nominate, and by and with the consent of the Ketchum City Council, shall appoint voting members of the Board.
 - Appointed members of the Board serve at the discretion of the City and may be removed without cause.
- *Section 5 — Quorum:* A meeting must be attended by a simple majority of voting Board members to constitute a quorum (for business transactions to take place and motions to pass).
- *Section 6 — Officers and Duties:* There shall be three officers of the Board, consisting of a Chair, Vice-Chair, and Recording Secretary. Their duties are as follows:
 - *The Chair* shall convene regularly scheduled Board meetings, shall preside at all meetings of the Commission's Board of Directors.
 - The President shall vote only in the event of a tie.
 - *The Vice-Chair* shall assume the duties of the Chair in the event of the Chair's absence. The Vice-Chair shall also be responsible for overseeing the actions and progress of all seasonal, sub-committee, and work group efforts.
 - *The Recording Secretary* shall be responsible for:
 - Keeping records of Board actions/recommendations, including overseeing the taking of minutes at all Board meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each Board member, and assuring that corporate records are maintained.
- *Section 7 — Vacancies:* When a vacancy on the Board exists, the Mayor shall appoint a replacement as soon as possible. These vacancies will be filled only to the end of the particular Board member's term.
- *Section 8 — Resignation and Termination:* Resignation from the Board must be in writing. A Board member may be removed for any reason by a majority vote of the Ketchum City Council.
- *Section 9 — Special Meetings:* Special meetings of the Board shall be called upon the request of the Board Chair, or one-third of the Board's voting members. Notices of special meetings shall be sent out to each Board member at least one week in advance.

Article IV – Amendments

Section 1 – Amendments: These bylaws may be amended when necessary by a recommendation to and ratification by the Ketchum City Council.



REGULAR KETCHUM CITY COUNCIL MEETING
Monday, January 3, 2012 at 5:30 p.m.
Ketchum City Hall, Ketchum, Idaho

Present: Mayor Randy Hall
Councilor Larry Helzel
Councilor Baird Gourlay
Councilor Nina Jonas
Councilor Curtis Kemp (by phone)

Also Present: Ketchum City Administrator Gary Marks
Ketchum City Attorney Stephanie Bonney
Ketchum Community and Economic Development Director Lisa Horowitz
Ketchum Planning Manager Joyce Allgaier
Ketchum Police Chief Steve Harkins
Recording Secretary Sunny Grant

1. The meeting was called to order by Mayor Randy Hall at 5:30pm.

COMMUNICATIONS FROM MAYOR AND COUNCILMEMBERS

2. Overnight Parking and Snow Removal

Jonas met with Councilor Kemp and Street Superintendent Brian Christiansen to find a solution for individuals who work until the early morning hours and then find their car has been ticketed. Two City parking lots will have extended parking time to 4:00 a.m.

Ketchum URA Chairmanship

At the Ketchum URA meeting earlier today, URA Chairman Randy Hall relinquished his seat. Mark Eshman was voted Chairman, and Commissioner Trish Wilson was voted Vice Chairman.

Joint Meeting with Ketchum Sun Valley, Blaine County and the Friedman Memorial Airport Authority

Ketchum and Sun Valley city officials and FMAA Board members will schedule a meeting to discuss airport issues. Public input is encouraged.

Election of Council President

Helzel resigned his position as Council President.

Councilor Larry Helzel moved to nominate Councilor Baird Gourlay as Council President for a one-year term. Nomination seconded by Councilor Curtis Kemp. Motion passed unanimously.

4. Sun Valley Marketing Alliance Board – Board President Jake Peters

The SVMA would like to propose a revised Board structure. There are currently five Board directors. The City of Ketchum, City of Sun Valley, and Sun Valley Company each seat one representative, and those three collectively name the remaining two at-large members. The SVMA is funded by the cities of Ketchum and Sun Valley, the Idaho Travel Council, and its business members. The SVMA Board suggests its business members should elect the fifth member of the Board, either directly or through their Advisory Board. Hall said this would encourage the business community to increase its involvement and financial participation, which would be good for everyone.

Councilors agreed that the Advisory Board should also be restructured. Helzel said the Advisory Board should also review its relationship with the new SVMA Executive Director.

Council asked Peters to comment on why visitors center signage doesn't include the word "Ketchum". Peters said the City of Ketchum had decided to capitalize on a single Sun Valley brand long before the SVMA was created. He invited Councilors to attend the joint City Council meeting to hear SVMA's quarterly marketing report.

COMMUNICATIONS FROM CITY STAFF

5. Council Packet Process Report – Gary Marks, City Administrator

There is typically a P&Z meeting the week before Council meetings. Planning staff uses Tuesday after the P&Z meeting to prepare staff reports, which are given to the City Administrator, who uses Wednesday to assemble the Council agenda. Council packets are prepared and scanned for digital distribution and are ready for pick-up on

Thursday. It would be difficult to get most meeting packet contents to Council before Thursday, but some large reports could be made available to Councilors earlier.

Publishing the agendas in the newspaper was discontinued several years ago due to cost, which, at that time, was almost \$7,000 annually. Several Councilors suggested citizens be encouraged to check the new City website. Jonas said a large segment of the population still gets their information from the newspaper, and she supported newspaper advertising. Ketchum recently published a newsletter, so print media is still considered valuable communication. Kemp agreed with Jonas, but wasn't sure newspaper advertising was worth \$6,900.

6. COMMUNICATIONS FROM THE PUBLIC

Phyllis Shafran said tourists look for a visitor center in Ketchum, and it should bear Ketchum's name, perhaps Ketchum-Sun Valley Visitor Center. Hall agreed that Ketchum should have some presence in town, and suggested this be mentioned at the upcoming joint Council meeting.

Mickey Garcia said Ketchum was just an old mining town. Whatever signage attracted visitors to the area was okay with him. He said Ketchum should focus on the most effective way to not confuse visitors about where they are and where they want to return.

Jima Rice said Blaine County and Sun Valley automatically distributed their agendas by email. Horowitz said the new website would let subscribers know when the new agenda was ready.

7. COMMUNICATIONS FROM THE PRESS

There were no comments from the press at this time.

PUBLIC HEARINGS

- 8. Ordinance 1093: City initiated text amendments to Ketchum Municipal Code, Title 17, Chapters 17.64, Community Core District, 17.166, Conditional Uses and 17.128, Supplementary Location and Bulk Regulations (Request to continue public hearing to January 17, 2012) – Rebecca Bundy, Associate Planner**

Councilor Baird Gourlay moved to continue the public hearing on Ordinance 1093 regarding City-initiated text amendments to Ketchum Municipal Code, Title 17, Chapters 17.64, Community Core District, 17.166, Conditional Uses and 17.128, Supplementary Location and Bulk Regulations, to the January 17, 2012 Ketchum City Council meeting. Motion seconded by Councilor Larry Helzel, and passed unanimously.

AGREEMENTS AND CONTRACTS

- 9. Recommendation to approve a contract for services with Mountain Rides Transportation Authority and LSC Transportation Consultants, Inc. for Downtown Transit Center design services in an amount not to exceed \$6,000 – Ketchum CED Lisa Horowitz and Mountain Rides Executive Director Jason Miller**

Mountain Rides has \$250,000 in federal grant funds and local match for a transportation hub in downtown Ketchum. This contract with LSC Transportation Consultants would be for location potential and design concepts for the hub. Horowitz said the hub was a community and economic development asset to the city as well as Mountain Rides. LSC was chosen due to its local and out-of-area resort and snow country transit planning experience. Engineering, working design and construction contracts will be let to local contractors. Funds will come out of the CED budget.

Helzel said he thought this project needed substantial local support, and suggested the hub should be a URA project.

Jonas asked about a parking garage under East Avenue. Hall said existing infrastructure in that area would make an underground project very expensive; plus the project would interrupt East Avenue business for a couple years.

Councilor Larry Helzel moved to approve a contract for services with Mountain Rides Transportation Authority and LSC Transportation Consultants, Inc. for Downtown Transit Center design services in an amount not to exceed \$6,185. Motion seconded by Councilor Baird Gourlay, and passed unanimously.

- 10. Recommendation to approve a contract for services with Tory Canfield for comprehensive plan work in an amount not to exceed \$20,000 – Planning Manager Joyce Allgaier**

The FY2012 comprehensive plan budget includes funds for support services, including research, wordsmithing and layout. Tory Canfield is a former Ketchum Planning staff employee and was a primary author of the 2001 Ketchum Comprehensive Plan.

Councilor Baird Gourlay moved to approve a contract for services with Tory Canfield for comprehensive plan work in an amount not to exceed \$20,000. Motion seconded by Councilor Nina Jonas, and passed unanimously.

Councilor Curtis Kemp (by phone) left the meeting at 6:27 p.m.

Allgaier and P&Z Co-Chair Rich Fabiano set up an outreach desk at the Visitors Center over the holiday week and surveyed over 200 people. People were grateful that their opinion was important, and there was lots of discussion and opinions. An ad in the newspaper and outreach through the Sun Valley Board of Realtors are getting an email response now that people are returning home. Now that the holiday season is over, staff would like to set up a desk at the lifts. Councilors also suggested outreach locations at Town Plaza and the YMCA.

11. Recommendation to approve a contract for services with S₂O Design and Engineering for Public Purposes Management Area Master Plan and Design Engineering services in an amount not to exceed \$71,572 – Parks and Recreation Director Jennifer L. Smith

Also Present: Jeff Smull, Wood River Whitewater Park Committee
Peter Presley, Wood River Whitewater Park Committee
Wood River Land Trust Senior Conservation Coordinator Keri York
S₂O representative Garth McClure

S₂O has submitted a slightly revised proposal to provide a master plan for the BLM Recreation and Public Purposes Act (R&PP) property. R&PP is a patent process whereby the BLM transfers deed-restricted land ownership to local governing bodies. Council allocated \$35,000 in FY2012, of which \$20,200 has been spent on master plan survey work. The balance of \$14,800 will go toward this contract; and the Whitewater Committee will provide the balance.

Councilor Larry Helzel moved to approve a contract for services with S₂O Design and Engineering for Public Purposes Management Area Master Plan and Design Engineering services in an amount not to exceed \$71,572, with the City of Ketchum's contribution limited to \$14,800. Motion seconded by Councilor Nina Jonas, and passed unanimously.

Smull confirmed that the funds were forthcoming from an anonymous source. Hall expressed Ketchum's appreciation for this contribution. Councilors expressed excitement over the project and the community's participation.

The next step is a development stakeholder strategy meeting with the four partners—Ketchum, Wood River Land Trust, Wood River Whitewater Park Committee, and Flood Control District—to begin the actual Master Plan process, which will define feasibility and funding. The process will involve public meetings with various stakeholders and the Hulen Meadows Homeowners Association.

The Wood River Land Trust supports the master plan process which will cover the entire parcel as a whole.

RESOLUTIONS

12. Resolution 12-001: Establishing the Ketchum Events Commission – Director of Parks and Recreation Jennifer L. Smith

Smith introduced new Ketchum Events Coordinator Sharon Arms.

The Ketchum Events Commission was formed to organize Ketchum event stakeholders together in order to better promote events in Ketchum. The Commission consists of seven members, including someone from Ketchum Parks and Rec Department, Community and Economic Development, the Sun Valley Marketing Alliance, the Chamber of Commerce, Sun Valley Company, and two citizens, one of whom should be from the arts community.

Helzel expressed concern that the Commission not create another government agency and expand the City's financial obligations. The Parks Department provides the enabling process, and the Commission was formed as a recommending body to provide a streamlined and coordinated process for events to provide continuity in how events happen in Ketchum and be sure they fit the character of Ketchum. Ketchum's Events Coordinator will sit on the Commission as a liaison to the different organizations interested in putting on events in Ketchum. Horowitz added that the Chamber no longer had the manpower to do all the supporting work at events. Gourlay said the by-laws needed some review, and noted the Commission didn't include any non-profits. Commission members are appointed by the Council.

Jonas said she wanted to better understand Ketchum's events process, which she'd heard was onerous and expensive. Smith said the Commission could address this. Jonas didn't support formation of the Commission.

Staff will clarify the purpose of the Events Commission. Council can review the Commission's by-laws and direct its mission at a later meeting.

13. Resolution 12-002: Renumerating Fair Housing Laws regarding discrimination – CED Director Lisa Horowitz

This resolution by local jurisdictions will enable a number of grant applications by the Blaine County Housing Authority.

Councilor Larry Helzel moved to pass Resolution 12-002: Renumerating Fair Housing Laws regarding discrimination. Motion seconded by Council President Baird Gourlay, and passed unanimously.

14. Resolution 12-003: Setting a Public Hearing and Publishing Notice to Amend the 2011-12 Fiscal Year Budget – City Administrator Gary Marks

This Resolution will provide notice and schedule a public hearing on a proposed budget amendment to accept receipt of unbudgeted revenue: FEMA grants awarded to the Fire Department totaling \$315,000, which will be used for the acquisition of firefighting protective equipment and radio equipment; and an insurance payment to replace a vehicle that was involved in a recent accident.

Council President Baird Gourlay moved to pass Resolution 12-003: Setting a Public Hearing and Publishing Notice to Amend the 2011-12 Fiscal Year Budget. Motion seconded by Councilor Larry Helzel, and passed unanimously.

15. Introduction of students in attendance

Mayor and Council thanked Eric Williamson and Adam Potts for attending the Council meeting.

16. Warm Springs Ranch Findings of Fact

Councilor Larry Helzel moved that Consent Calendar item c. Consideration of the draft Findings of Fact, Conclusions of Law and Recommendation regarding Warm Springs Ranch Resort Development be removed from the Consent Calendar. Motion seconded by Council President Baird Gourlay, and passed unanimously. This item continued after the Consent Calendar.

17. CONSENT CALENDAR

- a. Approval of minutes from the November 29, 2011 and December 5, 2011 Council meetings
- b. Recommendation to approve current bills and payroll summary
- c. Recommendation to approve a contract for services with Sun Valley Events for planning activities for the National Brotherhood of Skiers event

Councilor Larry Helzel moved to approve the Consent Calendar for January 3, 2012. Motion seconded by Council President Baird Gourlay, and approved with two in favor and Councilor Nina Jonas abstained since she wasn't present at the Council meetings.

16. Warm Springs Ranch Findings of Fact, continued

Councilor Larry Helzel said the Findings of Fact didn't address administrative costs of the workforce housing fund. Horowitz said this would be addressed in the amendment to the Development Agreement.

Councilor Larry Helzel moved to approve the draft Findings of Fact, Conclusions of Law and Recommendation regarding Warm Springs Ranch Resort Development. Motion seconded by Council President Baird Gourlay, and passed with two in favor and Councilor Nina Jonas abstained because she was not at the meeting.

19. EXECUTIVE SESSION

Council President Baird Gourlay moved to go into Executive Session to discuss potential litigation, pursuant to Idaho Code §§67-2345 1(f) at 7:27p.m., seconded by Councilor Larry Helzel. Roll call: Councilor Larry Helzel yes, Councilman Baird Gourlay yes, Councilwoman Nina Jonas yes. Motion passed unanimously.

17. ADJOURNMENT

Councilman Larry Helzel moved to adjourn at 7:43 pm. Council President Baird Gourlay seconded the motion, and it passed unanimously.

Randy Hall
Mayor

ATTEST:

Sandra E. Cady, CMC
City Clerk

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "011000000"- "9449008022", "991000000"- "9911810000"

Vendor Name	Invoice Number	Description	Net Invoice Amount
GENERAL FUND			
01-2171-2000 P/R TAXES PBL--STATE W/H			
STATE TAX COMMISSION	PR0113120	State Withholding Tax Pay Period: 1/13/2012	5,377.00
STATE TAX COMMISSION	PR1230110	State Withholding Tax Pay Period: 12/30/2011	5,585.00
01-2171-4000 P/R TAXES PBL -- WORKERS COMP			
STATE INSURANCE FUND	5801051	Workmen's Comp	515.00
STATE INSURANCE FUND	5801051	Workmen's Comp	5,603.00
01-2171-9000 P/R DEDUC PBL--HEALTH INSURANC			
BLUE CROSS OF IDAHO	123111	Cobra	1,167.14
BLUE CROSS OF IDAHO	123111-R	Health Ins - Employee Pay Period: 12/16/2011	3,056.00-
BLUE CROSS OF IDAHO	PR0113120	Health Ins - Family Pay Period: 1/13/2012	210.44
BLUE CROSS OF IDAHO	PR0113120	Health Ins - Employee + Spouse Pay Period: 1/13/2012	446.32
BLUE CROSS OF IDAHO	PR0113120	Health Ins - Family Pay Period: 1/13/2012	368.27
BLUE CROSS OF IDAHO	PR0113120	Health Ins - Employee + 1 Chld Pay Period: 1/13/2012	53.40
BLUE CROSS OF IDAHO	PR0113120	Health Ins - Employee + 2 Chld Pay Period: 1/13/2012	103.70
BLUE CROSS OF IDAHO	PR0113120	Health Ins - Family Pay Period: 1/13/2012	105.22
BLUE CROSS OF IDAHO	PR1230110	Health Ins - Family Pay Period: 12/30/2011	.45-
III-A	OPR2011.004	Prefund for the III-A	15,429.36
01-2172-1000 P/R DEDUC PBL--AFLAC INSURANCE			
AFLAC	PR0113120	AFLAC After-Tax Pay Period: 1/13/2012	171.23
AFLAC	PR0113120	AFLAC Pre-Tax Pay Period: 1/13/2012	721.82
01-2172-2000 P/R DEDUC PBL--LIFE & L.T.DISB			
NCPERS IDAHO	C376112	Group Life Insurance Unit C376	80.00
REGENCE LIFE & HEALTH	123111	Long Term Disability Pay Period: 12/16/2011	15.96-
01-2172-3000 P/R DEDUC PBL--DELTA DENTAL			
DELTA DENTAL PLAN OF IDAH	123111	Dental Insurance - 1 Child Pay Period: 12/16/2011	163.13-
DELTA DENTAL PLAN OF IDAH	PR0113120	Dental Insurance - 1 Child Pay Period: 1/13/2012	51.96
DELTA DENTAL PLAN OF IDAH	PR0113120	Dental Insurance - Spouse Pay Period: 1/13/2012	297.12
DELTA DENTAL PLAN OF IDAH	PR0113120	Dental Insurance - Family Pay Period: 1/13/2012	554.64
DELTA DENTAL PLAN OF IDAH	PR0113120	Dental Insurance - 2+ Child Pay Period: 1/13/2012	122.28
01-2173-3000 P/R DEDUC PBL--PEBSCO			
NATIONWIDE RETIREMENT SOL	PR0113120	Nationwide - 0026904-001 Pay Period: 1/13/2012	525.00
01-2174-0000 P/R DEDUC PBL--GARNISHMENTS			
CHILD SUPPORT SERVICES	PR0113120	Child Support Pay Period: 1/13/2012	269.68
CHILD SUPPORT SERVICES	PR1230110	Child Support Pay Period: 12/30/2011	269.68
01-2175-0000 P/R DEDUC PBL--PIONEER FED.CR.			
PIONEER FEDERAL CREDIT UNI	PR0113120	Pioneer Federal Credit Union Pay Period: 1/13/2012	2,985.00
PIONEER FEDERAL CREDIT UNI	PR1230110	Pioneer Federal Credit Union Pay Period: 12/30/2011	2,985.00
01-2175-8000 P/R DEDUC PBL--EMPLOYEE CAF-MD			
NBS-NATIONAL BENEFIT SERVI	PR0113120	125 Medical Savings Pay Period: 1/13/2012	1,686.86
NBS-NATIONAL BENEFIT SERVI	PR1230110	125 Medical Savings Pay Period: 12/30/2011	1,435.79
01-2175-9000 P/R DEDUC PBL--EMPLOYEE CAF-DC			
NBS-NATIONAL BENEFIT SERVI	PR0113120	125 Dependant Care Pay Period: 1/13/2012	684.92
NBS-NATIONAL BENEFIT SERVI	PR1230110	125 Dependant Care Pay Period: 12/30/2011	503.85
Total :			45,073.14
LEGISLATIVE & EXECUTIVE			
01-4110-2500 HEALTH INSURANCE-CITY			
III-A	OPR2011.004	Prefund for the III-A	9,085.67

Vendor Name	Invoice Number	Description	Net Invoice Amount
01-4110-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	365574	HRA Administration	6.96
01-4110-3100 OFFICE SUPPLIES & POSTAGE			
UNIFIED OFFICE SERVICES	129204	Office Supplies	6.60
01-4110-4800 DUES, SUBSCRIPTIONS & MEMBERSH			
AIR ST. LUKE'S	120611	1 year membership-all FT employees	175.00
01-4110-5100 TELEPHONE & COMMUNICATIONS			
VERIZON WIRELESS, BELLEVUE	1039249856	ACCT. 365459737-00001	60.01
Total LEGISLATIVE & EXECUTIVE:			9,334.24
ADMINISTRATIVE SERVICES			
01-4150-2500 HEALTH INSURANCE-CITY			
III-A	OPR2011.004	Prefund for the III-A	16,782.27
01-4150-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	365574	HRA Administration	10.60
01-4150-3100 OFFICE SUPPLIES & POSTAGE			
ASSOCIATED BUSINESS FORMS	110932	1099's & W-2's	221.98
BUSINESS AS USUAL	102512	Office Supplies	20.24
BUSINESS AS USUAL	103533	Office Supplies	11.32
CHATEAU DRUG CENTER	743735	Supplies	12.34
A.C. HOUSTON LUMBER CO.	14-294430	Supplies	4.69
LEXISNEXIS MATTHEW BENDE	26982609	Code Books	33.49
MAGIC VALLEY BUSINESS SYST	49879A	Copier Maintenance	55.92
MAGIC VALLEY BUSINESS SYST	49880A	Copier Maintenance	110.50
MAGIC VALLEY BUSINESS SYST	49881A	Copier Maintenance	52.50
MAGIC VALLEY BUSINESS SYST	C13437	Copier Maintenance	8.11
UNIFIED OFFICE SERVICES	127671	Office Supplies	20.58
UNIFIED OFFICE SERVICES	127672	Office Supplies	50.57
UNIFIED OFFICE SERVICES	129204	Office Supplies	34.20
UNIFIED OFFICE SERVICES	3910CM	Office Supplies	9.28
GREAT AMERICA LEASING COR	11683637	Agreement Number 0090734181-000	39.65
01-4150-3310 STATE SALES TAX-GEN.GOV. & PAR			
STATE TAX COMMISSION	12/31/11	Sales Tax 12/01/11 - 12/31/11	10.08
01-4150-4200 PROFESSIONAL SERVICES			
GRANT, SUZANNE	01/04/12	CC Minutes 01/03/12	180.00
MOORE SMITH BUXTON & TUR	42030	1536-03 - General	6,398.14
STERLING CODIFIERS	4164	2012 Hosting Fee	500.00
01-4150-4400 ADVERTISING & LEGAL PUBLICATIO			
EXPRESS PUBLISHING, INC.	2196-12/11	Account 2196	171.12
01-4150-4900 PERSONNEL TRAINING/TRAVEL/MTG			
UNITED OIL	684154	ACCT. 37266	61.52
CITY OF MERIDIAN	011012	Room for January 10th meeting	25.00
01-4150-5100 TELEPHONE & COMMUNICATIONS			
COX COMMUNICATIONS	1240102722230	ACCT. 001 2401 027222301	150.00
CENTURY LINK	1194628258	ACCT. 74754376	96.90

Vendor Name	Invoice Number	Description	Net Invoice Amount
CENTURY LINK	2087260034189	ACCT. L-208-726-0034 189M	894.91
CENTURY LINK	2087263841862	ACCT. 208-726-3841 862b	1,164.86
CENTURY LINK	2087265574240	ACCT. 208-726-5574 240b	43.20
CENTURY LINK	2087880257262	ACCT. L-208-788-0257 262M	394.37
SENTINEL FIRE & SECURITY, IN	154559	Quarterly Monitoring Fee	81.00
VERIZON WIRELESS, BELLEVUE	1039249856	ACCT. 365459737-00001	42.35
01-4150-5110 COMPUTER NETWORK			
KETCHUM COMPUTERS, INC.	8332	Computer Maintenance	3,460.00
MXTOOLBOX, INC	45089	Email & Spam Services	312.00
MAESTRO TECHNOLOGY SOLU	1300	Council Meeting Sound Troubleshooting	297.49
CIVICPLUS	95906	Annual Fee for Hosting and Support	3,048.00
01-4150-5200 UTILITIES			
City of Ketchum	1127-12/11	Acct. 1127	28.47
City of Ketchum	9997-12/11	Acct. 9997	612.99
CLEAR CREEK DISPOSAL	615143	ACCT. 951449	90.00
CLEAR CREEK DISPOSAL	615763	ACCT. 960	33.21
IDAHO POWER	5582759799-12	ACCT. 5582759799	154.40
IDAHO POWER	769316182	ACCT. 769316182	1,404.30
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	711.40
01-4150-5900 REPAIR & MAINTENANCE-BUILDINGS			
A.C. HOUSTON LUMBER CO.	14-294428	Supplies	21.77
POO WRIGHT-PULLIAM	125378	Window Painting	280.00
WAXIE SANITARY SUPPLY	73025498	Supplies	423.94
Total ADMINISTRATIVE SERVICES:			38,551.10
COMMUNITY PLANNING/DEVELOPMENT			
01-4170-2500 HEALTH INSURANCE-CITY			
III-A	OPR2011.004	Prefund for the III-A	20,864.47
01-4170-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	365574	HRA Administration	26.81
01-4170-3100 OFFICE SUPPLIES & POSTAGE			
BUSINESS AS USUAL	102512	Office Supplies	40.49
BUSINESS AS USUAL	103533	Office Supplies	22.62
IDAHO STATE HISTORICAL SOC	8428	Shipping of File to P&Z	10.12
MAGIC VALLEY BUSINESS SYST	49879A	Copier Maintenance	111.86
MAGIC VALLEY BUSINESS SYST	C13437	Copier Maintenance	16.22
UNIFIED OFFICE SERVICES	127671	Office Supplies	54.49
UNIFIED OFFICE SERVICES	128016	Office Supplies	63.87
UNIFIED OFFICE SERVICES	129205	Office Supplies	26.05
GREAT AMERICA LEASING COR	11683637	Agreement Number 0090734181-000	79.30
01-4170-3160 OFFICE SUPPLIES/POSTAGE-HOTEL			
BUSINESS AS USUAL	102512	Office Supplies	40.49
BUSINESS AS USUAL	103533	Office Supplies	22.62
MAGIC VALLEY BUSINESS SYST	49879A	Copier Maintenance	111.86
MAGIC VALLEY BUSINESS SYST	C13437	Copier Maintenance	16.22
UNIFIED OFFICE SERVICES	127671	Office Supplies	54.48
GREAT AMERICA LEASING COR	11683637	Agreement Number 0090734181-000	79.30
01-4170-4200 PROFESSIONAL SERVICES			
GALENA ENGINEERING, INC.	1318.14-01/12	Plat Checks	1,178.75

Vendor Name	Invoice Number	Description	Net Invoice Amount
01-4170-4261 PROF SERVICE-WS RANCH RESORT			
MOORE SMITH BUXTON & TUR	42030	1536-03 - General	797.00
MOORE SMITH BUXTON & TUR	42031	1536-11 Task #1 WSRR Annexation - 2008	42.57
01-4170-4267 PROFESSIONAL SVC-COMP PLAN			
BUSINESS AS USUAL	102512	Office Supplies	206.00
EXPRESS PUBLISHING, INC.	2196-12/11	Account 2196	1,198.32
KETCHUM COMPUTERS, INC.	8275	Computer Maintenance	250.00
UNIFIED OFFICE SERVICES	128016	Office Supplies	115.50
DIRT BIRD PRODUCTIONS LLC	25	Comp Plan Ads	155.70
01-4170-4800 DUES, SUBSCRIPTIONS & MEMBERSH			
AIR ST. LUKE'S	120611	1 year membership-all FT employees	175.00
01-4170-4900 PERSONNEL TRAINING/TRAVEL/MTG			
ENOURATO, LISA	011012	Travel Expenses	177.25
Total COMMUNITY PLANNING/DEVELOPMENT:			25,937.36
CONTINGENCY			
01-4193-9930 GENERAL FUND OP. CONTINGENCY			
ATKINSONS' MARKET	1856-12/11	ACCT. 1856	233.43
Total CONTINGENCY:			233.43
POLICE			
01-4210-3200 OPERATING SUPPLIES			
BUSINESS AS USUAL	102512	Office Supplies	32.75
Total POLICE:			32.75
BUILDING			
01-4240-2500 HEALTH INSURANCE-CITY			
III-A	OPR2011.004	Prefund for the III-A	3,972.17
01-4240-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	365574	HRA Administration	3.72
01-4240-3200 OPERATING SUPPLIES			
BUSINESS AS USUAL	102512	Office Supplies	20.24
BUSINESS AS USUAL	103533	Office Supplies	11.32
MAGIC VALLEY BUSINESS SYST	49879A	Copier Maintenance	55.93
MAGIC VALLEY BUSINESS SYST	C13437	Copier Maintenance	8.11
UNIFIED OFFICE SERVICES	127671	Office Supplies	20.58
GREAT AMERICA LEASING COR	11683637	Agreement Number 0090734181-000	39.65
01-4240-4800 DUES, SUBSCRIPTIONS, MEMBERSH			
AIR ST. LUKE'S	120611	1 year membership-all FT employees	17.50
Total BUILDING:			4,149.22
Total GENERAL FUND:			123,311.24

Vendor Name	Invoice Number	Description	Net Invoice Amount
WAGON DAYS FUND			
WAGON DAYS EXPENDITURES			
02-4530-3200 OPERATING SUPPLIES			
WOOD RIVER ORGANICS, LLC	1324	Hay for Wagon Days	190.00
02-4530-3310 STATE SALES TAX			
STATE TAX COMMISSION	12/31/11	Sales Tax 12/01/11 - 12/31/11	1.13
02-4530-4200 PROFESSIONAL SERVICES			
NORTH SIDE BUS CO., INC.	4428	Charter for Wagon Days	2,248.00
Total WAGON DAYS EXPENDITURES:			2,439.13
Total WAGON DAYS FUND:			2,439.13
STREET MAINTENANCE FUND			
STREET			
04-4310-2500 HEALTH INSURANCE-CITY			
III-A	OPR2011.004	Prefund for the III-A	51,737.77
04-4310-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	365574	HRA Administration	31.99
04-4310-3200 OPERATING SUPPLIES			
BUSINESS AS USUAL	102512	Office Supplies	39.03
BUSINESS AS USUAL	103533	Office Supplies	69.17
D AND B SUPPLY	11044-01/06/12	ACCT. 11044	91.98
D AND B SUPPLY	11044-12/05/11	ACCT. 11044	44.99
D AND B SUPPLY	11044-12/06/11	ACCT. 11044	299.97
FASTENAL COMPANY	IDJER32571	Parts	199.30
J.J. KELLER & ASSOCIATES, INC.	9047451	Supplies	149.73
KNEADERY	113011	Breakfast for Street Department	215.45
RIVER RUN AUTO PARTS	6538-40735	Parts & Supplies	14.99
RIVER RUN AUTO PARTS	6538-41203	Parts & Supplies	32.94
04-4310-3400 MINOR EQUIPMENT			
A.C. HOUSTON LUMBER CO.	14-295004	Supplies	56.78
A.C. HOUSTON LUMBER CO.	14-295775	Supplies	3.96
A.C. HOUSTON LUMBER CO.	14-295806	Supplies	24.58
NAPA AUTO PARTS	676230	Supplies	50.79
04-4310-3500 MOTOR FUELS & LUBRICANTS			
RIVER RUN AUTO PARTS	6538-40571	Parts & Supplies	18.95
SINCLAIR FLEET SERVICES	28179781	acct. 0464-00-747801-9	14.00
UNITED OIL	684157	ACCT. 37269	4,226.57
04-4310-4200 PROFESSIONAL SERVICES			
AIR ST. LUKE'S	120611	1 year membership-all FT employees	245.00
BURKS EXCAVATION	11061	Snow Hauling	262.50
CENTRAL DRUG SYSTEM, INC.	207919	Testing Admin Fees	142.67
HIATT TRUCKING, INC.	1553	SNOW HAULING	525.00
JOE'S BACKHOE SERVICES	12324	Snow Hauling	1,275.00
JOE'S BACKHOE SERVICES	12365	Dump Truck	1,125.00
WESTERN STATES EQUIPMENT	ML0405100363	Equipment Lease	4,437.00

Vendor Name	Invoice Number	Description	Net Invoice Amount
04-4310-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1194628258	ACCT. 74754376	7.69
VERIZON WIRELESS, BELLEVUE	1039249856	ACCT. 365459737-00001	92.39
04-4310-5200 UTILITIES			
City of Ketchum	9993-12/11	Acct. 9993	165.53
City of Ketchum	9999-12/11	Acct. 9999	132.27
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	885.64
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	506.12
INTERMOUNTAIN GAS	119369000011-	ACCT. 11936900-001-1	209.59
04-4310-6000 REPAIR & MAINT--AUTOMOTIVE EQU			
AW DIRECT. INC.	1018292490	Supplies	528.96
CLEARWATER POWER EQUIPME	122017	U-Plow Control	247.97
LES SCHWAB	614126	Tires	659.40
RIVER RUN AUTO PARTS	6538-40557	Parts & Supplies	26.95
04-4310-6100 REPAIR & MAINT--MACHINERY & EQ			
D AND B SUPPLY	11044-12/24/11	ACCT. 11044	10.99
FASTENAL COMPANY	IDJER26637	Parts	10.61-
FASTENAL COMPANY	IDJER28971	Parts	26.18-
FASTENAL COMPANY	IDJER32688	Parts	344.68
GO-FER-IT	1597147	Shipping Services	23.00
GO-FER-IT	1632530	Shipping Services	12.00
A.C. HOUSTON LUMBER CO.	14-295591	Supplies	5.78
A.C. HOUSTON LUMBER CO.	14-295785	Supplies	14.38
METROQUIP, INC.	14145	Parts	274.30
NAPA AUTO PARTS	677065	Supplies	72.35
NAPA AUTO PARTS	677127	Supplies	48.78
NAPA AUTO PARTS	677129	Supplies	23.28
NAPA AUTO PARTS	677132	Supplies	7.79
PIPECO, INC.	106485	Supplies	5.78
RIVER RUN AUTO PARTS	6538-40694	Parts & Supplies	3.09
RIVER RUN AUTO PARTS	6538-40788	Parts & Supplies	27.60
RIVER RUN AUTO PARTS	6538-40789	Parts & Supplies	9.16
RIVER RUN AUTO PARTS	6538-40887	Parts & Supplies	37.90
RIVER RUN AUTO PARTS	6538-40937	Parts & Supplies	49.43
KENWORTH SALES COMPANY	TKSJPR788989	Supplies	71.40
KENWORTH SALES COMPANY	TKSJPR789239	Parts	71.40
WESTERN STATES EQUIPMENT	PC040174449	Parts	111.60
JACK'S TIRE & OIL, INC.	872024	Grader Tires	7,531.50
04-4310-6910 OTHER PURCHASED SERVICES			
AMERIPRIDE LINEN	2400097590	ACCT. 241076800	60.15
AMERIPRIDE LINEN	2400104616	ACCT. 241076800	65.42
AMERIPRIDE LINEN	2400106361	ACCT. 241076800	31.37
AMERIPRIDE LINEN	241076800	ACCT. 241076800	35.24
KETCHUM COMPUTERS, INC.	8334	Computer Maintenance	345.00
NORCO	09098540	ACCT. 53271	210.18
NORCO	9023505	ACCT. 53271	89.79
SENTINEL FIRE & SECURITY, IN	154560	Quarterly Monitoring Fee	81.00
SENTINEL FIRE & SECURITY, IN	154774	Quarterly Monitoring Fee	81.00
04-4310-6920 SIGNS & SIGNALIZATION			
ADVANCED SIGN	52537	Signage	140.00
ADVANCED SIGN	52538	Signage	170.00
BROOKS WELDING	8398	Materials	59.17
ECONO SIGNS LLC	10-899917	Signage	1,157.13

Vendor Name	Invoice Number	Description	Net Invoice Amount
GO-FER-IT	1445083	Shipping Services	29.00
GO-FER-IT	1445086	Shipping Services	18.00
A.C. HOUSTON LUMBER CO.	14-295459	Supplies	2.20
A.C. HOUSTON LUMBER CO.	14-295838	Supplies	3.53
K & T STEEL CORP.	15108	Supplies	56.86
04-4310-6930 STREET LIGHTING			
CONSOLIDATED ELECTRICAL D	3755-527082	Supplies	43.54
IDAHO POWER	0731352437-12	ACCT. 0731352437	18.00
IDAHO POWER	6304817401-12	ACCT. 6304817401	148.71
IDAHO POWER	8344414305-12	ACCT. 8344414305	12.93
04-4310-6950 MAINTENANCE & IMPROVEMENTS			
A.C. HOUSTON LUMBER CO.	14-295845	Supplies	19.18
A.C. HOUSTON LUMBER CO.	14-296163	Supplies	773.50
A.C. HOUSTON LUMBER CO.	14-297014	Supplies	748.50
PIPECO, INC.	106454	Supplies	21.72
WALKER SAND AND GRAVEL	11546	Road Materials	602.63
SHERWIN-WILLIAMS CO.	2608-7	Supplies	139.66
Total STREET:			82,680.43
Total STREET MAINTENANCE FUND:			82,680.43
STREET CAPITAL IMPROVEMENT FND			
STREET CIP EXPENDITURES			
05-4310-7190 STREET IMPROVEMENTS			
SILVER CREEK ELECTRIC, INC.	2149-11/11	Safe Routes to School Project	10,705.00
Total STREET CIP EXPENDITURES:			10,705.00
Total STREET CAPITAL IMPROVEMENT FND:			10,705.00
FIRE & RESCUE FUND			
FIRE & RESCUE			
10-4230-2500 HEALTH INSURANCE-CITY			
III-A	OPR2011.004	Prefund for the III-A	26,053.46
10-4230-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	365574	HRA Administration	26.16
10-4230-3200 OPERATING SUPPLIES			
BUSINESS AS USUAL	102512	Office Supplies	58.87
BUSINESS AS USUAL	103533	Office Supplies	16.16
MAGIC VALLEY BUSINESS SYST	49879A	Copier Maintenance	27.96
MAGIC VALLEY BUSINESS SYST	C13437	Copier Maintenance	4.05
NIELSEN, C. W.	225128	Supplies	13.64
UNIFIED OFFICE SERVICES	127671	Office Supplies	10.29
GREAT AMERICA LEASING COR	11683637	Agreement Number 0090734181-000	19.83
10-4230-3500 MOTOR FUELS & LUBRICANTS			
PSS/PROFESSIONAL SALES & SE	684155	acct. 37267	109.92
10-4230-4200 PROFESSIONAL SERVICES			
AIR ST. LUKE'S	120611	1 year membership-all FT employees	183.75

Vendor Name	Invoice Number	Description	Net Invoice Amount
10-4230-4900 PERSONNEL TRAINING/TRAVEL/MTG			
IDAHO VOLUNTEER FIRE &	121611	2012 IVFESA Membership	210.00
10-4230-5100 TELEPHONE & COMMUNICATIONS			
VERIZON WIRELESS, BELLEVUE	1039254740	ACCT. 765494480-00001	59.61
10-4230-6910 OTHER PURCHASED SERVICES			
KETCHUM COMPUTERS, INC.	8368	Computer Maintenance	125.00
Total FIRE & RESCUE:			26,918.70
Total FIRE & RESCUE FUND:			26,918.70
AMBULANCE SERVICE FUND			
AMBULANCE SERVICE			
14-4260-2500 HEALTH INSURANCE-CITY			
III-A	OPR2011.004	Prefund for the III-A	38,418.17
14-4260-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	365574	HRA Administration	38.62
14-4260-3200 OPERATING SUPPLIES			
BUSINESS AS USUAL	102512	Office Supplies	58.87
BUSINESS AS USUAL	103533	Office Supplies	16.16
MAGIC VALLEY BUSINESS SYST	49879A	Copier Maintenance	27.97
MAGIC VALLEY BUSINESS SYST	C13437	Copier Maintenance	4.05
MOORE MEDICAL CORPORATIO	97062040	Supplies	458.50
NIELSEN, C. W.	225128	Supplies	13.64
UNIFIED OFFICE SERVICES	127671	Office Supplies	10.29
GREAT AMERICA LEASING COR	11683637	Agreement Number 0090734181-000	19.82
14-4260-3500 MOTOR FUELS & LUBRICANTS			
PSS/PROFESSIONAL SALES & SE	684155	acct. 37267	383.65
14-4260-4200 PROFESSIONAL SERVICES			
AIR ST. LUKE'S	120611	1 year membership-all FT employees	183.75
14-4260-4900 PERSONNEL TRAINING/TRAVEL/MTG			
IDAHO VOLUNTEER FIRE &	121611	2012 IVFESA Membership	210.00
14-4260-4910 TRAINING AVALANCHE			
FRIENDS OF SAWTOOTH NF	120111	Sponsorship	3,000.00
14-4260-5100 TELEPHONE & COMMUNICATIONS			
VERIZON WIRELESS, BELLEVUE	1039254740	ACCT. 765494480-00001	80.95
14-4260-6000 REPAIR & MAINT--AUTOMOTIVE EQU			
RIVER RUN AUTO PARTS	6538-40615	Parts & Supplies	3.19
PSS/PROFESSIONAL SALES & SE	23961	Bulbs	49.92
KUSSMAUL ELECTRONICS CO., I	50509	Repair	190.79
14-4260-6910 OTHER PURCHASED SERVICES			
KETCHUM COMPUTERS, INC.	8368	Computer Maintenance	125.00
Total AMBULANCE SERVICE:			43,293.34

Vendor Name	Invoice Number	Description	Net Invoice Amount
Total AMBULANCE SERVICE FUND:			43,293.34
PARKS AND RECREATION FUND			
PARKS AND RECREATION			
18-4510-2500 HEALTH INSURANCE-CITY			
III-A	OPR2011.004	Prefund for the III-A	32,683.88
18-4510-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	365574	HRA Administration	21.49
18-4510-3100 OFFICE SUPPLIES & POSTAGE			
BUSINESS AS USUAL	103533	Office Supplies	5.80
BUSINESS AS USUAL	103548	Office Supplies	94.65
18-4510-3200 OPERATING SUPPLIES			
SYSCO	201050227	Supplies	248.92
18-4510-3210 SPECIAL EVENT SUPPLIES			
BUSINESS AS USUAL	102512	Office Supplies	40.00
18-4510-3300 RESALE ITEMS-CONCESSION SUPPLY			
SYSCO	201050227	Supplies	156.88
18-4510-3310 STATE SALES TAX-PARK			
STATE TAX COMMISSION	12/31/11	Sales Tax 12/01/11 - 12/31/11	136.64
18-4510-4200 PROFESSIONAL SERVICES			
CLEAR CREEK LAND CO. LLC	7339	Mobile Storage Rent	70.00
FIRE SERVICES OF IDAHO	71704	Services to Fire Extinguishers	128.00
18-4510-4220 PROF.SERV-CITY BEAUTIFICATION			
SILVER CREEK COMPUTER CEN	2168	Tree Outlets	303.45
18-4510-4800 DUES, SUBSCRIPTIONS & MEMBERSH			
AIR ST. LUKE'S	120611	1 year membership-all FT employees	350.00
ARBOR DAY FOUNDATION	010912	Annual Membership	15.00
18-4510-5100 TELEPHONE & COMMUNICATIONS			
CENTURY LINK	1194628258	ACCT. 74754376	3.55
CENTURY LINK	2087263841862	ACCT. 208-726-3841 862b	80.00
VERIZON WIRELESS, BELLEVUE	1039249856	ACCT. 365459737-00001	76.21
STAUFFACHER, JUERG	123111	Cell Phone Reimbursement	150.00
18-4510-5200 UTILITIES			
City of Ketchum	1245-12/11	Acct. 1245	64.53
City of Ketchum	456-12/11	Acct. 456	112.69
City of Ketchum	532-12/11	Acct. 532	236.67
City of Ketchum	536-12/11	Acct. 536	297.11
City of Ketchum	560-12/11	Acct. 560	73.54
City of Ketchum	9991-12/11	Acct. 9991	206.22
City of Ketchum	9995-12/11	Acct. 9995	842.73
City of Ketchum	9996-12/11	Acct. 9996	154.02
IDAHO POWER	1390712010-12	ACCT. 1390712010	149.13
IDAHO POWER	3732923535-12	ACCT. 3732923535	57.53
IDAHO POWER	8683267905-12	ACCT. 8683267905	250.47

Vendor Name	Invoice Number	Description	Net Invoice Amount
18-4510-6100 REPAIR & MAINT--MACHINERY & EQ			
RIVER RUN AUTO PARTS	6538-40576	Parts & Supplies	84.95
18-4510-6510 COMMUNITY SPECIAL EVENTS			
SUN VALLEY EVENTS	353	NBS Summit - December Hours	475.00
18-4510-6950 MAINTENANCE & IMPROVEMENTS			
CHATEAU DRUG CENTER	748210	Supplies	12.33
RIVER RUN AUTO PARTS	6538-40964	Parts & Supplies	65.47
Total PARKS AND RECREATION:			37,646.86
Total PARKS AND RECREATION FUND:			37,646.86
LOCAL OPTION SALES TAX FUND			
LOCAL OPTION SALES TAX			
22-4910-2500 HEALTH INSURANCE-CITY			
III-A	OPR2011.004	Prefund for the III-A	10,719.72
22-4910-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	365574	HRA Administration	7.42
Total LOCAL OPTION SALES TAX :			10,727.14
Total LOCAL OPTION SALES TAX FUND:			10,727.14
GO BOND DEBT SERVICE FUND			
GO BOND DEBT SRVICE EXP/TRNFRS			
40-4800-8200 DEBT SRVC ACCT INTEREST-ST EQ			
ZIONS BANK	4899901-01/01/	BOnds Series 2007	24,950.85
Total GO BOND DEBT SRVICE EXP/TRNFRS:			24,950.85
Total GO BOND DEBT SERVICE FUND:			24,950.85
WATER FUND			
WATER EXPENDITURES			
63-4340-2500 HEALTH INSURANCE-CITY			
III-A	OPR2011.004	Prefund for the III-A	32,870.20
63-4340-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	365574	HRA Administration	29.89
63-4340-3100 OFFICE SUPPLIES & POSTAGE			
BUSINESS AS USUAL	102512	Office Supplies	7.98
BUSINESS AS USUAL	103533	Office Supplies	3.75
UNIFIED OFFICE SERVICES	129207	Office Supplies	4.34
63-4340-3200 OPERATING SUPPLIES			
AMERIPRIDE LINEN	12400103947	ACCT. 241076900	91.52
AMERIPRIDE LINEN	2400103948	ACCT. 241076901	15.98
ATKINSONS' MARKET	1856-12/11	ACCT. 1856	24.39
CHATEAU DRUG CENTER	724889	Supplies	4.82
CHATEAU DRUG CENTER	742471	Supplies	3.32
CHATEAU DRUG CENTER	744302	Supplies	49.82

Vendor Name	Invoice Number	Description	Net Invoice Amount
CHATEAU DRUG CENTER	744622	Supplies	6.65
D AND B SUPPLY	11041-12/03/11	ACCT. 11041	19.49
D AND B SUPPLY	11041-12/05/11	ACCT. 11041	119.99
D AND B SUPPLY	11041-12/17/11	ACCT. 11041	119.97
GEM STATE WELDERS SUPPLY,I	E228904	Supplies	71.53
GO-FER-IT	1498063	Shipping Services	6.00
PIPECO, INC.	106522	Supplies	115.00
63-4340-3250 LABORATORY/ANALYSIS			
MAGIC VALLEY LABS, INC.	37503	Testing	56.00
63-4340-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	684159	ACCT. 37271	499.24
63-4340-3600 COMPUTER SOFTWARE			
KETCHUM COMPUTERS, INC.	8335	Computer Maintenance	175.00
63-4340-3800 CHEMICALS			
GEM STATE WELDERS SUPPLY,I	E228601	Chemicals	18.00
GEM STATE WELDERS SUPPLY,I	E228602	Chemicals	6.00
GEM STATE WELDERS SUPPLY,I	E228752	Chemicals	243.00
GEM STATE WELDERS SUPPLY,I	E228959	Supplies	474.00
63-4340-4200 PROFESSIONAL SERVICES			
BROCKWAY ENGINEERING, PLL	27858	SunPeak Well Evaluation	334.00
CENTRAL DRUG SYSTEM, INC.	207919	Testing Admin Fees	142.67
KETCHUM COMPUTERS, INC.	8335	Computer Maintenance	225.00
ERO	31610	R&PP	27,073.53
UPPR WOOD RIVERS WATER ME	10188-01/12	Wlls & CFS Pro Rata	967.69
63-4340-4800 DUES, SUBSCRIPTIONS, & MEMBERS			
AIR ST. LUKE'S	120611	1 year membership-all FT employees	140.00
63-4340-4900 PERSONNEL TRAINING/TRAVEL/MTG			
BEST WESTERN BLACKFOOT IN	50118	Lodging for Jeff Vert	154.00
BEST WESTERN BLACKFOOT IN	50151	Lodging for Jeff Vert	77.00
COOLEY, PAT	010912	Large Meters Testing Training	30.00
HANSEN, STEVE	010912	Ferguson Waterworks Training	30.00
RAMBO, DAVE	010912	Ferguson Waterworks Training	30.00
63-4340-5100 TELEPHONE & COMMUNICATIONS			
COX COMMUNICATIONS	1240120518800	ACCT. 001 2401 205188001	107.02
CENTURY LINK	1194628258	ACCT. 74754376	10.93
SENTINEL FIRE & SECURITY, IN	154418	Quarterly Monitoring Fee	46.50
VERIZON WIRELESS, BELLEVUE	1039249901	ACCT. 365516521-00001	94.58
WHITE CLOUD COMMUNICATIO	65910	Radio	60.00
63-4340-5110 COMPUTER NETWORK			
KETCHUM COMPUTERS, INC.	8335	Computer Maintenance	135.00
63-4340-5200 UTILITIES			
IDAHO POWER	3230225839-12	ACCT. 3230225839	116.15
IDAHO POWER	3783680562-12	ACCT. 3783680562	4,905.18
IDAHO POWER	9961104680-12	ACCT. 9961104680	43.73
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	225.58
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	50.92

Vendor Name	Invoice Number	Description	Net Invoice Amount
63-4340-6000 REPAIR & MAINT-AUTO EQUIP			
RIVER RUN AUTO PARTS	6538-40703	Parts & Supplies	.99
63-4340-6100 REPAIR & MAINT-MACH & EQUIP			
BOLEN'S CONTROL HOUSE, INC.	S1194184.001	Parts & Supplies	368.93
FERGUSON ENTERPRISES, INC.	559251	Supplies	459.16
LAYNE PUMPS, INC.	18576	Pump Repairs	1,738.00
MAGIC VALLEY BUSINESS SYST	C13793	Copier Maintenance	14.52
RIVER RUN AUTO PARTS	6538-40766	Parts & Supplies	11.99
RIVER RUN AUTO PARTS	6538-41061	Parts & Supplies	7.49
USA BLUEBOOK	560845	Supplies	144.18
SHERWIN-WILLIAMS CO.	2828-1	Supplies	15.09
63-4340-7800 CONSTRUCTION			
LUNCEFORD EXCAVATION, INC.	4154	Excavation	400.00
Total WATER EXPENDITURES:			73,195.71
Total WATER FUND:			73,195.71
WATER CAPITAL IMPROVEMENT FUND			
WATER CIP EXPENDITURES			
64-4340-7100 PROPERTY & EASEMENT EXPENSE			
BUREAU OF LAND MANAGEME	2012011411	Right-of-Way Renewal	5,500.00
BUREAU OF LAND MANAGEME	2012011412	Right-of-Way Renewal	250.00
Total WATER CIP EXPENDITURES:			5,750.00
Total WATER CAPITAL IMPROVEMENT FUND:			5,750.00
WASTEWATER FUND			
WASTEWATER EXPENDITURES			
65-4350-2500 HEALTH INSURANCE-CITY			
III-A	OPR2011.004	Prefund for the III-A	65,712.46
65-4350-2550 HEALTH-VISION-CAFETERIA ADMIN			
NBS-NATIONAL BENEFIT SERVI	365574	HRA Administration	52.04
65-4350-3100 OFFICE SUPPLIES & POSTAGE			
BUSINESS AS USUAL	102512	Office Supplies	7.97
BUSINESS AS USUAL	103533	Office Supplies	3.75
UNIFIED OFFICE SERVICES	129207	Office Supplies	4.35
65-4350-3200 OPERATING SUPPLIES			
AMERIPRIDE LINEN	2400103948	ACCT. 241076901	15.97
AMERIPRIDE LINEN	2400103949	ACCT. 241021000	121.32
ATKINSONS' MARKET	1856-12/11	ACCT. 1856	35.77
CHATEAU DRUG CENTER	742571	Supplies	7.59
CHATEAU DRUG CENTER	744622	Supplies	6.64
GEM STATE WELDERS SUPPLY,I	E228751	Supplies	18.99
GO-FER-IT	1498063	Shipping Services	6.00
GO-FER-IT	1605919	Shipping Services	12.00
GO-FER-IT	1605923	Shipping Services	12.00
GO-FER-IT	1605924	Shipping Services	12.00
GO-FER-IT	1605925	Shipping Services	12.00
HUDSON'S SHOES	65716	Boots	174.99

Vendor Name	Invoice Number	Description	Net Invoice Amount
MERCURY DISPOSAL SYSTEM, I	17295	Supplies	68.29
NORTH CENTRAL LABORATORI	297729	Supplies	192.24
TREASURE VALLEY COFFEE IN	2160:02656441	COFFEE	64.30
65-4350-3500 MOTOR FUELS & LUBRICANTS			
UNITED OIL	367644	ACCT. 37270	351.42
UNITED OIL	684159	ACCT. 37271	45.82
65-4350-4200 PROFESSIONAL SERVICES			
AIR ST. LUKE'S	120611	1 year membership-all FT employees	315.00
CENTRAL DRUG SYSTEM, INC.	207919	Testing Admin Fees	142.66
CENTRAL DRUG SYSTEM, INC.	207919	Testing Admin Fees	50.50
KETCHUM COMPUTERS, INC.	8335	Computer Maintenance	25.00
MAGIC VALLEY LABS, INC.	37504	Testing	187.00
65-4350-4900 PERSONNEL TRAINING/TRAVEL/MTG			
TAYLOR, DAVE	010912	TRAINING	60.00
65-4350-5100 TELEPHONE & COMMUNICATIONS			
COX COMMUNICATIONS	1240120518800	ACCT. 001 2401 205188001	107.02
CENTURY LINK	1194628258	ACCT. 74754376	11.38
CENTURY LINK	2087268953402	ACCT. 208-726-8953 402b	44.84
SENTINEL FIRE & SECURITY, IN	154418	Quarterly Monitoring Fee	46.50
VERIZON WIRELESS, BELLEVUE	1038379065	ACCT. 965494438-00001	35.07
VERIZON WIRELESS, BELLEVUE	1039249901	ACCT. 365516521-00001	58.68
WHITE CLOUD COMMUNICATIO	65910	Radio	60.00
65-4350-5110 COMPUTER NETWORK			
KETCHUM COMPUTERS, INC.	8335	Computer Maintenance	165.00
65-4350-5200 UTILITIES			
IDAHO POWER	2345750212-12	ACCT. 2345750212	6,946.02
IDAHO POWER	9961104680-12	ACCT. 9961104680	43.73
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	50.92
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	302.60
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	785.08
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	634.64
INTERMOUNTAIN GAS	102495000014-	ACCT. 10249500-001-4	397.05
65-4350-6100 REPAIR & MAINT-MACH & EQUIP			
MAGIC VALLEY BUSINESS SYST	C13793	Copier Maintenance	14.52
McMASTER-CARR SUPPLY CO.	13037282	Supplies	156.95
McMASTER-CARR SUPPLY CO.	13518706	Supplies	27.85
McMASTER-CARR SUPPLY CO.	13639065	Supplies	34.84
PLATT	865407	Supplies	73.70
STANDARD PLUMBING SUPPLY	V27060	Supplies	12.04
65-4350-6900 COLLECTION SYSTEM SERVICES/CHA			
AMERIPRIDE LINEN	2400103949	ACCT. 241021000	21.41
CENTRAL DRUG SYSTEM, INC.	207919	Testing Admin Fees	50.50
CHATTERTON, KELLEN	010912	License Exam Fee	25.00
D AND B SUPPLY	11041-12/03/11	ACCT. 11041	19.50
D AND B SUPPLY	120611	ACCT. 11041	154.97
KETCHUM COMPUTERS, INC.	8335	Computer Maintenance	555.00
UNITED OIL	684158	ACCT. 37270	102.90
VERIZON WIRELESS, BELLEVUE	1038369064	ACCT. 265494439-00001	32.31
WHITE CLOUD COMMUNICATIO	65910	Radio	24.00

Vendor Name	Invoice Number	Description	Net Invoice Amount
65-4350-7800 CONSTRUCTION			
DANE'S SHEETMETALHEATING	23265	Counter Tops	850.00
Total WASTEWATER EXPENDITURES:			79,562.09
Total WASTEWATER FUND:			79,562.09
Grand Totals:			521,180.49

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "0110000000"- "9449008022", "9910000000"- "9911810000"

City of Ketchum, Idaho

P.O. Box 2315 Ketchum, ID 83340 (208) 726-3841 Fax: (208) 726-8234



January 17, 2012

Mayor Hall and City Councilors
City of Ketchum
Ketchum, Idaho

Mayor Hall and City Councilors:

Lot 4, Block 41 Ketchum Townsite, Shoch Family L.P. Preliminary Plat and Phased Development Agreement

Introduction/History

This application is by the Shoch Family L.P. for an amendment to the originally approved preliminary subdivision plat and phased development agreement. The action for the City Council is to approve of the Findings of Fact.

Current Report

See attached proposed Findings of Fact.

Financial Requirement/Impact

None

Recommendation

I respectfully recommend the City Council approve the Findings of Fact.

Suggested Motion

"I move to approve the Findings of Fact and Conclusion of Law and Decision for the Ketchum Block 41, Lot 4 Townhome Subdivision Preliminary Plat Amendment and the Amended and Restated Phased Development Agreement for Sublot 4A of Ketchum Block 41, Lot 4, with the following conditions:

1. All requirements of the Ketchum Utilities Department, Street Department, Fire Department, and City Engineer shall be met and shown on revised preliminary plat;
2. The full extent of the easements of the geothermal heat source system shall be shown on the preliminary plat and shall accurately depict the area, dimension, and purposes of the easements; and
3. The final documents shall be signed as appropriate by the City of Ketchum and the applicant and be recorded by the applicant in the records of the Blaine County Clerk. Copies of the recorded documents shall be provided to the Planning and Zoning Department."

Sincerely,

A handwritten signature in cursive script, appearing to read "J Allgafer".

Joyce Allgafer, AICP
Planning Manager

IN RE:)	
Shoch Residence)	
Amendments of Subdivision)	KETCHUM CITY COUNCIL
Preliminary Plat, Development)	FINDINGS OF FACT,
Agreement)	CONCLUSIONS OF LAW AND DECISION
File Number: 11-056)	

BACKGROUND FACTS

OWNER: Shoch Family L.P.

REPRESENTATIVE: John Rutherford, Architect

REQUEST: 1. Subdivision Preliminary Plat Amendment (adjustment of townhome subplot lines and utility locations)
2. Development Agreement Amendment

LOCATION: Lot 4, Block 41, Ketchum Townsite (100 and 120 East Avenue South)

NOTICE: Adjacent property owners - mailed September 20, 2011

ZONING: General Residential Low Density (GR-L) Zoning District

LOT AREA: 8280 square feet

REVIEWER: Joyce Allgaier, Planning Manager

GENERAL FINDINGS OF FACT

1) This application represents an amendment to what was originally called the "East Avenue Bluff Townhomes" that was approved in January, 2008. The original development received subdivision preliminary plat approval (including a development agreement) and design review for the development of four townhomes. Since that time and after foreclosure matters, the property was acquired by two different owners resulting in the separate ownership of Lot 3 and Lot 4 that had previously made up the original development property. In 2010, the city allowed for a preliminary plat amendment and revised development agreement for the two townhomes on Lot 3, followed by a final plat approval for the existing townhome unit located on Sublot 3A. Now, Lot 4 owner is seeking to amend the original preliminary plat approval, revise the development agreement, and amend the design review in order to proceed with development of Lot 4. The Planning and Zoning Commission granted design review approval and recommended approval to the City Council for the subdivision amendment and development agreement amendment components of the application on October 10, 2011 and Findings of Fact and Conclusions of Law and Decision were signed by the chairperson on October 24th.